

St. Clairsville, Ohio

August 20, 2025

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton and Vince Gianangeli, Commissioners and Bonnie Zuzak, Clerk of the Board. Absent: Commissioner Jerry Echemann

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$2,378,693.13

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0051-A001-A28.000 Other Expense	E-0051-A001-A17.000 Memorial Day Exp.	\$157.54

S33 DISTRICT DETENTION HOME

FROM	TO	AMOUNT
E-0910-S033-S48.007 Unemployment	E-0910-S033-S39.000 Food Service	\$10,000.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve the following transfers between funds as follows:

A00 GENERAL FUND TO E01 COUNTY HEALTH

FROM	TO	AMOUNT
E-0051-A001-A10.000 Professional Services	R-2210-E001-E17.574 Transfers In	\$7,916.66

Y04 GASOLINE TAX AND K00 MOTOR VEHICLE AND GASOLINE TAX

FROM	TO	AMOUNT
E-9804-Y004-Y01.000 Transfers Out	R-2810-K000-K20.574 Transfers In	\$929,000.00

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following certification dates:

****AUGUST 4, 2025****

Y04 GASOLINE TAX

E-9804-Y004-Y01.000	Gasoline Tax	\$929,000.00
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****AUGUST 19, 2025****

A00 GENERAL FUND

E-0131-A006-A09.000	Medical	\$815.63
E-0131-A006-A20.000	False Alarms	\$750.00
E-0131-A006-A23.000	Background	\$126.00
E-0131-A006-A24.000	E-SORN	\$465.00
E-0131-A006-A26.000	K-9	\$1.00
E-0131-A006-A32.000	Warrant Fee	\$435.11
E-0151-A002-F09.000	Other Expenses	\$2,414.56

B00 DOG & KENNEL FUND

E-1600-B000-B03.010	Supplies	\$194.02
E-1600-B000-B07.000	Veterinary Services	\$12.61
E-1600-B000-B11.000	Other Expenses	\$1,156.45

E09 NEXT GENERATION 9-1-1 FUND

E-2209-E009-E01.011	Contract Services	\$26,541.52
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E10 911 FUND

E-2200-E010-E07.000	Other Expenses	\$2,392.17
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K00 MOTOR VEHICLE AND GASOLINE TAX

E-2812-K000-K15.011	Contract Services	\$335,000.00
E-2812-K000-K04.012	Equipment	\$20,000.00
E-2812-K000-K16.013	Contract Projects	\$574,000.00

L01 SOIL CONSERVATION

E-1810-L001-L01.002	Salaries	\$12,000.00
E-1810-L001-L06.000	Rental	\$1,300.00
E-1810-L001-L11.003	PERS	\$5,965.00
E-1810-L001-L14.000	Other Expenses	\$5,000.00

M67 ALTERNATIVE SCHOOL- JUV COURT

E-0400-M067-M01.002	Salaries	\$45,900.00
E-0400-M067-M02.003	PERS	\$15,600.00
E-0400-M067-M04.005	Medicare	\$3,300.00
E-0400-M067-M05.008	Insurances	\$15,200.00

N14 SSD CAPITAL IMPROVEMENTS

E-9014-N014-N05.055	Contract Projects	\$35,456.80
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N90 BLACK HORSE INN PROJECT

E-9799-N090-N01.000	Design Contractual – TA Grant	\$12,751.00
E-9799-N090-N02.000	Contract Services Ross Co.	\$7,721.00
<u>P81 ARP & ST. & LOCAL FISCAL RECOVERY</u>		
E-1801-P081-P02.01	Contract Services	\$500,000.00
<u>S00 COMMISSARY FUND/SHERIFF</u>		
E-5100-S000-S01.010	Commissary	\$12,375.19
<u>S01 CONCEALED HANDGUN LICENSE FUND</u>		
E-5101-S001-S06.000	CCW License	\$1,385.00
E-5101-S001-S07.012	CCW Equipment	\$2,172.00
<u>S12 BELMONT COUNTY PORT AUTHORITY</u>		
E-9799-S012-S07.000	Professional Services	\$24,293.02
<u>S30 OAKVIEW JUV REHABILITATION</u>		
E-8010-S030-S40.000	Grant Holding Account	\$93,951.00
E-8010-S030-S54.000	Food	\$3,661.81
<u>U10 SHERIFF’S RESERVE ACCOUNT</u>		
E-9710-U010-U06.000	Reserve	\$5,297.97
<u>W20 LAW LIBRARY RESOURCES FUND</u>		
E-9720-W020-W02.002	Salary	\$2,500.00
E-9720-W020-W03.003	PERS	\$500.00
E-9720-W020-W05.004	Medicare	\$150.00
E-9720-W020-W07.010	Supplies	\$6,047.46

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF Y-95 EMPLOYERS SHARE PERS/

HOLDING ACCOUNT CHARGEBACKS FOR JULY 2025

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account Chargebacks for the month of July 2025.

General fund			
AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	4,841.28
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	478.80
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	1,047.20
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	4,274.40
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	7,807.65
CO CT. APPT EMP-JUDGES	E-0042-A002-J02.003	R-9895-Y095-Y01.500	0.00
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	7,188.07
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	4,710.12
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	1,079.90
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	8,811.42
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	12,521.40
ANIMAL SHELTER	E-0057-A006-F05.003	R-9895-Y095-Y01.500	1,476.50
LEPC	E-0058-A006-F02.003	R-9895-Y095-Y01.500	116.46
BEHAVORIAL HEALTH SERVICES	E-0059-A009-A01.003	R-9895-Y095-Y01.500	703.56
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	2,447.00
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	807.70
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	2,330.69
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,677.28
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	7,211.17
PROSECUTING ATTNYS	E-0111-A001-E09.003	R-9895-Y095-Y01.500	10,336.48
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	3,800.36
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	30,604.27
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	4,547.00
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	1,289.10
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	5,361.66
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	6,374.18

BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	3,460.35
POLL WORKERS	E-0181-A003-A09.003	R-9895-Y095-Y01.500	0.00
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	17.50
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	302.68
			135,624.18
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	3,628.47
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	1,651.10
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	24.68
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	670.73
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	267.02
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	556.96
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	268.81
NURSING PROGRAM	E-2232-F084-F02.008	R-9895-Y095-Y01.500	537.47
Get Vaccinated Program	E-2236-F088-F01.002	R-9895-Y095-Y01.500	142.68
Integrated Naloxone Grant (IN)	E-2237-F089-F01.002	R-9895-Y095-Y01.500	395.60
Public Health Workforce (WF)	E-2238-F090-F01.002	R-9895-Y095-Y01.500	1,707.99
COVID-19 Enhanced Operation	E-2239-F091-F01.002	R-9895-Y095-Y01.500	0.00
Adolescent Health Resiliency	E-2241-F093-F08.000	R-9895-Y095-Y01.500	382.22
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	1,327.02
Water System	E-2219-N050-N05.000	R-9895-Y095-Y01.500	71.67
Pools/Spas	E-2220-P070-P01.002	R-9895-Y095-Y01.500	0.00
Body Art	E-2243-F095-F07.002	R-9895-Y095-Y01.500	3.15
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	67,835.49
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	7,287.46
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	2,561.73
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	4,226.44
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	15,172.70
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	5,938.20
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	1,971.20
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	515.20
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	2,266.85
Care and Custody-CCAP	E-0400-M060-M81.003	R-9895-Y095-Y01.500	0.00
M64 PLACEMENT	E-0400-M064-M02.003	R-9895-Y095-Y01.500	1,107.10
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	1,581.14
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	333.85
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	21,021.96
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	6,609.30
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	1,723.08
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	18,178.34
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	11,262.48
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	4,551.10
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	16.16
TARGETED COMM ALT PRISON	E-1545-S055-S02.002	R-9895-Y095-Y01.500	2,538.74
PROBATION SERV GRNT-COMM	E-1546-S056-S04.001	R-9895-Y095-Y01.500	1,152.30
BCBDD-MAIN FUND	E-2410-S066-S76.003	R-9895-Y095-Y01.500	50,827.17
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	26,627.61
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9895-Y095-Y01.500	525.54
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	936.92
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,811.20

NORTHERN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	623.61
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	706.33
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	788.52
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,140.81
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	282.70
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	927.82
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	185.92
			412,494.72

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli granting permission for county employees to travel as follows:
COURT OF COMMON PLEAS/PROBATE & JUVENILE DIVISION-Kara Baker and Andrea Brueggemeier to Dublin, OH, on September 28-29, 2025, to attend the 2025 Court Investigators Continuing Education Program.
DJFS-Hope Romshak and Nicole Couch to Reynoldsburg, OH, on September 17, 2025, to attend the Kinnect to Family Statewide Learning. Estimated expenses: \$100.00. Mike Schlantz, Lisa Davis, Tanya Neal and Kimberly Rico to Steubenville, OH, on October 2, 2025, to attend the Area 16 CCMEP Technical Assistance meeting. Estimated expenses: \$200.00.
SSOBC-Bellaire and Centerville Senior Center to employees to Moundsville, WV, on September 4, 2025, for a senior outing for shopping and lunch at the Prima Marina. Flushing Senior Center employees to Cadiz, OH, on September 4, 2025, for a senior outing to the Clark Gable museum and lunch. Powhatan Senior Center employees to Zanesville, OH, on September 10, 2025, for a senior outing to Conn’s Potato Chip Factory. Barnesville Senior Center employees to Woodsfield, OH, on September 11, 2025, for a senior outing to Westwood Place. Martins Ferry Senior Center employees to Moundsville, WV, on September 12, 2025, for a senior outing to Grand Vue Park. Centerville and Bellaire Senior Center employees to Dresden, OH, on September 12, 2025, for a senior outing for shopping and lunch. Bethesda Senior Center employees to Zanesville, OH, on September 16, 2025, for a senior outing to Conn’s Potato Chip Factory. Lansing Senior Center employees to Wheeling, WV, on September 16, 2025, for a senior outing for shopping and lunch. Colerain Senior Center employees to Dover/Berlin, OH, on September 18, 2025, for a senior outing for shopping and lunch. St. Clairsville Senior Center employees to Scio, OH, on September 19, 2025, for a senior outing at Tappan Lake. County vehicles will be used for travel.
RECORDERS-Jason Garczyk to Columbus, OH, on September 18, 2025, to attend the Ohio Records’ Association 2025 Fall CE Conference. A county vehicle will be used for travel.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF APPROVING MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve the minutes of the Belmont County Board of Commissioners regular meeting of August 13, 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

Mr. Dutton made the following announcement:

The Belmont County Board of Commissioners is accepting applications to fill a position on the Belmont County Planning Commission. This is a three-year term. Applications will be accepted through September 5, 2025. Interested parties may stop in or contact the Commissioners’ office at [\(740-699-2155\)](tel:740-699-2155) to request an application.

**IN THE MATTER OF ACKNOWLEDGING RECEIPT
OF DONATION/ANIMAL SHELTER**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to acknowledge receipt of a \$500.00 donation, on behalf of Edward and Marisa Nolan Family Fund, to the Belmont County Animal Shelter.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF APPROVING THE APPROVAL OF BOND AND OATH OF OFFICE
DEEMING THAT SUCH IS SUFFICIAINT FOR THE BELMONT COUNTY TREASURER KATHERINE J. KELICH**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve and sign the APPROVAL OF BOND AND OATH OF OFFICE deeming that such is sufficient for the Belmont County Treasurer, Katherine J. Kelich, for the term commencing September 1, 2025 and ending September 2, 2029.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF APPROVING THE ESTIMATE FROM
KARRAS PAINTING LLC/COMMON PLEAS COURT**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve the estimate from Karras Painting LLC, in the amount of \$1,968.00 to supply all labor, materials, tools, equipment to remove the wallcovering, skim coat the walls, prime and paint the Belmont County Common Pleas Court jury room.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes

Mr. Echemann Absent

**IN THE MATTER OF APPROVING THE ESTIMATE FROM BLACKIE’S SEALING/
WATER AND SEWER DISTRICT OFFICES**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve the estimate from Blackies Sealing in the amount of \$5,499.90, for sealing the parking lot at Belmont County Water and Sewer District offices.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF ACCEPTING PROPOSAL FROM H. E. NEUMANN COMPANY/AUDITOR’S REAR OFFICE

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to accept proposal from H. E. Neumann Company in the amount of \$9,582.00 for all labor and materials necessary to remove and replace one Carrier water source heat pump unit that serves the Belmont County Auditor’s rear office.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF ACCEPTING PROPOSAL FROM H. E. NEUMANN COMPANY/JFS MARTINS FERRY BUILDING

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to accept proposal from H. E. Neumann Company in the amount of \$16,989.00 for all labor and materials necessary to remove and replace one Carrier 3-ton package unit that serves the Belmont County Department of Job and Family Services building located at 312 Walnut Street, Martins Ferry, Ohio.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF APPROVING CHANGE ORDER NO. 8 FROM GRAE-CON
CONSTRUCTION, INC/RECORDS BUILDING AND HEALTH DEPARTMENT BUILDING PROJECT**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve the following Change Order from Grae-Con Construction, Inc., for the Records Building and Health Department Building Project:

- Change Order No. 8, in the decreased amount of \$2,464.21 due to the removal of 15 KVA elevator transformer and increase wire to #6 to feed elevator.

Note: New contract total is \$10,753,262.03.

<div>General Contractor Change Order Form</div> <div>CHANGE ORDER NO. 8</div>	
Project Name: Records Building and Health Department Building Project (the "Project")	
Source document(s) and # (RFI, Bulletin, Shop Drawing Review): Request for Change Order 10 attached hereto as Exhibit A (to the extent not inconsistent with the Agreement executed between the Owner and Contractor).	This Change Order is effective as of the date of execution by the Owner.
Owner: Board of Commissioners of Belmont County, Ohio	General Contractor (Contractor): Grae-Con Construction, Inc.
Architect: Mills Group, LLC	
<div>Description/Justification <i>(Add more pages or attach scope detail if necessary)</i></div> <p>This deduct change order is to address the removal of 15 KVA elevator transformer and increase wire to #6 to feed elevator as set forth in Exhibit A.</p>	
Original Contract Sum	\$10,694,075.00
Net Change by Previous Change Orders	\$61,651.24
This Change Order Increase/Decrease (clearly indicate)	(\$2,464.21)
New Contract Sum	\$10,753,262.03
<div>Revised Contract Time (critical path only)</div> <p>Original Substantial Completion Date or Duration: within 545 calendar days of the Date of Commencement</p> <p>Previous Adjustments by Change Order(s) 21 (calendar days)</p> <p>This Change Order X ADD or DEDUCT 0 (calendar days)</p> <p>Revised Substantial Completion Date or Duration: within 566 calendar days of the Date of Commencement</p> <p>If applicable, revised Final Completion Date or Duration: N/A</p>	

The compensation, Contract Sum adjustment, or time extension provided by this Change Order constitutes full and complete satisfaction for all direct and indirect costs, cumulative impact, if any, and interest related thereto, which has been or may be incurred in connection with alleged changes to the Work or alleged schedule impacts for all portions and phases of the Project through the date of the change order. To the extent any attachment(s) hereto are inconsistent with this provision, this provision

and Section 7.2.3 of the modified AIA-A201 General Conditions of the Contract for Construction shall control.

By executing this Change Order, Owner and Contractor agree to modify the Agreement's Scope of Work, Contract Sum, and/or Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document.

CONTRACTOR:		ARCHITECT:	
By: <u>Cameron McIntosh</u>		By: <u>Christopher J. Clark</u>	
Printed Name: <u>Cameron McIntosh</u>		Printed Name: <u>Christopher J. Clark</u>	
Title: <u>Project Manager</u>		Title: <u>Principal</u>	
Date: <u>August 22, 2025</u>		Date: <u>August 21, 2025</u>	

OWNER:	
By: <u>J. P. Dutton</u>	X <u>Vince Gianangeli</u>
Printed Name: <u>J. P. Dutton</u>	<u>VINCE GIANANGELI</u>
Title: <u>BELMONT COUNTY COMMISSIONERS</u>	
Date: <u>8-20-2025</u>	

EXHIBIT A




Request For Change Order

To: BOARD OF COMMISSION BELMONT C
Project: BELMONT CO REC BLDG & HLTH LS 25A20

RFC No: 10
Date: 7/31/2025
Description: Credit change order for removal of 15 KVA elevator transformer and increase wire to #6 to feed elevator.

The above work is subject to the same conditions as specified in the original contract unless otherwise stipulated.

Upon approval the sum of \$-2,464.21 will be deducted from the contract price.

Grae-Con Signature:  Date: 7/31/2025
Grae Con Construction Inc
Authorized Signature: _____ Date: _____
BOARD OF COMMISSION BELMONT

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

BELMONT COUNTY ENGINEER’S PROJECT 24-7 BEL-CR34/CR34A-1.15/0.00

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to approve Change Order No. 2 from NLS Paving, Inc., for the Belmont County Engineer’s Project 24-7 BEL-CR34/CR34A-1.15/0.00 Resurfacing (Alternate Hospital Road) in the amount of \$38,880.06, for a new contract total of \$559,737.86.

Note: This is for additional quantities of pavement repair and asphalt concrete intermediate course and non-performed quantities.

CHANGE ORDER NO. 2
SUPPLEMENTAL CONTRACT WITH BELMONT COUNTY COMMISSIONERS
BELMONT COUNTY ENGINEER'S
PROJECT #24-7: BEL-CR34/CR34A-1.15/0.00 RESURFACING
OPWC PROJECT DRAB04

Auditor's Office, Belmont County, Ohio
This contract made and entered into this 20th day of August, 2025 between **NLS PAVING, INC.**, 67925 Bayberry Drive, Suite B, St. Clairsville, OH 43950, and J.P. Dutton, Jerry Echemann, and Vince Gianangeli, Commissioners of Belmont County, WITNESSETH that said **NLS PAVING, INC.** hereby agrees to furnish all labor, materials, equipment, tools, transportation, supplies, and other incidentals and all tasks necessary to resurface 2.55 miles of CR34 (Hospital Road) and 0.27 miles of CR34A (Alternate Hospital Road) and all related Work described by the Contract Documents.

CHANGE ORDER NO. 2
*** ADDITIONAL QUANTITIES ***

ROADN O.	APPROXIMATE QUANTITY	ITEM	UNIT PRICE	TOTAL AMOUNT
CR34	20.2 CY	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, (449), PG64-22	\$190.00	\$3,838.00
CR34	2.5 CY	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 1, (449), PG64-22, AS PER PLAN	\$189.00	\$472.50
CR34	45.5 SY	PAVEMENT REPAIR, AS PER PLAN	\$74.00	\$3,367.00
CR34	LUMP SUM	PAVEMENT REPAIR AND SUBGRADE DRAINAGE	\$19,868.23	\$19,868.23
CR34	LUMP SUM	PAVEMENT REPAIR, SHARED COST BETWEEN CONTRACTOR AND BELMONT COUNTY	\$15,764.63	\$15,764.63
		TOTAL ADDITIONS		+ \$43,310.36

*** NON-PREFORMED QUANTITIES ***

ROAD NO.	APPROXIMATE QUANTITY	ITEM	UNIT PRICE	TOTAL AMOUNT
CR34	0.54 MILE	EDGE LINE, 4”, (644)	\$2,850.00	- \$1,539.00
CR34	2.82 MILE	WORK ZONE CENTER LINE, CLASS III, 642 PAINT	\$1,025.00	- \$2,890.50
		TOTAL DEDUCTIONS		- \$4,429.50

TOTAL AMOUNT OF CHANGE ORDER NO. 2	+ \$38,880.86
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Reason for contract – Additional pavement repair identified by engineer and as-built quantities.

SUMMARY

ORIGINAL CONTRACT		\$501,969.00
CHANGE ORDER NO. 1		+ \$18,888.00
CHANGE ORDER NO. 2		+ \$38,880.86
TOTAL WORK INCLUDING CHANGE ORDER NO. 1 AND CHANGE ORDER NO. 2		\$559,737.86

BELMONT COUNTY COMMISSIONERS
J. P. Dutton /s/

Vince Gianangeli /s/

RECOMMENDED BY:
Terry Lively /s/
TERRY D. LIVELY, P.S., P.E.
BELMONT COUNTY ENGINEER
Upon roll call the vote was as follows:

NLS PAVING, INC.
By: Wyatt Reynolds
Wyatt Reynolds /s/
Print/Type Signature
Project Manager

Title

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF ENTERING INTO THE SCHOOL RESOURCE OFFICER (SRO) CONTRACT BETWEEN BELMONT-HARRISON JOINT VOCATIONAL SCHOOL DISTRICT, THE BELMONT COUNTY COMMISSIONERS AND THE BELMONT COUNTY SHERIFF’S OFFICE

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to enter into the School Resource Officer (SRO) contract between Belmont-Harrison Joint Vocational School District, the Belmont County Commissioners and the Belmont County Sheriff’s Office for the 2025-2026 school year.

Note: The school will provide reimbursement to the county of \$28.46 per hour (including all wages and benefits) for 200-8 hour days of SRO services.

**CONTRACT FOR SCHOOL RESOURCE OFFICER (SRO)
BETWEEN THE BELMONT-HARRISON JOINT VOCATIONAL
SCHOOL DISTRICT
THE BELMONT COUNTY COMMISSIONERS AND
THE BELMONT COUNTY SHERIFF'S OFFICE**

This Contract (hereinafter "Contract"), effective for the 2025-2026 school year, is made and entered into by and between the Belmont-Harrison Joint Vocational School District (BHJVSD) and the Belmont County Sheriff’s Office ("Sheriff’s Office") on the date set forth below for the purpose of providing a School Resource Officer ("SRO") to serve at the Belmont Career Center location.

I. Purpose of Contract

The Contract formalizes the relationship between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement and the youth of our community, with the goal of reducing crime, committed by juveniles and young adults. This Contract delineates the mission, organizational structure, and procedures of the School Resource Officer ("SRO") Program ("SRO Program").

II. Term

In consideration of the funds to be paid by the Belmont-Harrison Joint Vocational School District to the Sheriff’s Office, the Sheriff’s Office agrees to provide the schools with a deputy, who shall act as the SRO for the schools, and who shall perform all police functions, exercise police power, and render such police assistance and services as the district may require for any of the schools. During the time period in which the deputy is acting as SRO for the Belmont-Harrison Joint Vocational School District, said deputy shall be acting within the scope of his employment with the Sheriff’s Office.

The Belmont-Harrison Joint Vocational School District shall utilize the services of the SRO for two-hundred (200) days that will be primarily during the regular student school year. The Belmont-Harrison Joint Vocational School District shall utilize the services of the SRO for eight (8) hours per day for a maximum of two-hundred (200) days. The eight (8) hour per day schedule will be determined by the Belmont-Harrison Joint Vocational School District and the Sheriff’s Office. Time sheets will be provided by the Deputy, and records of these hours shall be sent to the Sheriff’s Office on a weekly basis.

During the school year, all days off due to snow days, delays or other days scheduled off in the school year, will be put into a bank. The Sheriff’s Office will keep track of all days worked and all day off due to scheduling. These days (hours) will be banked at straight time hours. The school can then determine extra details that will require coverage and the time will be used at time and one half. Example: Work four (4) hours and six (6) hours comes off the banked hours.

The Belmont-Harrison Joint Vocational School District will be invoiced once at the beginning of the school year and once in January of the following year. The Belmont-Harrison Joint Vocational School District shall pay the Sheriff’s Office **\$28.46 per hour** for time reported by the SRO, which includes all medical and fringe benefits to be received by/withheld from the Deputy from the Sheriff’s Office (see Attachment A). Should any change in the wage or benefit structure outlined in Attachment A occur, including but not limited to waiver/acceptance of hospitalization insurance, the hourly rate previously stated will be adjusted through the use of a ***Contract Addendum***. At the end of the contract period, the Belmont-Harrison Joint Vocational School District will have the option to receive a refund of any monies remaining in the Sheriff’s Office’s Policing Revolving Fund after all outstanding costs have been paid, or receive a credit toward at the next billing cycle, should the SRO program continue. The Sheriff’s Office shall be responsible for hiring the SRO, compensating the SRO, and withholding all applicable taxes, retirement system contributions, and Medicare taxes in accordance with current federal and state laws and statutes.

The Sheriff’s Office will provide the necessary equipment and supplies (including motor vehicle if deemed necessary by the Sheriff’s Office) to be used by said deputy in the performance of this Contract. The Sheriff’s Office shall be responsible for all gasoline expenses, insurance coverage, repairs and maintenance charges incurred with said motor vehicle (if available).

The deputy to be assigned by the Sheriff’s Office to the Belmont-Harrison Joint Vocational School District will be covered by Workers’ Compensation and Unemployment Insurance maintained by the Sheriff’s Office, and the Sheriff’s Office will maintain public liability insurance coverage on the deputy assigned to the schools during the term of this Contract.

The term of this Contract shall begin August 20, 2025, and end with the conclusion of the school year on May 22, 2026. The parties may renew this Contract only by separate written agreement or addendum hereto, which must be executed by all parties.

III. Mission, Goals and Objectives

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. The SRO Program aims to create and maintain safe, secure, and orderly learning environments for students, teachers, and staff. This is accomplished by assigning a Law Enforcement Officer employed by participating law enforcement agencies (referred to herein as SROs) to Belmont-Harrison Joint Vocational School District facilities on a permanent basis.

Goals and objectives are designed to develop and enhance rapport between youth, police officers, school administrators, and parents. Goals of the SRO Program include:

1. Reduce incidents of school violence;
2. Reduction of criminal offenses committed by juveniles and young adults;
3. Establish a rapport between the SROs and the student population;
4. Establish rapport between the SROs and parents, faculty, staff, and administrators.

Moreover, SROs will establish a trusting channel of communication with students, parents, and teachers. SROs will serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. SROs will promote citizen awareness of the law to enable students to become better-informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement, as well as consequences for violations of the law. Organizational Structure

A. Composition

The Sheriff’s Office shall select and assign a law enforcement officer to serve as the SRO in the SRO program.

B. Supervision

The day-to-day operation and administrative control of the SRO Program will be the responsibility of the Sheriff’s Office. Responsibility for the conduct of SROs, both personally and professionally, shall remain with the Sheriff’s Office. SROs are employed and retained by the Sheriff’s Office, and in no event shall any employee of the Sheriff’s Office be considered an employee of the Bellaire Local School District.

II. Procedures

A. Selection

Available SRO position(s) will be filled per the Sheriff’s Office directives and selection process. Sheriff’s Office will make the final selection of any SRO vacancies.

B. SRO Program Structure

The SRO Program shall utilize the “Triad” concept of school-based policing, as developed by NASRO (National Association of School Resource Officers), which divides SRO responsibilities into three areas: public safety educator, mentor/informal counselor, and law enforcement officer. Under this framework, the officer’s law enforcement knowledge and skill combine with specialized SRO training for their duties in the education setting. SROs are first and foremost law enforcement officers for the providing law enforcement agencies. SROs shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the Sheriff’s Office. All acts of commission or omission shall conform to the guidelines of the Sheriff’s Office directives. School officials should ensure that noncriminal student disciplinary matters remain the responsibility of school staff and not the SRO. Enforcement of the code of student conduct is the responsibility of teachers and administrators. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment. SROs are not formal counselors or educators, and will not act as such. However, SROs may be used as a

resource to assist students, faculty, staff, and all persons involved with the school. SROs can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education to formalized academic classes. SROs may use these opportunities to build rapport between the students and the staff. The Sheriff's Office recognize, however, that Belmont-Harrison Joint Vocational School District shall maintain full, final, and plenary authority over curriculum and instruction in the Belmont-Harrison Joint Vocational School District, including the instruction of individual students. The parties recognize and agree that classroom instruction shall be the responsibility of the classroom teacher, not the Sheriff's Office or its employees, and the Sheriff's Office and its employees shall not attempt to control, influence, or interfere with any aspect of the school curriculum or classroom instruction except in emergency situations.

C. Duties and Responsibilities of the SRO

The duties and responsibilities of the SRO will include, but not be limited to:

1. Enforcement of criminal law and protection of the students, staff, and public at large against criminal activity. The SRO shall follow the chain of command as set forth in the policies and procedures manual of the Sheriff's Office. School authorities and the parents of any child involved shall be notified as quickly as possible when the SRO takes any direct law enforcement action involving a student, on campus or off campus, during school hours.
2. Completion of reports and investigation of crimes committed on campus.
3. Whenever practical, coordination of investigative procedures between law enforcement and school administrators. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on property or at school functions under the jurisdiction of the Bellaire Local School District. The SRO will not be involved in searches conducted by school personnel unless a criminal act is involved or unless school personnel require the assistance of the SRO because of exigent circumstances, such as the need for safety or to prevent flight. Formal investigations and arrests by law enforcement officials will be conducted in accordance with applicable legal requirements.
4. Taking appropriate enforcement action on criminal matters as necessary. Whenever practical, the SRO shall advise the principal before requesting additional enforcement assistance on campus and inform the principal of any additional law enforcement responsibilities that may need to be undertaken.
5. Wearing of law enforcement agency issued uniform at all times, or other apparel approved by the providing agency.
6. Being highly visible throughout the campus, but to be unpredictable in their movements. For officer safety, SROs shall not establish any set routine which allows predictability in their movements and their locations.
7. Conferring with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.
8. Complying with all laws, regulations, and school board policies applicable to employees of the Belmont-Harrison Joint Vocational School District, including but not limited to laws, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided that SROs, under no circumstances, shall be required or expected to act in a manner inconsistent with their duties as law enforcement officers. The use of confidential school records by the SRO shall be done in accordance with Board Policy and as allowed under the Family Educational Rights and Privacy Act. Any existing rights or benefits of personnel assigned under this Agreement shall not be abridged and remain in effect.
9. Notifying the school principal or his/her designee if it is necessary for the SRO to be off-campus during regular school hours non-emergency situations.
10. Providing information concerning questions about law enforcement topics to students and staff.
11. Developing expertise in presenting various subjects, particularly in meeting federal and state mandates in drug abuse prevention education, and providing these presentations at the request of the school personnel in accordance with the established curriculum.
12. Preparing lesson plans necessary for approved classroom instruction.
13. Providing supervised classroom instruction on a variety of law related education and other topics deemed appropriate and approved by the Sheriff's Office supervisor and a school administrator.
14. Advising students, staff, and faculty on a limited basis.
15. Attending school extracurricular activities as needed. Off-duty assignments are not included.
16. Attending Belmont County Sheriff's Office's in-service training as required. Reasonable attempts will be made to schedule such training to minimize the SRO's absence from school on an instructional day.
17. Attending meetings of parent and faculty groups to solicit their support and understanding of the school resource program and to promote awareness of law enforcement functions.
18. Being familiar with all community agencies which offer assistance to youths and their families, such as mental health clinics, drug treatment centers, etc., and making referrals when appropriate.

D. Duties and Responsibilities of the SRO Supervisor (Sheriff's Office)

The duties and responsibilities of the SRO Supervisor will include but not be limited to:

1. Coordinating work assignments of the SRO.
2. Ensuring SRO compliance with all Belmont County Sheriff's Office directives.
3. Coordinating scheduling and work hours of the SRO (vacation requests, sick leave, etc.).
4. Evaluation of the SRO.

The Belmont-Harrison Joint Vocational School District shall provide the SRO of each campus the following materials, facilities, and access, which are deemed necessary to the performance of the SRO's duties:

1. Office space that can be secured and is acceptable to the participating law enforcement agency. The office shall contain a telephone, desk, chair, computer, and filing cabinet.
2. Reasonable opportunity to address students, teachers, school administrators, and parents about the SRO program, goals, and objectives. Administrators may seek input from the SROs regarding criminal justice problems relating to students and site security issues.

E. Enforcement

Although SROs have been placed in a formal educational environment, they are not relieved of their official duties as an enforcement officer. The SRO shall intervene, when it is necessary, to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with State and federal law, and department policy. The SRO, on behalf of the Sheriff's Office, will determine whether/what criminal charges may be recommended for filing by the Belmont County Prosecutor's Office.

The providing agency will reserve the right to temporarily remove the SRO in the event that additional officers are needed during a critical incident or natural disaster.

III. TERMINATION

This Agreement may be terminated by either party, with or without cause, upon seven (7) days' written notice to the other party. In the event of termination, the Belmont-Harrison Joint Vocational School District shall only be invoiced and provide reimbursement for the costs incurred and hourly rate agreed to through the seventh day.

IV. NOTICE

Any notice, consent, or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail, or by facsimile transmission (provided sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile copy, the notice shall be effective when sent. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the intended recipients as follows:

If to the BELMONT-HARRISON JOINT VOCATIONAL SCHOOL DISTRICT:

Belmont Career Center
68090 Hammond Road
St. Clairsville, OH 43950

If to the BELMONT COUNTY SHERIFF’S OFFICE:

Belmont County Sheriff’s Office
68137 Hammond Road
St. Clairsville, OH 43950

This has been agreed to in cooperation with the Belmont-Harrison Joint Vocational School District and the Belmont County Sheriff’s Office.
As agreed to and in partnership with:

BELMONT COUNTY SHERIFF:

By: James Zusack
Date: 8/18/25

BELMONT COUNTY COMMISSIONERS:
J.P. Dutton /s/
J.P. Dutton, President

Jerry Echemann, Vice President
Vince Gianangeli /s/
Vince Gianangeli
Date: 8/20/25

Upon roll call the vote was as follows:

**BELMONT-HARRISON JOINT VOCATIONAL SCHOOL DISTRICT/
BELMONT CAREER CENTER**

By: Richard Schoene /s/
By: _____
Date: 7/28/25

APPROVED AS TO FORM:
By: Jacob A. Manning

Title: Jacob A. Manning, Belmont County
Assistant Prosecuting Attorney

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF ENTERING INTO THE SCHOOL RESOURCE
OFFICER (SRO) CONTRACT BETWEEN BRIDGEPORT EXEMPTED
VILLAGE SCHOOL DISTRICT, THE BELMONT COUNTY
COMMISSIONERS AND THE BELMONT COUNTY SHERIFF’S OFFICE**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to enter into the School Resource Officer (SRO) contract between Bridgeport Exempted Village School District, the Belmont County Commissioners and the Belmont County Sheriff’s Office for the 2025-2026 school year.
Note: The school will provide reimbursement to the county of \$27.51 per hour (including all wages and benefits) for 200-8 hour days of SRO services.

**CONTRACT FOR SCHOOL RESOURCE OFFICER (SRO)
BETWEEN THE BRIDGEPORT EXEMPTED VILLAGE SCHOOL DISTRICT
THE BELMONT COUNTY COMMISSIONERS
AND THE BELMONT COUNTY SHERIFF'S OFFICE**

This Contract (hereinafter "Contract"), effective for the 2025-2026 school year, is made and entered into by and between the Bridgeport Exempted Village School District and the Belmont County Sheriff’s Office ("Sheriff’s Office") on the date set forth below for the purpose of providing a School Resource Officer ("SRO") to serve in the Bridgeport Exempted Village School District.

II. Purpose of Contract

The Contract formalizes the relationship between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement and the youth of our community, with the goal of reducing crime, committed by juveniles and young adults. This Contract delineates the mission, organizational structure, and procedures of the School Resource Officer ("SRO") Program ("SRO Program").

III. Term

In consideration of the funds to be paid by the Bridgeport Exempted Village School District to the Sheriff’s Office, the Sheriff’s Office agrees to provide the schools a deputy, who shall act as the SRO for the schools, and who shall perform all police functions, exercise police power, and render such police assistance and services as the district may require for any of the schools. During the time period in which the deputy is acting as SRO for the Bridgeport Exempted Village School District, said deputy shall be acting within the scope of his employment with the Sheriff’s Office.

The Bridgeport Exempted Village School District shall utilize the services of the SRO for two-hundred (200) days that will be primarily during the regular student school year. The Bridgeport Exempted Village School District shall utilize the services of the SRO for eight (8) hours per day for a maximum of two-hundred (200) days. The eight (8) hour per day schedule will be determined by the Bridgeport Exempted Village School District and the Sheriff’s Office. Time sheets will be provided by the Deputy, and records of these hours shall be sent to the Sheriff’s Office on a weekly basis.

During the school year, all days off due to snow days, delays or other days scheduled off in the school year, will be put into a bank. The Sheriff’s Office will keep track of all days worked and all day off due to scheduling. These days (hours) will be banked at straight time hours. The school can then determine extra details that will require coverage and the time will be used at time and one half. Example: Work four (4) hours and six (6) hours comes off the banked hours.

The Bridgeport Exempted Village School District will be invoiced once at the beginning of the school year and once in January of the following year. The Bridgeport Exempted Village School District shall pay the Sheriff’s Office **\$27.51 per hour** for time reported by the SRO, which includes all medical and fringe benefits to be received by/withheld from the Deputy from the Sheriff’s Office (see Attachment A). Should any change in the wage or benefit structure outlined in Attachment A occur, including but not limited to waiver/acceptance of hospitalization insurance, the hourly rate previously stated will be adjusted through the use of a ***Contract Addendum***. At the end of the contract period, the Bridgeport Exempted Village School District will have the option to receive a refund of any monies remaining in the Sheriff’s Office’s Policing Revolving Fund after all outstanding costs have been paid, or receive a credit toward at the next billing cycle, should the SRO program continue. The Sheriff’s Office shall be responsible for hiring the SRO, compensating the SRO, and withholding all applicable taxes, retirement system contributions, and Medicare taxes in accordance with current federal and state laws and statutes.

The Sheriff’s Office will provide the necessary equipment and supplies (including motor vehicle if deemed necessary by the Sheriff’s Office) to be used by said deputy in the performance of this Contract. The Sheriff’s Office shall be responsible for all gasoline expenses, insurance coverage, repairs and maintenance charges incurred with said motor vehicle (if available).

The deputy to be assigned by the Sheriff’s Office to the Bridgeport Exempted Village School District will be covered by Workers' Compensation and Unemployment Insurance maintained by the Sheriff’s Office, and the Sheriff’s Office will maintain public liability insurance coverage on the deputy assigned to the schools during the term of this Contract.

The term of this Contract shall begin August 27, 2025, and end with the conclusion of the school year on May 29, 2026. The parties may renew this Contract only by separate written agreement or addendum hereto, which must be executed by all parties.

III. Mission, Goals and Objectives

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. The SRO Program aims to create and maintain safe, secure, and orderly learning environments for students, teachers, and staff. This is accomplished by assigning a Law Enforcement Officer employed by participating law enforcement agencies (referred to herein as SROs) to Bridgeport Exempted Village School District facilities on a permanent basis.

Goals and objectives are designed to develop and enhance rapport between youth, police officers, school administrators, and parents. Goals of the SRO Program include:

- I. Reduce incidents of school violence;
5. Reduction of criminal offenses committed by juveniles and young adults;
6. Establish a rapport between the SROs and the student population;
7. Establish rapport between the SROs and parents, faculty, staff, and administrators.

Moreover, SROs will establish a trusting channel of communication with students, parents, and teachers. SROs will serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. SROs will promote citizen awareness of the law to enable students to become better-informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement, as well as consequences for violations of the law.

IV. Organizational Structure

A. Composition

The Sheriff's Office shall select and assign a law enforcement officer to serve as the SRO in the SRO program.

B. Supervision

The day-to-day operation and administrative control of the SRO Program will be the responsibility of the Sheriff's Office. Responsibility for the conduct of SROs, both personally and professionally, shall remain with the Sheriff's Office. SROs are employed and retained by the Sheriff's Office, and in no event shall any employee of the Sheriff's Office be considered an employee of the Bellaire Local School District.

V. Procedures

A. Selection

Available SRO position(s) will be filled per the Sheriff's Office directives and selection process. Sheriff's Office will make the final selection of any SRO vacancies.

B. SRO Program Structure

The SRO Program shall utilize the "Triad" concept of school-based policing, as developed by NASRO (National Association of School Resource Officers), which divides SRO responsibilities into three areas: public safety educator, mentor/informal counselor, and law enforcement officer. Under this framework, the officer's law enforcement knowledge and skill combine with specialized SRO training for their duties in the education setting. SROs are first and foremost law enforcement officers for the providing law enforcement agencies. SROs shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the Sheriff's Office. All acts of commission or omission shall conform to the guidelines of the Sheriff's Office directives. School officials should ensure that noncriminal student disciplinary matters remain the responsibility of school staff and not the SRO. Enforcement of the code of student conduct is the responsibility of teachers and administrators. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment. SROs are not formal counselors or educators, and will not act as such. However, SROs may be used as a resource to assist students, faculty, staff, and all persons involved with the school. SROs can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education to formalized academic classes. SROs may use these opportunities to build rapport between the students and the staff. The Sheriff's Office recognize, however, that Bridgeport Exempted Village School District shall maintain full, final, and plenary authority over curriculum and instruction in the Bridgeport Exempted Village School District including the instruction of individual students. The parties recognize and agree that classroom instruction is the responsibility of the classroom teacher, not the Sheriff's Office or its employees, and the Sheriff's Office and its employees shall not attempt to control, influence, or interfere with any aspect of the school curriculum or classroom instruction except in emergency situations.

C. Duties and Responsibilities of the SRO

The duties and responsibilities of the SRO will include, but not be limited to:

1. Enforcement of criminal law and protection of the students, staff, and public at large against criminal activity. The SRO shall follow the chain of command as set forth in the policies and procedures manual of the Sheriff's Office. School authorities and the parents of any child involved shall be notified as quickly as possible when the SRO takes any direct law enforcement action involving a student, on campus or off campus, during school hours.
2. Completion of reports and investigation of crimes committed on campus.
3. Whenever practical, coordination of investigative procedures between law enforcement and school administrators. The SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on property or at school functions under the jurisdiction of the Bellaire Local School District. The SRO will not be involved in searches conducted by school personnel unless a criminal act is involved or unless school personnel require the assistance of the SRO because of exigent circumstances, such as the need for safety or to prevent flight. Formal investigations and arrests by law enforcement officials will be conducted in accordance with applicable legal requirements.
4. Taking appropriate enforcement action on criminal matters as necessary. Whenever practical, the SRO shall advise the principal before requesting additional enforcement assistance on campus and inform the principal of any additional law enforcement responsibilities that may need to be undertaken.
5. Wearing of law enforcement agency issued uniform at all times, or other apparel approved by the providing agency.
6. Being highly visible throughout the campus, but to be unpredictable in their movements. For officer safety, SROs shall not establish any set routine which allows predictability in their movements and their locations.
7. Confering with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at school-related activities.
8. Complying with all laws, regulations, and school board policies applicable to employees of the Bridgeport Exempted Village School District, including but not limited to laws, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided that SROs, under no circumstances, shall be required or expected to act in a manner inconsistent with their duties as law enforcement officers. The use of confidential school records by the SRO shall be done in accordance with Board Policy and as allowed under the Family Educational Rights and Privacy Act. Any existing rights or benefits of personnel assigned under this Agreement shall not be abridged and remain in effect.
9. Notifying the school principal or his/her designee if it is necessary for the SRO to be off-campus during regular school hours non-emergency situations.
10. Providing information concerning questions about law enforcement topics to students and staff.
11. Developing expertise in presenting various subjects, particularly in meeting federal and state mandates in drug abuse prevention education, and providing these presentations at the request of the school personnel in accordance with the established curriculum.
12. Preparing lesson plans necessary for approved classroom instruction.
13. Providing supervised classroom instruction on a variety of law related education and other topics deemed appropriate and approved by the Sheriff's Office supervisor and a school administrator.
14. Advising students, staff, and faculty on a limited basis.
15. Attending school extracurricular activities as needed. Off-duty assignments are not included.
16. Attending Belmont County Sheriff's Office's in-service training as required. Reasonable attempts will be made to schedule such training to minimize the SRO's absence from school on an instructional day.
17. Attending meetings of parent and faculty groups to solicit their support and understanding of the school resource program and to promote awareness of law enforcement functions.
18. Being familiar with all community agencies which offer assistance to youths and their families, such as mental health clinics, drug treatment centers, etc., and making referrals when appropriate.

D. Duties and Responsibilities of the SRO Supervisor (Sheriff's Office)

The duties and responsibilities of the SRO Supervisor will include but not be limited to:

1. Coordinating work assignments of the SRO.
2. Ensuring SRO compliance with all Belmont County Sheriff's Office directives.
3. Coordinating scheduling and work hours of the SRO (vacation requests, sick leave, etc.).
4. Evaluation of the SRO.

The Bridgeport Exempted Village School District shall provide the SRO of each campus the following materials, facilities, and access, which are deemed necessary to the performance of the SRO's duties:

1. Office space that can be secured and is acceptable to the participating law enforcement agency. The office shall contain a telephone, desk, chair, computer, and filing cabinet.
2. Reasonable opportunity to address students, teachers, school administrators, and parents about the SRO program, goals, and objectives. Administrators may seek input from the SROs regarding criminal justice problems relating to students and site security issues.

E. Enforcement

Although SROs have been placed in a formal educational environment, they are not relieved of their official duties as an enforcement officer. The SRO shall intervene, when it is necessary, to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with State and federal law, and department policy. The SRO, on behalf of the Sheriff's Office, will determine whether/what criminal charges may be recommended for filing by the Belmont County Prosecutor's Office.

The providing agency will reserve the right to temporarily remove the SRO in the event that additional officers are needed during a critical incident or natural disaster.

VI. TERMINATION

This Agreement may be terminated by either party, with or without cause, upon seven (7) days' written notice to the other party. In the event of termination, the Bridgeport Exempted Village School District shall only be invoiced and provide reimbursement for the costs incurred and hourly rate agreed to through the seventh day.

VI. NOTICE

Any notice, consent, or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail, or by facsimile transmission (provided sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile copy, the notice shall be effective when sent. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the intended recipients as follows:

If to the BRIDGEPORT EXEMPTED VILLAGE SCHOOL DISTRICT:

Bridgeport Exempted Village School District
55781 National Road
Bridgeport, OH 43912

If to the BELMONT COUNTY SHERIFF'S OFFICE:

Belmont County Sheriff's Office
68137 Hammond Road
St. Clairsville, OH 43950

This has been agreed to in cooperation with the Bridgeport Exempted Village School District and the Belmont County Sheriff's Office. As agreed to and in partnership with:

BELMONT COUNTY SHERIFF

**BRIDGEPORT EXEMPTED VILLAGE
SCHOOL DISTRICT**

By: James Zusack /s/
Date: 8/18/25

By: Brent Ripley /s/
By: _____

Date: 8/01/2025

BELMONT COUNTY COMMISSIONERS: APPROVED AS TO FORM:

J. P. Dutton /s/ **By: *Jacob A. Manning /s/***

J.P. Dutton, President

Jerry Echemann, Vice President

Vince Gianangeli /s/

Vince Gianangeli

Date: 8/20/25

Title: Jacob A. Manning, Belmont County
Assistant Prosecuting Attorney

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF ENTERING INTO THE SCHOOL RESOURCE
OFFICER (SRO) CONTRACT BETWEEN SWITZERLAND OF OHIO
SCHOOL DISTRICT, THE BELMONT COUNTY COMMISSIONERS
AND THE BELMONT COUNTY SHERIFF'S OFFICE**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to enter into the School Resource Officer (SRO) contract between Switzerland of Ohio School District, the Belmont County Commissioners and the Belmont County Sheriff's Office for the 2025-2026 school year.

Note: The school's current rate of reimbursement to the county is \$27.98 per hour (including all wages and benefits) for 177-8 hour days of SRO services.

**CONTRACT FOR SCHOOL RESOURCE OFFICER (SRO)
BETWEEN THE SWITZERLAND OF OHIO LOCAL
SCHOOL DISTRICT
THE BELMONT COUNTY COMMISSIONERS
AND THE BELMONT COUNTY SHERIFF'S OFFICE**

This Contract (hereinafter "Contract"), effective for the 2025-2026 school year, is made and entered into by and between the Switzerland of Ohio/Powhatan Elementary and the Belmont County Sheriff's Office ("Sheriff's Office") on the date set forth below for the purpose of providing a School Resource Officer ("SRO") to serve in the Switzerland of Ohio Local School District/Powhatan Elementary site.

I. Purpose of Contract

The Contract formalizes the relationship between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between law enforcement and the youth of our community, with the goal of reducing crime, committed by juveniles and young adults. This Contract delineates the mission, organizational structure, and procedures of the School Resource Officer ("SRO") Program ("SRO Program").

II. Term

In consideration of the funds to be paid by the Switzerland of Ohio/Powhatan Elementary to the Sheriff’s Office, the Sheriff’s Office agrees to provide the schools a deputy, who shall act as the SRO for the schools, and who shall perform all police functions, exercise police power, and render such police assistance and services as the district may require for any of the schools. During the time period in which the deputy is acting as SRO for the Switzerland of Ohio/Powhatan Elementary, said deputy shall be acting within the scope of his employment with the Sheriff’s Office.

Switzerland of Ohio/Powhatan Elementary shall utilize the services of the SRO for one-hundred seventy-seven (177) days that will be primarily during the regular student school year. Switzerland of Ohio/Powhatan Elementary shall utilize the services of the SRO for eight (8) hours per day during the one-hundred seventy-seven (177) day period of time. The eight (8) hour per day schedule will be determined by the Switzerland of Ohio/Powhatan Elementary and the Sheriff’s Office. Time sheets will be provided by the Deputy, and records of these hours shall be sent to the Sheriff’s Office on a weekly basis.

During the school year, all days off due to snow days, delays or other days scheduled off in the school year, will be put into a bank. The Sheriff’s Office will keep track of all days worked and all day off due to scheduling. These days (hours) will be banked at straight time hours. The school can then determine extra details that will require coverage and the time will be used at time and one half. Example: Work four (4) hours and six (6) hours comes off the banked hours.

Switzerland of Ohio/Powhatan Elementary will be invoiced once at the beginning of the school year and once in January of the following year. The Switzerland of Ohio/Powhatan Elementary shall pay the Sheriff’s Office **\$27.98 per hour** for time reported by the SRO, which includes all medical and fringe benefits to be received by/withheld from the Deputy from the Sheriff’s Office (see Attachment A). Should any change in the wage or benefit structure outlined in Attachment A occur, including but not limited to waiver/acceptance of hospitalization insurance, the hourly rate previously stated will be adjusted through the use of a **Contract Addendum**. At the end of the contract period, Switzerland of Ohio will have the option to receive a refund of any monies remaining in the Sheriff’s Office’s Policing Revolving Fund after all outstanding costs have been paid, or receive a credit toward at the next billing cycle, should the SRO program continue. The Sheriff’s Office shall be responsible for hiring the SRO, compensating the SRO, and withholding all applicable taxes, retirement system contributions, and Medicare taxes in accordance with current federal and state laws and statutes.

The Sheriff’s Office will provide the necessary equipment and supplies (including motor vehicle if deemed necessary by the Sheriff’s Office) to be used by said deputy in the performance of this Contract. The Sheriff’s Office shall be responsible for all gasoline expenses, insurance coverage, repairs and maintenance charges incurred with said motor vehicle (if available).

The deputy to be assigned by the Sheriff’s Office to the Switzerland of Ohio/Powhatan Elementary will be covered by Workers’ Compensation and Unemployment Insurance maintained by the Sheriff’s Office, and the Sheriff’s Office will maintain public liability insurance coverage on the deputy assigned to the schools during the term of this Contract.

The term of this Contract shall begin August 27, 2025, and end with the conclusion of the school year on May 29, 2026. The parties may renew this Contract only by separate written agreement or addendum hereto, which must be executed by all parties.

III. Mission, Goals and Objectives

The mission of the SRO Program is the reduction and prevention of school-related violence and crime committed by juveniles and young adults. The SRO Program aims to create and maintain safe, secure, and orderly learning environments for students, teachers, and staff. This is accomplished by assigning a Law Enforcement Officer employed by participating law enforcement agencies (referred to herein as SROs) to Switzerland of Ohio/Powhatan Elementary facilities on a permanent basis.

Goals and objectives are designed to develop and enhance rapport between youth, police officers, school administrators, and parents. Goals of the SRO Program include:

- 1. Reduce incidents of school violence;
- 8. Reduction of criminal offenses committed by juveniles and young adults;
- 9. Establish a rapport between the SROs and the student population;
- 10. Establish rapport between the SROs and parents, faculty, staff, and administrators.

Moreover, SROs will establish a trusting channel of communication with students, parents, and teachers. SROs will serve as a positive role model to instill in students good moral standards, good judgment and discretion, respect for other students, and a sincere concern for the school community. SROs will promote citizen awareness of the law to enable students to become better-informed and effective citizens, while empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement, as well as consequences for violations of the law.

IV. Organizational Structure

C. Composition

The Sheriff’s Office shall select and assign a law enforcement officer to serve as the SRO in the SRO program.

D. Supervision

The day-to-day operation and administrative control of the SRO Program will be the responsibility of the Sheriff’s Office. Responsibility for the conduct of SROs, both personally and professionally, shall remain with the Sheriff’s Office. SROs are employed and retained by the Sheriff’s Office, and in no event shall any employee of the Sheriff’s Office be considered an employee of Switzerland of Ohio/Powhatan Elementary.

V. Procedures

A. Selection

Available SRO position(s) will be filled per the Sheriff’s Office directives and selection process. Sheriff’s Office will make the final selection of any SRO vacancies.

B. SRO Program Structure

The SRO Program shall utilize the “Triad” concept of school-based policing, as developed by NASRO (National Association of School Resource Officers), which divides SRO responsibilities into three areas: public safety educator, mentor/informal counselor, and law enforcement officer. Under this framework, the officer’s law enforcement knowledge and skill combine with specialized SRO training for their duties in the education setting. SROs are first and foremost law enforcement officers for the providing law enforcement agencies. SROs shall be responsible for carrying out all duties and responsibilities of a law enforcement officer and shall remain at all times under the control, through the chain of command, of the Sheriff’s Office. All acts of commission or omission shall conform to the guidelines of the Sheriff’s Office directives. School officials should ensure that noncriminal student disciplinary matters remain the responsibility of school staff and not the SRO. Enforcement of the code of student conduct is the responsibility of teachers and administrators. The SRO shall refrain from being involved in the enforcement of disciplinary rules that do not constitute violations of law, except to support staff in maintaining a safe school environment. SROs are not formal counselors or educators, and will not act as such. However, SROs may be used as a resource to assist students, faculty, staff, and all persons involved with the school. SROs can be utilized to help instruct students and staff on a variety of subjects, ranging from alcohol and drug education to formalized academic classes. SROs may use these opportunities to build rapport between the students and the staff. The Sheriff’s Office recognize, however, that Switzerland of Ohio/Powhatan Elementary shall maintain full, final, and plenary authority over curriculum and instruction in the Switzerland of Ohio/Powhatan Elementary, including the instruction of individual students. The parties recognize and agree that classroom instruction is the responsibility of the classroom teacher, not the Sheriff’s Office or its employees, and the Sheriff’s Office and its employees shall not attempt to control, influence, or interfere with any aspect of the school curriculum or classroom instruction except in emergency situations.

C. Duties and Responsibilities of the SRO

The duties and responsibilities of the SRO will include, but not be limited to:

- 1. Enforcement of criminal law and protection of the students, staff, and public at large against criminal activity. The SRO shall follow the chain of command as set forth in the policies and procedures manual of the Sheriff’s Office. School authorities and the parents of any child involved shall be notified as quickly as possible when the SRO takes any direct law enforcement action involving a student, on campus or off campus, during school hours.
- 2. Completion of reports and investigation of crimes committed on campus.
- 3. Whenever practical, coordination of investigative procedures between law enforcement and school administrators. The

SRO shall abide by all applicable legal requirements concerning interviews or searches should it become necessary to conduct formal law enforcement interviews or searches with students or staff on property or at school functions under the jurisdiction of the Switzerland Ohio/Powhatan Elementary. The SRO will not be involved in searches conducted by school personnel unless a criminal act is involved or unless school personnel require the assistance of the SRO because of exigent circumstances, such as the need for safety or to prevent flight, Formal investigations and arrests by law enforcement officials will be conducted in accordance with applicable legal requirements.

4. Taking appropriate enforcement action on criminal matters as necessary. Whenever practical, the SRO shall advise the principal before requesting additional enforcement assistance on campus and inform the principal of any additional law enforcement responsibilities that may need to be undertaken.
5. Wearing of law enforcement agency issued uniform at all times, or other apparel approved by the providing agency.
6. Being highly visible throughout the campus, but to be unpredictable in their movements. For officer safety, SROs shall not establish any set routine which allows predictability in their movements and their locations.
7. Conferring with the principal to develop plans and strategies to prevent and/or minimize dangerous situations on or near the campus or involving students at schoolrelated activities.
8. Complying with all laws, regulations, and school board policies applicable to employees of Switzerland of Ohio/ Powhatan Elementary, including but not limited to laws, regulations, and policies regarding access to confidential student records and/or the detention, investigation, and searching of students on school premises, provided that SROs, under no circumstances, shall be required or expected to act in a manner inconsistent with their duties as law enforcement officers. The use of confidential school records by the SRO shall be done in accordance with Board Policy and as allowed under the Family Educational Rights and Privacy Act. Any existing rights or benefits of personnel assigned under this Agreement shall not be abridged and remain in effect.
9. Notifying the school principal or his/her designee if it is necessary for the SRO to be off- campus during regular school hours non-emergency situations.
10. Providing information concerning questions about law enforcement topics to students and staff.
11. Developing expertise in presenting various subjects, particularly in meeting federal and state mandates in drug abuse prevention education, and providing these presentations at the request of the school personnel in accordance with the established curriculum.
12. Preparing lesson plans necessary for approved classroom instruction.
13. Providing supervised classroom instruction on a variety of law related education and other topics deemed appropriate and approved by the Sheriff’s Office supervisor and a school administrator.
14. Advising students, staff, and faculty on a limited basis.
15. Attending school extracurricular activities as needed. Off-duty assignments are not included.
16. Attending Belmont County Sheriff’s Office’s in-service training as required. Reasonable attempts will be made to schedule such training to minimize the SRO's absence from school on an instructional day.
17. Attending meetings of parent and faculty groups to solicit their support and understanding of the school resource program and to promote awareness of law enforcement functions.
18. Being familiar with all community agencies which offer assistance to youths and their families, such as mental health clinics, drug treatment centers, etc., and making referrals when appropriate.

D. Duties and Responsibilities of the SRO Supervisor (Sheriff’s Office)

The duties and responsibilities of the SRO Supervisor will include but not be limited to:

1. Coordinating work assignments of the SRO.
2. Ensuring SRO compliance with all Belmont County Sheriff’s Office directives.
3. Coordinating scheduling and work hours of the SRO (vacation requests, sick leave, etc.).
4. Evaluation of the SRO **Switzerland of Ohio LSD/Powhatan Elementary shall provide the SRO of each campus the following materials, facilities, and access, which are deemed necessary to the performance of the SRO's duties:**
 1. Office space that can be secured and is acceptable to the participating law enforcement agency. The office shall contain a telephone, desk, chair, computer, and filing cabinet.
 2. Reasonable opportunity to address students, teachers, school administrators, and parents about the SRO program, goals, and objectives. Administrators may seek input from the SROs regarding criminal justice problems relating to students and site security issues.

E. Enforcement

Although SROs have been placed in a formal educational environment, they are not relieved of their official duties as an enforcement officer. The SRO shall intervene, when it is necessary, to prevent any criminal act or maintain a safe school environment. Citations shall be issued and arrests made when appropriate and in accordance with State and federal law, and department policy. The SRO, on behalf of the Sheriff's Office, will determine whether/what criminal charges may be recommended for filing by the Belmont County Prosecutor’s Office.
The providing agency will reserve the right to temporarily remove the SRO in the event that additional officers are needed during a critical incident or natural disaster.

VI. TERMINATION

This Agreement may be terminated by either party, with or without cause, upon seven (7) days’ written notice to the other party. In the event of termination, Switzerland of Ohio/Powhatan Elementary shall only be invoiced and provide reimbursement for the costs incurred and hourly rate agreed to through the seventh day.

VII. NOTICE

Any notice, consent, or other communication in connection with this Agreement shall be in writing and may be delivered in person, by mail, or by facsimile transmission (provided sender confirms notice by written copy). If hand-delivered, the notice shall be effective upon delivery. If by facsimile copy, the notice shall be effective when sent. If served by mail, the notice shall be effective three (3) business days after being deposited in the United States Postal Service by certified mail, return receipt requested, addressed appropriately to the intended recipients as follows:

If to the SWITZERLAND OF OHIO LSD/POWHATAN ELEMENTARY:

Switzerland of Ohio Local School District
304 Mill Street
Woodsfield, OH 43793

If to the BELMONT COUNTY SHERIFF’S OFFICE:

Belmont County Sheriff’s Office
68137 Hammond Road
St. Clairsville, OH 43950

This has been agreed to in cooperation with the Switzerland of Ohio LSD/Powhatan Elementary and the Belmont County Sheriff’s Office. As agreed to and in partnership with:

BELMONT COUNTY SHERIFF	SWITZERLAND OF OHIO LOCAL SCHOOL DISTRICT/POWHATAN ELEMENTARY
By: <u>James Zusack /s/</u>	By: <u>Jeremy Beardmore /s/</u>
Date: <u>08/18/25</u>	By: <u>Connie Kress /s/</u>
	Date: <u>8/15/25</u>
BELMONT COUNTY COMMISSIONERS:	APPROVED AS TO FORM:
<u>J. P. Dutton /s/</u>	By: <u>Jacob Manning /s/</u>
J.P. Dutton, President	

Title: Jacob A. Manning, Belmont County

Jerry Echemann, Vice President

Vince Gianangeli /s/

Vince Gianangeli

Date: 8/20/25

Upon roll call the vote was as follows:

Mr. Dutton

Mr. Gianangeli

Mr. Echemann

Yes

Yes

Absent

Assistant Prosecuting Attorney

IN THE MATTER OF APPOINTING COMMISSIONER J. P. DUTTON TO THE ONEOHIO REGION 11 BOARD OF DIRECTORS AND APPOINTING LISA WARD, EXECUTIVE DIRECTOR, MHRB AS ALTERNATE

Motion made by Mr. Gianangeli, seconded by Mr. Dutton to appoint Commissioner J. P. Dutton to the OneOhio Region 11 Board of Directors and appoint Lisa Ward, Executive Director, Mental Health and Recovery Board as alternate.

Upon roll call the vote was as follows:

Mr. Gianangeli

Mr. Dutton

Mr. Echemann

Yes

Yes

Absent

IN THE MATTER OF ENTERING INTO THE OHIO PUBLIC WORKS (OPWC) PROJECT GRANT AGREEMENT FOR THE BEL-20-0.33 BLAINE CHERMONT ROAD RETAINING WALL REPAIR

Motion made by Mr. Gianangeli, seconded by Mr. Dutton to approve and authorize Commissioner J. P. Dutton to sign and enter into the Ohio Public Works (OPWC) Project Grant Agreement for the BEL-20-0.33 for the Blaine-Chermont Road Retaining Wall Repair, in the not to exceed amount of \$275,140.00, based upon the recommendation of Terry Lively, County Engineer.

Note: Total project cost: \$343,925.00. Local share is \$68,785.00.00 and will be paid out of the MVGT.

Upon roll call the vote was as follows:

Mr. Gianangeli

Mr. Dutton

Mr. Echemann

Yes

Yes

Absent

IN THE MATTER OF RESOLUTION AUTHORIZING J. P. DUTTON TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

“AUTHORIZATION LEGISLATION DESIGNATING OFFICIAL”

ATTACHMENT C

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the Belmont County Commission is planning to make capital improvements to BEL-10-3.75/4.95 and 7.03/8.58 LAFFERTY & CRABAPPLE ROAD paving project; and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED by Belmont County Commission:

Section 1: Belmont County Commissioner J. P. Dutton is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Belmont County Commissioner J. P. Dutton is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Motion made by Commissioner Gianangeli seconded by Commissioner Dutton to adopt the foregoing resolution which upon roll call was unanimously adopted.

Passed: August 20, 2025

Signed: Belmont County Commissioners

J. P. Dutton /s/

J. P. Dutton, President

Jerry Echemann, Vice-President

Vince Gianangeli /s/

Vince Gianangeli

Upon roll call the vote was as follows:

Mr. Gianangeli

Mr. Dutton

Mr. Echemann

Yes

Yes

Absent

IN THE MATTER OF RESOLUTION AUTHORIZING J. P. DUTTON TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

“AUTHORIZATION LEGISLATION DESIGNATING OFFICIAL”

ATTACHMENT C

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and

WHEREAS, the Belmont County Commission is planning to make capital improvements to BEL-10-0.00/3.75 BLACK OAK ROAD paving project; and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED by Belmont County Commission:

Section 1: Belmont County Commissioner J. P. Dutton is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Belmont County Commissioner J. P. Dutton is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Motion made by Commissioner Gianangeli seconded by Commissioner Dutton to adopt the foregoing resolution which upon roll call was unanimously adopted.

Passed: August 20, 2025

Signed: Belmont County Commissioners

J. P. Dutton /s/

J. P. Dutton, President

Jerry Echemann, Vice-President

Vince Gianangeli /s/

Vince Gianangeli

Upon roll call the vote was as follows:

Mr. Gianangeli	Yes
Mr. Dutton	Yes
Mr. Echemann	Absent

OPEN PUBLIC FORUM-Nick Bundren, Land & Liberty Coalition Ohio, inquired as to the Commissioners’ understanding of solar energy and renewables. Mr. Dutton said in general, he has a good understanding. Mr. Bundren asked if they encountered any renewable energy projects in Belmont County. Mr. Dutton said not at this point. Mr. Bundren asked if they think party politics plays a role in support or opposition for renewable energy. Mr. Dutton said, “I think Ohio is a long time energy state, a lot of energy experience. I’d like to think it’s all based on the best use of property and what that energy fuel source is. I wouldn’t think party politics would have anything to do with it, just what land is available and what it can be utilized for.”

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:52 A.M

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to enter executive session with Hannah Warrington, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of public employees.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:28 A.M.

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to exit executive session at 11:28 a.m.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

Mr. Dutton said as a result of executive session there are motions to be considered.

**IN THE MATTER OF RESCINDING MOTION OF
AUGUST 13, 2025, APPROVING THE HIRE OF
ALYSSA SPINACI, FULL-TIME LPN/JAIL**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to rescind the motion made on August 13, 2025 approving the hire of Alyssa Spinaci, full-time LPN at the Belmont County Jail, effective August 18, 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

**IN THE MATTER OF ADOPTING JOB DESCRIPTION FOR THE KENNEL
MANAGER AT BELMONT COUNTY ANIMAL SHELTER**

Motion made by Mr. Dutton, seconded by Mr. Gianangeli to adopt the job description for Kennel Manager at the Belmont County Animal Shelter, pay scale 5, effective August 20, 2025.

Belmont County Animal Shelter

Job Title: Kennel Manager
Supervised By: Dog Warden
Classification: Classified
Hourly Base Rate: See current pay scale

Position Summary:

The Kennel Manager of the BCAS will work to direct activities that ensure the shelter operates in accordance with the BCAS policies as it provides proper care and humane treatment for all animals living at the shelter. The Kennel Manager will direct kennel staff to ensure optimal care and coverage for the animals.

Essential duties, skills, and responsibilities:

- Motivate, train and supervise employees on animal care matters.
- Ensure that staff is in compliance with all daily tasks.
- Create monthly schedules for all staff employees.
- Document with pictures or in written statement any tasks not performed or not completed correctly by staff employees and make the necessary disciplinary action referral.
- Maintain, motivate, and recognize volunteer program.
- Oversee volunteers and outside agency workers to promote good safety practices and humane, kind treatment of the animals.
- Maintain a close working relationship with veterinarians, other animal agencies and businesses.
- Primary responsibility for medical care of animals.
- Clean and disinfect pens, floors and related kennel areas in accordance with established practices. Launder all necessary items.
- Keep daily count of all animals. Maintain records of all sheltered animals.
- Know and follow guidelines in the adoption process.
- Escort individuals through the shelter. Be attentive and polite to the public in person and on the telephone. Provide information regarding animals.
- Supervise animal care procedures and protocols for animal intakes, veterinarian check, vaccinations, euthanasia, adoption, and foster care programs.
- Be available for conflict resolutions with private citizens.
- Responsible for processing adoptions of animals from the shelter, including proper documentation and adherence to BCAS policies and procedures.
- Oversees maintenance of accurate, up-to-date comprehensive health records, cage cards, and shelter statistics. Develops and maintains records keeping practices for controlled pharmaceutical substances, tests, and medical equipment for the shelter.
- Provides and oversees the care of the animals at the shelter including proper feeding, watering, exercising, bathing, and cleaning of cages. Monitors the health of the animals, medication and vaccinating animals. Ensures all animals are up-to-date on vaccinations, ensures all animal procedures such as fecal and blood tests have been administered and ensures all animals are spayed or neutered before adoption.
- Participates with the Dog Warden in the training of BCAS employees and volunteers. Ensures that instruction is provided to shelter staff with regard to safety practices in caring for/handling animals. Monthly or bi-weekly educational training meetings with all BCAS staff on updates, the medical field or to review diseases, canine behavior, etc.
- Hold monthly staff meetings to keep staff informed and educated on BCAS safety practices and policies, and to learn from their experiences in an effort to improve operations.

- Ability to lift or carry heavy dogs and/or large bags of food and litter.
- Perform any other duty as necessary for the safe and caring operation of the shelter or as assigned.

Skills and Knowledge:

- Administrative and supervisory skills.
- Strong organizational, interpersonal and communication skills.
- Must be able to work well with others and deal with conflict in a professional and constructive manner.
- Must achieve or maintain office and computer skills.
- Computers skills with proficiency in data entry required. Shelter Manager a plus.
- Compassion for animals and ability to provide acceptable humane-setting.
- Applicable experience with caring for large numbers of dogs.

Physical Requirements:

- Often requires lifting and carrying materials weighing up to 50 lbs.
- Frequently requires handling of materials up to 20 lbs. Additionally, handle dogs weighing up to 150 lbs.
- Sit, kneel, walking and/or standing for long periods, frequently work in a bent position.
- May be required to use strength or agility in capturing and restraining stronger, more active animals.

Unusual Work Conditions:

- Work is normally performed inside; some outside work is required.
- Exposure to unpleasant odors and noises.
- Exposure to bites, scratches and animal wastes.
- Possible exposure to contagious diseases.

Experience, Education, and Training:

- High school education
- Must possess a valid driver’s license and must have dependable transportation.
- Previous management experience.
-

Required Qualifications:

- Must possess a valid driver’s license and must have dependable transportation.
- Knowledge of basic animal behavior.
- Previous experience in an Animal Shelter or related field

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

Mr. Dutton said the board will recess for the annual budget hearing.

11:30 Belmont County Budget Hearing for Fiscal Year 2026-Auditor’s office

The Board of Commissioners attended the annual hearing held in the Auditor’s office.

IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 12:14 P.M.
Motion made by Mr. Dutton, seconded by Mr. Gianangeli to adjourn the meeting at 12:14 p.m.
Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Gianangeli	Yes
Mr. Echemann	Absent

J. P. Dutton /s/

Jerry Echemann /s/ COUNTY COMMISSIONERS

Vince Gianangeli /s/

We, J. P. Dutton and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/ PRESIDENT

Bonnie Zuzak /s/ CLERK