

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann, Josh Meyer and J. P. Dutton, Commissioners and Bonnie Zuzak, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$1,085,206.41**

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

**A00 GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0257-A015-A15.074 Transfers Out	E-0051-A001-A50.000 Budget Stabilization	\$1,659.86

**H08 WIA AREA 16 FUND/BCDJFS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2610-H008-H03.000 Carroll Co. DJFS WIA	E-2610-H008-H04.000 Jefferson Co. DJFS WIA	\$4,000.00
E-2610-H008-H03.000 Carroll Co. DJFS WIA	E-2610-H008-H09.000 BRN Funds	\$4,000.00

**S30 OAKVIEW JUVENILE REHABILITATION**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-8010-S030-S53.000 Medical	E-8010-S030-S62.000 Printing/Advertising	\$210.01

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the January 03, 2024 date:

**\*\*JANUARY 03, 2024\***

**O55 T.I.F. FUND**

E-9255-O055-O10.000	Bel Harr Area JVS	\$37,000.00
E-9255-O055-O11.000	St. Clairs-Richland CSD	\$500,000.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING**  
**THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Echemann, seconded by Mr. Meyer to execute payment of Then and Now Certification dated May 22, 2024, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF GRANTING PERMISSION**  
**FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Echemann, seconded by Mr. Meyer granting permission for county employees to travel as follows:

**DJFS**-Christine Parker to Lewis Center, OH, on June 20-21, 2024, to attend the PCSAO Executive meeting. Estimated expenses: \$402.18.

**HR DEPARTMENT**-Hannah Warrington and Katie Bayness to Lancaster, OH, on June 14, 2024, to attend the OHPELRA Summer Workshop.

A county vehicle will be used for travel.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR**  
**BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of May 15, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Echemann made the following announcement: The Belmont County Board of Commissioners is accepting applications to fill a position on the Belmont County Public Defender Commission. Applications will be accepted through May 31, 2024. Interested parties may stop in or contact the Commissioners' office at [\(740-699-2155\)](tel:740-699-2155) to request an application.

**IN THE MATTER OF HIRING ANGELA GOODSON AS A FULL-TIME**

May 22, 2024

**CORRECTIONAL FACILITY CLINICAL CARE COORDINATOR/JAIL**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the hire of Angela Goodson as a full-time Correctional Facility Clinical Care Coordinator at the Belmont County Jail, effective May 28, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE QUOTE FROM KURANDA DOG BEDS/SHELTER**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the quote from Kuranda Dog Beds, in the amount of \$2,217.00 for 12 replacement fabric for beds and 18 Anodized Aluminum beds for the Belmont County Animal Shelter.

*Note: Shipping cost is \$50.40.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE DISCARD AND/OR SALVAGE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY/JFS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the discard and/or salvage of unneeded, obsolete or unfit personal property per Ohio Revised Code 307.12(I) for the following:

- 2017 Dodge Durango, VIN# 1C4RDJAG8HC622126

*Note: The vehicle was used by Job and Family Services. It was declared a total loss by CORSA after a motor vehicle accident on May 7, 2024.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADOPTING RESOLUTION AUTHORIZING THE CASH ADVANCE FROM THE GENERAL FUND TO THE BELMONT COUNTY ENGINEER'S K00 MVGT FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer, to adopt the following:

**RESOLUTION**

**WHEREAS**, the Belmont County General Fund will execute a cash advance in fiscal year 2024 in the total amount of \$581,417.24 to the **BELMONT COUNTY ENGINEER'S K00 MVGT FUND**; and

**WHEREAS**, the funding will be used to pay for the upfront cost of the Townships portion of the 2024 Chip Seal project. The Belmont County Engineer will reimburse the General Fund when payment is received from the Townships; and

**WHEREAS**, the Belmont County Commissioners have determined to designate the aforementioned cash advance to the Belmont County Engineer's K00 MVGT Fund; and

**NOW BE IT RESOLVED**; the Board of County Commissioners hereby authorize the cash advance in the total amount of \$581,417.24 from the General Fund to the Engineer's K00 MVGT Fund for the expenditures incurred for the Townships portion 2024 Chip Seal project.

Upon roll call the vote was as follows:

Mr. Echemann	<u>Yes</u>
Mr. Meyer	<u>Yes</u>
Mr. Dutton	<u>Yes</u>

**IN THE MATTER OF ENTERING INTO CONTRACT BETWEEN THE MENTAL HEALTH RECOVERY BOARD AND THE BELMONT COUNTY COMMISSIONERS TO SUPPORT THE DELIVERY OF MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES TO INMATES OF THE BELMONT COUNTY JAIL**

Motion made by Mr. Echemann, seconded by Mr. Meyer to enter into contract between the Mental Health Recovery Board and the Belmont County Commissioners, effective July 1, 2024 to June 30, 2025 to support the delivery of mental health and substance abuse services to inmates of the Belmont County Jail.

*Note: The Mental Health Board will compensate the county up to \$67,692.48 for services.*

This Contract is entered into between the Mental Health and Recovery Board, Belmont, Harrison, and Monroe Counties, 99 North Sugar Street, St. Clairsville, Ohio herein referred to as "**BOARD**" and the Belmont County Commissioners, 101 West Main Street, St. Clairsville, Ohio, herein referred to as "**COMMUNITY PARTNER**".

**I. Purpose:**

The purpose of this contract is to support the delivery of mental health and substance abuse services to inmates of the Belmont County Jail and establish the control of those services internally with the Community Partner. Additionally, the purpose is to continue the linkage of inmates to community providers and resources outside the jail, upon release.

The outcomes for these funds are:

1. Increase access time for inmates to receive behavioral health services on-site.
2. Enhanced linkages made upon release for inmates to community-based providers.
3. Enhance on-site crisis intervention with inmates.

**II. Duties of the COMMUNITY PARTNER:**

The Community Partner will purchase:

1. Mental health and substance abuse assessment/counseling services from an Ohio licensed independent counselor (LPCC) or licensed independent social worker (LISW) and a dependently Ohio licensed counselor or social worker.
2. Complete a quarterly report due on October 15, 2024, January 15, 2025, April 15, 2025, and July 15, 2025. (See attached report)
3. The COMMUNITY PARTNER will submit quarterly invoices of expenses to the BOARD.

**III. Independent Contractor:**

In performing the services herein specified, BOARD agrees that neither the COMMUNITY PARTNER nor any of the employees of the COMMUNITY PARTNER are employees of the BOARD. Nothing contained in the Contract shall be construed to create a partnership or a joint venture between BOARD and COMMUNITY PARTNER, or to authorize either BOARD or COMMUNITY PARTNER to act as a general or special agent of the other party in any respect, except as specifically set forth in this Contract.

**IV. Duties of the BOARD:**

1. The BOARD shall compensate the COMMUNITY PARTNER up to \$67,692.48 for activities/services under this agreement including but not limited to:
  - Direct Service Personnel Salary
  - Direct Service Personnel Fringes
  - Insurance
  - Travel
  - Continuing Education
  - Office Supplies
  - Equipment
2. This contract will be in effect from July 1, 2024, to June 30, 2025.
3. The BOARD shall pay the COMMUNITY PARTNER one third of the total contract on October 1<sup>st</sup> and an additional one third on January 1<sup>st</sup> and will reconcile the year-to-date expenses to revenue to determine the amount of the remaining 4<sup>th</sup> quarter installment.

4. By the eighth day of the month following the end of the quarter, the COMMUNITY PARTNER will submit a detailed invoice of all actual expenses for the preceding quarter to Wendy McKivitz, Chief Finance Officer, [wendym@bhmbboard.org](mailto:wendym@bhmbboard.org) (Attachment1)
5. The BOARD'S CFO will reconcile the submitted quarterly invoice and detailed expense report with projected budget expenses.
6. A third quarter reconciliation FY 2025 will be completed to determine if a fourth quarter payment is supported.

**V. Termination**

1. Either party may terminate this Contract if all the conditions in this Section IV are not met.
2. The party seeking to terminate the Contract shall give not less than sixty (60) days prior notice in writing. Such notice shall be served by certified mail, and return receipt requested.

**VI. Amendment and Modification**

The parties may amend or modify this Contract at any time provided that such amendments or modifications are in writing, approved by both parties, signed by both parties, and attached to this Contract.

**VII. Notice**

Any notice required to be given in this Contract shall be deemed to have been properly served if the notice is in writing and delivered by certified mail, and return receipt requested.

**VIII. Entire Contract**

It is acknowledged by the parties hereto that this Contract supersedes any and all previous written or oral Contracts between the parties concerning the subject matter of this Contract.

**IX. Governing Law**

This Contract shall be governed by and interpreted in accordance with the laws of the State of Ohio.

**THE MENTAL HEALTH AND RECOVERY BOARD BELMONT, HARRISON, AND MONROE COUNTIES**

*Lisa J. Ward*  
 Lisa J. Ward, Executive Director

5-14-2024  
 Date

*Debra Yeater*  
 Debra Yeater, Chairperson

5-14-2024  
 Date

**BELMOUNT COUNTY COMMISSIONERS**

*[Signature]*  
 J.P. Dutton,

5/22/24  
 Date

*[Signature]*  
 Jerry Echemann,

5-22-24  
 Date

*[Signature]*  
 Josh Meyer

5/22/24  
 Date

APPROVED AS TO FORM:

*[Signature]*  
 PROSECUTOR ATTORNEY

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

May 22, 2024

**IN THE MATTER OF APPROVING THE OHIO DEPARTMENT OF YOUTH SERVICES SUBSIDY GRANT-JUVENILE COURT FUNDING APPLICATION UPDATE**

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve and authorize Commission President Jerry Echemann to sign the **Ohio Department of Youth Services Subsidy Grant-Juvenile Court Funding Application Update** on behalf of Belmont County Juvenile Court for Fiscal Year 2025 in the amount of \$297,846.33.

*Note: This grant covers program costs for C-CAP and CrossFit operations.*

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

**Jackee Pugh, Executive Director, Belmont County Tourism Council, Inc.**

**Re: Quarterly Tourism Report**

Ms. Pugh said over 15,000 visitor guides were distributed. Belmont County had six mentions in the Ohio Travel Guide this year. Tourism Ohio announced the highest ever economic impact in 2023 that exceeded over \$56 billion. Ms. Pugh added they received a Governor's Appalachian Grant for \$100,000 to market the region. It is a 50% match grant and each tourism partner will contribute a portion.

**RECESS**

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:03 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Hannah Warrington, HR Administrative Assistant, also present.

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 12:04 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to exit executive session at 12:04 p.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Echemann said as a result of executive session there is one motion to be considered.

**IN THE MATTER OF HIRING LORI MATTHEWS AS FULL-TIME LPN/JAIL**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the hire of Lori Matthews as a full-time LPN at the Belmont County Jail, effective May 29, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**RECESS**

**Reconvened at 12:24 p.m. with no further business to be had.**

May 22, 2024

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 12:24 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to adjourn the meeting at 12:24 p.m.  
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Read, approved and signed this 29th day of May, 2024.

Jerry Echemann /s/\_\_\_\_\_

J. P. Dutton /s/\_\_\_\_\_ COUNTY COMMISSIONERS

Commissioner Josh Meyer -Absent\_\_\_\_\_

We, Jerry Echemann and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Jerry Echemann /s/\_\_\_\_\_ PRESIDENT

Bonnie Zuzak /s/\_\_\_\_\_ CLERK