

St. Clairsville, Ohio

November 9, 2011

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Coffland, seconded by Mrs. Favede, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

Claim of	Purposes	Amount
A-AT&T	Telephone-Public Defender/General Fund	149.33
A-Draft-Co., Inc.	Tax Map Conversion-GIS Projects/General Fund	1,977.64
A-Draft-Co., Inc.	Web Hosting-GIS Projects/General Fund	500.00
A-Frank Pierce	Mileage –conference reimb./General Fund	112.50
A-Ring2 Communications LLC	Conference Call/General Fund	7.11
A-Treasurer of State	Audit Fees 2010/General Fund	6,795.90
A-Verizon Wireless	Cell plan/General Fund	192.30
B-BCN Telecom, Inc.	Oct. phone service/Dog Kennel Fund	165.79
B-Crossroads Counseling	October counseling/Indigent Drivers Alcohol Fund	1,344.09
G-Belmont Co. Tourism Council, Inc.	Nov. operating expenses/Lodging Excise Tax Fund	20,000.00
K-Rocal, Inc.	Project 11-4/Engineer MVGT Fund	47,369.29
K-Transystems Corp.	Engineer-Stone Arch Bridges/Engineer MVGT Fund	705.77
P-American Electric Power	Services/BCSSD Funds	3,050.07
P-Renee' Wilson	Reimb. travel expenses/BCSSD Funds	139.50
P-Yorkville Bd. Of Trustees of Public Affairs	Sewage Disposal/BCSSD Funds	513.29
S-Beth A. Andes, MS, PCC	Contracted counselor/District Detention Home Fund	1,505.00
S-Courtview Justice Solutions	2012 Support/Western Div. Ct. Computer Fund	13,728.00
S-Lexis-Nexis	ORC TR & CR 2012/Western Ct. General Special Projects	46.47
S-Times Leader	Ad for RFQ/Belmont Co. Senior Program Fund	453.56
S-TSG	Yearly remote monitoring, backup & vaulting/Northern Div. Ct. Comp.	1,537.64
T-Chambers, Murphy & Burge Restoration, Ltd.	Assessment Fees/Old Sheriff's Residence Project Fund	14,228.75
W-Matthew Bender & Co.	Books/Law Library Fund	1,071.57

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the Recapitulation of Vouchers dated for November 9, 2011 as follow:

FUND	AMOUNT
A-GENERAL	\$35,432.73
A-GENERAL/AUDITOR	\$2,748.51
A-GENERAL/COMMON PLEAS	\$3,162.23
A-GENERAL/EMA	\$746.54
A-GENERAL/JUVENILE COURT	\$1,340.31
A-GENERAL/SHERIFF	\$16,524.61
H-Job & Family, CSEA	\$253.50
H-Job & Family, Flood Grant	\$7,310.23
H-Job & Family, Public Assistance	\$31,943.50; \$70.80
H-Job & Family, WIA	\$8,512.31; \$123,334.02; \$95,271.14
J-Real Estate Assessment Fund	\$61,506.29
K-Engineer MVGT	\$843.79; \$23,275.64; \$3,341.31
M-Juvenile Ct. – Intake Coordinator	\$244.80
M-Juvenile Ct. – Truant Officer Grant	\$59.85
P-Oakview Bldg.	\$315.88
P-Sanitary Sewer District	\$6,606.49; \$10,144.55
S-District Detention Home	\$6,815.10
S-Job & Family, Children Services	\$37,792.14
S-Job & Family, Senior Program	\$2,137.53
S-Juvenile Ct. General Special Projects	\$50.00
S-Oakview Juvenile Residential Center	\$1,515.81
S-Sheriff CCW	\$2,241.00
S-Sheriff Commissary	\$228.20
S-Western Ct. General Special Projects	\$1,248.16; \$497.57
S-Western Div. Ct. Computer Fund	\$5,515.25
U-Sheriff Reserve Account	\$1,024.98

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR
THE GENERAL FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0051-A001-A28.000 Other Expenses	E-0253-A008-D03.000 Crippled Children Aid	\$ 2,277.13
Upon roll call the vote was as follows:		
	Mr. Coffland	Yes
	Mr. Probst	Yes
	Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE GENERAL FUND/RECORDER

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers within fund for the General Fund.

FROM	TO	AMOUNT
E-0121-A006-B09.003 PERS	E-0121-A006-B03.010 Supplies	\$ 23.49
E-0121 A006-B02.002 Salaries-Employees	E-0051-A001-A02.002 Salaries-Employees	\$ 250.00
<i>Note: Payment to Kathy Marino for Extended Hours in Recorder's Office on Oct. 29, 2011</i>		
Upon roll call the vote was as follows:		
	Mr. Probst	Yes
	Mr. Coffland	Yes
	Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE GENERAL FUND/SHERIFF

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers within fund for the General Fund.

FROM	TO	AMOUNT
E-0131-A006-A14.004 Workers Comp	E-0131-A006-A08.000 Food	5,414.31
E-0131-A006-A14.004 Workers Comp	E-0131-A006-A17.012 Cruiser Repairs	10,000.00
E-0131-A006-A14.004 Workers Comp	E-0131-A006-A16.000 Other	5,000.00
E-0131-A006-A14.004 Workers Comp	E-0131-A006-A18.000 Radio	<u>3,000.00</u>
TOTAL		23,414.31
Upon roll call the vote was as follows:		
	Mrs. Favede	Yes
	Mr. Coffland	Yes
	Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN THE GENERAL FUND/ SOLDIER'S RELIEF TO VETERAN'S SERVICES

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfers within fund for the General Fund.

FROM	TO	AMOUNT
SOLDIER'S RELIEF	VETERAN'S SERVICES	
E-0161-A009-C07.000 Expenses	E-0160-A009-D02.002 Salaries-Employees	\$ 10,000.00
Upon roll call the vote was as follows:		
	Mr. Coffland	Yes
	Mr. Probst	Yes
	Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

FROM	TO	Amount
E-E702-P005-P17.002 SALARIES	E-3702-P005-P18.010 SUPPLIES	\$4,000.00
E-3702-P005-P17.002 SALARIES	E-3702-P005-P19.012 EQUIPMENT	\$3,000.00
E-3702-P005-P17.002 SALARIES	E-3702-P005-P20.003 PERS	\$14,000.00
E-3702-P005-P17.002 SALARIES	E-3702-P005-P35.005 MEDICARE	\$500.00
E-3704-P051-P15.000 OE OPER	E-3704-P051-P05.000 MATERIALS	\$5,000.00
E-3705-P053-P16.074 TRANS OUT	E-3705-P053-P02.010 SUPPLIES	\$1,000.00
E-3705-P053-P01.002 SALARIES	E-3705-P053-P07.011 SERVICES	<u>\$15,000.00</u>
	TOTAL	\$42,500.00

Upon roll call the vote was as follows:

	Mr. Coffland	Yes
	Mrs. Favede	Yes
	Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE EASTERN DIV. COURT COMPUTER FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the Eastern Div. Court Computer Fund.

FROM	TO	AMOUNT
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E-1570-S084-S07.000 Other Expenses E-1570-S084.-S10.002 Computer Salaries \$ 2,080.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE PROSECUTOR'S VICTIM ASSISTANCE PROGRAM

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the Prosecutor's Victim Assistance Program Fund.

FROM	TO	AMOUNT
E-1511-W080-P09.000 Personnel SVAA	E-1511-W080-P01.002 Salaries VOCA	\$ 1,250.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUNDS/ BELMONT COUNTY SHERIFF DEPT.

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers between funds for the Belmont County Sheriff Dept.

E-SORN/TRAINING OFFICER

TRANSFER FUNDS FROM:

ACCOUNT		AMOUNT
E-9731-T031-T01.002	SALARIES	\$ 5,007.64
E-9731-T031-T02.003	PERS/SPRS	\$ 1,764.19
E-9731-T031-T03.006	HEALTH INS.	\$ 1,293.00
E-9731-T031-T04.004	WRKR'S COMP.	\$ 389.88
E-9731-T031-T05.005	MEDICARE	\$ 0.00
E-9731-T031-T05.012	EQUIPMENT	\$ 0.00
E-9731-T031-T06.010	Supplies	\$ 0.00
E-9731-T031-T07.000	OTHER EXPENSES	\$ 0.00
	TOTAL	\$ 8,454.71

TRANSFER FUNDS TO:

ACCOUNT		AMOUNT
E-0131-A006-A02.002	SALARIES	\$ 5,007.64
E-0131-A006-A13.003	PERS/SPRS	\$ 1,764.19
E-9891-Y091-Y01.006	HEALTH INS.	\$ 1,293.00
E-0131-A006-A14.004	WRKR'S COMP.	\$ 389.88
E-0256-A014-A07.005	MEDICARE	\$ 0.00
E-0131-A006-A16.000	EQUIPMENT	\$ 0.00
E-0131-A006-A03.010	SUPPLIES	\$ 0.00
E-0131-A006-A16.000	Other Expenses	\$ 0.00
	TOTAL	\$ 8,454.71

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUNDS/ BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfers between funds from the Water and Sewer Guarantee Deposit Fund to the Revenue Receipt Fund for the month of November 9, 2011.

FROM	TO	AMOUNT
E-3711-T010-T04.074 WSGDF Transfer Out	R-3701-P003-P15.574 WWS#2 01004003 Transfers In	62.88
E-3711-T010-T04.074 WSGDF Transfer Out	R-3702-P005-P15.574 WWS#3 02004003 Transfers In	681.54
E-3711-T010-T04.074 WSGDF Transfer Out	R-3704-P051-P08.574 SSD#1 03004003 Transfers In	234.64
E-3711-T010-T04.074 WSGDF Transfer Out	R-3705-P053-P08.574 SSD #2 04004003 Transfers In	58.08
E-3711-T010-T04.074 WSGDF Transfer Out	R-3706-P055-P08.574 SSD#3A 06004003 Transfers In	102.00
TOTAL		1,139.14

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER OF FUNDS FOR FORT DEARBORN LIFE INSURANCE

CHARGEBACKS FOR THE SECOND QUARTER PERIOD: (SEPT., OCT. & NOVEMBER, 2011)

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following transfer of funds for the Fort Dearborn Life Insurance Chargebacks for the Second Quarter (Sept., Oct. & November, 2011.)

Transfer From		Transfer To	Amount
E-0256-A014-A09.006	GENERAL FUND	R-9891-Y091-Y05.500	1,994.65
E-1551-S088-S03.006	CTY CT PROBATION	R-9891-Y091-Y05.500	11.40
E-0170-A006-G11.000	PUBLIC DEFENDER	R-9891-Y091-Y05.500	42.75
E-0181-A003-A11.000	BD. OF ELECTIONS	R-9891-Y091-Y05.500	54.18
E-1410-W082-T097.006	TREASURER DRETAC	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006	DOG & KENNEL	R-9891-Y091-Y05.500	17.10
E-0910-S033-S47.006	D.D.HOME	R-9891-Y091-Y05.500	193.80
E-5005-S070	DJFS SENIOR PROGRAM	R-9891-Y091-Y05.500	129.34
E-1571-S087-S03.006	EASTERN COURT SPECIAL	R-9891-Y091-Y05.500	5.70
E-1561-S086-S03.006	NORTHERN COURT SPECIAL	R-9891-Y091-Y05.500	2.85
E-1551-S088-S03.006	WESTERN COURT SPECIAL	R-9891-Y091-Y05.500	0.00
E-1310-J000-J06.000	REAL ESTATE ASSESS	R-9891-Y091-Y05.500	68.40
E-2811-K200-K10.006	ENGINEER K-1 & K-2	R-9891-Y091-Y05.500	7.14
E-2812-K000-K20.006	ENGINEER K-11	R-9891-Y091-Y05.500	202.38
E-2813-K000-K39.006	ENGINEER K-25	R-9891-Y091-Y05.500	68.40
E-3701-P003-P31.000	WATER/SEWER WWS #2	R-9891-Y091-Y05.500	44.76
E-3702-P005.P31.000	WATER/SEWER WWS #3	R-9891-Y091-Y05.500	149.61
E-3704-P051-P15.000	WATER/SEWER SSD #1	R-9891-Y091-Y05.500	25.34
E-3705-P053-P15.000	WATER/SEWER SSD #2	R-9891-Y091-Y05.500	28.21
E-3706-P055.P15.000	WATER/SEWER SSD #3A	R-9891-Y091-Y05.500	4.14
E-3707-P056-P15.000	WATER/SEWER SSD #3B	R-9891-Y091-Y05.500	1.59
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y05.500	8.55
E-1815-L005-L15.006	SOIL CONSERVATION-Watershed	R-9891-Y091-Y05.500	5.70
E-6010-S079-S07.006	CLERK OF COURTS/TITLE	R-9891-Y091-Y05.500	51.30
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y05.500	116.85
E-2510-H000-H16.006	DJFS	R-9891-Y091-Y05.500	872.13
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y05.500	76.95
E-2210-E001-E15.006	COUNTY HEALTH	R-9891-Y091-Y05.500	125.43
E-4110-T075-T52.008	W.I.C. PROGRAM	R-9891-Y091-Y05.500	42.75
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y05.500	42.75
E-1511-W080-P07.006	VICTIMS ASSISTANCE	R-9891-Y091-Y05.500	14.28
E-1520-S077-S04.006	COMMUNITY GRANT	R-9891-Y091-Y05.500	8.55
E-1210-S078-S14.006	RECORDER	R-9891-Y091-Y05.500	8.55
E-0400-M060-M29.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	17.10
E-0400-M060-M64.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	0.00
E-0400-M060-M75.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	17.10
E-0400-M067-M05.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	8.55
E-0400-M078-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	8.55
E-0400-M079-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	17.10
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y05.500	8.55
	Total amount this transfer		2,507.83

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

FOR DISTRICT DETENTION HOME S033 FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 9, 2011.

DISTRICT DETENTION HOME

E-0910-S033-S33.002	Salaries	\$34,000.00
E-0910-S033-S44.003	OPERS/STRS	11,600.00
E-0910-S033-S50.005	Medicare	2,000.00
E-0910-S033-S47.006	Hospitalization	<u>24,352.68</u>
TOTAL		\$ 71,952/68

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR T31 E-SORN OFFICER/FEDERAL FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 9, 2011.

T031 E-SORN OFFICER/FEDERAL FUNDS

E-9731-T031-T01.002	Salaries	\$ 5,007.64
E-9731-T031-T02.003	PERS/SPRS	1,764.19
E-9731-T031-T03.006	Health Insurance	1,293.00
E-9731-T031-T04.004	Wk. Comp.	389.88
E-9731-T031-T05.005	Medicare	0.00
E-9731-T031-T05.012	Equipment	0.00
E-9731-T031-T06.010	Supplies	0.00
E-9731-T031-T07.000	Other Expenses	<u>0.00</u>
TOTAL		\$ 8,454.71

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE BELMONT COUNTY PROSECUTOR'S OFFICE
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 9, 2011.

E-1511-W080-P01.002	Salaries	\$ 1,372.00
E-1511-W080-P01.002	Salaries	255.00
E-1511-W080-P05.002	PERS	500.00
E-1511-W080-P07.006	Hospitalization	1,500.00
E-1511-W080-P09.000	Personnel	1,250.00
E-1511-W080-P02.010	Supplies	<u>410.00</u>
TOTAL		5,287.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Ms. Favede	Yes

**IN THE MATTER OF APPROVING
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated November 9, 2011, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Coffland, seconded by Mrs. Favede to request the Belmont Co. Budget Commission certify the following monies. **GENERAL FUND - \$30,141.63** paid into R-0050-A000-B00.500 Sale of Personal Property – Auction on 11/07/11. *Note: This money represents monies received from 2011 County Auction.*

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:

AUDITOR - Don Harr and Doug DeVault to travel to Reynoldsburg, OH, on November 17, 2011, to attend ODA/Weights & Measures Training Class. A county car will be used. Estimated expenses: \$100.00

BCDJFS – Lawrence Wehr and Linda Wells to traveling to Wheeling, WV, on Nov. 14 & 18, 2011, for a Barnesville Senior Center outing. Estimated expenses: \$48.00

Jack Irwin, Daisy Braun & Senior members to travel to Triadelphia, WV and Wheeling, WV, in November, 2011, for St. Clairsville Senior Center outing. Estimated expenses: \$48.00

COMMISSIONERS – Cindi Henry, Fiscal Manager, and Mike Kinter, HR Director, to travel to Columbus, OH, on November 30, 2011, to attend CCAO 3rd Quarter BWC Update. A county vehicle will be used if available.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADVERTISING FOR BIDS FOR THREE (3) NEW HOTSHOT VEHICLES FOR BCDJFS SENIOR PROGRAM

Motion made by Mr. Coffland, seconded by Mrs. Favede to advertise for bids for three (3) new trucks with Hot Shot package for meal delivery on behalf of the Belmont County Department of Job & Family Services/Senior Services Program.

NOTICE TO BIDDERS

**BELMONT COUNTY COMMISSIONERS' OFFICE
ST. CLAIRSVILLE, OHIO 43950**

Sealed bids will be received by the Belmont County Board of Commissioners at the Commissioners Office, Belmont County Courthouse, 101 West Main Street, St. Clairsville, Ohio 43950 until **10:45 A.M.** (Local Time) **Wednesday, November 30, 2011, for furnishing three (3) new HotShot Vehicles with Meal Delivery Package, for Belmont Co. Dept. of Job & Family Services Senior Program**, then at said office publicly opened and read aloud.

Copies of specifications and bid forms may be obtained at the Commissioners' office between the hours of 9:00 A.M. and 4:00 P.M. daily, Monday through Friday.

Each bid must be accompanied by a bid Guaranty meeting the requirements of Section 153.54 of the Ohio Revised Code as follows:

- A Bond in accordance with Section 153.54 (B) O.R.C. –OR–
- A certified check, cashiers check or letter of credit in accordance with Section 153.54 © O.R.C in an amount equal to 10% of the bid.

Bid Security furnished in Bond form, shall be issued by a Surety company or Corporation licensed in the State of Ohio to provide said surety: Each bid must contain the full name of the party or parties submitting the proposal and all persons interested therein. Said contract will be let to the lowest and best responsible bidder. The County reserves the right to reject any and all bids and award a contract to that bidder which is in the best interest of the County.

By order of the Board of Commissioners
of Belmont County, Ohio

Jayne Long /s/

Jayne Long, Clerk of the Board

Times Leader Advertisement: Two (2) Tuesdays, November 15, 2011 and November 22, 2011

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING AND AUTHORIZING EXECUTION OF COPIER SERVICE CONTRACT WITH MOS OFFICE SYSTEMS/SHERIFF

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and authorize Commission President to execute the Copier Service Contract with MOS Office Systems for the Sharp copier, Model MX-M363N, Serial #15035889 at the Belmont County Sheriff's Office.

MOS

Office Systems

**3153 Belmont Street, Bellaire, OHIO 43906
PHONE: 740-676-2943 * FAX: 740-676-2965**

Customer: **Belmont County Sheriff's Office**
Address: **68137 Hammond Road**
City, State, Zip: **St. Clairsville, OH 43950**
Telephone: **(740) 695-7933**

COPIER SERVICE CONTRACT

Copier Make: **Sharp**
Model: **MX-M363N**
Serial Number: **#15035889**
Contract Term: Monthly Quarterly

The terms and conditions of this contract are as follows:

MOS will provide, to the customer, service on the above described equipment for the term of this contract.

The following items are included:

Drum cartridges, all cleanings, and repairs (including parts, labor and travel, toner, developer, excluding paper). Service will be performed at the location listed above during regular business hours, excluding weekends and holidays.

MOS will not cover the following: cassettes and covers or damage caused by misuse.

MOS cannot be responsible for damage caused by God, storms, fire, water or any other abnormal conditions.

Under the terms of this contract, only persons authorized by MOS may perform service on the listed equipment. Unauthorized persons performing service will void this contract.

This service contract will become effective on the date and copy count listed below. This contract remains in effect unless cancelled by either party with a 30 day written notice.

There may be an annual increase in maintenance per year, of no more than 5%, upon the date of renewal.

Beginning meter reading: 25

Authorized Signature Matt Coffland /s/

Date 11/9/11

APPROVED AS TO FORM:

David K. Liberati /s/

PROSECUTING ATTORNEY

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

Note: Commissioner Probst arrived at 10:10 a.m.

IN THE MATTER OF ACCEPTING THE RESIGNATION OF TOM HART FROM THE BELMONT SENIOR SERVICES BOARD OF TRUSTEES

Motion made by Mr. Coffland, seconded by Mr. Probst to accept the resignation of Tom Hart from the Belmont Senior Services Board of Trustees effective November 8, 2011.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF AUTHORIZING THE SIGNING OF THE OHIO PUBLIC WORKS COMMISSION PROJECT AGREEMENT/ NEFFS SANITARY SEWER PROJECT PHASE I

Motion made by Mr. Coffland, seconded by Mr. Probst to approve and authorize Commissioner Ginny Favede to execute the agreement with the State of Ohio for Ohio Public Works Commission financial assistance for the Neffs Sanitary Sewer Project Phase I, in the amount of one million, thirty-one thousand, one hundred ninety-two dollars (\$1,031,192) as follows:

- OPWC Grant Project Control No. CR07O in an amount not to exceed \$400,000.00
- OPWC Loan Project Control No. CR08O in an amount not to exceed \$631,192.00

**OHIO PUBLIC WORKS COMMISSION
PROJECT AGREEMENT
GRANT / LOAN**

STATE CAPITAL IMPROVEMENT PROGRAM

Pursuant to Ohio Revised Code 164.05 and Ohio Administrative Code 164-1-21, this Project Agreement is entered into this **14th** day of **October, 2011** by and between the State of Ohio, acting by and through the Director of the Ohio Public Works Commission (hereinafter variously referred to as the “Director” or the “OPWC”), located at 65 East State Street, Suite 312, Columbus, Ohio 43215, and **Belmont County, Belmont County** (hereinafter referred to as the “Recipient”), located at **101 W. Main Street, St. Clairsville, OH 43950**, in respect of the project named **Neffs Sanitary Sewer Project Phase I**, and as described in Appendix A of this Agreement, (hereinafter referred to as the “Project”) to provide an amount not to exceed **One Million, Thirty-One Thousand, One Hundred Ninety-Two Dollars (\$1,031,192)** for the sole and express purpose of financing or reimbursing costs of the Project as more fully set forth in this Agreement and the Appendices attached hereto.

Subdivision Code: **013-00013**

OPWC Grant Project Control No. **CR07O**
OPWC Loan Project Control No. **CR08O**

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

OPEN PUBLIC FORUM – Steve Ceo of CA House Music approached the board regarding issues he has with his Sanitary Sewer District billing and the location of his tap for his new building. He asked for some relief on the bill for this building’s tap-in and meter fees as he feels the charges were excessive. Mrs. Favede advised the building permit problems he had will be addressed later in today’s meeting. Mr. Probst said he had spoken with Mr. Esposito last week about his problem and was advised the Sanitary Sewer District did save Mr. Ceo a couple of thousand dollars and tried to help him as much as possible. Mr. Coffland said he would like to go view Mr. Ceo’s property with him and Sanitary Sewer Director Mark Esposito.

Richard Hord requested an update on the renovation of the old Sheriff’s residence. Mrs. Favede advised she is waiting on a release from the Federal Department of Transportation. Once we have their approval, it will go to bid. Mrs. Favede hopes to have the project done by mid next year.

Mr. Hord asked for an update on the industrial park in Barnesville. Mr. Probst stated that Port Authority Director Larry Merry would be in soon and he could get an update from him. Mrs. Favede said the design of the waterline is underway. The Connect Ohio internet line is going to be running down 800, so we can tap into that to have wireless in the park. There is no target date for a tenant.

IN THE MATTER OF BID OPENING FOR ENGINEER PROJECT 11-6 BEL-COL-426-0.12 (SLOAN’S RUN) AND BEL-RIC-436-2.25 (REHM ROAD) BRIDGE REPLACEMENT PROJECT

This being the day and 10:30 a.m. being the hour that bids were to be on file in the Commissioners’ Office for the Belmont County Engineer’s Project 11-6 BEL-COL-426-0.12(Sloan’s Run) and BEL-RIC-436-2.25 (Rehm Road) Bridge Replacement Project, they proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
Suburban Maintenance & Construction, Inc. 16330 York Road North Royalton, OH 44133	X	\$ 338,400.00
Ohio-West Virginia Excavating Co. P.O. Box 128 Powhatan Point, OH 43942	X	\$ 335,105.00

Engineer’s Estimate: \$321,300 for both bridges

Present for the bid opening was Mike Wahl, Deputy Engineer, and Robert DeFrank of The Times-Leader.

Motion made by Mr. Probst, seconded by Mr. Coffland to turn over all bids received for the Belmont County Engineer’s Project 11-6 BEL-COL-426-0.12(Sloan’s Run) and BEL-RIC-436-2.25 (Rehm Road) Bridge Replacement Project to Mike Wahl, Deputy Engineer, for review and recommendation.

Note: This is an Issue II, O.P.W.C. project

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

BREAK

IN THE MATTER OF BID OPENING FOR THE GRAVITY SEWER SYSTEM FOR NEFFS, WEST NEFFS, AND ST. JOE LOCATIONS/BCSSD

This being the day and 11:00 a.m. being the hour that bids were to be on file in the Commissioners’ Office for the Gravity Sewer System for Neffs, West Neffs and St. Joe locations, they proceeded to open the following bids:

NAME	BID BOND		BID AMOUNT
Digioia Suburban Excavating, LLC	X	Neffs	\$2,732,224.00

11293 Royalton Road
N. Royalton, OH 44133

West Neffs 513,006.00
St. Joe 806,708.00
TOTAL \$4,051,938.00

The James White Construction Co.
4156 Freedom Way
Weirton, WV 26062

X

Neffs \$1,990,453.00
West Neffs 473,887.00
St. Joe 578,660.00
TOTAL \$3,043,000.00

JR Contracting, LLC
PO Box 315, 810 Route 519
Eighty Four, PA 15330

X

Neffs \$1,962,131.11
West Neffs 430,887.30
St. Joe 509,648.96
TOTAL \$2,902,667.37

Ohio-West Virginia Excavating
PO Box 128
Powhatan Point, OH 43942

X

Neffs \$2,120,813.00
West Neffs 588,067.00
St. Joe 633,443.00
TOTAL \$3,342,323.00

Engineer's Estimate: Approximately \$2 million

Present for the bid opening were BCSSD Director Mark Esposito, Project Manager Kelly Porter, Project Engineer Bill Street, A.C. Wiethe, and Robert DeFrank of The Times-Leader.

Motion made by Mr. Probst, seconded by Mr. Coffland to turn over all bids received for the Gravity Sewer System for Neffs, West Neffs and St. Joe locations to Mark Esposito, BCSSD Director and Bill Street, Project Engineer, for review and recommendation.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

BREAK

11:30 Larry Merry, Port Authority Director and Larry L. Richcreek, Chief Building Official/Plans Examiner, Washington County

Building Department

Re: Ohio Building Code Enforcement Agreement

Mr. Merry stated the importance of this step for business in Belmont County. He said he does not create jobs, but works to create an environment where jobs can be created by the private sector. In his opinion this is one of the things that government can do to create a local building department that is served with an interest in the local business climate. He introduced Steve Ceo from C.A. House Music who has done a few projects recently with constructing a new building and renting out his existing building. Mr. Ceo spoke of his frustrations with the state building department and various problems and delays. He said he thinks this will be great for Belmont County and he also has upcoming development plans. Mrs. Favede said the board does everything they can to help businesses. Mr. Probst remarked that time and time again local businesses have talked about the delays faced at the state level. "This will really expedite what needs to be done to help our businesses here locally," said Mr. Probst. "We just made Belmont County business friendly," stated Mr. Coffland. Mr. Richcreek advised that from today forward, we will deal with him. He will contact the state for ongoing projects to get them turned over to him.

IN THE MATTER OF RESOLUTION AUTHORIZING A REQUEST TO THE OHIO BOARD OF BUILDING STANDARDS TO CERTIFY THE COUNTY OF BELMONT, OHIO, TO EXERCISE ENFORCEMENT AUTHORITY IN ACCORDANCE WITH THE OHIO BUILDING CODE WITH THE CONDITION THAT THE WASHINGTON COUNTY BUILDING DEPARTMENT PERFORM ALL INSPECTIONS, AND AUTHORIZING AN AGREEMENT FOR SUCH ENFORCEMENT BETWEEN THE COUNTY OF BELMONT, OHIO AND WASHINGTON COUNTY, OHIO.

Motion made by Mr. Coffland, seconded by Mr. Probst to adopt the following resolution:

COUNTY OF BELMONT, OHIO

RESOLUTION NUMBER _____

AN RESOLUTION AUTHORIZING A REQUEST TO THE OHIO BOARD OF BUILDING STANDARDS TO CERTIFY THE COUNTY OF BELMONT, OHIO, TO EXERCISE ENFORCEMENT AUTHORITY IN ACCORDANCE WITH THE OHIO BUILDING CODE WITH THE CONDITION THAT THE WASHINGTON COUNTY BUILDING DEPARTMENT PERFORM ALL INSPECTIONS, AND AUTHORIZING AN AGREEMENT FOR SUCH ENFORCEMENT BETWEEN THE COUNTY OF BELMONT, OHIO AND WASHINGTON COUNTY, OHIO.

WHEREAS, the board of building standards of the State of Ohio has formulated and adopted the Ohio Building Code containing regulations governing the erection, construction, repair, alteration, and maintenance of all building or classes of building specified in Section 3781.06 of the Revised Code of Ohio; and

WHEREAS, the said Board of Building Standards has now certified the Washington County Building Department to exercise enforcement authority in accordance with the Ohio Building Code, effective as of the date hereof, as set forth in said Board's certification; and

WHEREAS, it is necessary in accordance with law to administer and enforce the Ohio Building Code within the incorporated areas of the County of Belmont, Ohio; and

WHEREAS, it is necessary for the County of Belmont, Ohio, to request the Ohio Board of Building Standards to certify the County of Belmont, Ohio to enforce the Ohio Building Code, with the condition that the Washington County Building Department perform all inspections and exercise the enforcement authority in accordance with the Ohio Building Code; and

WHEREAS, it is necessary that an agreement be entered into between the County of Belmont, Ohio and Washington County for the enforcement of the Ohio Building Code and to perform all inspections and exercise enforcement authority in accordance with the Ohio Building Code within the limits of said County;

THEREFORE, BE IT ORDAINED BY THE County Commissioners of the County of Belmont, Ohio three-fourths of all members elected thereto concurring that:

SECTION 1

The County Commissioners of the County of Belmont, Ohio, are hereby authorized and directed to sign and submit an application to the Ohio Board of Building Standards requesting said Board to certify the County of Belmont, Ohio, to enforce the Ohio Building Code with the condition that the Washington County Building Department perform all inspections and exercise enforcement authority as necessary in accordance with the Ohio Building Code within the limits of said County to enter into an agreement with Washington County, Ohio for such purpose.

SECTION 2

The County of Belmont, Ohio, through its Board of Commissioners is hereby authorized and directed to enter into an agreement with Washington County, Ohio for the enforcement of the Ohio Building Code within the limits of said County, whereby the Washington County Building Department will exercise all enforcement authority and accept and approve plans and specifications and make inspections necessary within said County in accordance with the provisions of the Ohio Building Code pursuant to Rule 4101:2-1-03 of the Administrative Code,

according to the terms and conditions of the agreement attached hereto, as Exhibit A, which terms and conditions are hereby adopted and approved.

SECTION III

The terms of the said agreement shall grant to the County full authority to do all things necessary to administer and enforce the Ohio Building Code within the incorporated areas of the County of Belmont, Ohio, and in consideration therefore to allow the County to retain all permit and inspection fees authorized by the State of Ohio for such purposes.

SECTION IV

The Board of Commissioners of the County of Belmont, Ohio, further agrees to hold the County harmless for all claims or causes of action of every kind and nature arising from the acts of the County, Its agents, employees, and representatives in the administration and enforcement of said Code.

SECTION V

This resolution is hereby declared to be an resolution necessary for the public peace, health, welfare and safety, for the further reason that said Code must be enforced and administered according to law and particularly pursuant to the requirements of Chapter 3781 of the Revised Code of Ohio, and for the further reason that the resolution and other documents must be delivered prior to _____, 20____. Wherefore, this resolution shall take effect and be in full force from and immediately after its passage by the Board of Commissioners and its signing by the Board.

County of Belmont, Ohio:

Matt Coffland /s/
President, Board of Commissioners
Washington County Commissioners:

Jayne Long /s/
Witness

Witness

Upon roll call the vote was as follows:

Mr. Coffland Yes
Mr. Probst Yes
Mrs. Favede Yes

RECONVENED THURSDAY, NOVEMBER 10, 2011 AT 10:05 A.M. FOR BUDGET HEARINGS
PRESENT: COMMISSIONERS GINNY FAVEDE AND MATT COFFLAND AND FISCAL MANAGER CINDI HENRY
ABSENT: COMMISSIONER CHARLES R. PROBST, JR.

BUILDINGS AND GROUNDS

The first hearing was with Jack Regis, Facilities Manager. Cindi Henry presented the 2011 appropriations for review and explained the changes that have taken place within the county buildings. The Bethesda School Building, Mediterranean Building and 100 West Main Street buildings are no longer with the county. The former Thoburn Church building has seen an increase in utilities now that it is fully occupied. Jack is going to limit supply stock to just what is needed. Costs for grass cutting, electric lighting and heating issues were discussed. \$5000 estimate for concrete at corner of EMA building. \$8600 estimate for 2nd and 3rd floor lighting. Maintenance would install. Coil is bad is Judge Solovan's office for heat/ac-estimate \$3000-\$5000. Mr. Regis is getting estimates for satellite title office to control their own heat. He suggested a lease to own for a water softener for the jail-would pay for itself in 3-5 years. \$13,000-\$18,000 for a unit. Mrs. Favede advised that overall there is no more additional money for next year.

SHERIFF DEPARTMENT

At 1:00 p.m. the board met with Sheriff Thompson and Kitty Jo Paboucek. Kitty advised their department would be ending the year in the black for the 2nd year in a row. She said \$69,000 is coming back to the General Fund. They are asking for \$3.5 million for 2012. They were given \$3.2 million for 2011. New cruisers are not included in their budget. The Sheriff would like 4 SUV's and 4 cruisers. House Bill 86 may cause jail population to increase. Trustee program is saving money. Commissioner Favede said Solid Waste would like to contract with Sheriff's Department for litter control and questioned the estimated cost for law enforcement. Kitty replied \$55,000.00. Mrs. Favede and Mr. Coffland thanked the Sheriff for the great job he is doing. Mrs. Favede advised there will be no commitments made today. The board is waiting on numbers from the Auditor.

RECONVENED MONDAY, NOVEMBER 14, 2011 AT 1:00 P.M. FOR BUDGET HEARINGS
PRESENT: COMMISSIONERS GINNY FAVEDE AND MATT COFFLAND AND FISCAL MANAGER CINDI HENRY
ABSENT: COMMISSIONER CHARLES R. PROBST, JR.

VETERANS SERVICE COMMISSION

The board met with Director Cindy Maupin, John Purtiman and Mick Zingo of the Veterans Service Commission. Their 2011 appropriation was \$543,082.00. Mrs. Favede said she thinks the Auditor will certify the same as last year, so their appropriation should remain the same.

CLERK OF COURTS

At 1:30 p.m. the board met with Clerk of Courts Cindy McGee. The 2011 appropriation for this office was \$294,967.12. An increase of \$12,873 has been requested for 2012 making their total appropriation request \$307,841.03. Mrs. McGee said her reason for the increase was to cover supplies. Mrs. Favede said the board is hoping to stay where we are at this year for next year's certification.

RECONVENED TUESDAY, NOVEMBER 15, 2011 AT 1:05 P.M. FOR BUDGET HEARINGS
PRESENT: COMMISSIONERS GINNY FAVEDE AND MATT COFFLAND AND FISCAL MANAGER CINDI HENRY
ABSENT: COMMISSIONER CHARLES R. PROBST, JR.

OSU EXTENSION OFFICE

Jane Keyser presented her office's request for \$253,450.00 for 2012. This office received \$221,381.00 in 2011. They would like to hire a part-time secretary and a budget of \$250,000.00 would allow for this. Mrs. Favede explained the need for the county to pay down debt. She further stated there is no intent to cut their budget at this time. She asked that OSU Extension not make any plans for next year until they receive their final appropriation figure.

BREAK

RECONVENED AT 3:25 P.M.
PRESENT: COMMISSIONERS MATT COFFLAND AND CHARLES R. PROBST, JR.
ABSENT: COMMISSIONER GINNY FAVEDE

November 9, 2011

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 3:25 P.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn the meeting at 3:25 p.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

November 9, 2011

Read, approved and signed this 16th day of November, 2011.

_____ COUNTY COMMISSIONERS

We, Matt Coffland and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK