

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Kathy Marino, Assistant Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Coffland, seconded by Mr. Probst, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-United Prison Equip. Co., Inc.	Door Closures-Jail/General Fund	2,295.00
A-Quill Corporation	Supplies/General Fund	218.29
A-WSOS CAC, Inc.	Partial payment-strategic plan/General Fund	5,000.00
B-Crossroads Counseling	Court ordered counseling/Indigent Drivers Alcohol Fund	2,241.15
B-Crossroads Counseling	Court ordered counseling/Indigent Drivers Alcohol Fund	685.68
G-Belmont Co. Tourism Council, Inc.	June Operating Expenses/Lodging Excise Tax Fund	20,000.00
K-Southeastern Ohio CCAO	Registration-Quarterly meeting/Engineer MVGT Fund	93.00
N-Jones-Stuckey Ltd., Inc.	Professional Services/Bridge & Retaining Wall Constr. Improv. Fund	4,529.00
O-Ohio Water Dev. Authority	Bond/Mt. Victory Water Bond Retirement Fund	6,387.20
P-Bates Brothers Amusement	Refund/WWS#3 Revenue Fund	245.00
P-Clayton Engineering Co.	Materials/BCSSD Funds	1,052.03
P-Clayton Engineering Co.	Materials/WW System #3 Revenue Fund	216.43
P-Greer Industries, Inc.	Materials/WW System #3 Revenue Fund	2,528.67
P-Mansell Theaker & Son Excavating	Materials/BCSSD Funds	550.00
P-Municipal Utilities	Purchased Water/BCSSD Funds	241.92
P-Ohio Valley Coal	Refund/WW System #3 Revenue Fund	37.37
P-Ohio Water Dev. Authority	Bond Payment/BCSSD Funds	2,838.91
P-WW System #3	Purchased Water/WW System #2 Revenue Fund	39,169.87
S-Belmont Senior Services	3 rd Qtr. appropriation/In Home Care Levy-Comm on Aging	460,000.00
S-Beth A. Andes, MS, PCC	Contracted counselor/District Detention Home Fund	1,575.00
S-Denise Wycherley	Interpreter Fee/Eastern Ct. General Special Projects Fund	100.00
S-Rea & Associates, Inc.	May contract services/In Home Care Levy-Comm on Aging Fund	1,025.00
S-Stanecki, Inc.	Equipment & set up/Commissary Fund/Sheriff's Office	1,640.69
S-TSG	Computer backup/Eastern Div. Ct. Computer Fund	4,898.18
S-TSG	Back up vaulting/Northern Div. Ct. Computer Fund	93.72
S-TSG	Computer upgrades/Western Dt. Ct. Computer Fund	5,003.10
W-County Law Library Resources Board	Statutorily-required 20% Pay-in/Law Library Fund	2,682.53
W-Times Leader	Printing Fees TF Sale/DRETAC-Treasurer's Office	1,000.50

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the Recapitulation of Vouchers dated for June 16, 2011 as follow:

FUND	AMOUNT
A-GENERAL	\$11,021.90; \$50,435.38; \$34,253.88; \$6,740.11; \$1,853.00
A-GENERAL/AUDITOR	\$1,635.89
A-GENERAL/HEALTH	\$95.97
A-GENERAL/JUVENILE COURT	\$851.11
A-GENERAL/SHERIFF	\$20,761.47
A-GENERAL/911	\$1,076.35
B-Dog and Kennel	\$4,420.95
E-911	\$793.73
H-Job & Family, CSEA	\$1,671.71
H-Job & Family, Public Assistance	\$1,538.55; \$811.78; \$1,918.30; \$3,661.39; \$3,045.20; \$207.50; \$7,233.25
H-Job & Family, WIA	\$89,109.10
K-Engineer MVGT	\$31,406.45; \$1,335.15
M-Juvenile Ct. – Care and Custody	\$175.00
M-Juvenile Ct. – Placement Services	\$48,817.76
M-Juvenile Ct. – Placement II	\$320.90
M-Juvenile Ct. – Title IV-E Reimb.	\$86.97
P-Sanitary Sewer District	\$22,794.39; \$16,792.41; \$10,234.85; \$742.01
S-Certificate of Title Admn. Fund	\$1,149.81
S-Clerk of Courts Computer Fund	\$15,194.88
S-District Detention Home	\$5,218.74
S-Eastern Ct. General Special Projects	\$160.85
S-Job & Family, Children Services	\$12,946.00
S-Juvenile Ct. General Special Projects	\$50.00
S-Oakview Juvenile Residential Center	\$8,486.79
S-Port Authority	\$194.69
S-Probate Court-Computer Fund	\$1,286.42
S-Sheriff Commissary	\$6,985.35
S-Western Ct. General Special Projects	\$2,660.45
T-Sanitary Sewer District	\$194.92
W-Law Library Fund	\$8,932.68

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER
WITHIN THE BELMONT COUNTY GENERAL FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within the Belmont County General Fund.

FROM	TO	AMOUNT
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E-0021-A002-E10.004 Workers Comp E-0021-A002-E02.002 Salaries \$2930.93

Upon roll call the vote was as follows:

- Mr. Probst Yes
- Mr. Coffland Yes
- Mrs. Favede Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0051-A001-A28.000 Other Expenses	E-0051-A001-A03.010 Supplies	\$10,000.00

Upon roll call the vote was as follows:

- Mr. Probst Yes
- Mr. Coffland Yes
- Mrs. Favede Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0051-A001-A28.000 Other Expenses	E-0064-A002-A06.000 Transcripts	\$ 5,000.00

Upon roll call the vote was as follows:

- Mr. Probst Yes
- Mr. Coffland Yes
- Mrs. Favede Yes

IN THE MATTER OF TRANSFER WITHIN GENERAL FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within the General Fund.

FROM	TO	AMOUNT
E0051-A001-A50.000 Budget Stabilization (to cover Park Health unemployment)	E-0051-A001-A27.007 Unemp	\$3,625.53

Upon roll call the vote was as follows:

- Mrs. Favede Yes
- Mr. Coffland Yes
- Mr. Probst Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0055-A004-B14.000 Utilities	E-0051-A001-A10.000 Prof. Services	\$100,000.00

Upon roll call the vote was as follows:

- Mr. Probst Yes
- Mr. Coffland Yes
- Mrs. Favede Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0055-A004-B15.000 Rentals	E-0055-A004-B30.000 Thoburn Building	\$ 5,100.00
E-0055-A004-B25.000 W.Bel. Co Satellite Bldg	E-0055-A004-B30.000 Thoburn Building	\$ 11,500.00
E-0055-A004-B28.000 Makenzie Building	E-0055-A004-B30.000 Thoburn Building	\$ 4,000.00

Upon roll call the vote was as follows:

- Mr. Coffland Yes
- Mr. Probst Yes
- Mrs. Favede Yes

IN THE MATTER OF TRANSFER WITHIN THE BELMONT COUNTY GENERAL FUND/SHERIFF

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within the Belmont County General Fund.

FROM	TO	AMOUNT
E-0131-A006-A02.002 Adm Payroll	E-0131-A006-A015.007 Unemploy	\$1204.00

Upon roll call the vote was as follows:

- Mr. Probst Yes
- Mr. Coffland Yes
- Mrs. Favede Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the Belmont County Sanitary Sewer District.

FROM	TO	AMOUNT
WWS#2 E-3701-P003-P31.000 O E Oper	WWS#2 E-3701-P003-P21.000 Materials	10,000.00

Upon roll call the vote was as follows:

- Mr. Coffland Yes
- Mr. Probst Yes

Mrs. Favede Yes

IN THE MATTER OF TRANSFER WITHIN THE BELMONT COUNTY CLERK OF COURTS S79 FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within the Belmont County Clerk of Courts S79 Fund.

FROM	TO	AMOUNT
E-6010-S079-S09.004 Workers Comp	E-6010-S079-S05.000 Other Exp	\$11,594.96

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER TRANSFER BETWEEN THE GENERAL FUND AND PORT AUTHORITY S12 FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer between the General Fund and the Port Authority Fund.

FROM	TO	AMOUNT
E-0051-A001-A39.000 Port Auth (This represents the 3rd Quarter Allocation for 2011)	R-9799-S012-S04.574 Transfer In	\$23,750.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Ms. Favede	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUNDS/ BCSSD WWS#3 REVENUE FUND TO WWS#3 BOND FUNDS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers between the WWS#3 Revenue Fund to the WWS#3 Bond Funds.

FROM	TO	AMOUNT
WWS#3 REVENUE	WWS#3 BONDS	
E-3702-P005-P34.074 O.E. Transfer Out	R-9201-O004-O06.574 Phase I – Transfer In	13,616.38
E-3702-P005-P34.074 O.E. Transfers Out	R-9204-O007-O06.574 Phase II – Transfer In	34,989.58

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER BETWEEN FUNDS/ SSD#2 REVENUE FUND AND THE SSD#2 SEWER BOND FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer between the SSD #2 Revenue Fund and the SSD #2 Sewer Bond Fund.

FROM	TO	AMOUNT
SSD#2 REVENUE FUND	SSD#2 SEWER BOND FUND	
E-3705-P053-P16.074 Transfer Out	R-9203-O006-O08.574 Bond Account Transfer In	22,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER BETWEEN FUNDS/ BCSSD WWS#3 REVENUE FUND TO BOND RETIREMENT – WATERLINE EXTENSION PROJECT FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer between the WWS#3 Revenue Fund to the WWS#3 Revenue To Bond Retirement – Waterline Project Fund.

FROM	TO	AMOUNT
WWS#3	BOND RETIREMENT- WATERLINE EXT. PROJ.	
E-3702-P005-P34.074 Transfers Out	R-9206-O009-O08.574 Transfer In	\$ 20,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE GENERAL FUND/MAGISTRATE

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

GENERAL FUND/MAGISTRATE
 E-0063-A002-B25.002 Salaries \$5,000.00
 E-0063-A002-B28.003 PERS 278.75

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE GENERAL FUND/SHERIFF'S

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011

E-0131-A006-A04.002 Salary/Road \$1,162.88

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE GENERAL FUND/SHERIFF**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

E-0131-A006-A16.000 Other Expenses \$200.00
(From Prosecutor FOJ to pay half of polygraphs expense)

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE 911 GENERAL FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

E-0056-A006-E05.000 Contract Repairs \$736.87

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE E-911 FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

E-2301-E011-E01.011 Contract Services 10,631.80

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE H015 HARMONY HOUSE, BELMONT COUNTY FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

E-2775-H015-H05.000 Monthly Operating Reimbursement \$ 160,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR OAKVIEW JUVENILE REHAB S030 FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

OAKVIEW JUVENILE REHAB S030

E-8010-S030-S58.000 Communications \$13,260.00
E-8010-S030-S60.000 Maintenance & Repair \$21,740.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BELMONT CO. COMMISSIONERS CDBG FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

BELMONT CO. COMMISSIONERS CDBG FUND

E-9702-T011-T01.000 Grants \$ 28,168.00

Draw Number 422 – Grant #B-F-10-1AG-1

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE BELMONT COUNTY PROSECUTOR'S OFFICE
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriations in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 16, 2011.

E-1511-W080-P01.002 Salaries 3,566.00
E-1511-W080-P07.006 Hospitalization 1,000.00

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E-1511-W080-P08.005	Medicare	100.00
E-1511-W080-P05.003	PERS	<u>630.00</u>
TOTAL		5,296.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Coffland, seconded by Mr. Probst to request the Belmont Co. Budget Commission certify the following monies.
GENERAL FUND - \$ 17,965.00 repaid into R-0040-A000-a48.575 Advances In and used for the OUE Brick Tavern House Historic Preservation Project.

CDBG FUND - \$28,168.00 paid into R-9702-T011-T01.501 CDB – Grant Formula on June 13, 2011, Draw No. 423, Grant #B-F-10-1AG-1,

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:

ENGINEER – Fred Bennett, Michael Wahl, Donald Pickenpaugh and Shereza O’Hara to travel to Marietta, OH, on June 21, 2011, to attend the CCAO/CEAO Southeast District Summer Quarterly Meeting. Estimated expenses: \$31.00 registration fee each

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the minutes of the Belmont County Board of Commissioners regular meeting of May 10, 2011 and May 18, 2011.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REAPPOINTMENTS TO THE
GOVERNING BOARD FOR THE COMMUNITY ACTION COMMISSION**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following reappointments to the Governing Board for the Community Action Commission for a one year term commencing August 1, 2011 through July 31, 2012, based upon the recommendation of Gary Obloy, Belmont County CAC Executive Director:

REAPPOINTMENTS

Stanley Stein

Bellaire, OH 43906

Ms. Jody Geese

Belmont Metropolitan Housing Authority

Martins Ferry, OH 43935

Ms. Margaret Miller

St. Clairsville, OH 43935

Mrs. Martha Giffen

Barnesville, OH 43713

Robert Quirk

St. Clairsville, OH 43950

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF RE-APPOINTMENTS TO THE
BELMONT CO. MENTAL HEALTH AND RECOVERY BOARD**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following re-appointments to the Belmont County Mental Health and Recovery Board, effective July 1, 2011 through June 30, 2015, based upon the recommendation of the Mental Health and Recovery Board and submitted by Linda Pickenpaugh, Executive Director:

REAPPOINTMENTS

Pamela R. Benedetta

Shadyside, OH 43947

Joseph L. Hudak

St. Clairsville, OH 43950

Dr. Mary Regina Jennette

Lansing, OH 43934

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF APPROVING THE HIRING OF
KAREN S. COLVIN/BELMONT COUNTY EASTERN DIVISION COURT**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the hiring of Karen S. Colvin as a full-time Deputy Clerk for Belmont County Eastern Division Court effective Monday, June 6, 2011 at the rate of \$8.00 per hour, based upon the recommendation of Judge John A. Vavra; Ms. Colvin will be subject to the standard 120-day probationary period and **not** eligible for a \$.50 per hour increase upon satisfactory completion thereof.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes

Mrs. Favede Yes

IN THE MATTER OF ENTERING RENEWAL OF THE VEHICLE MAINTENANCE AGREEMENT WITH BELMONT CO. BOARD OF DEVELOPMENTAL DISABILITIES ON BEHALF OF EMA

Motion made by Mr. Coffland, seconded by Mr. Probst to enter into a renewal of the Vehicle Maintenance Agreement with Belmont County Board of Developmental Disabilities, on behalf of Belmont County Emergency Management Agency, effective June 1, 2011 through May 31, 2012, based upon the recommendation of Dave Ivan, EMA Director

**VEHICLE MAINTENANCE AGREEMENT
BETWEEN
BELMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
AND
BELMONT COUNTY EMERGENCY MANAGEMENT AGENCY**

I. PURPOSE

This Agreement is made this 1st day of June, 2011 by and between the Belmont County Board of Developmental Disabilities (hereinafter County Board) and **BELMONT COUNTY EMERGENCY MANAGEMENT AGENCY** (hereinafter **EMA**) for the purpose of the County Board providing vehicle maintenance for vehicles owned by **EMA**.

II. TERM

This agreement shall be in effect from June 1, 2011 through May 31, 2012.

III. TERMINATION

This Agreement may be terminated by either party, with or without cause, by giving thirty (30) days advance written notice.

IV. COUNTY BOARD RIGHTS AND RESPONSIBILITIES

- A. The County Board shall provide routine maintenance on **EMA** vehicles (based on a schedule developed by **EMA** Director and County Board Mechanic Supervisor) at the rate of \$25.50 per hour plus cost of any necessary parts.
- B. The County Board shall provide other than routine maintenance on **EMA** vehicles (based on **EMA** need) at the rate of \$49.00 per hour plus cost of any necessary parts.
- C. The County Board reserves the right to refuse to provide services depending on the nature of the repair.

V. EMA RESPONSIBILITIES

- A. **EMA** shall adhere to the routine maintenance schedule developed by the Parties and deliver the vehicles scheduled for maintenance to the County Board Transportation grounds.
- B. **EMA** may schedule other than routine maintenance with the County Board Mechanic Supervisor.

VI. BILLING AND PAYMENT

- A. The County Board shall bill **EMA** for vehicle maintenance services at the end of the month if services have been provided during that month.
- B. **EMA** shall submit payment to the County Board for vehicle maintenance services provided within thirty (30) days of receipt of the bill.
- C. Any missed scheduled appointment that is not canceled in advance may result in a charge amounting to one hour of the applicable labor rate.

VII. ROUTINE MAINTENANCE SCHEDULE

- A. The County Board Mechanic Supervisor and **EMA** Director shall develop a routine maintenance schedule that will include dates on which maintenance will be performed and a list of those procedures that will be considered "routine maintenance" for the purpose of this Agreement.
 - B. A copy of the routine maintenance schedule shall be attached and become part of this Agreement.
 - C. Any maintenance procedures not included on the routine maintenance schedule shall be considered "other than routine maintenance" and shall be billed at the higher rate.
- Procedures that are other than routine maintenance shall not be performed by the County Board without prior written instruction from the **EMA** Director.

VIII. NONDISCRIMINATION POLICY

Both parties agree that they shall prohibit discrimination in the execution of this Agreement on the basis of race, color, sex, creed, disability, or national origin.

IX. SIGNATURES

Jay Rodak /s/
Jay Rodak, President
Belmont County Board of DD

Belmont County Board of Commissioners

<u>Matt Coffland /s/</u>	Date 6/16/11
<u>Charles R. Probst /s/</u>	Date 6/16/11
<u>Ginny Favede /s/</u>	Date 6/16/11

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING THE SIGNING AND SUBMITTAL OF THE 2011-2012 APPLICATION FOR VOCA/SVAA FUNDS/PROSECUTOR VICTIM PROGRAM

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the signing and submittal of the 2011-2012 application for VOCA/SVAA Funds (Victims of Crime Act/State Victims Assistance Act) for the Belmont County Prosecutor's Victim-Witness Assistance Program as follows:

VOCA Request	\$40,468.00	SVAA Request	\$ 6,640.00
Project Match	\$13,490.00	Project Total	\$53,958.00

Note: No general fund monies needed for match.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADOPTING RESOLUTION RECOGNIZING AND SUPPORTING EASTERN OHIO DIABETES ASSOCIATION, INC.

Motion made by Mr. Coffland, seconded by Mr. Probst to adopt a resolution recognizing and supporting Eastern Ohio Diabetes Association, Inc.

**RESOLUTION
RECOGNIZING AND SUPPORTING**

EASTERN OHIO DIABETES ASSOCIATION, INC.

WHEREAS, Eastern Ohio Diabetes Association, Inc., is a newly formed non-profit corporation whose purpose is to provide education and support programs to help those diagnosed with or at risk for diabetes in the six (6) county area consisting of Belmont, Guernsey, Noble, Monroe, Harrison and Jefferson Counties in Eastern Ohio; and

WHEREAS, more than 20 million Americans are affected with diabetes and another 40 million are at risk to contract diabetes; and

WHEREAS, diabetes can result in many other health problems such as coronary artery disease, neuropathy, peripheral vascular disease, stroke, and even death;

NOW, THEREFORE BE IT RESOLVED by the Board of Belmont County Commissioners that Belmont County supports the efforts of the Eastern Ohio Diabetes Association, Inc., in its efforts to provide support and education to those afflicted with and at risk for contracting diabetes and to assist healthcare providers in better understanding and treatment of their patients affected by diabetes

Adopted this 16th day of June, 2011.

BELMONT COUNTY COMMISSIONERS

Matt Coffland/s/
Charles R. Probst, Jr. /s/
Ginny Favede /s/

Upon roll call the vote was as follows:

Mr. Coffland Yes
 Mr. Probst Yes
 Mrs. Favede Yes

IN THE MATTER OF APPROVING AND SIGNING THE MASTER GROUP POLICY WITH THP INSURANCE COMPANY, INC.

Motion made by Mr. Coffland, seconded by Mr. Probst to approve and sign the Master Group Policy with THP Insurance Company, Inc., Group Policy # 01242120, for the provision of health insurance coverage to eligible Belmont County employees for a period of one year commencing on June 1, 2011 through May 31, 2012; Plan Type: PPO:

Hospital/Medical: \$15.00 co-pay (20% In-Plan, 40% Out of Plan)
 Deductible: S: \$250/F: \$500 In Network
 S: \$500/F: \$1,000 Out of Network
 Single: \$399.37
 Family: \$1,000.02

Upon roll call the vote was as follows:

Mr. Coffland Yes
 Mr. Probst Yes
 Mrs. Favede Yes

IN THE MATTER OF APPROVING CONTRACT WITH OHIO VALLEY SPRAY FOAM, INC./COURTHOUSE ANNEX III

Motion made by Mr. Probst, seconded by Mr. Coffland to approve contract with Ohio Valley Spray Foam, Inc., 917 Gilman Ave., Marietta, Ohio 45750, in the amount of \$13,560.00, for roof repairs to the Courthouse Annex III, based upon the recommendation of Jack Regis, Belmont County Facilities Manager.

“Clean gravel off of roof and prep as needed. Belmont Co will supply dump truck and dispose of gravel as Ohio Valley Spray Foam removes it from roof.

Apply foam to roof and coat as described below.

Urethane foam will be applied to the building in question. Foam will be applied at a thickness of one inch [+/-]1/4 inch. In addition, coating will be applied over the foam to protect it from ultraviolet light.”

10 year warranty

TOTAL PRICE	DOLLARS	\$ 13,560.00
50% DOWN REQUIRED–BALANCE DUE UPON COMPLETION	DEPOSIT	\$ 6,780.00
Please sign and return one copy, Thank you.	BALANCE	\$ 6,780.00

Upon role call the vote was as follows:

Mr. Probst Yes
 Mr. Coffland Yes
 Mrs. Favede Yes

IN THE MATTER OF APPROVING ADVERTISEMENT/HISTORIC BELMONT CO. JAIL AND SHERIFF’S OFFICE

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the advertisement seeking public comment about the social, environmental and economic impact of the proposed improvements to the historic Belmont County Jail and Sheriff’s Office.

FOR IMMEDIATE RELEASE

June 16, 2011

Belmont County Board of Commission Seeks Comments on improvements to the historic Belmont County Jail and Sheriff’s Office.

(ST. CLAIRSVILLE, OHIO) — The Belmont County Board of Commissioners is proposing improvements to the historic Belmont County Jail and Sheriff’s Office in downtown St. Clairsville. The property is located at the center of the St. Clairsville National Register Historic District. The building was originally constructed in the 1880’s and has been determined to be eligible for listing on the National Register of Historic Places. It was built to function as the residence of the Belmont County Sheriff and was last used as such in the mid 1970’s.

Rehabilitation of the building will occur in two phases. The current Phase I project proposes to rehab the former Sheriff’s residence portion of the building to function as a Belmont County welcome center and tourism office. Phase II will focus on rehab of the Jail portion of the property. The current project proposes:

- Cleaning and repair of exterior masonry.
- Repair of the front porch including painting and installation of a handrail & lighting.
- Repair of existing windows and installation of storm windows for efficiency.
- Restoration of all exterior door openings to original size and installation of historically accurate doors.
- Repair and restoration of original slate roof.
- Restoration (to the greatest extent possible) of the original first floor layout with period correct wall, floor and ceiling materials.
- Installation of new public restrooms on the first floor.
- Reversal of minor second floor alterations that have occurred over time including the replacement of wall, floor and ceiling materials.

Construction of the Phase I project is anticipated for Summer 2011. No schedule has been established for Phase II at this time.

The Belmont County Board of Commissioners is seeking comments from the public about the social, environmental, and economic impacts of this proposed project. Environmental impacts could include those involving archeological, architectural and ecological resources, hazardous materials and the general location of the project.

Written comments concerning the project may be mailed to the Commissioner Ginny Favede, 101 West Main Street, St. Clairsville, OH 43950 The Belmont County Board of Commissioners can also be contacted by telephone at 740-699-2155. All comments must be submitted by August 10, 2011 @ 11:00 a.m.

Times Leader advertisement: 2 Tuesdays, June 21, 2011 and July 5, 2011

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

OPEN PUBLIC FORUM – Debbie Street of Otto Road, Jacobsburg, returned to this week’s meeting for another update on funding for water for her road. Commissioner Coffland asked Clerk Jayne Long to read aloud two letters pertaining to this matter. The letters are from Mead Township Board of Trustees to the Commissioners and from the Belmont Co. Sanitary Sewer District to Debbie Street. They are as follows:

Belmont County Commissioners
110 West Main Street
St. Clairsville, OH 43950
June 14, 2011

Re: Mead / York Township, Scales-Otto Road Waterline Project Update

Dear Commission:

The purpose of this communication is to update the commission on the status of the proposed Scales-Otto Road waterline for and on behalf of Mead Township.

As you are well aware of the many challenges facing local governments today, many of us have not given in to the perception of there is nothing we can do mentality. Although the above mentioned project does not directly service Mead Township residents, it does have an impact on the safety and quality of life of neighboring residents.

Our (Mead Township) initial role in this project was solely a right of way issue per the Mount Victory Road county waterline extension. Since that time our role has increased from hosting joint township resident informational meetings as well as exploring funding opportunities.

At the present time we are awaiting consideration for a revolving loan fund submitted to the Ohio EPA by the Belmont County Sanitary Sewer Authority. This request was filed in March of this year and awarded projects are to be announced by late summer. We have also applied for funding to OMEGA who will announce their project selections on November 12, 2011. We have also inquired and had interaction with Bel-O-Mar, Ohio Public Works and ODNR per funding consideration.

As you well know, due to today’s competitive nature of funding along with providing the best possible service to our constituents we must prioritize our projects. The recent rains and slip issues on at least six of our roads (two of which are on Scales-Otto Road) totaling \$330,000 is just one example of deciding priorities.

Mead Township will continue to work and strive to provide the best possible service to our constituents as well as assisting and helping our neighbors when possible.

If you have any questions or need additional information, please feel free to contact any member of our board at your convenience.

Very truly yours,
Ed Good, Trustee
Mead Township

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June 15, 2011
Debbie Street
50600 Otto Road
Jacobsburg, OH 43933

Dear Debbie,

The Mt. Victory Phase 2 Waterline Project includes Scales/Otto Road, County Road #5, Jacobsburg Hill Road and a portion of West Pipe Creek Road. As you are aware, on March 15, 2011, the Belmont County Water & Sewer Department submitted a Water Supply Revolving Loan Account Nomination Form to the Ohio Environmental Protection Agency in an attempt to fund the Mt. Victory Phase 2 Waterline Project. The nomination priority rankings are due to be released by the Ohio EPA in the coming weeks.

Once the priority rankings are released we can determine an estimated user rate for the local residents. We are hopeful that the loan portion of our WSRLA request is affordable so the project may move toward construction. Should you have questions or concerns please contact me at (740) 695-3144.

Sincerely,
Kelly Porter /s/
Kelly Porter
Project Manager

Mr. Coffland stated we have completed our follow up. Mrs. Street stated she lives in York Township and wanted to know if they are doing anything. Mr. Coffland stated he did not contact York Township as he knew Mead was working on it. He again explained we have done what we can. The county’s commitment was for pipe and connections. Mr. Probst stated the estimate was for \$40,000.00 and he asked if that included pipe or just labor. Mrs. Street said she understood that was just the labor costs to dig the waterline. Mr. Probst stated he didn’t know if this was something that could be considered, but there was some money left over from the Mt. Victory Road Waterline Project. That money has been diverted to do a study at Hendrysburg. The money can be used for any water project whether it is for a study, to install lines, labor or anything. Hendrysburg does not need a study; just the engineering needs done. Mr. Probst stated we should take a look at this. Mr. Coffland wanted to clarify that the county has come up with half the money for this proposed project. Mr. Probst also noted that the two road slips would have to be repaired before even thinking of putting a waterline in. Mr. Coffland said it is a matter of seeing if the funding comes through that the Sanitary Sewer District has applied for. It is a long process. The county has come up with a 50% match. He also advised the residents will have to put up some monies for this too. Mrs. Street said she has been in touch with Congressman Bill Johnson and she presented a letter to the board from his office that said the Board of Commissioners rejected funding for this project. She questioned that statement. Mr. Coffland said he would be contacting him for clarification as the board has never turned down funding.

10:50 a.m. Mr. Coffland and Mrs. Favede leave to attend a Belmont Senior Services Town Hall meeting.

BREAK

RECONVENE 1:58 P.M.

PRESENT: COMMISSIONER GINNY FAVEDE AND CHARLES R. PROBST, JR.

ABSENT: COMMISSIONER MATT COFFLAND

June 16, 2011

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 2:00 P.M.**

Motion made by Mr. Probst, seconded by Mrs. Favede to adjourn the meeting at 2:00 p.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Absent

Read, approved and signed this 22nd day of June, 2011.

_____ COUNTY COMMISSIONERS

We, Matt Coffland and Kathy Marino, President and Assistant Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ ASSISTANT CLERK