

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Mark A. Thomas, J. P. Dutton and Josh Meyer, Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$3,011,348.50

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0021-A002-E08.000 Advertising	E-0021-A002-E02.002 Salaries	\$125.27
E-0042-A002-J02.003 PERS	E-0042-A002-J00.002 Salary	\$38.40
E-0051-A001-A50.000 Budget Stabilization	E-0052-A001-A90.002 Salaries-Nurses	\$3,612.97
E-0051-A001-A50.000 Budget Stabilization	E-0055-A004-B01.002 Salaries-Employees	\$7,756.38
E-0121-A006-B02.002 Salaries	E-0121-A006-B03.010 Supplies	\$3,300.00
E-0131-A006-A05.002 Maintenance-Salary Sheriff	E-0131-A006-A03.002 Jail-Salaries	\$29,497.97
E-0181-A003-A11.000 Other Expenses	E-0181-A003-A02.002 Salaries-Employees	\$0.07

E10 911

FROM	TO	AMOUNT
E-2200-E010-E07.000 Other Expenses	E-2200-E010-E15.074 Transfers Out	\$86.53

P05 WWS #3 REVENUE FUND/BCSSD

FROM	TO	AMOUNT
E-3702-P005-P25.000 Purchased Water	E-3702-P005-P17.002 Salaries	\$100.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers between funds as follows:

E10 911 AND THE A00 GENERAL FUND

FROM	TO	AMOUNT
E-2200-E010-E15.074 Transfers Out	R-0040-A000-A47.574 Transfers In	\$86.53

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF A REDUCTION IN APPROPRIATIONS

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following reduction in appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the December 28, 2017 meeting date:

N86 TID FUND

E-9086-N086-N03.000	Principal Loan Payment	-\$3,000,000.00
E-9086-N086-N06.050	Interest Payment	-\$2,783.23
E-9086-N086-N07.051	Issuance Cost	-\$12,987.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following meeting dates:

****JANUARY 3, 2017****

S70 BELMONT COUNTY SENIOR PROGRAMS/SSOBC

E-5005-S070-S06.006	Hospitalization	\$1,333.32
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****DECEMBER 27, 2017****

A00 GENERAL FUND

E-0051-A001-A10.000	Professional Services	\$6,975.00
E-0051-A001-A50.000	Budget Stabilization	\$550,000.00
E-0054-A006-F11.012	Equipment	\$10,000.00
E-0056-A006-E01.002	Salaries	\$86.53

O54 DEBT SERVICES/COUNTY ISSUES

E-9255-O054-O11.050	Principal Loan Payment	\$3,000,000.00
E-9255-O054-O12.051	Interest Payment	\$2,783.23
E-9255-O054-O13.000	Issuance Cost	\$12,987.00
E-9255-O054-O14.000	Other Expenses	\$11,920.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes

Mr. Dutton Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Thomas, seconded by Mr. Meyer to request the Belmont County Budget Commission certify the following monies. **OIL & GAS RECEIPTS/GENERAL FUND-\$10,000.00** deposited into R-0050-A000-A02.500 on 12/21/17. **REFUNDS AND REIMBURSEMENTS-\$6,975.00** deposited into R-0050-A000-A45.500 on 12/26/17.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Thomas, seconded by Mr. Dutton granting permission for county employees to travel as follows: **SENIORS**-Donna Steadman to Moundsville, WV, on January 9, 16 & 30, 2018, for a senior outing to Four Seasons Pool. Sue Neavin to Adena, OH, on January 11, 2018, for a senior outing to Mrs. J's Restaurant. Mary Beth Tennant to Moundsville, WV, on January 12, 2018, for a senior outing to Bob's Lunch. Donna Steadman to Moundsville, WV, on January 18, 2018, for a senior outing to Prima Marina. Ron Strader to Beallsville, OH, on January 31, 2018, for a senior outing to the Beallsville Diner. County vehicles will be used for travel.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

IN THE MATTER OF NOTICE OF BOARD'S REORGANIZATION MEETING

Motion made by Mr. Thomas, seconded by Mr. Meyer to hold the Board's annual **Reorganization Meeting** on Monday, January 8, 2018, at **9:00 a.m.** pursuant to Ohio Revised Code Section 305.05 and to notify the media of the same. **The Board will also hold their regular meeting on Wednesday, January 10, at 9:00 a.m.**

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

IN THE MATTER OF APPROVING THE HIRING OF DAVID WEEKS/BUILDINGS & GROUNDS

Motion made by Mr. Thomas, seconded by Mr. Dutton, to approve the hiring of David Weeks as full-time Maintenance/Housekeeping for Belmont County Building and Grounds, effective 12/26/2017.

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Dutton Yes
Mr. Meyer Yes

IN THE MATTER OF THE VACATION OF T-87 (MAYHUGH RD) LOCATED IN WAYNE TWP. SEC. 9 & 3, T-6, R-5/RD IMP 1161

Office of County Commissioners

Belmont County, Ohio

The Board of County Commissioners of Belmont County, Ohio, met in Regular session on the 28th day of December 2017, at the office of the Commissioners with the following members present:

Mr. Thomas
Mr. Dutton
Mr. Meyer

RESOLUTION – ORDER TO CLOSE ROAD
Sec. 5553.10 R.C.

Mr. Thomas moved the adoption of the following Resolution:

WHEREAS, At least ten days have elapsed since the final order of the board in the matter of this improvement, and WHEREAS, No person, firm or corporation interested, has effected an appeal from our orders in the matter of the above named improvement, therefore, be it

RESOLVED, That it is hereby ordered that the proceedings be recorded as provided by law, and that said road be vacated, as ordered heretofore, made on journal of the date of December 14, 2017, and a copy of this resolution be forwarded to the Wayne Township Trustees.

Mr. Meyer seconded the Resolution and the roll being called upon its adoption the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

Adopted the 28th day of December, 2017.

Jayne Long /s/
Clerk, Board of County Commissioners
Belmont County, Ohio

1. "locating," "establishing," "altering," "widening," "straightening," "vacating" or "changing the direction of."

IN THE MATTER OF APPROVING REVISIONS TO EMA ADMINISTRATIVE SECRETARY AND EMA DIRECTOR JOB DESCRIPTIONS

Motion made by Mr. Thomas, seconded by Mr. Dutton to approve revisions to EMA Administrative Secretary and EMA Director Job Descriptions, effective 12/28/2017.

Belmont County Emergency Management

Job Title: Administrative Secretary
Reports To: Director, Emergency Management
Classification: Classified
Hourly Base Rate: See Current Pay Scale
Job Duties:

- Performs clerical tasks, takes messages and directs calls, opens and distributes mail; maintains files and retrieves information; copies, collates and distributes written material; maintains inventory of general office supplies, orders as needed; acts as a receptionist; receives and logs in materials and information; operates radio equipment.
- Prepares travel vouchers, makes travel arrangements; processes bills for payment; maintains inventory records.
- Prepares typed copy of correspondence from reports, minutes, tables, graphs and charts from rough written copy, oral instructions; proofs copy and makes corrections.

- Composes answers to correspondence which would involve forwarding of requested materials and/or provide answers of services or activities of assigned area; updates manuals and notebooks.
- Relieves supervisor of routine administrative tasks.
- Aids in implementation and formation of programs and/or special projects; provides information and prepares reports to aid in decision making.
- Represents supervisor at meetings or conferences with other agencies and/or general public.
- Serves as LEPC Vice-Chairman.
- Performs other related duties as required.
- Overtime work when and if needed.

Minimum Work Characteristics:

- Knowledge of general office practices and procedures; ability to deal with problems, sort items according to established methods and answer routine telephone inquiries; Skill in typing; make appointments.
- Ability to apply principles to solve problems; add, subtract, multiply and divide; ability to calculate fractions, decimals and percentages.
- Ability to define problems, collect data, establish facts and draw conclusions; handle sensitive inquiries.

Minimum Qualifications:

- High School Education
- Computer skills; proficient in Microsoft Word and Excel
- Valid driver's license.
- Valid amateur radio license (or willingness to obtain one).

Belmont County Emergency Management Agency

Job Title: Director, Belmont County Emergency Management Agency

Reports To: Belmont County Board of Commissioners

Classification: Unclassified

Hourly Base Rate: See Current Pay Scale

Position summary:

Develops county emergency preparedness plans, programs, procedures, and processing grant plans, application, and tracking. Provides administrative and clerical support as needed, conduct training classes, attends various meetings, coordinates activities of all local agencies having emergency management responsibilities. Consults and advises Board of County Commissioners in all emergency services matters. This position requires the person to be a resident of Belmont County.

Essential duties, skills, and responsibilities:

- Review, revise, rewrite, validate, and distribute the Belmont County Emergency Operations Plan (EOP) no less than yearly.
- Writing and administrating the grant programs available to the Belmont County EMA.
- Represent the EMA at meetings, conferences or other functions.
- Maintain an inventory of EMA property.
- Maintain a written inventory of all resources purchased by the Belmont County EMA with Homeland Security Grant Funding. Conduct a physical inventory of all resources on the inventory at least every two years.
- Compiles information and prepares reports to aid in decision making.
- Conduct training classes.
- Serve as LEPC Chairman.
- Assist the LEPC in program planning, meetings, developing and conducting exercises, and hazardous material reporting under SARA Title III, and site visits.
- Have the computer skills necessary to work with or learn to use Access, Excel, Word, Power Point, CAMEO, GIS, and other programs as needed.
- Conduct and promote various safety programs, including but not limited to:
 - Winter Safety
 - Tornado Safety
 - National Preparedness Month
 - National Lightning Awareness Week
- Activate EOC. Serve as the EOC Coordinator.
- Assist in coordinating ARES response.
- Demonstrate a regular and predictable attendance record.
- Assist in office administrative duties to include purchase orders, fiscal reporting, financial reports, compliance reporting, etc.
- Promote and maintain a positive and effective working relationship with the EMA staff, responders, elected officials, volunteers, State and Federal officials, OEMA, and others that work with or require contact with the Belmont County EMA staff.
- Other duties as assigned.
- Remain informed of current developments and procedures pertinent to duties.
- Must be able to attend training classes related to Emergency Management. (Must be able to stay overnight for some of the training.)
- Must be able to travel independently through the county and state.
- Must complete state PDS training.
- On Call as needed.

Qualifications:

- At a minimum have an Associate Degree or Technical School Certificate in Emergency Management, Public Safety Operations, or a related field of study. Experience in related areas will be considered in satisfying the education requirements.
- Certified in NIMS IS-100, 200, 300, 400, 700 & 800.
- Must hold a current Amateur Radio license and be certified to at least Technician Level.
- A valid Ohio Driver's License and acceptable driving record.
- Must be a resident of Belmont County.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ENTERING INTO ADDENDUM TO SERVICE AGREEMENT
BETWEEN BELMONT COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE (LEPC) AND BELMONT COUNTY COMMISSIONERS**

Motion made by Mr. Thomas, seconded by Mr. Meyer to enter into the Addendum to the service agreement dated May 1, 2017, between the Belmont County Local Emergency Planning Committee (LEPC) and the Belmont County Commissioners stipulating the use of the funds provided by the LEPC to the Commissioners for salaries, benefits and other operational expense categories of the Emergency Management Agency.

Addendum Agreement

THIS ADDENDUM AGREEMENT, dated as of the 28th day of December 2017 is made and voluntarily entered into by and between:

Belmont County Local Emergency Planning Committee, whose mailing address is 68329 Bannock Road, St. Clairsville, OH 43950 ("LEPC"); and

BELMONT COUNTY COMMISSIONERS, of Belmont County, Ohio ("the Commissioners").

WITNESSETH

WHEREAS the Commissioners entered into a service agreement on May 1, 2017 with the LEPC; and

WHEREAS the Commissioners and LEPC agreed to section 2.(a) of the service agreement stating "Pay directly from the Special Emergency Planning-LEPC (P90) Fund an amount not to exceed \$8,000.00 to cover the cost of administering the aforementioned deliverables

on behalf of the Belmont County LEPC. This payment will be due immediately upon receipt of an itemized invoice(s) from the Commissioners. This amount may be adjusted by mutual agreement of the LEPC and the Commissioners. Funds deposited in the County General Fund pursuant to this paragraph shall be used to reimburse Commissioners for salaries, wages, benefits, and other costs associated with County EMA employees engaged in performing the services set forth herein.”;

NOW THEREFORE, the Commissioners and LEPC agree to amend the Service Agreement removing the following from section 2.(a) “...This payment will be due immediately upon receipt of an itemized invoice(s) from the Commissioners. This amount may be adjusted by mutual agreement of the LEPC and the Commissioners. Funds deposited in the County General Fund pursuant to this paragraph shall be used to reimburse Commissioners for salaries, wages, benefits, and other costs associated with County EMA employees engaged in performing the services set forth herein.”

NOW THEREFORE, the Commissioners and LEPC agree to amend the Service Agreement adding the following language to section 2. (a) “The parties stipulate that funds provided by the LEPC to the Commissioners shall be used to supplement existing funding for salaries, benefits and other operational expense categories of the EMA.”

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and Addendum in duplicate, each part being an original, as of the date first above written.

BELMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

David L. Ivan /s/
David L. Ivan, Chairman
12/21/17
Date

BELMONT COUNTY COMMISSIONERS

Mark A. Thomas /s/
Mark A. Thomas, President
J. P. Dutton /s/
J. P. Dutton, Vice President
Josh Meyer /s/
Josh Meyer
12-28-17
Date

APPROVED AS TO FORM:

By: David K. Liberati /s/
Title: David K. Liberati, Belmont County Assistant Prosecuting Attorney

Upon roll call the vote was as follows:

Mr. Thomas Yes
Mr. Meyer Yes
Mr. Dutton Yes

IN THE MATTER OF ENTERING INTO THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE BELMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) AND BOARD OF BELMONT COUNTY COMMISSIONERS

Motion made by Mr. Thomas, seconded by Mr. Dutton to enter into the Memorandum of Understanding, effective January 1, 2018 until December 31, 2018, by and between the Belmont County Local Emergency Planning Committee (LEPC) and the Board of Belmont County Commissioners for the purpose of promoting public safety and prudent emergency planning for the citizens of Belmont County.

Note: This is regarding the funding provided by the LEPC for services to be provided by the Director and staff of the Belmont County Emergency Management Agency.

Memorandum of Understanding

This Memorandum of Understanding, effective January 1, 2018 until December 31, 2018, is entered into by and between the Belmont County Local Emergency Planning Committee (LEPC), 68329 Bannock Road, St. Clairsville, OH 43950, and the Board of Belmont County Commissioners (Commissioners) 101 West Main Street St. Clairsville, Ohio 43950, for purpose of promoting public safety and prudent emergency planning for the citizens of Belmont County, Ohio.

In consideration of the services to be provided by the Director and staff of the Belmont County Emergency Management Agency as described below, the LEPC agrees to provide the sum of seventeen thousand one hundred seventy-five dollars and twenty-five cents (\$17,175.25), annually, provided that (1) the LEPC has available funds in such amount, and (2) said sum does not exceed 75% of the funding provided to the LEPC from the State Emergency Response Commission (SERC). Said funds shall be made available to the Commissioners during the first quarter of each calendar year this agreement is effect.

In consideration of the funds provided by the LEPC to the Board as described in this agreement, the EMA shall provide the following services to or for the LEPC:

1. Grant writing and administration
2. Administration of SARA Title III filings by local chemical facilities
3. Compliance and enforcement of SARA Title III regulations
4. Compliance with SERC mandated reports
5. Emergency response to spills and releases of regulated materials
6. Information coordination of LEPC public records
7. Plan development, review, and updates
8. Annual exercise of the LEPC county plan and emergency response
9. Administration of the LEPC Cost Recovery Program
10. Such other administrative duties as may be needed, provided that such additional duties shall not interfere with nor impede the discharge of the emergency management responsibilities of the EMA Director and staff

The parties stipulate that funds provided by the LEPC to the Commissioners shall be used to supplement existing funding for salaries, benefits and other operational expense categories of the EMA; and that said funds are being provided by the LEPC to the Commissioners on the condition that such funds shall be used in addition to, and not as a replacement of, funding currently budgeted by the Commissioners to the EMA.

Each party hereto reserves the right to revise or terminate this Memorandum of Understanding annually prior to the anniversary of the date of the signing. Unless terminated, by either party upon written notice to the other not later than 30 days prior to the anniversary date, this agreement shall be in effect for the calendar year.

Date: 12-28-17

BELMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

BY: Dave Ivan /s/ DATE: 12/21/17
Dave Ivan, Chairman

BOARD OF BELMONT COUNTY COMMISSIONERS

BY: Mark Thomas /s/ DATE: 12/28/17
Mark Thomas, President

BY: J. P. Dutton /s/ DATE: 12/28/17
J. P. Dutton, Vice-President

BY: Josh Meyer /s/ DATE: 12/28/17
Josh Meyer, Commissioner

Upon roll call the vote was as follows:

Mr. Thomas Yes

Mr. Dutton Yes
 Mr. Meyer Yes

IN THE MATTER OF SIGNING AND APPROVING THE 2018-2019 PURCHASE OF SERVICE AGREEMENT FOR TITLE III & SENIOR COMMUNITY STATE BLOCK GRANT SERVICES/SSOBC

Motion made by Mr. Dutton seconded by Mr. Meyer to approve and authorize Commission President Mark A. Thomas to sign the 2018-2019 Purchase of Service Agreement for Title III & Senior Community State Block Grant Services funded by Area Agency on Aging Region 9, Inc., effective January 1, 2018 through December 31, 2019.
 Upon roll call the vote was as follows:

Mr. Dutton Yes
 Mr. Meyer Yes
 Mr. Thomas Yes

IN THE MATTER OF APPROVING REVISION TO BELMONT COUNTY PERSONNEL POLICY MANUAL SECTION 6.1 HOLIDAYS

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve a revision to the Belmont County Personnel Policy Manual Section 6.1 HOLIDAYS.

1. Revise Holiday policy Section 6.1 removing **half-day Election Day**.
2. Revise Holiday policy Section 6.1 adding **Day after Thanksgiving**.
3. Remove footnotes 1 and 2 referenced in Election Day.

HOLIDAYS

**SECTION 6.1
 PAGE 1 OF 2**

- A. All full-time employees (in active pay status the entire regularly scheduled work day immediately preceding and subsequent to the holiday) are entitled to the following holidays:
- | | |
|------------------------|------------------------------|
| New Year's Day | First day of January |
| Martin Luther King Day | Third Monday of January |
| Presidents' Day | Third Monday of February |
| Memorial Day | Last Monday in May |
| Independence Day | Fourth day of July |
| Labor Day | First Monday in September |
| Columbus Day | Second Monday in October |
| Veterans' Day | Eleventh day of November |
| Thanksgiving Day | Last Thursday in November |
| Day after Thanksgiving | Friday after Thanksgiving |
| Christmas Day | Twenty-fifth day of December |
- B. If the holiday falls on Sunday, it will be observed on the following Monday; if it falls on a Saturday, it will be observed on the preceding Friday. However, if an employee's work schedule is other than Monday through Friday, the employee is entitled to holiday pay for the day on which the holiday falls, regardless of the day of the week on which it is observed.
- C. In observance of each authorized holiday, full-time employees will normally be granted the day off from work, with straight time pay, provided they are not employed in one of the twenty-four (24) hour, seven (7) day per week facilities.
- E. If a holiday occurs while an employee is on vacation or sick leave, such vacation or sick leave day will not be charged against his or her vacation or sick leave balance. Such vacation day may be taken at a later date in accordance with the policy on vacation usage.
- F. If a full-time non-exempt employee is required to work on one of the above holidays, he or she shall be paid at the rate of one and one-half (1 1/2) times his or her regular hourly earnings. This premium pay for working the holiday will be in addition to the employee's straight time holiday pay.
- G. In addition to the holidays specified in this policy, the Employer may recognize any day appointed and recommended by the President of the United States or the Governor of the State of Ohio, or any day created through legislation. The decision to recognize these additional holidays lies solely with the Employer.

HOLIDAYS

**SECTION 6.1
 PAGE 2 OF 2**

- H. Holidays and holiday pay for bargaining unit employees are governed by the terms of the applicable collective bargaining agreement.
 Original Adoption Date: May 16, 2008 Revision Date: December 28, 2017
 Upon roll call the vote was as follows:

Mr. Thomas Yes
 Mr. Meyer Yes
 Mr. Dutton Yes

OPEN PUBLIC FORUM-Mr. Thomas thanked his colleagues for a very good year. He said they worked very well together as a team in 2017. Belmont County had a very positive year; the best thing is the budget is strong even with facing cuts. He said we will be looking at the tightest budget in Belmont County for many years. Mr. Thomas said finishing the budget in the black, even with the issues at the jail, is the number one highlight of 2017 and they will continue to look at ways to be more efficient. The biggest gains have been from an infrastructure end, water and sewer and broadband internet progress will continue into 2018. The table for continued growth was set in 2017 for repairs and rehabilitation of that infrastructure. From a physical facilities standpoint, the exterior of the courthouse was done. The purchase of some buildings will help to become more efficient, long term, and will create safe workplaces and access for the residents. From an economic, standpoint the shale industry continues to drive the economy here and the valley is waiting for the announcement of the proposed cracker plant. Mr. Dutton said he was very pleased how the past year has gone and also feels they have worked very well together as a board and is looking forward to next year. He is pleased with how the budget was handled; the Board has taken the budget process very seriously and will continue to do so. What they have accomplished on the water and sewer side has had a drastic impact on the County budget in terms of the way things have been operating over the last several years. That structure was not sustainable, long term, for the county budget. The work with USDA and the trip to Washington, D.C., all those things came together in order to get some long term certainty on the sewer side and they are hopeful next year they will get the same certainty on the water side. Mr. Dutton said the Board will be very focused on broadband in 2018, research and data will be needed to drive the advancement for greater services for Belmont County. The Board is doing their due diligence to prepare the area for the proposed cracker plant or any other economic development that may come to Belmont County. Mr. Meyer said 2017 has been an amazing year. He said they have been able to lay a foundation this year in order to be able to move forward in the following years to make some good progress. Mr. Meyer said, "We have one common goal and that is to help make Belmont County thrive as best we can."

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:30 A.M.

Motion made by Mr. Thomas, seconded by Mr. Dutton to enter executive session with Katie Bayness, HR Administrator, and Brian Butcher (via phone), Clemans Nelson & Associates, Inc., pursuant to ORC 121.22(G)(4) Collective Bargaining exception.

December 28, 2017

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADJOURNING
EXECUTIVE SESSION AT 9:59 A.M.**

Motion made by Mr. Thomas, seconded by Mr. Dutton to exit executive session at 9:59 a.m.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

AS A RESULT OF EXECUTIVE SESSION-NO ACTION TAKEN

RECESS

Mr. Thomas noted the meeting will be kept open due to year end and any possible budget issues that may come before the board.

Reconvened Tuesday, January 2, 2018. Present: Commissioners Thomas, Dutton and Meyer, Jayne Long, Clerk.

NO FURTHER ACTION TAKEN

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING**

Motion made by Mr. Thomas, seconded by Mr. Dutton to adjourn the meeting.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

Read, approved and signed this 3rd day of January, 2018.

Mark A. Thomas /s/_____

J. P. Dutton /s/_____ COUNTY COMMISSIONERS

Josh Meyer /s/_____

We, Mark A. Thomas and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Mark A. Thomas /s/_____ PRESIDENT

Jayne Long /s/_____ CLERK