

St. Clairsville, Ohio

May 27, 2015

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Coffland, seconded by Mr. Thomas, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-CDW-G, Inc.	Licenses-Engineer/General Fund	314.16
A-Comcast	Internet-Recorder/General Fund	86.85
A-Matthew Bender & Co., Inc.	Anderson's Criminal Law Handbooks-Public Defender/General Fund	132.33
A-Quill	Supplies-Adult Probation/General Fund	333.64
S-Janet Krulock	Court reporter/Common Pleas Ct. General Special Projects Fund	875.00
Y-Belmont County Recorder	Lien releases/Tax Certificate Admin Fund	224.00

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Coffland, seconded by Mr. Thomas to approve the Recapitulation of Vouchers dated for May 27, 2015 as follow:

<u>FUND</u>	<u>AMOUNT</u>
A-GENERAL	\$50,789.96
A-GENERAL/AUDITOR	\$3,144.56
A-GENERAL/COMMON PLEAS COURT	\$3,092.71
A-GENERAL/EMA	\$1,250.64
A-GENERAL/PROBATE COURT	\$2,381.38
B-Dog Kennel	\$136.10
C-Indigent Guardianship Fund	\$300.00
H-Job & Family, Family Children First	\$1,066.72
H-Job & Family, Public Assistance	\$2,520.40; \$17,903.00; \$2,869.38; \$733.90
H-Job & Family, WIA	\$12,105.13
J-Real Estate Assessment	\$28,500.35
K-Engineer MVGT	\$16,553.21
M-Juvenile Ct. – Placement II	\$150.00
M-Juvenile Ct. – Intake Coordinator	\$875.00
N-Fairground Sewer Fund	\$175,897.80
P-Oakview Admn Bldg.	\$705.05
S-Eastern Ct. General Special Projects	\$44.43
S-District Detention Home	\$5,842.11
S-Job & Family, Children Services	\$3,263.82; \$776.00
S-Juvenile Ct. Computer Fund	\$79.90
S-Oakview Juvenile Residential Center	\$3,005.75
S-Port Authority	\$2,393.62
S-Senior Services	\$26,270.96
S-Western Ct. General Special Projects	\$44.44
T-Sanitary Sewer District	\$173.92
W-CEBCO Wellness Grant	\$224.75
W-Prosecutor's Victim Assistance Program	\$173.01
Y-CEBCO Hospitalization Insurance	\$457,821.60

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Thomas	Yes
Mrs. Favede	Absent

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Thomas, seconded by Mrs. Favede to approve the following transfers within fund for the following funds:

GENERAL FUND/COMMISSIONERS

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
E-0051-A001-A50.000 Budget Stabilization	E-0051-A001-A20.012 Equipment	\$70,000.00

For the purchase of one (1) 2015 Chevrolet Tahoe and one (1) 2015 Chevrolet Equinox for the Board of Commissioners

S33 DISTRICT DETENTION HOME FUND/SARGUS

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
E-0910-S033-S39.000 Food Service Expense	E-0910-S033-S38.011 Contract Services	\$10,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Thomas, seconded by Mrs. Favede to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following dates:

****FEBRUARY 18, 2015****

W80 PROSECUTORS VICTIM ASSISTANCE FUND

E-1511-W080-P01.002	Salary	\$500.00
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****MAY 27, 2015****

E10 9-1-1 FUND

E-2200-E010-E05.012	Equipment	\$1,400.00
E-2200-E010-E07.000	Other Expenses	\$1,452.00
<u>E11 9-1-1 WIRELESS FUND</u>		
E-2301-E011-E01.011	Contract Services	\$11,089.89
<u>L01 SOIL CONSERVATION FUND/BSWCD</u>		
E-1810-L001-L01.002	Salaries	\$5,076.00
<u>S12 PORT AUTHORITY FUND</u>		
E-9799-S012-S07.000	Professional Services/Research	\$277,840.00
<u>OAKVIEW JUVENILE REHABILITATION/VARIOUS FUNDS</u>		
E-8007-S027-S06.000	Program Supplies	\$821.25
E-8011-S031-S02.000	Food (Meal Tickets)	\$135.00
E-8011-S031-S02.000	Food (NSLA)	\$1938.53
E-8012-S032-S00.000	Activity Expenses	\$86.50
<u>S70 SENIOR SERVICES/LEVY FUND</u>		
E-5005-S070-S08.000	Travel	\$2,227.41
E-5005-S070-S12.000	Capital Outlay	\$9,238.00
<i>CORSA Claim No. 0160025740 DOL 12/16/14 (2012 Ford Fusion)</i>		
E-5005-S070-S19.000	Maint/Repair-Vehicles	\$4,000.00
<u>S96 JUVENILE COURT-GENERAL SPECIAL PROJECTS FUND</u>		
E-1589-S096-S08.002	Salary	\$3,000.00
E-1589-S096-S09.000	Fringes	\$2,699.64
<u>W80 PROSECUTORS VICTIM ASSISTANCE FUND</u>		
E-1511-W080-P01.002	Salary	\$255.00
<u>Y30 ISSUE TWO MATCH MONIES FUND/ENGINEER</u>		
E-9830-Y030-Y10.000	Project Payments-Capital Outlay	\$253.50
<u>SHERIFF/VARIOUS</u>		
E-0131-A006-A09.000	Medical	\$1,318.56
E-0131-A006-A21.000	Towing	\$805.00
E-0131-A006-A23.000	Background	\$814.00
E-0131-A006-A24.000	E-SORN	\$285.00
E-0131-A006-A32.000	Warrant Fee	\$80.00
E-5100-S000-S01.010	Commissary	\$2,968.87
E-5101-S001-S06.000	CCW License	\$2,471.00
E-5101-S001-S07.012	CCW Equipment	\$1,785.00
E-9710-U010-U06.000	Reserve	\$1,545.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes	
Mrs. Favede	Yes	
Mr. Coffland	Yes	

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Thomas, seconded by Mr. Coffland granting permission for county employees to travel as follows:

ENGINEER – Mechanics Frank Mayo and Scott Britton to travel to Jefferson County Vocational School on June 17, 2015, to attend Hill International Truck’s 2015 Medium Duty Truck Parts and Services Fair. A county vehicle will be used for travel.

SANITARY SEWER DISTRICT – Jeff Azallion and Alec Dombroski to travel to Jefferson County Vocational School on June 17, 2015, to attend Hill International Truck’s 2015 Medium Duty Truck & School Bus Fair/training course. A county vehicle will be used for travel.

VERTERANS – Lucinda Maupin, Robert Nixon, Keith Rejonis and Kari Dillon to travel to Appleton, Wisconsin, on May 29-June 5, 2015, to attend the National Assoc. of County Veterans Service Officer training.

Upon roll call the vote was as follows:

Mr. Thomas	Yes	
Mr. Coffland	Yes	
Mrs. Favede	Yes	

IN THE MATTER OF APPROVING AND SIGNING THE CONTRACT BETWEEN BCDJFS AND BELMONT CO. CAC FOR PROVIDING A SUMMER EMPLOYMENT PROGRAM TO SERVE PERSONS FROM A TANF ELIGIBLE FAMILY

Motion made by Mr. Coffland, seconded by Mr. Thomas to approve and sign the contract between the Belmont County Dept. of Job & Family Services and Belmont County Community Action Commission, effective May 27, 2015 through October 31, 2015 in an amount not to exceed \$246,248.00 for the purpose of providing a summer employment program to serve persons from a Belmont County Temporary Assistance To Needy Families (TANF) eligible family.

CONTRACT

**BETWEEN
BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
AND
BELMONT COUNTY COMMUNITY ACTION COMMISSION**

This sub-recipient agreement is made and entered into on this day of May 27, 2015 by and between the Belmont County Department of Job and Family Services, BCDJFS, and the Belmont County Community Action Commission, doing business at 153 ½ West Main Street, St. Clairsville, Ohio, 43950, a provider of service (hereinafter referred to as "Provider").

This agreement shall constitute the entire agreement between the BCDJFS and Provider and any prior understanding or representation of any kind preceding the date of this contract shall not be binding upon either party except to the extent incorporated into this agreement. The following are the terms of the contract.

**SUMMER EMPLOYMENT PROGRAM FOR YOUTH (CFDA 93.558)
Funded by TANF Funds and Administered through
Prevention, Retention and Contingency (PRC) Programs**

- A. PURPOSE:** This agreement is entered into for the purpose of providing a summer employment program to serve persons from a Belmont County TANF-eligible family. The types of persons that may be served are: Youth ages 16-17, as long as the youth is a minor child in a home at or below 200% of federal poverty (youth may be 18 if they are a full time student in a secondary school) ; Youth ages 18-24, in a home at or below 200% of federal poverty that also has a minor child; or Youth ages 18-24, in a home at or below 200% of federal poverty with a minor child or pregnant; non-custodial parents (even if the child is not in the home) in a home at or below 200% of federal poverty; or youth in a foster care setting who are between the ages of 16 to 17 years of age or 18 years of age if they are a full time student in secondary school.
- B. PURCHASE OF SERVICES:** Subject to terms and conditions set forth in this contract and the attachments (such attachments are deemed to be part of the contract as fully as if set forth herein), the BCDJFS agrees to purchase from, and the Provider agrees to furnish those specific services detailed in this agreement.

- C. **CONTRACT PERIOD:** This contract will be effective from May 27, 2015 through October 31, 2015 inclusive, unless otherwise terminated. Costs can be charged effective May 27, 2015. Normal PRC allocation liquidation rules apply with a close out date of December 31, 2015.

The Provider hereby expressly agrees to neither perform work nor submit an invoice for payment, for work performed under this Contract for any time period prior to notification that the Contract has received approval of the Belmont County Board of Commissioners. Provider further agrees to neither perform work nor submit an invoice for payment for work performed under this Contract for any time period after the termination date set forth in this Contract.

- D. **COST AND DELIVERY OF PURCHASED SERVICES:** Billings under this contract shall be for actual costs incurred from, May 27, 2015 through October 31, 2015, and shall not exceed \$246,248.00 of allowable costs for TANF Summer Youth Employment Program as listed in Section E – “Allowable Program Costs”, and \$60,000.00 of the TANF Administration Allocation to be used solely for the purpose of administering the TANF Summer Youth Employment Program. The Provider agrees to accept as full payment for services rendered, in a manner satisfactory to the BCDJFS, actual cost reimbursement. It is expressly understood and agreed that in no event shall the total compensation to be reimbursed exceed the maximum of \$306,248.00. Any cost overruns shall be the sole responsibility of the provider. The Provider of services must provide a budget as part of this agreement.

- E. **SERVICE DESCRIPTION:**

Employment:

The Provider of services will act as the employer of record and provide summer employment to TANF eligible youth including case management activities related to the program, job coaching, mentoring, worksite development, placement of youth at worksites, issuing wages to the youth, provision of soft skills training as determined, youth registration on the OhioMeansJobs website, performance reporting, evaluation, and other allowable program activities.

The youth will be provided Summer Work Experience up to 40 hours per week for a period of weeks beginning sometime after June 1, 2015 and ending on or before October 31, 2015. The number of weeks worked and hours worked per week by youth will be based on the total number of youth participating in the program; work site needs; and allocation. The Youth will be paid the State of Ohio Minimum Wage of \$8.10 per hour. Fringes will consist of FICA and Workers Compensation.

Compliance Requirement:

The provider of services must comply with all TANF program compliance requirements.

Performance Objectives:

- 1) The Provider of services must ensure youth are placed at appropriate and safe worksites.
- 2) The Provider of services must ensure all required paperwork is in place including but not limited to the posting of Minor Labor Laws at worksites, posting of the Minor List at the worksites, USCIS I-9 form is completed on youth, and worksite agreements are properly completed and signed by all parties.
- 3) The Provider of services must maintain proper payroll documentation.
- 4) The Provider of services must comply with the program requirements of reporting, OhioMeansJobs registration, evaluations, training and certificates of completion listed within the context of this agreement.

Monitoring will be conducted by the Belmont County Department of Job and Family Services to evaluate the Provider of services in meeting the performance objectives.

Reporting:

The Provider of services is required to submit, by month, data necessary to track the outcomes for the youth participants in the program. Reports will be due in the reporting tool by the 10th of each month. It may be accessed at <https://syep.jfs.ohio.gov/>. Instructions for the reporting tool are in the SYEP User Guide which will be provided to the Provider of services. All information shall be in the reporting tool within thirty (30) days of the youth or young adult leaving the program. Staff that had access to the reporting tool last year will have access in 2015.

All documentation must be kept in case files at BCDJFS.

Soft Skills Training:

A soft skills training component must be provided to youth. Training includes but is not limited to resume writing, interviewing skills, and job etiquette. Soft skills training can be offered by the OhioMeansJobs Center, local workforce investment areas, vendors or employers. Under this agreement, the delivery of soft skills training to youth will be coordinated between the Provider of services and the OhioMeansJobs Belmont County.

OhioMeansJobs.com:

All youth participating in the TANF Summer Youth Employment Program must be registered on the OhioMeansJobs website. This is the primary responsibility of the Provider of services. A confirmation of youth registrations must be incorporated into the reporting.

Evaluation:

The Provider of services is responsible for completing an evaluation of the youth. The employer evaluation is contained in the reporting tool. The two sets of instruction for completing the evaluation are the “County Survey Guide” and the “Employer Guide”. These guides will be provided to the Provider of services.

Participant Survey:

Participants will have the opportunity to complete a survey through Survey Monkey. This survey should be completed once. The participants shall complete the survey within thirty (30) days of leaving the program. The survey link is <https://www.surveymonkey.com/s/N3QKMCW>. It is the Provider’s responsibility to encourage participants to complete the survey.

Certificates of Completion:

Each youth who completes the summer youth program must be issued a Certificate of Completion containing at a minimum the following: name of program (TANF Summer Youth Employment Program), name of youth, dates of participation, name of employer, and funding for this program was provided by the Ohio Department of Job and Family Services. Youth who leave the program before completion will not be eligible for the certificate. This is the primary responsibility of the Provider of services.

Allowable Program Costs:

Allowable costs under this program include:

- Payments to employers for wages (at no higher than \$10.00 per hour) and fringe benefits;
- Payments to third parties to operate the program;
- Recruitment and development of employers for the program;
- Other ancillary services which are offered by the employer to the subsidized employment participants including work related items such as uniforms, tools, licenses or certifications; case management activities related to the program; job coaches and mentors.
- Worker compensation expenses;
- FICA;
- Direct supervision and training costs; and
- Transportation costs to and from the work site.

The cost of health insurance for youth may not be charged against these TANF funds; however, the cost of health insurance for staff employed by a third party to operate the program can be charged.

Administrative Costs:

The TANF Summer Youth Employment Program funding does not include TANF administration. Federal regulations define what is considered TANF administration, and they are also set forth in rule 5101:9-6-08.8 of the Ohio Administrative Code.

The following activities and/or expenses are considered TANF administration and cannot be charged to this allocation:

- Costs associated with eligibility determination;
- Salaries and benefits of staff performing administrative and coordination functions;
- Preparation of program plans, budgets, reports and schedules, and the monitoring of program and project;
- Fraud and abuse units;

- Services related to accounting, litigation, audits, management property, payroll, personnel, procurement, and public relations;
- Costs of goods and services and travel costs required for official business and the Administration of the program unless excluded under paragraph (A) of rule 5101:9-6-08.8 of the Ohio Administrative Code; and
- Management information systems not related to the tracking and monitoring of the program.

Costs considered to be TANF administration will be charged to county TANF Administration allocations pursuant to rule 5101:9-6-08.8 of the Ohio Administrative Code, not to exceed \$60,000.00.

Unemployment Compensation

For unemployment compensation costs, the ODJFS Office of Unemployment Compensation has stated under Section 4141-5-05 of the Ohio Administrative Code that non-profit organizations, the state or its instrumentalities serving as the “employer of record” are excluded for unemployment purposes. These entities should not include the youth or the youth’s wages on their quarterly unemployment compensation reports.

F. PAYMENT FOR PURCHASED SERVICES: PAYMENT FOR PURCHASED SERVICES:

Upon completion of services each month, provider shall submit an invoice and supporting income statement (expense report) to Belmont County Department of Job and Family Services covering purchased services rendered. Invoices shall include actual expenses incurred, not to exceed the maximum in Section D, above, for the delivery of these services. Invoices shall also include accruals and stand-in costs, as applicable. Belmont County Department of Job and Family Services will review each invoice for completeness of information and accuracy before making payment, within thirty days of the receipt of an accurate invoice.

Invoices will be submitted each month to BCDJFS within 30 days of the end of the service month for services rendered during tmonth. The Provider shall make all reasonable efforts to include all service provided during the service month on the invoice.

Final invoice for compensation of work performed under this Contract must be received and paid by BCDJFS, no later than December 31, 2015 which is the liquidation date. Failure of the Provider to submit the final invoice by this deadline shall be deemed a forfeiture of the Provider of all remaining compensation pursuant to the Contract.

Reported expenditures are subject to audit by appropriate state or federal officials or an independent audit. Reported expenditures are also subject to monitoring by Belmont County Department of Job and Family Services or its representatives

- G. PURCHASING OR LEASING OF FIXED ASSETS (EQUIPMENT):** For purpose of this contract, a fixed asset is any item having a useful life exceeding one year, regardless of cost. Fixed assets purchased with these funds are property of the Belmont County Department of Job & Family Services and shall be used in the program or project for which acquired, no purchase of vehicles will be permitted under this contract. Procurement of any fixed asset must follow both State and Federal guidelines. At such time as the program ends, funding expires, or Provider no longer needs the fixed asset, the Belmont County Department of Job & Family Services shall provide guidance regarding its disposition. All fixed asset purchases are to be reported to the Belmont County Department of Job & Family Services within 30 days and registered on BCDJFS inventory.

Inventory: Fixed assets purchased under this agreement shall be the property of BCDJFS. Newly acquired inventory shall be reported to BCDJFS within thirty days of purchase. These assets will be issued BCDJFS’s inventory tags. It will be the Provider’s responsibility to affix and maintain these tags.

Usage: Provider covenant to maintain the property referenced above, whether purchased or leased, in good condition and repair and agree not to commit or suffer any waste to the property and will comply with all statutes, ordinances, regulations and effecting said property or any part thereof, and all covenants, restrictions and agreements of which apply to the property or any part thereof.

- H. PUBLICITY/RIGHTS IN DATA:** Any program description intended for internal or external use, including media releases, information pamphlets, etc. shall mention that funding is provided under “The State of Ohio’s Summer Youth Program” administered by the Belmont County Department of Job and Family Services.

The deliverables provided by the Provider under this Contract and any item produced under this Contract or with funds hereunder, including any documents, data, photographs and negatives, electronic reports/records, or other media, are the property of BCDJFS which has an unrestricted right to reproduce, distribute, modify, maintain, and use the deliverables, and the Provider will not obtain copyright, patent, or other proprietary protection for the deliverables. The provider will not include in any deliverable any copyrighted matter, unless the copyright owner gives prior written approval to use such copyrighted matter in the manner provided herein. Provider agrees that all deliverables will be made freely available to the general public unless BCDJFS determines that, pursuant to state or federal law, such materials are confidential.

- I. CONFIDENTIALITY OF INFORMATION:** The parties agree that they shall not use any information, systems, or records made available to either party for any purpose other than to fulfill the obligations specified herein. The parties agree to be bound by the same standards of confidentiality that apply to the employees of either party and the State of Ohio.

1. The Provider shall utilize any records received pursuant to this agreement only for the purpose set out in the terms of this agreement.

2. The Provider shall keep all records provided by the Belmont County Department of Job and Family Services pursuant to this agreement, when not in use, in a secure locked place and ensure that no other third party, other than auditors and monitors, identified in Section F, above, has access to these records.

3. The Provider shall not provide any information or records received pursuant to this agreement to any other third party except in compliance with state and federal law or with written permission from the Belmont County Department of Job and Family Services.

4. The Provider shall maintain all original records provided by the Belmont County Department of Job and Family Services pursuant to this agreement once the purpose of the agreement are met or the agreement is terminated pursuant to the terms of this agreement for six years and will follow all State of Ohio and Federal record retention policies.

5. The Provider shall notify all employees of the Provider, that information received pursuant to this agreement shall only be used for the purpose set out in the terms of this agreement and that the information and records must be kept in compliance with the sections of this agreement.

- J. INDEPENDENT CONTRACTORS:** Providers, agents, and employees of the Provider will act in performance of this contract in an independent capacity, and not as officers or employees or agents of the State of Ohio or Belmont County Department of Job and Family Services.

- K. DUPLICATE BILLING:** Provider warrants that claims made to Belmont County Department of Job and Family Services for payment for purchased services shall be for actual services and do not duplicate claims made by Provider to other sources of funds for the same service.

- L. FINANCIAL RECORDS and RESPONSIBILITY FOR AUDIT:** The Provider shall maintain independent books, records, payroll, documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in performance of this contract. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, and Belmont County Department of Job and Family Services personnel or Belmont County Department of Job and Family Services independent monitors. Provider agrees to comply with OMB Circular all applicable OMB Circulars, including A-133 audit requirements, which can be found on the Internet at www.whitehouse.gov/omb/circulars/a133/a133.html.

- M. AVAILABILITY AND RETENTION OF RECORDS:** Provider shall maintain and preserve all financial records related to this contract, including any documentation used in the administration of the program, in its possession for a period of six years from the date of contract completion, unless otherwise directed by Belmont County Department of Job and Family Services. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the six year period the Provider shall retain the records until completion of the action and all issues which arise from it or until the end of the six year period, whichever is later.

- N. RESPONSIBILITY FOR AUDIT EXCEPTIONS:** Provider agrees to accept responsibility for receiving, replying to and/or complying with any audit exception by appropriate state or federal audit or monitoring finding by Belmont County Department of Job and Family Services authorized monitoring, which directly relates to the provisions of this contract.

1. The Provider agrees to pay the Belmont County Department of Job and Family Services the full amount of payment received for services not covered by the agreement.

2. The Provider agrees to pay the Belmont County Department of Job and Family Services the full amount of payment received for

duplicate billings, erroneous billings, deceptive claims or falsified claims, or incorrectly determined eligibilities. As used in this section, "deceptive means knowingly deceiving another or causing another to be deceived, by a false or misleading representation, by withholding information, by preventing another from acquiring information, or by any other act, conduct, omission, which creates, confirms or perpetuates a false impression in another, including a false impression as to law, value, state or mind, or other objective or subjective fact.

- O. **CIVIL RIGHTS:** Belmont County Department of Job and Family Services and Provider agree that as a condition of this contract, there shall be no discrimination against any client or any employee because of race, color, sex, religion, national origin, handicap, or other factor as specified in Title VI of the Civil Rights Act of 1964, the Rehabilitation Act of 1973 and subsequent amendments. It is further agreed that the Provider will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal will be made available to all persons under this contract. Any agency found not to be in compliance with this paragraph may be subject to investigation by the office of civil rights for the State of Ohio and the County Department of Job and Family Services and termination of this agreement.
- P. **INDEMNITY AND INSURANCE:** To the extent allowed by Ohio law, Provider agrees that it will at all times during the existence of this contract indemnify and save harmless the Belmont County Department of Job and Family Services, and the Belmont County Board of County Commissioners against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this contract. Provider agrees to maintain a self-insurance program, or contract for insurance, as is reasonably acceptable to the Belmont County Department of Job and Family Services in order to adequately insure the persons and estates of eligible individuals against reasonably foreseeable torts which would cause injury, death, or property damage. A copy of said insurance policy shall be delivered to BCDJFS prior to commencement of this agreement for approval.
- Q. **MONITORING AND EVALUATION:** Belmont County Department of Job and Family Services and Provider will monitor the manner in which the terms of the contract are being carried out and evaluate the extent to which the objectives are being achieved. The Provider will be subject to on-site and desk review by a monitor contracted by Belmont County Department of Job and Family Services.
- R. **TERMINATION:** In the event that either the Belmont County Department of Job and Family Services or the Provider do not perform their responsibilities and obligations, or the projected outcomes are not achieved under this agreement, either party may initiate their intent to terminate the agreement by written communication to the other party. Such termination shall take place no less than thirty (30) days after the initiating agency's request for termination.

This agreement may be terminated immediately in the event there is a loss of funding, disapproval by the Belmont County Board of Commissioners, or upon discovery of noncompliance with any county, state, or federal laws, rules or regulations.

Provider, upon receipt of notice of suspension or termination, agrees that it will cease work on the suspended or terminated activities under this Contract, suspend or terminate all subcontracts relating to such suspended or terminated activities, take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report as of the date of receipt of notice of suspension or termination describing the status of all work under this Contract, including without limitation, results accomplished, conclusions resulting there from, and such other matters as BCDJFS may require.

In the event of suspension or termination under this Article, Provider will be entitled to compensation, upon submission of a proper invoice, for the work performed prior to receipt of notice of termination or suspension, which will be calculated by BCDJFS based on the rate set for in this Contract, less any funds previously paid by or on behalf of BCDJFS or in the case of services for which the Provider charges a flat rate, based on a reasonable percentage of the total services performed, as determined by BCDJFS less any funds previously paid by or on behalf of BCDJFS. BCDJFS is not liable for any further claims, and the claims submitted by the Provider are not to exceed the total amount of consideration stated in this Contract.

- S. **AMENDMENT OF CONTRACT:** This contract may be amended at any time by written amendment signed by both parties and submitted to the Belmont County Board of Commissioners in the manner required by state regulations.
- T. **ACCESSIBILITY OF PROGRAM TO HANDICAPPED:** The Provider agrees as a condition of this contract to comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and all requirements imposed by the applicable HHS regulations (45 CFR 84), and all guidelines and interpretations issued pursuant thereto.
- U. **BREACH AND DEFAULT:** Upon breach or default of any of the provisions, obligation or duties embodied in this agreement, the parties may exercise any administrative contractual, equitable, or legal remedies available, without limitation. The waiver or any occurrence of breach or default is not waiver of such subsequent occurrences, and the parties retain the right to exercise all remedies mentioned herein.
- V. **RESOLUTION OF DISPUTES:** The parties agree that the Director of the Belmont County Department of Job and Family Services and the Provider representative shall resolve any disputes between the parties concerning responsibilities under or performance of any of the terms of this agreement.
- W. **COMPLIANCE WITH FEDERAL AND STATE LAWS, RULES AND REGULATIONS:** The parties agree to comply with all county, state, and federal laws, rules, regulations and auditing standards, Ohio Administrative Code rules, TANF provisions, which are applicable to the performance of this agreement.
- X. **PARTIAL INVALIDITY:** A judicial or administrative finding, order, or decision that any part of this agreement is illegal or invalid shall not invalidate the remainder of this agreement.
- Y. **EQUAL EMPLOYMENT OPPORTUNITY:** The Provider will ensure that applicants are hired, and that employees are treated during employment without regard to their race, religion, national origin, ancestry, color, sex, sexual orientation, age, disability, or Vietnam-era veteran status. Such action includes, but is not limited to, the following: Employment, Upgrading, Demotion, or Transfer; Recruitment or Recruitment Advertising; Layoff or Termination; Rates of Pay or other forms of Compensation; and Selection for Training including Apprenticeship.

The Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices that the Provider complies with all applicable federal and state non-discrimination laws. The Provider will, in all solicitations or advertisements for employees placed by or on behalf of the Provider, state that all qualified applicants shall receive consideration for employment without regard to race, religion, national origin, ancestry, color, sex, sexual orientation, age, disability, or Vietnam-era veteran status. The Provider will incorporate the foregoing requirements of this Section in all of its contracts for any of the work prescribed in this Contract, and will require all of its subcontractors for any part of such work to incorporate such requirements in all subcontracts for such work.

- Z. **CHOICE OF LAWS:** The laws of the State of Ohio shall be used to govern and construe the terms of this agreement.
- AA. **CHOICE OF LAWS:** The laws of the State of Ohio shall be used to govern and construe the terms of this agreement.
- BB. **ASSIGNMENT:** Provider shall not and hereby agrees to be prohibited from assigning this Contract in whole or in any part to any other part without the BCDJFS prior written consent.
- CC. **HEADINGS:** The headings of the paragraphs of this Contract are for convenience only and shall not affect the meaning or construction of the contents of this Contract.
- DD. **SPECIAL CERTIFICATION MADE BY PROVIDER:** By executing this Contract, Provider certifies and affirms current compliance and agrees to continued compliance with each condition listed in this Section. The Provider's certification and affirmation of compliance with each of these conditions is considered to be a material representation of fact upon which BCDJFS relied in entering into this Contract.
 - 1. Provider, along with its officers, members, and employees, have no interest, personal or otherwise, direct or indirect, which is incompatible or in conflict with or would compromise in any manner or degree with the discharge and fulfillment of his or her functions and responsibilities under this Contract. Provider agrees to periodically inquire of its officers, members, and employees concerning such interests. Any person who acquires an incompatible, compromising, or conflicting personal or business interest shall immediately disclose his or her interest to BCDJFS in writing. Thereafter, he or she shall not participate in any action affecting the work under this Contract, unless BCDJFS shall determine that, in the light of the personal interest disclosed, his or her participation in any such action would not be contrary to the public interest. The written disclosure of such interest shall be made to: Director, Belmont County Department of Job & Family Services, 310 Fox Shannon Place, St. Clairsville, Ohio 43950.

2. Provider agrees to refrain from promising or giving to any BCDJFS employee anything of value that is of such a character as to manifest a substantial and improper influence upon the employee with respect to his or her duties. Provider also agrees that it will not solicit an BCDJFS employee to violate any BCDJFS rule or policy relating to the conduct of contracting parties or to violate sections 102.03, 102.04, or 2921.42 of the Ohio Revised Code. Provider, its officers, members and employees are in compliance with section 102.04 of the Ohio Revised Code and that if it is required to file a statement pursuant to 102.04(D)(2) of the Ohio Revised Code, Provider has filed the statement with the JCDJFS in addition to any other required filing.
3. No federal funds paid to Provider through this or any other agreement with BCDJFS will be or have been used to lobby Congress or any federal agency in connection with a particular contract, grant, cooperative agreement or loan. Provider further certifies compliance with the lobbying restrictions contained in Section 1352, Title 31 of the U.S. Code, Section 319 of Public Law 101-121, and federal regulations issued pursuant thereto and contained in 45 C.F.R. Part 93, Federal Register, Vol. 55, No.38, February 26, 1990, pages 6735-6756. If this Contract exceeds \$100,000.00, Provider has executed the Disclosure of Lobbying Activities, Standard Form, if required by federal regulations. This certification is a material representation of fact upon which reliance was placed when this Contract was entered into.
4. Neither Provider nor any principals of Provider is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in transactions by the United States Department of Health and Human Services or any other Federal department of agency as set forth in 45 C.F.R. Part 76. This certification is a material representation of fact upon which reliance was placed when this Contract was entered into. If it is ever determined the Provider knowingly executed this certification erroneously, then in addition to any other remedies, this Contract will be terminated pursuant to terms and conditions of this Contract and shall be considered in default under this Section, and BCDJFS may advise the appropriate Federal agency of the knowingly erroneous certification.
5. Provider is in compliance with the executive agency lobbying requirements of sections 121.60 to 121.69 of the Ohio Revised Code.
6. Provider is not on the most recent list established by the Secretary of State, pursuant to section 121.23 of the Ohio Revised Code, which identifies Provider as having more than one unfair labor practice contempt of court finding.
7. Provider agrees to cooperate with BCDJFS and any Child Support Enforcement Agency (“CSEA”) in ensuring Provider of the employees of Provider meet child support obligations established under state or federal law. Further, by executing this Contract, Provider certifies present and future compliance with any court or valid administrative order for the withholding of support which is issued pursuant to Chapter 3113 of the Ohio Revised Code.
8. Provider agrees not to discriminate against individuals who have or are participating in any work program administered by a county department of job & family services under Chapter 5101 or 5107 of the Ohio Revised Code.
9. As applicable to the Provider, no party listed in section 3517.13 of the Ohio Revised Code or spouse of such party has made as an individual, within the two previous calendar years, one or more contributions in excess of \$1,000 to the Governor or to his campaign committees. If it is ever determined that the Provider's certification of this requirement is false or misleading, and notwithstanding any criminal or civil liabilities imposed by law, Provider shall return to BCDJFS all monies paid to Provider under this Contract. The provisions of this Section shall survive the expiration or termination of this Contract.
10. Provider, its officers, members, or employees, any subcontractor, and/or independent contractors (including all field staff) associated with the Contract agree to comply with all applicable state and federal laws regarding a drug-free workplace. The Provider will make a good faith effort to ensure that all Provider officers, members, employees, and subcontractors, while working on State, county, or private property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.
11. The Provider agrees as a condition of this contract to comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and all requirements imposed by the applicable HHS regulations (45 CFR 84), and all guidelines and interpretations issued pursuant thereto.

EE. COPELAND “ANTI-KICKBACK” ACT: Contractor will comply with 18 U.S.C. 874 as supplemented in the Department of Labor regulations 29 CFR Part 5.

FF. DAVIS-BACON ACT: Contractor will comply with 40 U.S.C. 276a to 276a-7 as supplemented by Department of Labor regulations 29 CFR Part 5.

GG. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT: Contractor will comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act, 40 U.S.C. 327-330 as supplemented by the Dept. of Labor regulations 29 CFR Part 5.

HH. PUBLIC RECORDS: This contract is a matter of public record under the laws of Ohio. Contractor agrees to make copies of this contract promptly available to the requesting party.

II. CLEAN AIR ACT: Contractor shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), section 508 of the Clean Air Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15).

JJ. ENERGY EFFICIENCY: Contractor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act. (Pub. L-94-63, 89 Stat.871).

KK. COPYRIGHTS AND RIGHTS IN DATA: Contractor shall comply with all applicable standards, orders or requirements issued under Title 17, U.S.C. (Pub. L. 94-553, title I, Sec. 101, Oct. 19, 1976, 90 Stat. 2544; Pub. L. 101-650, title VII, Sec. 703, Dec. 1, 1990, 104 Stat. 5133).

LL. PATENT RIGHTS: Contractor shall comply with all applicable standards, orders or requirements issued under Chapter 18 of Title 35, U.S.C. (Pub. L. 95-517, Pub. L. 98-620, 37 CFR part 401), Presidential Memorandum on Government Patent Policy to the Heads of Executive Department and Agencies dated February 18, 1983, and Executive Order 12591.

MM. PROCUREMENT: Contractor will follow required procurement policies and laws as applicable and as advised by the Purchaser.

NN. INCORPORATION BY REFERENCE: Attachments are hereby incorporated by reference as part of this Contract having the full force and effect as if specifically restated herein. In the event of any inconsistency or ambiguity between the provisions of any attachment or this Contract, the provisions of this Contract shall be determinative of the obligations of the parties. In the event that a dispute arises which is not addressed in any of the aforementioned documents, the parties agree to make every reasonable effort to resolve the dispute, in keeping the objectives of the project and the budgetary and statutory constraints of BCDJFS.

OO. ENTIRE AGREEMENT AND MODIFICATION: This Contract, including all exhibits attached hereto and hereby incorporated herein by reference, contains all of the terms and conditions agreed upon by the parties hereto, there being no oral conditions, representations, warranties or agreements. Any subsequent conditions, representations, warranties or agreements shall not be valid and binding upon the parties unless in writing and signed by both parties.

CONTRACT APPROVED BY:

Belmont County Job Department of Job & Family Services	Belmont County Community Action Commission
<u>Vince Gianangeli /s/</u> <u>5/27/15</u>	<u>Gary Obloy /s/</u> <u>5/20/15</u>
Vince Gianangeli, Director Date	Gary Obloy, Director Date

APPROVED AS TO FORM:

David K. Liberati /s/ 5-26-15
Office of the Prosecuting Attorney Date

BELMONT COUNTY BOARD OF COMMISSIONERS

Mark Thomas /s/ 5-27-15
Mark Thomas, President Date

Ginny Favede, Vice President Date

Matt Coffland /s/ 5-27-15
Matt Coffland, Commissioner Date

Upon roll call the vote was as follows:

Mr. Coffland Yes
 Mr. Thomas Yes
 Mrs. Favede Absent

IN THE MATTER OF APPROVING THE HIRING OF ABBEY SCHLANZ AS A SUMMER STUDENT EMPLOYEE/COMMISSIONERS

Motion made by Mr. Coffland, seconded by Mr. Thomas to approve the hiring of Ms. Abbey Schlanz as a summer student employee for the Belmont County Commissioners at the rate of \$8.10 per hour (minimum wage) for a period not to exceed ten weeks beginning June 1, 2015.

Upon roll call the vote was as follows:

Mr. Coffland Yes
 Mr. Thomas Yes
 Mrs. Favede Absent

IN THE MATTER OF APPROVING THE HIRING OF ROBERT KOVALYK AS A SUMMER STUDENT EMPLOYEE/BCSSD

Motion made by Mr. Coffland, seconded by Mr. Thomas to approve the hiring of Robert Kovalyk as a summer student employee for the Belmont County Sanitary Sewer District at the rate of \$8.10 per hour (minimum wage) for a period not to exceed ten weeks beginning May, 26, 2015.

Upon roll call the vote was as follows:

Mr. Coffland Yes
 Mr. Thomas Yes
 Mrs. Favede Absent

IN THE MATTER OF APPROVING CHANGE ORDER #2 FROM SHELLY & SANDS, INC. FOR THE N. 26th ROAD PAVING PROJECT/ENGINEER

Motion made by Mr. Coffland, seconded by Mr. Thomas to approve Change Order #2 from Shelly & Sands, Inc., for the 14-4 North Twenty-Six Road Paving Project (Bethesda to Morristown) in the total amount of \$975.00 based on the recommendation of Engineer Fred Bennett as follows:

- +\$2,500 for removal and replacement of a concrete driveway with blacktop
- \$1,525.00 for an adjustment to pavement planing final quantity
- Note: Funding-74% OPWC and 26% County

**CHANGE ORDER NO. # 2
 SUPPLEMENTAL CONTRACT WITH BELMONT COUNTY COMMISSIONERS
 PROJECT 14-4 NORTH TWENTY-SIX ROAD PAVING PROJECT
 COUNTY HIGHWAY 26 (Bethesda to Morristown)**

Auditor's Office, Belmont County, Ohio

THIS AGREEMENT made and entered into this 27th day of MAY, 2015 between SHELLY & SANDS INC and Matt Coffland, Mark Thomas and Ginny Favede, Commissioners of Belmont County, WITNESSETH that said SHELLY & SANDS INC hereby agrees to furnish all material and do all work requisite necessary for 14-4 NORTH TWENTY-SIX ROAD PAVING PROJECT Project, located at COUNTY ROAD 26 (Bethesda to Morristown) , in accordance with plans and specifications.

All work, materials and equipment shall meet said specifications.

**CHANGE ORDER
 * ADDITIONAL QUANTITIES ***

ITEM NO.	APPROX. QUAN.	ITEM	UNIT PRICE	TOTAL AMOUNT
	LUMP	EXTRA WORK, DRIVEWAY APPROACH		+ 2,500.00
		TOTAL ADDITIONS		+ \$2,500.00

*** NON-PREFORMED QUANTITIES ***

ITEM NO.	APPROX. QUAN.	ITEM	UNIT PRICE	TOTAL AMOUNT
	305 SQ YDS	PAVEMENT PLANING	\$5.00	- \$1,525.00
		TOTAL DEDUCTIONS		- \$1,525.00

TOTAL AMOUNT OF CHANGE ORDER	+ \$975.00
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Reason for contract – all quantities based on final field measurement.

SUMMARY

ORIGINAL CONTRACT	\$449,343.99
ADDITIONS – CHANGE ORDER #1	\$8,864.09
ADDITIONS – CHANGE ORDER #2	\$2,500.00
DEDUCTIONS – CHANGE ORDER #1	\$2,724.40
DEDUCTIONS – CHANGE ORDER #2	\$1,525.00
NET CHANGE – CHANGE ORDER #1	+ \$6,139.69
NET CHANGE – CHANGE ORDER #2	+ \$975.00
TOTAL WORK PERFORMED	\$456,458.68
TOTAL AMOUNT OF SUPPLEMENTAL CONTRACT PERFORMED	\$7,114.69

BELMONT COUNTY COMMISSIONERS

SHELLY & SANDS INC

Matt Coffland /s/
Mark A. Thomas /s/

NAME: Charles W. Taylor
 BY: Charles W. Taylor /s/
 TITLE Assistant Vice-President

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Thomas	Yes
Mrs. Favede	Absent

IN THE MATTER OF BID OPENING FOR THE ENGINEER'S PROJECT 15-3 BEL-CR10-2.22 BRIDGE REPLACEMENT (CH 10 BLAINE-BARTON RD)

This being the day and 9:30 a.m. being the hour that bids were to be on file in the Commissioners' Office for the Belmont County Engineer's Project 15-3 BEL-CR10-20.22 Bridge Replacement (CH 10 Blaine-Barton Rd), they proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
Ohio-West Virginia Excavating Co. P.O. Box 128 Powhatan Point, OH 43942	X	\$ 948,283.00
Shelly and Sands, Inc. 1515 Harmon Ave. Columbus, OH 43223 Engineer's Estimate: \$891,478.50	X	\$1,098,329.15

Present for the bid opening were John Parkinson and Robert DeFrank of The Times-Leader.

Motion made by Mr. Thomas, seconded by Mr. Coffland to turn over all bids received for the Belmont County Engineer's **Project 15-3 BEL-CR10-20.22 Bridge Replacement (CH 10 Blaine-Barton Rd)** to Fred Bennett, County Engineer, for review and recommendation.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

IN THE MATTER OF BID OPENING FOR THE ENGINEER'S PROJECT 15-2 APPLYING LIQUID BITUMINOUS MATERIAL FOR DUST CONTROL

This being the day and 9:45 a.m. being the hour that bids were to be on file in the Commissioners' Office for the Belmont County Engineer's Project 15-2 Applying Liquid Bituminous Material for dust control, they proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
The Lash Paving Company P. O Box 296 Colerain, OH 43916	X	\$ 188,575.00
Youngblood Paving, Inc. 2516 State Route 18 Wampum, PA 16157 Engineer's Estimate: \$188,575.00	X	\$ 190,662.50

Present for the bid opening were John Parkinson, Robert DeFrank of The Times-Leader and Rick Oberdick of Lash Paving.

Motion made by Mr. Thomas, seconded by Mr. Coffland to turn over all bids received for the Belmont County Engineer's **Project 15-2 Applying Liquid Bituminous** to Fred Bennett, County Engineer, for review and recommendation.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:00 A.M.

Motion made by Mr. Thomas, seconded by Mr. Coffland to enter executive session with Mark Esposito, BCSSD Director; Kelly Porter and Andy Sutak, Auditor, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

Note: Mrs. Favede arrived at 10:05 a.m.

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:34 A.M.

Motion made by Mr. Coffland, seconded by Mr. Thomas to adjourn executive session.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Thomas	Yes
Mrs. Favede	Yes

AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTION WAS TAKEN:

IN THE MATTER OF APPROVING THE ADVERTISEMENT TO HIRE FOR SIX WATER AND SEWER DEPARTMENT EMPLOYEES/BCSSD

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the advertisement to hire for six water and sewer department employees as follows:

- Water Distribution**
 One (1) Engineer/Mapping Department
 One (1) Utility Worker
 One (1) Mechanic/Distribution Maintenance

Sewer Collection

One (1) Collection System Operator

Office

One (1) Accounts Payable Clerk

One (1) General Secretary

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

10:30 Subdivision Hearing-Duvall Road (Private), Richland Township

Present: Ruth Graham, Engineer's Drafting Technician. Mrs. Graham reviewed the plat maps. Owner Greg Duvall wants to break up his 68 acre farm into two tracts of land for his son and daughter. The owner will be responsible for maintenance of the road. The Richland Township Trustees have no concerns regarding this matter.

**IN THE MATTER OF FINAL PLAT APPROVAL
FOR DUVALL ROAD (PRIVATE)
RICHLAND TOWNSHIP, SEC 22, T-5, R-3**

"Hearing Had-10:30 A.M."

"FINAL PLAT APPROVAL"

O.R.C. 711.05

Motion made by Mrs. Favede to grant the final plat for the following:

RESOLUTION

WHEREAS, this day there was presented to the Board for approval the Final Plat for Duvall Road (Private), Richland Township, Section 22, T-5, R-3, which appears to be regular in form and approved by the proper parties;

THEREFORE, said plat is hereby approved, upon recommendation of the County Engineer and with concurrence of the Township Trustees.

Mr. Coffland seconded the motion and upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes_____

10:45 Ginny Shrimplin, CCAO/CORSA Marketing Manager

Re: Annual CORSA Insurance Renewal Update

Ginny Shrimplin, CCAO/CORSA marketing manager, gave an insurance coverage update during the annual renewal meeting. Belmont County has had a reduction in their premiums for the last five years.

Dividends being returned to members have increased by 50% as a result of CORSA's financial strength for the 2015-2016 renewal. Program cost has also been reduced by Belmont County's participation in the Loss Control Incentive Program.

Significant enhancements in the coverage provided to members are also included in the 2015-2016 renewal.

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 11:26 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting at 11:26 a.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

Read, approved and signed this 3rd day of June, 2015.

_____ COUNTY COMMISSIONERS

We, Mark Thomas and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK