

St. Clairsville, Ohio

November 16, 2022

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Josh Meyer, J. P. Dutton and Jerry Echemann, Commissioners and Bonnie Zuzak, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

Note: This meeting was not recorded due to machine not working.

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$896,472.36

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0257-A017-A00.000 Contingencies	E-0131-A006-A09.000 Medical	\$12,000.00

H10 CHILD SUPPORT ENFORCEMENT ADMIN./BCDJFS

FROM	TO	AMOUNT
E-2760-H010-H15.000 Other Expenses	E-2760-H010-H01.002 Salaries	\$200,000.00
E-2760-H010-H15.000 Other Expenses	E-2760-H010-H07.003 PERS	\$40,000.00
E-2760-H010-H15.000 Other Expenses	E-2760-H010-H11.005 Medicare	\$4,000.00

N03 FEMA PROJECTS/ENGINEER

FROM	TO	AMOUNT
E-9003-N003-N04.055 FEMA Projects	E-9003-N003-N11.075 Advances Out	\$150,000.00

Y29 TAX CERTIFICATE ADMIN FUND

FROM	TO	AMOUNT
E-9829-Y029-Y07.000 Refunds	E-9829-Y029-Y08.000 Misc.	\$600.00

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve the following transfers between funds as follows:

A00 GENERAL FUND AND O54 DEBT SERVICE-COUNTY ISSUES

FROM	TO	AMOUNT
E-0257-A015-A15.074 Transfers Out	R-9256-O054-O21.574 Transfers In	\$239,103.53

N03 FEMA PROJECTS AND N45 ROADWAY IMPROVEMENTS/ENGINEER

FROM	TO	AMOUNT
E-9003-N003-N11.075 Advances Out	R-9045-N045-N09.575 Advances In	\$150,000.00

W80 PROSECUTORS-VICTIM ASSISTANCE AND A00 GENERAL FUND

FROM	TO	AMOUNT
E-1511-W080-P01.002 Salary	R-0040-A000-A47.574 Transfers In	\$4,538.50

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Meyer, seconded by Mr. Dutton to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following meeting dates:

****JANUARY 5, 2022****

E-0257-A017-A00.000	Contingencies	\$11,693.76
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****NOVEMBER 16, 2022****

A00 GENERAL FUND

E-0057-A006-F06.011	Veterinary Services	\$845.00
E-0111-A001-E02.002	Salary	\$4,078.11
E-0111-A001-E09.003	PERS	\$460.39
E-0257-A015-A15.074	Transfers-Out	\$239,103.53
E-0257-A017-A00.000	Contingencies	\$13,973.67

L01 SOIL & WATER CONSERVATION FUND/BSWCD

E-1810-L001-L01.002	Salaries	\$10,300.00
E-1810-L001-L11.003	PERS	\$2,000.00
E-1810-L001-L14.000	Other Expenses	\$3,000.00

N03 FEMA PROJECT/ENGINEER

E-9003-N003-N04.055	Contract Services	\$2,544.71
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S33 DISTRICT DETENTION HOME/SARGUS

E-0910-S033-S33.002	Salaries	\$40,000.00
E-0910-S033-S34.010	Supplies	\$2,000.00
E-0910-S033-S38.011	Contract Services	\$5,000.00
E-0910-S033-S44.003	OPERS/STRS	\$500.00

W80 PROSECUTORS-VICTIM ASSISTANCE

E-1511-W080-P01.002	Salary	\$4,538.50
E-1511-W080-P02.010	Supplies	\$250.00
E-1511-W080-P03.000	Travel	\$28.00
E-1511-W080-P04.000	Other	\$132.00

Upon roll call the vote was as follows:

Mr. Meyer Yes
 Mr. Dutton Yes
 Mr. Echemann Yes

IN THE MATTER OF Y-95 EMPLOYERS SHARE PERS/

HOLDING ACCOUNT CHARGEBACKS FOR OCTOBER 2022

Motion made by Mr. Meyer, seconded by Mr. Dutton to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account Chargebacks for the month of October 2022.

General fund

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	4,715.33
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	0.00
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	1,041.60
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	4,370.40
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	7,136.82
CO CT. APPT EMP-JUDGES	E-0042-A002-J02.003	R-9895-Y095-Y01.500	476.00
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	6,776.32
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	3,235.14
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	1,536.88
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	7,319.02
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	9,939.72
ANIMAL SHELTER	E-0057-A006-F05.003	R-9895-Y095-Y01.500	860.16
LEPC	E-0058-A006-F02.003	R-9895-Y095-Y01.500	116.46
BEHAVIORIAL HEALTH SERVICES	E-0059-A009-A01.003	R-9895-Y095-Y01.500	822.08
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	3,956.56
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	1,314.38
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	2,049.98
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,549.84
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	6,874.57
PROSECUTING ATTNY	E-0111-A001-E09.003	R-9895-Y095-Y01.500	9,062.42
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	3,629.72
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	24,123.73
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	2,768.80
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	1,259.38
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	4,267.32
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	4,434.25
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	3,467.62
POLL WORKERS	E-0181-A003-A09.003	R-9895-Y095-Y01.500	0.00
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	14.00
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	58.56
			117,177.06
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	1,899.74
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	3,040.58
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	35.09
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	704.38
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	313.60
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	0.00
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	493.24
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	0.00
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	0.00

PH EMERGENCY READINESS	E-2229-F081-F01.001	R-9895-Y095-Y01.500	1,223.83
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	0.00
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	393.16
NURSING PROGRAM	E-2232-F084-F02.008	R-9895-Y095-Y01.500	831.92
Child & Family Health Serv	E-2233-F085-F01.002	R-9895-Y095-Y01.500	774.97
Safe Communities Program	E-2234-F086-F02.008	R-9895-Y095-Y01.500	0.00
Get Vaccinated Program	E-2236-F088-F01.002	R-9895-Y095-Y01.500	203.42
Integrated Naloxone Grant (IN)	E-2237-F089-F01.002	R-9895-Y095-Y01.500	115.22
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	1,189.56
Water System	E-2219-N050-N05.000	R-9895-Y095-Y01.500	98.53
Pools/Spas	E-2220-P070-P01.002	R-9895-Y095-Y01.500	15.54
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	52,290.89
HS/FLOOD GRANT	E-2600-H005-H11.000	R-9895-Y095-Y01.500	0.00
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	8,205.88
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	3,069.14
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	4,433.32
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	14,444.58
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	4,306.27
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	1,596.57
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	324.80
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	910.84
Care and Custody-CCAP	E-0400-M060-M81.003	R-9895-Y095-Y01.500	0.00
INTAKE COORDINATOR	E-0400-M062-M03.002	R-9895-Y095-Y01.500	0.00
M64 PLACEMENT	E-0400-M064-M02.003	R-9895-Y095-Y01.500	992.78
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	1,023.84
PLACEMENT II	E-0400-M075-M04.000	R-9895-Y095-Y01.500	0.00
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	1,215.14
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	18,705.56
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	4,431.34
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	1,846.91
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	9,730.10
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	11,555.97
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	4,876.42
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	16.16
TARGETED COMM ALT PRISON	E-1545-S055-S02.002	R-9895-Y095-Y01.500	389.57
PROBATION SERV GRNT-COMM	E-1546-S056-S04.001	R-9895-Y095-Y01.500	1,185.90
BCBDD-MAIN FUND	E-2410-S066-S76.003	R-9895-Y095-Y01.500	38,576.72
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	23,126.96
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9895-Y095-Y01.500	656.92
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	766.80
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,732.80
NORTHERN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	632.00
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	628.92
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	538.64
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	0.00
JUV COURT - GEN SPEC	E-1589-S096-S09.000	R-9895-Y095-Y01.500	98.56
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	1,827.70
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	269.24
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	0.00
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	797.72

DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	438.62
			345,153.42

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Meyer, seconded by Mr. Dutton to request the Belmont County Budget Commission certify the following monies.
CASINO REVENUE Q3 2022/GENERAL FUND-\$239,103.53 deposited into R-0010-A000-A06.500 on 10/31/2022.
GENERAL FUND/ANIMAL SHELTER-\$845.00 deposited into R-0057-A006-A02.500 (*Donations collected for Belmont County Cat Stray Shun on various dates in 2022*).
NOVEMBER 2022 LOCAL GOVERNMENT FUNDS/GENERAL FUND-\$13,973.67 deposited into R-0010-A000-A10.500 on 11/14/2022.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Meyer, seconded by Mr. Dutton granting permission for county employees to travel as follows:
AUDITOR'S-Cindi Henry, Lee Pytlak and Carly Stephen to Columbus, OH, on November 17, 2022, to attend the County Auditor's Association Winter Conference.
COMMISSIONERS-J. P. Dutton to Cambridge, OH, on December 2, 2022, to attend the EODA Holiday meeting.
SSOBC-Senior Centers of Belmont County to Wheeling, WV, during Tuesdays and Thursdays in December 2022 to participate in the Silver Sneakers Program. Lori Parsons to Wheeling, WV, on December 1, 2022, for a senior outing to Oglebay Festival of Lights and Uncle Pete's Restaurant. Dorothy Burkhart to Steubenville, OH, on December 2, 2022, for a senior outing to the Nutcracker Village and Naples Restaurant. Tish Kinney to Wheeling, WV, on December 5, 2022, for a senior outing to Oglebay Festival of Lights and Uncle Pete's Restaurant. David Ward to Wheeling, WV, on December 7, 2022, for a senior outing to Oglebay Park Holidays and Perkins Restaurant. Maxine Jurovcik to Wheeling, WV, on December 13, 2022, for a senior outing to Oglebay Festival of Lights and Abbey's Restaurant. County vehicles will be used for travel.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve the minutes of the Belmont County Board of Commissioners regular meeting of November 9, 2022.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF RESCHEDULING COMMISSIONERS' MEETING DAY

Motion made by Mr. Meyer, seconded by Mr. Dutton to hold the board's regular meeting at 9:00 a.m. on Tuesday, November 22, 2022, instead of Wednesday, November 23, 2022, due to the Thanksgiving holiday and to notify the media of the same.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF HIRING HALEIGH LITTLE AS FULL-TIME COOK/SSOBC

Motion made by Mr. Meyer, seconded by Mr. Dutton to hire Haleigh Little as full-time Cook at Senior Services of Belmont County, effective November 28, 2022.

Note: This is a replacement position.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF LIQUOR LICENSE TRANSFER FROM CADDY SHACK PROPERTIES, LLC, DBA SOUTH END BAR & GRILL TO MERICAN PACKAGE LLC, DBA SOUTH END BAR & GRILL

Motion made by Mr. Meyer, seconded by Mr. Dutton to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for the transfer of a D5 liquor license, Permit No. 5831059, from Caddy Shack Properties LLC, dba South End Bar & Grill, 57060 Wegee Road, Mead Township, Shadyside, Ohio 43947 to Merican Package LLC, dba South End Bar & Grill at above address. There have been no objections received and the Board of County Commissioners has no objections to the permit.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF AWARDING BID TO ERIE ENVIRONMENTAL FOR THE BELMONT COUNTY HABILITATION CENTER ASBESTOS REMOVAL

November 16, 2022

Motion made by Mr. Meyer, seconded by Mr. Dutton to award the bid for the Belmont County Rehabilitation Center Asbestos Removal to Erie Environmental, in the amount of \$30,940.34, based upon the recommendation of Gary Case, Project Manager.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

**IN THE MATTER OF APPROVING LETTER AGREEMENT NO. 4
WITH OHIO VALLEY MALL COMPANY/SHERIFF'S SUBSTATION**

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve and sign Letter Agreement No. 4 with the Ohio Valley Mall Company for the Belmont County Sheriff's substation to extend the term of the lease for three (3) years, commencing on January 3, 2023 and expiring on January 2, 2026; original lease was signed January 6, 2016.

Ohio Valley Mall

Please reply to: 5577 Youngstown-Warren Road
Niles, Ohio 44446
Phone (330) 747-2661
Fax (330) 743-2902

VIA EMAIL

dluca@belmontsheriff.ohio.gov
rstewart@belmontsheriff.ohio.gov

November 2, 2022

Belmont County Commissioners
101 West Main Street
St. Clairsville, Ohio 43950

File: Lease by and between Ohio Valley Mall Company ("Landlord") and Belmont County Commissioners, a department of a political subdivision of the State of Ohio, d.b.a. "Belmont County Sheriff's Office" ("Tenant"); Unit No. 490, ("Demised Premises"); Ohio Valley Mall ("Shopping Center"); St. Clairsville, Ohio

Re: Letter Agreement No. 4

Dear Tenant:

I am authorized by the above-referenced Landlord to offer this Letter Agreement No. 4 for execution by Tenant. By the entry of an authorized signature below, Tenant hereby agrees to the following:

1. The Effective Date of this Letter Agreement No. 4 shall be the date of mutual execution.
2. The term of the Lease is hereby extended for a period of three years, commencing on January 3, 2023 and expiring on January 2, 2026 (the "Extended Term").
3. All other terms and conditions of the Lease remain unchanged.

Please indicate Tenant's acceptance of this Letter Agreement No. 4 with an authorized signature below and return to me for Landlord's execution. If acceptable to Landlord's Real Estate Committee, upon mutual execution I will forward one fully executed copy to you for your files.

Sincerely,



Ronald J. Yourstowsky
Attorney at Law

RJY/ljk
cc: Mike Sarris
George Diab

Belmont County Sheriff's Office
Ohio Valley Mall
November 1, 2022
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This Letter Agreement No. 4 may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Letter Agreement No. 4. This Letter Agreement No. 4 may be executed by pdf file (or similar copy) sent by e-mail, and such transmission shall be valid and binding to the same extent as if it were an original. The undersigned representatives each represent and certify that they are authorized to execute this Letter Agreement No. 4.

AGREED AND ACCEPTED:

TENANT: Belmont County Commissioners

LANDLORD: Ohio Valley Mall Company

By: Jerry Echemann
Name: Jerry Echemann
Title: Commissioner
Date: 11.16.22

By: Anthony M. Cafaro, Jr.
Name: Anthony M Cafaro, Jr.
Title: Authorized Agent
Date: 11/11/2022

By: J.P. Dutton
Name: J.P. Dutton
Title: Commissioner
Date: 11/16/22

By: Joseph P. Mulligan
Name: Joseph P. Mulligan
Title: Authorized Agent
Date: 11/11/2022

By: Josh Meyer
Name: Josh Meyer
Date: 11/16/22

APPROVED AS TO FORM:

David K. [Signature] Assistant PA
PROSECUTING ATTORNEY

Upon roll call the vote was as follows:

Mr. Meyer Yes
Mr. Dutton Yes
Mr. Echemann Yes

POPA CONSULTING LLC/ENGINEER'S

Motion made by Mr. Meyer, seconded by Mr. Dutton to enter into contract with Popa Consulting LLC, in a lump sum compensation amount not to exceed \$15,000.00 for the 2022/2023 bridge load rating service for Belmont County, based upon the recommendation of Terry Lively, Belmont County Engineer.

Note: This will be paid for from the Engineer's MVGT funds.

AGREEMENT

This agreement entered into at St. Clairsville, Ohio, this 16th day of November, 2022, by and between the County of Belmont, acting by and through the Board of County Commissioners, hereinafter referred to as the County and Popa Consulting LLC, duly licensed and existing under the laws of the State of Ohio for the practice of engineering, hereinafter referred to as the Consultant with an office located at 5630 Bonnie Lou Drive, New Franklin, Ohio 44319, WITNESSETH:

That the County and the Consultant for the mutual considerations herein contained and specified, have agreed and do hereby agree as follows:

CLAUSE I - WORK DESCRIPTION

The Consultant agrees to provide bridge load rating service for Belmont County in 2022/2023 including:

1. Load rating calculations and any section loss measurements shall be performed by Popa Consulting for all 22 structures assigned by the County Engineer's office.
2. Enter all the new Special Haul Vehicle & Emergency Vehicle rating factors and an electronic copy of the BR-100 form into the ODOT Assetwise (AWAR) for the bridge.
3. All load ratings shall be completed by February 2023.
4. All load rating calculations shall be performed using AASHTOWare BrR software exclusively.
5. The county shall provide Popa Consulting with any existing load rating calculations, plans, shop drawings or input files along with any bridge geometry measurements and section properties.

Deliverables

1. One electronic copy of all load rating calculations and BR-100 for placement into the County's master electronic file.
2. One electronic copy of all load rating report and calculations.
3. One electronic copy of any load limit signage warranted for placement at each structure.

CLAUSE II - WORK SCHEDULE

The consultant agrees to begin immediately upon authorization to proceed. The work will be completed by February 2023.

CLAUSE III - PRIME COMPENSATION

The County agrees to compensate the Consultant for the performance of the work specified in the Agreement as follows:

Compensation based upon the work performed in accordance with the hourly rate schedule of the Popa Consulting LLC, Standard Contract, 2022, with a lump sump compensation that shall not exceed Fifteen Thousand Dollars, \$15,000.00.


Prime compensations, only as agreed and by letter authorization from the county may be added to or subtracted.

Partial payments based upon percentage of work completed, will be invoiced by the Consultant monthly.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed, in duplicate, as of the day and year first above written, by affixing the signature of a duly authorized officer of the consultant and the signature of the County Engineer.

POPA CONSULTING, LLC

Witness:



Witness: Bonnie Zuzak /s/

Witness: Bonnie Zuzak /s/

Approved as to form

Upon roll call the vote was as follows:

By: 

Title: Principle/CEO
BELMONT COUNTY ENGINEER

Terry Lively /s/
BELMONT COUNTY COMMISSIONERS

By: Jerry Echemann /s/

By: J. P. Dutton /s/

By: Josh Meyer /s/

BELMONT COUNTY PROSECUTOR

By: David K. Liberati /s/

Assist PA

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF ENTERING INTO VEHICLE MAINTENANCE AGREEMENT BETWEEN BELMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND BELMONT BOARD OF COMMISSIONERS, DBA SENIOR SERVICES OF BELMONT COUNTY

Motion made by Mr. Meyer, seconded by Mr. Dutton to enter into the Vehicle Maintenance Agreement between the Belmont County Board of Developmental Disabilities and the Belmont County Board of Commissioners, dba Senior Services of Belmont County, effective January 1, 2023 through December 31, 2023.

VEHICLE MAINTENANCE AGREEMENT

Between the

BELMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

and the

BELMONT COUNTY COMMISSIONERS dba

SENIOR SERVICES OF BELMONT COUNTY

I. PURPOSE

This Agreement is made this 1st day of January, 2023 by and between the Belmont County Board of Developmental Disabilities (*hereinafter County Board*) and the Belmont County Commissioners doing business as Senior Services of Belmont County (*hereinafter Senior Services*) for the purpose of the County Board providing vehicle maintenance for vehicles owned by the Belmont County Commissioners and used by Senior Services of Belmont County.

II. TERM

This Agreement shall be in effect from January 1, 2023, through December 31, 2023.

III. TERMINATION

This Agreement may be terminated by either party, with or without cause, by giving thirty (30) days advance written notice.

IV. COUNTY BOARD RIGHTS AND RESPONSIBILITIES

A. The County Board shall provide routine maintenance on Senior Services' vehicles (based on a schedule developed by Senior Services and the County Board Mechanic Supervisor) at the rate of \$35.00 per hour plus cost of any necessary parts.

B. The County Board shall provide other than routine maintenance on Senior Services' vehicles (based on Senior Services' need) at the rate of \$50.00 per hour plus cost of any necessary parts.

C. The County Board reserves the right to refuse to provide services depending on the nature of the repair.

V. SENIOR SERVICES' RESPONSIBILITIES

A. Senior Services shall adhere to the routine maintenance schedule developed by the parties and deliver the vehicles scheduled for maintenance to the County Board Transportation grounds.

B. Senior Services shall schedule other than routine maintenance with the County Board Mechanic Supervisor.

VI. BILLING AND PAYMENT

- A. The County Board shall bill Senior Services for vehicle maintenance services at the end of the month, if services have been provided during that month.
- B. Senior Services shall submit payment to the County Board for vehicle maintenance services provided within thirty (30) days of receipt of the bill.
- C. Any missed scheduled appointment that is not canceled in advance may result in a charge amounting to one hour of the applicable labor rate.

VII. ROUTINE MAINTENANCE SCHEDULE

- A. The County Board Mechanic and Senior Services Executive Director or designee shall develop a routine maintenance schedule that will include dates on which maintenance will be performed and a list of those procedures that will be considered “routine maintenance” for the purpose of this Agreement.
- B. A copy of the routine maintenance schedule shall be attached and become part of this Agreement.
- C. Any maintenance procedures not included on the routine maintenance schedule shall be considered “other than routine maintenance” and shall be billed at the higher rate.
- D. Procedures that are other than routine maintenance shall not be performed by the County Board without prior written instruction from the Senior Services’ Executive Director.

VIII. NON-DISCRIMINATION POLICY

Both parties agree that they shall prohibit discrimination in the execution of this Agreement on the basis of race, color, sex, creed, disability, or national origin.

IX. SIGNATURES

Belmont County Board of Developmental Disabilities

Stephen L. Williams, Superintendent	Date
Belmont County Board of Commissioners	
<i>Jerry Echemann /s/</i>	11-16-22
Jerry Echemann	Date
<i>J. P. Dutton /s/</i>	11/16/22
J.P. Dutton	Date
<i>Josh Meyer /s/</i>	11/16/22
Josh Meyer	Date
Approved as to form:	
<i>by: David K. Liberati /s/ Assist. PA</i>	11-15-22
Kevin Flanagan, Prosecuting Attorney	Date

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF AMENDING MOTION MADE ON JULY 20, 2022 WITH MOS OFFICE SYSTEMS FOR ONE KYOCERA PRINTER AND REPLACE WITH ONE CANON IMAGECLASS COPIER/PRINTER/SCANNER/SHELTER

Motion made by Mr. Meyer, seconded by Mr. Dutton to amend the motion made on July 20, 2022 accepting the proposal from MOS Office Systems in the amount of \$399.99 for one (1) Kyocera P2235dw printer and replace with one (1) Canon Imageclass D1150 copier/printer/scanner for the Dog Warden’s office at the Belmont County Animal Shelter.

Note: The Kyocera printer was returned to MOS due to it not being what was needed. There is no additional cost.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF AMENDING MOTION MADE ON JULY 20, 2022 APPROVING COPIER MAINTENANCE AGREEMENT WITH MOS OFFICE SYSTEMS FOR ONE KYOCERA PRINTER AND REPLACE FOR ONE CANON IMAGECLASS COPIER/PRINTER/SCANNER

Motion made by Mr. Meyer, seconded by Mr. Dutton to amend the motion made on July 20, 2022, approving the Sharp Copier Maintenance Agreement with MOS Office Systems for a one (1) year term for a Kyocera P2235dw printer and replace it for the Canon Imageclass D1150 copier/printer/scanner located in the Dog Warden’s office at the Belmont County Animal Shelter. Minimum annual maintenance is \$200 per year.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF AMENDING MOTION OF NOVEMBER 9, 2022 FOR TRADE IN OF THREE MOWERS AND PURCHASE OF TWO NEW MOWERS

Move made by Mr. Meyer, seconded by Mr. Dutton to amend the motion of November 9, 2022, as follows with the changes in **bold** print: Motion to approve the trade in of three (3) old mowers for the trade-in amount of **\$2,462.61** and purchase from Ag-Pro Companies one (1) John Deere Z970R ZTrak 72” Deck mower, in the amount of \$13,752.42, and one (1) John Deere Z930M ZTrak 60” Deck mower, in the amount of, **\$9,550.81** for a total cost of \$20,840.62 for the Belmont County Building and Grounds Department, based upon the recommendation of Scott Larkin, Facilities Director.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF ACCEPTING PROPOSAL FROM AMERICAN PLATE GLASS/BCDJFS

Motion made by Mr. Meyer, seconded by Mr. Dutton to accept proposal from American Plate Glass, Inc., in the amount of \$4,400.00 to furnish and install one (1) anodized aluminum narrow stile storefront door and hardware for the exterior entry door at the Belmont County Department of Job and Family Services.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF APPROVING PROPOSAL FROM ERB ELECTRIC/BCDJFS

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve the proposal from ERB Electric in the amount of \$2,885.00 to install two (2) maglocks and a request to exit on a new exterior entry door at the Belmont County Department of Job and Family Services. Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF APPROVING PROPOSAL FROM ERB ELECTRIC/COMMISSIONERS' MEETING ROOM

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve the proposal from ERB Electric in the amount of \$1,400.00 to furnish and install one (1) Tascam CD-A580-v2 Audio Recorder for the Belmont County Commissioners' meeting room. Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF APPROVING THE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR BORDER PATROL, LLC FOR THE OHIO VALLEY MALL LIFT STATION REPLACEMENT PROJECT

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and authorize Commission President Josh Meyer to sign the Certificate of Substantial Completion for Border Patrol, LLC, for the Ohio Valley Mall Sewage Lift Station Replacement Project, based upon the recommendation of Kelly Porter, Water and Sewer District Director. *Date of Substantial Completion: September 6, 2022.* Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:36 A.M.

Motion made by Mr. Meyer, seconded by Mr. Dutton to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of public employees.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:00 A.M.

Motion made by Mr. Meyer, seconded by Mr. Dutton to exit executive session at 10:00 a.m.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

Mr. Meyer said as a result of executive session there are two motions to be considered at this time.

IN THE MATTER OF APPROVING THE PROMOTION OF CHARLES DAVIS FROM FULL-TIME DRIVER-NUTRITION TO FULL-TIME CENTER COORDINATOR/SSOBC

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve the promotion of Charles Davis from full-time Driver-Nutrition to full-time Center Coordinator at Senior Services of Belmont County, effective November 16, 2022.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

IN THE MATTER OF APPROVING THE INTERNAL MOVE OF CASEY EARLY FROM FULL-TIME ELIGIBILITY/REFERRAL SPECIALIST II TO FULL-TIME JOBS/WORK PROGRAM CASE MANAGER/BCDJFS

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve the internal move of Casey Early from full-time Eligibility/Referral Specialist II to full-time JOBS/Work Program Case Manager, at Belmont County Job & Family Services, effective December 1, 2022.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

AUDITOR'S BUDGET HEARING-Present, Cindi Henry, Jaclynn Smolenak and Lisa Vannoy \$973,739.00 requested for 2023. This does not include the Auditor's salary. Ms. Henry said she is down 1½ employees in the budgetary side, she does not plan on replacing them. The back office will need their computers replaced and a truck will be needed for the Weights and Measures Department. She said the state may be charging \$3,000 to calibrate the equipment used by Weights and Measures. New servers are needed before year end. A quote from Digital Data in the amount of \$68,272.67 was reviewed. Ms. Henry is looking into a Capital Asset Program that will track the county's assets. The cost is \$5,000.00 for the first year and \$1,800.00 every year after.

RECESS

Reconvened at 1:04 p.m. with Commissioners Meyer and Echemann present.

Mr. Meyer said there are two more motions to be considered as a result of the executive session.

IN THE MATTER OF APPROVING TO HIRE KYLIE KERNAN AS PART-TIME KENNEL STAFF

Motion made by Mr. Meyer, seconded by Mr. Echemann to hire Kylie Kernan as part-time Kennel Staff at the Belmont County Animal Shelter, effective December 4, 2022, at pay grade 2, minimum step.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Absent

**IN THE MATTER OF APPROVING TO HIRE PEYTON FINNEY
AS PART-TIME KENNEL STAFF**

Motion made by Mr. Meyer, seconded by Mr. Echemann to hire Peyton Finney as part-time Kennel Staff at the Belmont County Animal Shelter, effective December 5, 2022, at pay grade 2, minimum step.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Absent

Mr. Meyer said there is one more motion to be considered that is not a result of executive session.

**IN THE MATTER OF APPROVING VEHICLE PURCHASE
FOR BELMONT COUNTY SHERIFF'S OFFICE**

Motion made by Mr. Meyer, seconded by Mr. Echemann to approve the purchase of one (1) 2019 Ford Explorer Sport, for a cost of \$34,107.05, from Bergey's Ford of Lansdale, based upon the recommendation of Sheriff Dave Lucas.

Note: This is an additional vehicle for their fleet and will be assigned to the Patrol Division. This will be paid for by the Belmont County Commissioners' General Fund.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Absent

RECESS

Reconvened Monday, November 21, 2022 at 9:02 a.m. with Commissioners Meyer, Dutton and Echemann present with no further business to be had.

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 9:02 A.M.**

Motion made by Mr. Meyer, seconded by Mr. Dutton to adjourn the meeting at 9:02 a.m.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

Read, approved and signed this 22nd day of November, 2022.

Jerry Echemann /s/ _____

J. P. Dutton /s/ _____ COUNTY COMMISSIONERS

Josh Meyer /s/ _____

We, Josh Meyer and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Josh Meyer /s/ _____ PRESIDENT

Bonnie Zuzak /s/ _____ CLERK