

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann, Josh Meyer and J. P. Dutton, Commissioners and Bonnie Zuzak, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$757,184.64**

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

**S30 OAKVIEW JUVENILE REHABILITATION**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S55.010 Supplies	\$2,332.63

**S77 COMM-BASED CORRECTIONS ACT GRANT/ADULT PROBATION**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1520-S077-S01.002 Salaries	E-1520-S077-S03.003 Hospitalization	\$4.01

Mr. Echemann Yes  
 Mr. Meyer Yes  
 Mr. Dutton Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers between funds as follows:

**S02 SHERIFF'S POLICING REVOLVING FUND AND GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-5102-S002-S01.002 Salaries	E-0131-A006-A02.002 Salaries	\$39,474.40
E-5102-S002-S02.005 Medicare	E-0256-A014-A07.005 Medicare	\$565.59
E-5102-S002-S03.003 PERS	E-0131-A006-A13.003 PERS	\$7,144.88
E-5102-S002-S04.006 Hospitalization	E-0256-A014-A06.006 Group & Liability	\$14,264.64

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following dates:

**\*\*JANUARY 24, 2024\*\***

**S02 SHERIFFS POLICING REVOLVING FUND**

E-5102-S002-S01.002	Salaries	\$39,474.40
E-5102-S002-S02.005	Medicare	\$565.59
E-5102-S002-S03.003	PERS/SPRS	\$7,144.88
E-5102-S002-S04.006	Health Insurance	\$14,264.64

**\*\*JANUARY 31, 2024\*\***

**A00 GENERAL FUND**

E-0131-A006-A04.002	Salaries-Road	\$1,000.00
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**N08 DIASTER RELIEF 4424/ENGINEER**

E-9008-N008-N06.055	Construction	\$85,160.16
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**W20 LAW LIBRARY**

E-9720-W020-W07.010	Supplies	\$7,187.97
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Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Echemann, seconded by Mr. Meyer to execute payment of Then and Now Certification dated January 31, 2024, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Echemann, seconded by Mr. Meyer granting permission for county employees to travel as follows:

**DJFS-Christine Parker** to Columbus, OH, on February 20-March 1, 2024, to attend the PCSAO Executive Committee meeting. Estimated expenses: \$583.42.

January 31, 2024

SARGUS-D.J. Watson to Harrisburg, PA, on January 28-30, 2024, to attend a SCM (Self-Defense/Physical Intervention) recertification course.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACKNOWLEDGING BELMONT COUNTY COMMISSIONERS RECEIVED AND REVIEWED THE MONTHLY FINANCIAL REPORT FOR THE MONTH OF NOVEMBER 2023**

Motion made by Mr. Echemann, seconded by Mr. Meyer to acknowledge the Belmont County Commissioners received and reviewed the following from the Belmont County Auditor's Office:

- Monthly Financial Report for the month of November 2023.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of January 24, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF HIRING ELIZABETH BASICH AS FULL-TIME REGISTERED NURSE/JAIL**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the hire of Elizabeth Basich as a full-time RN at the Belmont County Jail, effective February 1, 2024, pay grade 13 step 2.

*Note: This is a replacement position.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPOINTMENT TO THE BELMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (L.E.P.C.)**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following appointment to the Belmont County Local Emergency Planning Committee (LEPC) pursuant to Ohio Revised Code Section 3750.03, to fill an unexpired term, effective January 23, 2024 through August 14, 2025, and authorize the submittal of his application to the Ohio EPA/SERC (State Emergency Response Committee) for approval:

**FIRST AID**

Seth Kenefick, American Red Cross Disaster Program Manager

*Replaces Ra Lene Henthorn.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF LIQUOR LICENSE TRANSFER FOR IDA BRUBAKER, DBA BRUBAKERS GROCERY & SERVICE**

Motion made by Mr. Echemann, seconded by Mr. Meyer to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for the transfer of a C1 and C2 liquor license, Permit No. 5370133 from Ida Brubaker, DBA Brubakers Grocery & Service, 53261 Steinerville Road, York Township, Powhatan Point, Ohio 43942 to Lynda Hendershot at above address. There have been no objections received and the Board of County Commissioners has no objections to the permit.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF AWARDING THE BID AND SIGNING THE NOTICE TO PROCEED FOR THE EAST END SEWAGE LIFT STATIONS IMPROVEMENT PROJECT TO BORDER PATROL, LLC**

Motion made by Mr. Echemann, seconded by Mr. Meyer to award the bid and sign the Notice of Award for the East End Sewage Lift Stations Improvement Project to the low bidder, Border Patrol, LLC, in the amount of \$1,269,962.00, based upon the recommendation of Jeff Vaughn, Project Engineer.

*Note: Engineer's estimate: \$1,620,000.00.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE FILING OF COMPLAINT FOR MONETARY DAMAGES AND INJUNCTIVE RELIEF AGAINST BLACKPEARL HOTELS, INC**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the filing of complaint for monetary damages and injunctive relief against Blackpearl Hotels, Inc., for failure to pay lodging tax in the amount of \$12,337.08.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Assistant Prosecutor Jacob Manning said they have not filed or paid a return in eight months.

**RECESS**

**Public Hearing: Updated Belmont County Subdivision Regulations**

Present: Belmont County Planning Commission Board members: Mark McVey, Richard Myser, Frank Shaffer, Bryan May, A.J. Smith, and Jim Graham and Jacob Manning, Dave Liberati, Tim Hall, Michael Beaver, Chris Bryan, Jeff Haught, Larry Merry and Paul Elerick.

Mr. Echemann noted the current regulations are from 1962. He thanked retired assistant prosecutor Dave Liberati for his help in getting the updated subdivision regulations process started and Belmont County Engineer Terry Lively for his input. Mark McVey, Planning Commission Chairman, thanked the Board of Commissioners for recognizing the need to update the regulations. He thanked Jacob Manning, Assistant Prosecutor, for continuing to help with legal guidance when Mr. Liberati retired. Mr. McVey said they received a lot of great advice from County Engineer Terry Lively. The Health Department, Water and Sewer District and local fire departments also gave good advice. Consultant Lance Shultz was hired mid-2023 to help get the process moving along quicker. Mr. Dutton said the Planning Commission board represented different areas of expertise and their technical knowledge made the thorough revision possible. He said he couldn't be more proud of the board and the work they did. Mr. Shaffer said the previous subdivision regulations cost the townships money. He doesn't believe the updated regulations will stop development in the county, but put a stop to bad contractors. Mr. Graham said they created a document that will protect home owners, developers, local government and utilities. Their goal was to protect everyone.

**IN THE MATTER OF APPROVING THE UPDATED BELMONT COUNTY SUBDIVISION REGULATIONS AND FEE SCHEDULE**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the updated Belmont County Subdivision Regulations and Fee Schedule.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:27 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees and ORC 121.22 (G)(4) Collective Bargaining Exception.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Hannah Warrington, HR Administrative Assistant, was also present.

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:46 AM.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to exit executive session at 11:46 a.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Echemann said as a result of executive session there are no motions to consider.

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 11:46 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to adjourn the meeting at 11:46 a.m.  
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Read, approved and signed this 7th day of February, 2024.

*Jerry Echemann /s/* \_\_\_\_\_

*Josh Meyer /s/* \_\_\_\_\_ COUNTY COMMISSIONERS

*J. P. Dutton /s/* \_\_\_\_\_

We, Jerry Echemann and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

*Jerry Echemann /s/* \_\_\_\_\_ PRESIDENT

*Bonnie Zuzak /s/* \_\_\_\_\_ CLERK