

St. Clairsville, Ohio

November 28, 2018

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Josh Meyer and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$397,997.60

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0051-A001-A28.000 Other Expenses	E-0051-A001-A10.000 Professional Services	\$10,000.00
E-0141-A001-C03.010 Supplies	E-0141-A001-C11.000 Other Expenses	\$600.00
E-0257-A017-A00.000 Contingencies	E-0111-A001-E13.012 Matrix	\$27,000.00
<i>*Amount needed to cover 2019 monthly maintenance fee for the Matrix System.</i>		
E-0257-A017-A00.000 Contingencies	E-0257-A015-A15.074 Transfers Out	\$29,000.00

H10 CHLD SUPPORT ENFORCEMENT ADMIN/BCDJES

FROM	TO	AMOUNT
E-2760-H010-H15.000 Other Expenses	E-2760-H010-H02.000 Travel	\$2,000.00

J00 REAL ESTATE ASSESSMENT/AUDITORS

FROM	TO	AMOUNT
E-1310-J000-J05.004 Workers Comp	E-1310-J000-J16.007 Unemployment	\$4,501.74

P53 SSD #2 REVENUE FUND/BCSSD

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	E-3705-P053-P09.000 Sewer Disposal	\$110,000.00

S12 PORT AUTHORITY

FROM	TO	AMOUNT
E-9799-S012-S07.000 Professional Services	E-9799-S012-S05.000 Travel	\$110.14

S17 CHILDREN SERVICES/BCDJES

FROM	TO	AMOUNT
E-2765-S017-S31.000 Other Expenses	E-2765-S017-S24.000 Medical Assistance	\$5,000.00

S33 DISTRICT DETENTION HOME/SARGUS

FROM	TO	AMOUNT
E-0910-S033-S40.000 Medical	E-0910-S033-S44.003 PERS	\$4,000.00
E-0910-S033-S45.004 Workers Comp	E-0910-S033-S33.002 Salaries	\$408.83
E-0910-S033-S48.007 Unemployment	E-0910-S033-S33.002 Salaries	\$4,000.00
E-0910-S033-S63.012 Equipment/GS	E-0910-S033-S33.002 Salaries	\$500.00
E-0910-S033-S64.000 Contract Services/GS	E-0910-S033-S33.002 Salaries	\$250.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Thomas, seconded by Mr. Meyer to approve the following transfers between funds as follows:

A00 GENERAL FUND AND THE S12 PORT AUTHORITY

FROM	TO	AMOUNT
E-0257-A015-A15.074 Transfers Out	R-9799-S012-S04.574 Transfers In	\$29,000.00

S89 COMMON PLEAS CRT-GENERAL SPEC PROJ AND THE A00 GENERAL FUND

FROM	TO	AMOUNT
E-1572-S089-S01.000 Other Expenses	R-0040-A000-A47.574 Transfers In	\$25,000.00

S89 COMMON PLEAS CRT-GENERAL SPEC PROJ AND THE S54 MEDIATION SERVICES/COMMON PLEAS

FROM	TO	AMOUNT
E-1572-S089-S01.000 Other Expenses	R-1544-S054-S05.574 Transfers In	\$10,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR
VARIOUS FUNDS/CLOSED CARRY-OVER PURCHASE ORDERS

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 28, 2018:

CARRYOVER PURCHASE ORDERS THAT HAVE BEEN CLOSED AND REQUIRE REAPPROPRIATION

<u>A00 General Fund</u>		
E-0055-A004-B04.012	Equipment	\$50,705.42
E-0057-A006-F09.011	Contract Services	\$286.62
E-0170-A006-G03.010	Supplies	\$712.26
E-0170-A006-G04.012	Equipment	\$1,000.00
E-0170-A006-G05.011	Contract Services	\$378.04
E-0170-A006-G08.000	Travel Expenses	\$433.48

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Thomas, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following meeting dates:

****JANUARY 3, 2018****

S76 SMART OHIO PILOT GRANT/ADULT PROBATION

E-1519-S076-S06.011	Expenses 2016/2017 Grant Year	\$47,307.18
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****NOVEMBER 28, 2018****

A00 GENERAL FUND

E-0061-A002-B02.002	Salaries-Employees	\$25,000.00
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J00 REAL ESTATE ASSESSMENT/AUDITORS

E-1310-J000-J03.011	Contracts	\$142,520.47
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L01 SOIL CONSERVATION/BSWCD

E-1810-L001-L01.002	Salaries	\$12,005.00
E-1810-L001-L14.000	Other Expenses	\$1,833.33

S54 MEDIATION SERVICES/COMMON PLEAS

E-1544-S054-S01.002	Salary	\$12,651.12
E-1544-S054-S03.004	Workers Comp	\$2,000.00

T11 BEL.CO COMMISSIONERS C.D.B.G.

E-9702-T011-T01.000	Grant	\$494.00
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SHERIFF/VARIOUS

E-0131-A006-A09.000	Medical	\$408.02
E-0131-A006-A21.000	Towing	\$3,760.00
E-0131-A006-A23.000	Background	\$301.00
E-0131-A006-A24.000	E-SORN	\$250.00
E-0131-A006-A26.000	K-9	\$3,030.00
E-0131-A006-A28.000	Shop with a cop	\$1,830.00
E-1652-B016-B02.000	DUI	\$25.00
E-5100-S000-S01.010	Commissary	\$13,761.97
E-5101-S001-S06.000	CCW License	\$1,141.00
E-5101-S001-S07.012	CCW Equipment	\$1,465.00
E-9710-U010-U06.000	Reserve	\$2,752.50

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Dutton, seconded by Mr. Meyer to request the Belmont County Budget Commission certify the following monies.

2017 CLOSED PO-

A00 General Fund

PO# 521706	E-0057-A006.A09.011	Contract Services	\$286.62
PO# 521666	E-0055-A004-B04.12	Equipment	\$50,705.42

T11 GRANT MONIES-\$494.00 deposited into R-9720-T011-T01.501 on 11/26/18

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Dutton, seconded by Mr. Meyer to execute payment of Then and Now Certification dated ___ November 28, 2018, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Dutton, seconded by Mr. Meyer granting permission for county employees to travel as follows:

DJFS-Michael Schlanz to Cadiz, OH, on November 30, 2018, to attend the Workforce/COG meeting. A county vehicle will be used for travel. Estimated expenses: \$15.00. Michael Schlanz and Vince Gianangeli to Steubenville, OH, on December 12, 2018, to attend a meeting at the Jefferson Co. JFS. A county car will be used for travel. Estimated expenses: \$30.00.

SARGUS-Steve Kovaly to Cambridge, OH, on November 29, 2018, to attend the Regional P.R.E.P. Certification and Training. Lisa Rine and Tracy Keiser to Columbus, OH, on November 30, 2018, to attend the School Nutrition Program Basic Training Workshop.

SENIORS-Donna Steadman to Moundsville, WV, on December 4, 11, & 18, 2018, for a senior outing to the Four Seasons Pool. Donna Steadman to Steubenville, OH, on December 11, 2018, for a senior outing to the Nutcracker Village. Mary Beth Tennant to Moundsville, WV, on December 21, 2018, for a senior outing to the Prima Marina Restaurant. County vehicles will be used for travel.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
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Mr. Meyer Yes
Mr. Thomas Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of November 14 and November 20, 2018.

Upon roll call the vote was as follows:

Mr. Dutton Yes
Mr. Meyer Yes
Mr. Thomas Yes

Mr. Dutton made the following announcement:

The following changes have been made to the regular meeting schedule:

- No meeting will be held the week of December 23, 2018, due to the Christmas holiday.
- Thursday, January 3, 2019, instead of Wednesday, January 2, 2019, due to the New Year’s holiday.

Note: All other meetings will be on Wednesdays at 9:00 a.m. as usual.

IN THE MATTER OF ADVERTISING FOR BIDS FOR ROOF RENOVATIONS TO THE BELMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES’ BELCO WORKSHOP

Motion made by Mr. Dutton, seconded by Mr. Meyer to advertise for bids for roof renovations to the Belmont County Board of Developmental Disabilities’ BelCo Workshop building, based upon the recommendation of Superintendent Steve Williams, and authorize the Clerk of the Board to proceed with the required Notice to Bidders.

NOTICE TO BIDDERS
BELMONT COUNTY COMMISSIONERS
ST. CLAIRSVILLE, OHIO 43950

Sealed bids for roofing renovations on the Belmont County Board of Developmental Disabilities BelCo Workshop will be received by the Belmont County Board of County Commissioners, 101 W Main St. Clairsville, OH 43950, until 9:30 AM (Local Time) on January 9, 2019, then at said office publically opened and read aloud.

A **mandatory pre-bid meeting** shall be conducted on **Wednesday, December 19, 2018, at 10:00 AM** at the Belmont County Board of Developmental Disabilities located at **68421 Hammond Rd. St. Clairsville, OH 43950**. The purpose of this meeting is to review the specification and site conditions. Contractors failing to attend the pre-bid meeting will not be permitted to bid. Copies of the specifications will be provided at the pre-bid meeting.

Roof renovations will require the use of a hot asphalt kettle. The character and amount of security to be furnished by each bidder are stated in the above mentioned contract documents. Participating contractors must be able to provide Criminal Background Checks and for all employees working on or around the property.

Each bid must be accompanied by a bid Guaranty meeting the requirements of Section 153.54 of the Ohio Revised Code as follows:

- A Bond in accordance with Section 153.54 (B) O.R.C. –OR–
- A certified check, cashier’s check or letter of credit in accordance with Section 153.54 © O.R.C in an amount equal to 10% of the bid.

Bid Security furnished in Bond form, shall be issued by a Surety company or Corporation licensed in the State of Ohio to provide said surety:

Owner reserves the right to reject any or all bids, and/or to waive any informality, infirmity, omission, defect, irregularity and/or disqualifying error in any bid.

By order of the Board of Commissioners
of Belmont County, Ohio

Jayne Long /s/

Jayne Long, Clerk of the Board

Times Leader Advertisement: Two (2) Tuesdays, December 4 & 11, 2018

Upon roll call the vote was as follows:

Mr. Dutton Yes
Mr. Meyer Yes
Mr. Thomas Yes

IN THE MATTER OF THE VACATION OF POINT ALLEY IN HIGHLAND ADDITION WARREN TWP. SEC.21, T-8, R-6/RD IMP 1170

Office of County Commissioners
Belmont County, Ohio

The Board of County Commissioners of Belmont County, Ohio, met in Regular session on the 28th day of November, 2018, at the office of the Commissioners with the following members present:

Mr. Dutton

Mr. Meyer

Mr. Thomas

RESOLUTION – ORDER TO CLOSE ROAD
Sec. 5553.10 O.R.C.

Mr. Dutton moved the adoption of the following Resolution:

WHEREAS, At least ten days have elapsed since the final order of the board in the matter of this improvement, and
WHEREAS, No person, firm or corporation interested, has effected an appeal from our orders in the matter of the above named improvement, therefore, be it

RESOLVED, That it is hereby ordered that the proceedings be recorded as provided by law, and that said road be vacated, as ordered heretofore, made on journal of the date of November 14, 2018, and a copy of this resolution be forwarded to the Warren Township Trustees.

Mr. Meyer seconded the Resolution and the roll being called upon its adoption the vote was as follows:

Mr. Dutton Yes
Mr. Meyer Yes
Mr. Thomas Yes

Adopted the 28th day of November, 2018.

Jayne Long /s/
Clerk, Board of County Commissioners
Belmont County, Ohio

1. “locating,””establishing,””altering,””widening,””straightening,””vacating” or “changing the direction of.”

IN THE MATTER OF ACCEPTING QUOTE FROM KINGS AUTO GLASS/COMMISSIONERS’ OFFICE

Motion made by Mr. Dutton, seconded by Mr. Meyer to accept the quote from Kings Auto Glass in the amount of \$425.00 for a sliding pass thru window for the Belmont County Commissioners’ office.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

OPEN PUBLIC FORUM-

Discussion held re: Powhatan Point Senior Center-Present: Pattie Meyer, Priscilla Jeffers; Melda Gallaher (Association President); Joseph Jeffers; James Thomas

Pattie Meyer voiced her concerns regarding the Powhatan Point Senior Center. "Our current center is located directly in a flood zone, so when there's a hint of a flood we have to move everything. Moving is a real hassle, and the water is affecting the integrity of the building. In addition to the flood threat, we are now having to contend with the problem of traffic from the local oil and gas industry," said Mrs. Meyer. She noted the seniors have a chance to buy another building for a cost of about \$114,000.00. Mrs. Meyer said, "We know that you're not in the business of buying buildings for senior centers, but this is really an exception. These people are struggling down there. They need your help. There is another person looking at the building, so if it goes, there's actually no other place in Powhatan, most of the town's below the 100-year flood marker." She said an oil and gas company has offered to "help a little bit." Melda Gallaher, Powhatan Point Seniors Association president, said they know the Commissioners had purchased a senior center in Flushing and helped out other centers. Mr. Dutton said he has had the opportunity to come down (to Powhatan) to talk to them and see the building. He said currently there are nine senior centers in the county which are under various arrangements. Whether the county owns the building or if the building is leased or owned by a senior association, this all happens from support of the levies passed by the residents. He said there is some reluctance for the county to purchase and take this on the long-term. He understands the situation and does feel the flooding is a concern along with the parking situation being a safety concern. Mr. Thomas said, "The County does not own this building, it is privately owned. While we understand the situation, we also have a budget. We have a fiduciary duty to 70,000 people in this county, relative to the Senior Services budget." He voiced an opinion for the future board when they look at the 2019 budget. "Is there availability through the funds that are there to do something with a new building, regardless of the fact there's potential flooding issues, which have always been there. It comes down to what's in the best interest of the tax payers of Belmont County. We can't forget that. We have been blessed over the years that these senior services levies always pass, but they're levies which are renewed mostly every five years or so, and you have to be cognizant that that money could go away as easily as it's coming in right now. Those are the factors you have to weigh," said Mr. Thomas. Mrs. Meyer asked if the ad valorem tax could be used. Mr. Thomas said by Ohio law, senior services levy money needs to be used, not general fund money. He said the general fund money is barely enough to cover daily services of the county. "There's no additional funds out there, In fact, quite frankly, the Commissioners are looking at cutting the budget again for 2019 because there's less money coming in," said Mr. Thomas. Mr. Dutton said they will continue to have conversations about the issue. Frank Papini asked if senior service levy money was used to purchase the Flushing center. Mr. Thomas said yes. Mrs. Gallaher added someone can't get a wheelchair in the restroom and she is concerned someone is going to get hurt crossing the road. Joseph Jeffers, Powhatan Senior Center, questioned if the seniors would obtain a new building would the Commissioners continue to pay the electric bill. Mr. Dutton said yes. Mr. Dutton said the board fully understands the situation and will continue to have conversations and come to a decision. He said he appreciated everyone coming today.

Jerry Echemann told the Board a woman called him about a former bank building being for sale in Colerain. She felt it could serve as a new location for the Colerain center. Mr. Dutton said, "That kind of speaks to the point. The situation in Powhatan is different, but what Commissioner Thomas mentioned, taking on those types of purchases, long-term, where does the risk become, to the County, in terms of future levy dollars and future budgets, in the long-term legacy of those buildings, when does that become a risk of becoming a potential liability to the tax payers of Belmont County if things went away?"

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:34 A.M.

Motion made by Mr. Dutton, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the discipline of public employees.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Bryan Minder, 9-1-1 Director, was also present. Mr. Minder exited executive session at 9:44 a.m.

Jack Regis, Facilities Manager, joined executive session at 10:05 a.m. and exited at 10:28 a.m.

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:32 A.M.

Motion made by Mr. Dutton, seconded by Mr. Meyer to exit executive session at 10:32 a.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

The following action was taken as a result of executive session:

IN THE MATTER OF ISSUING AN UNPAID SUSPENSION TO 9-1-1 DISPATCHER CARA DUNCAN

Motion made by Mr. Dutton, seconded by Mr. Meyer to issue an unpaid suspension to 9-1-1 Dispatcher Cara Duncan. Suspension will be served December 2, 2018, through December 5, 2018.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Commissioner Thomas left the meeting.

IN THE MATTER OF THE VACATION OF A PORTION OF HACKELBURN RD. (T-52)

WAYNE TWP. SEC. 27 & 33, T-6, R-5/RD IMP 1172

Belmont County, Ohio

**Journal Entry--Order Upon view of Proposed Improvement
ORDER TO COUNTY ENGINEER
Rev. Code. Sec. 5553.06**

Petitioned for by freeholders and others

The Board of County Commissioners of Belmont County, Ohio met in regular session on the 28th day of November, 2018, at the office of the Commissioners with the following members present:

Mr. Dutton

Mr. Meyer

Mr. Thomas

Mr. Dutton moved the adoption of the following:

RESOLUTION

WHEREAS, On the 28th day of November, 2018, the time heretofore fixed for view of the proposed improvement, we, the Board of County Commissioners having jurisdiction in said matter, went upon the line of said proposed improvement and made personal view of the proposed route and termini thereof, and after full investigation and due consideration of all the facts and conditions pertaining thereto; therefore be it

RESOLVED, That we do find and consider said improvement of sufficient public importance to instruct the County Engineer to make an accurate survey and plat of the same, and furnish an accurate and detailed description of the proposed improvement describing the center line and right of way lines thereof.

Said County Engineer shall also furnish an accurate and detailed description of each tract of land which he believes will be necessary to be taken in the event the proposed improvement be made, together with the name of each owner.

Said County Engineer shall also, at the time of making such survey, set stakes at the termini of each right of way line and at all angles between such termini, and at sufficient other points on the right of way lines so that the bounds of the proposed improvement may be discernible to property owners and other interested persons; and be it further

RESOLVED, That the said County Engineer be and he is hereby directed to make a report in writing to this Board, on or before the **5th** day of **December, 2018** the date fixed for the final hearing, setting forth the opinion of said County Engineer either for or against said proposed improvement, ² and the width to which said improvement shall be opened, which shall not be less than thirty feet; said report shall be accompanied by said plat and detailed and accurate descriptions, and filed with the County Commissioners, and this case is continued unto said date.

Mr. Meyer seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Yes

Adopted November 28, 2018

Jayne Long /s/
Clerk, Board of County Commissioners
Belmont County, Ohio

1. "Locating," "establishing," "altering," "widening," "straightening," "vacating," or "changing direction of."
2. Strike out the clause from "and feet," if a road is not to be located or established

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 1:04 P.M.**

Motion made by Mr. Dutton, seconded by Mr. Meyer to adjourn the meeting at 1:04 p.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Thomas	Absent

Read, approved and signed this 5th day of December, 2018.

J. P. Dutton /s/ _____

Mark A. Thomas /s/ _____ COUNTY COMMISSIONERS

Josh Meyer /s/ _____

We, J. P. Dutton and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/ _____ PRESIDENT

Jayne Long /s/ _____ CLERK