

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Mark A. Thomas, J. P. Dutton and Josh Meyer, Commissioners and Bonnie Zuzak, Assistant Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$939,556.22

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

K00 ENGINEER'S MVGT FUND

| FROM | TO | AMOUNT |
|------------------------------|-----------------------------------|-------------|
| E-2813-K000-K37.000 Expenses | E-2813-K000-K40.074 Transfers Out | \$77,991.67 |

M60 CARE & CUSTODY-JUVENILE COURT FUND

| FROM | TO | AMOUNT |
|--------------------------------------|--|----------|
| E-0400-M060-M63.005 Medicare-Truancy | E-0400-M060-M64.008 Insurances-Truancy | \$300.00 |

W98 CEBCO WELLNESS GRANT FUND

| FROM | TO | AMOUNT |
|-----------------------------------|-----------------------------------|------------|
| E-1498-W098-W09.000 2016 Expenses | E-1498-W098-W11.000 2017 Expenses | \$6,096.00 |

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers between funds as follows:

THE BEMONT COUNTY GENERAL FUND AND THE W98 CEBCO WELLNESS GRANT FUND

| FROM | TO | AMOUNT |
|-----------------------------------|----------------------------------|-----------|
| E-0257-A015-A15.074 Transfers Out | R-1498-W098-W05.574 Transfers In | \$ 300.00 |

To fulfill county's grant match for 2017 program.

K00 ENGINEER'S MVGT-BRIDGES AND CULVERTS FUND AND THE O39 BOND RETIREMENT-ENGINEER'S BRIDGE/ RETAINING WALL FUND

| FROM | TO | AMOUNT |
|-----------------------------------|----------------------------------|-------------|
| E-2813-K000-K40.074 Transfers Out | E-9218-O039-O05.574 Transfers In | \$75,000.00 |
| E-2813-K000-K40.074 Transfers Out | E-9218-O039-O05.574 Transfers In | \$2,991.67 |

To transfer funds needed for note payments due 04/21/17.

S70 BELMONT CO SENIOR PROGRAMS-LEVY FUND AND THE O40 NOTE RETIREMENT-SENIOR SERVICES FUND

| FROM | TO | AMOUNT |
|-----------------------------------|----------------------------------|--------------|
| E-5005-S070-S14.074 Transfers Out | R-9240-O040-O10.574 Transfers In | \$848,822.22 |

To transfer funds needed for note payments due 04/21/17.

T10 WATER & SEWER GUARANTEE DEPOSIT AND OTHER VARIOUS FUNDS/BCSSD

| FROM | TO | AMOUNT |
|-----------------------------------|----------------------------------|------------|
| E-3711-T010-T04.074 Transfers Out | R-3701-P003-P15.574 Transfers In | \$187.20 |
| E-3711-T010-T04.074 Transfers Out | R-3702-P005-P15.574 Transfers In | \$1,849.74 |
| E-3711-T010-T04.074 Transfers Out | R-3704-P051-P08.574 Transfers In | \$162.58 |
| E-3711-T010-T04.074 Transfers Out | R-3705-P053-P08.574 Transfers In | \$152.70 |
| E-3711-T010-T04.074 Transfers Out | R-3706-P055-P08.574 Transfers In | \$109.50 |

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following dates:

****JANUARY 3, 2017****

S70 BELMONT CO SENIOR PROGRAMS-LEVY FUND

| | | |
|---------------------|---------------|--------------|
| E-5005-S070-S14.074 | Transfers-Out | \$848,822.22 |
|---------------------|---------------|--------------|

****MARCH 29, 2017****

A00 GENERAL FUND

| | | |
|---------------------|---------------|-------------|
| E-0257-A017-A00.000 | Contingencies | \$ 4,501.39 |
|---------------------|---------------|-------------|

B00 DOG & KENNEL FUND

| | | |
|---------------------|--------------------|-------------|
| E-1600-B000-B02.002 | Salaries-Employees | \$40,000.00 |
| E-1600-B000-B08.003 | PERS | \$ 7,400.00 |
| E-1600-B000-B10.005 | Medicare | \$ 2,600.00 |

E10 9-1-1 FUND

| | | |
|---------------------|----------------|------------|
| E-2200-E010-E05.012 | Equipment | \$1,010.00 |
| E-2200-E010-E07.000 | Other Expenses | \$1,902.00 |

E11 9-1-1 WIRELESS FUND

E-2300-E011-E01.011 Contract Services \$21,448.68

H08 WIA AREA 16 FUND/BCDJFS

E-2610-H008-H04.000 Jefferson Co. DJFS-WIA \$113,336.00

E-2610-H008-H20.000 WIA Area 16 EXP/ADM \$21,530.00

L01 SOIL CONSERVATION FUND/BSWCD

E-1810-L001-L01.002 Salaries \$ 1,833.33

O39 BOND RETIREMENT ENGINEER BRIDGE/RETAINING WALL FUND

E-9218-O039-O05.050 Principal Loan Payments \$150,000.00

E-9218-O039-O06.051 Interest Payments \$2,991.67

O40 NOTE RETIREMENT-SENIOR SERVICES FUND

E-9240-O040-001.050 Principal Loan Payments \$785,000.00

E-9240-O040-002.051 Interest Payments \$63,822.22

OAKVIEW JUVENILE/VARIOUS FUNDS

E-8010-S030-S55.010 Supplies \$400.00

E-8011-S031-S02.000 Food (NSLA/Meal Tickets) \$30.00

E-8012-S032-S00.000 Activity Fund \$51.80

W98 CEBCO WELLNESS GRANT FUND

E-1498-W098-W11.000 2017 Expenses \$300.00

Upon roll call the vote was as follows:

Mr. Thomas Yes
 Mr. Meyer Yes
 Mr. Dutton Yes

IN THE MATTER OF TRANSFER OF FUNDS FOR HOSPITALIZATION CHARGEBACKS-MARCH & APRIL, 2017

Motion made by Mr. Thomas, seconded by Mr. Dutton to make the following transfer of funds for Hospitalization Chargebacks for March and April, 2017.

| From: | | To: | |
|---------------------|-----------------------------|---------------------|------------|
| NUMBER | ACCOUNT | NUMBER | AMOUNT |
| E-0170-A006-G11.000 | PUBLIC DEFENDER | R-9891-Y091-Y01.500 | 8,930.72 |
| E-0181-A003-A11.000 | BD OF ELECTIONS | R-9891-Y091-Y01.500 | 23,553.24 |
| E-0300-A008-B01.002 | CHEST CLINIC | R-9891-Y091-Y01.500 | 0.00 |
| E-0910-S033-S47.006 | DETENTION HOME | R-9891-Y091-Y01.500 | 36,262.70 |
| E-1210-S078-S14.006 | COUNTY RECORDER | R-9891-Y091-Y01.500 | 0.00 |
| E-1310-J000-J06.000 | REAL ESTATE | R-9891-Y091-Y01.500 | 12,856.26 |
| E-1410-W082-T07.006 | DRETAC-TREAS | R-9891-Y091-Y01.500 | 0.00 |
| E-1511-W080-P07.006 | PROS-VICTIM | R-9891-Y091-Y01.500 | 2,845.90 |
| E-1518-S075-S03.002 | MHAS SUBSIDY GRANT | R-9891-Y091-Y01.500 | 1,422.95 |
| E-1520-S077-S04.006 | CORRECTIONS ACT | R-9891-Y091-Y01.500 | 4,268.85 |
| E-1544-S054-S05.000 | COMMON PLEAS/GEN SP/ MED | R-9891-Y091-Y01.500 | 0.00 |
| E-1600-B000-B13.006 | DOG & KENNEL | R-9891-Y091-Y01.500 | 10,010.36 |
| E-1600-B000-B13.006 | D/K AUDITOR CLERK | R-9891-Y091-Y01.500 | 2,845.90 |
| E-1810-L001-L14.000 | SOIL CONSERVATION | R-9891-Y091-Y01.500 | 6,771.44 |
| E-1815-L005-L15.006 | WATERSHED COORD. | R-9891-Y091-Y01.500 | 1,079.64 |
| E-2310-S049-S63.000 | MENTAL HEALTH | R-9891-Y091-Y01.500 | 8,537.70 |
| E-2410-S066-S80.000 | MENTAL RETARDATION | R-9891-Y091-Y01.500 | 128,363.76 |
| E-2510-H000-H16.006 | HUMAN SERVICES | R-9891-Y091-Y01.500 | 167,565.64 |
| E-2760-H010-H12.006 | CHILD SUPPORT | R-9891-Y091-Y01.500 | 16,751.48 |
| E-2811-K200-K10.006 | K-1 | R-9891-Y091-Y01.500 | 2,845.90 |
| E-2811-K200-K10.006 | K-2 | R-9891-Y091-Y01.500 | 0.00 |
| E-2812-K000-K20.006 | K-11 | R-9891-Y091-Y01.500 | 52,405.26 |
| E-2813-K000-K39.006 | K-25 | R-9891-Y091-Y01.500 | 16,388.78 |
| E-4110-T075-T52.008 | WIC | R-9891-Y091-Y01.500 | 5,691.80 |
| E-5005-S070-S06.006 | SENIOR SERVICE PROG | R-9891-Y091-Y01.500 | 79,884.04 |
| E-6010-S079-S07.006 | CLRK OF COURTS | R-9891-Y091-Y01.500 | 10,010.36 |
| E-1561-S086-S03.006 | Northern Court-Special | R-9891-Y091-Y01.500 | 1,422.95 |
| E-1571-S087-S03.006 | Eastern Court - Special | R-9891-Y091-Y01.500 | 1,422.95 |
| E-1551-S088S03.006 | Western Court-Special | R-9891-Y091-Y01.500 | 2,845.90 |
| E-8010-S030-S68.006 | OAKVIEW JUVENILE | R-9891-Y091-Y01.500 | 28,852.02 |
| E-9799-S012-S02.006 | Port Authority | R-9891-Y091-Y01.500 | 1,079.64 |
| | WATER DEPARTMENT | | |
| E-3701-P003-P31.000 | WWS #2 Revenue | R-9891-Y091-Y01.500 | 8,679.83 |
| E-3702-P005-P31.000 | WWS #3 Revenue | R-9891-Y091-Y01.500 | 28,513.01 |

March 29, 2017

| | | | |
|---------------------|-----------------------------------|---------------------|-----------|
| E-3704-P051-P15.000 | SSD #1 Revenue | R-9891-Y091-Y01.500 | 5,616.30 |
| E-3705-P053-P15.000 | SSD #2 Revenue | R-9891-Y091-Y01.500 | 9,214.86 |
| E-3706-P055-P15.000 | SSD #3A Revenue | R-9891-Y091-Y01.500 | 956.42 |
| E-3707-P056-P15.000 | SSD #3B Revenue | R-9891-Y091-Y01.500 | 357.68 |
| | COUNTY HEALTH | | |
| E-2210-E001-E15.006 | County Health | R-9891-Y091-Y01.500 | 15,619.42 |
| E-2233-F085-F01.002 | Child & Family Health Services | R-9891-Y091-Y01.500 | 1,572.16 |
| E-2211-F069-F04.000 | Trailer Park | R-9891-Y091-Y01.500 | 0.00 |
| E-2227-F074-F06.000 | Home Sewage Treatment Syst. | R-9891-Y091-Y01.500 | 711.48 |
| E-2213-F075-F02.003 | Vital Stats | R-9891-Y091-Y01.500 | 569.18 |
| E-2231-F083-F01.002 | Public Health Em Preparedness | R-9891-Y091-Y01.500 | 630.08 |
| E-2232-F084-F02.008 | Visiting Nurse | R-9891-Y091-Y01.500 | 0.00 |
| E-2215-F077-F01.002 | Reproductive Health & Wellness | R-9891-Y091-Y01.500 | 431.86 |
| E-2216-F078-F02.002 | Tobacco | R-9891-Y091-Y01.500 | 0.00 |
| E-2218-G000-G06.003 | Food Services | R-9891-Y091-Y01.500 | 2,561.32 |
| E-2230-F082-F01.002 | Personal Responsibility Ed. Prog. | R-9891-Y091-Y01.500 | 1,658.52 |
| E-2219-N050-N05.000 | Water Systems | R-9891-Y091-Y01.500 | 0.00 |
| E-4110-T075-T52.008 | WIC | R-9891-Y091-Y01.500 | 485.84 |
| | Juv Court/Grants | | |
| E-0400-M067-M05.008 | Alternative School | R-9891-Y091-Y01.500 | 2,845.90 |
| E-0400-M060-M64.008 | Care and Custody | R-9891-Y091-Y01.500 | 0.00 |
| E-0400-M060-M29.008 | Care & Custody (C-Cap) | R-9891-Y091-Y01.500 | 5,691.80 |
| E-0400-M060-M75.008 | Care & Cust. (Substance Abuse) | R-9891-Y091-Y01.500 | 0.00 |
| E-0400-M078-M02.008 | Title IV-E Reimbursement | R-9891-Y091-Y01.500 | 8,537.70 |

TOTALS

729,569.50

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Thomas, seconded by Mr. Meyer to request the Belmont Co. Budget Commission certify the following monies.

B00 Dog & Kennel Fund/General Transfer-\$50,000.00 transferred into R-1600-B000-B11.574 on 03/29/17.

To cover wages/fringes for April and May, 2017

O40 Note Retirement-Senior Services/S70 Transfer-\$848,822.22 transferred into R-9240-O040-O10.574 on 03/29/17.

Funds needed for note payments due 04/21/17

Reimbursement from Sheriff/March, 2017 Scanner Payment-\$4,501.39 deposited into R-0050-A000-A45.500 on 03/22/17.

Reimbursement from Sheriff/March, 2017 Scanner Payment

W98-CEBCO Wellness Grant Fund/2017 County Share-\$300.00 transferred into R-1498-W098-W05.574 on 03/29/17.

To fulfill county's grant match for 2017 program

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Thomas, seconded by Mr. Dutton to execute payment of Then and Now Certification dated March 29, 2017, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Thomas, seconded by Mr. Dutton granting permission for county employees to travel as follows:

DJFS-Vince Gianangeli to Columbus, OH, on May 16-17, 2017, to attend the 17th Annual Emerging Trends in Fraud Conference. Estimated expenses-\$689.40

SENIORS-Linda Wells to Hopedale, OH, on April 13, 2017, for a senior outing, to Lou's Fish for social interaction and nutrition. A county vehicle will be used for travel.

SSD- Craig Harris to Cambridge, OH, on April 4, 2017, to drop off water samples to Prime AE as part of the Water Plant Upgrade project. A county vehicle will be used for travel. **Richard Maleski, Ron Pacifico and Michael Reed** to Cambridge, OH, on April 6, 2017, for Training for You, LLC, SE Spring Training Class. A county vehicle will be used for travel.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

March 29, 2017

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve the minutes of the Belmont County Board of Commissioners regular meeting of March 22, 2017.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

Mr. Thomas made the following announcement:

The Belmont County Board of Commissioners is accepting applications to fill three (3) positions on the **Belmont County Port Authority Board of Directors**. Interested parties may contact the Commissioners' office at [\(740-699-2155\)](tel:740-699-2155) to request an application. Applications will be accepted through April 7, 2017.

IN THE MATTER OF LIQUOR PERMIT FOR PIKE 40 LLC, DBA PIKE 40

Motion made by Mr. Thomas, seconded by Mr. Meyer to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for the transfer of a D1, D2 and D3, liquor license, Permit No. 6923370, from Food by Jane LLC, DBA Food by Jane, 41010 National Road & Patio, Union Township, Belmont, Ohio, 43718 to Pike 40 LLC, DBA Pike 40, 41010 National Road & Patio, Union Township, Belmont, Ohio, 43718. There have been no objections received and the Board of County Commissioners has no objections to the permit.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF APPROVING AND SIGNING THE NOTICE OF AWARD, CONTRACT AND THE NOTICE TO PROCEED FOR THE BELLAIRE FIRE HYDRANTS PROJECT/BELOMAR

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and authorize Commission President Mark A. Thomas to sign the Notice of Award, Contract and the Notice to Proceed for the Bellaire Fire Hydrants Project, a 2016 CDBG Community Development Allocation Program, to National Road Utility Supply, Inc., the low bidder, in the amount of \$48,598.55 based upon the recommendation of A.C. Wiethe, Belomar Regional Council.

NOTICE OF AWARD

To: National Road Utility Supply, Inc.
PO Box A
Valley Grove, WV 26060

PROJECT Description: furnish all material and equipment necessary to install Fire Hydrants in the Village of Bellaire, Belmont County, Ohio
The OWNER has considered the BID submitted by you on February 1, 2017 (BID Date) for the above described WORK in response to its Advertisement for BIDS and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$ 48,598.55.

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR'S Contract BOND, if applicable, and Certificates of Insurance within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNER will be entitled to consider all of your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liabilities set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 29th day of March, 2017.

Belmont County Commissioners
Owner
By: Mark A. Thomas /s/
Name: Mark A. Thomas
Title: President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____ on this _____ day of _____, 2017.

By: Arthur E Musicaro /s/
Name and Title: Arthur E Musicaro, President
cc: CONTRACTOR'S Surety
Surety's Agent

CONTRACT

THIS AGREEMENT made this 29th day of March, 2017, by and between Village of Bellaire hereinafter called the "Contractor" and Belmont County Commissioners hereinafter called the "Owner".

WITNESSETH, that the Contractor and the owner for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work.

The Contractor shall furnish all supervision, materials, and perform and complete all work required for the construction of the improvements embraced in the project; namely, VILLAGE OF BELLAIRE WATER DEPARTMENT², and required supplemental work for the project all in strict accordance with the Contract Documents including all addenda thereto, numbered _____, dated _____, and _____ dated all as prepared by Village of Bellaire acting and in these Contract documents preparation, referred to as the "Engineer".

ARTICLE 2. The Contract Price.

The Owner will pay the Contractor for the total quantities of work performed at the unit prices stipulated in the Bid for the respective items of work completed for the sum not to exceed Forty-Eight Thousand, Five Hundred Nine-Eight and Fifty-Five cents (Dollars) subject to additions and deductions as provided in Section 109 hereof.

¹Choose term most applicable: a corporation organized and existing under the laws of the State of Ohio; a partnership consisting of _____; an individual trading as _____.

²Supply principal items of Contract such as Grading, Paving, Water Mains, Sewers, etc.

ARTICLE 3. Contract.

The executed contract documents shall consist of the following:

- a. This Agreement
- b. Addenda
- c. Invitation for Bids
- d. instructions to Bidders
- e. Signed copy of Bid
- f. General Conditions, Parts I and II

March 29, 2017

- g. Special Conditions
- h. Technical Specifications
- i. Drawings (as listed in the Schedule of Drawings)

This Agreement, together with other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in Two original copies on the day and year first above written.

CONTRACTOR: National Road Utility Supply, Inc.

OWNER: Belmont County Commissioners

Arthur E Musicaro /s/
 Signature
Arthur E Musicaro
 Typed/printed name
President
 Title

Mark A. Thomas /s/
 Signature
Mark A. Thomas
 Typed/printed name
President
 Title

NOTICE TO PROCEED

To: National Road Utility Supply, Inc.
PO Box A
Valley Grove, WV 26060

PROJECT Description: furnish all material and equipment necessary to install Fire Hydrants in the Village of Bellaire, Belmont County, Ohio
 You are hereby notified to commence WORK in accordance with the Agreement dated March 29, 2017 on or before _____, 2017.
 The date of completion of all WORK is _____ 2017.

Belmont County Commissioners
 Owner
 By: Mark A. Thomas /s/
 Name: Mark A. Thomas
 Title: President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by _____ on this _____ day of _____, 20__.

By: Arthur E Musicaro /s/
 Name: Arthur E Musicaro
 Title: President

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |
| Mr. Thomas | Yes |

IN THE MATTER OF APPROVING AND SIGNING THE NOTICE OF AWARD, CONTRACT AND THE NOTICE TO PROCEED FOR THE MORRISTOWN DRAINAGE PROJECT/BELOMAR

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and authorize Commission President Mark A. Thomas to sign the Notice of Award, Contract and the Notice to Proceed for the Morristown Drainage Project, a 2016 CDBG Community Development Allocation Program, to Anson Equipment Leasing Construction, LLC, the low bidder, in the amount of \$28,500.00 based upon the recommendation of A.C. Wiethe, Belomar Regional Council.

NOTICE OF AWARD

To: Anson Equipment Leasing Construction LLC.
67219 Trail's End Drive
Belmont, Ohio 43718

PROJECT Description: Installation of a catch basin and 220 linear feet of 16-inch culvert pipe across Main Street in the VILLAGE OF MORRISTOWN, Belmont County, Ohio

The OWNER has considered the BID submitted by you on January 25, 2017 (BID Date) for the above described WORK in response to its Advertisement for BIDS and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$28,500.00.

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR'S Contract BOND, if applicable, and Certificates of Insurance within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNER will be entitled to consider all of your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liabilities set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 29th day of March, 2017.

Belmont County Commissioners
 Owner
 By: Mark A. Thomas /s/
 Name: Mark A. Thomas
 Title: President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____ on this _____ day of _____, 2017.

By: Ralph W. Anderson /s/
 Name and Title: _____

cc: CONTRACTOR'S Surety
Surety's Agent

CONTRACT

THIS AGREEMENT made this 29th day of March, 2017, by and between Anson Equipment Leasing Construction, LLC. hereinafter called the "Contractor" and Belmont County Commissioners hereinafter called the "Owner".

WITNESSETH, that the Contractor and the owner for the considerations stated herein mutually agree as follows:

ARTICLE 1. Statement of Work.

The Contractor shall furnish all supervision, materials, and perform and complete all work required for the construction of the improvements embraced in the project; namely, VILLAGE OF MORRISTOWN DRAINAGE IMPROVEMENT PROJECT ², and required supplemental

March 29, 2017

work for the project all in strict accordance with the Contract Documents including all addenda thereto, numbered _____, dated _____, and _____ dated _____ all as prepared by Village of Morristown acting and in these Contract documents preparation, referred to as the "Engineer".

ARTICLE 2. The Contract Price.

The Owner will pay the Contractor for the total quantities of work performed at the unit prices stipulated in the Bid for the respective items of work completed for the sum not to exceed Twenty Eight Thousand and Five Hundred and 00/100***** (Dollars) subject to additions and deductions as provided in Section 109 hereof.

¹Choose term most applicable: a corporation organized and existing under the laws of the State of Ohio ; a partnership consisting of _____ ; an individual trading as _____.

²Supply principal items of Contract such as Grading, Paving, Water Mains, Sewers, etc.

ARTICLE 3. Contract.

The executed contract documents shall consist of the following:

- a. This Agreement
- b. Addenda
- c. Invitation for Bids
- d. instructions to Bidders
- e. Signed copy of Bid
- f. General Conditions, Parts I and II
- g. Special Conditions
- h. Technical Specifications
- i. Drawings (as listed in the Schedule of Drawings)

This Agreement, together with other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in Two original copies on the day and year first above written.

CONTRACTOR: Anson Equipment Leasing Construction
Ralph W. Anderson /s/
 Signature
Ralph Anderson
 Typed/printed name
Owner Agent
 Title

OWNER: Belmont County Commissioners
Mark A. Thomas /s/
 Signature
Mark A. Thomas
 Typed/printed name
President
 Title

NOTICE TO PROCEED

To: Anson Equipment Leasing Construction LLC,
67219 Trail's End Drive
Belmont, Ohio 43718

PROJECT Description: Installation of a catch basin and 220 linear feet of 16-inch culvert pipe across Main Street in the VILLAGE OF MORRISTOWN, Belmont County, Ohio

You are hereby notified to commence WORK in accordance with the Agreement dated March 29, 2017 on or before _____, 20. The date of completion of all WORK is _____, 2017.

Belmont County Commissioners
 Owner
 By: Mark A. Thomas /s/
 Name: Mark A. Thomas
 Title: President

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by _____ on this _____ day of _____, 20__.

By: Ralph W. Anderson /s/
 Name: Ralph W. Anderson
 Title: Owner Agent

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |
| Mr. Thomas | Yes |

Mr. Thomas noted the CDBG Community Development Allocation Program is one of the programs that the President's budget gets rid of. He said he hopes Congress recognizes the need for this program. Mr. Thomas said we get about \$150,000 a year. The amount has declined over the years and many worthy projects have been done with these funds.

IN THE MATTER OF APPROVING THE AMENDMENT TO THE RUMA WITH ROVER PIPELINE, LLC

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve and sign the amendment to the Road Use Maintenance Agreement (RUMA) dated December 7, 2016, with Rover Pipeline, LLC, to include Clover Ridge Road, CR5.

COUNTY OF BELMONT ROADWAY USE, REPAIR AND MAINTENANCE AGREEMENT

This Amendment ("Amendment") is voluntarily and mutually entered into this 29th day of March, 2017, by and between Belmont County, Ohio ("County"), a political subdivision, whose mailing address is 101 W. Main St., St. Clairsville, OH 43950 and Rover Pipeline LLC ("Operator") whose mailing address is 1300 Main Street, Houston, TX 77002. Both Operator and County are parties to that certain Roadway Use, Repair and Maintenance Agreement dated December 7th, 2016 (the "Agreement").

This Amendment shall be as follows:

HAULING ROUTE/DESIGNATED ROADS:

Operator's hauling route and Designated Roads shall include all public roads identified in the Agreement and shall also include the entire length of Clover Ridge Road (CH 5) from the Monroe County Line to an entrance drive approximately 150 feet North of E Brown Peavine Rd. (Twp. T-106). This Amendment specifically includes that certain length of CH 5 from T-729 to an entrance drive approximately 150 feet North of E Brown Peavine Rd. which was not previously included in the Agreement. The hauling route will exclude the use of Clover Ridge Road (CH 5) from the an entrance drive approximately 150 feet North of E Brown Peavine Rd. to SR 148 (which includes the Bridge over Captina Creek).

ROAD CONDITION EVALUATION REPORT:

Operator shall provide County with a Pre-Use Evaluation Report of Clover Ridge Road (CH5) prepared by Hammontree & Associates as soon as reasonably practical following the execution of this Amendment.

ROAD CORE SAMPLES:

March 29, 2017

Operator shall provide County with core samples of Clover Ridge Road (CH5) as part of its Pre-Use Evaluation Report as soon as reasonably practical, but no later than Operator's completion of said report and submission to County. Operator shall use the CH5 core samples as evaluation tools while making any necessary repairs to CH5 in order to ensure that any and all damage caused by Operator and its contractors to said road will be repaired.

TRAFFIC CONTROL:

Operator shall provide flaggers to control traffic during use of Clover Ridge Road (CH5). Flaggers must have line of sight on all private driveways and have radio communication with each other. All traffic control operations shall be in accordance with the Ohio Manual of Uniform Traffic Control Devices (OMUTCD).

BOND:

To secure Operator's performance under this Agreement, Operator agrees to post a Performance Assurance Bond(s) totaling One Million DOLLARS (\$1,000,000.00) of surety coverage for all Designated Roads affected by Project within Belmont County. A greater or lesser surety amount may be required if determined by the Belmont County Engineer to be necessary or sufficient, as the case may be, to compensate for potential damage caused to the identified roadway or highway structures. The bond shall remain in full force and effect for a period of two years after final completion at the project site and final restoration of the areas disturbed by the construction.

County may draw upon the Performance Assurance bond under the following conditions:

1. Operator has failed or refused to promptly repair damage to Designated Roads caused by Operator its contractors, subcontractors, or their respective agents, employees, or representatives or to pay the cost of performing said repairs; and
2. The County Engineer has provided Operator with sufficient written and email notice ("Notice") of said damage and requested that Operator make such repairs to Operator's agent John Adamski (or another agent of Operator, who shall be identified in a written notice to the County Engineer in the event that Mr. Adamski will for any reason be unavailable); and
3. After having received Notice of County's repair request, Operator has been given a reasonable opportunity to first cure and/or repair the damage to Designated Road(s) itself; and
4. After having been provided with Notice and a reasonable amount of time to make the requested repairs, Operator failed and/or refused to do so.

Operator shall replenish any withdrawn funds to maintain a balance equivalent to the original amount of the Performance Assurance Bond.

ROAD REPAIR AND MAINTENANCE:

During Operator's construction of the Project, Operator agrees to maintain all Designated Roads which have been identified in the Agreement and in this Amendment to a condition consistent with the condition of those Designated Roads prior to Operator's commencement of Project operations only to the extent that damage to Designated Roads during the Project has been directly caused by Operator's vehicles.

Operator agrees to maintain all culverts, berms, striping, retaining walls, and/or bridges appurtenant to Designated Roads to a condition consistent with the condition of said culverts and/or bridges prior to Operator's commencement of Project operations during the entire term of the Agreement only to the extent that damage to said culverts, berms, striping, retaining walls, and/or bridges during the Project has been directly caused by Operator's vehicles.

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is a conflict between this Amendment and the Agreement, the terms of this Amendment will prevail.

This Amendment shall be binding upon the successors and assigns of the Parties hereto and shall be deemed to be a covenant running with Designated Roads.

IN WITNESS WHEREOF, this instrument has been executed by the undersigned parties on this 29th day of March, 2017.

Belmont County, Ohio

Belmont County Commissioners

By: Mark A. Thomas /s/

By: J. P. Dutton /s/

By: Josh Meyer /s/

Date: 3/29/17

Belmont County Engineer

By: Terry Lively /s/

This Agreement has been Approved By: Belmont County Prosecutor

By: David K. Liberati /s/ assist

Upon roll call the vote was as follows:

Rover Pipeline LLC

By: Robert Rose /s/

Robert Rose

Date: 3/24/17

Vice President, Land and Right of Way

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF APPROVING TIME AND PLACE FOR THE ENGINEER'S ANNUAL MEETING OF COUNTY AND TOWNSHIP AUTHORITIES

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the time and place for the Belmont County Engineer's Annual Meeting of County and Township Authorities per ORC 5543.06 as follows:

Date: Thursday, April 27, 2017

Time: 6:00 p.m.

Place: County Garage – Roscoe Road

St. Clairsville, OH 43950

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF ACCEPTING PROPOSAL FROM JHA COMPANIES FOR PROFESSIONAL SURVEYING

Motion made by Mr. Thomas, seconded by Mr. Dutton to accept the proposal from JHA Companies in the amount of \$1,000.00 for professional surveying services for the Fairgrounds Lift Station, Parcel # 32-01499.000 located in Richland Township, based upon the recommendation of Project Engineer Jeff Vaughn, Vaughn, Coast & Vaughn.

March 13, 2017

Belmont County Board of Commissioners

c/o Vaughn, Coast & Vaughn, Inc.

154 S. Marietta Street

St. Clairsville, OH 43950

740-695-7256

RE: Proposal for Professional Services
Project Name: Agricultural Society Subdivision Survey
Richland Township, Belmont County, Ohio
JIHA Project ID: 2017-240

March 29, 2017

Dear Commissioners,

JHA Companies (**JHA**) is pleased to provide this proposal to Belmont County Board of Commissioners (**Client**) for professional surveying services. JHA will perform a survey to subdivide the property, denoted as Parcel Number 32-01499.000 (**Subject Property**), located at the Belmont County Fairgrounds, Richland Township, Belmont County, Ohio. This proposal is based upon a request by Vaughn, Coast & Vaughn, Inc. on March 9, 2017.

JHA is a full service civil engineering and surveying firm, licensed to do business in Pennsylvania, New York, Ohio and West Virginia. Our offices are located in Susquehanna, Wayne, Bradford, and Lackawanna counties in Pennsylvania, and Belmont County, Ohio. JHA has a highly qualified team of surveyors, engineers, environmental scientists, GIS technicians and support staff with many years of experience. Please visit our website at www.jhacompanies.com for a more in-depth company profile and the services we provide.

SCOPE OF SERVICES

1. JHA will locate any existing evidence related to the boundary corners of the parcel (i.e. iron pins/pipes, monuments, etc.) and subdivide an 80 square foot parcel from the Subject Property, which will encompass the sewer system station at the southeast corner of the Fairgrounds.
2. A legal description and plat of survey for the new parcel will be provided.

CLARIFICATIONS/EXCLUSIONS

1. The Client agrees that the Scope of Services, methods, details, techniques and pricing date contained in this contract shall be considered confidential/proprietary and shall not be released or otherwise made available to any third party without the express written consent of JHA.
2. All reimbursable expenses are in addition to the estimated fee indicated in this contract.
3. Any items not specifically noted in the above Scope of Services are excluded from this contract.

SCHEDULE

JHA can initiate the services outlined herein within two (2) weeks of the date of receipt of the signed contract and complete the project approximately one (1) week after the commencement date. JHA can only guarantee the aforementioned commencement date if signed authorization is received 14 days of the date of this proposal.

FEE

The lump sum cost for the work outlined above is **\$1,000**. Please refer to Item 17 Invoicing and Terms of Payment of the attached General Terms & Conditions for payment terms.

To initiate work and acknowledge acceptance of our proposal and General Terms & Conditions, simply sign the Work Authorization below and sign & initial the General Terms & Conditions. Once signed, please return one fully executed original.

If you have any questions regarding this proposal, please feel free to contact me directly at my office at (740) 695-6100, by cellphone at (740) 310-9222, or by e-mail at dkyer@jhacompanies.com. We look forward to working with you on this project.

Sincerely,

JHA Companies

Don S. Kyer /s/

Don S. Kyer, P.S.

Office Leader/Project Manager

Attachments: General Terms and Conditions (two (2) pages)

Fee Schedule

WORK AUTHORIZATION

The parties have read the foregoing, willingly enter into and understand completely the attached General Terms & Conditions, which have been made a part of this Agreement, effective on the date signed by the Client below.

Mark A. Thomas /s/ Josh Meyer /s/

J. P. Dutton

CLIENT SIGNATURE

Mark A. Thomas – President

J. P. Dutton – Vice President

Josh Meyer - Commissioner

3/29/17

CLIENT NAME(S) & TITLE (please print or type)

DATE

Don S. Kyer /s/

ESTIMATE: \$1,000

Don S. Kyer, P.S.

Office Leader/Project Manager

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

**IN THE MATTER OF AUTHORIZING DAN HALL,
GARVIN AND HICKEY, LLC TO SIGN BWC FINAL
SETTLEMENT AGREEMENT AND RELEASE**

Motion made by Mr. Thomas, seconded by Mr. Dutton to authorize Dan Hall, Garvin and Hickey, LLC, to sign BWC Final Settlement Agreement and Release on behalf of the Belmont County Board of Commissioners regarding BWC Claims 06-383384, 12-344054, 15-351499, and 16-810263.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

**IN THE MATTER OF APPROVING MARY BETH SHEBA-TENNANT,
CENTER DIRECTOR FOR SSOBC, TO MOVE TO FULL-TIME STATUS**

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve Mary Beth Sheba-Tennant, Center Director for Senior Services of Belmont County, to move to full-time status effective April 3, 2017.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

**IN THE MATTER OF APPROVING KELLY FETZER,
CENTER DIRECTOR FOR SSOBC, TO MOVE TO FULL-TIME STATUS**

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve Kelly Fetzer, Center Director for Senior Services of Belmont County, to move to full-time status effective April 3, 2017.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
|------------|-----|

March 29, 2017

Mr. Dutton Yes
Mr. Meyer Yes

**IN THE MATTER OF APPROVING PAYMENT OF INVOICE (PAY REQUEST #15)
FOR GREENCORE DESIGNS, INC/SENIOR SERVICES COMMUNITY BUILDING**

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the payment of Invoice #14-019.15 (Pay Request #15) for GreenCore Designs, Inc., in the amount of \$5,974.90 (\$5,152.50 for Construction Administration and \$822.40 for reimbursables) for the Senior Services of Belmont County - Community Building, Project Number 14-019.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

**IN THE MATTER OF APPROVING ADDENDUM NUMBER 2
TO ARCHITECTURAL SERVICES AGREEMENT WITH
DDP AND ASSOCIATES/SENIOR SERVICES COMMUNITY BUILDING**

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve and sign Addendum Number 2 to the Architectural Services Agreement executed 04/22/15 with DDP and Associates to increase the Construction Observation budget by \$950.00 and the reimbursables budget by \$35.00 (\$985.00 total increase) for the new SSOBC – Community Building, Project # 14-019; revised contract amount \$17,060.00.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

**IN THE MATTER OF APPROVING PAYMENT OF INVOICE (FINAL) FROM
DDP AND ASSOCIATES/SENIOR SERVICES COMMUNITY BUILDING**

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve payment of the invoice dated March 15, 2017 (final), from DDP and Associates in the amount of \$985.00 (\$950.00 for Construction Administration Services and \$35.00 for reimbursables) for the period of 01/06/17 – 03/15/17 for the Senior Services of Belmont County – Community Building, Project #14-019.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

**IN THE MATTER OF APPROVING QUOTES FROM VENDORS FOR
EQUIPMENT AND SUPPLIES/SENIOR SERVICES COMMUNITY BUILDING**

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve quotes from the following vendors for equipment and supplies needed for the new Senior Services of Belmont County – Community Building:

| | | | |
|------------------------|--------------------------|--|-------------|
| • Quote No. 00072088 | Physio-Control, Inc. | One (1) AED with cabinet | \$ 1,625.40 |
| • Quote Dated 03/02/17 | Lowe's | Washer, Dryer, Conf. Room Supplies, Key Cabinet, etc. | \$ 5,475.68 |
| • Quote No. 10020434 | American Sanitary Supply | Floor Care Equipment | \$13,082.63 |
| • Quote Dated 03/28/17 | Carney & Sloan | Dishes, glasses, flatware | \$16,377.90 |
| • Quote No. 0011593 | McGhee Office Supply | Chair mats, shelving, trash cans, bulletin boards, etc. | \$16,381.85 |

(All purchases to be made from the N59 Capital Projects – Senior Centers Fund.)

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

9:30 Public Hearing-Road Improvement 1155

Present: William Eddy, Drafting Technician, and Robert DeFrank, Times Leader. Mr. Eddy said the alley is between two neighbors' properties and each want a little extra space. Present at the viewing were Commissioners Thomas, Dutton and Meyer and Mr. Eddy. The Colerain Township Trustees are requesting the vacation and there is no opposition. Mr. Thomas noted the vacation is a court ordered agreement.

**REPORT OF COUNTY ENGINEER
OHIO REV. CODE, SEC. 5553.06
ROAD IMP # 1155**

**IN THE MATTER OF
THE VACATION OF MELROSE AVE. IN CHEERMONT
COLERAIN TWP. SEC. 10, T-6, R-3**

DATE: March 29, 2017

To the Board of County Commissioners of Belmont County, Ohio:

The undersigned, in obedience to your order, dated **March 22, 2017** proceeded on the **March 29, 2017** make an accurate survey and plat of the Public Road proposed to be improved and respectfully submits the following report:

In the opinion of the undersigned the proposed improvement should be granted.

An accurate survey and plat, and an accurate and detailed description of each tract of land which the undersigned County Engineer believe will be necessary to be taken in the event the proposed improvement is made, together with the name of each owner, accompany this report and are made a part thereof.

An accurate and detailed description of the proposed improvement describing therein the centerline and right-of-way lines follow:

“See Attached Plat”

The undersigned recommends the following changes in the proposed improvement which in his judgment should be made in the event the proposed improvement is granted.

Terry Lively /s/ _____

**Terry D. Lively, P.S., P.E.,
COUNTY ENGINEER OF BELMONT CO, OH**

**IN THE MATTER OF THE VACATION OF
MELROSE AVENUE IN CHEERMONT PLAT
COLERAIN TWP. SEC. 10, T-6, R-3/RD IMP 1155**

Office of County Commissioners
Belmont County, Ohio

**RESOLUTION-GRANTING PROPOSED IMPROVEMENT
ORDERING RECORD, ETC.
Rd. Imp. #1155**

March 29, 2017

The Board of County Commissioners of Belmont County, Ohio, met in regular session on the 29th day of March, 2017 in the office of the Commissioners with the following members present:

Mr. Thomas
Mr. Dutton
Mr. Meyer

Mr. Thomas moved the adoption of the following Resolution:

WHEREAS, This day this matter came on to be heard on the report, survey, plat, and detailed and accurate descriptions as filed by the County Engineer, and said report having been read in open session, the Board proceeded with the hearing of testimony bearing upon the necessity of the said improvement for the public convenience or welfare and offered either for or against going forward with the proposed improvement by interested persons; and

WHEREAS, Said Board has considered said report and all the testimony offered, and all the facts and conditions pertaining to said matter; therefore, be it

RESOLVED, That said Board of County Commissioners do find said improvement will serve the public convenience and welfare; and be it further

RESOLVED, That said improvement as set forth and defined in said report, survey, plat and detailed and accurate descriptions as filed by the County Engineer be and the same is hereby granted and said road is hereby ordered vacated.

RESOLVED, That the County Engineer be and he is hereby directed to cause and record the proceeding, including the survey and plat and accurate and detailed description of said proposed improvement, to be forthwith entered in the proper road records of said County; and be it further

Mr. Meyer seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

Adopted the 29th day of March, 2017

Bonnie Zuzak /s/
Assistant Clerk, Board of County Commissioners,
Belmont County, Ohio

BREAK

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:45 A.M.

Motion made by Mr. Thomas, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and discipline of public employees.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:03 A.M.

Motion made by Mr. Thomas, seconded by Mr. Meyer to exit executive session at 10:03 a.m.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

AS A RESULT OF EXECUTIVE SESSION-

IN THE MATTER OF PLACING COLIN DUNCAN, SSOBC DRIVER, ON PAID ADMINISTRATIVE LEAVE

Motion made by Mr. Thomas, seconded by Mr. Meyer to place Colin Duncan, Senior Services of Belmont County Driver, on paid administrative leave effective March 21, 2017, pursuant to Ohio Revised Code 124.388.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:04 A.M.

Motion made by Mr. Thomas, seconded by Mr. Meyer to enter executive session with Director and Lori O'Grady, HR Manager, and Brenna Rocchio, Public Assistance Administrator, Belmont County Dept. of Job and Family Services, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the promotion of a public employee.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:10 A.M.

Motion made by Mr. Thomas, seconded by Mr. Dutton to exit executive session at 10:10 a.m.

Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Dutton | Yes |
| Mr. Meyer | Yes |

AS A RESULT OF EXECUTIVE SESSION-

IN THE MATTER OF PROMOTING AND PAY RANGE ADJUSTMENT FOR MS. KATHALEEN DOBSON BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

March 29, 2017

Motion made by Commissioner Thomas, seconded by Commissioner Dutton to adopt the following:

RESOLUTION

WHEREAS, the Ohio Revised Code empowers, the Belmont County Board of Commissioners to establish compensation and set benefit levels for the Belmont County Department of Job and Family Services non-bargaining unit employees; and

WHEREAS, with this promotion, Ms. Dobson will be responsible for the supervision of Eligibility/Referral Specialist II, monitoring the processing of public assistance cases and compliance with State and Federal policy.

NOW THEREFORE, BE IT RESOLVED THAT, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to promote Kathaleen Dobson from the position of Eligibility/Referral Specialist II to Eligibility/Referral Specialist Supervisor. Ms. Dobson's wages to increase from Pay Range 28, Step Seven (base rate \$24.53) to Pay Range 32, Step Four (base rate \$25.99), a base rate increase of \$1.46 per hour effective April 2, 2017.

Upon roll call the vote was as follows:

Mr. Thomas
Mr. Dutton
Mr. Meyer

March 29, 2017

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 10:11 A.M.**

Motion made by Mr. Thomas, seconded by Mr. Meyer to adjourn the meeting at 10:11 a.m.
Upon roll call the vote was as follows:

| | |
|------------|-----|
| Mr. Thomas | Yes |
| Mr. Meyer | Yes |
| Mr. Dutton | Yes |

Read, approved and signed this 5th day of April, 2017.

Mark A. Thomas /s/_____

J. P. Dutton /s/_____ COUNTY COMMISSIONERS

Josh Meyer /s/_____

We, Mark A. Thomas and Bonnie Zuzak, President and Assistant Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Mark A. Thomas /s/_____ PRESIDENT

Bonnie Zuzak /s/_____ ASSISTANT CLERK