

St. Clairsville, Ohio

August 30, 2023

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Jerry Echemann and Josh Meyer, Commissioners and Bonnie Zuzak, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$531,003.17**

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers within fund for the following funds:

**A00 GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0059-A009-A00.002 Salary	E-0059-A009-A01.003 PERS	\$1,167.88

**N22 WWS CAPITAL IMPROVEMENTS/BCWSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-9022-N022-N03.055 Contract Services	E-9022-N022-N19.000 Materials	\$200,000.00

**P05 WATER WORKS FUNDS/BCWSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P34.074 Transfers Out	E-3702-P005-P23.011 Contract Services	\$100,000.00

**S30 OAKVIEW JUVENILE REHABILITATION**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S54.000 Food	\$6,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S55.010 Supplies	\$2,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S59.000 Fuel/Utilities	\$6,000.00

**W82 D.R.E.T.A.C.-TREASURERS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1410-W082-T04.000 Other Expenses	E-1410-W082-T09.011 Contract Services	\$25,000.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers between funds as follows:

**Y21 UNCLAIMED MONIES AND GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-9821-Y021-Y01.000 Unclaimed Monies	R-0040-A000-A47.574 Transfers	\$60,960.46

**S02 SHERIFF'S POLICING REVOLVING FUND AND GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-5102-S002-S01.002 Salaries	E-0131-A006-A02.002 Salaries	\$24,267.29
E-5102-S002-S02.005 Medicare	E-0256-A014-A07.005 Medicare	\$341.90
E-5102-S002-S03.003 PERS	E-0131-A006-A13.003 PERS	\$3,995.45
E-5102-S002-S04.006 Hospitalization	E-0256-A014-A06.006 Group & Liability	\$5,349.24

**W80 PROSECUTOR'S-VICTIM ASSISTANCE PROGRAM AND A00 GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1511-W080-P01.002 Salary	R-0040-A000-A47.574 Transfers In	\$2,664.11

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following dates:

**\*\*JANUARY 10, 2023\*\***

**P81 ARP ST & LOCAL FISCAL RECOVERY**

E-1901P081-P03.013	Contract Projects	\$2,000,000.00
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**Y21 UNCLAIMED MONIES/AUDITOR**

E-9821-Y021-Y01.000	Unclaimed Monies	\$65,000.00
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**\*\* AUGUST 9, 2023\*\***

**N88 WWS REVENUE BOND SHORT LIVED/BCWSD**

E-9088-N088-N07.010	Supplies/Materials	\$500,000.00
E-9088-N088-N08.011	Contract Services	\$410,019.00
E-9088-N088-N09.012	Equipment	\$500,000.00

**\*\*AUGUST 30, 2023\*\***

**A00 GENERLA FUND**

E-0111-A001-E02.002	Salary	\$2,203.72
E-0111-A001-E09.003	PERS	\$460.39

**L01 SOIL CONSERVATION/BSWCD**

E-1810-L001-L01.002	Salaries	\$15,738.00
E-1810-L001-L06.000	Rental	\$1,300.00
E-1810-L001-L09.000	Travel & Expenses	\$8,700.00

**S02 SHERIFFS POLICING REVOLVING FUND**

E-5102-S002-S01.002	Salaries	\$24,267.29
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E-5102-S002-S02.005	Medicare	\$341.90
E-5102-S002-S03.003	PERS/SPRS	\$3,995.45
E-5102-S002-S04.006	Health Insurance	\$5,349.24
<b><u>S12 PORT AUTHORITY</u></b>		
E-9799-S012-S07.000	Professional Services	\$62,500.00
<b><u>S30 OAKVIEW JUVENILE REHABILITATION</u></b>		
E-8010-S030-S54.000	Food	\$320.00
<b><u>W80 PROSECUTOR’S-VICTIM ASSISTANCE PROGRAM</u></b>		
E-1511-W080-P01.002	Salary	\$2,664.11
<b><u>SHERIFF/VARIOUS FUNDS</u></b>		
E-0131-A006-A09.000	Medical	\$133.24
E-0131-A006-A17.010	Cruisers	\$3,210.00
E-0131-A006-A20.000	False Alarms	\$1,300.00
E-0131-A006-A23.000	Background	\$372.00
E-0131-A006-A24.000	E-SORN	\$572.00
E-1652-B016-B02.000	DUI	\$60.00
E-5100-S000-S01.010	Commissary	\$22,958.03
E-5101-S001-S06.000	CCW License	\$1,696.00
E-5101-S001-S07.012	CCW Equipment	\$1,690.00
E-9710-U010-U06.000	Reserve	\$15,755.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR’S**

Motion made by Mr. Dutton, seconded by Mr. Echemann to execute payment of Then and Now Certification dated August 30, 2023, presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Dutton, seconded by Mr. Echemann granting permission for county employees to travel as follows:  
**COURT OF COMMON PLEAS/JUVENILE & PROBATE DIVISION**-Dave Carter to Columbus, OH, on October 16, 2023, to attend the Specialized Dockets Conference with the Ohio Supreme Court.  
**DJFS**-Tyler Wood to Columbus, OH, on September 18-21, 2023, to attend the PCSAO Annual Conference. Estimated expenses: \$1,023.00.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR  
BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the minutes of the Belmont County Board of Commissioners regular meeting of August 23, 2023.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADOPTING RESOLUTION  
APPOINTING KIM SHUMAKER, CHIEF DEPUTY CLERK AS  
INTERIM BELMONT COUNTY CLERK OF COURTS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to adopt the following:  
**RESOLUTION**

**WHEREAS**, Cynthia Fregiato has submitted her resignation as Belmont County Clerk of Courts effective September 1, 2023; and  
**WHEREAS**, it is therefore appropriate, pursuant to Ohio Revised Code 305.02, for the Belmont County Board of Commissioners to select an interim Clerk of Courts to serve in that capacity until the Belmont County Republican Central Committee selects a new person to serve as Belmont County’s Clerk of Courts and that person is duly qualified.  
**NOW, THEREFORE BE IT RESOLVED THAT** the Belmont County Board of Commissioners does hereby appoint Kim Shumaker to serve as the Interim Belmont County Clerk of Courts effective September 1, 2023 and to continue until the time when the Officer appointed by the Belmont County Republican Party Central Committee qualifies and takes office per Ohio Revised Code 305.02(A) and (F).  
Adopted this 30th day of August 2023.

Upon roll call the vote was as follows:

Mr. Dutton	<u>Yes</u>
Mr. Echemann	<u>Yes</u>
Mr. Meyer	<u>Yes</u>

Mr. Dutton said this was per the recommendation of Cynthia Fregiato, Clerk of Courts whose retirement date was August 31, 2023.

**IN THE MATTER OF APPROVING PROMOTION OF  
JOSHUA MATERKOSKI FROM UTILITY WORKER TO  
MECHANIC/DISTRIBUTION MAINTENANCE/WATER & SEWER DISTRICT**

Motion made by Mr. Dutton, seconded by Mr. Echemann to promote Joshua Materkoski from Utility Worker to Mechanic/Distribution Maintenance at Belmont County Water and Sewer District, effective September 3, 2023.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADOPTING RESOLUTION TO  
ALLOW TAMMY KOTERA DEPUTY CLERK, NORTHERN  
DIVISIONAL COURT, THE OPTION TO TRANSFER HER UNUSED  
VACATION TIME TO THE COURT OF COMMON PLEAS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to adopt the following resolution:  
Resolved that, subject to the approval of Tammy Kotera’s new appointing authority, the Belmont County Court of Common Pleas Judge Berhalter, Ms. Kotera shall have the option to transfer her then unused vacation time as her total starting balance as an employee under the Court of Common Pleas (with bi-weekly pay-period accrual to follow).  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPOINTING ALTERNATES TO THE  
ONEOHIO REGION 11 BOARD OF DIRECTORS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to appoint the following as alternates on the OneOhio Region 11 Board of Directors:

- Lisa Ward, Executive Director, Mental Health and Recovery Board (Alternate for Commissioner J. P. Dutton)
- Robert Sproul, Belmont County Deputy Health Commissioner (Alternate for Belmont County Township Association President)

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said this board was set up by the State of Ohio to decide on projects to be submitted for funding received from the Opioid lawsuit.

**IN THE MATTER OF APPOINTMENT TO THE  
WORKFORCE DEVELOPMENT BOARD AREA 16**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following appointment to the Workforce Development Board Area 16, for a two-year term, effective July 1, 2023 to June 30, 2025.

<b><u>Appointment:</u></b>	<b><u>Representation:</u></b>
Crystal Lorimor, Executive Director Community Improvement Corporation of Belmont County	Economic Development

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING THE RESIGNATION OF  
CHRISTOPHER BERHALTER AS A BOARD MEMBER FROM  
THE BELMONT COUNTY DISTRICT LIBRARY BOARD**

Motion made by Mr. Dutton, seconded by Mr. Echemann to accept the resignation of Christopher Berhalter as a board member from the Belmont County District Library Board, effective August 31, 2023.  
*Note: Judge Berhalter has been appointed to serve as a Judge of Belmont County Court of Common Pleas and will be prohibited from serving on any board that is a government or public board.*  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADOPTING THE PROCLAMATION IN HONOR  
OF HOLLOWAY’S OLD TIMERS BASEBALL 75<sup>TH</sup> FESTIVAL**

Motion made by Mr. Dutton, seconded by Mr. Echemann to adopt the proclamation in honor of Holloway’s Old Timers Baseball 75<sup>th</sup> Festival.

**PROCLAMATION IN HONOR  
OF HOLLOWAY OLD TIMERS  
BASEBALL 75<sup>TH</sup> FESTIVAL**

**WHEREAS**, the Holloway Old Timers Baseball Festival will be celebrating the love of America’s pastime for the 75<sup>th</sup> consecutive time on Labor Day weekend, September 1-3, 2023; and  
**WHEREAS**, this annual tradition also celebrates the history of the B & O Railroad in Holloway; and  
**WHEREAS**, the small railroad town of Holloway began this festival in 1948 as a reunion for former railroad workers who loved to play ball and it has grown into an event enjoyed by residents and visitors; and  
**WHEREAS**, it is now the longest continuous old timers’ celebration in the nation; and  
**WHEREAS**, celebrity players of the past have included Cy Young, Johnny Blatnik and Ray Miller; and  
**WHEREAS**, the festival was recognized by the Ohio Senate in 1986; the Ohio House of Representatives in 1987; the U.S. House of Representatives in 1988 and a message of congratulations was received from President Ronald Reagan in 1988; and  
**WHEREAS**, the residents of Holloway remain proud, resilient, hard-working citizens with a rich heritage to celebrate.  
**NOW, THEREFORE BE IT RESOLVED**, the Belmont County Board of Commissioners does hereby congratulate Holloway’s Old Timers Baseball Association on its 75<sup>th</sup> Anniversary and extends its best wishes for a long and prosperous future.  
Adopted this 30<sup>th</sup> day of August 2023.

**BELMONT COUNTY COMMISSIONERS**  
Jerry Echemann /s/  
J. P. Dutton /s/  
Josh Meyer /s/

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ENTERING INTO A GENERAL  
SERVICE AGREEMENT WITH JORDANS’ WAY LLC/ANIMAL SHELTER**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter into a General Service Agreement with Jordan’s Way LLC, on behalf of the Belmont County Animal Shelter, to facilitate a LIVE on-site fundraiser on September 7, 2023.  
*Note: Jordan’s Way will receive 25% of the proceeds raised from the fundraiser.*



GENERAL SERVICE AGREEMENT

<p><b>NONPROFIT</b></p> <p><b>BELMONT COUNTY ANIMAL SHELTER</b></p> <p>45244 National Road West Saint Clairsville, OH 43950 (740) 695-4708</p> <p>(the "Client")</p>	<p><b>PROFESSIONAL FUNDRAISER</b></p> <p><b>JORDAN'S WAY, LLC.</b></p> <p>510 Harbor Grove Circle Safety Harbor, FL 34695 (727) 735-1093</p> <p>(the "Contractor")</p>
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**IN CONSIDERATION OF** the matters described above and of the mutual benefits and obligations set forth in this agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

**SERVICES PROVIDED**

Jordan's Way, LLC. travels to Animal Shelters and Rescues across 50 States, annually, raising money and awareness for shelters and rescues.

We host LIVE 3-Hour Facebook Fundraisers for each shelter/rescue we visit, consisting of high energy games and challenges. Each shelter/rescue decide which games and challenges they would like to participate in. During the LIVE Facebook fundraiser, the shelter/rescue networks with the help of Jordan's Way, LLC. to the local community to raise donations for the shelter/rescue.

Jordan's Way, LLC. does not handle or have access to any of the monies raised during each fundraiser. All donations are sent directly to the shelter/rescue.

Our goal is to raise awareness and assistance for shelters across the nation to provide exposure and recognition to the animals in these situations that get overlooked and forgotten! We know there is a home for EVERY animal in EVERY shelter across the country!

The Client hereby agrees to engage the Contractor to provide the Client with the following service:

- Facilitate a LIVE 3-Hour Facebook Fundraiser event for **BELMONT COUNTY ANIMAL SHELTER** on **THURSDAY, 9/7/2023 from 10AM - 1PM**
- Fundraising Goal Set at \$15,000

**CAPACITY/INDEPENDENT CONTRACTOR**

In providing the services under this agreement, it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing,

pension or any other employee benefit for the Contractor during the Term. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Contractor under this Agreement.

**NOTICE**

All notices, requests, demands or other communications required or permitted by the terms of this agreement will be given in writing and delivered to the parties at the following addresses:

- **BELMONT COUNTY ANIMAL SHELTER**  
45244 National Road West  
Saint Clairsville, OH 43950  
Lisa Duvall, Dog Warden: [belmontcoshelter@att.net](mailto:belmontcoshelter@att.net)
- **JORDAN'S WAY, LLC.**  
510 Harbor Grove Circle  
Safety Harbor, FL 34695  
Kris Rotonda: [kristopherrotonda@gmail.com](mailto:kristopherrotonda@gmail.com)

or to such other address as either party may from time-to-time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally, (b) two days after being deposited with the postal service if served by registered mail, or (c) the following day after being deposited with an overnight courier.

**TERM OF AGREEMENT**

The term of this Agreement will begin on the date of this agreement and will remain in full force and effect until the completion of services, subject to earlier termination as provided in this agreement. The term may be extended with the written consent of the parties.

This Agreement is made and entered into *effective this 7<sup>th</sup> day of September 2023 (the "Effective Date")*, by and between **JORDAN'S WAY, LLC.**, whose principal address is **510 Harbor Grove Circle, Safety Harbor, FL 34695** and **Belmont County Animal Shelter**, whose principal address is **45244 National Road West, Saint Clairsville, OH 43950**.

**IDENTIFICATION OF PARTIES TO AGREEMENT**

1. *Shelter/Rescue* is a nonprofit public benefit corporation formed and operated for charitable purposes.
2. **JORDAN'S WAY, LLC.** is a for-profit corporation engaged in the business of commercial fundraising for charitable purpose.
3. Subject to the terms of this Agreement, *Shelter/Rescue* desires to engage the services of **JORDAN'S WAY, LLC.** and **JORDAN'S WAY, LLC.** desires to engage in fundraising activities on behalf of *Shelter/Rescue*.

**DESCRIBING THE TERMS OF EMPLOYMENT**

1. Term of agreement. This Agreement shall commence on the Effective Date hereof and *shall continue until 9/9/2023* unless terminated prior thereto in accordance with the terms of this Agreement
2. Cancellation of Agreement
  - (a) *Shelter/Rescue shall have the right to cancel Agreement without cost, penalty or liability for a period of ten days following the date of execution, by serving a written notice of cancellation on **JORDAN'S WAY, LLC.** The notice shall be*

*sufficient if it indicates that Shelter/Rescue does not intend to be bound by Agreement.*

*Any funds collected after effective notice that Agreement has been canceled shall be deemed to be held in trust for the benefit of Shelter/Rescue without any deduction for costs or expenses. Shelter/Rescue shall be entitled to recover all funds collected after the effective date of cancellation.*

- (b) *Following the initial ten (10) day cancellation period, Shelter/Rescue reserves the right to terminate this Agreement; upon thirty days written notice to **JORDAN'S WAY, LLC.** In the event of termination under this subsection, Shelter/Rescue shall be liable for services provided by **JORDAN'S WAY, LLC.** up to 30 days after the effective date of the notice.*
- (c) *Either party may terminate this Agreement in the event of a material breach of this Agreement by the other party which continues without cure for thirty (30) or more days following the giving of notice of such breach to the breaching party.*

3. Description of respective obligations of fundraiser and charitable organization  
In connection with **JORDAN'S WAY, LLC.** fundraising activities on behalf of *Shelter/Rescue*, **JORDAN'S WAY, LLC.** shall have the right to use *Shelter/Rescue* good name and good will. *Shelter/Rescue* shall cooperate with **JORDAN'S WAY, LLC.** for the purpose of soliciting donations during the LIVE 3-Hour Fundraiser on the Shelter/Rescue Facebook page. The first solicitation campaign, fundraising event, or service under this contract shall occur on **Thursday, 9/7/2023.**  
The schedule of fundraising activities may be changed by mutual agreement.

4. Regulatory requirements. This Agreement is subject to the issuance of all necessary governmental permits, registrations, and approvals with respect to fundraising activities contemplated by this Agreement in a timely manner by all governmental agencies having regulation over such activities. **JORDAN'S WAY, LLC.** shall not commence fundraising activities until compliance with all required permits, registrations, and approvals.

5. Description of fundraising methods

(a)**JORDAN'S WAY, LLC.** shall comply with all applicable laws and regulations of the State in the conduct of its business and its fundraising activities on behalf of *Shelter/Rescue*.

(b)In connection with all sales and solicitation activities, **JORDAN'S WAY, LLC.,** its agents, servants, representatives, and employees shall not misrepresent *Shelter/Rescue* name and activities in any way. *Shelter/Rescue* will provide **JORDAN'S WAY, LLC.** with a description of its organization and its activities which may be used in connection with sales and solicitations.

(c) *Shelter/Rescue shall exercise control and approval over the content and frequency of any solicitation. Shelter/Rescue shall monitor the solicitation efforts made by **JORDAN'S WAY, LLC.** and reserves the right to direct, instruct and otherwise limit **JORDAN'S WAY, LLC.** solicitation services for the purpose of preserving and protecting *Shelter/Rescue* good name.*

6. Control of funds.  
*Each contribution will remain within the control of SHELTER/RESCUE and paid directly to them through the Non-Profit Manager in Facebook, Network For Good. If the shelter/rescue receives donation through other means (ie: PayPal, Venmo, CashApp, Website) the donations will be deposited directly into the accounts set up by them.*  
**JORDAN’S WAY, LLC. will not have access to any of the donations received.**
7. Compensation of fundraiser.  
a. The shelter/rescue will receive the invoice from **JORDAN’S WAY, LLC.** 48-hours after the LIVE event ends. The invoice is due and payable in full, within 60 days of the date on the invoice.
- b. Shelter/Rescue will remit to Jordan’s Way, LLC. 25% of the proceeds raised from the time the Facebook Fundraiser is launched, through the 3-hour LIVE Facebook event, to 48-hours after the LIVE event ends. This includes all public/private donations, match donations from any source, including funds that come in from other Social Media platforms as a direct result of the fundraiser.
- c. The \$250 initial deposit is separate and not included in the split. The deposit is non-refundable. If your event is cancelled through no fault of your own, we will return your deposit.

**SIGNATURE AND DATE**  
The parties hereby agree to the terms and conditions set forth in this agreement and such demonstrated by their signature below:

CLIENT	CONTRACTOR
Name: _____	Name: <u>KRIS ROTONDA</u>
Signature: _____	Signature: <u>[Signature]</u>
Date: _____	Date: <u>8/25/2023</u>

**CLIENT**

Name: <u>Jerry Echemann</u> X <u>APD</u> <u>[Signature]</u>
Signature: <u>JERRY ECHEMANN</u> <u>J.P. DUTTON</u> <u>JOSH MEYER</u>
Date: <u>8.30.23</u>

APPROVED AS TO FORM:

[Signature]  
PROSECUTING ATTORNEY

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ACKNOWLEDGING RECEIPT OF DONATION FROM ANONYMOUS DONOR/ANIMAL SHELTER**

Motion made by Mr. Dutton, seconded by Mr. Echemann to acknowledge the receipt of a \$5,000.00 donation from an anonymous donor to the Belmont County Animal Shelter.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING QUOTE NUMBER 1388  
FROM DIGITAL DATA COMMUNICATIONS, INC**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve Quote Number 1388 from Digital Data Communications, Inc., in the monthly amount of \$1,980.00 for DUO Multifactor Authentication System for various county offices’ computers.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF AMENDING MOTION MADE ON JULY 11, 2023  
APPROVING MODIFICATION NO. 1 TO THE PURCHASE OF PERFORMANCE  
OF SERVICES CONTRACT BETWEEN JOB & FAMILY SERIVES AND SINCLAIR BROADCAST**

Motion made by Mr. Dutton, seconded by Mr. Echemann to amend the motion made on July 11, 2023 approving Modification No.1 to the Purchase of Performance of Services contract between the Belmont County Department of Job & Family Services and Sinclair Broadcast Group, entered into on July 6, 2022, to extend the Outreach Services for the Workforce Development Area 16 (WDA16) services through June 30, 2024. The original modification stated Performance of Services-Area wide One-stop Operator, it should have stated Performance of Services-Outreach Services.

**Modification #1 to the  
Performance of Services – Outreach Services  
Contract Period for Revision: June 1, 2023 to June 30, 2024**

**PARTIES**

The parties to this agreement are as follows:

<b>Purchaser:</b>	The Belmont County Department of Job and Family Services 68145 Hammond Road St. Clairsville OH 43950 740-695-1075
<b>Contractor:</b>	Sinclair Broadcast Group 9 Red Donley Plaza Mingo Junction OH 43938 740-381-0078

This modification is to extend the Outreach Services for the Workforce Development Area 16 (WDA16) services through June 30, 2024. This contract was originally competitively procured in 2022 with the ability to extend annually up to three (3) additional years to June 30, 2026, with approval from the WDB16 and Council of Governments (COG). This extension is for \$2,853.14 increase for June 2023 and \$97,060 in funding for the program year, July 1, 2023, through June 30, 2024. All other terms and conditions of this contract remain in effect.

**Signatures**

<u>Jeffery Felton /s/</u> Jeffery Felton, Director Belmont County Department of Job and Family Services 68145 Hammond Road St. Clairsville OH 43950	<u>7/17/2023</u> Date
<u>J. P. Dutton /s/</u> J. P. Dutton Belmont County Commissioner	<u>8/30/23</u> Date
<u>Jerry Echemann /s/</u> Jerry Echemann Belmont County Commissioner	<u>8-30-23</u> Date
<u>Josh Meyer /s/</u> Josh Meyer Belmont County Commissioner	<u>8/30/23</u> Date
<u>Jennifer McFadden /s/</u> Jennifer McFadden Sinclair Broadcast Group 9 Red Donley Plaza Mingo Junction OH 43938	<u>7/17/2023</u> Date
<u>Nicole Paulette /s/</u> WIOA16 Workforce Development Board Chair Approved as to form:	<u>8/1/2023</u> Date
<u>Jacob Manning /s/</u> Belmont County Prosecutor	<u>7/17/2023</u> Date

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF APPROVING THE NEW GSA-MULTIPLE AWARD  
SCHEDULE #47QTCA20D00B5 PURCHASE ORDER WITH VERIZON WIRELESS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and authorize Commission President J. P. Dutton to sign the new GSA-Multiple Award Schedule #47QTCA20D00B5 Purchase Order with Verizon Wireless.

*Note: This allows the county to receive equipment and services at government pricing.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING EXECUTING THE SUBGRANT  
AWARD AGREEMENT FOR OCIC RECOVERYOHIO MDI TF FY21/SHERIFF’S**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and authorize Commission President J. P. Dutton to execute the Subgrant Award Agreement for *OCIC RecoveryOhio MDI TF FY21 for Belmont County Sheriff’s Department* as follows:

Subgrant Number: 2022-RO-MDI-R533

Award Period: 12/01/22 – 12/31/23  
Award Amount: \$228,250.64  
*Note: These funds will be used for the salary and personnel costs of the Belmont County Drug Interdiction Task Force created in December 2020.*  
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**RESOLUTION AUTHORIZING J. P. DUTTON TO PREPARE AND SUBMIT AN EMERGENCY APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED**  
**“AUTHORIZATION LEGISLATION DESIGNATING OFFICIAL”**  
**ATTACHMENT C**

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and  
WHEREAS, the Belmont County Commission is planning to make emergency capital improvements to BEL-42-1.41/1.47 Fulton Hill Road Slide Repair Project; and  
WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified emergency project under the OPWC programs.  
NOW THEREFORE, BE IT RESOLVED by Belmont County Commission:  
Section 1: Belmont County Commissioner J. P. Dutton is hereby authorized to apply to the OPWC funds as described above.  
Section 2: Belmont County Commissioner J. P. Dutton is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.  
Motion made by Commissioner Echemann seconded by Commissioner Meyer to adopt the foregoing resolution which upon roll call was unanimously adopted.  
Passed: August 30, 2023

Signed: **Belmont County Commissioners**  
J. P. Dutton /s/  
J. P. Dutton, President  
Jerry Echemann /s/  
Jerry Echemann, Vice-President  
Josh Meyer /s/  
Josh Meyer

**RECESS**

**Jackee Pugh, Exec. Director, Belmont County Tourism Council, Inc.**  
**Re: Quarterly Tourism Report**

**IN THE MATTER OF QUARTERLY TOURISM REPORT**  
Ms. Pugh said they awarded over \$107,000 in Gap Grants to non-profit organizations this year. That is the largest amount ever awarded. There were several well attended events this spring and summer. The lodging excise tax receipts are up slightly from last year and Ms. Pugh is expecting an increase in the last half of the year. Tourism’s new website is up and running. They get over 55,000 website visits annually. The Belmont County Fair and Barnesville Pumpkin Festival are scheduled for September. They are both well attended events.

**RECESS**

**10:00 Bid Opening- Engineer’s Project 23-7 BEL-CR56-6.97/8.51/11.06/11.26/11.42 (Mt. Victory Road) Slide Repair**

**IN THE MATTER OF BID OPENING FOR ENGINEER’S PROJECT 23-7 BEL-CR56-6.97/8.51/11.06/11.26/11.42 SLIDE REPAIR**

This being the day and 10:00 a.m. being the hour that bids were to be on file in the Commissioners’ Office for the Engineers Project 23-7 BEL-CR56-6.97/8.51/11.06/11.26/11.42 Slide Repair; they proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
Litman Excavating 836 1 <sup>st</sup> Street New Martinsville, WV 26155	X	\$971,382.88
Shelly & Sands PO Box 66 Rayland, OH 43943	X	\$1,016,643.00
Alan Stone Co. 5519 Suite A State Route 339 Vincent, OH 45784	X	\$845,238.00
Ohio-West Virginia Excavating PO Box 128 Powhatan Point, OH 43942	X	\$783,175.32

Engineers Estimate: \$969,000.00  
Present: Belmont County Engineer Terry Lively  
Motion made by Mr. Dutton, seconded by Mr. Echemann to turn over all bids received for the Belmont County Engineer’s **Project 23-7 BEL-CR56-6.97/8.51/11.06/11.26/11.42 Slide Repair** to Belmont County Engineer Terry Lively for review and recommendation.  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**RECESS**

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:17 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter executive session with Erin McVay, HR Generalist, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of public employees.  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:28 A.M.**

Motion made by Mr. Dutton, seconded by Mr. Echemann to exit executive session at 10:28 a.m.  
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Mr. Dutton said as a result of executive session there may be motions to be considered.

**RECESS**

**Reconvened at 12:33 p.m. with three motions from the prior executive session to consider.**

**IN THE MATTER OF ACCEPTING RETIREMENT OF DAISY BRAUN,  
FULL-TIME MEDICAL TRANSPORTATION DISPATCHER /SSOBC**

Motion made by Mr. Dutton, seconded by Mr. Echemann to accept the retirement of Daisy Braun, full-time Medical Transportation Dispatcher at Senior Services of Belmont County, effective August 31, 2023.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF HIRING EDMAN BRAUN, JR.  
AS FULL-TIME ELIGIBILITY REFERRAL SPECIALIST II/JFS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to hire Edman Braun, Jr. as full-time Eligibility Referral Specialist II at Belmont County Department of Job and Family Services, effective September 5, 2023.

*Note: This is a replacement position.*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF HIRING LINDSAY PROBST  
AS FULL-TIME ELIGIBILITY REFERRAL SPECIALIST II/JFS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to hire Lindsay Probst as full-time Eligibility Referral Specialist II at Belmont County Department of Job and Family Services, effective September 5, 2023.

*Note: This is a replacement position.*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 12:34 P.M.**

Motion made by Mr. Dutton, seconded by Mr. Echemann to adjourn the meeting at 12:34 p.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Meyer	Yes

Read, approved and signed this 6th day of September, 2023.

J. P. Dutton /s/

Josh Meyer /s/ COUNTY COMMISSIONERS

Commissioner Jerry Echemann – Absent

We, J. P. Dutton and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/ PRESIDENT

Bonnie Zuzak /s/ CLERK