

St. Clairsville, Ohio

April 5, 2023

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann and Josh Meyer, Commissioners and Bonnie Zuzak, Clerk of the Board. Absent: Commissioner J. P. Dutton

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$881,853.08

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers between funds as follows:

A00 GENERAL FUND AND E01 COUNTY HEALTH

FROM	TO	AMOUNT
E-0051-A001-A10.000 Professional Services	R-2210-E001-E17.574 Transfers In	\$5,833.33

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the April 05, 2023, meeting:

E10 911 FUND

E-2200-E010-E07.000	Other Expenses	\$2,174.70
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E11 9-1-1 WIRELESS

E-2301-E011-E01.011	Contract Services	\$11,838.40
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Y41 INDIGENT APPLICATION FEES/AUDITOR

E-9841-Y041-Y01.000	Remit to State	\$355.00
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E-9841-Y041-Y02.000	Remit to County	\$1,420.00
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Y42 RECOUPMENT FEES INDIGENT/AUDITOR

E-9842-Y042-Y01.000	Remit to State	\$75.00
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SHERIFF/VARIOUS FUNDS

E-0131-A006-A09.000	Medical	\$364.65
E-0131-A006-A17.010	Cruisers	\$217.33
E-0131-A006-A23.000	Background	\$155.00
E-0131-A006-A24.000	E-SORN	\$596.00
E-0131-A006-A32.000	Warrant Fee	\$531.42
E-1652-B16-B02.000	DUI	\$50.00
E-5100-S000-S01.010	Commissary	\$16,698.08
E-5101-S001-S06.000	CCW License	\$1,200.00
E-5101-S001-S07.012	CCW Equipment	\$564.00
E-9710-U010-U06.000	Reserve	\$255.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF TRANSFER OF FUNDS

FOR HSA CHARGEBACKS/APRIL 2023

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following transfer of funds for HSA

Chargebacks for April 2023

HSA CHARGEBACKS		MONTHLY CHARGEBACKS	
From:		To:	
NUMBER	ACCOUNT	NUMBER	AMOUNT
E-2410-S066-S80.000	BCBDD-MAIN FUND	R-9891-Y091-Y12.500	233.84
E-5005-S070-S06.006	SENIOR SERVICES	R-9891-Y091-Y12.500	62.90
E-6010-S079-S07.006	CLERK OF COURTS	R-9891-Y091-Y12.500	62.90
		TOTALS	359.64

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR’S

Motion made by Mr. Echemann, seconded by Mr. Meyer to execute payment of Then and Now Certification dated April 5, 2023, presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Echemann, seconded by Mr. Meyer granting permission for county employees to travel as follows:

COMMISSIONERS-Jerry Echemann to Walnut Creek, OH, on April 27-28, 2023, to attend the EODA Annual meeting. A county car will be used for travel.

HR DEPARTMENT-Katie Bayness and Erin McVay to Port Clinton, OH, on April 21, 2023, to attend the CLCCA Spring meeting. A county vehicle will be used for travel.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of March 29, 2023.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF ADOPTING THE RESOLUTION RECOGNIZING NATIONAL COUNTY GOVERNMENT MONTH

Motion made by Mr. Echemann, seconded by Mr. Meyer to adopt the resolution recognizing National County Government Month.

“NATIONAL COUNTY GOVERNMENT MONTH”

WHEREAS, the nation’s 3,069 counties serving more than 330 million Americans provide essential services to create healthy, safe and vibrant communities; and

WHEREAS, counties fulfill a vast range of responsibilities and deliver services that touch nearly every aspect of our residents’ lives; and

WHEREAS, Belmont County and all counties take pride in our responsibility to protect and enhance the health, wellbeing and safety of our residents in efficient and cost-effective ways; and

WHEREAS, Belmont County and the County Commissioners Association of Ohio encourages our fellow citizens to become engaged and aware in services provided by county governments throughout Ohio; and

WHEREAS, we appreciate the dedication and hard work of the county workforce, who deliver critical services to the people of Belmont County.

NOW, THEREFORE, BE IT RESOLVED, that Belmont County Commissioners do hereby proclaim April 2023 as National County Government Month.

Adopted this 5th day of April 2023.

BELMONT COUNTY COMMISSIONERS

Jerry Echemann /s/ _____

Josh Meyer /s/ _____

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF ADOPTING THE RESOLUTION AUTHORIZING BELMONT COUNTY ENGINEER TO PARTICIPATE IN ODOT’S ROAD SALT CONTRACTS AWARDED IN 2023

Motion made by Mr. Echemann, seconded by Mr. Meyer to adopt the resolution authorizing the Belmont County Engineer to participate in the Ohio Department of Transportation’s road salt contract for contracts awarded in 2023.

RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2023

WHEREAS, the (Belmont County Board of Commissioners, Belmont County) (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the road salt contract; and
- d. The Political Subdivision’s electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract’s effective period; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Monday, May 1st, **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon

receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement. **NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Jerry Echemann /s/ (Authorized Signature) 4-5-23 Approval Date
Josh Meyer /s/ (Authorized Signature) 4-5-23 Approval Date

THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN MAY 1st, 2023. PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

Upon roll call the vote was as follows:

Mr. Echemann Yes
 Mr. Meyer Yes
 Mr. Dutton Absent

IN THE MATTER OF ENTERING INTO CONTRACT WITH SHELLY & SANDS, INC. FOR ENGINEER'S PROJECT 23-4 BEL-CR108-0.00 ASPHALT LEVELING PROJECT

Motion made by Mr. Echemann, seconded by Mr. Meyer to enter into contract with Shelly & Sands, Inc., in the amount of \$165,232.00 for the Belmont County Engineer's Project 23-4 BEL-CR108-0.00 Asphalt Leveling Project (North Road), based upon the recommendation of Belmont County Engineer Terry Lively.

Note: This project will be paid for with MVGT funds.

CONTRACT WITH BELMONT COUNTY COMMISSIONERS BELMONT COUNTY ENGINEER'S PROJECT #23-4: BEL-CR108-0.00 ASPHALT LEVELING

Auditor's Office, Belmont County, Ohio

This contract made and entered into this 5th day of April, 2023 between SHELLY & SANDS, INC., P.O. Box 66, Rayland, OH 43943 and Jerry Echemann, Josh Meyer and J.P. Dutton, Commissioners of Belmont County, WITNESSETH that said SHELLY & SANDS, INC. hereby agrees to furnish all labor, materials, equipment, tools, transportation, supplies, and other incidentals and all tasks necessary for placing 2.33 miles of a hot-mix asphalt leveling course on CR108 (North Road) and all related Work described by the Contract Documents.

All Work for the BEL-CR108-0.00 ASPHALT LEVELING PROJECT shall be completed by MAY 31, 2023.

Contractor and Subcontractor shall pay the prevailing rate of wages as required under Chapter 4115, Ohio Revised Code, and comply with all other bidder specifications.

All Work shall be in accordance with the State of Ohio Department of Transportation Construction and Materials Specifications (CMS), dated January 1, 2019, and shall be under the direction of the County Engineer.

APPROXIMATE QUANTITY	ITEM	UNIT PRICE	TOTAL AMOUNT
2,188 GAL	TACK COAT (407), 0.08 GAL/SY	\$3.50	\$7,658.00
760 CY	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, PG64-22 (448) LEVELING	\$198.00	\$150,480.00
3 CY	PAVEMENT REPAIR, AS PER PLAN	\$198.00	\$594.00
LUMP SUM	MAINTAINING TRAFFIC	\$4,000.00	\$4,000.00
LUMP SUM	MOBILIZATION	\$2,500.00	\$2,500.00
	BEL-CR108-0.00 ASPHALT LEVELING TOTAL		\$165,232.00

And it is further understood and agreed upon by the parties above, that all the materials used shall be of the best kinds usually used for such purposes. That said SHELLY & SANDS, INC. shall cause to be executed a bond to the satisfaction of the Commissioners for the faithful performance of the work, and for the security of the County, against pecuniary loss.

BELMONT COUNTY COMMISSIONERS
Jerry Echemann /s/
Josh Meyer /s/

SHELLY & SANDS, INC.
 By: Rita Lantz /s/
 Rita Lantz, Assistant Vice-President
 Print/Type Signature

Upon roll call the vote was as follows:

Mr. Echemann Yes
 Mr. Meyer Yes
 Mr. Dutton Absent

IN THE MATTER OF APPROVING PROPOSAL AND AGREEMENT FROM WORLD INTERNATIONAL TESTING, INC/WATER AND SEWER DISTRICT

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the proposal and agreement from World International Testing, Inc., in the amount of \$49,950.00 for Quality Assurance/Quality Control contractor compliance inspection during the painting/rehabilitation of Berry Tank, Orrison Tank and Corbett Tank, based upon the recommendation of Kelly Porter, Water and Sewer District Director.

Note: This will be paid for from the Belmont County Water & Sewer Capital Improvement Fund.

Upon roll call the vote was as follows:

Mr. Echemann Yes
 Mr. Meyer Yes
 Mr. Dutton Absent

IN THE MATTER OF RESCINDING MOTION OF JUNE 22, 2022, APPROVING THE PURCHASE OF FOUR 2022 FORD EXPLORERS/SHERIFF'S DEPARTMENT

Motion made by Mr. Echemann, seconded by Mr. Meyer to rescind the motion made on June 22, 2022, approving the purchase of four (4) 2022 Ford Explorers, for a total cost of \$132,280.00 through the State of Ohio Cooperative Purchasing Contract for the Belmont County Sheriff's Department.

Note: Ford has cancelled the units.

Upon roll call the vote was as follows:

Mr. Echemann Yes
 Mr. Meyer Yes
 Mr. Dutton Absent

IN THE MATTER OF APPOINTMENT TO THE BOARD OF DEVELOPMENTAL DISABILITIES

Motion made by Mr. Echemann, seconded by Mr. Meyer to appoint Ms. Cynthia Touvelle to the Belmont County Board of Developmental Disabilities to fill the unexpired term of Mr. Mark McVey, effective immediately through December 31, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF APPROVING THE EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM (EMPG) AGREEMENT FY 2022

Motion made by Mr. Meyer, seconded by Mr. Echemann to approve and authorize Commission Vice-President Jerry Echemann to sign the Emergency Management Performance Grant Program (EMPG) Agreement FY 2022, in the amount of \$76,634.00, on behalf of the Belmont County Emergency Management Agency.

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Echemann	Yes
Mr. Dutton	Absent

RECESS

Jeff Felton, Director, Christine Parker, Administrator, Nickie Couch, Supervisor, Courtney Clark, Quality Control Manager, Janelle Nardo, Caseworker, Emily Cominsky, Caseworker, Marisa Parks, Caseworker and Deasia Burney, Intern, Belmont County Department of Job and Family Services

Re: Child Abuse Prevention Month Proclamation

Ms. Parker said there were 82 children in the department’s custody in 2022, 44% of the children served were between the ages of birth to 5 years old. Mr. Felton said it reflects that very young children are in particular need of protection. Ms. Parker said they participate in the Juvenile Court’s Family Protection Program which offers family dependency programs. Children Services operates the Connect to Family Program which concentrates on kinship reunion between children in custody and their families. Of the 42 children who left custody last year, 71% were reunified with a parent.

IN THE MATTER OF ADOPTING THE CHILD ABUSE PREVENTION MONTH PROCLAMATION

Motion made by Mr. Echemann, seconded by Mr. Meyer to adopt the proclamation declaring April as Child Abuse Prevention Month.

“CHILD ABUSE PREVENTION MONTH”

WHEREAS, Belmont County recognizes each April as Child Abuse Prevention Month; and
WHEREAS, each child has the right to live and grow in a safe, secure and supportive environment; and deserves to be loved, nurtured, and to be free from abuse and neglect; and
WHEREAS, it takes a community of concerned citizens to report suspected abuse and neglect to the authorities; and
WHEREAS, through strengthening the family and community, Belmont County residents are making positive differences in the lives of our children that will ultimately result in a brighter future for our County and State; and
WHEREAS, it takes a team of dedicated staff with compassion and commitment to intervene, when necessary, under the guidance of supportive leadership; and
WHEREAS, effective child abuse prevention strategies succeed because of meaningful community partnerships.
NOW, THEREFORE, BE IT RESOLVED, by the Board of Belmont County Commissioners that they do hereby designate APRIL 2023 as “CHILD ABUSE PREVENTION MONTH” throughout the County of Belmont.
Adopted this 5th day of April 2023.

BELMONT COUNTY COMMISSIONERS

Jerry Echemann /s/

Josh Meyer /s/

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:12 A.M.

Motion made by Mr. Echemann, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of public employees.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:44 A.M.

Motion made by Mr. Echemann, seconded by Mr. Meyer to exit executive session at 10:44 a.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

Mr. Echemann said as a result of executive session there are two motions to be considered at this time.

IN THE MATTER OF APPROVING SUSAN HOMAN, FULL-TIME CASE MANAGER AT SSOBC, TO START AUTHORIZED UNPAID FAMILY MEDICAL LEAVE

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve Susan Homan, full-time Case Manager at Senior Services of Belmont County, to start authorized unpaid Family Medical Leave, effective April 6, 2023 and not to exceed April 28, 2023.

Upon roll call the vote was as follows:

April 5, 2023

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

**IN THE MATTER OF APPROVING MELISSA KENEFICK,
FULL-TIME ACCOUNTS RECEIVABLE CLERK AT WATER & SEWER
DISTRICT, TO START AUTHORIZED UNPAID FAMILY MEDICAL LEAVE**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve Melissa Kenefick, full-time Accounts Receivable Clerk at the Belmont County Water & Sewer District, to start authorized unpaid Family Medical Leave, effective March 29, 2023 and not to exceed April 30, 2023.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 10:48 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to adjourn the meeting at 10:48 a.m.
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

Read, approved and signed this 12th day of April, 2023.

J. P. Dutton /s/ _____

Jerry Echemann /s/ _____ COUNTY COMMISSIONERS

Josh Meyer /s/ _____

We, J. P. Dutton and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/ _____ PRESIDENT

Bonnie Zuzak /s/ _____ CLERK