

St. Clairsville, Ohio

April 15, 2020

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Jerry Echemann and Josh Meyer, Commissioners and Jaclynn Smolenak, Assistant Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

Mr. Dutton said county operations remain open and services remain the same. The level of activity has slowed over the last few weeks due to the stay at home order.

**IN THE MATTER OF COVID-19 UPDATE-** Rob Sproul, Deputy Health Commissioner, said we're are at 57 cases which is up two. One case is really not Belmont County's, the person lives in West Virginia, but did not change his driver's license. He said OSU Wexner Center will make 5,000 test kits available per day for the counties so we will be getting some test kits at some point. Mr. Sproul said the Health Department is continuing to work with 911 personnel so when first responders go to an address, they know to get proper personal protective equipment if needed before they go in. He said it will be up to each county how the test kits are distributed. He added there is still no concern about lack of bed availability in the local hospitals. "Hopefully the director (Dr. Acton of Ohio Dept. of Health) is correct and we are starting to level off," said Mr. Sproul.

**IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$399,174.80**

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Dutton, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

**A00 GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0131-A006-A03.002 Jail Salaries	E-0131-A006-A25.000 Housing of Prisoners	\$22,987.47

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Meyer	Yes
Mr. Echemann	Yes

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/ HOLDING ACCOUNT CHARGEBACK FOR MARCH, 2020**

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following transfer of funds for the Y-95 Employer's Share PERS/ Holding Account for the month of March 2020.

General fund			
AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	<b>5,356.63</b>
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	<b>380.80</b>
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	<b>963.20</b>
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	<b>3,233.14</b>
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	<b>6,383.64</b>
CO CT. APPT EMP-JUDGES	E-0042-A002-J02.003	R-9895-Y095-Y01.500	<b>364.00</b>
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	<b>6,215.89</b>
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	<b>3,122.11</b>
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	<b>1,260.70</b>
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	<b>6,593.70</b>
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	<b>8,693.46</b>
ANIMAL SHELTER	E-0057-A006-F05.003	R-9895-Y095-Y01.500	<b>630.32</b>
LEPC	E-0058-A006-F02.003	R-9895-Y095-Y01.500	<b>116.46</b>
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	<b>4,162.30</b>
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	<b>1,228.30</b>
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	<b>4,688.15</b>
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	<b>1,734.52</b>
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	<b>6,435.47</b>
PROSECUTING ATTNY	E-0111-A001-E09.003	R-9895-Y095-Y01.500	<b>7,419.45</b>
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	<b>3,808.84</b>
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	<b>20,528.01</b>
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	<b>2,590.08</b>
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	<b>930.90</b>
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	<b>3,803.22</b>
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	<b>3,370.18</b>
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	<b>3,494.86</b>
POLL WORKERS	E-0181-A003-A09.003	R-9895-Y095-Y01.500	
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	<b>32.01</b>
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	<b>315.53</b>
			<b>107,855.87</b>
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	<b>1,599.08</b>
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	<b>2,184.85</b>
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	<b>132.64</b>
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	<b>588.99</b>
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	<b>350.35</b>
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	<b>678.43</b>
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	
PH EMERGENCY READINESS	E-2229-F081-F01.001	R-9895-Y095-Y01.500	<b>179.93</b>
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	<b>403.76</b>
NURSING PROGRAM	E-2232-F084-F02.008	R-9895-Y095-Y01.500	<b>746.55</b>
Child & Family Health Serv	E-2233-F085-F01.002	R-9895-Y095-Y01.500	<b>459.15</b>
Safe Communities Program	E-2234-F086-F02.008	R-9895-Y095-Y01.500	
Get Vaccinated Program	E-2236-F088-F01.002	R-9895-Y095-Y01.500	<b>151.91</b>
Integrated Naloxone Grant (IN)	E-2237-F089-F01.002	R-9895-Y095-Y01.500	<b>304.45</b>
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	<b>1,215.22</b>
Water System	E-2219-N050-N05.000	R-9895-Y095-Y01.500	<b>149.47</b>

Pools/Spas	E-2220-P070-P01.002	R-9895-Y095-Y01.500	15.61
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	48,895.65
HS/FLOOD GRANT	E-2600-H005-H11.000	R-9895-Y095-Y01.500	2,493.82
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	6,501.42
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	3,782.78
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	1,067.72
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	13,898.86
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	5,087.13
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	910.00
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	369.60
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	1,364.74
Care and Custody-CCAP	E-0400-M060-M81.003	R-9895-Y095-Y01.500	620.22
INTAKE COORDINATOR	E-0400-M062-M03.002	R-9895-Y095-Y01.500	
M64 PLACEMENT	E-0400-M064-M02.003	R-9895-Y095-Y01.500	1,055.45
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	718.49
PLACEMENT II	E-0400-M075-M04.000	R-9895-Y095-Y01.500	
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	1,437.00
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	16,410.48
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	3,729.04
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	1,400.00
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	8,202.03
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	9,466.17
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	3,665.01
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	
TARGETED COMM ALT PRISON	E-1545-S055-S02.002	R-9895-Y095-Y01.500	806.78
PROBATION SERV GRNT-COMM	E-1546-S056-S04.001	R-9895-Y095-Y01.500	538.46
BCBDD-MAIN FUND	E-2410-S066-S76.003	R-9895-Y095-Y01.500	34,987.86
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	19,452.31
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9895-Y095-Y01.500	589.62
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	735.80
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,807.50
NORTHERN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	624.26
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	489.80
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	602.18
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	
JUV COURT - GEN SPEC	E-1589-S096-S09.000	R-9895-Y095-Y01.500	126.28
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,236.90
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	379.63
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	559.54
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	667.70
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	526.40
			314,222.89

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Dutton, seconded by Mr. Echemann to execute payment of Then and Now Certification dated April 15, 2020, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the minutes of the Belmont County Board of Commissioners regular meeting of April 1, 2020.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING QUOTE NUMBER 967 FROM DIGITAL DATA COMMUNICATIONS, INC/SSOBC**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve Quote Number 967 from Digital Data Communications, Inc., in the amount of \$5,262.47 one (1) Dell T340 Server for the Senior Services of Belmont County.

*Note: This is a replacement server.*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said there is a lot of communication going on with elected officials and department heads and a lot of background work on how we will try to prepare for budgetary impacts that may be occurring. He said they are also trying to work with other entities in terms of initiative that they may have and see if there are ways to capitalize on funding available at this time for programs that may be beneficial now or in the future.

Robert DeFrank, Times Leader, asked if the renovations to the Divisional Courts Building project have been altered due to COVID-19. Mr. Dutton said the work is continuing; it's still in the demo stage. He added all of the county buildings have remained in the same status that they have the last few weeks. Mr. DeFrank asked if this is hindering things at the jail. Mr. Dutton said there have been quite a number of reductions in the inmate count.

Julianna Furfari, WTOV9, asked what is being done about preparing for budget issues in the future. Mr. Dutton said typically at this time of year they start the budget process by sending letters to department heads and elected officials so they can start preparing what their needs are for next year. He said COVID clouds the projections a little bit. They are actively speaking with the county auditor and will be communicating a lot with department heads and elected officials in terms of what potential impacts could be for this year and next year. He said the state is advising a 20% reduction in sales tax revenue which is the main generator of the General Fund, but it is still early to tell. If that is the case it could be very challenging. Mr. Dutton added they made some significant cuts the last few years which may have helped them prepare for this. He noted the Commissioners' office has taken the largest cuts at 11% this year and 10% the year before.

**RECESS**

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:54 A.M**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter executive session with Katie Bayness, HR Administrator (via phone), pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:28 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Echemann to exit executive session at 11:28 a.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said as a result of executive sessions there are some motions for the board to consider.

**IN THE MATTER OF APPROVING PLACING EMPLOYEES OF THE BELMONT COUNTY COMMISSIONERS ON PAID ADMINISTRATIVE LEAVE DURING THE COVID-19 PANDEMIC**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve placing the following employees of the Belmont County Commissioners on paid administrative leave for hours not worked **during the COVID-19 pandemic** to complete the employee's regular scheduled hours, not to exceed April 30, 2020:

- Belmont County Buildings and Grounds, Neil Leiffer, full-time maintenance, effective March 20th, March 23rd, and March 24, 2020.
- Belmont County EMA, Becky Horne, Administrative Assistant, effective April 16, 2020.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF HIRING DWAYNE PIELECHAS EXECUTIVE DIRECTOR OF SENIOR SERVICES OF BELMONT COUNTY**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the hiring of Dwayne Pielech as the Executive Director of Senior Services of Belmont County, effective Monday, April 20, 2020, at an annual salary of \$65,000, with future increases determined by Resolution of the Board of Commissioners.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF HIRING JEFFREY FELTON AS DIRECTOR OF BELMONT COUNTY JOB AND FAMILY SERVICES**

April 15, 2020

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the hiring of Jeffrey Felton as the Director of Belmont County Job and Family Services, effective Monday, May 11, 2020, at the annual salary of \$105,000, with future increases determined by Resolution of the Board of Commissioners

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said there is no further business to be considered by the board at this time, but the meeting will be left open, as it has been, due to the uncertain nature of activities related to COVID-19 pandemic.

**RECESS**

Reconvened Monday, April 20, 2020 at 9:22 a.m. Present: Commissioners Dutton, Echemann and Meyer.

Mr. Dutton said the board has one motion for the board to consider.

**IN THE MATTER OF APPROVING CHANGE ORDER #1 FROM  
LEPI ENTERPRISES, INC/DIVISIONAL HEALTH COURTS BUILDING**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve Change Order #1 from Lepi Enterprises, Inc. in the amount of \$4,000.00 for removal and proper disposal of 1.365 square feet of black mastic and 4 sets of clearance testing at the Divisional Courts Building located at 52160 National Road East, St. Clairsville, Ohio, based upon the recommendation of Jack Regis, Facilities Manager.

*Note: Final contract amount total \$11,125.00*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said there is no further business to come before the board at this time.

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 9:24 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Echemann to adjourn the meeting at 9:24 a.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Read, approved and signed this 29th day of April, 2020.

J. P. Dutton /s/\_\_\_\_\_

Jerry Echemann /s/\_\_\_\_\_ COUNTY COMMISSIONERS

Josh Meyer /s/\_\_\_\_\_

We, J. P. Dutton and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/\_\_\_\_\_ PRESIDENT

Bonnie Zuzak /s/\_\_\_\_\_ CLERK