

St. Clairsville, Ohio

May 10, 2023

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Jerry Echemann and Josh Meyer, Commissioners and Bonnie Zuzak, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$1,161,363.30

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers within fund for the following funds:

N22 WWS CAPITAL IMPROVEMENTS/BCSSD

FROM	TO	AMOUNT
E-9022-N022-N04.055 Contract Projects	E-9022-N022-N03.055 Contract Services	\$200,000.00

S33 DISTRICT DETENTION HOME/SARGUS

FROM	TO	AMOUNT
E-0910-S033-S39.000 Food	E-0910-S033-S65.011 Contract Services/GS	\$10,000.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers between funds as follows:

W80 PROSECUTORS-VICTIM ASSISTANCE PROGRAM AND A00 GENERAL FUND

FROM	TO	AMOUNT
E-1511-W080-P01.002 Salary	R-0040-A000-A47.574 Transfers In	\$1,250.00

Y04 GASOLINE TAX AND K00 M.V.G.T. FUND/ENGINEER

FROM	TO	AMOUNT
E-9803-Y004-Y01.000 Gasoline Tax	R-2810-K000-K20.574 Transfers In	\$200,000.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the May 10, 2023, meeting:

A00 GENERAL FUND

E-0111-A001-E02.002	Salary	\$1,250.00
E-0131-A006-A04.002	Salaries-Road	\$1,000.00
E-0151-A002-F09.000	Other Expenses	\$3,244.01

K00 M.V.G.T. FUND/ENGINEER

E-2812-K000-K13.012	Equipment	\$200,000.00
E-2812-K000-K16.013	Contract-Projects	\$972,823.84

N03 FEMA PROJECTS/ENGINEER

E-9003-N003-N04.055	Contract Services	\$14,062.27
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N08 DISASTER RELIEF 4424/ENGINEER

E-9008-N008-N06.055	Construction	\$39,400.05
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S30 OAKVIEW JUVENILE REHABILITATION

E-8010-S030-S54.000	Food	\$3,383.98
E-8010-S030-S60.000	Maintenance & Repair	\$10,000.00
E-8010-S030-S65.000	Indirect Costs	\$26,000.00

S32 OAKVIEW JUVENILE-ACTIVITY FUND

E-8012-S032-S00.000	Activity Fund	\$263.26
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W80 PROSECUTORS-VICTIM ASSISTANCE PROGRAM

E-1511-W080-P01.002	Salary	\$1,250.00
E-1511-W080-P02.010	Supplies	\$250.00
E-1511-W080-P03.000	Travel	\$28.00
E-1511-W080-P04.000	Other	\$132.00

Y04 GASOLINE TAX

E-9803-Y004-Y01.000	Gasoline Tax	\$200,000.00
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Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF TRANSFER OF FUNDS

FOR ADDITIONAL HSA CHARGEBACKS/JANUARY,

FEBRUARY, MARCH, APRIL AND MAY 2023

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following transfer of funds for additional HSA Chargebacks for January, February, March , April and May 2023

HSA CHARGEBACKS		MONTHLY CHARGEBACKS	
From:		To:	
NUMBER	ACCOUNT	NUMBER	AMOUNT
E-6010-S079-S07.006	CLERK OF COURTS	R-9891-Y091-Y12.500	540.20
		TOTALS	540.20

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Dutton, seconded by Mr. Echemann to execute payment of Then and Now Certification dated May 3, 2023, presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Dutton, seconded by Mr. Echemann granting permission for county employees to travel as follows:

ANIMAL SHELTER-Lisa Duvall to St. Catherines Ontario Canada on May 11, 2023, to transport dogs to a dog rescue.
DJFS-Jeff Felton, John Regis, Jr., Lynne Zanke, Donna Yocum, Melissa Regis, Mike Schlanz, Lisa Davis, Stephanie Frey, Sarah Smith, Lauren Reed and Brandy Smith to Lewis Center, OH, on October 1-3, 2023, to attend the Annual CFIS User Conference. Estimated expenses: \$8,182.16.

SSOBC-- Senior Centers of Belmont County to Wheeling, WV, on all Tuesdays and Thursdays for the month of June 2023 for senior outing to the Howard Long Wellness Center to participate in the Silver Sneakers Program. County vehicles will be used for travel.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the minutes of the Belmont County Board of Commissioners regular meeting of May 3, 2023.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton made the following announcement and said they try to publicly notice board openings to get as many interested candidates as possible.

The Belmont County Board of Commissioners is accepting applications to fill a position on the Belmont County Public Defender Commission. Applications will be accepted through June 1, 2023. Interested parties may stop in or contact the Commissioners' office at [740-699-2155](tel:740-699-2155) to request an application.

IN THE MATTER OF HIRING TANNER ST. AUBIN AS A SUMMER EMPLOYEE AT WATER & SEWER DISTRICT

Motion made by Mr. Dutton, seconded by Mr. Echemann to hire Tanner St. Aubin as a summer employee at the Belmont County Water & Sewer District, effective May 15, 2023, at pay scale 1, step 1.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF HIRING LLOYD COPE AS A SUMMER EMPLOYEE AT WATER & SEWER DISTRICT

Motion made by Mr. Dutton, seconded by Mr. Echemann to hire Lloyd Cope as a summer employee at the Belmont County Water & Sewer District, effective May 15, 2023, at pay scale 1, step 1.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF APPROVING PROPOSAL FROM MOS OFFICE SYSTEMS/CORRECTIONAL FACILITY CLINICAL CARE COORDINATOR AT JAIL

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the proposal from MOS Office Systems in the amount of \$500.00 for one (1) refurbished Sharp MX-C301w copier/printer/scanner/fax for the Correctional Facility Clinical Care Coordinator at the Belmont County Jail. *Note: A Kyocera P502626cdw copier will be traded in. This will be paid for by funds from the Mental Health Recovery Board.*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
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May 10, 2023

Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said they have a partnership with the Mental Health Recovery Board as it pertains to mental health issues in the jail population. They provide funding for a staff person at the jail that helps facilitate issues inmates may be having. He said it is a great partnership between the Belmont County Sheriff, Belmont County Commissioners and Mental Health Recovery Board.

IN THE MATTER OF APPROVING THE SHARP COPIER MAINTENANCE AGREEMENT WITH MOS SYSTEMS/CORRECTIONAL FACILITY CLINICAL CARE COORDINATOR AT JAIL

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and sign the Sharp Copier Maintenance Agreement with MOS Office Systems for a one (1) year term, effective May 10, 2023. Minimum annual maintenance is \$200 per year for the Sharp MX-C301w copier/printer/scanner/fax for the Correctional Facility Clinical Care Coordinator at the Belmont County Jail.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF APPROVING THE QUOTE FROM ERB ELECTRIC COMPANY/PUBLIC DEFENDER'S OFFICE

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the quote from ERB Electric Company in the amount of \$274.00 for three (3) E700-24-button refurbished phones for Belmont County Public Defender's office.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF APPROVING QUOTE FROM SCI-INTEGRATED/MAGISTRATE'S COURTROOM

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the quote from SCI-Integrated in the amount of \$7,591.18 for one FTR Gold Recording Suite 7, one 8 channel USB-C Audio Interface, installation and configuration and one year service and support for the Magistrate's Courtroom.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said the Magistrate's Courtroom is the former Law Library. The space of the Law Library is being reduced from recommendation of Common Pleas Court and consultation with the Belmont County Bar Association. The Law Library will still exist, just a smaller space.

IN THE MATTER OF APPROVING QUOTE FROM LOGTEK SIGNS/ANIMAL SHELTER

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the quote from LogoTek Signs, in the amount of \$850.00, for lettering on two trucks for the Belmont County Animal Shelter.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

IN THE MATTER OF APPROVING THE LETTER AGREEING TO THE TERMS OF THE GRANT REQUIREMENTS AND PLAN SUBMITTED TO QUALIFY FOR THE OHIO DEPARTMENT OF CORRECTIONS TARGETED COMMUNITY ALTERNATIVES TO PRISON GRANT AND PROBATION SERVICES GRANT ON BEHALF OF BELMONT COUNTY COMMON PLEAS COURT

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and authorize Commission President J. P. Dutton to sign the letter agreeing to the terms of the grant requirements and the plan submitted to qualify for the Ohio Department of Corrections Targeted Community Alternatives to Prison (T-CAP) Grant and the Probation Services Grant (PSG), on behalf of the Belmont County Common Pleas Court.

Note: The PSG pays for the salaries and fringe benefits to the staff. The T-CAP funds the community service program as well as salaries and fringes and also covers Belmont County's portion of residential treatment at the Eastern Ohio Correctional Center and operational costs of the Probation Department.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

OPEN PUBLIC FORUM-Frank Papini, St. Clairsville, inquired about the status of the Volunteer Program at the Animal Shelter. Mr. Dutton said it will be resuming soon with some changes. Jodi Apitzsch, St. Clairsville, asked about the certified letter her and her husband received stating they could no longer volunteer at the shelter. She doesn't think the reasons listed are accurate and wanted to know who provided that information. Mr. Dutton said, "I don't know that we agree it's not accurate, I don't know this is the forum to discuss this. It is a volunteer program; we have the ability to make determination on volunteers that are participating at the shelter. We have made that determination and beyond that I don't know that there is any more of a comment from our board." He added four years ago there was discussion regarding an alleged incident with the Apitzsch's and they moved forward. Mr. Dutton said information is received from staff at the Animal Shelter and they utilize that information the best that they can.

Joyce Hartley, Shadyside, voiced her concern regarding a ditch issue near her property. She said water is running onto her property and is causing damage to her home. Ms. Hartley added she confirmed it belongs to the county and she wants something done by the County Engineer. She said the county is in violation of ORC 5589.03, 5589.06 and 5589.22. and there should have been a contract for the road work. Ms. Hartley said she purchased the property through Sulek & Dutton. She played a recording on her phone and then left the meeting. Mr. Dutton said, for the record, Ms. Hartley has been told on multiple occasions that the road work that was done has nothing to do with the Belmont County Commissioners' office. He said she has been told before that the Belmont County Engineer is a separate elected official with separate budget and responsibilities and if she has any questions for the County Engineer she needs to direct those questions to him. She has also been told on multiple occasions by the Mead Township Trustees this is a township issue and not a county issue. She has approached the Mead Township Trustees on multiple occasions, to the point where she had to be removed from the meeting due to her conduct at the meeting. Mr. Dutton said from his understanding, they have tried to work with her as much as possible, to no avail. Mr. Dutton added his family has no business interest or has ever had any business interest in Sulek & Dutton, his brother was a realtor there 15 years ago, but has not been a realtor there for over 10 years. Mr. Dutton said he did not know what the recording was that Ms. Hartley played.

RECESS

Department of Job and Family Services Director Jeff Felton and Staff, Christine Parker, John LaRoche, Nickie Couch, Jennifer Fietz,

Megan Stuckey and Courtney Clark
Re: Foster Parent Appreciation Month Proclamation

Mr. Felton said there are currently 53 children in their care. They work well with the courts and other service providers. Ms. Parker said the state provided funds for retention and recruitment of foster families. She said patience, and flexibility is needed to be a foster parent. Mr. Dutton said JFS is filling a tremendous need for the community. Mr. Felton said it takes everyone coming together to do the job.

IN THE MATTER OF ADOPTING THE PROCLAMATION IN HONOR OF FOSTER PARENT APPRECIATION MONTH

Motion made by Mr. Dutton, seconded by Mr. Echemann declaring May Foster Appreciation Month.

WHEREAS, foster families provide the love, safety and stability that children need to reach their full potential; and

WHEREAS, dedicated and diverse foster families provide temporary or lifelong support and guidance to children in need of a place to call home; and

WHEREAS, Belmont County citizens applaud foster parents for their vision of change and their ability to see potential in every child; and

WHEREAS, in Belmont County there are fifty-three (53) children in placement being provided a safe, secure, and stable home along with the compassion and nurture of a foster or kinship family; and

WHEREAS, there are twenty-five (25) licensed foster homes in Belmont County; and

WHEREAS, Belmont County foster families are thanked for their commitment for being there for children, whether for a day or a lifetime.

NOW, THEREFORE BE IT RESOLVED that the Board of Belmont County Commissioners do hereby proclaim May 2023 as “Foster Parent Appreciation Month” in Belmont County in honor of the individuals providing love, attention and support to our children and families in need and encourage all citizens to volunteer their talents and energies on behalf of children in foster care.

Adopted this 10th day of May 2023.

BELMONT COUNTY COMMISSIONERS

J. P. Dutton /s/

Jerry Echemann /s/

Josh Meyer /s/

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

RECESS

Reconvened at 1:15 p.m. with no further business to come before the board.

IN THE MATTER OF ADJOURNING COMMISSIONERS MEETING AT A.M.

Motion made by Mr. Dutton, seconded by Mr. Echemann to adjourn the meeting at 1:15 p.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Read, approved and signed this 17th day of May, 2023.

J. P. Dutton /s/

Jerry Echemann /s/ COUNTY COMMISSIONERS

Josh Meyer /s/

We, J. P. Dutton and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/ PRESIDENT

Bonnie Zuzak /s/ CLERK