

St. Clairsville, Ohio

January 9, 2017

The Board of Commissioners of Belmont County, Ohio, met this day in special session. Present: J. P. Dutton, Josh Meyer and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

**“SPECIAL MEETING”  
ANNUAL REORGANIZATION MEETING**

**MEETINGS ARE NOW BEING RECORDED  
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS  
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF REORGANIZING THE BOARD OF COMMISSIONERS/  
ELECTION OF MARK A. THOMAS AS PRESIDENT FOR 2017**

Motion made by Mr. Dutton, seconded by Mr. Meyer to reorganize the Belmont County Board of Commissioners in accordance with the Ohio Revised Code Section 305.05 and elect Mark A. Thomas as President of the Belmont County Board of Commissioners for the year 2017.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF REORGANIZING THE BOARD OF COMMISSIONERS/  
ELECTION OF J. P. DUTTON AS VICE-PRESIDENT FOR 2017**

Motion made by Mr. Thomas, seconded by Mr. Meyer to reorganize the Belmont County Board of Commissioners in accordance with the Ohio Revised Code Section 305.05 and elect J. P. Dutton as Vice-President of the Belmont County Board of Commissioners for the year 2017.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF SCHEDULING DATES AND TIMES  
FOR 2017 REGULAR BOARD OF COMMISSIONERS' MEETINGS**

Motion made by Mr. Thomas, seconded by Mr. Meyer to hold the Belmont County Commissioners meetings for the year 2017 on Wednesday of each week from 9:00 A.M. until adjournment.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF SCHEDULING DATES AND TIMES  
FOR 2017 BOARD OF COMMISSIONERS' WORK SESSIONS**

Motion made by Mr. Thomas, seconded by Mr. Dutton to hold work sessions on Monday of each week beginning at 9:00 a.m. until adjournment or beginning Tuesday at 9:00 a.m. in case of a Monday holiday. The Board reserves the right to change, add, or delete work sessions as it deems necessary.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADOPTING RESOLUTION ESTABLISHING  
THE 2017 HOLIDAY SCHEDULE FOR THE BELMONT COUNTY  
BOARD OF COMMISSIONERS EMPLOYEES**

**RESOLUTION ESTABLISHING THE 2017 HOLIDAY SCHEDULE FOR BELMONT COUNTY BOARD OF  
COMMISSIONERS' EMPLOYEES**

**RESOLVED BY THE BELMONT COUNTY BOARD OF COMMISSIONERS, BELMONT COUNTY, OHIO THAT:** the attached holiday schedule (**Exhibit A**) shall modify and amend section 6.1(A) of the Belmont County Board of Commissioners Personnel Policy Manual for the 2017 calendar year. The holiday schedule attached shall apply to all Belmont County Board of Commissioners' employees not covered under a collective bargaining agreement including employees in the Department of Job and Family Services, Senior Services, 911 Department, Building and Grounds, County Court Clerks, Animal Shelter, Jail Nurses, Emergency Management Agency, Records Department, Human Resources Department, Sanitary Sewer Department, and the Commissioner's Office. Subsections B through H of Section 6.1 of the current Personnel Policy Manual shall remain in full force and effect; and,

**RESOLVED**, that holiday leave for all employee's subject to a collective bargaining agreement, shall be covered by their respective collective bargaining agreements and applicable memorandums of understanding; and,

**RESOLVED**, that in the case of a Judge ordered County Court holiday closure outside of the attached holiday schedule, all County Court Clerks appointed by the Board of Commissioners shall be required to take appropriate paid time off (vacation leave, compensatory time, personal day, etc.) in order to receive payment for the Judge ordered closure. If an employee does not have or wishes not to use the necessary paid leave, the employee may opt to take the time off as unpaid leave; and be it further;

**RESOLVED**, that this resolution shall not be precedent setting and any further exceptions to policy will be made via an official amendment to the Belmont County Board of Commissioners' Personnel Policy Manual.

Adopted January 9, 2017

Motion made by Commissioner Thomas and seconded by Commissioner Meyer to adopt the foregoing resolution.

**Exhibit A:**

All full-time employees (in active pay status the entire regularly scheduled work day immediately preceding and subsequent to the holiday) are

entitled to the following holidays:

- New Year's Day (following Monday) 01/01/2017
- Martin Luther King Day 01/16/2017
- President's Day 02/20/2017
- Memorial Day 05/29/2017
- Independence Day 07/04/2017
- Labor Day 09/04/2017
- Columbus Day 10/09/2017
- Veteran's Day (Friday before) 11/11/2017
- Thanksgiving Day 11/23/2017
- Day After Thanksgiving 11/24/2017
- Christmas Day 12/25/2017

Note: Election Day (First Tuesday of November) will no longer be granted as a holiday.

Upon roll call the vote was as follows:

Mr. Thomas	<u>Yes</u>
Mr. Meyer	<u>Yes</u>
Mr. Dutton	<u>Yes</u>

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 9:05 A.M.**

Motion made by Mr. Thomas, seconded by Mr. Meyer to adjourn the meeting at 9:05 a.m.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Read, approved and signed this 11th day of January, 2017.

Mark A. Thomas /s/\_\_\_\_\_

J. P. Dutton /s/\_\_\_\_\_ COUNTY COMMISSIONERS

Josh Meyer /s/\_\_\_\_\_

We, Mark A. Thomas and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Mark A. Thomas /s/\_\_\_\_\_ PRESIDENT

Jayne Long /s/\_\_\_\_\_ CLERK