

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Josh Meyer and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$ 733,427.26**

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

**S77 COMM BASED CORRECTIONS ACT GRANT/ADULT PROBATION**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1520-S077-S01.002 Salaries	E-1520-S077-S04.006 Hospitalization	\$130.60

**S79 CERTIFICATE OF TITLE ADMIN/CLERK OF COURTS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-6010-S079-S03.010 Supplies	E-6010-S079-S10.074 Transfers Out	\$8,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers between funds as follows:

**P05 WWS #3 REVENUE FUND TO OTHER VARIOUS FUNDS/BCSSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P34.074 Transfers Out	R-9206-O009-O08.574 Transfers In	\$19,500.00
E-3702-P005-P34.074 Transfers Out	R-9251-O051-O10.574 Transfers In	\$32,500.00
E-3702-P005-P34.074 Transfers Out	R-9252-O052-O10.574 Transfers In	\$11,000.00

**S02 SHERIFFS POLICING REVOLVING FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-5102-S002-S01.002 Salaries	E-0131-A006-A02.002 Salaries	\$18,926.80
E-5102-S002-S02.005 Medicare	E-0256-A014-A07.005 Medicare	\$270.83
E-5102-S002-S03.003 PERS/SPRS	E-0131-A006-A13.003 PERS/SPRS	\$2,552.56
E-5102-S002-S04.006 Health Insurance	E-0256-A014-A06.006 Health Insurance	\$1,680.03

**S79 CERTIFICATE OF TITLE ADMIN AND THE A00 GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-6010-S079-S10.074 Transfers Out	R-0040-A000-A47.574 Transfers In	\$8,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following meeting dates:

**\*\*JANUARY 31, 2018\*\***

**S02 SHERIFFS POLICING REVOLVING FUND**

E-5102-S002-S01.002	Salaries	\$18,926.80
E-5102-S002-S02.005	Medicare	\$270.83
E-5102-S002-S03.003	PERS/SPRS	\$2,552.56
E-5102-S002-S04.006	Health Insurance	\$1,680.03

**\*\*MAY 10, 2018\*\***

**A00 GENERAL FUND**

E-0021-A002-E03.000	Legal Supplies	\$8,000.00
E-0051-A001-A13.000	Postage	\$601.91
E-0054-A006-F07.000	Other Expenses	\$643.65

**L01 SOIL CONSERVATION/BSWCD**

E-1810-L001-L11.003	PERS	\$6,486.00
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**O39 BOND RET-BRIDGE/RETAINING WALL FUND/ENGINEERS**

E-9218-O039-O01.050	Principal Payment	\$95,000.00
E-9218-O039-O02.051	Interest Payment	\$61,720.00

**OAKVIEW JUVENILE/VARIOUS FUNDS**

E-8011-S031-S02.000	Food (NSLA/Meal Tickets)	\$1,699.90
E-8012-S032-S00.000	Activity Fund	\$107.40

**S89 COMMON PLEAS COURT GEN SPEC PROJECT**

E-1572-S089-S02.000	Guardian Ad Litem	\$9,112.27
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**T11 BEL.CO COMMISSIONERS CDBG**

E-9702-T011-T01.000	Grants	\$7,538.37
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**SHERIFF/VARIOUS FUNDS**

E-0131-A006-A09.000	Medical	\$499.83
E-0131-A006-A23.000	Background	\$340.00
E-0131-A006-A24.000	E-SORN	\$120.00
E-0131-A006-A32.000	Warrant Fee	\$800.00

May 9, 2018

E-5100-S000-S01.010	Commissary	\$12,153.64
E-5101-S001-S06.000	CCW License	\$1,333.00
E-5101-S001-S07.012	CCW Equipment	\$1,645.00
E-9710-U010-U06.000	Reserve	\$3,064.50

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/  
HOLDING ACCOUNT CHARGEBACK FOR APRIL, 2018**

Motion made by Mr. Dutton, seconded by Mr. Meyer to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account for the month of April, 2018.

**Gross Wages P/E 04/14/18 THRU 04/28/18**

**General Fund**

**FROM**

**TO**

May 9, 2018

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	5,104.56
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	862.40
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	914.69
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	3,014.56
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	4,839.70
CO CT. APPT EMP-JUDGES	E-0042-A002-J02.003	R-9895-Y095-Y01.500	219.30
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	5,688.24
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	3,091.51
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	892.54
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	5,767.28
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	8,235.18
ANIMAL SHELTER	E-0057-A006-F05.003	R-9895-Y095-Y01.500	501.01
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	4,437.16
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	1,171.24
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	4,192.98
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,757.22
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	7,844.12
PROSECUTING ATTN	E-0111-A001-E09.003	R-9895-Y095-Y01.500	7,152.54
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	3,667.34
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	16,016.51
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	2,444.48
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	956.74
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	3,466.69
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	2,660.30
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	3,451.64
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	32.00
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	405.72
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			98,787.65
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	1,196.99
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	2,408.60
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	758.39
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	442.90
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	594.44
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	272.34
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	397.75
NURSING PROGRAM	E-2232-F084-F02.008	R-9895-Y095-Y01.500	383.74
Child & Family Health Serv	E-2233-F085-F01.002	R-9895-Y095-Y01.500	151.52
Safe Communities Program	E-2234-F086-F02.008	R-9895-Y095-Y01.500	
Water System	E-2219-N050-N05.000	R-9895-Y095-Y01.500	
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	954.66
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	49,107.02
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	6,754.62
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	4,335.15
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	1,067.72

ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	<b>12,466.49</b>
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	<b>4,332.64</b>
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	<b>1,131.20</b>
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	<b>336.00</b>
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	<b>1,103.35</b>
Care and Custody-truancy	E-0400-M060-M61.003	R-9895-Y095-Y01.500	<b>608.03</b>
INTAKE COORDINATOR	E-0400-M062-M03.002	R-9895-Y095-Y01.500	
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	<b>1,008.61</b>
PLACEMENT II	E-0400-M075-M03.002	R-9895-Y095-Y01.500	
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	<b>827.37</b>
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	<b>14,793.87</b>
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	<b>3,893.34</b>
LEPC	E-1720-P090-P08.003	R-9895-Y095-Y01.500	
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	<b>1,346.16</b>
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	<b>7,690.44</b>
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	<b>8,820.37</b>
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	<b>2,960.70</b>
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	<b>320.38</b>
MENTAL RETARDATION	E-2410-S066-S76.003	R-9895-Y095-Y01.500	<b>29,876.76</b>
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	<b>17,127.08</b>
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9895-Y095-Y01.500	<b>494.18</b>
SMART OHIO PILOT GRANT	E-1519-S076-S10.002	R-9895-Y095-Y01.500	
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	<b>735.78</b>
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	<b>3,344.10</b>
EASTERN CRT-COMPUTER	E-1570-S084-S11.003	R-9895-Y095-Y01.500	<b>268.80</b>
NORTHRN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	<b>651.82</b>
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	<b>556.18</b>
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	<b>671.52</b>
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	
JUV COURT - GEN SPEC	E-1589-S096-S09.000	R-9895-Y095-Y01.500	<b>80.76</b>
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	<b>2,253.23</b>
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	<b>272.62</b>
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	<b>552.10</b>
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	<b>603.08</b>
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	<b>877.80</b>
			<b>287,618.25</b>

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Dutton, seconded by Mr. Meyer to request the Belmont County Budget Commission certify the following monies. **GENERAL FUND/DONATION TO EMA-\$643.65** deposited into R-0050-A000-A42.500 on 05/02/18.

*(Donation from Rock Hill Cadet Program for EMA related training.)*

**GENERAL FUND/VETERANS-\$601.91** deposited into R-0050-A000-A45.500 Refunds & Reimbursements 05/08/18

**T11 GRANT MONIES-\$7,538.37** deposited into R-9720-T011-T01.501 on 04/23/18

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Dutton, seconded by Mr. Meyer to execute payment of Then and Now Certification dated \_\_\_ May 9, 2018, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes

Mr. Thomas Yes

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Dutton, seconded by Mr. Meyer granting permission for county employees to travel as follows:  
**COURT OF COMMON PLEAS/PROBATE DIVISION**-Linda Timko, Cheri Westlake and Amber Sikora to Columbus, OH, on June 27-29, 2018, to attend the Juvenile Court Clerks Conference.  
**DJFS**-David Badia, Cindy Berry, Dave McFarlan and Erin Greenwood to Lancaster, OH, on May 24, 2018, to attend the Attorney Networking Training. A county vehicle will be used for travel. Estimated expenses: \$60.00.  
**ENGINEERS**-Terry Lively and Daniel Boltz to attend the Professional Land Surveyors of Ohio spring seminar being held at Belmont College on May 18, 2018. Estimated expenses: \$250.00.  
**SENIORS**-Kathy Perticarini to Sugarcreek, OH, on June 11, 2018, for a senior outing to The Farm at Walnut Creek. A county vehicle will be used for travel.

**HUMAN RESOURCES**-Katie Bayness to Indianapolis, IN, on June 3 - 5, 2018, to attend the PRIMA 2018 conference. The conference registration of \$690.00 is reimbursable by CORSA. Estimated expenses \$418.86 (Does not include conference registration). Katie Bayness to Columbus, OH, on June 6, 2018, to attend the SPBR Advanced negotiations seminar. Estimated expenses: \$398.15.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of May 2, 2018.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF ENTERING INTO A VENDOR AGREEMENT WITH SHAHEEN LAW OFFICE ON BEHALF OF BCDJFS FOR THE PROVISION OF ADULT PROTECTIVE SERVICES-LEGAL SERVICES**

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter into a Vendor Agreement with Shaheen Law Office, on behalf of Belmont County Department of Job & Family Services, for the provision of Adult Protective Services-Legal Services effective May 1, 2018 through April 30, 2019 in the maximum amount of \$10,000.00.

**BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
VENDOR AGREEMENT**

This agreement to provide **Adult Protective Services – Legal Services** entered into this 1<sup>st</sup> day of **May, 2018** by and between the Belmont County Department of Job and Family Services, hereinafter referred to as “Department” and **Shaheen Law Office**, a provider of **Legal Services** hereinafter referred to as “Provider.” This agreement will be effective from **May 1, 2018** through **April 30, 2019** inclusive, unless otherwise terminated.

GENERAL REGULATIONS

- A. Provider agrees that the use or disclosure of any information concerning qualified recipients for any purpose not directly related to the delivery of purchased services is prohibited except upon written consent of the recipients or their guardians.
- B. The Provider understands that this written agreement supersedes all oral agreements.
- C. The Provider agrees to hold harmless the County Department of Job and Family Services, the Board of County Commissioners of the county in which the Department is located, and the Ohio Department of Job and Family Services against all liability, loss, damage, and/or related expenses incurred through the provision of services under this agreement.
- D. The Provider agrees that in the performance of this agreement there shall be no discrimination against any client because of race, color, sex, religion, national origin, or handicapped conditions as specified in the Civil Right Act of 1964 and the Rehabilitation Act of 1973 and all subsequent amendments. It is further agreed discrimination and the right to and method of appeal will be made available to all persons served under this agreement.
- E. In the event Provider receives an overpayment, Provider agrees to repay the Belmont County Department of Job and Family Services the amount to which he/she was not entitled.
- F. In the event that state and/or federal reimbursement is no longer available to the Department, therefore, requiring changes or termination of this agreement, such changes or termination will be effective on the date that state and/or federal reimbursement is no longer available, or, later as otherwise stipulated by the Department.
- G. This agreement may be terminated by the Provider or the Department upon seven (7) days written notice. Failure to honor the terms of this agreement and/or related state, federal, or local regulations shall result in the immediate termination of this agreement. If any of the terms of this agreement change, the Provider must notify the Department immediately.
- H. Provider agrees to adhere to all applicable rules and regulations in the Administrative Code governing the delivery of the service, including provision of insurance.
- I. Eligibility for Services: The County Department of Job and Family Services will determine eligibility for all service recipients directly. Eligibility of individuals to receive purchase services shall be determined in accordance with the policy and procedures established by the Ohio Department of Job and Family Services in the Administrative Code.
- J. Amendment of Agreement: This agreement may be amended at any time by a written amendment signed by both parties and submitted to the Ohio Department of Job and Family Services in the manner required by state regulations.

PAYMENT PROCEDURES

- A. The Department of Job and Family Services agrees to pay the Provider **\$80.00** per Hour for 125 Unit hours of service.
- B. The maximum amount billable under this agreement is **\$10,000.00**
- C. The Provider understands that the payment for all services provided in accordance with the provisions of this agreement depends upon the availability of county, state, and federal matching funds.
- D. The Provider understands that a recipient for whom services are provided may be required by the Department of Job and Family Services. Other than this fee set by the Department, no additional fees may be charged for services rendered under this agreement.
- E. The Provider agrees to submit an invoice to the Department monthly within five (5) working days following the last working day of the billing period. The Department agrees to review the invoices and authorize with adjustments, if needed, reimbursement for services provided within fifteen (15) to twenty (20) working days of the receipt of the invoice.
- F. Duplicate Billing: Provider warrants that claims made to the County Department of Job and Family Services for payment for purchased services shall be for actual services rendered to eligible individuals and do not duplicate claims made by provider to other sources of funds for the same service.

I hereby understand and agree to the terms of this agreement.

This agreement signed on the 9<sup>th</sup> day of May.

Vince Gianangeli /s/ 5/4/18 Michael J. Shaheen /s/ 5/4/18

Department of Job and Family Services Date Michael J. Shaheen, Provider Date  
Belmont County Department of Job and Family Services  
68145 Hammond Rd.  
St. Clairsville, OH 43950  
(740) 695-1075

J. P. Dutton /s/ 5-9-18  
Belmont County Commissioners Date  
Mark A. Thomas /s/ 5-9-18  
Belmont County Commissioners Date  
Josh Meyer /s/ 5-9-18  
Belmont County Commissioners Date  
As approved to form:  
David K. Liberati /s/ Assist. P. A. 5-10-18  
Belmont County Prosecutor Date

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF AWARDING THE BID FOR PROJECT 18-2  
FURNISHING & APPLYING LIQUID ASPHALT FOR DUST CONTROL  
TO YOUNGBLOOD PAVING, INC./ENGINEER'S DEPT.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to award the bid for the Belmont County Engineer's Project 18-2 Furnishing & Applying Liquid Asphalt for Dust Control to the low bidder, Youngblood Paving, Inc., in the amount of \$149,835.50, based upon the recommendation of Terry Lively, County Engineer.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF RESOLUTION AUTHORIZING PARTICIPATION  
IN ODOT'S WINTER CONTRACT/ENGINEER'S ROAD SALT**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adopt the resolution authorizing the Belmont County Engineer to participate in the Ohio Department of Transportation's winter contract (018-19) for road salt, effective September 1, 2018 through April 30, 2019.

**RESOLUTION AUTHORIZING PARTICIPATION  
IN THE ODOT WINTER CONTRACT (018-19) FOR ROAD SALT**

**WHEREAS**, the **BELMONT COUNTY BOARD OF COMMISSIONERS** (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-19) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and
- d. The Political Subdivision hereby requests through this participation agreement a total of **2,500 tons** of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2018 through April 30, 2019; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Thursday, June 1, 2018. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

J. P. Dutton /s/ (Authorized Signature) 5-9-18 Approval Date  
Mark A. Thomas /s/ (Authorized Signature) 5-9-18 Approval Date  
Josh Meyer /s/ (Authorized Signature) 5-9-18 Approval Date

**PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.**

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF APPROVING QUOTE FROM DIGITAL DATA  
COMMUNICATIONS, INC. FOR COURTHOUSE**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve Quote Number 697 from Digital Data Communications, Inc., in the amount of \$4,439.99 for one (1) SonicWALL NSA 2650 for the Courthouse.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

May 9, 2018

Mr. Dutton noted this motion is in regards to the firewall for data protection for the Courthouse. It was recommended by CORSA and was a result of Licking County being hacked last year.

**IN THE MATTER OF HIRING CHRISTIAN MOZIE  
AS FULL-TIME WATER PLANT OPERATOR I/SSD**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the hiring of Christian Mozie as full-time Water Plant Operator I at Belmont County Sanitary Sewer District, effective May 14, 2018.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF HIRING RONALD HESS,  
AS FULL-TIME UTILITY WORKER/SSD**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the hiring of Ronald Hess as full-time Utility Worker at Belmont County Sanitary Sewer District, effective May 14, 2018.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING THE HIRING OF  
JEREMY CUSICK AS A SUMMER EMPLOYEE/SSD**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the hiring of Jeremy Cusick as a summer employee at Belmont County Sanitary Sewer District, effective May 14, 2018, at the rate of \$8.30 per hour (minimum wage).

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF HIRING BENJAMIN MANKIN AS  
FULL-TIME ASSISTANT DOG WARDEN/ANIMAL SHELTER**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the hiring of Benjamin Mankin as full-time Assistant Dog Warden at Belmont County Animal Shelter, effective May 14, 2018, at the rate of \$13.15 per hour.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Mr. Dutton explained there has been some transition at the Animal Shelter and it has been going very well. They have been using some temporary workers from Mancan while evaluating the staff and needs out there. The only Dog Warden, currently on staff, is Lisa Williams; the rest of the staff is kennel staff. They feel moving forward it was important to have others in the position of (Assistant) Dog Warden to do some of those duties as well.

**OPEN PUBLIC FORUM**-Richard Hord asked if there was a time table to tear down the Annex on Route 331. Mr. Dutton replied the plan is to tear it down; it is just a matter of funds and prioritizing the funds. The former Sanitary Sewer District office is also on the grounds and will need to be torn down. He said there are aging buildings in this county and it's something we need to stay on top of and make decisions. He added the Records Center has exorbitant operating costs due to the age of the building so a new building may be needed. Mr. Hord also inquired about the former Habilitation Center. Mr. Dutton said they looked into that building as well and hope to tear it down at some point.

Frank Papini asked if the architects started any work on the former Health Plan Building. Mr. Dutton said they met with McKinley's for an introductory meeting and they have a meeting scheduled to meet with the departments.

**RECESS**

**9:30 Public Hearing-Additional Permissive License Fee Tax**

Present: Terry Lively, Belmont County Engineer and Channel 7 & 9 news.

Mr. Dutton announced the second required public hearing for the additional permissive license fee tax will be held at 9:30 a.m. on Wednesday, May 16, 2018.

Mr. Lively said last year he sent a letter to the Commissioners asking them to enact the Permissive Auto License fees. He explained the Engineer's Department is funded by a portion of the license plate fees and a portion of the gasoline tax. The gasoline tax is controlled by the State Legislature. He noted the Commissioners have nothing to do with it and it hasn't been raised since 2006. He said the Commissioners do have some control over the license plate fees. In 1967 the State Legislature passed a law establishing the cost of the license plate fees and also enacted a \$5 increment the Commissioners have the right to enact and that \$5 is used for the operation for the Engineer's office. In 1969 the Belmont County Commissioners enacted that \$5 fee and the Engineer's Department has been collecting it ever since. In 1987 the State Legislature enacted two more \$5 increments and added a third in 2017. The 1987 fees and the 2017 fee have not been enacted by the Commissioners and that is what he asked them to do. Mr. Lively said that would increase the license plate fee and it would go directly to the Engineer's Department for maintenance of county highways, county bridges and township bridges. He added the Engineer's Department is responsible for about 277 bridges and 309 miles of roadway so there are a lot of maintenance needs out there. He explained the revenue they have received over the years has remained virtually flat; they are still collecting the same \$5 today as in 1969 which is half of his budget, about \$2.5 million. The other \$2.5 million comes from gasoline tax. "Our total revenue has stayed the same while cost of materials, cost of equipment, labor, fuel, utilities, everything has gone up and up and up. That has put a serious pinch on our ability to properly maintain our highway and bridges. That is the purpose of this request and it is time we take advantage of the fees that are available to us so that we can properly maintain our roads and bridges," said Mr. Lively. He said he understands no one likes to pay more for license plate fees, but it has been 50 years since they had an adjustment and it is time that they have some money to work with. He said he has heard comments from people regarding the gas and oil companies should be responsible for maintenance on the roads. He said the Engineer's Department is responsible for normal maintenance of roads and bridges. Mr. Lively agreed there has been additional wear and tear on the roads from the additional traffic from the gas and oil companies. He explained they have Road Use Maintenance Agreements (RUMAs) with the companies that covers damages or upgrades to the roads. If the company needs access to a site and the roads and bridges aren't capable of handling their traffic they are required to make the upgrades and if they cause damage to the roads they are required to make the repairs. He said this request is to generate money to take care of normal maintenance procedures.

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Robert Scarfpin, City of Martins Ferry, said Martins Ferry is already getting some money from this tax. He is retired and on a fixed income and every year someone wants more money and they get it. He questioned the amount of \$60.00 for the cost of license plates when adding the additional fees. He also said he heard it cost \$800,000 to pave one mile of road.

Mr. Lively said Martins Ferry has already implemented \$15.00 of the license plate fees and may be adding another \$5.00. If Belmont County adds all three of the increments Mr. Scarfpin's fees would only go up \$5.00 since he lives inside of Martins Ferry. Mr. Lively explained the permissive fees are available to the county for one year, if the county doesn't take advantage of them the municipalities can take them and the county can't get them.

Mr. Scarfpin said Martins Ferry is paying for 13 levies now and people can't afford it.

Mr. Thomas explained the levies in Belmont County and/or Martins Ferry are voted on by the people, not put on by the County Commissioners. He added any business the City of Martins Ferry does through its own council has nothing to do with Belmont County Commissioners.

Mr. Lively said to put down 1 ½ inch of asphalt on a 20 foot wide road costs about \$100,000 a mile including berming and striping. He said he understands Mr. Scarfpin's concern, but somehow they need to raise money to take care of roads and bridges and trying to do that on a budget from 1969 is not working.

Frank Papini, St. Clairsville, said he feels this is a band-aid. He understands if Mr. Lively gets this money than he will try to get additional money from the state (grants and loans). He feels \$15.00 is not sufficient and that the voters should decide on a levy. He doesn't think the state will be forthcoming with any money.

Mr. Lively said he doesn't see this as a band-aid. "\$800,000 on a \$5 million budget is a huge shot in the arm," he said. He said a levy may be part of the solution, but not necessarily. He has asked the Commissioners to not only implement the permissive auto fees, but also reinstate the sales tax revenue and also look at the revenue they get from public utility taxes collected from the pipelines to try to offset some of their costs. The combination of that may be enough they don't need a levy. He added if there is a levy and if the permissive fees have passed, it would be a smaller levy. Mr. Lively said anytime they go to the state legislature and ask for an increase in the gasoline tax their response is, "have you taken advantage of your license plate fees yet?" "When we tell them no, we are told the purpose of them is to generate money for the Engineer's Department," said Mr. Lively. So by passing the permissive auto fees, they can put the heat back on the state legislators to do something with the gas tax because right now they aren't even listening to them, said Mr. Lively. He said the need is immediate. He has roads that are closed due to slips and probably more that will be closed due to slips. He doesn't have the money to fix them. He has FEMA and ODOT willing to help with the slips, but he still has to come with match money to be able to apply and he doesn't have it. He said we have \$16 million worth of damages in the county, if he can't come up with the match money they'll walk away.

Mark Cervelli, Pultney Township Trustee, said he and the township are in favor of the fee increase. He thinks it's a more fair tax, it's not just on the property owner. He agrees the state looks to see if you're taking advantage of what's available.

Mr. Lively noted one of the \$5 increments would be shared with the townships if it's enacted.

Mr. Thomas noted the Commissioners give all of their Local Government Funds to every jurisdiction in the county, they keep none of it. He said it is not just the State of Ohio that has not raised the gas tax, it is a nationwide issue. Congress has not raised it since 1993 and will continue not to raise the gas tax; they just put the burden on local governments and it is simply not fair.

Mr. Dutton said there is a federal portion and a state portion, both the state government and the federal government have the ability to raise the gas tax. The federal government has not increased the gas tax since 1993. He said there are more vehicles on the road, but they are more (fuel) efficient now and it affects the amount of money generated.

Mr. Lively added there are more electric cars on the road and with natural gas, none of that goes into the revenue.

Frank Shaffer, Township Association President and Pultney Township Trustee, said the oil and gas companies are legally allowed to run their one-ton trucks over the roads which also deteriorates the roads. He testified before the state to try to get more funds and he observed we're on our own here. He said Pultney Township put on the fees and also passed a levy. Pultney Township is sitting on \$3 million worth of road slips and six roads are closed. He said he doesn't know what they would do without this money. He believes the Engineer needs this money and the only things he has to go after are the license plate fees and a levy.

Mr. Lively said he is always hopeful the state and federal government will step in and give us money, but doesn't see it happening.

Mr. Lively said we have 309 miles of roads; 190 miles of those roads are either paved or chip/sealed. The rest are gravel. There are about 277 bridges, 16% of those bridges are unable to carry a full legal load that is posted. He noted 10 years is a good estimate for an asphalt overlay to last, but it depends on traffic, drainage conditions, etc. He said if they paved 20 miles of road a year it would cost \$2 million to resurface. The Engineer's Department hasn't had any money for paving since 2008; the Commissioners gave them some money in 2015 from the sale of their oil and gas leases to use for paving roads. The only paving that's happening in Belmont County is by the oil and gas companies when they need to upgrade a road to go somewhere. We can't count on them to take care of all our roads, they are only going to do the ones they need to upgrade, said Mr. Lively. He thinks they have upgraded about 70 miles in Belmont County since the gas boom has started. They have also done some bridges as well.

Larry Merry, Port Authority Director, asked what an average bridge cost to replace and the expected life of a bridge. Mr. Lively answered the cost varies depending on the span. He said, typically, the Engineer's Department takes care of the smaller bridges (10-20 ft.) themselves. They are limited by "force account" laws that they can't spend more than \$100,000. If it's more than that they have to put it out to bid. He said a medium to large bridge can go anywhere from \$500,000 up to \$4 million which he doesn't have so if something happened the bridge would be closed. He noted they inspect the bridges every year and do what maintenance they can.

Mr. Papini, speaking on behalf of the retired steelworkers group, said they wanted it brought to the Board's attention that they are dealing with people on fixed incomes and "\$15 is hard to swallow."

Mr. Dutton said Mr. Lively has a chart to tell how much the increase would cost depending on where you live. Mr. Lively said it would range from \$5 to \$15.

Mr. Lively said he knows not everyone can attend a meeting during the day. If someone has questions to call, email or stop by his office and they will be answered. He added the information will be posted on the Engineer's website. He noted in the early 90's the State Highway Patrol switched their funding from a gasoline based tax to the license plates so it took about an \$11 jump at that time; the county did not receive any of that money.

Mr. Dutton said the 2<sup>nd</sup> public hearing will be at next Wednesday's meeting at 9:30. He encouraged anyone with questions to contact the Engineer's office. He said the Board is looking at every avenue they can and have to decide what level they can take to address this matter.

**RECESS**



May 9, 2018

**10:30 Resolution recognizing Barnesville Middle School Robotics Team**

Present: Coach Jon Jordon and students Aubrey Johnson, Hank Johnson, Ava Hanes, Lillian Ford, Luke Detling, Jerney Fox, Weston Lucas, James Moore, Olivia Toliver, Kason Powell, Jon Carpenter, Joey Crum, Ethan Leach and Chase Conner.

**IN THE MATTER OF ADOPTING THE RESOLUTION IN RECOGNITION OF BARNESVILLE MIDDLE SCHOOL ROBOTICS TEAM**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adopt the resolution in recognition of Barnesville Middle School Robotics Team.

***RESOLUTION IN RECOGNITION OF BARNESVILLE MIDDLE SCHOOL ROBOTICS TEAM***

**WHEREAS**, the Barnesville Middle School's Science, Technology, Engineering and Math-program, also known as STEM, is a growing endeavor that now includes elements of design and modeling, circuitry, as well as robotics; and

**WHEREAS**, the competition robotics team is an extension of the program that was started to help generate interest in the engineering fields and is coached by Project Lead the Way teacher Jon Jordan; and

**WHEREAS**, the Barnesville Middle School Robotics team won the State Championship trophy in Columbus in March and competed in the VEX Robotics World Championship held in Louisville, Kentucky in April, along with their "alliance" partner teams from Marengo Highland Middle School, where they finished in the top half of participating teams; and

**WHEREAS**, the Belmont County Board of Commissioners does hereby recognize and congratulate Mr. Jordan and his team on their impressive achievements.

**NOW, THEREFORE BE IT RESOLVED**, that the Board considers it a privilege to recognize the Barnesville Middle School Robotics Team and does encourage all citizens of Belmont County to join in extending congratulations to those Belmont County students for their accomplishments and wishes them continued success in their future endeavors.

Adopted this 9th day of May, 2018.

**BELMONT COUNTY COMMISSIONERS**

J. P. Dutton /s/

Mark A. Thomas /s/

Josh Meyer /s/

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Coach Jordon gave a background of the Project Lead the Way program. He said they are in their 4th year of the program and the 3rd year of competition robotics. It starts at the middle school and continues on to the high school. The team ranked 39th out of 184 teams at the world competition.

**11:15 Public Hearing-Amended Road Improvement 1145**

**Re: Vacation and Rededication of County Road 114 (Fairview Road), Kirkwood and Warren Township**

Present: Terry Lively, Belmont County Engineer and Will Eddy, Drafting Technician II.

Mr. Eddy said the road was stripped out long ago by a coal company that has since gone out of business. ODNR has picked up the project to restore the road. Present at the original road view were Mr. Lively, Commissioners Myer and Dutton, Dave Hissom and Russell Barker, Warren Township Trustees and Mr. Eddy. Present at the amended view was Mr. Eddy. Mr. Eddy said both Kirkwood and Warren Township are fine with this and there is no opposition. Mr. Lively said ODNR did a fantastic job rebuilding this road. They took the bond that the coal company surrendered when they went out of business and added a lot of their money to make this road happen.

**REPORT OF COUNTY ENGINEER  
OHIO REV. CODE, SEC. 5553.06  
ROAD IMP # AMENDED 1145**

**IN THE MATTER OF:**

**THE VACATION AND**

**REDEDICATION OF COUNTY ROAD 114 (FAIRVIEW ROAD)**

**KIRKWOOD TWP., SEC. 31, T-9, R-6 & WARREN TWP., SEC 36, T-8, R-6/ AMENDED RD IMP-1145**

**DATE: May 8, 2018**

To the Board of County Commissioners of Belmont County, Ohio:

The undersigned, in obedience to your order, dated **May 02, 2018**

Proceeded on **March 09, 2018** to make an accurate survey and plat of the Public Road proposed to be improved and respectfully submits the following report:

In the opinion of the undersigned the proposed improvement should be granted.

An accurate survey and plat, and an accurate and detailed description of each tract of land which the undersigned County Engineer believe will be necessary to be taken in the event the proposed improvement is made, together with the name of each owner, accompany this report and are made a part thereof.

An accurate and detailed description of the proposed improvement describing therein the centerline and right-of-way lines follow:

"See Attached Plat"

The undersigned recommends the following changes in the proposed improvement which in his judgment should be made in the event the proposed improvement is granted.

Terry Lively /s/

**Terry D. Lively, P.S., P.E.,  
COUNTY ENGINEER OF BELMONT CO, OH**

**IN THE MATTER OF THE VACATION AND REDEDICATION OF COUNTY ROAD 114 (FAIRVIEW ROAD)**

**KIRKWOOD TWP. SEC. 31, T-9, R-6 AND**

**WARREN TWP. SEC. 36, T-8, R-6/AMENDED RD IMP 1145**

Office of County Commissioners

Belmont County, Ohio

**RESOLUTION-GRANTING PROPOSED IMPROVEMENT ORDERING RECORD, ETC.**

***Amended Rd. Imp. #1145***

The Board of County Commissioners of Belmont County, Ohio, met in regular session on the 9th day of May, 2018 in the office of the Commissioners with the following members present:

Mr. Dutton  
Mr. Meyer  
Mr. Thomas

Mr. Dutton moved the adoption of the following Resolution:

WHEREAS, This day this matter came on to be heard on the report, survey, plat, and detailed and accurate descriptions as filed by the County Engineer, and said report having been read in open session, the Board proceeded with the hearing of testimony bearing upon the necessity of the said improvement for the public convenience or welfare and offered either for or against going forward with the proposed improvement by interested persons; and

WHEREAS, Said Board has considered said report and all the testimony offered, and all the facts and conditions pertaining to said matter; therefore, be it

RESOLVED, That said Board of County Commissioners do find said improvement will serve the public convenience and welfare; and be it further

RESOLVED, That said improvement as set forth and defined in said report, survey, plat and detailed and accurate descriptions as filed by the County Engineer be and the same is hereby granted and said road is hereby ordered vacated and rededicated.

RESOLVED, That the County Engineer be and he is hereby directed to cause and record the proceeding, including the survey and plat and accurate and detailed description of said proposed improvement, to be forthwith entered in the proper road records of said County; and be it further

Mr. Meyer seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Dutton            Yes  
Mr. Meyer            Yes  
Mr. Thomas           Yes

Adopted the 9th day of May, 2018

Jayne Long /s/  
Clerk, Board of County Commissioners,  
Belmont County, Ohio

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 11:23 A. M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter into executive session with Katie Bayness, HR Administrator, and Attorney Jeffrey Stankunas, Isaac Wiles, (via phone) pursuant to ORC 121. 22(G)(3) Court Action Exception.

Upon roll call the vote was as follows:

Mr. Dutton            Yes  
Mr. Meyer            Yes  
Mr. Thomas           Yes

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 11:56 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to exit executive session at 11:56 a.m.

Upon roll call the vote was as follows:

Mr. Dutton            Yes  
Mr. Meyer            Yes  
Mr. Thomas           Yes

**AS A RESULT OF EXECUTIVE SESSION-NO ACTION TAKEN AT THIS TIME**

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 11:57 A. M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter executive session with Katie Bayness, Human Resource Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment, compensation and discipline of public employees.

Upon roll call the vote was as follows:

Mr. Dutton            Yes  
Mr. Meyer            Yes  
Mr. Thomas           Yes

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 12:17 P.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to exit executive session at 12:17 p.m.

Upon roll call the vote was as follows:

Mr. Dutton            Yes  
Mr. Meyer            Yes  
Mr. Thomas           Yes

**AS A RESULT OF EXECUTIVE SESSION-**

**IN THE MATTER OF APPROVING UPDATED HUMAN RESOURCES  
ADMINISTRATOR JOB DESCRIPTION AND ANNUAL SALARY INCREASE**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the updated Human Resources Administrator job description to include Loss Control Coordinator title and functions and to approve an annual salary increase of \$9,091.056 to compensate for additional duties assigned, effective April 15, 2018.

Upon roll call the vote was as follows:

Mr. Dutton            Yes  
Mr. Meyer            Yes  
Mr. Thomas           Yes

**IN THE MATTER OF APPROVING THE HIRING OF KELLY DOBROVICH  
AS PART-TIME HUMAN RESOURCES GENERALIST**

May 9, 2018

Motion made by Mr. Meyer, seconded by Mr. Thomas to approve the hiring of Kelly Dobrovich as part-time Human Resources Generalist at Belmont County, effective May 14, 2018, at the rate of \$17.00 per hour.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Thomas	Yes
Mr. Dutton	No

**RECESS**

**Reconvened Thursday, May 10, 2018 at 10:00 a.m. Present: Commissioners Dutton, Meyer and Thomas and Jayne Long, Clerk.**

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 10:00 A. M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter executive session with Asst. Prosecutor Dave Liberati, and BCSSD Director Kelly Porter pursuant to ORC 121.22(G)(3) Court Action exception.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 11:08 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to exit executive session at 11:08 a.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**AS A RESULT OF EXECUTIVE SESSION-NO ACTION TAKEN AT THIS TIME**

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 11:09 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adjourn the meeting at 11:09 a.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Read, approved and signed this 16<sup>th</sup> day of May, 2018.

*J. P. Dutton /s/* \_\_\_\_\_

*Mark A. Thomas /s/* \_\_\_\_\_ COUNTY COMMISSIONERS

*Josh Meyer /s/* \_\_\_\_\_

We, J. P. Dutton and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

*J. P. Dutton /s/* \_\_\_\_\_ PRESIDENT

*Jayne Long /s/* \_\_\_\_\_ CLERK