

St. Clairsville, Ohio

November 7, 2018

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Josh Meyer and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$557,217.54**

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

**A00 GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0080-A002-D01.001 Salary-Official	E-0082-A002-D12.000 Other Expenses	\$2,500.00
E-0131-A006-A07.000 Training	E-0131-A006-A03.010 Supplies	\$5,000.00
E-0131-A006-A07.000 Training	E-0131-A006-A16.000 Other Expenses	\$5,000.00

**K00 M.V.G.T.-ENGINEERS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2811-K000-K02.002 Salaries	E-2813-K000-K25.002 Salaries	\$11,000.00

**P05 WWS #3 REV FUND/BCSSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P17.002 Salaries	E-3702-P005-P30.004 Workers Comp	\$10,000.00

**P53 SSD #2 REV FUND/BCSSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3705-P053-P13.003 PERS	E-3705-P053-P14.004 Workers Comp	\$1,700.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR**  
**VARIOUS FUNDS/CLOSED CARRY-OVER PURCHASE ORDERS**

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 07, 2018:

***CARRYOVER PURCHASE ORDERS THAT HAVE BEEN CLOSED AND REQUIRE REAPPROPRIATION***

**A00 General Fund**

E-0048-A002-K03.012	Equipment	\$492.27
E-0048-A002-K05.000	Other Expenses	\$935.34
E-0051-A001-A16.000	Indigent Burial Expenses	\$5,000.00
E-0051-A001-A19.000	Courthouse Security	\$8,183.80
E-0051-A001-A20.012	Equipment	\$7,260.47
E-0256-A014-A01.000	CORSA Costs	\$15,617.23

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the November 07, 2018:

**\*\* NOVEMBER 7, 2018\*\***

**E10 911 FUND**

E-2200-E010-E07.000	Other Expenses	\$1,902.00
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**E11 9-1-1 WIRELESS**

E-2300-E011-E01.011	Contract Services	\$11,158.23
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**L01 SOIL CONSERVATION/BSWCD**

E-1810-L001-L14.000	Other Expenses	\$1,833.33
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**M67 ALTERNATIVE SCHOOL/JUVENILE COURT**

E-0400-M067-M01.002	Salaries	\$20,000.00
E-0400-M067-M02.003	PERS	\$5,000.00
E-0400-M067-M05.008	Insurances	\$5,000.00

**S33 DISTRICT DETENTION HOME/SARGUS**

E-0910-S033-S33.002	Salaries	\$100,000.00
E-0910-S033-S34.010	Supplies	\$5,000.00
E-0910-S033-S38.011	Contract Services	\$10,000.00
E-0910-S033-S39.000	Food Service Expenses	\$10,000.00
E-0910-S033-S43.000	Travel & Training	\$3,000.00
E-0910-S033-S44.003	OPERS/STRS	\$10,000.00
E-0910-S033-S50.005	Medicare	\$3,000.00

**SHERIFF/VARIOUS FUNDS**

E-0131-A006-A07.000	Training	\$300.00
E-0131-A006-A09.000	Medical	\$463.89
E-0131-A006-A21.000	Towing	\$200.00
E-0131-A006-A24.000	E-SORN	\$535.00

E-0131-A006-A26.000	K-9	\$4,000.00
E-0131-A006-A32.000	Warrant Fee	\$240.00
E-5100-S000-S01.010	Commissary	\$12,330.17
E-5101-S001-S06.000	CCW License	\$2,096.00
E-5101-S001-S07.012	CCW Equipment	\$3,075.00
E-9710-U010-U06.000	Reserve	\$677.71
<b><u>W80 PROSECUTORS-VICTIM ASSISTANCE PROGRAM</u></b>		
E-1511-W080-P01.002	Salary	\$1,250.00
E-1511-W080-P02.010	Supplies	\$250.00
E-1511-W080-P03.000	Travel	\$28.00
E-1511-W080-P04.000	Other	\$132.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR**  
**THE DELTA DENTAL CHARGEBACKS FOR**  
**THE MONTHS OF OCTOBER & NOVEMBER, 2018**

Motion made by Mr. Dutton, seconded by Mr. Meyer to make the following transfer of funds for the Delta Dental Chargebacks for the months of October & November, 2018.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0256-A014-A12.006 GENERAL	R-9891-Y091-Y07.500	19,300.45
E-0170-A006-G10.000 PUBLIC DEFENDER	R-9891-Y091-Y07.500	459.44
E-0181-A003-A11.000 BD. OF ELECTIONS	R-9891-Y091-Y07.500	370.30
E-0400-M060-M64.008 CARE & CUSTODY	R-9891-Y091-Y07.500	0.00
E-0400-M060-M29.008 CARE & CUSTODY CCAP	R-9891-Y091-Y07.500	205.76
E-0400-M067-M05.008 ALTERNATIVE SCHOOL	R-9891-Y091-Y07.500	308.64
E-0400-M078-M02.008 TITLE IV-E RANDOM MOMENTS	R-9891-Y091-Y07.500	205.76
E-2230-F082-F01.002 PREP	R-9891-Y091-Y07.500	20.56
E-2216-F078-F02.002 TOBACCO	R-9891-Y091-Y07.500	0.00
E-2228-F080-F01.002 HEALTH HOMES	R-9891-Y091-Y07.500	0.00
E-2231-F083-F01.002 PUBLIC HEALTH EM. PREP.	R-9891-Y091-Y07.500	30.84
E-2223-T077-T01.002 IAP	R-9891-Y091-Y07.500	0.00
E-2215-F077-F01.002 REPROD HEALTH & WELL	R-9891-Y091-Y07.500	97.40
E-2227-F074-F06.000 Home Sewage Treatment Sys	R-9891-Y091-Y07.500	135.44
E-2213-F075-F02.003 Vital Statistics	R-9891-Y091-Y07.500	32.90
E-2232-F084-F02.008 Nursing Fund	R-9891-Y091-Y07.500	190.34
E-2233-F085-F01.002 Child & Family Health Services	R-9891-Y091-Y07.500	0.00
E-2210-E001-E15.006 COUNTY HEALTH	R-9891-Y091-Y07.500	493.84
E-2218-G000-G06.003 Food Service	R-9891-Y091-Y07.500	205.76
E-2211-F069-F04.000 Trailer Park	R-9891-Y091-Y07.500	0.00
E-1611-B000-B01.002 AUDITOR CLERK HIRE & SUPP	R-9891-Y091-Y07.500	0.00
E-0910-S033-S47.006 DIST. DET. HOME	R-9891-Y091-Y07.500	1,855.02
E-1210-S078-S14.006 RECORDER	R-9891-Y091-Y07.500	0.00
E-1310-J000-J06.000 REAL ESTATE ASSES.	R-9891-Y091-Y07.500	524.62
E-1410-W082-T07.006 DRETAC-TREAS.	R-9891-Y091-Y07.500	0.00
E-1520-S077-S04.006 CORRECTIONS ACT GRANT	R-9891-Y091-Y07.500	102.88
E-1511-W080-P07.006 PROS. VICTIM	R-9891-Y091-Y07.500	102.88
E-1544-S054-S05.000 COMMON PLEAS/GEN SP/MED	R-9891-Y091-Y07.500	0.00
E-1551-S088-S03.006 WESTERN SPEC PROJECTS	R-9891-Y091-Y07.500	102.88
E-1561-S086-S03.006 NORTHERN SPEC PROJECTS	R-9891-Y091-Y07.500	102.88
E-1571-S087-S03.006 EASTERN SPECIAL PROJECTS	R-9891-Y091-Y07.500	102.88

E-1600-B000-B13.006 DOG & KENNEL	R-9891-Y091-Y07.500	281.16
E-1573-S074-S05.006 MEDIATION GRANT	R-9891-Y091-Y07.500	0.00
E-1810-L001-L14.000 SOIL CONSERVATION	R-9891-Y091-Y07.500	205.76
E-1815-L005-L15.006 WATERSHED COORD.	R-9891-Y091-Y07.500	37.70
E-2310-S049-S63.000 MENTAL HEALTH	R-9891-Y091-Y07.500	308.64
E-2510-H000-H16.006 HUMAN SERVICES	R-9891-Y091-Y07.500	1,646.08
E-2760-H010-H12.006 CHILD SUPPORT	R-9891-Y091-Y07.500	0.00
E-2811-K200-K10.006 MVGT K-1	R-9891-Y091-Y07.500	102.88
E-2811-K200-K10.006 MVGT K-2	R-9891-Y091-Y07.500	281.16
E-2812-K000-K20.006 MVGT K-11	R-9891-Y091-Y07.500	140.58
E-2813-K000-K39.006 MVGT K-25	R-9891-Y091-Y07.500	102.88
E-3701-P003-P31.000 WWS #2 WATER/SEWER	R-9891-Y091-Y07.500	0.00
E-3702-P005-P31.000 WWS #3 WATER/SEWER	R-9891-Y091-Y07.500	2,126.66
E-3704-P051-P15.000 SSD #1 WATER/SEWER	R-9891-Y091-Y07.500	0.00
E-3705-P053-P15.000 SSD #2 WATER/SEWER	R-9891-Y091-Y07.500	654.28
E-3706-P055-P15.000 SSD #3A WATER/SEWER	R-9891-Y091-Y07.500	0.00
E-3707-P056-P15.000 SSD #3B WATER/SEWER	R-9891-Y091-Y07.500	0.00
E-4110-T075-T52.008 WIC	R-9891-Y091-Y07.500	514.40
E-5005-S070-S06.006 SENIOR SERV. PROGRAM	R-9891-Y091-Y07.500	3,741.04
E-6010-S079-S07.006 CLERK CRTS. TITLE	R-9891-Y091-Y07.500	486.92
E-8010-S030-S68.006 OAKVIEW JUVENILE	R-9891-Y091-Y07.500	1,525.94
E-1510-W081.P07.006 PROSECUTOR DRETAC	R-9891-Y091-Y07.500	0.00
E-9799-S012-S02.006 PORT AUTHORITY	R-9891-Y091-Y07.500	37.70
E-1518-S075-S03.002 MHAS SUBSIDY GRANT	R-9891-Y091-Y07.500	<u>51.44</u>
<b>TOTAL</b>		<b>37,196.69</b>

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR  
THE VISION INSURANCE CHARGEBACKS  
FOR THE MONTHS OF OCTOBER & NOVEMBER, 2018**

Motion made by Mr. Dutton, seconded by Mr. Meyer to make the following transfer of funds for the Vision Insurance Chargebacks for the months of October & November, 2018.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0256-A014-A11.006 GENERAL	R-9891-Y091-Y06.500	5,314.95
E-0170-A006-G10.000 PUBLIC DEFENDER	R-9891-Y091-Y06.500	131.40
E-0181-A003-A11.000 BD. OF ELECTIONS	R-9891-Y091-Y06.500	105.48
E-1611-B000-B01.002 AUDITORS CLERK HIRE & SUPP	R-9891-Y091-Y06.500	0.00
E-1815-L005-L15.006 WATERSHED COORD.	R-9891-Y091-Y06.500	12.06
E-0400-M067-M05.008 ALTERNATIVE SCHOOL	R-9891-Y091-Y06.500	83.16
E-0400-M060-M64.008 CARE & CUSTODY	R-9891-Y091-Y06.500	0.00
E-0400-M060-M29.008 CARE & CUSTODY CCAP	R-9891-Y091-Y06.500	55.44
E-0400-M078-M02.008 RANDOM MOMENTS	R-9891-Y091-Y06.500	55.44
E-0910-S033-S47.006 DIST. DET. HOME	R-9891-Y091-Y06.500	520.74

E-1210-S078-S14.006 RECORDER	R-9891-Y091-Y06.500	0.00
E-1310-J000-J06.000 REAL ESTATE ASSES.	R-9891-Y091-Y06.500	135.00
E-1410-W082-T07.006 DRETAC-TREAS.	R-9891-Y091-Y06.500	0.00
E-5005-S070-S06.006 SEN. SERV PROGRAM	R-9891-Y091-Y06.500	1,022.76
E-1520-S077-S04.006 CORRECTIONS ACT GRANT	R-9891-Y091-Y06.500	27.72
E-1511-W080-P07.006 PROS. VICTIM	R-9891-Y091-Y06.500	27.72
E-1544-S054-S05.000 COMMON PLEAS/GEN.SP/MED	R-9891-Y091-Y06.500	0.00
E-1551-S088-S03.006 WESTERN SPEC PROJECTS	R-9891-Y091-Y06.500	27.72
E-1561-S086-S03.006 NORTHERN SPEC PROJECTS	R-9891-Y091-Y06.500	27.72
E-1571-S087-S03.006 EASTERN SPECIAL PROJECTS	R-9891-Y091-Y06.500	27.72
E-1600-B000-B13-006 DOG & KENNEL	R-9891-Y091-Y06.500	79.56
E-1573-S074-S05.006 MEDIATION GRANT	R-9891-Y091-Y06.500	0.00
E-1810-L001-L14.000 SOIL CONSERVATION	R-9891-Y091-Y06.500	55.44
E-2223-T077-T01.002 IAP	R-9891-Y091-Y06.500	0.00
E-2230-F082-F01.002 PREP	R-9891-Y091-Y06.500	5.54
E-2215-F077-F01.002 REPROD. HEALTH & WELL	R-9891-Y091-Y06.500	38.80
E-2216-F078-F02.002 TOBACCO	R-9891-Y091-Y06.500	0.00
E-2228-F080-F01.002 HEALTH HOMES	R-9891-Y091-Y06.500	0.00
E-2231-F083-F01.002 PUBLIC HEALTH EM. PREP	R-9891-Y091-Y06.500	8.30
E-2232-F084-F02.008 NURSING FUND	R-9891-Y091-Y06.500	51.30
E-2233-F085-F01.002 CHILD & FAMILY HEALTH SERV.	R-9891-Y091-Y06.500	0.00
E-2227-F074-F06.000 Home Sewage Treatment Sys	R-9891-Y091-Y06.500	38.40
E-2213-F075-F02.003 Vital Statistics	R-9891-Y091-Y06.500	13.88
E-2218-G000-G06.003 Food Service	R-9891-Y091-Y06.500	55.44
E-2211-F069-F04.000 Trailer Park	R-9891-Y091-Y06.500	0.00
E-2210-E001-E15.006 COUNTY HEALTH	R-9891-Y091-Y06.500	133.04
E-2310-S049-S63.000 MENTAL HEALTH	R-9891-Y091-Y06.500	83.16
E-2510-H000-H16.006 HUMAN SERVICES	R-9891-Y091-Y06.500	443.52
E-2760-H010-H12.006 CHILD SUPPORT	R-9891-Y091-Y06.500	0.00
E-2811-K200-K10.006 MVGT K-1	R-9891-Y091-Y06.500	27.72
E-2811-K200-K10.006 MVGT K-2	R-9891-Y091-Y06.500	79.56
E-2812-K000-K20.006 MVGT K-11	R-9891-Y091-Y06.500	569.52
E-2813-K000-K39.006 MVGT K-25	R-9891-Y091-Y06.500	178.38
E-3701-P003-P31.000 WWS #2 WATER/SEWER	R-9891-Y091-Y06.500	
E-3702-P005-P31.000 WWS #3 WATER/SEWER	R-9891-Y091-Y06.500	590.50
E-3704-P051-P15.000 SSD #1 WATER/SEWER	R-9891-Y091-Y06.500	
E-3705-P053-P15.000 SSD #2 WATER/SEWER	R-9891-Y091-Y06.500	179.72
E-3706-P055-P15.000 SSD #3A WATER/SEWER	R-9891-Y091-Y06.500	
E-3707-P056-P15.000 SSD #3B WATER/SEWER	R-9891-Y091-Y06.500	
E-4110-T075-T52.008 WIC	R-9891-Y091-Y06.500	138.60
E-6010-S079-S07.006 CLERK CRTS. TITLE	R-9891-Y091-Y06.500	135.00
E-8010-S030-S68.006 OAKVIEW JUVENILE	R-9891-Y091-Y06.500	420.66
E-1510-W081.P07.006 PROSECUTOR DRETAC	R-9891-Y091-Y06.500	0.00
E-1518-S075-S03.002 MHAS SUBSIDY GRANT	R-9891-Y091-Y06.500	13.86
E-9799-S012-S02.006 PORT AUTHORITY	R-9891-Y091-Y06.500	<u>12.06</u>
<b>TOTAL</b>		<b>10,926.99</b>

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Dutton, seconded by Mr. Meyer to request the Belmont County Budget Commission certify the following monies.

**2017 CARRY-OVER PO'S**

A00 General Fund

PO # 521659	E-0051-A001-A16.000	Indigent Burial Expenses	\$5,000.00
PO# 521673	E-0048-A002-K03.012	Equipment	\$492.27
PO# 521654	E-0048-A002-K05.000	Other Expenses	\$935.34
PO# 521689	E-0051-A001-A19.000	Courthouse Security	\$8,183.80
PO # 521674	E-0051-A001-A20.012	Equipment	\$7,260.47
PO # 521680	E-0256-A014-A01.000	CORSA Costs	\$15,617.23

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Dutton, seconded by Mr. Meyer granting permission for county employees to travel as follows:

**AUDITORS**-Roger Conroy to Dublin, OH, on November 14-16, 2018 for the C.A.A.O. Winter Conference. Estimated expenses: \$1,000.00

**COURT OF COMMON PLEAS/PROBATE & JUVENILE DIVISION**-Juvenile clerks to Columbus, OH, on November 9, 2018, to attend training at the Ohio Supreme Court. Several juvenile probation officers and the Court Administrator to Wheeling, WV, on November 19 & 20, 2018, to attend training at Oglebay Resort on "Healthy Attachments".

**DJFS**-William Marinacci to Akron, OH, on December 3-4, 2018, to attend the Ohio Child Licensing and Queli System training. A county vehicle will be used for travel. Estimated expenses: \$162.20. David Badia, Dave McFarlan and Erin Greenwood to Fairfield County to attend the Attorney Networking/Guideline training. A county vehicle will be used for travel. Estimated expenses: 150.00.

**SARGUS**-Steve Kovaly and Heather Weekley to Cambridge, OH, on November 9, 2018, to attend the Creating Supportive Leaders: LGBTQIA & Inclusion Training. Tracy Glover and Dani Doren to Cambridge, OH, on November 9, 2018, to attend the LBGQTQIA & Inclusion training for Organizations and Businesses.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of October 31, 2018.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF MAKING CHANGES TO THE BOARD'S REGULAR MEETING SCHEDULE**

Motion made by Mr. Dutton, seconded by Mr. Meyer to make the following changes to the Board's regular meeting schedule and to notify the media, elected officials and department heads of the same:

- Tuesday, November 20, 2018, instead of Wednesday, November 21, 2018, due to the Thanksgiving holiday.
- No meeting will be held the week of December 23, 2018, due to the Christmas holiday.
- Thursday, January 3, 2019, instead of Wednesday, January 2, 2018, due to the New Year's holiday.

*Note: All other meetings will be on Wednesdays at 9:00 a.m. as usual.*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING AND SIGNING THE SATISFACTION OF MORTGAGE BY SEPARATE INSTRUMENT FOR MICHAEL J. AND DANA L. GOCLAN/BELOMAR**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and sign the **Satisfaction of Mortgage By Separate Instrument** for Michael J. and Dana L. Goclan for a mortgage deed dated March 6, 1998, as recorded in Volume 0695 pages 672-674 in the Belmont County Recorder's Office based upon the recommendation of Rick Healy, Belomar Regional Council.

SATISFACTION OF MORTGAGE BY SEPARATE INSTRUMENT

The undersigned hereby certifies that a certain mortgage deed(s) dated March 6, 1998, and recorded in the Office of the Recorder of Belmont County, Ohio in Mortgage Volume 0695 at pages 672-674, and executed by Michael J. and Dana L. Goclan to the undersigned, has been fully paid and satisfied and the Recorder is authorized to discharge the same of record property:

November 7, 2018

Belmont County Commissioners:

Date

By: J. P. Dutton /s/  
 J. P. Dutton, President  
Josh Meyer /s/  
 Josh Meyer  
Mark A. Thomas /s/  
 Mark A. Thomas

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes

Mr. Thomas Yes

**IN THE MATTER OF APPROVING AND SIGNING THE SATISFACTION OF MORTGAGE BY SEPARATE INSTRUMENT FOR PAMELA HOUGH/BELOMAR**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and sign the **Satisfaction of Mortgage By Separate Instrument** for Pamela Hough, for a mortgage deed dated October 21, 2013, as recorded in Volume 0430 pages 731-733 in the Belmont County Recorder's Office based upon the recommendation of Rick Healy, Belomar Regional Council.

**SATISFACTION OF MORTGAGE BY SEPARATE INSTRUMENT**

The undersigned hereby certifies that a certain mortgage deed(s) dated October 21, 2013, and recorded in the Office of the Recorder of Belmont County, Ohio in Mortgage Volume 0430 at pages 731-733, and executed by Pamela Hough to the undersigned, has been fully paid and satisfied and the Recorder is authorized to discharge the same of record property:

11/7/18  
Date

Belmont County Commissioners:

By: J. P. Dutton /s/  
J.P. Dutton, President  
Mark A. Thomas /s/  
Mark A. Thomas  
Josh Meyer /s/  
Josh Meyer

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF APPROVING PAY REQUEST NUMBER 4-FINAL RETAINAGE FROM COON RESTORATION & SEALANTS, INC/FORMER JAIL RESTORATION PROJECT**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the execution of Pay Request Number 4-Final Retainage (through 10/31/18) from Coon Restoration & Sealants, Inc., in the amount of \$7,868.00 for the Belmont County Former Jail Restoration Project.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF APPROVING THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR COON RESTORATION/FORMER JAIL RESTORATION PROJECT**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and sign the Certificate of Substantial Completion for Coon Restoration, Inc., for the 4A-Masonry work on the Belmont County Former Jail Restoration Project, based upon the recommendation of Chris Widener, WDC Group.

*Date of Substantial Completion:* October 17, 2018.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF APPROVING THE HIRING OF CHAD SUTTON AS FULL-TIME UTILITY WORKER/ BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the hiring of Chad Sutton as full-time Utility Worker for Belmont County Sanitary Sewer District, effective November 19, 2018.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF APPROVING THE HIRING OF MICHAEL MCGUIRE, FULL TIME MECHANIC/ DISTRIBUTION MAINTENANCE/WATER AND SEWER DISTRICT**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the hiring of Michael McGuire as Full-Time Mechanic/Distribution Maintenance for Belmont County Water & Sewer Department, effective November 13, 2018.

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Meyer Yes  
Mr. Thomas Yes

**IN THE MATTER OF AUTHORIZING THE HIRING OF GINA MYERS AS A FULL-TIME PERMANENT ELIGIBILITY REFERRAL SPECIALIST II FOR THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adopt the following resolution:

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services; and  
**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes.  
**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to hire Ms. Gina Myers, effective November 19, 2018, as an Eligibility

Referral Specialist II. Ms. Myers will be employed as a full-time permanent, bargaining unit employee. Compensation shall be in accordance with the salary schedule as indicated in the current bargaining unit labor contract.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF AUTHORIZING THE HIRING OF ALLISON LUCARELLI AS  
A FULL-TIME PERMANENT ELIGIBILITY REFERRAL SPECIALIST II FOR  
THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adopt the following resolution:

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services; and

**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes.

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to hire Ms. Allison Lucarelli, effective November 26, 2018, as an Eligibility Referral Specialist II. Ms. Lucarelli will be employed as a full-time permanent, bargaining unit employee. Compensation shall be in accordance with the salary schedule as indicated in the current bargaining unit labor contract.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF AUTHORIZING THE HIRING OF CHELSIE ROBERTS AS  
A FULL-TIME PERMANENT ELIGIBILITY REFERRAL SPECIALIST II FOR  
THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adopt the following resolution:

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services; and

**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes.

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to hire Ms. Chelsie Roberts, effective December 3, 2018, as an Eligibility Referral Specialist II. Ms. Roberts will be employed as a full-time permanent, bargaining unit employee. Compensation shall be in accordance with the salary schedule as indicated in the current bargaining unit labor contract.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF AUTHORIZING THE HIRING OF KATIE HICKS AS  
A FULL TIME PERMANENT ELIGIBILITY REFERRAL SPECIALIST II FOR  
THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adopt the following resolution:

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services;

**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes, and

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services, the authority to hire Ms. Katie Hicks, effective December 3, 2018, as an Eligibility Referral Specialist II. Ms. Hicks will be employed as a full-time permanent, bargaining unit employee. Compensation shall be in accordance with the salary schedule as indicated in the current bargaining unit labor contract.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Mr. Dutton noted three of the hires are to replace recent retirements and the fourth is technically a new position, but will replace an upcoming retirement. This will provide additional training opportunities.

**RECESS**

**9:30 Public Hearing-Road Improvement 1169**

**Re: Vacation of unnamed alley in Sunnyside Addition, Richland Township**

Present: Terry Lively, Belmont County Engineer and Andrew Hadzima, Drafting Technician II. Present at the viewing were Terry Lively, Andrew Hadzima, Commissioners Meyer and Dutton and petitioner and landowner Myra Hughes. Mr. Hadzima said there was no reason not to vacate. Mr. Lively added the alley was platted when the subdivision was created, but there was never an alley constructed there and never used as an alley.

**REPORT OF COUNTY ENGINEER  
OHIO REV. CODE, SEC. 5553.06  
ROAD IMP # 1169**

**DATE: September 5, 2018**

**IN THE MATTER OF  
THE VACATION OF AN UNNAMED ALLEY  
RICHLAND TWP. SEC.29, T-7, R-4/RD IMP-1169**

To the Board of County Commissioners of Belmont County, Ohio:

The undersigned, in obedience to your order, dated **October 31, 2018**

Proceeded on **November 7, 2018** to make an accurate survey and plat of the Public Road proposed to be improved and respectfully submits the following report:

In the opinion of the undersigned the proposed improvement should be granted.

An accurate survey and plat, and an accurate and detailed description of each tract of land which the undersigned County Engineer believe will be necessary to be taken in the event the proposed improvement is made, together with the name of each owner, accompany this report and are made a part thereof.

An accurate and detailed description of the proposed improvement describing therein the centerline and right-of-way lines follow:  
"See Attached Plat"

Terry Lively /s/  
Terry D. Lively, P.S., P.E.  
COUNTY ENGINEER OF BELMONT CO, OH

**IN THE MATTER OF THE VACATION  
OF UNNAMED ALLEY IN SUNNYSIDE ADDITION  
RICHLAND TWP. SEC. 29, T-7, R-4/RD IMP 1169**

Office of County Commissioners  
Belmont County, Ohio

**RESOLUTION-GRANTING PROPOSED IMPROVEMENT  
ORDERING RECORD, ETC.**

***Rd. Imp. #1169***

The Board of County Commissioners of Belmont County, Ohio, met in regular session on the 7th day of November, 2018 in the office of the Commissioners with the following members present:

- Mr. Dutton
- Mr. Meyer
- Mr. Thomas

Mr. Dutton moved the adoption of the following Resolution:

WHEREAS, This day this matter came on to be heard on the report, survey, plat, and detailed and accurate descriptions as filed by the County Engineer, and said report having been read in open session, the Board proceeded with the hearing of testimony bearing upon the necessity of the said improvement for the public convenience or welfare and offered either for or against going forward with the proposed improvement by interested persons; and

WHEREAS, Said Board has considered said report and all the testimony offered, and all the facts and conditions pertaining to said matter; therefore, be it

RESOLVED, That said Board of County Commissioners do find said improvement will serve the public convenience and welfare; and be it further

RESOLVED, That said improvement as set forth and defined in said report, survey, plat and detailed and accurate descriptions as filed by the County Engineer be and the same is hereby granted and said road is hereby ordered vacated.

RESOLVED, That the County Engineer be and he is hereby directed to cause and record the proceeding, including the survey and plat and accurate and detailed description of said proposed improvement, to be forthwith entered in the proper road records of said County; and be it further

Mr. Meyer seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Adopted the 7th day of November, 2018

Jayne Long  
Clerk, Board of County Commissioners,  
Belmont County, Ohio

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 9:39 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the discipline of a public employee.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 9:46 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to exit executive session at 9:46 a.m.  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

**AS A RESULT OF EXECUTIVE SESSION-NO ACTION TAKEN AT THIS TIME**

**Mr. Thomas left the meeting.**

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 9:47 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Absent

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 11:05 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to exit executive session at 11:05 a.m.  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Absent

Mr. Dutton said he inadvertently forgot to raise an issue when they exited their executive session on discipline.



**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 11:06 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) to consider the discipline of a public employee.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Absent

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION**

Motion made by Mr. Dutton, seconded by Mr. Meyer to exit executive session.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Absent

**AS A RESULT OF EXECUTIVE SESSION-**

**IN THE MATTER OF PLACING  
CARA DUNCAN, FULL-TIME 911 DISPATCHER,  
ON PAID ADMINISTRATIVE LEAVE**

Motion made by Mr. Dutton, seconded by Mr. Meyer, to place Cara Duncan, full-time 911 Dispatcher, on paid administrative leave effective November 5, 2018, until further notice.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Absent

**BREAK FOR ROAD VIEW**

**IN THE MATTER OF THE VACATION  
OF POINT ALLEY IN HIGHLAND ADDITION  
WARREN TWP. SEC. 21, T-8, R-6/RD IMP 1170**

**Office of County Commissioners  
Belmont County, Ohio  
Journal Entry--Order Upon view of Proposed Improvement  
ORDER TO COUNTY ENGINEER  
Rev. Code. Sec. 5553.06**

Petitioned for by freeholders and others

The Board of County Commissioners of Belmont County, Ohio met in regular session on the 7<sup>th</sup> day of November, 2018, at the office of the Commissioners with the following members present:

Mr. Dutton  
Mr. Meyer  
Mr. Thomas

Mr. Dutton moved the adoption of the following:

**RESOLUTION**

WHEREAS, On the 7<sup>th</sup> day of November, 2018, the time heretofore fixed for view of the proposed improvement, we, the Board of County Commissioners having jurisdiction in said matter, went upon the line of said proposed improvement and made personal view of the proposed route and termini thereof, and after full investigation and due consideration of all the facts and conditions pertaining thereto; therefore be it

RESOLVED, That we do find and consider said improvement of sufficient public importance to instruct the County Engineer to make an accurate survey and plat of the same, and furnish an accurate and detailed description of the proposed improvement describing the center line and right of way lines thereof.

Said County Engineer shall also furnish an accurate and detailed description of each tract of land which he believes will be necessary to be taken in the event the proposed improvement be made, together with the name of each owner.

Said County Engineer shall also, at the time of making such survey, set stakes at the termini of each right of way line and at all angles between such termini, and at sufficient other points on the right of way lines so that the bounds of the proposed improvement may be discernible to property owners and other interested persons; and be it further

RESOLVED, That the said County Engineer be and he is hereby directed to make a report in writing to this Board, on or before the **14<sup>th</sup>** day of **November, 2018** the date fixed for the final hearing, setting forth the opinion of said County Engineer either for or against said proposed improvement, <sup>2</sup> and the width to which said improvement shall be opened, which shall not be less than thirty feet; said report shall be accompanied by said plat and detailed and accurate descriptions, and filed with the County Commissioners, and this case is continued unto said date.

Mr. Meyer seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Adopted November 7, 2018

Jayne Long /s/  
Clerk, Board of County Commissioners  
Belmont County, Ohio

1. "Locating," "establishing," "altering," "widening," "straightening," "vacating," or "changing direction of."  
2. Strike out the clause from "and feet," if a road is not to be located or established

November 7, 2018

November 7, 2018

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 12:21 P.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adjourn the meeting at 12:21 p.m.  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Absent

Read, approved and signed this 14<sup>th</sup> day of November, 2018.

J. P. Dutton /s/ \_\_\_\_\_

Mark A. Thomas /s/ \_\_\_\_\_ COUNTY COMMISSIONERS

Josh Meyer /s/ \_\_\_\_\_

We, J. P. Dutton and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/ \_\_\_\_\_ PRESIDENT

Jayne Long /s/ \_\_\_\_\_ CLERK