

August 28, 2019

St. Clairsville, Ohio

August 28, 2019

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Josh Meyer, Jerry Echemann and J. P. Dutton, Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Meyer, seconded by Mr. Echemann to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$1,214,404.76

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0131-A006-A03.002 Jail Salaries	E-0131-A006-A15.007 Unemployment Comp	\$602.98
E-0170-A006-G02.002 Salaries	E-0170-A006-G09.003 PERS	\$4,300.00
E-0210-A001-F01.002 Salaries	E-0210-A001-F02.003 PERS	\$150.00

H00 PUBLIC ASSISTANCE FUND/BCDJFS

FROM	TO	AMOUNT
E-2510-H000-H17.000 Other Expenses	E-2510-H000-H01.002 Salaries	\$100,000.00

S30 OAKVIEW JUVENILE REHABILITATION

FROM	TO	AMOUNT
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S57.000 Travel/St. Devel.	\$300.00

S77 COMM-BASED CORRECTIONS ACT GRANT/ADULT PROBATION

FROM	TO	AMOUNT
E-1520-S077-S01.002 Salaries	E-1520-S077-S04.006 Hospitalization	\$514.55

W80 PROSECUTOR-VICTIM ASSISTANCE PROGRAM

FROM	TO	AMOUNT
E-1511-W080-P02.010 Supplies	E-1511-W080-P01.002 Salary	\$132.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Echemann	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the following transfers between funds as follows:

H00 PUBLIC ASSISTANCE FUND AND THE H10 CHILD SUPPORT ENFORCEMENT ADMIN FUND/BCDJFS

FROM	TO	AMOUNT
E-2510-H000-H04.000 Contracts	R-2760-H010-H06.574 Transfers	\$208,130.63

P05 WATER WORKS FUND AND OTHER VARIOUS FUNDS/BCSSD

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9206-O009-O08.574 Transfers In	\$19,000.00
E-3702-P005-P34.074 Transfers Out	R-9251-O051-O10.574 Transfers In	\$32,500.00
E-3702-P005-P34.074 Transfers Out	R-9252-O052-O10.574 Transfers In	\$12,000.00

P53 SSD FUND AND THE O61 SEWER BOND RETIREMENT/BCSSD

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9261-O061-O04.574 Transfers In	\$3,000.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Echemann	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR VARIOUS FUNDS/CLOSED CARRY-OVER PURCHASE ORDERS

Motion made by Mr. Dutton, seconded by Mr. Meyer to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 28, 2019:

CARRYOVER PURCHASE ORDERS THAT HAVE BEEN CLOSED AND REQUIRE REAPPROPRIATION

A00 General Fund

E-0051-A001-A15.012	Sheriff's Cruisers	\$ 4,655.20
E-0051-A001-A16.000	Indigent Burial Expense	\$5,000.00
E-0051-A001-A19.000	Courthouse Security	\$36,925.80
E-0256-A014-A05.000	Official Bonds	\$903.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Echemann	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Dutton, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following meeting dates:

****JANUARY 02, 2019****

S02 SHERIFF POLICING REVOLVING LOAN/SHERIFF

E-5102-S002-S01.002	Salaries	\$23,047.60
E-5102-S002-S02.005	Medicare	\$330.23
E-5102-S002-S03.003	PERS/SPRS	\$3,191.59
E-5102-S002-S04.006	Health Insurance	\$1,758.18

****AUGUST 28, 2019****

A00 GENERAL FUND

E-0051-A001-A28.000	Other Expenses	\$20,233.35
E-0051-A001-A51.000	Oil and Gas	\$17,337.75
E-0131-A006-A04.002	Salaries-Road Deputies	\$1,190.40
E-0131-A006-A10.000	Transport of Prisoners	\$500.00
E-0151-A002-F09.000	Other Expenses	\$1,445.63
E-0181-A003-A06.011	Contract Services	\$649.05

E10 911 FUND

E-2200-E010-E07.000	Other Expenses	\$2,174.20
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E11 9-1-1 WIRELESS

E-2301-E011-E01.011	Contract Services	\$1,865.02
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H05 WORKFORCE DEVELOPMENT FUND/BCDJFS

E-2600-H005-H11 000	WIA-Flood Expenses	\$185,676.50
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IN THE MATTER OF TRANSFER OF FUNDS FOR MUTUAL OF OMAHA LIFE INSURANCE**CHARGEBACKS FOR THE THIRD QUARTER PERIOD: JULY, AUGUST & SEPTEMBER, 2019**

Motion made by Mr. Meyer, seconded by Mr. Echemann to make the following transfer of funds for the

Mutual of Omaha Life Insurance Chargebacks for the Third Quarter Period: July, August & September, 2019

Transfer From		Transfer To	Amount
E-0256-A014-A09.006	TOTAL GENERAL FUND	R-9891-Y091-Y05.500	1,608.15
E-1551-S088-S03.006	CTY CT PROBATION	R-9891-Y091-Y05.500	
E-0170-A006-G10.000	PUBLIC DEFENDER	R-9891-Y091-Y05.500	35.16
E-0181-A003-A11.000	BD. OF ELECTIONS	R-9891-Y091-Y05.500	29.28
E-1410-W082-T097.006	TREASURER DRETAC	R-9891-Y091-Y05.500	
E-1600-B000-B13.006	DOG & KENNEL	R-9891-Y091-Y05.500	29.25
E-0910-S033-S47.006	D.D.HOME	R-9891-Y091-Y05.500	142.35
E-5005-S070-S22.006	SENIOR PROGRAM	R-9891-Y091-Y05.500	258.57
E-1571-S087-S03.006	EASTERN COURT SPECIAL	R-9891-Y091-Y05.500	5.85
E-1561-S086-S03.006	NORTHERN COURT SPECIAL	R-9891-Y091-Y05.500	5.85
E-1551-S088-S03.006	WESTERN COURT SPECIAL	R-9891-Y091-Y05.500	5.85
E-1310-J000-J06.000	REAL ESTATE ASSESS	R-9891-Y091-Y05.500	36.09
E-2811-K200-K10.006	ENGINEER K-1 & K-2	R-9891-Y091-Y05.500	5.85
E-2812-K000-K20.006	ENGINEER K-11	R-9891-Y091-Y05.500	144.33
E-2813-K000-K39.006	ENGINEER K-25	R-9891-Y091-Y05.500	40.95
E-3702-P005.P31.000	WATER/SEWER WWS #3	R-9891-Y091-Y05.500	166.92
E-3705-P053-P15.000	WATER/SEWER SSD #2	R-9891-Y091-Y05.500	41.73
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y05.500	17.55
E-1815-L005-L15.006	SOIL CONSERVATION-Watershed	R-9891-Y091-Y05.500	5.85
E-6010-S079-S07.006	CLERK OF COURTS/TITLE	R-9891-Y091-Y05.500	31.20
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y05.500	102.39
E-2510-H000-H16.006	DJFS	R-9891-Y091-Y05.500	489.54
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y05.500	70.23
E-2210-E001-E15.006	COUNTY HEALTH	R-9891-Y091-Y05.500	25.59
E-2213-F075-F02.003	VITAL STATISTICS	R-9891-Y091-Y05.500	7.32
E-2215-F077-F01.002	REPRODUCTIVE HLTH&WELLNESS	R-9891-Y091-Y05.500	6.54
E-2231-F083-F01.002	PHEP	R-9891-Y091-Y05.500	1.86
E-2232-F084-F02.008	NURSING PROGRAM	R-9891-Y091-Y05.500	8.31
E-2218-G000-G06.003	FOOD SERVICE	R-9891-Y091-Y05.500	11.58
E-2230-F082-F01.002	PREP	R-9891-Y091-Y05.500	6.45
E-2233-F085-F01.002	CHILD FAMILY HEALTH SERVICES PROG.	R-9891-Y091-Y05.500	7.62
E-2236-F088-F01.002	GV	R-9891-Y091-Y05.500	1.17
E-4110-T075-T52.008	W.I.C. PROGRAM	R-9891-Y091-Y05.500	18.72
E-2237-F089-F01.002	INTEGRATED NALOXONE (IN)	R-9891-Y091-Y05.500	1.17
E-2211-F069-F04-000	TRAILER PARKS	R-9891-Y091-Y05.500	0.75
E-2219-N050-N05.000	WATER	R-9891-Y091-Y05.500	1.41
E-2227-F074-F06.000	SEWAGE	R-9891-Y091-Y05.500	8.88
E-2220-P070-P01.002	POOLS	R-9891-Y091-Y05.500	0.87
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y05.500	29.25

E-1511-W080-P07.006	VICTIMS ASSISTANCE	R-9891-Y091-Y05.500	5.85
E-1520-S077-S04.006	COMMUNITY GRANT	R-9891-Y091-Y05.500	5.85
E-0400-M060-M29.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	11.70
E-0400-M060-M84.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	5.85
E-0400-M067-M05.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	5.85
E-0400-M078-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	17.55
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y05.500	11.70
E-0063-A002-B30.000	MAGISTRATE EMPLOYEE	R-9891-Y091-Y05.500	
E-1600-B000-B13.006	AUDITORS CLERK	R-9891-Y091-Y05.500	
E-1518-S075-S03.002	MHAS SUBSIDY GRANT	R-9891-Y091-Y05.500	1.95
E-0914-S035-S05.000	SARGUS GRANT	R-9891-Y091-Y05.500	
Total amount this transfer			3,476.73

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Meyer, seconded by Mr. Echemann to request the Belmont County Budget Commission certify the following monies.

GENERAL FUND/AUCTION PROCEEDS-\$20,233.35 deposited into R-00500A000-B00.500 on 08/26/19

Check #4119 from David Jones, Auctioneer, from 2019 Auction

OIL & GAS RECEIPTS JULY AND AUGUST 2019/GENERAL FUND-\$17,337.75 deposited into R-0050-A000-A02.500 on various dates in July and August 2019.

VOIDED CHECK #219120/2018 CLOSED PO-

General Fund PO# 521873 E-0256-A014-A05.000 Old Republic Surety \$100.00

2018 CLOSED PO

A00 General Fund

PO# 521898	E-0051-A001-A15.012	Sheriff's Cruisers	\$4,655.20
PO# 521852	E-0051-A001-A16.000	Indigent Burial Exp	\$5,000.00
PO# 521899	E-0051-A001-A19.000	Courthouse Security	\$36,925.80
PO# 521873	E-0256-A014-A05.000	Official Bonds	\$803.00

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Meyer, seconded by Mr. Echemann to execute payment of Then and Now Certification dated August 28, 2019, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Meyer, seconded by Mr. Echemann granting permission for county employees to travel as follows:

COURT OF COMMON PLEAS/PROBATE & JUVENILE DIVISION-John Markus to Athens, OH, on August 28, 2019, to serve guardianship at the Athens Hospital on August 28, 2019. John Markus to Columbus, OH, on September 22-23, 2019, to attend the annual Probate Investigator training.

DJFS-Vince Gianangeli and John Regis to Columbus, OH, on September 4-5, 2019, to attend the Comprehensive Children Services Fiscal training. Estimated expenses: \$798.20

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Meyer, seconded by Mr. Echemann to approve the minutes of the Belmont County Board of Commissioners regular meeting of August 21, 2019.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADOPTING PROCLAMATION IN RECOGNITION OF PROSTATE CANCER AWARENESS MONTH

Motion made by Mr. Meyer, seconded by Mr. Echemann to adopt the proclamation in recognition of prostate cancer awareness month.

Prostate Cancer Awareness Month

Whereas, this year approximately 174,650 men will be diagnosed with prostate cancer in the United States alone every year – that's one man every 3.2 minutes and roughly 31,620 will die this year from the disease – which is 87 men every day; and

Whereas, in Ohio an estimated 5,340 new cases of prostate cancer will be diagnosed and an estimated 1,130 deaths will occur in 2019; and

Whereas, men with relatives – father, brother, son – with a history of prostate cancer are twice as likely to develop the disease; and

Whereas, prostate cancer is the most commonly diagnosed cancer in American men and the second leading cause of cancer death behind lung and colon cancer; and
 Whereas, men who served in the military who have been exposed to chemicals and herbicides are at a higher risk for developing prostate cancer; and
 Whereas, education regarding prostate cancer and early detection strategies is critical to saving lives, preserving, and protecting our families; and
 Whereas, nearly 3 million men in the U.S. are living with a prostate cancer diagnosis; that number is estimated to climb to 4 million by 2024 as men in the baby boomer generation age; and
 Whereas, all men are at risk for prostate cancer and we encourage the citizens of Belmont County to increase the importance of prostate screenings.

NOW, THEREFORE, BE IT RESOLVED, the Belmont County Commissioners do hereby recognize September as **PROSTATE CANCER AWARENESS MONTH** and call this observance to the attention of all our citizens.
 Adopted this 28th day of August, 2019.

BELMONT COUNTY COMMISSIONERS

Jerry Echemann /s/
Josh Meyer /s/
J. P. Dutton /s/

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPOINTMENT TO THE MENTAL HEALTH AND RECOVERY BOARD

Motion made by Mr. Meyer, seconded by Mr. Echemann to approve the appointment of Jennifer Johnson to the Mental Health and Recovery Board, effective July 1, 2019 through June 30, 2023, based upon the recommendation of the Mental Health and Recovery Board.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING PAY REQUEST NUMBER 1 FROM KALKREUTH ROOFING & SHEET METAL, INC/SARGUS JUVENILE DETENTION CENTER ROOFING PROJECT

Motion made by Mr. Meyer, seconded by Mr. Echemann to approve Pay Request Number 1 (through 8/31/19) from Kalkreuth Roofing & Sheet Metal, Inc., in the amount of \$110,500.00 for the Belmont County Sargus Juvenile Detention Center Roofing Project.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THE VILLAGE OF SHADYSIDE'S APPLICATION FOR USE OF MUNICIPAL STREET FUND/VEHICLE LICENSE TAX

Motion made by Mr. Meyer, seconded by Mr. Echemann to approve the Village of Shadyside's application in accordance with O.R.C. Section 4504.04 for the use of Municipal Street Fund/Vehicle License Tax in the amount of \$39,800.00 based upon the recommendation of Belmont County Engineer, Terry Lively, for street paving on the following:

- W 47th Street (SR 7 to Monroe Street)
- Lincoln Street (E 40th Street to E 34th Street)
- Leona Street (W 36th Street to W 35th Street)

Note: The estimated cost is \$705,715 of which \$ 39,800 will be paid from this source.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THE OHIO DEPARTMENT OF JOB AND FAMILY SERVICES SUBGRANT AGREEMENT G-2021-06-0047 FOR JUVENILE COURT'S TITLE IV-E PROGRAM FUNDS

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve and authorize Commission President Josh Meyer to execute the Ohio Department of Job and Family Services Subgrant Agreement, G-2021-06-0047 for the Belmont County Juvenile Court's Title IV-E program funds effective July 1, 2019 through June 30, 2021 in an amount not to exceed One Million Dollars (\$1,000,000.00).

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Yes

BREAK

9:30 Bid Opening-Engineer's Project 19-4

Belmont County Engineer Terry Lively explained this project is the result of the 2018 federal disaster. They have been working on trying to get the funding in place and finally have received approval from FEMA. He noted Dan Boltz, Assistant Engineer, has been doing most of the work to secure funding with FEMA and Federal Highways. He said this is one of the worst slips we have had and it forced them to close the road entirely. He added there are other slips that have developed on the same road.

IN THE MATTER OF BID OPENING FOR ENGINEER'S PROJECT 19-4 BEL-CR42-1.60/1.42 (PW#207) SLIDE REPAIR

This being the day and 9:30 a.m. being the hour that bids were to be on file in the Commissioners' Office for the Engineers Project 19-4 BEL-CR42-1.60/1.42 (PW#207) SLIDE REPAIR they proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
Alan Stone Co., Inc. 1324 Ellis Run Road Cutler, Ohio 45724	X	\$337,253.00
Shelly & Sands 1731 Old State Rte. 7 Rayland, Ohio 43943	X	\$304,444.40
OH-WV Excavating	X	\$319,297.28

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**P O Box 128
Powhatan Point, Ohio 43942**

**George J. Igel & Company, Inc.
2040 Alum Creek Drive
Columbus, Ohio 43207**

X

\$297,842.65

Engineers Estimate: \$340,780.00

Present for the bid opening: Terry Lively, Belmont County Engineer, Dan Boltz, Belmont County Assistant Engineer, Kayla Vargo, Shelly & Sands, Anthony Ridgeway, Alan Stone Company and Casey Tyson, George J. Igel & Company, Inc.

Motion made by Mr. Meyer, seconded by Mr. Echemann to turn over all bids received for the Belmont County Engineer's **Project 19-4 BEL-CR42-1.60/1.42 (PW#207) SLIDE REPAIR** to County Engineer Terry Lively for review and recommendation.

Note: This is a FEMA project for a slide repair on CR 42 (Fulton Hill Rd).

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Yes

Reconvened at 1:02 p.m. Present: Commissioners Meyer, Echemann and Dutton, Jayne Long, Clerk, Jaclynn Smolenak and Lisa Vannoy, Assistant Clerks.

Budget Hearings

2020 budget requests were reviewed with each department. Mr. Meyer advised all departments that during the board's budget hearing with the Auditor last week that he is anticipating the same allocation as last year which is approximately \$22.5 million. Tax collections are down slightly at this point. He explained each department will be given their budget amount for the year and the department is responsible for appropriating it in the line items as necessary. He said this is the procedure that has been in place for the last couple of years.

AUDITORS- Present: Auditor Anthony Rocchio, Chief Deputy Auditor Sheila Turner and Deputy Auditor Cheryl Zeno

Mr. Rocchio said their budget is a little higher than last year due to expenses for envelopes, etc. with the turnover (new Auditor). A second pictometry flyover is being planned at an estimated cost of \$125,000. Mr. Rocchio said there are no plans at this time to replace his old position. Raising the conveyance fee from \$ 3.00 to \$4.00 per \$1,000 was discussed. Mr. Rocchio said he may not renew the contract for the office across the street they rent for two employees. They may be able to house them in the courthouse. He noted the State Auditor's (local government services division) are in the same building and the Board of Commissioners has to provide space for them per the Ohio Revised Code.

CLERK OF COURTS-Present: Cynthia Fregiato, Clerk of Courts

Mrs. Fregiato said she will be purchasing new computers and scanners which she will pay for. She has also paid for software expenses. She doesn't anticipate anyone retiring in her legal office, but she would like to hire someone part-time. She has lost three employees in the Title office. Two of those employees have been replaced at a lower rate. Mrs. Fregiato is asking for a 3% raise for employees. She said she gave them a raise when she took over as Clerk of Courts. Mr. Meyer said the Board is looking at building a new Records Center. He mentioned there is a statute that would allow the Clerk of Courts to help pay for the center with any excess title administration funds. Mrs. Fregiato said she'd be open to it and willing to help.

Commissioner Echemann left the budget hearing at 1:47 p.m.

RECORDS DEPARTMENT-Present: Laura Ellis, Records Management Coordinator

Ms. Ellis said she wants to start sending some older books out to be scanned at a cost of \$350 per book. She will start with ten books to see how it goes. She noted there are still a lot of books at the former Hab Center. Mr. Meyer explained that the Clerk of Courts is willing to look at helping with a new Records Center and would like to see it closer to the Courthouse for easy access. Ms. Ellis said she could use another part-time employee and a new computer as hers is outdated and the software can no longer be upgraded.

BOARD OF ELECTIONS-Present: Director Kelly McCabe and Assistant Director Aaron Moore

Mrs. McCabe said they have a major security directive they have to deal with. They have two bids and there is a grant from Secretary of State. for \$50,000 to help with costs. She may need to hire an IT firm to help with the new security regulations from the Secretary of State. She plans on using the savings from no longer having to pay rent and utilities for the IT person and the security upgrades not covered by the grant. Mrs. McCabe said there may be a possible retirement that has been factored in for payout of sick leave, vacation time and comp time.

BREAK

Reconvened at 9:30 a.m. Thursday, August 29. Present: Commissioners Meyer and Echemann, Jayne Long, Clerk, Jaclynn Smolenak and Lisa Vannoy, Assistant Clerks. Absent: Commissioner Dutton

Department Budget Hearings (cont'd)

2020 budget requests were reviewed with each department. Mr. Meyer advised all departments that during their budget hearing with the Auditor last week that he is anticipating the same allocation as last year which is approximately \$22.5 million. Tax collections are down slightly at this point. Mr. Meyer explained each department will be given their budget amount for the year and the department is responsible for appropriating it in the line items as necessary. He said this is the procedure that has been in place for the last couple of years.

9-1-1 Present: Director Bryan Minder

Mr. Minder said he is hoping to add two full-time dispatchers to handle calls which is included in his request. The call volume has increased and it's still going up. He would need at least one full-time dispatcher which would give him four people for 16 hours a day. The only other increase he requested is in contract services which go up 2% to 3% every year. He does have overtime calculated into his salary line item. He noted negotiations start soon for next year so he has no idea what increase it will bring. He said it is typically \$1.00 the first year and \$.50 the next two years. The current contract expires December 31, 2019. Mr. Minder reviewed a Radio Upgrade proposal that will cost \$2.2 million and said it will be paid for out of levy funds.

RECORDER-Present: Recorder Mary Catherine Nixon and Chief Deputy Brandi Nixon

Mrs. Nixon reviewed revenue from filing instruments. The total collected in 2001 was \$311,971, it jumped to \$400,077 in 2010 and \$716,000 in 2011. The highest amount collected was \$1.8 million in 2014 due to the oil and gas activity. The total in 2015 was \$1.2 million and it has been hitting close to \$1 million every year since. Mrs. Nixon said the filing fee is being increased by the state from \$28.00 for first two pages and \$8.00 for each additional page to \$34.00 for first two pages, each additional page will remain at \$8.00 per page. She said she is good for now, but doesn't want her budget cut. The extra money from the oil and gas activity is running out. Mrs. Nixon said the \$4.00 from user fees pays for her computer fees.

ANIMAL SHELTER-Present: Dog Warden Lisa Duvall

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Mrs. Duvall said they have some kennel issues; some are patched together. They have some Mason kennels that last forever, they have a thicker gauge and smaller holes. Ms. Smolenak suggested an increase in the B00 line item for 2020 as the amount allotted this year was not sufficient. Mrs. Duvall said she hopes with the new staff there will be an increase in the dog license fee collection.

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 11:01 A.M.**

Motion made by Mr. Meyer, seconded by Mr. Echemann to adjourn the meeting at 11:01 a.m.
Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Absent

Read, approved and signed this 4th day of September, 2019.

Josh Meyer /s/ _____

J. P. Dutton /s/ _____ COUNTY COMMISSIONERS

Jerry Echemann /s/ _____

We, Josh Meyer and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Josh Meyer /s/ _____ PRESIDENT

Jayne Long /s/ _____ CLERK