

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Mark A. Thomas, J. P. Dutton and Josh Meyer, Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$ 952,567.97

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

Mr. Thomas made the following announcement-

The Board will reconvene at 9:00 a.m. on Thursday, Sept 28, for Budget Hearings and again at 11:15a.m. on Monday, October 2 for both Regular Business and continued Budget Hearings.

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0141-A001-C03.010 Supplies	E-0141-A001-C04.012 Equipment	\$600.00

S30 OAKVIEW JUVENILE REHABILITATION FUND

FROM	TO	AMOUNT
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S54.000 Food	\$3,476.14

S76 SMART OHIO PILOT GRANT FUND/ADULT PROBATION

FROM	TO	AMOUNT
E-1519-S076-S06.011 Expenses	E-1519-S076-S10.002 Salary/Fringes	\$289.26

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers between funds as follows:

H00 PUBLIC ASSISTANCE FUND AND H10 CHILD SUPPORT ENFORCEMENT ADMIN FUND/BCDJFS

FROM	TO	AMOUNT
E-2510-H000-H02.010 Supplies	R-2760-H010-H06.574 Transfers	\$50,000.00
E-2510-H000-H04.000 Contracts	R-2760-H010-H06.574 Transfers	\$71,081.91
E-2510-H000-H09.000 Facilities	R-2760-H010-H06.574 Transfers	\$10,026.90

P05 WWS #3 REVENUE FUND AND OTHER VARIOUS FUNDS/BCSSD

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9206-O009-O08.574 Transfers In	\$18,000.00
E-3702-P005-P34.074 Transfers Out	R-9251-O051-O10.574 Transfers In	\$29,000.00
E-3702-P005-P34.074 Transfers Out	R-9252-O052-O10.574 Transfers In	\$11,000.00

P87 OIBRS-EQUIPMENT GRANT/SHERIFF FUND AND U10 SHERIFF'S RESERVE ACCOUNT FUND

FROM	TO	AMOUNT
E-1701-P087-P01.012 Equipment	E-9710-U010-U05.012 Reserve Fund	\$3,625.50

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF A REDUCTION IN APPROPRIATIONS

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following reduction in appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the September 27, 2017 meeting date:

P03 W.W. SYSTEM #2 REV. FUND/BCSSD

E-3701-P003-P17.002	Salaries	\$ -6,224.02
E-3701-P003-P18.010	Supplies	\$ -4,135.03
E-3701-P003-P19.012	Equipment	\$ -24,049.14
E-3701-P003-P21.000	Materials	\$ -8,114.88
E-3701-P003-P22.000	Contract Repairs	\$ -500.00
E-3701-P003-P23.011	Contract Services	\$ -58,213.54
E-3701-P003-P25.000	Purchased Water	\$ -82,795.65
E-3701-P003-P28.000	Travel and Expenses	\$ -404.13
E-3701-P003-P29.003	PERS	\$ -16,819.12
E-3701-P003-P30.004	Workers' Compensation	\$ -3,410.20
E-3701-P003-P31.000	Other Expenses	\$ -18,328.95
E-3701-P003-P32.074	Transfers Out	\$ -88,801.35
E-3701-P003-P33.007	Unemployment Comp	\$ -1,200.00
E-3701-P003-P35.005	Medicare	\$ -2,623.07
E-3701-P003-P36.000	MXU Transmitters	\$ -14,599.20

P51 S.S. DIST. #1 REV. FUND/BCSSD

E-3704-P051-P01.002	Salaries	\$ -2,007.17
E-3704-P051-P02.010	Supplies	\$ -1,393.58
E-3704-P051-P03.012	Equipment	\$ -2,644.14
E-3704-P051-P05.000	Materials	\$ -7,782.20
E-3704-P051-P06.000	Contract Repairs	\$ -1,000.00
E-3704-P051-P07.011	Contract Services	\$ -9,930.03

E-3704-P051-P09.000	Sewage Disposal	\$ -27,108.25
E-3704-P051-P12.000	Travel and Expenses	\$ -264.90
E-3704-P051-P13.003	PERS	\$ -5,726.67
E-3704-P051-P14.004	Workers' Compensation	\$ -1,967.11
E-3704-P051-P15.000	Other Expenses	\$ -12,387.33
E-3704-P051-P16.074	Transfers Out	\$ -3,820.14
E-3704-P051-P35.005	Medicare	\$ -1,204.87

P55 S.S. DIST #3A REV. (PENWOOD) FUND/BCSSD

E-3706-P055-P01.002	Salaries	\$ -563.92
E-3706-P055-P02.010	Supplies	\$ -426.33
E-3706-P055-P03.012	Equipment	\$ -440.61
E-3706-P055-P05.000	Materials	\$ -2,449.97
E-3706-P055-P06.000	Contract Repairs	\$ -100.00
E-3706-P055-P07.011	Contract Services	\$ -785.61
E-3706-P055-P12.000	Travel and Expenses	\$ -44.01
E-3706-P055-P13.003	PERS	\$ -1,936.52
E-3706-P055-P14.004	Workers' Compensation	\$ -494.39
E-3706-P055-P15.000	Other Expenses	\$ -3,349.39
E-3706-P055-P20.074	Transfers-Out	\$ -1,921.60
E-3706-P055-P35.005	Medicare	\$ -264.85

P56 S.S. DIST #3B DEEP RUN FUND/BCSSD

E-3707-P056-P01.002	Salaries	\$ -4.77
E-3707-P056-P02.010	Supplies	\$ -97.70
E-3707-P056-P03.012	Equipment	\$ -77.78
E-3707-P056-P05.000	Materials	\$ -98.04
E-3707-P056-P07.011	Contract Service	\$ -7.88
E-3707-P056-P09.000	Sewage Disposal	\$ -8.13
E-3707-P056-P12.000	Travel and Expenses	\$ -97.76
E-3707-P056-P13.003	PERS	\$ -74.53
E-3707-P056-P14.004	Workers' Compensation	\$ -197.90
E-3707-P056-P15.000	Other Expenses	\$ -52.70
E-3707-P056-P16.074	Transfers Out	\$ -1,521.89
E-3707-P056-P18.000	Yorkville Renovation	\$ -1,140.00
E-3707-P056-P35.005	Medicare	\$ -449.34

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF CASH ADVANCE OF FUNDS
FOR THE W80 PROSECUTORS VICTIM ASSISTANCE PROGRAM FUND**

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following **CASH ADVANCE OF FUNDS** for the W80 Prosecutors Victim Assistance Program fund from the General Fund for fund deficiency. This Cash Advance will be repaid by the VOCA Grant once the payment is deposited.

Note: The final check for the current years grant has not arrived at this time.

FROM	TO	AMOUNT
E-0051-A001-A50.000 Budget Stabilization	R-1511-W080-P08.575 Advances In	\$1,750.00

Upon roll call the vote was as follows:

Mr. Thomas
Mr. Meyer
Mr. Dutton

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the September 27, 2017 meeting date:

A00 GENERAL FUND

E-0055-A004-B18.000	Other Expenses	\$1,624.18
E-0170-A006-G12.000	Indigent Clients-Payment to State	\$932.40
E-0257-A015-A14.000	Attorney Fees	\$1,139.60
E-0257-A015-A15.074	Transfers Out	\$14,374.61
E-0257-A017-A00.000	Contingencies	\$18,005.56

E10 911 FUND

E-2200-E010-E07.000	Other Expenses	\$1,902.00
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E11 9-1-1 WIRELESS FUND

E-2301-E011-E01.011	Contract Services	\$19,240.38
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H10 CHILD SUPPORT ENFORCEMENT ADMIN FUND/BCDJFS

E-2760-H010-H15.000	Other Expenses	\$188,775.44
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L01 SOIL CONSERVATION FUND/BSWCD

E-1810-L001-L01.002	Salaries	\$1,833.33
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M67 ALTERNATE SCHOOL JUVENILE COURT FUND

E-0400-M067-M01.005	Salaries	\$35,000.00
E-0400-M067-M05.008	Insurance	\$9,000.00
E-0400-M067-M04.005	Medicare	\$1,000.00

P87 OIBRS-EQUIPMENT GRANTS/SHERIFF FUND

E-1701-P087-P01.012	Equipment	\$3,625.50
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S31 N.S.L.A. OAKVIEW JUVENILE FUND

E-8011-S031-S02.000	Food (NSLA/Meal Tickets)	\$4,121.71
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S33 DISTRICT DETENTION HOME/SARGUS

E-0910-S033-S33.002	Salaries	\$115,000.00
E-0910-S033-S47.006	Hospitalization	\$55,000.00
E-0910-S033-S38.011	Contract Services	\$20,000.00
E-0910-S033-S39.000	Food Service Expenses	\$20,000.00

S54 MEDIATION SERVICES/COMMON PLEAS

E-1544-S054-S01.002	Salaries	\$20,000.00
E-1544-S054-S02.003	PERS	\$2,000.00

S55 T-CAP GRANT/ADULT PROBATION

September 27, 2017

E-1545-S055-S01.000 Grant Expenses \$42,590.00
S70 BELMONT COUNTY SENIOR PROGRAMS/SSOBC

E-5005-S070-S18.000 Maintenance & Repairs, Equipment \$1,214.00

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Thomas, seconded by Mr. Meyer to request the Belmont Co. Budget Commission certify the following monies.
INSURANCE REIMBURSEMENT/B&G ACCIDENT-\$1,624.18 deposited into R-0040-A000-Q00.500 on 09/18/17.

(Claim No. 0160028509-B7G Accident DOL 09/1/17)

OIL & GAS RECEIPTS/GENERAL FUND-\$14,374.61 deposited into R-0050-A000-A02.500 on dates shown below:

7/05/17	\$325.89	8/01/17	\$2,338.54	9/05/17	\$500.00
7/05/17	\$484.34	8/02/17	\$186.46	9/05/17	\$471.84
7/10/17	\$4,608.19	8/02/17	\$286.21	9/05/17	\$1,789.01
8/01/17	\$10.00	8/03/17	\$141.38	9/06/17	\$592.67
8/01/17	\$490.79	8/11/17	\$774.78	9/06/17	\$161.79
				9/11/17	\$612.03
				9/13/17	\$900.69

REIMBURSEMENT FROM SHERIFF/MAY, JUNE AND JULY, 2017 SCANNER PAYMENT

\$4,501.39 deposited into R-0050-A000-A45.500 on 05/04/17

\$4,501.39 deposited into R-0050-A000-A45.500 on 08/15/17

\$4,501.39 deposited into R-0050-A000-A45.500 on 07/05/17

\$4,501.39 deposited into R-0050-A000-A45.500 on 09/20/17

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

**IN THE MATTER OF APPROVING
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Thomas, seconded by Mr. Dutton to execute payment of Then and Now Certification dated September 27, 2017, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Thomas, seconded by Mr. Dutton granting permission for county employees to travel as follows:

AUDITOR'S-Doug DeVault to Reynoldsburg, OH, on October 6, 2017, for re-testing approval on the 5-gallon prover. A county vehicle will be used for travel. Estimated expenses: \$100.00

COURT OF COMMON PLEAS-John Markus to Freeport, OH and Lore City, OH, on September 27, 2017, to meet with a youth and family members in regards to probation.

DJFS- Michael Schlantz to Cadiz, OH, on October 5, 2017, for a Workforce meeting. A county car will be used for travel. Estimated expenses: \$12.00. Michael Schlantz to Wheeling, WV, on October 12, 2017, for a Veterans Workforce meeting. A county car will be used for travel. Estimated expenses: \$12.00.

DJFS-John Regis to Columbus, OH, on October 22-24, 2017, for the CFIS User Group. Estimated expenses: \$581.40. John Regis to Lewis Center, OH, on October 29-31, 2017, for OJFSDA Training. Estimated expenses: \$704.82.

HUMAN RESOURCES-Katie Bayness to Charleston, SC, on April 14-20, 2018, to attend the NPELRA Academy I and Annual Training Conference. Estimated expenses: \$2,112.00.

SSOBC-Mary Beth Tennant to Woodsfield, OH, on October 19, 2017, for a senior outing to the Traditions Restaurant. Tish Kinney to Coshocton, OH, on October 20, 2017, for a senior outing to the Apple Butter Festival. County vehicles will be used for travel.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

**IN THE MATTER OF LIQUOR LICENSE FOR DOLGEN MIDWEST LLC,
DBA DOLLAR GENERAL STORE 17210**

Motion made by Mr. Thomas, seconded by Mr. Meyer to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for a new C1, C2 liquor permit for Dolgen Midwest, LLC, DBA Dollar General Store 17210, 61733 Central Ave., Pultney Township, Shadyside, OH 45354. There have been no objections received and the Board has no objections to the permit.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

**IN THE MATTER OF RESOLUTION
TO ENGAGE THE HEALTH PLAN AS
THE HEALTH AND PRESCRIPTION CARRIER
FOR BELMONT COUNTY EMPLOYEES**

Motion made by Commissioner Thomas, seconded by Commissioner Dutton to adopt the following resolution:

Be it resolved, that the Belmont County Commission has decided to engage The Health Plan as the health and prescription insurance carrier for Belmont County employees effective January 1, 2018. This change is to remain in effect for future years unless another insurance carrier is selected by the Belmont County Commission during the January 1, 2019 renewal period.

Upon roll call the foregoing was unanimously adopted this 27th day of September, 2017.

Signed by Commissioners on 9-27-17
Mark A. Thomas, President Mark A. Thomas /s/
J. P. Dutton, Vice-President J. P. Dutton /s/
Josh Meyer Josh Meyer /s/

**IN THE MATTER OF ADOPTING RESOLUTION GRANTING
AUTHORITY TO THE DIRECTOR OF BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
TO TRANSFER FUNDS FROM THE PA FUND TO THE CSEA FUND FOR SFY 2017**

Motion made by Mr. Thomas, seconded by Mr. Meyer to adopt the following:

RESOLUTION

Whereas, the Child Support Enforcement Agency (CSEA) of Belmont County operates an administrative fund for the operation of a child support enforcement program; and

Whereas, the activities of the child support enforcement program are allowable activities as defined by Ohio Administrative Code 5101:9-6-83; and

Whereas, in order to properly access these fund for this purpose, the funds must be transferred from the Public Assistance (PA) Fund in which they are received from the Ohio Department of Job and Family Services into the CSEA Fund of the Belmont County Department of Job and Family Services.

Now, Therefore Be It Resolved, the Board of Commissioners of Belmont County on this 27th day of September, 2017, do hereby grant to Vince Gianangeli, Director of the Belmont County Department of Job and Family Services, the authority to approve the transfer of \$10,026.90 of Community and Protective Services allocation from the PA Fund to the CSEA Fund. This transfer is made available due to the ability of the Job and Family Services agency to share the allocation with the CSEA.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

**IN THE MATTER OF APPROVING THE VILLAGE OF MORRISTOWN'S
APPLICATION FOR USE OF MUNICIPAL STREET FUND/VEHICLE LICENSE TAX**

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve the Village of Morristown's application in accordance with O.R.C. Section 4504.04 for the use of Municipal Street Fund/Vehicle License Tax in the amount of \$5,000.00, based upon the recommendation of Belmont County Engineer, Terry Lively, for paving the following streets: Main Street, Church Street.

The estimated cost is \$18,490.00 of which \$5,000.00 will be from this source.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

IN THE MATTER OF _____] [Belmont Co. Commissioners
PLAT OF CALLARIK ESTATES _____] [Courthouse
PEASE TOWNSHIP SEC 36, T-3, R-2 _____] [St. Clairsville, Ohio 43950
_____] [Date September 27, 2017

Motion made by Mr. Thomas, seconded by Mr. Meyer to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to the Plat of Callarik Estates, Pease Township, Sec. 36, T3, R2, pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications.

NOTICE OF NEW SUB-DIVISION
Revised Code Sec. 711.05
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To: Amanda Murray, F.O., Pease Township Trustees, P.O. Box 176, Martins, Ferry, OH 43935

You are hereby notified that the 11th day of October, 2017, at 10:00 o'clock A.M., has been fixed as the date, and the office of the Commissioners, in the Courthouse, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners

Jayne Long /s/
Clerk of the Board

- Mail by certified return receipt requested

cc: Pease Township Trustees

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

**IN THE MATTER OF APPROVING CHANGE ORDER FROM
VENDRICK CONSTRUCTION, INC./SSOBC COMMUNITY BUILDING**

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve Change Order No. 43 from VendRick Construction, Inc. in the amount of \$3,412.00 for replacement of damaged exterior landscaping light for the new Senior Services of Belmont County Community Building; new contract sum including this change order will be \$6,321,848.48.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

**IN THE MATTER OF APPROVING THE PROPOSAL TO THE
OHIO DEPARTMENT OF YOUTH SERVICES FOR DYS CAPITAL
APPROPRIATION REIMBURSEMENT/SARGUS ROOF REPLACEMENT**

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the signing and submittal of the proposal to the Ohio Department of Youth Services (DYS) for DYS capital appropriation reimbursement for the Sargus Juvenile Detention Center's roof replacement project, based upon the recommendation of Dawn Barack, Director.

Capital Project Proposal-

County/CCF
Project Name: Roof Replacement
Facility Name: Sargus Juvenile Detention Center
Project Sponsor: Dawn L. Barack
Sponsor Signature: Dawn L. Barack /s/

This document is used to establish a framework for any capital project to be undertaken utilizing DYS capital appropriation reimbursements. As with any properly managed project, clearly defining the items required below will lead to more effective and efficient efforts in obtaining the desired outcomes. This Capital Project Proposal must be submitted for approval by the DYS Capital Governance Board and will be used as the foundation for the capital budget submission to the Ohio Office of Budget and Management. Please contact the DYS Bureau of Community Facilities should you require any assistance in completing this document.

Project Description

In the area below, please provide a general description of the project. This should include the general purpose(s), overall dimensions, major components, capacity, specific location, etc. Language provided below will be utilized as the narrative for submission within the state capital budget process.

Sargus Juvenile Center is seeking the utilization of funds from capitol appropriation monies from the Ohio Department of Youth Services. Funding is being sought after to replace the entire 10,200 square foot (approx.) roof of the detention facility, due to deterioration of the existing roof. The current roof threatens the structural integrity of the building due to leaks, exposure of foam installation, and standing water. Major components of the project would include but not be limited to removing the existing roof down to the decking, replacing rusted or damaged areas of the decking, replacement of insulation, and installing a rubber roofing system that is more durable and cost efficient.

Problem Statement

Please provide details about the specific existing problem that led to creation of this request, what is currently being done to address this problem, why the current solution is not sufficient, and explain how this capital project will address that problem. (evidence is encouraged: location photos, drawings, incident narratives, etc.)

Ten to twelve years ago an inferior spray foam roofing system was applied to the already existing built up asphalt roofing system. The foam roof was not maintained properly due to the warranty-issuing company going bankrupt and out of business. As a result the protective coating has eroded over weather and time leaving the foam installation exposed. Additionally, the foam installation being exposed leads to a water saturation issue and with the water holding in the foam like a sponge. As water continues to accumulate in the foam it causes various problems. Most notable, the extra weight is causing more damage to the life and strength of the decking, inherently compromising the integrity of the roof system. The main concern here is that a safety issue for our residents and our staff members has developed as a direct result of this errant product. Furthermore, consistent water leaks into our resident sleeping rooms have caused rooms to be inoperable on numerous occasions, seriously affecting the overall efficiency of our facility. Lastly, rather significant areas of the roof are exposed due to the deterioration of the original sealant product. A failing sealant, coupled with an ineffective drainage design, has led to pockets of standing water on the roof surface. In some when inclement weather moves into the area, these aforementioned areas of concern can reach upwards of two inches in depth.

Our facility's Maintenance Department continuously spot patches leaking areas with tar products and roof-grade caulking, unfortunately this has proven to be an ineffective and costly plan of action. Recurring repair costs for our Agency average out to approximately \$70.50 in labor and man hours, plus an estimated \$200.00 in material expenditures. Patching or roof repair work can occur between ten to twenty times per year. Successful completion of this partially funded capital project will serve to graduate our building into a more cost efficient state of operation and functionality, while also reinforcing the prolonged safety of our residents and our staff members.

Supported Goal(s)

Please describe what purpose this project helps to support.

The purpose of this project will support the daily functionality of the building as well as the health and safety of the residents and employees.

Objectives

Please describe what results you hope to achieve through completion of this project.

1. Full operation of all rooms.
2. Longevity of the building
3. Cost efficiency increase
4. Stop the mounting structural damage to the building, eliminating additional costly repairs.
5. Promotion of a safe and healthy work and residential environment.

Scope

Please discuss what efforts, physical space, functionality, locations, etc. are to be included and are not to be included in this capital project (what is in scope and what is out of scope).

The scope of work on a 10,200 square foot (approx.) would include: removal of the existing roof down to the deck, provide and install new polyisocyanurate roof insulation with a minimum R-value of 25, provide and install new tapered insulation where needed to direct water towards the roof drain, provide and install a fully adhered rubber roofing system, flash watertight all existing roof penetrations, fabricate and install all associated metal trims and flashings, provide a 20 year manufacturer's warranty upon completion of the project, organize and clean up daily, all work to be completed in strict accordance to the manufacturer's specifications, and all debris to be removed and hauled to an approved landfill at the completion of the project. Exclusions would include docking, curbs, plumbing, masonry, ladders, safety rails, hatches, interior protection, temporary roofing HVAC, abatement, and lighting protection.

Potential Impacts

Please describe the potential impacts that may be encountered if this project is not approved.

If this project were not to be approved, the facility will be faced with continued structural and interior damage. More importantly, the possibility of potential health and safety problems will continue to climb. Repair costs will and to a degree already have emerged as another burden on the Agency. Continuing on this course without significant intervention will allow the water damage and deterioration to progress. Further neglect of the roofing surface will render the decking to a state of which it is no longer salvageable and subsequently would need replaced also. Revenue loss through population limitations could potentially develop from the water leaking into the resident sleeping rooms, forcing those rooms to be ordered inoperable. Moreover, a risk for slip/fall related injuries and the growth of harmful molds are also on the list of growing concerns.

Project Deliverables

Upon completion, what do you hope to obtain from this project.

Upon completion, the Sargus Juvenile Center will operate in a fully functional, cost efficient and soundly safe manner.

Analysis of Alternatives

Please identify and describe any alternative solutions (other than the expenditure of capital dollars) which may address the underlying problem. Please discuss the qualitative, quantitative, abstract, or functional differences between these two solutions; and provide the rationale for your recommendation in moving forward with this proposed capital project.

Due to the nature of the proposed and the widespread effort it would take to individually address each area of identified concern, a plan for any alternative solution has been considerably difficult to develop. Any type of spot or repair effort pales in comparison to the quality of a replacement roof system and design. In theory, our Maintenance Department can continue the effort of periodically repairing the flaws in the roof. However, as proven over the course of the past calendar year, this stands not only as a temporary solution: it also displays a futile approach financially. All functional differences between a replacement and a refurbishment are rather glaring and sharply clear. As outlined in the problem and impact statements in the application above, the functioning element of our current system is what has been identified as the main issue. The roof system quite simply isn't doing what it was designed to do. A remodel with reinforced infrastructure will provide the Agency the protection of a valid warranty, consequently creating a more stable and financially accountable plan going forward.

Budgetary Analysis

Please provide an estimate of total project costs associated with this request and describe the methodology used to arrive at this number. Additionally, please provide any supporting documentation that was used to determine this estimate and justifies the number provided (vendor quotes, prior work, etc). The answer provided below will formulate the project budget submitted for the state's capital budget process.

The estimated cost to remove and install a new roofing system for the Sargus Juvenile Center would be \$183,600.00. We solicited a bid from a local, well known roofing company that came to the center and visibly inspected the roof top, measured the entire roof and calculated how much material would be needed. The estimated labor was then calculated and added to the projected material cost.

Proposed Prioritization

Please rank the level of priority for this project against other projects that currently exist or are also proposed for this same facility. Please provide an explanation for your ranking.

Due to the current condition of the roofing system, replacing the roof takes precedence over other projects and repairs at the Sargus Juvenile Center. The infrastructure of any building is paramount when operating a 24-hour facility. Therefore, the concern of the existing structural damage and the volume of water that continues to compromise the roof system are of the utmost concern. It is imperative that the safety threat caused by the defective roof is neutralized. In summary, internal research led to the conclusion that no other project at the Sargus Juvenile Center would compare in terms of urgency.

Additional Information

Please provide any additional information you feel supports your request.

Supporting documents and images are attached. Signatures from Board of Commissioners, Administrative Judge and Board of Trustees President will be sent within one week.

Terms and Conditions

The County Commissioners, or Trustees, and the local Juvenile Court Judge(s) of the affected counties agree with the following terms and conditions:

- Funding is provided for the new construction and/or renovation of county detention facilities.
- DYS funding is based primarily upon a formula provided in the legislative funding bills, rather than the actual total project cost.
- DYS determines the state match ranging from 0% to 60% based on weighted statistical factors, such as population, per capita income, and availability of beds in the County.
- To determine the dollar amount of the state match for new construction projects, the percentage of state match is multiplied by \$125,000 per bed for detention centers with a designated capacity of ninety-nine beds or less, and by \$130,000 per bed for detention centers with a design capacity of one hundred beds or more.
- To determine the dollar amount of the state match for renovation projects the percentage match shall be multiplied by the actual cost of the renovation, provided that the cost of the renovation does not exceed \$100,000 per bed. The funding applied to a construction or renovation project shall not exceed the actual cost of the project.
- The actual percentage of State funding depends on the availability of funding and the overall needs for all county juvenile detention facilities. Counties must understand that once the funding level for a capital project is approved, no additional funds will be made available for the project. Budget plans and cost estimates must be within the approved amount.
- The ongoing funding throughout the project will be a reimbursement process. Funding draw down will be for funds designated only for allowable expenses, which are incurred or paid, documented and submitted.
- Counties must comply with the Department of Youth Services application process, planning guidelines and operational program guidelines in order to receive funding.
- All counties must abide by the terms and provisions of all the agreements with the Department of Youth Services and standard bond documents.
- All detention facilities funded shall be considered leased capital facilities, which will be sub-leased back to the county. All funded facilities must sign and execute a sublease and other bond documents. This provides the State an interest in the facility for the life of the State bonds used to finance it. The county shall have the exclusive right to use and possess the facility as long as it is operated as a Detention Center for which it was funded.
- The project site must be free and clear real estate owned or leased by the county having a term of at least twenty years or until the financing of the bonds is complete.
- Counties must demonstrate the availability of support services.
- The county must ensure that all contractors and sub-contractors comply with all applicable Federal, State and local laws.

Submission and Agreement

We have reviewed the application as submitted by

Belmont County/Counties and are in agreement with all the terms and conditions of state guidelines.

Administrative Judge:

Name: J Mark Costine
Print
J Mark Costine /s/
Signature

Address: _____
City/ State/ Zip: _____

Board of County Commissioners:

Names: Mark A. Thomas
Print
Mark A. Thomas /s/
Signature

Names: J. P. Dutton
Print
J. P. Dutton /s/
Signature

Names: Josh Meyer
Print
Josh Meyer /s/
Signature

Address: 101 W. Main Street
City/ State/ Zip: St. Clairsville, OH 43950

Board of Trustees:

Names: Michael J. Shaheen
Chairperson
Michael Shaheen /s/
Signature

Address: 128 South Marietta St.
City/ State/ Zip: St. Clairsville, OH 43950

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPOINTMENT TO THE MENTAL HEALTH AND RECOVERY BOARD

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the appointment of Jeanette Hissom to the Mental Health and Recovery Board effective immediately through June 30, 2019, to fill the unexpired term of Roger Deal based upon the recommendation of the Mental Health and Recovery Board.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes

September 27, 2017

Mr. Dutton Yes

IN THE MATTER OF APPOINTMENT TO THE MENTAL HEALTH AND RECOVERY BOARD

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve the appointment of James (Jimmy) Leos to the Mental Health and Recovery Board effective immediately through June 30, 2021, based upon the recommendation of the Mental Health and Recovery Board.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

IN THE MATTER OF APPROVING THE HIRING OF ALAN WILSON AS FULL-TIME EQUIPMENT OPERATOR/SSD

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve hiring Alan Wilson as full-time equipment operator for Belmont County Sanitary Sewer Department, effective October 2, 2017.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF ACCEPTING THE RESIGNATION OF SANDRA MILOVAC, SSOBC FULL-TIME CENTER DIRECTOR

Motion made by Mr. Thomas, seconded by Mr. Dutton to accept the resignation of Sandra Milovac, Senior Services of Belmont County Full-Time Center Director, effective September 18, 2017.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

OPEN PUBLIC FORUM-David White, resident of County Road 44, said the road is getting worse and wanted an update. He said he has been fighting for two years to get it repaired. Mr. Thomas said, "There is no money today coming from the County Commissioners to go to the Engineer's to pave any roads. Why? Because we don't have it." He said if we had the funds we would be paving roads for this county. He said funds are continually being cut at the state level. Mr. Thomas said the roads are the responsibility of the County Engineer. Mr. Dutton said he understands as he also lives on a county road. He said, "The state of the county roads is poor at best. We have talked about this at length." Mr. White asked what answer is there for our road for safety. Mr. Dutton replied they are trying to determine that now. They are going through the budget process now for next year trying to see if any additional funds are available, but roads are probably low priority in light of state cuts that impact the budget. Mr. White questioned if they are still thinking of a levy. Mr. Dutton said they have not closed the door on it. They need to figure out some long term solutions. They are trying to do what they can to assist another county department that is not their responsibility. Mr. White said the County Engineer is telling him to see the Commissioners. Mr. Thomas said that is incorrect information, the statute is very clear that the roads are the Engineer's responsibility. Mr. Thomas noted that the Board is telling all officials today (during budget hearings) that less money is coming in. He said this is a state issue. The only thing the Commissioners can do is adopt a resolution to add additional Motor Vehicle License Tax or put a levy on a ballot just for roads. He said the Engineer's funding, from gas tax and motor vehicle license funding, continues to go down by federal and state law. Congress doesn't want to raise the gas tax. Less money is coming in each year; cars are more fuel efficient so they use less gas. If an additional \$5 was added for Motor Vehicle License Tax it would only bring in about \$600,000 per year which would only pave six miles. Mr. Thomas noted Belmont County has over 200 miles of paved road, probably 100 miles of that need paved. The only way to make a dent is putting a levy on to see if people, through their real estate taxes, want to pay a certain amount of money to raise a couple of million a year so we can pave 20 miles of road. It is roughly \$100,000 to pave a mile and that is just on a road that needs repaved. "Your road is at a point where it needs to be rebuilt," said Mr. Thomas. Mr. White asked where we go from here when it becomes impassable. Mr. Thomas said the County Engineer would have to answer that.

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:33 A.M.

Motion made by Mr. Thomas, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the compensation of public employees.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:00 A.M.

Motion made by Mr. Thomas, seconded by Mr. Dutton to exit executive session at 10:00 a.m.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

AS A RESULT OF EXECUTIVE SESSION-

IN THE MATTER OF APPROVING RETROACTIVE SALARY INCREASE FOR EMA DIRECTOR DAVID IVAN

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve a retroactive salary increase for EMA Director David Ivan, effective May 14, 2017, in the amount of \$217.88 per pay period.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

September 27, 2017

IN THE MATTER OF APPROVING RETROACTIVE SALARY INCREASE FOR EMA EXECUTIVE ADMINISTRATIVE ASSISTANT REBECCA HORNE

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve a retroactive salary increase for EMA Executive Administrative Assistant Rebecca Horne, effective May 14, 2017, in the amount of \$198.08 per pay period.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

Mr. Thomas noted the two previous motions are related to LEPC Grant funding. The increase is the result of an agreement with OEMA and LEPC, not new monies.

RECESS UNTIL 1:00 P.M. FOR BUDGET HEARINGS

Budget Hearings –

Present: Commissioners Thomas, Dutton and Meyer, Assistant Clerks Jaclynn Smolenak and Lisa Vannoy, and Jayne Long, Clerk

Mr. Thomas advised all departments during their budget hearings that where we are today is same as what was stated in memo sent from the Auditor's Department in March with potentially less money being certified by the Auditor. He stressed we don't know if we can do any type of increases. He said there are projected cuts from Columbus and Medicaid sales taxes. He noted we do not have a final figure that will be certified, but he thinks it will be the same as last year or maybe less, as of now it is a little more. Mr. Thomas said budget hearings are being held earlier than usual this year so the Board can better plan.

Auditor-Present: Auditor Andy Sutak, Roger Conroy, Cheryl Zeno and Sheila Turner

Mr. Sutak noted there will be a salary increase, per statute, next year for the new Auditor; no other salary increased were requested. The budget stayed the same as 2017. Mr. Sutak said his office contracted to perform the lateral calculations for oil and gas for Harrison County as Harrison doesn't have anyone to who can do them. He said this will bring \$5000 back to the general fund.

Clerk of Courts: Present: David Trouten, Clerk of Courts

Mr. Trouten noted his staff has had no raises in 2 years and his office is understaffed. An increase in salaries was requested. Mr. Trouten said he didn't request an increase in supplies in his budget but the amount is insufficient and he would like an increase. He will get figures on what was expended. He noted his office pays half the cost of CourtView.

SSOBC-Present: Gary Armitage, Director and Cory Clark, Fiscal Administrator

The salary increase reflects contract for next year per Mr. Armitage. Hospitalization costs have increased. There is an increase in maintenance for next year due to move into new building but they are not sure of those amounts. Mr. Clark said approximately \$105,000 was spent on vehicle maintenance this year. Repair costs continue to climb until vehicles are replaced. 40 vehicles in their fleet.

ENGINEERS-Present: Engineer Terry Lively and Shereza O'Hara, Administrative Assistant

Mr. Lively said the GIS Director is retiring and the GIS Technician has resigned. He is looking for a new director and probably an assistant. He wants to maintain the funding level for those positions. Those services may need to be farmed out short term with associated costs, he said.

CORONER-Present: Timothy Skinner, Assistant Coroner

A 10% overall budget increase was requested per Mr. Skinner. The number of autopsies have increased as have lab costs. Autopsies are performed in Licking County.

OSU EXTENSION-Present: Jane Keyser and Jennie Ellis

Ms. Keyser said they have some carry forward monies due to some vacancies and will probably be okay for another year if their proposed increase is not approved. She said they do not want to get too far behind though. She said she doesn't think a levy would work in Belmont County as it did in Harrison since Belmont is not as rural as Harrison County. She said 4H is growing but still isn't what it was in the 1970's and '80's.

Reconvened Thursday, September 25 at 9:00 a.m. Present: Commissioners Thomas, Dutton and Meyer, Assistant Clerk Lisa Vannoy and Jayne Long, Clerk

Budget Hearings continued: Mr. Thomas continued to advise all that the Auditor's rough certification for 2018 is only \$200,000 more than last year at best. He referenced the memo sent out in March from the Auditor's office regarding the state cuts and loss of revenue such as the Medicaid MCO sales tax. He said we will see where we are in a couple more months. There may be no additional money and there may be less.

TREASURER-Present: Kathy Kelich, Treasurer

Salary increase of 2% requested for employees. Equipment line is double from last year which reflects true expenses. There is an increase in postage as the post office no longer forwards mail even if they know addresses. Tax bills will be emailed to save on postage.

Jaclynn Smolenak, Assistant Clerk/Accounts Payable, joined Budget Hearings.

ANIMAL SHELTER-Present: Lisa Williams, Dog Warden

Cost to contract with an in-house vet would be \$75,000. All of the equipment would need to be looked at to see if suitable for use. Ms. Williams said they need more Dog Wardens. Ms. Smolenak noted the vet bills have decreased significantly.

JAIL NURSES-Present: Deb Butler, Jail RN

Personal Service Schedule (changes to employees) needs updated. Ms. Butler said there are currently 8 employees, all full-time for 24 hour coverage. Ms. Butler said the \$260,000 includes the salary increases that are due without benefits and there is a little cushion for possible salary increases. She said she is saving \$11,000 next year by eliminating unneeded services. A new Med Cart is needed. She said "Office Supplies" covers the costs for gloves for officers that come into contact with drugs such as Fentanyl. She said this should come from the jail fund as it is not used for the nurses of inmates. She is getting estimates and working to reduce lab costs. Regarding medications for inmates, she said they are not offering them a pharmacy anymore to costs will decrease. Cumberland Trail is charging \$132 to \$138 per hospital transfer. Officers take inmates if it is non-emergent. She is trying to find closer cheaper x-ray costs than what they currently utilize.

EMA-Present: Dave Ivan, Director

Line item for equipment for the old Homeland Security grants that have dried up is no longer needed. Mr. Dutton questioned the increases in utilities. Mr. Ivan said the Emergency Operations Center is getting used more (for meetings, etc) and he wants enough for heating, air-conditioning and lighting for that area. Mr. Ivan is requesting a Deputy Director.

PROSECUTOR-Present: Dan Fry, Prosecutor

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A 3% percent increase for salaries was requested. Mr. Fry has committed \$570,000 of this year's salary line and approximately \$15,000 of that has not been appropriated. There will be some changes in his office before end of the year. Assistant Prosecutor David Liberati will be coming on full-time next year and his salary will need to be increased some, that is already in the increase requested. \$25,000 for Matrix software is not in his budget and it will be in Other Expenses going forward.

PORT AUTHORITY-Present: Larry Merry, Director

The salary line includes an increase for Sherri Butler, Executive Assistant. Mr. Merry's salary and fringes take up the \$75,000 the Board of Commissioners gives him. Property sales, water sales and oil and gas lease bring in extra money. The oil and gas lease ends next year. The water agreement is over.

COMMON PLEAS COURT-Present: Judges Fregiato and Vavra, Laura Zupko, Clerk and Ed Gorence, Adult Probation

Judge Fregiato said they want another used car for Adult Probation. They were advised to hold off so Equipment line is increased for used car in the new budget request. The Smart Ohio grant ended. Part of the probation officer's salary was paid from that so it is now added to their salary line. Judge Fregiato said since he and Judge Vavra took over, salary expenses are way down. Ms. Zupko said there is a cushion in the salary line for raises. Randall Alderman (Bailiff) is paid on a daily rate so his salary varies and the amount is uncertain. Ms. Zupko noted excess funds are always returned. Judge Vavra said new criminal filings are up from last year and this year. Janet Monroe is working with the jail on a weekly basis to see who can be released to try and help with housing of prisoner costs. Judges Vavra and Fregiato have an estimated twenty offenders in the jail weekly. Ms. Zupko is going to check into decreasing postage costs by using email when possible.

RECESS

Reconvened Monday, October 2 at 10:00 a.m. Present: Commissioners Thomas, Dutton and Meyer, Roger and Diane Conroy, Phil Wallace, Democratic Chair and Jayne Long, Clerk.

Mr. Thomas noted the agenda stated they were to reconvene at 11:15 a.m. They are 1 hour and 15 minutes early and the media has been notified.

**IN THE MATTER OF APPOINTING ROGER P. CONROY
AS ACTING COUNTY AUDITOR**

Motion made by Mr. Thomas, seconded by Mr. Meyer pursuant to ORC 305.02(F) to appoint Roger P. Conroy as the acting County Auditor effective immediately until such time as the officer appointed by the Democratic Central Committee qualifies and takes the office.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

RECESS

Reconvened at 11:30 a.m. Present: Commissioners Thomas, Dutton and Meyer, Jaclynn Smolenak and Jayne Long, Clerk.

Budget Hearings-The Board continued to advise all that there is no official certification amount from the Auditor yet for next year-may be level or a little more. Hoping there will not be a decrease. All were reminded of the March memo from the Auditor's office about the state budget. The State took care of itself with the loss of the Medicaid MCO sales tax but didn't take care of the counties. The downturn in retail and businesses closing at the mall were also noted.

Mr. Thomas had to step out.

JUVENILE COURT/SARGUS-Present: Judge Mark Costine, Jennifer Shunk, Dawn Barack, Andrea Ketter and Lisa Rine

Ms. Shunk said the budget is comparable to last years. She has a concern in regards to paying out retirement monies. They are okay for this year. There are 2 employees that have or will be retiring that will not be replaced and they were able to compensate for their payouts. Another employee is retiring in March and they have no money for her payout of \$13,000 to \$15,000. Her position will be replaced. Judge Costine said they are trying to stay even with employees and budgets for salaries. Ms. Shunk noted their case numbers have dropped.

Ms. Barack said they do not need to ask for any additional funding for Sargus next year. She noted \$11.75 is starting salary and it's hard to get employees for that rate. The union contract is up in 2019.

EASTERN/NORTHERN/WESTERN COURTS-Present: Judges Eric Costine, Al Davies and Chris Berhalter, Rosalee Ralston and Donna Cottage

Mr. Thomas arrived at 1:30 p.m.

Judge Costine said Judge Davies hasn't hired anyone yet, but there was \$40,000 committed to them from the Board for supplies and a probation officer. They are still counting on that funding. He said there were no salary increases last year for employees. Salary increases were requested for 2018 in the June budget. Judge Davies does have someone he wants to hire and he will know more by November 8 if that person will be able to take the position. Judge Berhalter said they will be requesting the \$40,000 shortly. They have been using Special Projects funds for supplies and they need more than the \$2,000 they were allocated by the Board.

September 27, 2017

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 2:15 P.M.**

Motion made by Mr. Thomas, seconded by Mr. Meyer to adjourn the meeting at 2:15 p.m.
Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Read, approved and signed this 4th day of October, 2017.

Mark A. Thomas /s/_____

J. P. Dutton /s/_____ COUNTY COMMISSIONERS

Josh Meyer /s/_____

We, Mark A. Thomas and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Mark A. Thomas /s/_____ PRESIDENT

Jayne Long /s/_____ CLERK