

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann, Josh Meyer and J. P. Dutton, Commissioners and Bonnie Zuzak, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$658,417.87**

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers within fund for the following funds:

**A00 GENERAL FUND**

FROM	TO	AMOUNT
E-0051-A001-A50.000 Budget Stabilization	E-0061-A002-B07.000 Jurors' Fees	\$30,000.00

**S30 OAKVIEW JUVENILE REHABILITATION**

FROM	TO	AMOUNT
E-8010-S030-S69.007 Unemployment	E-8010-S030-S62.000 Printing/Advertisement	\$400.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the following transfers between funds as follows:

**T10 WATER & SEWER GUARANTEE DEPOSIT AND P05 WATER WORKS FUND/BCWSD**

FROM	TO	AMOUNT
E-3711-T010-T04.074 Transfers Out	R-3702-P005-P15.574 Transfers In	\$1,842.86

**T10 WATER & SEWER GUARANTEE DEPOSIT AND P53 SANITARY SEWER DISTRICT FUND/BCWSD**

FROM	TO	AMOUNT
E-3711-T010-T04.074 Transfers Out	R-3705-P053-P08.574 Transfers In	\$958.50

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the June 18, 2024 date:

**A00 GENERAL FUND**

E-0056-A006-E04.011	Contract Services	\$200.06
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**E09 NEXT GENERATION 9-1-1 FUND**

E-2209-E009-E01.011	Contract Services	\$16,548.57
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**E10 911 FUND**

E-2200-E010-E07.000	Other Expenses	\$2,392.17
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**H08 WIA AREA 16 FUND/BCDJFS**

E-2610-H008-H01.000	Belmont Co. WIOA	\$70,000.00
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**M60 CARE & CUSTODY/JUVENILE COURT**

E-0400-M060-M24.000	Other Expenses	\$44,260.65
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E-0400-M060-M25.002	Salaries C-CAP	\$9,068.91
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**S12 PORT AUTHORITY**

E-9799-S012-S20.000	Property Sales/Purchases	\$36,876.98
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**S30 OAKVIEW JUVENILE REHABILITATION**

E-8010-S030-S54.000	Food	\$27.52
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**S71 HEALTHY AGING GRANT/SSOBC**

E-5006-S071-S07.000	Other Expenses	\$3,295.00
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**Y01 UND. AUTO TAX**

E-9801-Y001-Y01.000	Und. Auto Tax	\$237,538.26
E-9801-Y001-Y03.000	Township-Permissive Tax	\$75,322.75
E-9801-Y001-Y05.000	Pease Township	\$3,348.00
E-9801-Y001-Y06.000	Goshen Township	\$1,680.00
E-9801-Y001-Y07.000	Warren Township	\$4,010.50
E-9801-Y001-Y08.000	Pultney Township	\$3,504.00
E-9801-Y001-Y09.000	Flushing Township	\$732.00
E-9801-Y001-Y10.000	Colerain Township	\$1,672.50
E-9801-Y001-Y11.000	Kirkwood Township	\$105.00
E-9801-Y001-Y12.000	Mead Township	\$880.50
E-9801-Y001-Y13.000	Richland Township	\$2,377.50
E-9801-Y001-Y14.000	Smith Township	\$508.50
E-9801-Y001-Y15.000	Somerset Township	\$402.00
E-9801-Y001-Y16.000	Union Township	\$888.00
E-9801-Y001-Y17.000	Washington Township	\$208.50
E-9801-Y001-Y18.000	Wayne Township	\$352.50
E-9801-Y001-Y19.000	Wheeling Township	\$565.50

June 18, 2024

E-9801-Y001-Y20.000 York Township \$403.50

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Meyer Yes
Mr. Dutton Yes

IN THE MATTER OF TRANSFER OF FUNDS FOR THE WAIVED HOSPITALIZATION CHARGEBACKS FOR THE MONTHS OF APRIL, MAY AND JUNE 2024

Motion made by Mr. Echemann, seconded by Mr. Meyer to make the following transfer of funds for Waived Hospitalization Chargebacks for the months of April, May and June 2024.

Table with columns FROM and TO, listing various fund transfers such as E-0256-A014-A08.006 GENERAL to R-9891-Y091-Y03.500 8,833.30, and a total of 23,833.26.

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Meyer Yes
Mr. Dutton Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Echemann, seconded by Mr. Meyer to execute payment of Then and Now Certification dated June 18, 2024, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Meyer Yes
Mr. Dutton Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the minutes of the Belmont County Board of Commissioners regular meeting of June 12, 2024.

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Meyer Yes
Mr. Dutton Yes

Mr. Echemann made the following announcement-

The Belmont County Board of Commissioners is accepting applications to fill positions on the Belmont County Port Authority Board. Applications will be accepted through June 28, 2024. Interested parties may stop in or contact the Commissioners' office at (740-699-2155) to request an application.

IN THE MATTER OF AUTHORIZING THE CLERK OF THE BOARD TO ESTABLISH DATE AND TIME AND GIVE NOTICE OF PUBLIC HEARING FOR BELMONT COUNTY BUDGET FOR FY2025

Motion made by Mr. Echemann, seconded by Mr. Meyer to authorize the Clerk of the Board to establish the date and time and give Notice of Public Hearing on the Belmont County Budget for fiscal year ending December 31, 2025, pursuant to O.R.C. 5705.28.

NOTICE OF PUBLIC HEARING ON THE BELMONT COUNTY BUDGET

Notice is hereby given that on the 10th day of July, 2024 at 9:30 o'clock A.M., a public hearing will be held on the Budget prepared by the County Commissioners of Belmont County, Ohio for the next succeeding fiscal year ending December 31, 2025.

June 18, 2024

Such hearing will be held at the office of the **Belmont County Commissioners, Belmont County Courthouse, 101 West Main Street, St. Clairsville, Ohio 43950.**

Bonnie Zuzak /s/  
Bonnie Zuzak, Clerk  
Belmont County Board of Commissioners

**ADVERTISE TIMES LEADER, JUNE 24<sup>th</sup>, 2024. (ONE MONDAY)**

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF RESCHEDULING  
COMMISSIONERS' MEETING DAY**

Motion made by Mr. Echemann, seconded by Mr. Meyer to hold the board's regular meeting at 9:00 a.m. on Tuesday, July 2, 2024, instead of Wednesday, July 3, 2024, due to the 4<sup>th</sup> of July holiday and to notify the media of the same.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING QUOTE FROM  
ERB ELECTRIC COMPANY/DIVISION COURTS PROBATION OFFICE**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the quote from ERB Electric Company in the amount of \$3,806.00 to furnish and install the following for the Divisional Courts Probation office:

- One Paxton single door access control panel.
- One HES recessed electric strike.
- One Altronix 24v power supply
- Program new door into existing system.

*Note: This will be paid for with Probation Grant funds.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE ESTIMATE FROM TMK/911**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the estimate from TMK, in the amount of \$13,517.15, to furnish and install a new 30/70 narrow stile door with transom frame and sidelights at Belmont County 9-1-1.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Echemann said this was an extra security measure.

**IN THE MATTER OF APPROVING THE PURCHASE OF VEHICLE  
FOR BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve the purchase of one (1) 2024 Honda Odyssey from Ohio Valley Honda for \$39,208.00 for Belmont County Department of Job and Family Services.

*Note: This will be a replacement vehicle to be used primarily by the Social Services Aides in Children Services to transport children and families to and from appointments, court hearings, etc.*

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF AWARDED BID AND SIGNING NOTICE  
OF AWARD FOR THE WEST END FORCE MAIN IMPROVEMENTS  
TO LOW BIDDER, OHIO-WEST VIRGINIA EXCAVATING CO.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to award the bid and sign the Notice of Award for the West End Force Main Improvements to the low bidder, Ohio-West Virginia Excavating Co., in the amount of \$633,300.00, based upon the recommendation of Jeff Vaughn, Project Engineer.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Dutton said this affects the Morristown area back to the Belmont County jail. This project and the Blaine Hill Project will allow for expansion for future growth.

**IN THE MATTER OF APPROVING RUSSEL COSS, FULL-TIME MEDICAL  
DRIVER TO EXTEND AUTHORIZED UNPAID LEAVE/SSOBC**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve Russel Coss, full-time Medical Driver at Senior Services of Belmont County, to extend authorized unpaid Family Medical Leave, not to exceed July 2, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE COMMUNITY HOUSING IMPACT AND  
PRESERVATION PROGRAM PARTNERSHIP AGREEMENT BETWEEN  
BELMONT COUNTY COMMISSION AND CITY OF MARTINS FERRY/BELOMAR**

Motion made by Mr. Meyer, seconded by Mr. Dutton to approve and authorize Commission President Jerry Echemann to sign the Community Housing Impact and Preservation Program Partnership Agreement between the Belmont County Commission and the City of Martins Ferry, effective December 1, 2024.

**COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM  
PARTNERSHIP AGREEMENT**

This Community Housing Impact and Preservation Program Partnership Agreement (the "Agreement") is made and entered into by and between the **Belmont County Commission** (the "County"), and the City of **Martins Ferry** (the "City"), and shall be effective beginning **December 1, 2024** (the "Effective Date") and will remain in effect until such a time that the CHIP Program funds are expended and the funded activities are closed out. Neither the County nor the City can terminate or withdraw from this agreement while it remains in effect. This agreement will become effective on the above dates only if the County's Community Housing Impact and Preservation Program application is awarded.

**BACKGROUND INFORMATION**

A. The Ohio Office of Community Development (OCD), through its Community Housing Impact and Preservation Program (CHIP) awarded with the state's Community Development Block Grant (CDBG), HOME, and Ohio Housing Trust Fund (OHTF) allocations has provided an opportunity to create "partnerships" between County and Cities to submit one (1) CHIP application to serve areas covering partnerships jurisdictions. The "partnership" would allow for a higher grant ceiling for both partners as well as additional flexibility to preserve and improve affordable housing for low- and moderate- income households in our County.

B. County and City recognize the positive impact the "partnership" will provide to the low- and moderate- income households in our area.

**NOW THEREFORE**, in consideration of the foregoing and the mutual promises and covenants hereinafter set forth, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**STATEMENT OF THE AGREEMENT**

1. Applicant. County will be designated as the applicant/grantee and will be responsible for the completion of all grant application documents.
2. Administrator. County will have the responsibility of hiring the administrators for the CHIP activities.
3. Filing of CHIP Mortgages and Housing Program Income. County will have the responsibility of filing all mortgages and any program income generated from CHIP activities will be retained by the County. However, the City will have the ability to request the use of housing program income for eligible housing activities generated as a result of this CHIP program.
4. Fiscal Obligation. County will be responsible for paying all contractors for work completed for the CHIP activities. The County will be responsible for all financial draw requests for any work related to the CHIP activities.
5. Grant Fund Administration and Implementation. County will be responsible for the administration and implementation of all CHIP funds. The anticipated budget and outcomes are as follows.

County:	<u>Four Private Rehabs</u>	<u>\$340,000.00</u>
	<u>Two Home Repairs (includes two septic tank projects)</u>	<u>\$60,000.00</u>
City:	<u>Two Private Rehabs</u>	<u>\$170,000.00</u>
	<u>Two Home Repairs</u>	<u>\$ 60,000.00</u>

These amounts are within the grant funding limit for each partner. The County will market all CHIP housing activities in the City with full intention to meet the budgeted outcomes. However, the goal to improve the affordable housing for low- and moderate- income households in the County based on following the approved client selection criteria in the Policy and Procedure Manual. Additionally, milestones must be met for committing and expending funds, so these budgeted amounts and outcomes may increase or decrease as applications are received and projects are completed. and that the distribution of funds is fluid. No commitment of guaranteed funds to the County or the Partner is hereby implied or made.

6. Reporting Information. The City agrees to provide the County any information needed for the completion of CHIP related reporting requirements. The County administrators will meet regularly with the City to provide updates on program budget and outcomes.

7. Record, Access and Maintenance. The County will have the responsibility for retaining all CHIP grant records after the financial closeout as required by OCD, State and Federal regulations.

8. Policy and Procedure Manual. The County's CHIP Policy and Procedure Manual will be adopted for the partnership.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year set forth below.

County:

City:

Belmont County Commissioners

City of Martins Ferry

By: Jerry Echemann

By: \_\_\_\_\_

Printed Name: Jerry Echemann

Printed Name: John Davies

Title: President

Title: Mayor

Date: 6.18.24

Date: \_\_\_\_\_

Approved As To Form:

Harley  
Jacob Manning Asst. Prosecuting Attorney  
Belmont County

Upon roll call the vote was as follows:

Mr. Meyer	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

**OPEN PUBLIC FORUM**-Dawn Homan, Belmont, OH, voiced her concerns about a hillside collapse behind her property. "We had a hillside collapse behind our property that when it rains it caused major flooding down around Willams Creek," said Ms. Homan. She said she has gone to state representatives for help along with the Ohio Department of Natural Resources, the Army Corps of Engineers and EMA. Ms. Homan highlighted statues that she believes grants county commissioners and township trustees authority to remove stream obstructions on private property. The cost of the removal could be accessed on the property owners' taxes. She said she is trying to be proactive and not put lives at risk. Mr. Dutton suggested she talk more with Dave Ivan, EMA Director, and Smith Township Trustees.

**RECESS**

**Reconvened, Thursday, June 20, 2024 at 10:02 a.m. with Commissioners Echemann, Meyer and Dutton and Assistant Clerk Jennifer Magyar present.**

June 18, 2024

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:02 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 12:56 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to exit executive session at 12:56 p.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Mr. Echemann said as a result of executive session there is a motion to be considered.

**IN THE MATTER OF APPROVING RUSSEL COSS,  
FULL-TIME MEDICAL DRIVER TO START AUTHORIZED  
UNPAID PERSONAL LEAVE/SSOBC**

Motion made by Mr. Echemann, seconded by Mr. Meyer to approve Russel Coss, full-time Medical Driver at Senior Services of Belmont County, to start authorized unpaid Personal Leave, not to exceed August 30, 2024.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 12:59 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Meyer to adjourn the meeting at 12:59 p.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Meyer	Yes
Mr. Dutton	Yes

Read, approved and signed this 26th day of June, 2024.

Jerry Echemann /s/\_\_\_\_\_

J. P. Dutton /s/\_\_\_\_\_ COUNTY COMMISSIONERS

Josh Meyer /s/\_\_\_\_\_

We, Jerry Echemann and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Jerry Echemann /s/\_\_\_\_\_ PRESIDENT

Bonnie Zuzak /s/\_\_\_\_\_ CLERK