

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann, Josh Meyer and J. P. Dutton, Commissioners and Bonnie Zuzak, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$1,748,244.89**

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

**S30 OAKVIEW JUVENILE REHABILITATION**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S51.002 Salaries	\$15,000.00

**W20 LAW LIBRARY**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-9720-W020-W02.002 Salary	E-9720-W020-W03.003 PERS	\$500.00

**Y91 EMPLOYERS SHARE HOLDING ACCOUNT**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-9891-Y091-Y01.006 Hospitalization	E-9891-Y091-Y12.000 HSA Fund	\$70.89

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers between funds as follows:

**A00 GENERAL FUND AND E01 COUNTY HEALTH**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0051-A001-A10.000 Professional Services	R-2210-E001-E17.574 Transfers In	\$5,833.33

**A00 GENERAL FUND AND B00 DOG & KENNEL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0051-A001-A50.000 Budget Stabilization	R-1600-B000-B11.574 Transfers In	\$150,000.00

**P05 WATER WORKS FUND AND N22 WWS CAPITAL IMPROVEMENT/BCWSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P34.074 Transfers Out	R-9022-N022-N08.574 Transfers In	\$28,750.00

**P05 WATER WORKS FUND AND N88 WWS REVENUE BOND-SHORT LIVED/BCWSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P34.074 Transfers Out	R-9088-N088-N04.574 Transfers In	\$58,000.00

**P05 WATER WORKS FUND AND O62 USDA WATER BOND PYMT/BCWSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P34.074 Transfers Ou	R-9262-O062-O08.574 Transfers In	\$150,000.00

**P05 WATER WORKS FUND AND O63 USDA WATER BOND RESERVE FUND/BCWSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P34.074 Transfers Out	R-9263-O063-O06.574 Transfers In	\$12,350.00

**P53 SANITARY SEWER DISTRICT FUND AND O61 SEWER BOND RETIREMENT/BCWSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3705-P053-P15.074 Transfers Out	R-9261-O061-O04.574 Transfers In	\$11,000.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following dates:

**\*\*MARCH 27, 2024\*\***

**H11 FAMILY & CHILD 1ST COUNCIL/BCDJFS**

E-2770-H011-H14.000	Flexible Funding Pool	\$25,820.00
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**S30 OAKVIEW JUVENILE REHABILITATION**

E-8010-S030-S55.010	Supplies	\$300.00
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**\*\*APRIL 03, 2024\*\***

**B00 DOG & KENNEL FUND**

E-1600-B000-B02.002	Salaries-Employees	\$60,000.00
E-1600-B000-B07.000	Veterinary Services	\$60,000.00
E-1600-B000-B08.003	PERS	\$15,000.00
E-1600-B000-B10.005	Medicare	\$15,000.00

**S30 OAKVIEW JUVENILE REHABILITATION**

E-8010-S030-S54.000	Food	\$70.00
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**W20 LAW LIBRARY**

E-9720-W020-W02.002	Salary	\$5,990.01
E-9720-W020-W03.003	PERS	\$1,000.00
E-9720-W020-W05.005	Medicare	\$200.00

**SHERIFF/VARIOUS FUNDS**

E-0131-A006-A20.000	False Alarms	\$2,000.00
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April 3, 2024

E-0131-A006-A23.000	Background	\$152.00
E-0131-A006-A24.000	E-SORN	\$295.00
E-0131-A006-A32.000	Warrant Fee	\$191.25
E-1652-B016-B02.000	DUI	\$50.00
E-5100-S000-S01.010	Commissary	\$4,755.34
E-5101-S001-S06.000	CCW License	\$2,292.00
E-5101-S001-S07.012	CCW Equipment	\$1,816.00
E-9710-U010-U06.000	Reserve	\$191.25

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR  
HOSPITALIZATION CHARGEBACKS FOR MARCH AND APRIL 2024**

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following transfer of funds for  
Hospitalization Chargebacks for the months of March and April 2024

<b>From:</b>		<b>To:</b>	
<b>NUMBER</b>	<b>ACCOUNT</b>	<b>NUMBER</b>	<b>AMOUNT</b>
E-0170-A006-G10.000	PUBLIC DEFENDER	R-9891-Y091-Y01.500	19,344.30
E-0181-A003-A11.000	BD OF ELECTIONS	R-9891-Y091-Y01.500	20,412.90
E-0910-S033-S47.006	DETENTION HOME	R-9891-Y091-Y01.500	50,031.24
E-1510-W081-P07.006	DRETAC-PROSECUTOR	R-9891-Y091-Y01.500	5,336.58
E-1518-S075-S03.002	MHAS SUBSIDY GRANT	R-9891-Y091-Y01.500	1,467.72
E-1520-S077-S04.006	CORRECTIONS ACT	R-9891-Y091-Y01.500	3,868.86
E-1546-S056-S04.001	PROBATION SERVICE GRANT	R-9891-Y091-Y01.500	5,336.58
E-1600-B000-B13.006	DOG & KENNEL	R-9891-Y091-Y01.500	15,275.88
E-1600-B000-B13.006	D/K AUDITOR CLERK	R-9891-Y091-Y01.500	733.86
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y01.500	6,804.30
E-1815-L005-L15.006	WATERSHED COORD.	R-9891-Y091-Y01.500	3,868.86
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y01.500	17,944.17
E-2410-S066-S80.000	BCBDD-MAIN FUND	R-9891-Y091-Y01.500	188,451.65
E-2510-H000-H16.006	HUMAN SERVICES	R-9891-Y091-Y01.500	198,989.67
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y01.500	26,682.90
E-2811-K200-K10.006	K-1	R-9891-Y091-Y01.500	1,467.72
E-2812-K000-K20.006	K-11	R-9891-Y091-Y01.500	71,242.38
E-2813-K000-K39.006	K-25	R-9891-Y091-Y01.500	16,009.74
E-4110-T075-T52.008	WIC	R-9891-Y091-Y01.500	7,737.72
E-5005-S070-S06.006	SENIOR SERVICE PROG	R-9891-Y091-Y01.500	113,126.97
E-6010-S079-S07.006	CLRK OF COURTS	R-9891-Y091-Y01.500	7,886.78
E-1561-S086-S03.006	Northern Court-Special	R-9891-Y091-Y01.500	3,868.86
E-1571-S087-S03.006	Eastern Court - Special	R-9891-Y091-Y01.500	3,868.86
E-1551-S088-S03.006	Western Court-Special	R-9891-Y091-Y01.500	3,868.86
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y01.500	49,963.65
E-9799-S012-S02.006	Port Authority	R-9891-Y091-Y01.500	733.86
<b>WATER DEPARTMENT</b>			
E-3702-P005-P31.000	WWS #3 Revenue	R-9891-Y091-Y01.500	83,762.62
E-3705-P053-P15.000	SSD #2 Revenue	R-9891-Y091-Y01.500	19,371.34
<b>COUNTY HEALTH</b>			
E-2210-E001-E15.006	County Health	R-9891-Y091-Y01.500	11,267.39
E-2238-F090-F01.002	Public Health WorkForce (WF)	R-9891-Y091-Y01.500	1,995.66
E-2211-F069-F04.000	Trailer Park	R-9891-Y091-Y01.500	61.88
E-2227-F074-F06.000	Home Sewage Treatment Syst.	R-9891-Y091-Y01.500	3,894.22

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E-2213-F075-F02.003	Vital Stats	R-9891-Y091-Y01.500	121.89
E-2231-F083-F01.002	Public Health Em Preparedness	R-9891-Y091-Y01.500	1,557.35
E-2232-F084-F02.008	Visiting Nurse	R-9891-Y091-Y01.500	1,944.85
E-2215-F077-F01.002	Reproductive Health & Wellness	R-9891-Y091-Y01.500	423.86
E-2241-F093-F07.002	Adolescent Health Resil (AH)	R-9891-Y091-Y01.500	2,306.95
E-2236-F088-F01.002	Get Vaccinated Program	R-9891-Y091-Y01.500	20.65
E-2237-F089-F01.002	Integrated Naloxone Access/Infrat	R-9891-Y091-Y01.500	5,003.24
E-2218-G000-G06.003	Food Services	R-9891-Y091-Y01.500	5,916.41
E-2219-N050-N05.000	Water Systems	R-9891-Y091-Y01.500	392.22
E-2220-P070-P01.002	Swimming Pools/Spa	R-9891-Y091-Y01.500	48.35

**JUV COURT/GRANTS**

E-0400-M067-M05.008	Alternative School	R-9891-Y091-Y01.500	2,935.44
E-0400-M060-M29.008	Care & Custody (C-Cap)	R-9891-Y091-Y01.500	3,868.86
E-0400-M078-M02.008	Title IV-E Reimbursement	R-9891-Y091-Y01.500	3,868.86
		<b>TOTALS</b>	<b>993,086.91</b>

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFER OF FUNDS**

**FOR HSA CHARGEBACKS/APRIL 2024**

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following transfer of funds for HSA

Chargebacks for April 2024

HSA CHARGEBACKS		MONTHLY CHARGEBACKS	
From:		To:	
NUMBER	ACCOUNT	NUMBER	AMOUNT
E-2811-K200-K10.006	ENGINEER	R-9891-Y091-Y12.500	192.62
E-3702-P005-P31.000	WWS#3	R-9891-Y091-Y12.500	263.51
E-2410-S066-S80.000	BCBDD-MAIN FUND	R-9891-Y091-Y12.500	263.51
E-5005-S070-S06.006	SENIOR SERVICES	R-9891-Y091-Y12.500	70.89
E-6010-S079-S07.006	CLERK OF COURTS	R-9891-Y091-Y12.500	192.62
		<b>TOTALS</b>	<b>983.15</b>

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Echemann, seconded by Mr. Meyer to request the Belmont County Budget Commission certify the following monies. **B00 DOG & KENNEL FUND/GENERAL FUND TRANSFER-\$150,000.00** transferred from the General Fund into R-1600-B000-B11.574 on 4/3/2024 (*Transferred from Budget Stabilization*).

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Echemann, seconded by Mr. Meyer granting permission for county employees to travel as follows: **DJFS-Davis Williamson** to Lore City, OH, on April 4, 2024, to attend the Spring 2024 Info Session. Estimated expenses: \$96.90. **Christine Parker** to Coshocton, OH, on April 19, 2024, to attend the PCSAO District meeting. Estimated expenses:\$76.38. **Shelley Schramm, Valarie Gardner, Lori Bittengle, Kathaleen Dobson and Hollee Goudy** to Cambridge, OH, on April 23, 2024, to attend the ECODDA Spring Manager Training. Estimated expenses: \$750.00. **Shelley Schramm, Ashley Bobek, Lori Bittengle, Edman Braun Jr., Misty Scheuer, Lyndsee Probst, Casey Flores-Romero, Erin Greenwood, Doug Butts, Ryan Kreiter and Amanda VanFossen** to Columbus, OH, on May 8-10, 2024, to attend the 2024 Annual Director's Conference. Estimated expenses: \$9,316.72.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of March 27, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPOINTMENT TO THE BOARD OF DEVELOPMENTAL DISABILITIES**

Motion made by Mr. Echemann, seconded by Mr. Meyer to appoint Annette Wiater to the Belmont County Board of Developmental Disabilities to fill the unexpired term of Cynthia Touvelle, effective April 3, 2024 through December 31, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING PURCHASE OF THREE 2024 F-250 TRUCKS THROUGH STATE OF OHIO COOPERATIVE PURCHASING/WATER & SEWER DISTRICT**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the purchase of three 2024 F-250 pickup trucks at the total cost of \$154,285.00 through the State of Ohio Cooperative Purchasing Contract for the Belmont County Water & Sewer District, based upon the recommendation of Director Kelly Porter.

*Note: These are replacement trucks. Two trucks totaling \$97,926.00 will be paid for from the Water District N-88 Fund and one truck totaling \$56,359.00 will be paid for from the Sewer District N-14 Fund.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING PURCHASE OF ONE 2024 F-150 TRUCK FROM HILL INTERNATIONAL TRUCKS, LLC OF ST. CLAIRSVILLE/SSOBC**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the purchase of one 2024 Ford F-150 4x4 truck from Hill International Trucks, LLC of St. Clairsville, in the amount of \$47,680.00, for Senior Services of Belmont County, based upon the recommendation of Executive Director Lisa Kazmirski.

*Note: The truck will be outfitted with an oven/refrigerator box (Hotshot Box) in the near future and will be assigned to a meal delivery route. An older truck will be assigned as a spare.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACCEPTING THE TAX INCENTIVE REVIEW COUNCIL RECOMMENDATION FOR MUXIE DISTRIBUTING COMPANY**

Motion made by Commissioner Echemann, seconded by Commissioner Meyer to adopt the following:

**RESOLUTION**

WHEREAS, the Tax Incentive Review Council Board met on the 21st of March, 2024, to review all outstanding enterprise zone agreements under the jurisdiction of Belmont County, Ohio and;

WHEREAS, the Tax Incentive Review Council Board at this annual meeting determined that the current abatement in Belmont County is in full compliance of all covenants issued to it, and;

WHEREAS, the Council's recommendation to the Board of County Commissioners is that the following entity be approved for a continuation of the abatement for the tax year 2024:

***Muxie Distributing Company***

NOW THEREFORE, BE IT RESOLVED, by the Board of Belmont County Commissioners, that the Board does hereby approve the recommendation of the Tax Incentive Review Council Board as hereto referenced.

Upon roll call the vote was as follows:

Mr. Echemann	<u>Yes</u>
Mr. Meyer	<u>Yes</u>
Mr. Dutton	<u>Yes</u>

**IN THE MATTER OF ACCEPTING THE TAX INCENTIVE REVIEW COUNCIL RECOMMENDATION FOR HILL INTERNATIONAL PROPERTY – ST. CLAIRSVILLE, LLC**

Motion made by Commissioner Echemann, seconded by Commissioner Meyer to adopt the following:

**RESOLUTION**

WHEREAS, the Tax Incentive Review Council Board met on the 21st of March, 2024, to review all outstanding enterprise zone agreements under the jurisdiction of Belmont County, Ohio and;

WHEREAS, the Tax Incentive Review Council Board at this annual meeting determined that the current abatement in Belmont County is in full compliance of all covenants issued to it, and;

WHEREAS, the Council's recommendation to the Board of County Commissioners is that the following entity be approved for a continuation of the abatement for the tax year 2024:

***Hill International Property – St. Clairsville, LLC***

NOW THEREFORE, BE IT RESOLVED, by the Board of Belmont County Commissioners, that the Board does hereby approve the recommendation of the Tax Incentive Review Council Board as hereto referenced.

Upon roll call the vote was as follows:

Mr. Echemann	<u>Yes</u>
Mr. Meyer	<u>Yes</u>

Mr. Dutton                      Yes

Mr. Echemann said tax incentives can be given when a company wants to build or expand and they need to meet certain goals.

**IN THE MATTER OF APPROVING THE OHIO BWC-EMPLOYER STATEMENT AND THE CCAO-WORKERS COMPENSATION GROUP RETROSPECTIVE RATING PLAN AGREEMENT/2025 PROGRAM YEAR**

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve and authorize Commission President Jerry Echemann to sign the Ohio BWC-Employer Statement and the CCAO – Workers’ Compensation Group Retrospective Rating Plan Agreement for the 2025 Program Year.  
*Note: This program allows the county to save significantly on workers compensation premiums.*

**COUNTY COMMISSIONERS ASSOCIATION OF OHIO  
WORKERS’ COMPENSATION GROUP RETROSPECTIVE RATING  
PLAN AGREEMENT**

THIS AGREEMENT, dated as of April 3, 2024, is between CCAO Service Corporation (“CCAOSC”), an Ohio corporation, and **BELMONT COUNTY** (“Participant”), a political subdivision of the State of Ohio.

**Section I: INTRODUCTION**

Section 4123.29 of the Ohio Revised Code (ORC), and the rules promulgated thereunder, permit the establishment of employer group retrospective rating plans in order to group the experience of employers for workers’ compensation rating purposes. The County Commissioners’ Association of Ohio (“CCAO”), acting through CCAOSC its Service Corporation, as a sponsoring organization within the meaning of Section 4123.29 and the regulations associated with same, hereby establishes a Group Retrospective Rating Plan for the benefit of its membership. The terms and conditions for participation in the CCAO Group Retrospective Rating Plan are herein established.

A participating county is hereafter referred to individually as a “Participant.” Participating counties are collectively referred to as the “Group.”

**Section II: NAME**

The name of the plan shall be the CCAO Workers’ Compensation Group Retrospective Rating Plan, hereafter referred to as the “CCAO Group Retrospective Rating Plan” or the “Plan.” The principal office of the CCAO Group Retrospective Rating Plan shall be located at 209 East State Street, Columbus, Ohio 43215.

**Section III: PURPOSE OF GROUP PLAN**

The CCAO Group Retrospective Rating Plan is intended to: (1) achieve lower workers’ compensation costs for the Group, and (2) result in the establishment of safer working conditions and environments for each Participant.

**Section IV: REPRESENTATIONS AND WARRANTIES CONCERNING ELIGIBILITY**

A. CCAOSC, for itself and on behalf of CCAO, represents and warrants as follows:

- (1) CCAO was created more than two years prior to the date of application for Group coverage.
- (2) CCAO was formed for the purposes other than obtaining Group Workers’ Compensation under Section 4123.29, ORC; rather it was formed for the purpose of, among other things, uniting the county commissioners of Ohio into an association to promote the best practices and policies in the administration of county government for the benefit of the people of the State of Ohio.
- (3) The business of the Group members is substantially similar such that the policies which are grouped are substantially homogeneous.

B. The Participant represents and warrants as follows:

- (1) It is a member of the County Commissioners’ Association of Ohio and is current in all financial obligations to CCAO.
- (2) It has an Ohio Bureau of Workers’ Compensation (“OBWC”) policy number for counties and its account with OBWC has no outstanding premiums, penalties or assessments due from it
- (3) It is not a member of any other group for the purpose of obtaining workers’ compensation coverage under Section 4123.29, ORC.
- (4) It is current in all financial obligations to the Group.

**Section V: BASIC OBLIGATIONS OF PARTIES**

Pursuant to Section I, hereof, CCAO, acting through CCAOSC, has established the CCAO Group Retrospective Rating Plan.

A. CCAOSC shall:

- (1) coordinate and administer the CCAO Group Retrospective Rating Plan in accordance with this agreement.
- (2) file or cause to be filed all necessary applications with OBWC to obtain membership for the Participants in the CCAO Group Retrospective Rating Plan; and
- (3) perform such additional duties as are required of it by this Agreement.

B. The Participant shall:

- (1) join and participate in the CCAO Group Retrospective Rating Plan; and
- (2) perform such additional duties and pay such fees and expenses as are required of it by this Agreement.

**Section VI: RATE CONTRIBUTION AND REBATES**

The Participant understands that the Group performance must be estimated in advance of the experience period and is based upon the most recent experience period, and that the actual Group performance will vary depending upon multiple factors. The Participant is solely responsible for any assessment of premiums owed to the OBWC. In no event shall CCAO, CCAOSC, the third party administrator, or other Group members be held liable for premiums owed by the Participant to the OBWC.

The Participant understands the Group performance is subject to change during and subsequent to the policy period, and all debit and credit adjustments processed by the OBWC will be the premium responsibility of the individual Participant. In no event will CCAO, CCAOSC, the third party administrator, or the other Group members be held liable for premiums owed by the Participant to the OBWC resulting from subsequent rate revisions.

It is understood that the OBWC will evaluate the performance of the CCAO Group Retrospective Rating Plan by comparing the aggregate individual participants’ premiums paid to OBWC to the developed losses incurred by the participants during the policy year. It is also understood that the OBWC will perform this comparison in three periods in the following number of months after the inception of the program year: 24 months, 36 months, and 48 months.

In the course of the OBWC’s evaluation of the program, should premiums paid by the Group exceed the total developed losses, the Group will be entitled to a refund for the difference. However, if the total developed losses exceed the total premiums paid to OBWC for the policy year the Group would then be subject to an assessment. The total assessment in this case, could not exceed the predetermined amount (“Maximum Premium Percent”) selected by the group Executive Committee. For each evaluation period, payment of refund or notice of assessment to each Participant will be made by the OBWC pursuant to OBWC rules and procedures.

**Section VII: ADMINISTRATIVE SERVICES**

CCAOSC shall retain the services of a third party administrator (“TPA”) specializing in the administration of workers’ compensation claims. Such designated TPA shall assist CCAOSC staff in the day to day management of the plan, prepare and file necessary reports for both OBWC and members, assist with loss control program, and other duties, (*excluding* claims-related matters, which shall be the responsibility of each individual Participant, as provided in the second paragraph of this Section VII) relating to the Plan’s activities. The cost of these TPA services, and the administrative costs of CCAOSC, shall be borne by the Participant in proportion to its payroll to the total payroll of the Group. CCAOSC shall bill the Participant for such services at such times as are determined by the Group Executive Committee and the Participant shall remit payment to CCAOSC within thirty (30) days of its receipt of such bill.

Each Participant agrees to engage, at its sole expense, a TPA for claims-related matters, the same TPA as CCAOSC has retained as TPA for the Group, and further agrees to remain with said TPA for as long as Participant remains a member of the CCAO Group Retrospective Rating Plan.

In any event, the Participant agrees to inform CCAOSC, the Group, and the Group’s TPA, at all times, of all claims and related matters which will affect the rating of the Group.

**Section VIII: RISK MANAGEMENT SERVICES**

The Participant acknowledges that one of the goals of a group retrospective rating program is a substantial improvement in accident prevention and safety training by the Group. The Participant shall make a good faith effort to maintain a safe working environment for its employees and to implement the Group's model safety and claims management program, "The CCAO 10 Step Safety Plan for County Government". In addition, each Participant shall participate in and comply with any safety program or claims management procedure adopted by the Group Executive Committee, including, but not limited to, completing the Claims Management and Safety Expectations Survey and working toward accomplishing all of the Claims Management and Safety Expectations. The costs for these risk management services shall be allocated, billed and paid in the same manner as described in Section VII, above. The Participant may provide supplementary training and risk management consulting services to its employees at the Participant's sole expense.

CCAOSC reserves the right to require the Participant to undergo an occupational safety and health audit of its premises. A copy of the audit results and safety recommendations shall be provided to the Participant and to CCAOSC. Participant agrees to make a good faith effort to comply with any safety recommendations.

**Section IX: GENERAL ADMINISTRATIVE FEES**

The Participant agrees to pay the administrative fees of CCAOSC during the term of the Agreement, if any, in the manner specified in Section VII, above.

**Section X: GROUP ADVISORY COMMITTEE**

There is hereby established a Group Advisory Committee to oversee the CCAOSC regarding the CCAO Group Rating Program and the CCAO Group Retro Program, which shall consist of seven members. Two of said members shall be the President and the Secretary/Treasurer of CCAOSC. Five members shall be representatives of CCAO Group Rating and Group Retro Plan Participants. No Participant shall have more than one member on the Group Advisory Committee, and each Advisory Committee Member shall be a county commissioner. However, any member county may by written instrument signed by two or more County Commissioners, appoint a designee who need not be a county commissioner but shall be an employee of the member county. A designee shall have the same powers as the appointing member.

The duties of the Group Advisory Committee shall be:

- (1) to advise CCAOSC on the selection of a TPA, as provided in Section VI hereof;
- (2) to advise CCAOSC on proposed TPA fees, fees for risk management services, and general administrative fees, and to provide for the billing and collection thereof;
- (3) to confer with CCAOSC on the ongoing eligibility of each Participant for continued participation in the Group; and
- (4) to perform such other acts and functions as may be necessary to the administration of the Group.

**Section XI: TERM OF AGREEMENT**

Subject to the approval of the CCAO Group Retrospective Rating Plan by the OBWC, the term of this Agreement shall commence on the date of execution hereof and shall be continuing and shall be applicable to all rating periods beginning January 1, 2024 and thereafter. CCAOSC may terminate this Agreement upon thirty (30) days written notice to the Participant. The Participant may terminate this Agreement so as not to be included in the CCAO Group Retrospective Rating Plan for the next annual rating period provided ten (10) days written notice of intent to withdraw from the CCAO Group Retrospective Rating Plan is given to CCAOSC prior to the prescribed application deadline of OBWC, currently July 31, 2023. In any event, a Participant shall not be relieved of the obligation to pay any amounts owed for participation in the CCAO Group Retrospective Rating Plan prior to withdrawal therefrom.

**Section XII: APPLICATIONS BY PARTICIPANT**

Initial application of a Participant shall include: (1) a properly signed and authorized copy of this Agreement; and (2) a properly executed OBWC Form U153, allowing CCAOSC or its TPA to represent the CCAO Group Retrospective Rating Plan before the OBWC. In order to remain eligible for Group membership, a Participant must be current in all financial obligations to CCAO and to the Group, and shall provide to CCAOSC annually, prior to the OBWC group retrospective rating deadline: (1) a properly signed and authorized copy of this Agreement; and (2) a properly executed OBWC U153, allowing CCAOSC or its TPA to represent the CCAO Group Retrospective Rating Plan before the OBWC.

**Section XIII: GENERAL PROVISIONS**

CCAOSC shall strictly account for all funds collected and disbursed relating to the Group Retrospective Rating Plan. All Group Retrospective Rating Plan funds shall be strictly segregated from all CCAOSC funds relating to the operations and activities of CCAO's other programs.

The Participant is solely responsible for any assessments or premiums levied by OBWC against it. Neither the CCAO Group Retrospective Rating Plan nor its TPA shall be liable for any such charges.

If the Participant leaves the Group, it will allow representatives of the Group to access its loss experience for a period of three (3) years following the last year of participation.

**Section XIV: ANTI-DISCRIMINATION PROVISION**

Per Section 125.111(A) of the Ohio Revised Code, CCAOSC warrants and agrees to the following:

- A. In the hiring of employees for the performance of work under this Agreement or any subcontract hereunder, neither CCAOSC or any subcontractor, by reason of race, color, religion, sex, age, disability or military status as defined in section 4112.01 of the Revised Code, national origin, or ancestry, shall discriminate against any citizen of the State of Ohio in the employment of a person qualified and available to perform the work to which such contract relates; and
- B. None of CCAOSC, any subcontractor, or person acting on behalf of any such organization, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability, or military status as defined in section 4112.01 of the Revised Code, national origin, or ancestry.

The Participant hereby acknowledges receipt of the complete Agreement.

IN WITNESS THEREOF, the parties hereby enter into this Agreement on the date given below.

Date: 3/19/2024 By: John Leutz /s/  
John Leutz, CCAO Assistant Director

Date: 4/3/24 By: Jerry Echemann /s/  
Signature of Authorized Official

County Name: BELMONT COUNTY  
Address: 101 W MAIN ST  
City, State, Zip: ST CLAIRSVILLE OH 43950  
OBWC Number: 30700001

APPROVED AS TO FORM (if required)  
Jacob Manning /s/ Assistant Prosecuting Attorney  
Prosecuting Attorney

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

**RECESS**

**Jeff Felton, Director, Christine Parker, Administrator, John LaRoche, Supervisor, Nickie Couch, Supervisor, Courtney Clark, Quality Control Manager, Monica Burga and De'Asia Burney, Intake Case Managers, Belmont County Department of Job and Family Services**

**Re: Child Abuse Prevention Month Proclamation**

Mr. Felton said, “It’s basically a community awareness. We have probably about 20-something staff at Children Services and 20-something thousand children in the county. There’s no way that we can protect as just us, so it really does take the whole community.” Ms. Parker said 1,250 reports were received in 2023, which is probably a little bit higher the usual. Those call resulted in 364 investigations by the intake workers. Of those investigations, 64 cases were opened. Five children were adopted last year. Mr. Felton said they have a good working relationship with the courts and local law enforcement.

**IN THE MATTER OF ADOPTING PROCLAMATION DESIGNATING APRIL AS CHILD ABUSE PREVENTION MONTH**

Motion made by Mr. Echemann, seconded by Mr. Meyer to adopt the proclamation designating April as Child Abuse Prevention Month.

***Proclamation  
Recognizing***

**“CHILD ABUSE PREVENTION MONTH”**

**WHEREAS, Belmont County recognizes each April as Child Abuse Prevention Month, and acknowledges that we must work together to increase awareness about child abuse and continue to promote the social and emotional well-being of children and families in a safe, stable, nurturing environment; and**

**WHEREAS, Belmont County believes that the building of positive relationships with families will assist them to recover, heal and grow while recognizing their diverse needs; and**

**WHEREAS, effective child abuse prevention activities succeed because of the meaningful relationships and partnerships created between child welfare, education, health, community and faith-based organizations, businesses, law enforcement agencies and families; and**

**WHEREAS, in 2023, 1,253 calls were received and nearly 100 children were seen every month in Belmont County as a result of reports from concerned community members; and**

**WHEREAS, The Belmont County Board of Commissioners and the Belmont County Department of Job and Family Services support and promote the partnership between the State of Ohio, county and local, public and private agencies and our community to prevent child abuse and neglect; and**

**WHEREAS, Belmont County residents celebrate children, this county’s GREATEST resource and the community leaders of tomorrow.**

**NOW, THEREFORE, BE IT RESOLVED, by the Board of Belmont County Commissioners that they do hereby designate APRIL 2024 as “CHILD ABUSE PREVENTION MONTH” throughout the County of Belmont.**

**Adopted April 3, 2024**

**BELMONT COUNTY COMMISSIONERS**

*Jerry Echemann /s/*  
*J. P. Dutton /s/*  
*Josh Meyer /s/*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**RECESS**

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:08 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator (via phone), pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment, compensation and dismissal of public employees and ORC 121.22 (G)(4) Collective Bargaining Exception.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Absent

Hannah Warrington, HR Administrative Assistant, was also present. Commissioner Dutton joined at 10:18 a.m. Scott Larkin, Facilities Director, was present until 10:27 a.m.

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:52 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to exit executive session at 11:52 a.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Echemann said as a result of executive session there are two motions to be considered.

**IN THE MATTER OF APPROVING NICOLE CROSS, FULL-TIME HOUSEKEEPING/MAINTENANCE AT BUILDING AND GROUNDS TO RETURN FROM UNPAID FAMILY MEDICAL LEAVE**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve Nicole Cross, full-time Housekeeping/Maintenance at Belmont County Building and Grounds, to return from unpaid Family Medical Leave, effective April 8, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE TERMINATION OF AYDIN ANGUS, FULL-TIME KENNEL STAFF**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the termination of Aydin Angus, full-time kennel Staff at the Belmont County Animal Shelter, effective April 4, 2024, based upon his supervisor’s recommendation and to direct his supervisor to notify Mr. Angus of the same.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Echemann said there was one more motion for the board to consider that is not a result of executive session.

April 3, 2024

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEE TO TRAVEL**

Motion made by Mr. Echemann, seconded by Mr. Meyer granting permission for county employee to travel as follows:  
**ANIMAL SHELTER**-Lisa Duvall to Dayton, on April 4, 2024 for rescue. A county vehicle will be used for travel.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 11:54 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to adjourn the meeting at 11:54 a.m.  
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Read, approved and signed this 10th day of April, 2024.

Jerry Echemann /s/

J. P. Dutton /s/ COUNTY COMMISSIONERS



April 3, 2024

Josh Meyer /s/

We, Jerry Echemann and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Jerry Echemann /s/ PRESIDENT

Bonnie Zuzak /s/ CLERK