

St. Clairsville, Ohio

July 9, 2025

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Jerry Echemann and Vince Gianangeli, Commissioners and Jaclynn Smolenak, Fiscal Clerk.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$831,099.81

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0254-A009-E01.000 Grants-Mandated Share	E-0257-A015-A15.074 Transfers Out	\$55,835.25
<i>*July, August, September 2025-BCDJFS Mandated Share*</i>		
E-0051-A001-A28.000 Comms-Other Expenses	E-0257-A015-A15.074 Transfers Out	\$1,794.62
<i>*2nd Qtr. 2025 Reimbursement-WIC Utilities*</i>		

K00 MOTOR VEHICLE AND GASOLINE TAX

FROM	TO	AMOUNT
E-2812-K000-K16.013 Contract Projects	E-2812-K000-K15.011 Contract Services	\$50,000.00

S033 DISTRICT DETENTION HOME MAINT

FROM	TO	AMOUNT
E-0910-S033-S40.000 Medical	E-0910-S033-S38.011 Contract Services	\$10,000.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers between funds as follows:

A00 GENERAL FUND AND E01 COUNTY HEALTH

FROM	TO	AMOUNT
E-0051-A001-A10.000 Professional Services	R-2210-E001-E17.574 Transfers In	\$7,916.66
E-0257-A015-A15.074 Transfers Out	R-2210-E001-E10.500 Other Receipts	\$1,794.62

A00 GENERAL FUND AND H00 PUBLIC ASSISTANCE/BCDJFS

FROM	TO	AMOUNT
E-0257-A015-A15.074 Transfers Out	R-2510-H000-H09.574 Transfers In	\$55,835.25
<i>*July, August, September 2025-BCDJFS Mandated Share*</i>		

P05 WATER WORKS FUNDS AND N22 WWS CAPITAL IMPROVEMENTS

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9022-N022-N08.574 Transfers In	\$28,750.00

P05 WATER WORKS FUNDS AND N88 WWS REVENUE BOND SHORT LIVED

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9088-N088-N04.574 Transfers In	\$58,000.00

P05 WATER WORKS FUNDS AND O11 MT VICTORY-BOND RETIRMENT

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9311-O011-O04.574 Transfers In	\$1,030.00

P05 WATER WORKS FUNDS AND O62 USDA WATER BOND PAYMENT

FROM	TO	AMOUNT
E-3702-P005-P34.0741 Transfers Out	R-9262-O062-O08.574 Transfers In	\$150,000.00

P05 WATER WORKS FUNDS AND O63 USDA WATER BOND RESERVE FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9263-O063-O06.574 Transfers In	\$12,350.00

P53 SANITARY SEWER DISTRICT FUND AND O03 USDA-SSD BOND PAYMENT

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9200-O003-O08.574 Transfers In	\$29,167.00

P53 SANITARY SEWER DISTRICT FUND AND O12 NEFFS BOND RETIREMENT

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9312-O012-O05.574 Transfers In	\$2,848.00

P53 SANITARY SEWER DISTRICT FUND AND O61 SEWER BOND RETIREMENT

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9261-O061-O04.574 Transfers In	\$11,000.00

T10 WATER & SEWER GUARANTEE DEP AND P05 WATER WORKS FUNDS

FROM	TO	AMOUNT
E-3711-T010-T04.074 Transfers Out	R-3702-P005-P15.574 Transfers In	\$3,222.60

T10 WATER & SEWER GUARANTEE DEP AND P53 SANITARY SEWER DISTRICT

FROM	TO	AMOUNT
E-3711-T010-T04.074 Transfers Out	R-3705-P-053-P08.574 Transfers In	\$2,652.83

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

IN THE MATTER OF Y-95 EMPLOYERS SHARE PERS/
HOLDING ACCOUNT CHARGEBACKS FOR JUNE 2025

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account Chargebacks for the month of June 2025.

General fund			
AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	5,284.67
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	0.00
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	1,047.20
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	4,274.40
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	7,764.48
CO CT. APPT EMP-JUDGES	E-0042-A002-J02.003	R-9895-Y095-Y01.500	0.00
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	6,543.66
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	4,595.84
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	1,079.90
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	8,611.84
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	12,389.83
ANIMAL SHELTER	E-0057-A006-F05.003	R-9895-Y095-Y01.500	1,414.72
LEPC	E-0058-A006-F02.003	R-9895-Y095-Y01.500	116.46
BEHAVORIAL HEALTH SERVICES	E-0059-A009-A01.003	R-9895-Y095-Y01.500	659.81
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	2,447.00
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	807.70
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	2,309.81
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,677.28
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	6,826.01
PROSECUTING ATTN Y	E-0111-A001-E09.003	R-9895-Y095-Y01.500	9,111.48
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	3,800.36
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	30,619.64
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	4,504.00
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	1,289.10
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	5,423.90
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	6,309.30
BD OF ELECT/EMPL Y	E-0181-A003-A09.003	R-9895-Y095-Y01.500	3,105.67
POLL WORKERS	E-0181-A003-A09.003	R-9895-Y095-Y01.500	0.00
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	35.00
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	264.72
			132,313.78
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	3,422.26
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	1,481.69
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	14.20
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	737.36
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	239.25
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	578.92
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	522.90
NURSING PROGRAM	E-2232-F084-F02.008	R-9895-Y095-Y01.500	525.63
Get Vaccinated Program	E-2236-F088-F01.002	R-9895-Y095-Y01.500	168.16

Integrated Naloxone Grant (IN)	E-2237-F089-F01.002	R-9895-Y095-Y01.500	414.64
Public Health Workforce (WF)	E-2238-F090-F01.002	R-9895-Y095-Y01.500	1,827.02
COVID-19 Enhanced Operation	E-2239-F091-F01.002	R-9895-Y095-Y01.500	0.00
Adolescent Health Resiliency	E-2241-F093-F08.000	R-9895-Y095-Y01.500	414.13
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	1,319.22
Water System	E-2219-N050-N05.000	R-9895-Y095-Y01.500	80.61
Pools/Spas	E-2220-P070-P01.002	R-9895-Y095-Y01.500	32.51
Body Art	E-2243-F095-F07.002	R-9895-Y095-Y01.500	3.68
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	55,957.79
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	6,588.10
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	2,709.78
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	4,765.64
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	15,433.01
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	5,982.00
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	1,960.00
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	515.20
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	2,266.85
Care and Custody-CCAP	E-0400-M060-M81.003	R-9895-Y095-Y01.500	0.00
M64 PLACEMENT	E-0400-M064-M02.003	R-9895-Y095-Y01.500	1,465.94
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	1,581.14
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	333.85
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	22,314.62
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	6,210.52
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	1,723.08
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	18,114.43
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	11,631.48
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	4,829.81
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	16.16
TARGETED COMM ALT PRISON	E-1545-S055-S02.002	R-9895-Y095-Y01.500	2,610.00
PROBATION SERV GRNT-COMM	E-1546-S056-S04.001	R-9895-Y095-Y01.500	1,152.30
BCBDD-MAIN FUND	E-2410-S066-S76.003	R-9895-Y095-Y01.500	47,778.98
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	26,137.46
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9895-Y095-Y01.500	525.54
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	936.92
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,811.20
NORTHERN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	596.06
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	649.52
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	717.69
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,145.22
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	282.70
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	927.82
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	100.80
			395,867.57

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

IN THE MATTER OF ACKNOWLEDGING THE BELMONT COUNTY COMMISSIONERS RECEIVED AND REVIEWED THE MONTHLY FINANCIAL REPORT FOR JUNE 2025

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to acknowledge the Belmont County Commissioners received and reviewed the following from the Belmont County Auditor’s Office:

- Monthly Financial Report for the month of June 2025.
- Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Dutton, seconded by Mr. Echemann granting permission for county employees to travel as follows:
DJFS-Jeff Felton, Christine Parker and Courtney Clark to Columbus, OH, on August 18-19, 2025, to attend the CFSR Kick Off meeting.
Estimated expenses: \$1,365.27.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the minutes of the Belmont County Board of Commissioners regular meeting of July 2, 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ACCEPTING THE RETIREMENT OF
JAMES DYRDEK, FULL-TIME IV-E CASE MANAGER/DJFS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the retirement of James Dyrdek, full-time IV-E Case Manager at Belmont County Department of Job and Family Services, effective July 31, 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ACCEPTING THE RETIREMENT OF
STEPHANIE FREY, FULL-TIME WIOA/CCMEP CASE MANAGER/DJFS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the retirement of Stephanie Frey, full-time WIOA/CCMEP Case Manager at Belmont County Department of Job and Family Services, effective July 31, 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF
LAURIE MAYERES, FULL-TIME SOCIAL SERVICES AIDE II/DJFS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to accept the resignation of Laurie Mayeres, full-time Social Services Aide II at Belmont County Department of Job and Family Services, effective July 31, 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF APPROVING PAY APPLICATION NUMBER 4 (THROUGH 6/30/2025)
FROM GRAE-CON CONSTRUCTION, INC/HEALTH AND RECORDS BUILDING PROJECT**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve Pay Application Number 4 (through 6/30/2025) from Grae-Con Construction, Inc., in the amount of \$934,211.24 for the Belmont County Health and Records Building project, based upon the recommendation of Mills Group, Project Architect.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF APPROVING CHANGE ORDER NO. 1 FROM
WORLDWIDE INDUSTRIES/MCKEEVER TANK REPAINTING PROJECT**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve Change Order No. 1 from Worldwide Industries, for the McKeever Tank Repainting Project for a decrease of \$29,440.00, based upon the recommendation of Kelly Porter, Belmont County Water & Sewer District Director.

Note: This change order is a result of contingency items that were not used.

CONTRACT CHANGE ORDER

RECIPIENT Belmont County Commission CHANGE ORDER NBR 1

CONTRACTOR Worldwide Industries Corp CONTRACT 1

PROJECT: McKeever Tank Repainting DATE 6/30/2025

Description of Change:

Deduct contingency items not used:

Unscheduled cutting & grinding	\$ 1,200.00
Seam welding	\$ 5,040.00
Epoxy pit filler	\$ 7,200.00
Pit welding	\$10,000.00
Steel plate repair	\$ 6,000.00
Total Deduct	\$29,440.00

The time provided for completion in the contract for the above items is (increased/decreased) by 0 calendar days.

RECOMMENDED BY: [Signature] DATE: 7.1-2025
(Engineer)

ACCEPTED BY: [Signature] DATE: 7/1/25
(Contractor)

APPROVED BY: [Signature] DATE: 07/09/25
(Commissioner)

[Signature] DATE: 7.9.25
(Commissioner)

[Signature] DATE: 07/09/25
(Commissioner)

Original Contract Amt	547,565	00
Previous Changes (+)	0	00
This Change (+ / -)	- 29,440	00
Adjusted Contract Amt	518,125	00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

Discussion re: new building project- Mr. Dutton said, “This is an extremely expensive project. This is roughly a \$20 million project. I think it’s the second most expensive project we have ever taken on, number one being our current water plant, which was built a couple years ago for \$28 million. We’re solving a lot of issues with this project. We’re solving space issues with the Health Department, an important situation in terms of Belmont County Records, in terms of where they’re going to be located, along with demolishing that building once the records are out of the current space. And then, of course, we’ve never had space for the Belmont County Coroner.” Coroner Dr. Amanda Fisher said, “A lot of people don’t realize and are kind of shocked to find out that, first of all, we don’t have a physical office at all. So everything is done at my private practice: meeting families, giving loved ones belongings. Everything has to go through my office.” Dr. Fisher added the current morgue is a shed in a parking lot of the Health Department. Mr. Dutton noted the project will be paid for with some Federal dollars, but it will be more than that. He said the project should be completed sometime next year.

Belmont County Budget Hearing FY 2026

Mr. Dutton said this is the start of the budget season. Information is collected from each department. This information is very rough and will change. A meeting will be held with the County Auditor next month to see where the projections are. The amounts turned in from the departments are “asks” and is usually above the top line number so cuts will have to be made. Mr. Dutton said the potential IRS penalty could also pose a problem and potentially put us in a pinch.

IN THE MATTER OF APPROVING AND HEREBY SUBMIT THE
BELMONT COUNTY BOARD OF COMMISSIONERS’ ANNUAL BUDGET
FOR FISCAL YEAR COMMENCING JANUARY 1, 2026

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and hereby submit the Belmont County Board of Commissioners’ Annual Budget for the fiscal year commencing January 1, 2026 for consideration by the County Budget Commission.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:48 A.M

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter executive session with Hannah Warrington, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and discipline of public employees.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:56 A.M.

Motion made by Mr. Dutton, seconded by Mr. Echemann to exit executive session at 11:56 a.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

Mr. Dutton said there is one motion to be considered as a result of executive session.

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF
ALEXIS LUNSFORD, FULL-TIME DEPUTY CLERK/EASTERN COURT**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the resignation of Alexis Lunsford, full-time Deputy Clerk at Belmont County Eastern Divisional Court, effective July 18, 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 11:57 A.M.
Motion made by Mr. Dutton, seconded by Mr. Echemann to adjourn the meeting at 11:57 a.m.
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

Read, approved and signed this 16th day of July, 2025.

J. P. Dutton /s/_____

Jerry Echemann /s/_____ COUNTY COMMISSIONERS

Vince Gianangeli /s/_____

We, J. P. Dutton and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/_____ PRESIDENT

Bonnie Zuzak /s/_____ CLERK