

St. Clairsville, Ohio

November 6, 2019

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann and J. P. Dutton, Commissioners and Jayne Long, Clerk of the Board. Absent: Commissioner Meyer (vacation)

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$465,869.43

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0042-A002-J02.003 PERS	E-0042-A002-J00.002 Salaries	\$3,150.23
E-0081-A002-D02.002 Salaries	E-0081-A002-D03.010 Supplies	\$3,500.00
E-0121-A006-B03.010 Supplies	E-0121-A006-B02.002 Salaries	\$60,000.00
E-0257-A017-A00.000 Contingencies	E-0170-A006-G02.002 Salaries	\$26,000.00
E-0257-A017-A00.000 Contingencies	E-0170-A006-G03.010 Supplies	\$500.00
E-0257-A017-A00.000 Contingencies	E-0170-A006-G05.011 Contract Services	\$3,275.00
E-0257-A017-A00.000 Contingencies	E-0170-A006-G08.000 Travel	\$1,600.00
E-0257-A017-A00.000 Contingencies	E-0170-A006-G09.000 PERS	\$2,700.00

B00 DOG & KENNEL FUND

FROM	TO	AMOUNT
E-1600-B000-B17.011 Contract Services	E-1600-B000-B07.000 Vet Services	\$15,000.00

H00 PUBLIC ASSISTANCE FUND/BCDJFS

FROM	TO	AMOUNT
E-2510-H000-H17.000 Other Expenses	E-2510-H000-H01.002 Salaries	\$175,000.00
E-2510-H000-H17.000 Other Expenses	E-2510-H000-H12.003 PERS	\$25,000.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve the following transfers between funds as follows:

A00 GENERAL FUND AND N29 CAPITAL PROJECTS-FACILITIES FUND

FROM	TO	AMOUNT
E-0257-A015-A15.074 Transfers Out	R-9029-N029-N04.574 Transfers In	\$203,454.27

P05 WATER WORKS FUND AND OTHER VARIOUS FUNDS/BCSSD

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9206-O009-O08.574 Transfers In	\$19,000.00
E-3702-P005-P34.074 Transfers Out	R-9251-O051-O10.574 Transfers In	\$32,500.00
E-3702-P005-P34.074 Transfers Out	R-9252-O052-O10.574 Transfers In	\$12,000.00

S79 CERTIFICATE OF TITLE ADMIN FUND

FROM	TO	AMOUNT
E-6010-S079-S01.002 Salaries	R-0040-A000-A47.574 Transfers In	\$40,000.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR
VARIOUS FUNDS/CLOSED CARRY-OVER PURCHASE ORDERS

Motion made by Mr. Echemann, seconded by Mr. Dutton to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 6, 2019:

CARRYOVER PURCHASE ORDERS THAT HAVE BEEN CLOSED AND REQUIRE REAPPROPRIATION

A00 GENERAL FUND

E-0048-A002-K02.010	Supplies	\$5,541.65
E-0048-A002-K04.000	Destruction Costs	\$660.18
E-0048-A002-K05.000	Other Expenses	\$2,307.66
E-0051-A001-A08.000	Travel and Expenses	\$7,281.25
E-0051-A001-A09.000	Advertising and Print	\$1,897.10
E-0051-A001-A14.012	Equipment	\$17,269.15
E-0055-A004-B04.012	Equipment	\$35,205.42
E-0055-A004-B19.000	County Buildings	\$82,957.22
E-0055-A004-B19.000	County Buildings	\$500,000.00
E-0055-A004-B19.000	County Buildings	\$500,000.00
E-0057-A006-F02.010	Supplies	\$1,097.66

E-0057-A006-F06.011	Veterinary Services	\$20,838.39
E-0121-A006-B03.010	Supplies	\$83,941.88
E-0256-A014-A14.000	Workers' Comp-General	\$322,703.58

B00 DOG AND KENNEL FUND

E-1600-B000-B03.010	Supplies	\$3,896.80
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Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Echemann, seconded by Mr. Dutton to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the November 6, 2019 meeting:

A00 GENERAL FUND

E-0021-A002-E02.002	Salaries	\$40,000.00
E-0057-A006-F06.011	Veterinary Services	\$1,619.52
E-0257-A017-A00.000	Contingencies	\$7,386.98
E-0257-A015-A15.074	Transfers Out	\$203,454.27

N29 CAPITAL PROJECTS – FACILITIES

E-9029-N029-N19.055	Renovations of HP Building	\$203,454.27
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O39 BOND RETIR-ENGINEERS

E-9218-O039-O01.050	Principal Bond Payment	\$1,225,000.00
E-9218-O039-O02.051	Bond Interest Payment	\$27,078.75
E-9218-O039-O07.000	Issuance Fees	\$23,921.25

S67 RESERVE ACCOUNT-BOARD OF DD

E-2411-S067-S20.000	Other Expenses	\$1,200,000.00
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JUVENILE DIVISION COURT/VARIOUS FUNDS

E-0400-M078-M05.000	Other Expenses	\$43,827.71
E-1582-S085-S08.000	Computer Expenses	\$878.08
E-1589-S096-S08.002	Supplies	\$3,063.46

OAKVIEW JUVENILE/VARIOUS FUNDS

E-8010-S030-S40.000	Grant Holding Account	\$50,621.73
E-8010-S030-S51.002	Salaries	\$144,000.00
E-8010-S030-S53.000	Medical	\$3,500.00
E-8010-S030-S54.000	Food	\$355.00
E-8010-S030-S55.010	Supplies	\$3,273.33
E-8010-S030-S56.000	Motor Vehicles	\$940.00
E-8010-S030-S57.000	Travel & Staff Development	\$461.60
E-8010-S030-S58.000	Communications	\$4,000.00
E-8010-S030-S59.000	Fuel/Utilities	\$6,400.00
E-8010-S030-S60.000	Maintenance & Repairs	\$4,866.00
E-8010-S030-S63.000	General	\$4,600.00
E-8010-S030-S67.004	Workers Comp	\$8,000.00
E-8010-S030-S68.006	Hospitalization	\$87,000.00
E-8010-S030-S69.007	Unemployment Comp	\$5,848.79
E-8010-S030-S70.005	Medicare	\$2,000.00
E-8010-S030-S71.000	Education/Recreation	\$1,000.00
E-8012-S032-S00.000	Activity Fund	\$108.60

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Echemann, seconded by Mr. Dutton to request the Belmont County Budget Commission certify the following monies.

2018 CLOSED PO-

A00 GENERAL FUND

PO# 521890	E-0055-A004-B19.000	COUNTY BUILDINGS	\$82,957.22
PO# 521903	E-0055-A004-B19.000	COUNTY BUILDINGS	\$500,000.00
PO# 521904	E-0055-A004-B19.000	COUNTY BUILDINGS	\$500,000.00
PO# 521858	E-0257-A014-A14.000	WORKERS' COMP-GENERAL	\$322,703.58

2018 CLOSED PO-

A00 GENERAL FUND

PO# 521865	E-0048-A002-K02.010	SUPPLIES	\$5,541.65
PO# 521886	E-0048-A002.K04.000	DESTRUCTION COSTS	\$660.18
PO# 521860	E-0048-A002.K05.000	OTHER EXPENSES	\$2,307.66
PO# 521893	E-0051-A001-A08.000	TRAVEL AND EXPENSES	\$7,281.25
PO# 521894	E-0051-A001-A09.000	ADVERTISING AND PRINT	\$1,897.10
PO# 521897	E-0051-A001-A14.012	EQUIPMENT	\$17,269.15
PO# 521902	E-0055-A004-B04.012	EQUIPMENT	\$35,205.42
PO# 521866	E-0057-A006-F02.010	SUPPLIES	\$1,097.66
PO# 521867	E-0057-A006-F06.011	VETERINARY SERVICES	\$20,838.39

B00 DOG AND KENNEL FUND

PO# 521906	E-1600-B000-B03.010	SUPPLIES	\$3,896.80
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CASINO REVENUE Q3-2019/GENERAL FUND-\$203,454.27 deposited into R-0010-A000-A06.500 on 10/31/19.

GENERAL FUND/REIMBURSEMENT FROM CAT STRAY SHUN-\$1,619.52 deposited into R-0057-A006-A05.500 Animal Shelter Reimbursement Vet Bills on 10/31/2019.

N29 FUND/CASINO REVENUE Q3-2019-\$203,454.27 transferred from the General Fund to line R-9029-N029-N04.574 of the N29 Fund on 11/6/19.

Y99 FUND TO GENERAL FUND-\$7,386.98 transferred from the Y99 Fund into R-0040-A000-A47.574 on 10/30/19.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF TRANSFER OF FUNDS FOR
THE DELTA DENTAL CHARGEBACKS FOR
THE MONTHS OF OCTOBER & NOVEMBER 2019

Motion made by Mr. Echemann, seconded by Mr. Dutton to make the following transfer of funds for the Delta Dental Chargebacks for the months of October & November 2019

FROM	TO	AMOUNT
E-0256-A014-A12.006 GENERAL	R-9891-Y091-Y07.500	19,657.01
E-0170-A006-G10.000 PUBLIC DEFENDER	R-9891-Y091-Y07.500	384.04
E-0181-A003-A11.000 BD. OF ELECTIONS	R-9891-Y091-Y07.500	356.56
E-0400-M060-M29.008 CARE & CUSTODY CCAP	R-9891-Y091-Y07.500	205.76
E-0400-M060-M84.008 CARE & CUSTODY	R-9891-Y091-Y07.500	102.88
E-0400-M067-M05.008 ALTERNATIVE SCHOOL	R-9891-Y091-Y07.500	205.76
E-0400-M078-M02.008 TITLE IV-E RANDOM MOMENTS	R-9891-Y091-Y07.500	257.20
E-2230-F082-F01.002 PREP	R-9891-Y091-Y07.500	102.88
E-2236-F088-F01.002 GET VACCINATED	R-9891-Y091-Y07.500	10.28
E-2237-F089-F01.002 INTEGRATED NALOXONE ACCESS	R-9891-Y091-Y07.500	10.28
E-2216-F078-F02.002 TOBACCO	R-9891-Y091-Y07.500	0.00
E-2228-F080-F01.002 HEALTH HOMES	R-9891-Y091-Y07.500	0.00
E-2231-F083-F01.002 PUBLIC HEALTH EM. PREP.	R-9891-Y091-Y07.500	22.66
E-2223-T077-T01.002 IAP	R-9891-Y091-Y07.500	0.00
E-2215-F077-F01.002 REPROD HEALTH & WELL	R-9891-Y091-Y07.500	91.90
E-2227-F074-F06.000 Home Sewage Treatment Sys	R-9891-Y091-Y07.500	155.86
E-2213-F075-F02.003 Vital Statistics	R-9891-Y091-Y07.500	122.08
E-2232-F084-F02.008 Nursing Fund	R-9891-Y091-Y07.500	134.42
E-2233-F085-F01.002 Child & Family Health Services	R-9891-Y091-Y07.500	123.46
E-2210-E001-E15.006 COUNTY HEALTH	R-9891-Y091-Y07.500	446.63
E-2218-G000-G06.003 Food Service	R-9891-Y091-Y07.500	204.08
E-2219-N0500N05.000 WATER SYSTEMS	R-9891-Y091-Y07.500	24.69
E-2220-P070-P01.002 POOLS/SPAS	R-9891-Y091-Y07.500	15.43
E-2211-F069-F04.000 Trailer Park	R-9891-Y091-Y07.500	13.37
E-1611-B000-B01.002 AUDITOR CLERK HIRE & SUPP	R-9891-Y091-Y07.500	0.00
E-0910-S033-S47.006 DIST. DET. HOME	R-9891-Y091-Y07.500	1,779.62
E-1210-S078-S14.006 RECORDER	R-9891-Y091-Y07.500	0.00
E-1310-J000-J06.000 REAL ESTATE ASSES.	R-9891-Y091-Y07.500	486.92
E-1410-W082-T07.006 DRETAC-TREAS.	R-9891-Y091-Y07.500	0.00
E-1520-S077-S04.006 CORRECTIONS ACT GRANT	R-9891-Y091-Y07.500	102.88
E-1511-W080-P07.006 PROS. VICTIM	R-9891-Y091-Y07.500	102.88
E-1544-S054-S05.000 COMMON PLEAS/GEN SP/MED	R-9891-Y091-Y07.500	0.00
E-1551-S088-S03.006 WESTERN SPEC PROJECTS	R-9891-Y091-Y07.500	102.88
E-1561-S086-S03.006 NORTHERN SPEC PROJECTS	R-9891-Y091-Y07.500	102.88
E-1571-S087-S03.006 EASTERN SPECIAL PROJECTS	R-9891-Y091-Y07.500	102.88
E-1600-B000-B13-006 DOG & KENNEL	R-9891-Y091-Y07.500	356.56
E-1573-S074-S05.006 MEDIATION GRANT	R-9891-Y091-Y07.500	0.00
E-1810-L001-L14.000 SOIL CONSERVATION	R-9891-Y091-Y07.500	205.76
E-1815-L005-L15.006 WATERSHED COORD.	R-9891-Y091-Y07.500	37.70
E-2310-S049-S63.000 MENTAL HEALTH	R-9891-Y091-Y07.500	243.46
E-2510-H000-H16.006 HUMAN SERVICES	R-9891-Y091-Y07.500	1,954.72
E-2760-H010-H12.006 CHILD SUPPORT	R-9891-Y091-Y07.500	0.00
E-2811-K200-K10.006 MVGT K-1	R-9891-Y091-Y07.500	102.88
E-2811-K200-K10.006 MVGT K-2	R-9891-Y091-Y07.500	243.46
E-2812-K000-K20.006 MVGT K-11	R-9891-Y091-Y07.500	140.58
E-2813-K000-K39.006 MVGT K-25	R-9891-Y091-Y07.500	102.88

E-3702-P005-P31.000 WWS #3 WATER/SEWER	R-9891-Y091-Y07.500	2,617.10
E-3705-P053-P15.000 SSD #2 WATER/SEWER	R-9891-Y091-Y07.500	640.54
E-4110-T075-T52.008 WIC	R-9891-Y091-Y07.500	411.52
E-5005-S070-S06.006 SENIOR SERV. PROGRAM	R-9891-Y091-Y07.500	3,662.12
E-6010-S079-S07.006 CLERK CRTS. TITLE	R-9891-Y091-Y07.500	248.57
E-8010-S030-S68.006 OAKVIEW JUVENILE	R-9891-Y091-Y07.500	1,525.94
E-1510-W081.P07.006 PROSECUTOR DRETAC	R-9891-Y091-Y07.500	0.00
E-9799-S012-S02.006 PORT AUTHORITY	R-9891-Y091-Y07.500	37.70
E-1518-S075-S03.002 MHAS SUBSIDY GRANT	R-9891-Y091-Y07.500	<u>102.88</u>
TOTAL		38,062.54

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

**IN THE MATTER OF TRANSFER OF FUNDS FOR
THE VISION INSURANCE CHARGEBACKS
FOR THE MONTHS OF OCTOBER & NOVEMBER 2019**

Motion made by Mr. Echemann, seconded by Mr. Dutton to make the following transfer of funds for the Vision Insurance Chargebacks for the months of October & November 2019.

FROM	TO	AMOUNT
E-0256-A014-A11.006 GENERAL	R-9891-Y091-Y06.500	5,422.86
E-0170-A006-G10.000 PUBLIC DEFENDER	R-9891-Y091-Y06.500	107.28
E-0181-A003-A11.000 BD. OF ELECTIONS	R-9891-Y091-Y06.500	103.68
E-1611-B000-B01.002 AUDITORS CLERK HIRE & SUPP	R-9891-Y091-Y06.500	0.00
E-0400-M067-M05.008 ALTERNATIVE SCHOOL	R-9891-Y091-Y06.500	55.44
E-0400-M060-M84.008 CARE & CUSTODY	R-9891-Y091-Y06.500	27.72
E-0400-M060-M29.008 CARE & CUSTODY CCAP	R-9891-Y091-Y06.500	55.44
E-0400-M078-M02.008 RANDOM MOMENTS	R-9891-Y091-Y06.500	69.30
E-0910-S033-S47.006 DIST. DET. HOME	R-9891-Y091-Y06.500	496.62
E-1210-S078-S14.006 RECORDER	R-9891-Y091-Y06.500	0.00
E-1310-J000-J06.000 REAL ESTATE ASSES.	R-9891-Y091-Y06.500	135.00
E-1410-W082-T07.006 DRETAC-TREAS.	R-9891-Y091-Y06.500	0.00
E-5005-S070-S06.006 SEN. SERV PROGRAM	R-9891-Y091-Y06.500	1,020.96
E-1520-S077-S04.006 CORRECTIONS ACT GRANT	R-9891-Y091-Y06.500	27.72
E-1511-W080-P07.006 PROS. VICTIM	R-9891-Y091-Y06.500	27.72
E-1544-S054-S05.000 COMMON PLEAS/GEN.SP/MED	R-9891-Y091-Y06.500	0.00
E-1551-S088-S03.006 WESTERN SPEC PROJECTS	R-9891-Y091-Y06.500	27.72
E-1561-S086-S03.006 NORTHERN SPEC PROJECTS	R-9891-Y091-Y06.500	27.72
E-1571-S087-S03.006 EASTERN SPECIAL PROJECTS	R-9891-Y091-Y06.500	27.72
E-1600-B000-B13-006 DOG & KENNEL	R-9891-Y091-Y06.500	103.68
E-1573-S074-S05.006 MEDIATION GRANT	R-9891-Y091-Y06.500	0.00
E-1810-L001-L14.000 SOIL CONSERVATION	R-9891-Y091-Y06.500	55.44
E-1815-L005-L15.006 WATERSHED COORD.	R-9891-Y091-Y06.500	12.06
E-2223-T077-T01.002 IAP	R-9891-Y091-Y06.500	0.00
E-2230-F082-F01.002 PREP	R-9891-Y091-Y06.500	27.72
E-2236-F088-F01.002 GET VACCINATED	R-9891-Y091-Y06.500	2.78
E-2237-F089-F01.002 INTEGRATED NALOXONE ACCESS	R-9891-Y091-Y06.500	2.78
E-2215-F077-F01.002 REPROD. HEALTH & WELL	R-9891-Y091-Y06.500	28.28
E-2216-F078-F02.002 TOBACCO	R-9891-Y091-Y06.500	0.00
E-2228-F080-F01.002 HEALTH HOMES	R-9891-Y091-Y06.500	0.00
E-2231-F083-F01.002 PUBLIC HEALTH EM. PREP	R-9891-Y091-Y06.500	6.10
E-2232-F084-F02.008 NURSING FUND	R-9891-Y091-Y06.500	37.98

E-2233-F085-F01.002 CHILD & FAMILY HEALTH SERV.	R-9891-Y091-Y06.500	33.26
E-2227-F074-F06.000 Home Sewage Treatment Sys	R-9891-Y091-Y06.500	42.14
E-2213-F075-F02.003 Vital Statistics	R-9891-Y091-Y06.500	34.66
E-2218-G000-G06.003 Food Service	R-9891-Y091-Y06.500	54.89
E-2219-N050-N05.000 WATER SYSTEMS	R-9891-Y091-Y06.500	6.65
E-2220-P070-P01.002 POOLS/SPAS	R-9891-Y091-Y06.500	4.16
E-2211-F069-F04.000 Trailer Park	R-9891-Y091-Y06.500	3.60
E-2210-E001-E15.006 COUNTY HEALTH	R-9891-Y091-Y06.500	130.80
E-2310-S049-S63.000 MENTAL HEALTH	R-9891-Y091-Y06.500	67.50
E-2510-H000-H16.006 HUMAN SERVICES	R-9891-Y091-Y06.500	526.68
E-2760-H010-H12.006 CHILD SUPPORT	R-9891-Y091-Y06.500	0.00
E-2811-K200-K10.006 MVGT K-1	R-9891-Y091-Y06.500	27.72
E-2811-K200-K10.006 MVGT K-2	R-9891-Y091-Y06.500	67.50
E-2812-K000-K20.006 MVGT K-11	R-9891-Y091-Y06.500	583.38
E-2813-K000-K39.006 MVGT K-25	R-9891-Y091-Y06.500	178.38
E-3702-P005-P31.000 WWS #3 WATER/SEWER	R-9891-Y091-Y06.500	715.70
E-3705-P053-P15.000 SSD #2 WATER/SEWER	R-9891-Y091-Y06.500	181.06
E-4110-T075-T52.008 WIC	R-9891-Y091-Y06.500	110.88
E-6010-S079-S07.006 CLERK CRTS. TITLE	R-9891-Y091-Y06.500	71.73
E-8010-S030-S68.006 OAKVIEW JUVENILE	R-9891-Y091-Y06.500	420.66
E-1510-W081.P07.006 PROSECUTOR DRETAC	R-9891-Y091-Y06.500	0.00
E-1518-S075-S03.002 MHAS SUBSIDY GRANT	R-9891-Y091-Y06.500	27.72
E-9799-S012-S02.006 PORT AUTHORITY	R-9891-Y091-Y06.500	12.06
TOTAL		11,210.85

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Echemann, seconded by Mr. Dutton to execute payment of Then and Now Certification dated November 6, 2019, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Echemann, seconded by Mr. Dutton granting permission for county employees to travel as follows:
AUDITOR'S-Anthony Rocchio to Westerville, OH, on November 20-22, 2019, to attend the County Auditor's Association Winter Conference. Estimated expenses: \$600.00.

DJFS- Taralyn Manukin to Kent, OH, for weekly New Case Manager Training November 11 through December 20, 2019. A county vehicle will be used for travel. Estimated expenses: \$4,449.20.

WATER & SEWER-Mario DeFelice and Kyle Lachendro to Minerva, OH, on November 5 and November 6, 2019, for disposal of asbestos materials to Minerva Enterprise. A county vehicle will be used for travel.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve the minutes of the Belmont County Board of Commissioners regular meeting of October 30, 2019.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF AUTHORIZING THE HIRING OF RYAN KREITER AS FULL-TIME PERMANENT ELIGIBILITY REFERRAL/SPECIALIST II FOR THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Motion made by Echemann, seconded by Dutton to adopt the following:

RESOLUTION

WHEREAS, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services; and

WHEREAS, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes.

NOW THEREFORE, BE IT RESOLVED THAT, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services, the authority to hire Mr. Ryan Kreiter, effective November 18, 2019, as an Eligibility/Referral Specialist II. Mr. Kreiter will be employed as a full-time permanent, bargaining unit employee. Compensation shall be in accordance with the salary schedule as indicated in the current bargaining unit labor contract.

Upon roll call the vote was as follows:

Mr. Echemann	<u>Yes</u>
Mr. Dutton	<u>Yes</u>
Mr. Meyer	<u>Absent</u>

IN THE MATTER OF ENTERING INTO A ROADWAY USE MAINTENANCE AGREEMENT WITH RICE DRILLING D, LLC/ENGINEER'S

Motion made by Mr. Echemann, seconded by Mr. Dutton to enter into a **Roadway Use Maintenance Agreement** with Rice Drilling D, LLC, effective November 6, 2019, for drilling activity at 2.05 miles of CR 56 (Country Club Road) at the Big Tex Well site.

Note: No bond needed per Belmont County Engineer Terry Lively. Rice Drilling D will be making upgrades to the road.

BELMONT COUNTY ROADWAY USE AND MAINTENANCE AGREEMENT FOR DRILLING PROJECTS AND INFRASTRUCTURE

THIS AGREEMENT is entered into at St. Clairsville, Ohio, by and between the Belmont County Commissioners, a political subdivision, whose mailing address is 101 W. Main St., Courthouse, St. Clairsville, Ohio 43950 (hereafter "Authority"), and Rice Drilling D, LLC whose address is 400 Woodcliff Drive, Canonsburg, PA 15317 (Hereafter "Operator"), and shall be as follows:

RECITALS

WHEREAS, Authority has control of the several county/township roads within Richland Township in Belmont County, Ohio and is required by law to keep such roads in good repair; and

WHEREAS, Operator is the operator of certain oil and gas leasehold, and intends to develop and operate the [Big Tex Well Site], including the equipment, facilities, impoundments, and pipelines necessary for the operation of the [Big Tex Well Site] (hereafter collectively referred to as "oil and gas development site") located in Richland Township in Belmont County, Ohio; and

WHEREAS, Operator intends to commence use of 2.05 miles of CR 56 (Country Club Road) for the purpose of ingress to and egress from the drilling facilities for the [Big Tex Well Site], for traffic necessary for the purpose of constructing the drilling facilities, (hereinafter referred to collectively as "Drilling Activity"); and

WHEREAS, Authority and Operator desire to enter into an agreement, providing for the repair and maintenance of said roads and bridges thereon as a result of such Drilling Activity; and

WHEREAS, if any county or township roads contemplated herein contain any railroad crossings, Section 3 below shall apply;

NOW THEREFORE, in consideration of the good faith performance by each party of the mutual covenants hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Operator agrees to the maintenance and

repair of said roads and bridges, to their pre-Drilling Activity condition or as modified pursuant to Appendix A, thereon for any damages thereto, as a result of Drilling Activity related to such sites.

FURTHER, Operator shall also provide for the strengthening and upgrading of the roads and bridges if mutually agreed to be necessary for the Drilling Activity, prior to the start of Drilling Activity. The areas and structures required to be strengthened and/or upgraded shall be determined by an engineer provided by the Operator with the approval of the County Engineer to be provided within thirty (30) days of a written request submitted by the Operator. Operator's engineer shall provide a written report to the County detailing the condition of the roads and appurtenances covered under this Agreement along with any recommendations, if necessary.

BOTH PARTIES FURTHER AGREE to the following additional terms and conditions:

1. The portion of CR 56 (Country Club Road) to be utilized by Operator hereunder, is that exclusive portion beginning at TR 277 Culska Road and ending at US 40. It is understood and agreed that the Operator shall not utilize any of the remainder of CR 56 (Country Club Road) for any of its Drilling Activities hereunder.
2. Those portions of said roads and bridges and their appurtenances to be used by Operator hereunder and mutually agreed to require necessary strengthening and/or upgrading by the Operator's Engineer in conjunction with the County Engineer, shall be strengthened and/or upgraded to a condition sufficient and adequate to sustain the anticipated Drilling Activity by Operator, at Operator's sole expense, and with the advice and approval of the County Engineer as detailed in Appendix A. Thereafter, such roads shall be maintained by Operator for damages caused by Operator's Drilling Activity, at Operator's sole expense, throughout the term of this Agreement, to a level consistent with the condition of such roads at the commencement of its use by the Operator hereunder or as modified pursuant to Appendix A, as determined by the Operator's engineer and the Belmont County Engineer. The maintenance of aforementioned roads includes the use of a commercially recognized dust palliative to control the airborne dust created and/or contributed to by the Operator or the Operator's contractors and or agents.
3. The Operator shall give notice to the railroad at least thirty (30) days prior to any known Drilling Activity utilizing a railroad crossing so that a joint inspection can determine the condition of the crossing. Additionally, the Operator shall coordinate all work needing to be performed at a railroad crossing with the railroad company at least thirty (30) days prior to starting work on a railroad crossing. If the railroad company fails to respond to the Operator's notice of work needing to be performed at a railroad crossing within thirty (30) days of receipt of such notice, then the railroad waives all rights it has under this agreement with respect to the work specified in the notice. Work performed at a railroad crossing may include a separate agreement at the railroad's discretion. The Authority shall not be liable for any incidents arising out of or related to work performed at any railroad crossing pursuant to this Agreement or any separate Agreement between the Operator and the railroad company, or lack of notification by Operator.
4. Either the Operator or the Authority may terminate this Agreement with just cause following at least thirty (30) days written notice to the other of its intent to terminate. As soon as possible after receipt of such notice, the Authority and the Operator shall inspect said roads and bridges and their appurtenances. Following final inspection, the parties shall meet, and all restoration resulting from Operator's Drilling Activity shall be identified and thereafter completed by the Operator to insure the roads are at least returned to the condition they were in prior to the Operator's use for its Drilling Activity, at Operator's sole expense. Following completion of all restoration work, this Agreement shall be terminated and of no further force or effect.
5. Unless accepted for the reasons provided below, prior to the Drilling Activity on the designated Route, Operator shall post a bond or other surety in a form satisfactory to the Authority to cover the costs of any damage caused by the Drilling Activity on the Route by Operator. The amount of the bond or surety shall be in an amount of 0 & 00/100 DOLLARS (0.00 per mile paved). However, no such bond or surety shall be required of Operator, if any of the following conditions are satisfied:
 - a. A geotechnical analysis of the route provided by the Operator and mutually accepted by the Authority and Operator exhibits that the route's condition is sufficient for the expected traffic necessary for the development of the oil and gas development site.
 - b. The Operator provides a geotechnical analysis of the route, mutually accepted by the Authority and Operator, and based on that analysis, an Operator and Authority-approved maintenance plan for the route or an Operator and Authority-approved preventative repair plan of the route is attached to the Agreement as an addendum.
 - c. The Operator has provided a sufficient bond or surety accepted by the Authority and Operator, in favor of the Authority for road usage by the Operator within the Authority's oversight.
6. All motor vehicles to be utilized by Operator hereunder, whether owned by Operator or others, shall comply with all legal size, load and weight limits in accordance with State Law, and all non-conforming vehicles shall require the proper local permit.
7. Operator shall furnish the Authority with a written Letter of Authority, setting forth all necessary contact information, including a twenty four (24) hour emergency contact number, for the authorized local representative of the Operator, and such information shall be maintained and kept current at all times concerned hereunder.
8. If Authority determines that any additional traffic signage is needed, or desired, as a result of this Agreement and in the interests of safety, then Operator shall provide for such signage at Operator's sole expense. In the event that any other safety concerns should arise during

the course of this Agreement, Operator and Authority agree that they will mutually discuss such concerns and reach a resolution satisfactory to all concerned.

9. Operator acknowledges that pursuant to Ohio Attorney General Opinion 2012-029 issued on September 19, 2012, the County is required to comply with Revised Code 4115.03-.16 when the total overall project cost to the Operator is fairly estimated to be more than the amount prescribed in Ohio Revised Code Section 4115.03 (B)(4). Operator further acknowledges that at the time any necessary road maintenance or repairs are required, the estimated costs and actual cost of such work to be performed pursuant to this agreement will be solely within the knowledge of Operator since Operator is responsible for paying 100% of said cost. Therefore, Operator hereby agrees that Operator will take all measures to ensure compliance with Ohio's Prevailing Wage Laws.

10. Operator shall protect, save, indemnify, and hold the Authority, its officials, agents and employees harmless from any liability, claims, damages, penalties, charges, or costs including reasonable attorney's fees which may arise or be claimed as a result of any violations of any laws or ordinances, or any loss, damage or expense, including injury or death to any person, from any cause or causes from Operator's use of the roads pursuant to this Agreement. "The forgoing indemnity shall not apply to the extent that such claims are attributable to the fault or negligence of the Authority".

11. Operator assumes all liability for subcontractors and or agents working on Operator's behalf for this specific agreement.

12. This Agreement shall be binding upon Operator and Authority, and their respective successors and assigns.

13. In any event that any clause, provision or remedy in this Agreement shall, for any reason, be deemed invalid or unenforceable, the remaining clauses and provisions shall not be affected, impaired or invalidated and shall remain in full force and effect.

14. Agreement shall be governed by the laws of the State of Ohio.

15. This Agreement shall be in effect on November 6, 2019.

Executed in duplicate on the dates set forth below.

Authority

By: Jerry Echemann /s/

Commissioner

By: J. P. Dutton /s/

Commissioner

By: _____

Commissioner

By: Terry Lively /s/

County Engineer

Dated: 11-6-19

Operator

By: Erin Spine /s/

Printed name: Erin Spine

Company Name: Rice Drilling D LLC

Title: Supervisor-Subsurface Permitting

Dated: 10/31/2019

Approved as to Form:

David K. Liberati /s/ Assist. PA

County Prosecutor

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF APPROVING THE RELEASE OF A ROADWAY, USE, REPAIR AND MAINTENANCE AGREEMENT WITH ROVER PIPELINE LLC/ENGINEER'S

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve the release of a Roadway Use, Repair and Maintenance Agreement with Rover Pipeline LLC, dated December 7, 2016, authorizing the use of public county roads within Belmont County for construction purposes and amended agreement dated April 26, 2017, authorizing the construction of a new bridge following pipeline construction activities, based upon the recommendation of County Engineer Terry Lively.

Note: Rover no longer needs to use these roads or bridge.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF APPROVING AND AUTHORIZING BELMONT COUNTY ENGINEER TERRY LIVELY TO SIGN AND SUBMIT THE USDA COMMUNITY FACILITIES LOAN/GRANT PROGRAMS APPLICATION PACKAGE FOR PUBLIC BODIES-EQUIPMENT/VEHICLES-OHIO

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve and authorize Belmont County Engineer Terry Lively to sign and submit the USDA Community Facilities Loan/Grant Programs Application Package for Public Bodies-Equipment/Vehicles-Ohio in the amount of \$100,000.00 for the Belmont County Engineer's Department.

Note: This grant will be used to obtain equipment to assist in repairing the many county roads and bridges that have deteriorated or are in need of extensive maintenance.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:35 A. M.

Motion made by Mr. Echemann, seconded by Mr. Dutton to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:10 A.M.

Motion made by Mr. Echemann seconded by Mr. Dutton to exit executive session at 10:10 a.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

AS A RESULT OF EXECUTIVE SESSION-

**IN THE MATTER OF EXTENDING PROBATION FOR
GENA SCOTT, LPN FOR BELMONT COUNTY JAIL**

Motion made by Mr. Echemann, seconded by Mr. Dutton to extend the probation for Gena Scott, LPN for Belmont County Jail, for an additional 60 days not to exceed January 18, 2020.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

**IN THE MATTER OF RESCINDING MOTION MADE ON OCTOBER 30, 2019,
APPROVING INCREASING COURT CLERKS DONNA COTTAGE AND
ROSALEE RALSTON'S ANNUAL SALARY**

Motion made by Mr. Echemann, seconded by Mr. Dutton to rescind the motion made on October 30, 2019, approving increasing Court Clerks Donna Cottage and Rosalee Ralston's annual salary to \$55,000.00 paid from the general fund in accordance with the current pay scale. Any salary exceeding \$55,000.00 will be compensated from the respective Court's special projects fund until the time of their resignation.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

**IN THE MATTER OF APPROVING THE UPDATED JOB DESCRIPTION
AND PAY SCALE FOR THE COUNTY COURT CLERK POSITION**

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve the updated job description and pay scale for the County Court Clerk position effective November 6, 2019.

Belmont County Courts

Position: Court Clerk
Department: County Courts
Supervised by: Board of Commissioners
Exemption Status: FLSA Exempt

Qualifications: An example of acceptable qualifications:

Completion of secondary education or equivalent; one (1) year experience in general office keeping; ability to work quickly and accurately; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities.

Licensure or Certification Requirements:

- Notary Public.
- Must possess a valid Ohio driver's license and maintain insurability under the County's vehicle insurance policy.
- Associates in related field or equivalent.

Equipment Operated: The following are examples only and are not intended to be all inclusive:

Motor vehicle; personal computer, computer software (e.g., Microsoft Office, Outlook, other applicable software), printer, scanner, copy machine, calculator, fax machine, credit card machine, shredder, electric court seal, and other standard business office equipment.

Inherently Hazardous or Physically Demanding Working Conditions:

The employee has exposure to chemical compounds found in an office environment (e.g., toner, correction fluid, etc.); works in and around crowds; may have contact with emotional or distraught people; occasionally required to stand, walk, stoop, kneel, crouch, or crawl on even and uneven surfaces; occasionally required to lift, carry, push, or pull objects 25 lbs. or less.

Note: In accordance with the U.S. Department of Labor physical demands strength ratings, this is considered sedentary work.

Job Description and Worker Characteristics:

JOB DUTIES in order of importance

Essential Functions of the Position: For purposes of 42 USC 12101:

- 50% (1) Performs case/file management duties: receives, files, and processes cases (e.g., scans and indexes filings; prepares case jackets; files cases in appropriate locations; etc.); reopens cases; files and docket proceedings along with journalizing; prepares necessary forms and issues as required (e.g., issuing writs, warrants, summons, garnishments, etc.); prepares and issues paperwork for service as required; prepares commitment paperwork, warrants to discharge, bonds, appeals paperwork, etc.; prepares cases for judge; prepares and files Certificates of Judgment; keeps journals up to date; performs bailiff duties for jury trials and traffic/criminal arraignment court sessions as needed; assigns court dates on cases as needed; assists other deputy clerks as needed; sets hearings; operates recording system; keeps accurate minutes; and marks exhibits. Works closely with Judge on budgetary matters and the development and implementation of various programs.
- 25% (2) Provides courteous and professional assistance to the general public, law enforcement officers, and attorneys by greeting upon entrance into the office; answers telephone in courteous and professional manner and takes messages for other office staff as needed; answers inquiries in person and over telephone within guidelines of established policy; receives money for costs, fees, fines, bonds, and restitution and issues receipts for same; receipts pay-ins from garnishment and execution actions; calculates cost bills; balances cash drawer daily; processes payments to all witnesses monthly and all jurors at the end of each term of court; drives vehicle to bank to make daily bank deposit; drives vehicle to retrieve mail from post office and sorts and distributes office mail; affixes postage to outgoing mail; drives vehicle to take outgoing mail to post office.
- 20% (3) Compiles information and prepares notices, forms, and reports (e.g., fingerprint cards for BCI; monthly collection notices; daily reports for license clearances with BMV; weekly computer reports for transmission to BMV; etc.); maintains and updates records (e.g., verifies juror addresses; accounts for juror days served; etc.).
- (4) Performs secretarial and clerical tasks (e.g., maintains lists and records; receives and receipts monies collected; assists other clerical staff with programs; etc.)
- (5) Maintains required licensures and certification, if any.
- (6) Meets all job safety requirements and all applicable safety standards that pertain to essential functions.
- (7) Demonstrates regular and predictable attendance.

Other Duties and Responsibilities:

- 5% (8) Performs other related duties as assigned.
- (9) Attends staff meetings as assigned.

Minimum Acceptable Characteristics: (*indicates developed after employment)

Knowledge of: *County, Department, and Division goals and objectives; *County, Department, and Division policies and procedures; *personnel rules and regulations; government structure and process; data processing techniques and procedures; office practices and procedures; *Ohio Revised Code (applicable sections); bookkeeping; public relations; records management; customer service.

Skill in: computer operation; use of modern office equipment; operation of credit card equipment/cash register.

Ability to: develop and maintain effective working relationships; perform job safely; interpret a variety

of instructions in written, oral, picture, or schedule form; prepare routine correspondence; complete routine forms; maintain accurate records; prepare accurate and concise reports; sort items into categories according to established methods; instruct others; communicate effectively in oral and written form; maintain confidentiality; resolve complaints from public.

Positions Directly Supervised:

- Manages and oversees staff of Deputy Clerks and office.

Clerk Pay Scale

	YEARS OF EXPERIENCE					
	0	7	8	15	16+	
	MIN		MID		MAX	
Court Clerk	\$ 38,000.00	\$ 43,666.00	\$ 43,667.00	\$ 49,332.00	\$ 49,333.00	\$ 55,000.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

IN THE MATTER OF RESOLUTION ESTABLISHING THE FUNDING PROCESS FOR THE SALARIES OF WESTERN DIVISION COURT CLERK ROSALEE RALSTON AND NORTHERN DIVISION COURT CLERK DONNA COTTAGE

Motion made by Mr. Echemann seconded by Mr. Dutton to adopt the following resolution:

Whereas, on December 10, 2009, a motion was approved for the use of the Eastern Division Court Computer Fund to pay a portion of the salaries of Rosalee Ralston (Western Division Court Clerk) and Donna Cottage (Northern Division Court Clerk) who were temporarily sharing the duties and acting as the Clerk for Eastern Division Court; and

Whereas, a Clerk has now been employed for Eastern Division Court and Ms. Ralston and Ms. Cottage no longer need to perform those shared duties; and

Whereas, a pay scale has been adopted on November 6, 2019, for the County Court Clerk position; and

Whereas, due to their years of service and the additional pay they have been receiving for 10 years for the shared Eastern Division Court Clerk duties, Ms. Ralston's and Ms. Cottage's current salaries are above this scale.

Now, therefore be it resolved, the Board of Commissioners and the County Court Judges have agreed to the following breakdown of funding sources for Ms. Rosalee Ralston, Western Division Court Clerk and Ms. Donna Cottage, Northern Division Court Clerk, effective immediately until such time as they both retire:

Rosalee Ralston, Western Court Clerk
 General Fund: \$55,000.00
 Western Court Special Projects: \$14,169.10
 Eastern Court Computer: \$0
 Total Salary: \$69,169.10

Donna Cottage, Northern Court Clerk
 General Fund: \$55,000.00
 Northern Court Special Projects: \$12,966.60
 Eastern Court Computer: \$0
 Total Salary: \$67,966.60

Adopted this 6th day of November, 2019

Upon roll call the vote was as follows:

Mr. Echemann	<u>Yes</u>	Mr. Dutton	<u>Yes</u>	Mr. Meyer	<u>Absent</u>
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November 6, 2019

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 10:29 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Dutton to adjourn the meeting at 10:29 a.m.
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Meyer	Absent

Read, approved and signed this 13th day of November, 2019.

Josh Meyer /s/ _____

November 6, 2019

Jerry Echemann /s/ COUNTY COMMISSIONERS

J. P. Dutton /s/

We, Josh Meyer and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Josh Meyer /s/ PRESIDENT

Jayne Long /s/ CLERK