

St. Clairsville, Ohio

December 30, 2025

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: J. P. Dutton, Jerry Echemann and Vince Gianangeli, Commissioners and Bonnie Zuzak, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$2,957.00**

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers within fund for the following funds:

**A00 GENERAL FUND**

FROM	TO	AMOUNT
E-0011-A001-B11.000 Other Expense <i>(Auditors)</i>	E-0011-A001-B02.002 Salaries Employees	\$0.01
E-0021-A002-E02.002 Salaries Employees <i>(Clerk of Courts)</i>	E-0020-A002-E01.001 Salary Official	\$1,213.00
E-0040-A002-G02.002 Salaries Employees <i>(County and Municipal Courts)</i>	E-0030-A002-G01.001 Salary Official	\$0.19
E-0051-A001-A02.002 Salaries Employees <i>(Commissioners)</i>	E-0050-A001-A01.001 Salary Official Com	\$6,610.30
E-0055-A004-B18.000 Other Expense <i>(Maintenance and Operation)</i>	E-0055-A004-B01.002 Salaries Employee	\$1,498.24
E-0056-A006-E08.003 PERS <i>(9-1-1)</i>	E-0056-A006-E01.002 Salaries Employee	\$3,387.03
E-0059-A009-A06.000 Other Expenses <i>(Behavioral Health Services)</i>	E-0059-A009-A01.003 PERS	\$256.25
E-0051-A001-A50.000 Budget Stabilization <i>(Recorder)</i>	E-0121-A006-B09.003 PERS	\$1,069.15
E-0131-A006-A04.002 Salaries Road Deputies	E-0131-A006-A02.002 Salaries Admin	\$396.80
E-0131-A006-A04.002 Salaries Road Deputies	E-0131-A006-A03.002 Salaries Jail	\$32,396.06
E-0131-A006-A04.002 Salaries Road Deputies	E-0131-A006-A07.000 Training School	\$0.20
E-0131-A006-A04.002 Salaries Road Deputies	E-0131-A006-A16.000 Travel	\$2,016.10
E-0131-A006-A04.002 Salaries Road Deputies <i>(Sheriff)</i>	E-0131-A006-A13.003 PERS	\$401.96
E-0151-A002-F02.002 Salaries Employee <i>(Corner)</i>	E-0150-A002-F01.001 Salary Official	\$939.00
E-0160-A009-D02.002 Salaries Employee <i>(Veterans Services)</i>	E-0160-A009-D07.003 PERS	\$2,735.77
E-0051-A001-A50.000 Budget Stabilization	E-0256-A014-A07.005 Empl. Share Med.	\$12,221.80
E-0051-A001-A50.000 Budget Stabilization <i>(Insurances)</i>	E-0256-A014-A14.004 Workers Comp	\$14,793.05
E-0300-A008-B01.002 Salaries <i>(Chest Clinic)</i>	E-0300-A008-B10.003 PERS	\$53.25

**B00 DOG & KENNEL FUND**

FROM	TO	AMOUNT
E-1600-B000-B03.010 Supplies	E-1600-B000-B02.002 Salaries-Employees	\$1,247.68
E-1600-B000-B13.006 Hospitalization Expenses	E-1600-B000-B08.003 PERS	\$3,626.29
E-1600-B000-B13.006 Hospitalization Expenses	E-1600-B000-B09.004 Workers' Comp.	\$2,371.29

**H00 PUBLIC ASSISTANCE**

FROM	TO	AMOUNT
E-2510-H000-H17.000 Other Expenses	E-2510-H000-H13.004 Workers' Comp	\$4,583.85

**H10 CHILD SUPPORT ENF ADM. FUND**

FROM	TO	AMOUNT
E-2760-H010-H15.000 Other Expenses	E-2760-H010-H08.004 Workers' Comp	\$524.17

**K00 MOTOR VEHICLE AND GASOLINE TAX**

FROM	TO	AMOUNT
E-2813-K000-K37.000 Other Expenses	E-2813-K000-K34.003 PERS	\$1,996.20

**L01 SOIL CONSERVATION**

FROM	TO	AMOUNT
E-1810-L001-L09.000 Travel and Expenses	E-1810-L001-L14.000 Other Expenses	\$2,135.62

**M60 CARE AND CUSTODY-JUV COURT**

FROM	TO	AMOUNT
E-0400-M060-M30.000 Other Expenses	E-0400-M060-M28.004 Workers' Comp	\$59.66

**S02 SHERIFF'S POLICING REVOLVING**

FROM	TO	AMOUNT
E-5102-S002-S05.004 Workers' Comp	E-5102-S002-S01.002 Salary	\$35,692.80
E-5102-S002-S05.004 Workers' Comp	E-5102-S002-S02.005 Medicare	\$519.67
E-5102-S002-S05.004 Workers' Comp	E-5102-S002-S03.003 PERS	\$6,094.50
E-5102-S002-S05.004 Workers' Comp	E-5102-S002-S04.006 Hosp.	\$2,417.91

**S49 MENTAL HEALTH**

FROM	TO	AMOUNT
E-2310-S049-S63.000 Other Expenses	E-2310-S049-S61.004 Workers' Comp	\$22.94

**S55 TARGETED COMM ALTERN TO PRISON**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1545-S055-S01.000 Grant Expenses <b>S66 BCBDD-MAIN FUND</b>	E-1545-S055-S02.002 Salaries/Fringes	\$4,691.84
<b>FROM</b> E-2410-S066-S66.010 Supplies <b>S70 BELMONT CP SENIOR PROGRAMS</b>	<b>TO</b> E-2410-S066-S77.004 Workers' Comp	<b>AMOUNT</b> \$580.86
<b>FROM</b> E-5005-S070-S17.000 Fuel <b>S86 NORTHERN CT-GEN SPEC PROJECTS</b>	<b>TO</b> E-5005-S070-S03.004 Workers Comp	<b>AMOUNT</b> \$2,351.74
<b>FROM</b> E-1561-S086-S08.000 Other Expenses <b>S87 EASTERN CT-GEN SPEC PROJECTS</b>	<b>TO</b> E-1561-S086-S04.004 Workers' Comp	<b>AMOUNT</b> \$70.52
<b>FROM</b> E-1571-S087-S08.000 Other Expenses E-1571-S087-S08.000 Other Expenses	<b>TO</b> E-1571-S087-S01.002 Salaries E-1571-S087-S02.003 PERS	<b>AMOUNT</b> \$384.61 \$20.11

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Echemann Yes  
Mr. Gianangeli Yes

#### IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the following transfers between funds as follows:

#### A00 GENERAL FUND AND S77 COMM-BASED CORRECTIONS ACT GRT

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0061-A002-B12.000 Other Expenses	R-1520-S077-S02.501 Grant/Comm-Based Correc.	\$3,100.96
Upon roll call the vote was as follows:		

Mr. Dutton Yes  
Mr. Echemann Yes  
Mr. Gianangeli Yes

#### IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the 2025, meeting:

#### S77 COMM-BASED CORRECTIONS ACT GRT

E-1520-S077-S01.002	Salaries	\$756.22
E-1520-S077-S02.005	Medicare	\$68.26
E-1520-S077-S03.003	PERS	\$1,680.36
E-1520-S077-S05.004	Workers Compensation	\$596.12

Upon roll call the vote was as follows:

Mr. Dutton Yes  
Mr. Echemann Yes  
Mr. Gianangeli Yes

#### IN THE MATTER OF TRANSFER OF FUNDS FOR THE

#### WAIVED HOSPITALIZATION CHARGEBACKS FOR

#### THE MONTHS OF OCTOBER, NOVEMBER & DECEMBER 2025

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following transfer of funds for Waived Hospitalization Chargebacks for the months of October, November & December 2025.

<b>FROM</b>	<b>TO</b>	
<b>E-0256-A014-A08.006</b> <b>GENERAL</b>	<b>R-9891-Y091-Y03.500</b>	10,083.32
E-0181-A003-A11.000	R-9891-Y091-Y03.500	500.00
E-1600-B000-B13.006	R-9891-Y091-Y03.500	500.00
<b>County Health</b>		
E-2210-E001-E15.006	R-9891-Y091-Y03.500	250.00
E-2211-F069-F04.000	R-9891-Y091-Y03.500	
E-2227-F074-F06.000	R-9891-Y091-Y03.500	
E-2213-F075-F02.003	R-9891-Y091-Y03.500	
E-2215-F077-F01.002	R-9891-Y091-Y03.500	250.00
E-2229-F081-F01.001	R-9891-Y091-Y03.500	
E-2231-F083-F01.002	R-9891-Y091-Y03.500	
E-2232-F084-F02.008	R-9891-Y091-Y03.500	
E-2233-F085-F01.002	R-9891-Y091-Y03.500	
INTEG. NALOXONE ACCESS/INFRAT		
E-2237-F089-F01.002	R-9891-Y091-Y03.500	
E-2238-F090-F01.002	R-9891-Y091-Y03.500	
E-2239-F091-F01.002	R-9891-Y091-Y03.500	
E-2218-G000-G06.003	R-9891-Y091-Y03.500	

E-2219-N050-N05.000	WATER SYSTEMS	R-9891-Y091-Y03.500	
E-2220-P070-P01.002	POOLS	R-9891-Y091-Y03.500	
E-2510-H000-H16.006	PUBLIC ASSISTANCE	R-9891-Y091-Y03.500	3,916.66
E-2760-H010-H12.006	PUBLIC ASSISTANCE/CS	R-9891-Y091-Y03.500	750.00
E-1310-J000-J06.000	REAL ESTATE ASSESSMENT	R-9891-Y091-Y03.500	0.00
E-2812-K000-K20.006	MVGT-K11 ENGINEERS	R-9891-Y091-Y03.500	1,500.00
E-1810-L001-L14.000	SOIL AND WATER	R-9891-Y091-Y03.500	
E-0400-M060-M29.008	JUVENILE (INSURANCES CCAP)	R-9891-Y091-Y03.500	
E-0400-M067-M05.008	JUVENILE (Alternate)	R-9890-Y091-Y03.500	
E-3702-P005-P31.000	WATER & SEWER WWS#3	R-9891-Y091-Y03.500	766.70
E-3705-P053-P15.000	WATER & SEWER SSD #2	R-9891-Y091-Y03.500	66.63
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y03.500	250.00
E-8010-S030-S68.006	OAKVIEW JUVENILE REHAB	R-9891-Y091-Y03.500	1,750.00
E-0910-S033-S47.006	DISTRICT DETENTION	R-9891-Y091-Y03.500	500.00
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y03.500	
E-2410-S066.S80.000	DEVELOPMENTAL DISABILITIES	R-9891-Y091-Y03.500	1,750.00
E-5005-S070-S06.006	SENIOR PROGRAM	R-9891-Y091-Y03.500	2,833.32
E-1520-S077-S04.006	CORRECTION ACT GRANT	R-9891-Y091-Y03.500	
E-1210-S078-S14.006	RECORDER/SUPP EQUIPMENT	R-9891-Y091-Y03.500	
E-6010-S079-S07.006	CERT OF TITLE/CLK OF COURTS	R-9891-Y091-Y03.500	
E-1551-S088-S03.006	WESTERN CT. GEN. SPEC. PROJECTS	R-9891-Y091-Y03.500	
E-4110-T075-T52.008	WIC FRINGES	R-9891-Y091-Y03.500	\$500.00
		<b>TOTAL</b>	<b>26,166.63</b>

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

#### IN THE MATTER OF TRANSFER OF FUNDS FOR MUTUAL OF OMAHA LIFE

#### INSURANCE CHARGEBACKS FOR THE FOURTH QUARTER PERIOD:

#### OCTOBER, NOVEMBER, DECEMBER 2025

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following transfer of funds for the Mutual of Omaha Life Insurance Chargebacks for the Fourth Quarter (October, November, December 2025)

Transfer From	Transfer To	Amount
<b>E-0256-A014-A09.006</b>	<b>TOTAL GENERAL FUND</b>	<b>R-9891-Y091-Y05.500</b> <b>2,497.17</b>
E-1551-S088-S03.006	CTY CT PROBATION	R-9891-Y091-Y05.500
E-0170-A006-G10.000	PUBLIC DEFENDER	R-9891-Y091-Y05.500 51.30
E-0181-A003-A11.000	BD. OF ELECTIONS	R-9891-Y091-Y05.500 77.52
E-1510-W081-P04.000	PROSECUTOR DRETAC	R-9891-Y091-Y05.500 17.10
E-1410-W082-T97.006	TREASURER DRETAC	R-9891-Y091-Y05.500
E-1600-B000-B13.006	DOG & KENNEL	R-9891-Y091-Y05.500 74.10
E-0910-S033-S47.006	D.D.HOME	R-9891-Y091-Y05.500 188.10
E-5005-S070-S22.006	SENIOR PROGRAM	R-9891-Y091-Y05.500 405.41
E-1571-S087-S03.006	EASTERN COURT SPECIAL	R-9891-Y091-Y05.500 17.10
E-1561-S086-S03.006	NORTHERN COURT SPECIAL	R-9891-Y091-Y05.500 8.55
E-1551-S088-S03.006	WESTERN COURT SPECIAL	R-9891-Y091-Y05.500 8.55
E-1310-J000-J06.000	REAL ESTATE ASSESS	R-9891-Y091-Y05.500 34.20
E-2811-K200-K10.006	ENGINEER K-1 & K-2	R-9891-Y091-Y05.500 8.55
E-2812-K000-K20.006	ENGINEER K-11	R-9891-Y091-Y05.500 236.58

E-2813-K000-K39.006	ENGINEER K-25	R-9891-Y091-Y05.500	42.75
E-3702-P005-P31.000	WATER/SEWER WWS #3	R-9891-Y091-Y05.500	279.39
E-3705-P053-P15.000	WATER/SEWER SSD #2	R-9891-Y091-Y05.500	69.84
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y05.500	25.65
E-1815-L005-L15.006	SOIL CONSERVATION-Watershed	R-9891-Y091-Y05.500	8.55
E-6010-S079-S07.006	CLERK OF COURTS/TITLE	R-9891-Y091-Y05.500	51.30
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y05.500	239.46
E-2510-H000-H16.006	DJFS	R-9891-Y091-Y05.500	708.39
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y05.500	98.34
E-2210-E001-E15.006	COUNTY HEALTH	R-9891-Y091-Y05.500	28.45
E-2211-F069-F04.000	TRAILER PARKS	R-9891-Y091-Y05.500	
E-2227-F074-F06.000	SEWAGE	R-9891-Y091-Y05.500	10.94
E-2213-F075-F02.003	VITAL STATISTICS	R-9891-Y091-Y05.500	3.19
E-2215-F077-F01.002	REPRODUCTIVE HLTH&WELLNESS	R-9891-Y091-Y05.500	11.66
E-2229-F081-F01.001	PHER	R-9891-Y091-Y05.500	
E-2230-F082-F01.002	PREP	R-9891-Y091-Y05.500	
E-2231-F083-F01.002	PHEP	R-9891-Y091-Y05.500	5.38
E-2232-F084-F02.008	NURSING PROGRAM	R-9891-Y091-Y05.500	8.25
E-2233-F085-F01.002	CHILD FAMILY HEALTH SERVICES PROG.	R-9891-Y091-Y05.500	
E-2236-F088-F01.002	GET VACCINATED	R-9891-Y091-Y05.500	0.48
E-2237-F089-F01.002	INTEGRATED NALOXONE	R-9891-Y091-Y05.500	5.08
E-2238-F090-F01.002	PUBLIC HEALTH WORKFORCE	R-9891-Y091-Y05.500	3.84
E-2241-F093-F07.002	ADOLESCENT HEALTH & RESLIENCY	R-9891-Y091-Y05.500	5.21
E-2218-G000-G06.003	FOOD SERVICE	R-9891-Y091-Y05.500	23.27
E-2219-N050-N05.000	WATER	R-9891-Y091-Y05.500	1.04
E-2220-P070-P01.002	POOLS	R-9891-Y091-Y05.500	0.10
E-2239-F091-F01.002	ENHANCED OPERATIONS	R-9891-Y091-Y05.500	
E-2243-F095-F07.002	BODY ART	R-9891-Y091-Y05.500	
E-4110-T075-T52.008	W.I.C. PROGRAM	R-9891-Y091-Y05.500	25.65
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y05.500	42.75
E-1520-S077-S04.006	COMMUNITY GRANT	R-9891-Y091-Y05.500	8.55
E-0400-M060-M29.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	17.10
E-0400-M060-M84.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	
E-0400-M067-M05.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	17.10
E-0400-M078-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	0.00
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y05.500	12.84
E-0063-A002-B30.000	MAGISTRATE EMPLOYEE	R-9891-Y091-Y05.500	
E-1600-B000-B13.006	AUDITORS CLERK	R-9891-Y091-Y05.500	0.00
E-1545-S055-S02.002	TCAP	R-9891-Y091-Y05.500	0.00
E-1546-S056-S04.001	PROBATION SERVICES	R-9891-Y091-Y05.500	17.10
E-1518-S075-S03.002	MHAS SUBSIDY GRANT	R-9891-Y091-Y05.500	8.55
<b>Total amount this transfer</b>			<b>5,404.43</b>

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF TRANSFER OF FUNDS**

**FOR HSA CHARGEBACKS/DECEMBER 2025**

Motion made by Mr. Dutton, seconded by Mr. Echemann to make the following transfer of funds for HSA

Chargebacks for December 2025.

HSA CHARGEBACKS		MONTHLY CHARGEBACKS	
From:	To:	NUMBER	AMOUNT
E-2510-H000-H01.002	JOB AND FAMILY	R-9891-Y091-Y12.500	70.89
E-2812-K000-K20.006	ENGINEER	R-9891-Y091-Y12.500	192.62
E-3702-P005-P31.000	WWS#3	R-9891-Y091-Y12.500	334.4
E-2410-S066-S80.000	BCBDD-MAIN FUND	R-9891-Y091-Y12.500	263.51
E-5005-S070-S06.006	SENIOR SERVICES	R-9891-Y091-Y12.500	70.89
E-6010-S079-S07.006	CLERK OF COURTS	R-9891-Y091-Y12.500	192.62
		TOTALS	1,124.93

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ACKNOWLEDGING THE BELMONT COUNTY  
COMMISSIONERS RECEIVED AND REVIEWED THE FINAL SALES  
& USE TAX DISTRIBUTION REPORT FOR OCTOBER 2025**

Motion made by Mr. Dutton, seconded by Mr. Echemann to acknowledge the Belmont County Commissioners received and reviewed the following from the Belmont County Auditor's Office:

- Final Sales & Use Tax Distribution Report for the month of October 2025.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Dutton, seconded by Mr. Echemann granting permission for county employees to travel as follows:

**DJFS**-Stacie Brown to Columbus, OH, on January 13, 2026, to attend the Trauma Timeline Training. Estimated expenses: \$216.60. John Regis, Jr. to Westerville, OH, on August 17-19, 2026, to attend the OJFSDA Fiscal symposium. John Regis, Jr. to Columbus, OH, on May-11-13, 2026, to attend the OJFSDA Director's Conference. John Regis, Jr. to Dublin, OH, on March 12-13, 2026, to attend the OJFSDA General Assembly. John Regis, Jr. to Columbus, OH, on September 10-11, 2026, to attend the OJFSDA General Session. John Regis, Jr. to Lewis Center, OH, on December 10-11, 2026, to attend the OJFSDA General Session. Estimated expenses: \$4,009.70.

**SSOBC**-Senior Center employees to Triadelphia and Wheeling, WV, on January 13, 2026, for a senior outing to The Highlands and Centre Market. A county vehicle will be used for travel. *Note: In the event of unfavorable weather conditions, the date will change to January 27.*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF REAPPOINTMENT TO THE BELMONT  
COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

Motion made by Mr. Dutton, seconded by Mr. Echemann to reappoint Barbara Schramm to the Belmont County Board of Developmental Disabilities, for a four-year term commencing January 1, 2026 through December 31, 2029.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ACKNOWLEDGING RECEIPT OF DONATION  
FROM ANONYMOUS DONOR/ANIMAL SHELTER**

Motion made by Mr. Dutton, seconded by Mr. Echemann to acknowledge the receipt of a \$1,500.00 donation from an anonymous donor to the Belmont County Animal Shelter.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF AUTHORIZING BELMONT COUNTY  
AUDITOR TO ESTABLISH A NEW FUND FOR HARRISON  
COUNTY FAMILY AND CHILDREN FIRST COUNCIL FOR  
BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Dutton, seconded by Mr. Echemann to authorize the Belmont County Auditor to establish a new fund for the Harrison County Family and Children First Council for the Belmont County Department of Job and Family Services with the following line items:

- Administrative/OBCF
- FCSS
- MSY-ODM/Restricted
- MSY-Unrestricted/General
- Flexible Spending Pool

*Note: Belmont County DJFS is now the fiscal/administrative agent for Harrison County Family & Children First Council.*

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ENTERING INTO AN AGREEMENT, ON BEHALF OF  
THE BELMONT COUNTY SHERIFF, WITH THE VILLAGE OF BROOKSIDE**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter into an agreement, on behalf of the Belmont County Sheriff, with the Village of Brookside for the purpose of providing police services to said village for a period of one year from January 1, 2026 through December 31, 2026 for the sum of \$12,000.00 to be paid by the Village of Brookside to the Sheriff's Department.

**AGREEMENT**

**THIS AGREEMENT**, made and entered into this 30th day of December, 2025, by and between the Village of Brookside, a municipal corporation organized and existing under the laws of the State of Ohio and James G. Zusack, Sheriff of Belmont County, Ohio pursuant to Section 311.29, Ohio Revised Code.

**WITNESSETH:**

**SECTION 1.** In consideration of the yearly sum of Twelve Thousand dollars and zero cents (\$12,000.00) to be paid by the Village of Brookside to the Belmont County Sheriff's Office, the Sheriff agrees to perform any police functions, exercise any police power, or render any police service which the Village may perform, exercise or render, which shall consist of a deputy patrolling the Village of Brookside on a part-time basis, during which time the deputy shall be acting within the scope of his employment with the Belmont County Sheriff's Office. The Belmont County Sheriff's Office will commit to a minimum of 4 hours per month.

**SECTION 2.** The Sheriff will provide the necessary motor vehicle for said deputy, and the necessary equipment and supplies to be used by said deputy in the performance of this contract. The Sheriff will be responsible for all gasoline expenses, repairs and maintenance charges incurred with respect to said motor vehicle.

**SECTION 3.** The deputy assigned by the Sheriff to the Village on the part-time basis set forth above will be covered by Workers' Compensation insurance maintained by the Belmont County Sheriff's Office. The deputy assigned to the Village of Brookside by the Sheriff shall be acceptable to the Village.

**SECTION 4.** The Sheriff will further maintain public liability insurance coverage on the deputy assigned to the Village during the term of the contract.

**SECTION 5.** The contract shall be for a term of one (1) year, from January 1, 2026 until December 31, 2026.

**IN CONSIDERATION THEREOF**, the parties have hereunto set their hands to duplicates hereof the day and year first above written.

**APPROVED:**

THE VILLAGE OF BROOKSIDE, OHIO

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk-Treasurer

BELMONT COUNTY COMMISSIONERS

J. P. Dutton /s/  
J. P. Dutton, President  
Jerry Echemann /s/  
Jerry Echemann, Vice President  
Vince Gianangeli /s/  
Vince Gianangeli

APPROVED AS TO FORM:

\_\_\_\_\_  
Solicitor, Village of Brookside

James Zusack /s/  
James G. Zusack  
Belmont County Sheriff  
Cindi Henry /s/  
Cindi Henry  
Belmont County Auditor  
APPROVED AS TO FORM:  
T. J. Schultz /s/  
T.J. Schultz, Jr., Belmont County  
Assistant Prosecuting Attorney

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ENTERING INTO AN AGREEMENT, ON BEHALF OF  
THE BELMONT COUNTY SHERIFF, WITH THE VILLAGE OF MORRISTOWN**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter into an agreement, on behalf of the Belmont County Sheriff, with the Village of Morristown for the purpose of providing police services to said village for a period of one year from January 1, 2026 through December 31, 2026 for the sum of \$7,200.00 to be paid by the Village of Morristown to the Sheriff's Department.

**AGREEMENT**

**THIS AGREEMENT**, made and entered into this 30th day of December, 2025, by and between the Village of Morristown, Ohio, a municipal corporation organized and existing under the laws of the State of Ohio and James G. Zusack, Sheriff of Belmont County, Ohio pursuant to Section 311.29, Ohio Revised Code.

**WITNESSETH:**

**SECTION 1.** In consideration of the sum of Seven Thousand Two Hundred Dollars (\$7,200.00), to be paid by the Village of Morristown to the Sheriff in twelve (12) installments of \$600.00 by the 20<sup>th</sup> of each calendar month of this Agreement, the Sheriff agrees to perform any police functions, exercise any police power, or render any police service which the Village may perform, exercise or render, which shall consist of a deputy patrolling the Village of Morristown on a part-time basis (20 hours per month), during which time the Deputy shall be acting within the scope of his employment with the Belmont County Sheriff's Office.

**SECTION 2.** The Sheriff will provide the necessary motor vehicle for said Deputy, and the necessary equipment and supplies to be used by said deputy in the performance of this contract. The Sheriff will be responsible for all gasoline expenses, repairs and maintenance charges incurred with respect to said motor vehicle.

**SECTION 3.** The Deputy assigned by the Sheriff to the Village on the part-time basis set forth above will be covered by Workers' Compensation insurance maintained by the Belmont County Sheriff's Office. The Deputy assigned to the Village of Morristown by the Sheriff shall be acceptable to the Village.

**SECTION 4.** The Sheriff will further maintain public liability insurance coverage on the deputy assigned to the Village during the term of the contract.

**SECTION 5.** The contract shall be for a term of twelve months, from January 1, 2026 until December 31, 2026.

**SECTION 6.** The Sheriff of Belmont County has the option of providing a police facility in the Village of Morristown, and space to be provided at no cost to the County.

**SECTION 7.** The Sheriff's Deputy assigned to police service for the Village of Morristown will meet with the Mayor or the Mayor's designee on a weekly basis to discuss any ongoing issues or concerns of either party.

**IN CONSIDERATION THEREOF**, the parties have hereunto set their hands to duplicates hereof the day and year first above written.

**APPROVED:**

THE VILLAGE OF MORRISTOWN, OHIO

Heather Stitt /s/

Heather Stitt, Mayor

Tiffany Vcelka /s/

Tiffany Vcelka, Clerk-Treasurer

**APPROVED AS TO FORM:**

Bonnie Conaway /s/

Bonnie Conaway, Solicitor

Village of Morristown

BELMONT COUNTY COMMISSIONERS

J. P. Dutton /s/

J. P. Dutton, President

Jerry Echemann /s/

Jerry Echemann, Vice President

Vince Gianangeli /s/

Vince Gianangeli

James Zusack /s/

James G. Zusack

Belmont County Sheriff

Cindi Henry /s/

Cindi Henry

Belmont County Auditor

**APPROVED AS TO FORM:**

T.J. Schultz /s/

T. J. Schultz, Jr., Belmont County

Assistant Prosecuting Attorney

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ENTERING INTO AGREEMENT BY AND BETWEEN  
THE BOARD OF TRUSTEES OF THE JEFFERSON BELMONT REGIONAL  
SOLID WASTE AUTHORITY AND SHERIFF OF BELMONT COUNTY**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter into agreement by and between the Board of Trustees of the Jefferson Belmont Regional Solid Waste Authority (JBRSA) and the Sheriff of Belmont County, Ohio, effective January 1, 2026 through December 31, 2026, for the purpose of providing environmental policing services for JBRSA.

*Note: JBRSA will compensate the county \$98,457.73, prorated based on the number of months in the contract year divided by twelve months for services.*

**JEFFERSON BELMONT REGIONAL SOLID WASTE AUTHORITY 2026 AGREEMENT WITH  
BELMONT COUNTY SHERIFF'S OFFICE**

This agreement is made as of this 30th day of December, 2025, by and between the Board of Trustees of the Jefferson Belmont Regional Solid Waste Authority (the "Board" or "JBRSA"), and the Sheriff of Belmont County, Ohio (the "Sheriff").

**WHEREAS**, the Board is a regional solid waste authority established and maintained pursuant to Section 343.011 of the Ohio Revised Code for the purpose of providing for, or causing to be provided for, the safe and sanitary management of solid wastes within all of the incorporated and unincorporated territory of Jefferson County and Belmont County, pursuant to Chapter 343 and Sections 3734.52 to 3734.575 of the Ohio Revised Code; and

**WHEREAS**, pursuant to Section 343.011 of the Ohio Revised Code, the Board may make contracts in the exercise of the rights, powers, and duties conferred upon the regional authority, and do all acts necessary or proper to carry out the duties and responsibilities imposed on or granted to the Board; and

**WHEREAS**, under Section 3734.57(G) of the Ohio Revised Code, the Board may expend the proceeds of solid waste disposal and generation fees for the purposes of implementing JBRSA's approved solid waste management plan, and to provide financial assistance to local law enforcement agencies having jurisdiction within JBRSA for enforcing anti-littering laws and ordinances; and

**WHEREAS**, pursuant to Section 311.29 of the Ohio Revised Code, JBRSA is a taxing district that may enter into a contract with the sheriff to perform any police function, exercise any police power, or render any police service for said taxing district, and JBRSA may directly furnish the equipment and supplies used by the sheriff for such policing services and/or reimburse the county for the costs incurred by the sheriff for such policing; and

**WHEREAS**, the Board is committed to the prevention of littering and the unlawful disposal of solid waste, promoting and providing public recycling, and proper maintenance and use of public recycling facilities; and

**WHEREAS**, the Board is willing to enter into an agreement to furnish equipment and supplies and provide financial reimbursement to the Sheriff in consideration of the Sheriff performing the aforementioned activities; and

**WHEREAS**, the Sheriff is willing to provide police personnel and resources to carry out the aforementioned activities in exchange for said consideration.

**NOW THEREFORE**, pursuant to Sections 311.29, 343.011 and 3734.57(G) of the Ohio Revised Code, the Board of Trustees of the Jefferson Belmont Regional Solid Waste Authority and the Belmont County Sheriff hereby agree as follows:

**ARTICLE I — CONTRACT YEAR**

**1.**

**Term**

The term of this agreement (the "Agreement") shall commence on January 1, 2026, and shall terminate on December 31, 2026 (the "Contract Year").

**ARTICLE II - OBLIGATIONS**

**1.**

**Obligations of the Sheriff**

- a. The Sheriff agrees to provide police services to JBRSA by assigning, exclusively to JBRSA, one full-time Sheriff's Deputy as an Environmental Enforcement Officer (EEO). The Sheriff will make available to the EEO: supervision, all training programs, special equipment, and other regular facilities of the Sheriff's Office.
- b. The Sheriff and JBRSA shall provide for days off and work hours in accordance with the current collective bargaining agreement between the Belmont County Sheriff and its Deputies.

**2.**

**Responsibilities of the Environmental Enforcement Officer**

- a. Provide police assistance in the enforcement of applicable Sections of Chapter 343 and 3734 of the Ohio Revised Code;
- b. Assist in duties relative to the operation, maintenance and use of JBRSA recycling facilities and services;
- c. Support Keep Belmont County Beautiful projects;
- d. Provide investigation of all reported illegal dumping;
- e. Provide clean-up of public right-of-ways and public properties utilizing court approved inmates from the County Jail, as requested by JBRSA;
- f. Assist in public education and awareness programs of JBRSA as requested;
- g. Assist in special projects as determined by JBRSA;
- h. Assist in preparation of grant applications, budgets, and reports as requested by the JBRSA.
- i. Enforcement of JBRSA fees and rules in consultation with JBRSA's Executive Director and Fiscal Officer. This includes, but is not limited to, surveillance of haulers, warrants, transfer station and landfill visits and the filing of charges, working with other solid waste districts and jurisdictions in cases concerning enforcement of JBRSA rules and fees, or misreporting of

the nature or origin of waste.

### **ARTICLE III — REPORTS AND MEETINGS 3.1**

#### **1. Quarterly and Annual Reports.**

The EEO shall submit quarterly reports on all services performed within 30 days after the end of each quarter. The quarterly report shall also provide quarterly statistical reports on cases logged and investigated and resolution or continuation of those cases. Annual Reports shall include a summary of all activity and services performed and shall be submitted within 30 days after the end of each year.

Quarterly expense reports shall also be submitted within 30 days after the end of each quarter. The expense reports shall detail how JBRSA funds were spent on personnel, training, equipment, and supplies.

#### **2. Covenant of Cooperation.**

The EEO shall meet with JBRSA's Executive Director or her designee, as requested, to coordinate and prioritize investigation and enforcement efforts. JBRSA and the Sheriff's Office shall cooperate with and provide necessary information to the other to enable the parties to comply with the terms of this Agreement. The parties shall perform all acts and deeds as may be necessary or appropriate to maintain and implement the purpose and effect of this Agreement including without limitation, joining in the execution of all documentation, and providing any necessary documentation required in connection with the Agreement.

### **ARTICLE IV - DISBURSEMENT SCHEDULE**

1. For the 2026 Contract Year, payments in the amount of **Ninety-Eight Thousand Four Hundred Fifty Seven Dollars and Seventy-Three Cents (\$98,457.73)**, prorated based on the number of months in the Contract Year divided by twelve months, shall be made directly to an appropriate fund to the credit of Sheriff's Office to be used exclusively for the purpose of providing environmental enforcement policing services for JBRSA. Payment shall be made by JBRSA within thirty (30) days after receipt of an invoice from the Sheriff's Office.
2. The above amounts shall be used to pay for the cost of one full-time Sheriff's Environmental Deputy, including compensation, fringe benefits, training, equipment, and supplies.
3. The balance of moneys disbursed to the Sheriff under this Agreement that have not been expended or encumbered for expenditure as of December 31, 2026, under this Agreement, shall be remitted back to JBRSA by January 31, 2027.

### **ARTICLE V - VEHICLES & EQUIPMENT**

1. JBRSA agrees to provide the EEO access to a police vehicle needed for day-to-day use in investigations and all the responsibilities and duties set forth in this Agreement. The vehicle will be the property of and titled to the Board and shall be used exclusively by the EEO for the purposes set forth in this Agreement. JBRSA agrees to provide and pay for insurance for said vehicle. The vehicle shall comply with Section 311.28 of the Ohio Revised Code concerning paint scheme and design of car-markings. The words "Environmental Enforcement" or words of similar import, shall be placed on both upper rear quarter panels parallel to the ground. JBRSA agrees to pay for the maintenance of the vehicle and fuel expenses associated with the vehicle's use. Upon the termination or expiration of this Agreement, said vehicle shall be delivered to JBRSA within thirty (30) days.
2. Equipment purchased with JBRSA funds shall not be sold without the Board's approval, nor shall any such equipment be used for any purpose not expressly authorized by JBRSA in writing.
3. All equipment purchased by the Sheriff with funds provided by JBRSA pursuant to this Agreement shall be the property of the Board. Upon termination or expiration of this Agreement, all such equipment shall be delivered to JBRSA within thirty (30) days. The Sheriff may retain the vehicle and any equipment that was provided by JBRSA on or about 2014 pursuant to the similar prior service agreement between the parties.
4. JBRSA shall pay the cost of providing the EEO with a portable radio and a cellular phone. The Sheriff agrees, at its sole expense, to provide the EEO with any other communication or surveillance equipment that is necessary to carry out the responsibilities and duties set forth in this Agreement.

### **ARTICLE VI - RELATIONSHIP OF PARTIES**

1. The EEO shall remain an employee of the Sheriff's Office at all times while performing the responsibilities and duties under this Agreement. The Sheriff, the Belmont County Board of Commissioners and JBRSA are all members of, and are insured through, CORSA. Each party acknowledges that it is responsible for its own actions under this Agreement and agrees to hold the other parties harmless from any claims or losses resulting from same.
2. JBRSA agrees that in the event of an emergency call to duty, the EEO can be temporarily redirected from environmental law enforcement duties to aid other officers or perform duties required by the emergency.
3. Neither the Board nor the Sheriff assumes any obligation, duty, or responsibility, financial or otherwise, to remove any waste or debris from private property, or to remediate or rehabilitate any private property or site where illegal or improper disposal of waste or debris has occurred. The parties' responsibilities for removing waste or debris are limited to the voluntary clean-up of public rights-of-way and public properties, at JBRSA's discretion, utilizing court approved inmates from the County Jail, and shall in no way be construed to obligate JBRSA or the Sheriff to clean-up, remediate, or rehabilitate any specific property, whether public or private.

### **ARTICLE VII - NON-DISCRIMINATION**

1. The Sheriff agrees, in compliance with ORC § 125.111, that:
  - (a) In the hiring of employees for the performance of work under the contract or any subcontract, no contractor or subcontractor, by reason of race, color, religion, sex, age, disability, or military status as defined in section 4112.01 of the Revised Code, national origin, or ancestry
  - (b) , shall discriminate against any citizen of this state in the employment of a person qualified and available to perform the work to which the contract relates; and
  - (c) No contractor, subcontractor, or person acting on behalf of any contractor or subcontractor, in any manner, shall discriminate against, intimidate, or retaliate against any employee hired for the performance of work under the contract on account of race, color, religion, sex, age, disability or military status as defined in section 4112.01 of the Revised Code, national origin, or ancestry.

### **ARTICLE VIII - TERMINATION OF AGREEMENT**

1. This Agreement may be terminated by either party after giving thirty (30) days advanced written notice in the event of failure by the other party to perform in accordance with the terms hereof.

### **ARTICLE IX - MISCELLANEOUS**

1. Nothing in this Agreement shall impute or transfer any responsibility, from one party to another, for any party's acts or omissions whether through itself or its agents, employees, and contracted servants.
2. The provisions of this Agreement are solely for the benefit of the parties hereto, and no third-party beneficiaries are intended. Nothing in this Agreement is intended to waive any defense that would otherwise be available against any third-party claim.
3. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, supersedes all prior written and/or oral agreements, and may not be amended, altered, or modified except by a written instrument signed by both parties and which refers to this Agreement.

In Witness Whereof, the parties hereto have set their hands this 30<sup>th</sup> day of December, 2025.

**JEFFERSON BELMONT REGIONAL**

By: \_\_\_\_\_

J. Scott Fabian, Chairman

Date: \_\_\_\_\_, 20\_\_\_\_\_

By: \_\_\_\_\_

Anita Petrella, Executive Director

Date: \_\_\_\_\_, 20\_\_\_\_\_

**BELMONT COUNTY SHERIFF SOLID WASTE AUTHORITY**

By: *James Zusack /s/* \_\_\_\_\_

James G. Zusack, Sheriff

Date: \_\_\_\_\_, 20\_\_\_\_\_

**BELMONT COUNTY COMMISSIONERS** Approved as to form:

By: *J. P. Dutton /s/* \_\_\_\_\_

By: *T. J. Schutlz /s/* \_\_\_\_\_

Date: Dec. 30, 2025  
By: Jerry Echemann /s/  
Date: Dec. 30, 2025  
By: Vince Gianangeli /s/  
Date: Dec. 30, 2025

Upon roll call the vote was as follows:

T.J. Schultz, Jr., Belmont County  
Assistant Prosecuting Attorney

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**IN THE MATTER OF ENTERING INTO THE NATUREWORKS LOCAL ASSISTANCE GRANT  
AGREEMENT WITH THE OHIO DEPARTMENT NATURAL RESOURCES**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter into the NatureWorks Local Assistance Grant Agreement with the Ohio Department Natural Resources, in the not to exceed amount of \$24,597.00, to design and install an accessible playground at Fox Shannon Park.

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

## NATUREWORKS LOCAL ASSISTANCE GRANT AGREEMENT

This Agreement is between the **OHIO DEPARTMENT OF NATURAL RESOURCES**, acting through its Office of Real Estate and Land Management, ("ODNR") with offices located at 2045 Morse Rd., Bldg. E, Columbus, OH, 43229, and **Belmont County Commissioners**, which is located at 101 West Main St, St. Clairsville, Ohio 43950 ("Grantee").

Grantee is an applicant who submitted a grant proposal (the "Grant Proposal") to ODNR for this grant program. Under R.C. § 1501.01 and §1557.06, ODNR may provide grants to eligible applicants for capital improvements for the acquisition, construction, reconstruction, expansion, improvement, planning, and equipping of capital projects that enhance the use and enjoyment of natural resources by individuals. Grantee has met the application requirements and has been approved by ODNR as eligible to receive this grant. Grantee will undertake the following with funding from this grant:

Design and install an accessible playground at Fox Shannon Park

The parties therefore agree as follows:

- AWARD.** ODNR hereby agrees to: (1) provide Grantee funding assistance not to exceed **\$ 24,597.00** from Ohio's fiscal allocations made available under the provisions of Amended Substitute House Bill No. 2 (135<sup>th</sup> General Assembly), and pursuant to Ohio Revised Code Section 1557.06, the NatureWorks Local Assistance Grant Program; (2) upon receipt of tangible proof of actual eligible costs paid by the Grantee in performing this Agreement, reimburse the Grantee funds equal to no more than seventy-five percent of such eligible costs incurred in the performance and completion of the deliverables detailed in the attached Exhibit A, Boundary Map (the "Project").
- PERFORMANCE OF PROJECT.** Grantee shall perform its duties and responsibilities under this Agreement in compliance with the terms, promises, conditions, plans, specifications, estimates, procedures, maps, and assurances set forth in the Grant Proposal, incorporated herein by reference as though fully set forth herein, as well as the terms set forth in this Agreement. Grantee shall: (1) perform in compliance with the terms, promises, conditions, construction plans, specifications, estimates, procedures, maps, and assurances set forth in the Grant Proposal; (2) comply with all applicable federal, state and local laws and regulations; (3) promptly submit to the ODNR such reports and documents as ODNR may request; (4) establish a separate special account for the funds for the acquisition and/or development of the Project; (5) not change any of the terms, promises, conditions, plans, specifications, estimates, procedures, maps, or assurances set forth in the Grant Proposal unless the proposed change is approved by ODNR; (6) report any and all income gained on the Property or facilities during the Project Period; and (7) prominently display a NatureWorks acknowledgment sign at the site or facility acquired or developed with NatureWorks Local Grant Fund Program assistance. ODNR reserves the right to audit the special account created by Grantee, pursuant to Section 15, either during or after completion of the Project.

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

3. **NOTICE.** All notices, consents, and communications required hereunder (each, a "Notice") shall be in writing and shall be deemed to have been properly given when: 1) hand delivered with delivery acknowledged in writing; 2) sent by U.S. Certified mail, return receipt requested, postage prepaid; 3) sent by overnight delivery service (FedEx, UPS, etc.) with receipt; or 4) sent by fax or email. Notices shall be deemed given upon receipt thereof and shall be sent to the addresses below. Notices sent by fax or email shall be effectively given only upon acknowledgement of receipt by the receiving party. Any party may change its address for receipt of Notices upon notice to the other party. If delivery cannot be made at any address designated for Notices, a Notice shall be deemed given on the date on which delivery at such address is attempted.

Grantee Contact:	ODNR Contact:
J.P Dutton Local Project Coordinator Belmont County Commissioners 101 West Main St St. Clairsville, Ohio 43950 740-699-2148 <a href="mailto:jdutton@belmontcountyoio.org">jdutton@belmontcountyoio.org</a>	Dee Burlison Program Manager ODNR Office of Real Estate & Land Management 2045 Morse Road, E-2 Columbus, Ohio 43229 614-265-6834 <a href="mailto:Dolores.Burlison@dnr.ohio.gov">Dolores.Burlison@dnr.ohio.gov</a>

4. **PERIOD OF PERFORMANCE.** Implementation of the Project shall not commence until this Agreement is effective. This Agreement shall be effective as of the date on which it is signed by an authorized representative of ODNR. ODNR shall not be responsible for any costs incurred by the Grantee prior to the date this Agreement becomes effective. This Agreement shall terminate on December 31, 2027, unless modified by the mutual, written consent of both parties before that date or otherwise terminated as provided herein. The period between the Effective Date and the Termination Date shall be referred to herein as the "Project Period." Grantee shall complete all work on the Project on or before December 31, 2027.

5. **COMPLIANCE WITH ODNR PROCEDURES.** ODNR and the Grantee mutually agree to perform this Agreement in accordance with the policies and procedures set forth by ODNR, and the guidelines set forth in the NatureWorks Local Assistance Grant Program Procedural Guide and Application (hereinafter "Procedural Guide" and "Application"). Failure to comply with or show sufficient progress in complying with the Procedural Guide and Application may result in the termination of this Agreement. ODNR may issue instructions, interpretations, or additional guidelines as necessary for effective program performance. Project assistance may be terminated in whole or in part at any time within the Project Period if ODNR determines that Grantee has failed to comply with this Agreement. Grantee will be promptly notified in writing of such findings and given reasons for this action. Grantee shall follow its own requirements relating to bid guarantees, performance bonds and payment bonds, and insurance.

6. **NO RESTRICTIONS OF RECORD.** Grantee hereby represents and warrants that there are not now, and there will not be, any restrictions of record with respect to the Project, including without limitation, any encumbrances, liens, or other matters that would interfere with or otherwise impair the use of the property as described in Exhibit A (the "Boundary Map") attached hereto, on which the Project will be located and developed to enhance the use of natural resources (the "Property"). If the Property is to be acquired with the funding assistance granted pursuant to this Agreement, Grantee shall not permit any

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

encumbrances, liens, or other matters that would interfere with or otherwise impair the use of the Property for the Project as approved. Grantee shall provide a final Boundary Map for the Property prior to the acquisition of the Property. Grantee represents that it is, and/or covenants that it will be, the fee simple owner of the Property, or has, or will have, a lease with a term longer than fifteen (15) years beyond the anticipated date of the closeout on the Project and that the only restrictions of record with respect to the Property are, or will be: (a) any state of facts which an accurate survey might show; (b) all zoning regulations, restrictions, rules and ordinances, and other laws and regulations now in effect or hereafter adopted by any governmental agencies having jurisdiction over the Property; and (c) all matters of record pertaining to the Property, including dedicated public rights-of-way and the items identified on said Exhibit A.

7. **USE OF PROPERTY.** Grantee agrees to operate, maintain, and keep for public outdoor recreation purposes the Property and facilities acquired or developed pursuant to this Agreement, as identified in the Boundary Map. The Property and/or facilities will be kept open for general public use during reasonable hours and during appropriate seasons of the year, according to the type of use occurring on the site. During the term of the bonds issued to provide funds for the NatureWorks Local Assistance Grant Program, the Property shall not be converted to another use other than public outdoor recreation use nor shall the Property be transferred through deed or easement without the approval of ODNR. Should Grantee convert the Property without the approval of ODNR, Grantee may become ineligible for further grant funding through ODNR until the condition of noncompliance is rectified to the satisfaction of ODNR. Grantee shall retain and use the Project and Property in a manner consistent with the purposes of Article VIII, Section 2I of the Ohio Constitution.
8. **MAINTENANCE OF PROPERTY.** The Property will be operated and maintained to be safe, attractive, and inviting to the public. Sanitation and sanitary facilities will be maintained on the Property to comply with applicable state and local health standards. Buildings, recreation and support facilities, and other improvements on the Property will be kept in reasonable repair to prevent undue deterioration.
9. **ACCESSIBILITY.** Any new facility constructed on the Property will, whenever possible, be designed to accommodate people with disabilities. The Property and facilities on the Property shall be made available to all persons regardless of race, color, religion, sex, national origin, handicap, military status, age, or ancestry. Any modifications to existing structures shall also include design considerations for persons with disabilities. Grantee agrees that this requirement is applicable to any construction occurring on the Property, regardless of the funding source for the improvement. Grantee will require that any facility on the Property be designed to comply with the Architectural Barriers Act of 1968 (Public Law 90-480), DOI Section 504 Regulations (43 CFR Park 17) and will be responsible to ensure compliance with these specifications by the contractor.
10. **USER FEES.** User fees charged for use of the Property or facilities on the Property shall be reasonable for all users and shall not create unfair competition with private enterprises offering similar services. Revenues occurring from non-recreational uses of the Property (Ex. Income from sales of timber, oil, gas, or minerals) shall be (a) returned to the public in the form of expanded facilities or services on the Property or (b) offset the reimbursement basis.
11. **QUALIFICATION TO RECEIVE GRANT.** Grantee affirms that it is a duly organized local government entity,

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

affirms that if at any time during the term of this Agreement, Grantee for any reason becomes disqualified from participating in the NatureWorks Local Grant Fund Program, Grantee will immediately notify ODNR in writing and will immediately cease performance of the Project. Failure to provide such notice in a timely manner shall void this Agreement and may be sufficient cause for the State of Ohio to debar the Grantee from future state grant opportunities as may be permitted by law. Grantee represents and warrants that it is not debarred from consideration for contract awards by the Director of the Department of Administrative Services, pursuant to either R.C. Section 153.02 or R.C. Section 125.25.

12. **BIDDING; PLANS.** Grantee shall follow all applicable laws in determining whether the Project must be competitively bid. If competitive bidding for the Project is not required by law, to the extent reasonably possible as determined by Grantee, Grantee shall employ an open and competitive process in the selection of its contractors. Bid documents shall not be designed so as to restrict or preclude open competitive bidding. Plans must reflect the intent of the Project as described in the authorizing legislation. Once approved by ODNR, plans and specifications should not be substantially modified. ODNR must be notified of any planned substantial changes, and only approved changes will be eligible for reimbursement.
13. **UTILITIES.** Unless situated within an easement or right of way owned by others, all new or replacement utility lines on the Property shall be placed underground.
14. **APPROPRIATION OF PROPERTY.** Grantee shall comply with the terms of Ohio Revised Code Chapter 163 for all real property acquisitions and, where applicable, shall assure compliance with those requirements for the Property to be developed with assistance under this Agreement.
15. **REPORTS AND RECORDS.** The Grantee will keep and make all reports and records associated with the Project funded under this Agreement available to the State Auditor, or the Auditor's designee, and ODNR for a period of not less than eighteen (18) years after the Termination Date. These reports and records shall include a description of the Project, a detailed overview of the scope of work, and disbursement detail (including amount, date, nature/object of expenditure), and vendor information. Grantee acknowledges that the Auditor of State and other departments, agencies, and officials of the State may audit the Project at any time, including before, during and after completion. Grantee agrees that any costs of audit by the Auditor of State or any other department, agency, or official of the State will be the sole responsibility of Grantee, and that no funds provided under this Agreement will be used by Grantee for payment of any audit expenses for any reason at any time.
16. **TAXES.** Grantee accepts full responsibility for payment of any and all taxes, insurance premiums, or payroll deductions required for all employees engaged by Grantee in the performance of the work authorized by this Agreement, including without limitation, unemployment compensation, workers' compensation, and all health care, income tax, social security, and Medicare deductions. ODNR is exempt from federal, state, and local taxes and shall not be liable for any taxes under this Agreement.
17. **TERMINATION BY ODNR.** Any time after signing this Agreement, ODNR may terminate the Agreement, in whole or in part, for any reason whatsoever, upon written notification to the Grantee. Grantee shall return any unused grant funds to ODNR within thirty (30) days of termination. In the event of termination, all unused funds shall be retained by ODNR.

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

**18. TERMINATION BY GRANTEE.** Any time after signing this Agreement, Grantee may terminate this Agreement for any reason whatsoever upon written notification to ODNR. If Grantee terminates this Agreement, Grantee shall not incur any new obligations using grant funds and shall use its reasonable best efforts to cancel as many outstanding obligations of grant funds as possible. Grantee shall return all unused grant funds to ODNR within thirty (30) days of termination. Upon Grantee's termination, Grantee shall repay ODNR all funds transferred under this Agreement.

**19. NONDISCRIMINATION IN EMPLOYMENT.** Pursuant to R.C. § 125.111 and ODNR policy, Grantee agrees that Grantee, any subcontractor, and any person acting on behalf of Grantee, shall not discriminate, by reason of race, color, religion, sex, sexual orientation, age, disability, military status as defined in R.C. § 4112.01, national origin, or ancestry against any citizen of this state in the employment of any person qualified and available to perform the activities. Grantee further agrees that Grantee, any subcontractor, and any person acting on behalf of Grantee or a subcontractor shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired for the performance of the activities on account of race, color, religion, sex, sexual orientation, age, disability, military status, national origin, or ancestry.

Grantee shall, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, ancestry, age, sex, sexual orientation, handicap, or any disability. Grantee shall cooperate with the state Equal Employment Opportunity Coordinator, with any other official or agency of the state or federal Government which seeks to eliminate unlawful employment discrimination, and with all other state and federal efforts to assure equal employment practices under the Agreement, and Grantee shall comply promptly with all requests and directions from the State of Ohio or any of its officials and agencies in this regard.

**20. AFFIRMATIVE ACTION PROGRAM.** Grantee shall require the prime contractor(s) on the project have a valid Certificate of Compliance (COC) from the Ohio Department of Administrative Services, Equal Opportunity Division before awarding a construction contract. Grantees can look up those contractors with a valid Certificate of Compliance at <https://eodreporting.oit.ohio.gov/certification-compliance>.

**21. WORKERS' COMPENSATION.** Grantee shall provide its own workers' compensation coverage throughout the duration of this Agreement and any extensions thereof. ODNR is hereby released from any and all liability for injury received by the Grantee, its employees, agents, or subcontractors, while performing tasks, duties, work, or responsibilities as set forth in this Agreement.

**22. COMPLIANCE WITH LAWS.** Grantee, in the execution of its duties and obligations under this Agreement, agrees to comply with all applicable federal, state, and local laws, rules, regulations, and ordinances.

**23. LIABILITY; INDEMNIFICATION.** Grantee shall be solely responsible for any and all claims, demands, or causes of action arising from Grantee's obligations under this Agreement. Each party to this Agreement must seek its own legal representative and bear its own costs, attorney fees, and expenses, in any litigation that may arise from the performance of this Agreement. It is specifically understood and agreed that ODNR does not indemnify Grantee. Nothing in this Agreement shall be construed to be a waiver of the sovereign immunity of the State of Ohio or the immunity of any of its employees or agents for any

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

purpose. In no event shall ODNR be liable for indirect, consequential, incidental, special, liquidated, or punitive damages, or lost profits.

24. **DRUG-FREE WORKPLACE.** If applicable to Grantee as a “contracting authority” Grantee agrees to comply with all applicable state and federal laws regarding drug-free workplace.
25. **USE OF MBE AND EDGE VENDORS.** Revised Code § 125.081 requires state agencies to set aside purchases for Minority Business Enterprises (“MBE”) and Executive Order 2008-13S encourages use of Encouraging Diversity, Growth and Equity (“EDGE”) businesses. ODNR encourages Grantee to purchase goods and services from Ohio-certified MBE and EDGE vendors.
26. **EVENTS OF SIGNIFICANT IMPACT.** Grantee shall immediately notify ODNR of developments that have a significant impact on the activities supported under this award. Also, notice must be given in case of problems, delays, or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
27. **PUBLIC RECORDS.** Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to the Ohio Public Records Law R. C. §§ 149.43 and 149.431.
28. **DEEBARMENT AND SUSPENSION.** Grantee certifies that it is not debarred from consideration for contract awards by the State of Ohio under R.C. §§ 153.02, 125.25, or 5513.06. If this certification is false, this Agreement is void *ab initio* and Grantee shall immediately repay ODNR all funds transferred by this Agreement.
29. **FINDINGS FOR RECOVERY.** Grantee represents and warrants that it is not subject to a finding for recovery under R.C. § 9.24, or that it has taken appropriate remedial steps required under R.C. § 9.24 or otherwise qualifies under that section. Grantee agrees that if this representation or warranty is deemed to be false, the agreement shall be void *ab initio* as between the parties to this agreement, and any funds paid by ODNR hereunder immediately shall be repaid to ODNR, or an action for recovery immediately may be commenced by ODNR for recovery.
30. **OHIO ETHICS LAW.** The Grantee certifies that it: (i) has reviewed and understands the Ohio ethics and conflict of interest laws as found in Ohio Revised Code Chapter 102 and in Ohio Revised Code Sections 2921.42 and 2921.43, and (ii) will take no action inconsistent with those laws. The Grantee understands that failure to comply with Ohio’s ethics and conflict of interest laws is grounds for termination of this Agreement and may result in the loss of other contracts or grants with the State of Ohio.
31. **CAMPAIGN CONTRIBUTIONS.** The Grantee affirms that, if applicable to it, no party listed in R.C. § 3517.13(I) or R.C. § 3517.13(J) or spouse of such party has made, as an individual, within the two previous calendar years, one or more contributions totaling in excess of \$1,000.00 to the Governor or the Governor’s campaign committees.
32. **NON-APPROPRIATION.** Performance by ODNR under this Agreement may be dependent upon the appropriation of funds by the Ohio General Assembly. Therefore, in accordance with R.C. § 126.07, it is

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

agreed that ODNR's payments are contingent on the availability of such lawful appropriations by the Ohio General Assembly. If the Ohio General Assembly fails at any time to continue funding for the payments due hereunder, this Agreement is hereby terminated as of the date that the funding expires without further obligation of ODNR.

33. **GOVERNING LAW.** This Agreement and the rights of the parties hereunder shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio. Grantee consents to jurisdiction in a court of proper jurisdiction in Franklin County, Ohio.
34. **WAIVER.** A waiver by any party of any breach or default by the other party under this Agreement shall not constitute a continuing waiver by such party of any subsequent act in breach of or in default hereunder.
35. **ASSIGNMENT.** Neither this Agreement nor any rights, duties, or obligations hereunder may be assigned or transferred in whole or in part by Grantee.
36. **CONFLICTS.** In the event of any conflict between the terms and provisions of the body of this Agreement and any attachments hereto, the terms of this Agreement shall control.
37. **SEVERABILITY.** The provisions of this Agreement are severable and independent, and if any such provision shall be determined to be unenforceable in whole or in part, the remaining provisions and any partially enforceable provisions shall, to the extent enforceable in any jurisdiction, nevertheless be binding and enforceable.
38. **HEADINGS.** The headings in this Agreement have been inserted for convenient reference only and shall not be considered in any questions of interpretation or construction of this Agreement.
39. **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same instrument. Either party hereto may deliver a copy of its counterparty's signature page to this Agreement electronically pursuant to R.C. § 1306. Each party hereto shall be entitled to rely upon an electronic signature of any other party delivered in such a manner as if such signature were an original.
40. **ENTIRE AGREEMENT.** This Agreement, including any attachments referenced and made a part hereof, contains the entire agreement between the parties hereto with respect to the subject matter hereof, and shall not be modified, amended, or supplemented, or any rights herein waived, unless specifically agreed upon in writing by the parties hereto. This Agreement supersedes any and all previous agreements, whether written or oral, between the parties.

NatureWorks Grant Agreement between ODNR and  
Belmont County Commissioners  
Division Contract ID# BELM-036  
Legal Contract ID# 2025-2036

Each party is signing this Agreement on the date stated below that party's signature.

GRANTEE

Belmont County Commissioners

*X* 12/30/25  
*Jerry Echmann*  
By: Vince Gianangeli  
Printed Name: J. A. Dutton  
JERRY ECHMANN  
VINCE GIANANGELI  
Title: PRESIDENT  
VICE-PRESIDENT  
MEMBER  
Date: 12/30/25

OHIO DEPARTMENT OF NATURAL RESOURCES

OFFICE OF REAL ESTATE & LAND MANAGEMENT

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

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Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echmann	Yes
Mr. Gianangeli	Yes

**AGREEMENT BY AND BETWEEN ST. CLAIRSVILLE MEDICAL OFFICE BUILDING, LLC (DONOR)  
AND BELMONT COUNTY COMMISSIONERS (DONEE)**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to authorize Commission President J. P. Dutton to sign and enter into the Real Estate Donation Agreement by and between St. Clairsville Medical Office Building, LLC (Donor), and Belmont County Commissioners (Donee) for Parcel Numbers 32-60011.001 & 32-60011.005 located in Richland Township.

dotloop signature verification: <https://dotloop.us/5cXo-PW1o-HYV3>

**REAL ESTATE DONATION AGREEMENT**

This Real Estate Donation Agreement (the "Agreement") is made and entered into as of the 29 day of December, 2025, by and between:

**Donor: St. Clairsville Medical Office Building, LLC, an Ohio limited liability company**  
Address: 7227 Smiths Mill Road, Suite 200, New Albany, OH 43054

and

**Donee: Belmont County Commissioners, a political subdivision of the State of Ohio**  
Address: 101 West Main Street, St. Clairsville, OH 43950

Collectively, the Donor and Donee may be referred to as the "Parties."

**1. Property Description**

Donor hereby agrees to donate, transfer, and convey to Donee, all of Donor's right, title, and interest in the real property located in the County of Belmont, State of Ohio, described as follows:

Street Address: 0 National Road, St. Clairsville, OH 43950  
Parcel Numbers: 32-60011.001 and 32-60011.005

**2. Type of Conveyance**

The property shall be conveyed by Quitclaim Deed, free and clear of all liens, claims, and encumbrances, except for:

- Easements and restrictions of record
- Zoning laws and ordinances
- Any encumbrances accepted in writing by Donee

**3. Purpose of Donation**

Donor is making this donation to Donee, a political subdivision of the State of Ohio, for tax purposes as a benefit to Donor. Donee may use, hold, or dispose of the property in accordance with its statutory authority and governmental purpose.

**4. Title and Due Diligence**

1. Title Evidence: Donor shall not be required to provide marketable title and shall not be required to sign any conveyance document that requires it to guarantee the quality of title. Donee may obtain a title search, title commitment or title abstract report at its own expense.

2. Inspection: Donee has the right to conduct inspections, environmental assessments, surveys, and other due diligence as it deems necessary.
3. Condition of Property: The property is accepted by Donee as-is, where-is, with no implied or express warranties other than those stated in the Deed.

## **5. Environmental Matters**

1. Donor represents that it has no actual knowledge of hazardous substances, underground storage tanks, or environmental violations on the property.

## **6. Closing**

Closing shall occur on or before December 31, 2025. The Parties agree as follows:

- Costs to be allocated to Donor and Donee as set forth herein in Exhibit A, attached hereto.

## **7. Tax Matters**

Because Donee is a governmental entity and not a charitable organization under IRS §170(c)(2), Donor acknowledges that Federal charitable contribution deductions may not be available unless permitted under IRS rules applicable to gifts to governmental units. Donor is solely responsible for seeking tax or legal advice regarding deductibility.

## **8. Representations and Warranties**

Donor represents and warrants that:

- Donor is the lawful owner of the property.
- Donor has full authority to donate the property.
- There are no undisclosed leases or occupancy rights affecting the property.

Donee represents and warrants that:

- It is a political subdivision of the State of Ohio with legal authority to accept real property.
- The acceptance of the donation has been approved by its Board or authorized governing body.

## **9. Possession**

Possession shall be delivered to Donee at closing.

## **10. Miscellaneous**

- Governing Law: this Agreement is governed by the laws of the State of Ohio.
- Entire Agreement: this document constitutes the full agreement between the Parties.

dotloop signature verification: dtlp.us/5cx0-EW1o-HV3

- Amendments must be in writing and signed by both Parties.
- Successors: this Agreement binds and benefits the Parties and their successors.

Signatures to appear on the following pages

dotloop signature verification: dtlp.us/5cXo-EW1o-HYV3

**DONOR:**

**St. Clairsville Medical Office Building, LLC, an Ohio limited liability company**

 dotloop verified  
12/29/25 3:34 PM EST  
0ICT-CFP8-Q6LW-VKT1

BY: Keith Berend, authorized agent

Date: 12/29/2025

**DONEE:**

**Belmont County Commissioners, a political subdivision of the State of Ohio**

 dotloop verified  
12/31/25 1:34 PM EST  
1CT2-6MXL-PXKL-RYX

J.P. Dutton, President

Date: 12/31/2025

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Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**PARCEL NO. 32-60011.001 & 32-60011.005 LOCATED IN RICHLAND TOWNSHIP  
FROM ST. CLAIRSVILLE MEDICAL OFFICE BUILDING, LLC TO BELMONT COUNTY COMMISSIONERS**

Motion made by Mr. Dutton, seconded by Mr. Echemann to approve the Quit Claim Deed hereby conveying Parcel No. 32-60011.001 & 32-60011.005 located in Richland Township from St. Clairsville Medical Office Building, LLC, to Belmont County Commissioners.

**QUIT-CLAIM DEED (ORC 5302.11)**

**KNOW ALL MEN BY THESE PRESENTS THAT ST. CLAIRSVILLE MEDICAL  
OFFICE BUILDING, LLC, AN OHIO LIMITED LIABILITY COMPANY ("Grantor"), for  
valuable consideration paid, grants to BELMONT COUNTY COMMISSIONERS, A  
POLITICAL SUBDIVISION OF THE STATE OF OHIO, ("Grantee"), whose tax mailing  
address is 101 West Main Street, St. Clairsville, OH 43950, the following real property:**

See Exhibit A attached legal description.

PARCEL #: **32-60011.001 and 32-60011.005**  
Prior Instrument Reference: **OR Volume 906, Page 1522**  
Property Address: **0 National Road, St. Clairsville, OH 43950**

**TO HAVE AND TO HOLD** the above premises, with the appurtenances thereunto belonging, unto the said Grantees, and their heirs and assigns forever.

**No title search was performed on the subject property by the preparer of this deed. The preparer of this deed makes no representation as to the status of the title, nor the property use, or any zoning regulations concerning described property herein conveyed, nor any other matter, except the validity of the form of this instrument. Information herein was provided to the preparer by the Grantor(s)/Grantee(s) and/or their agents. No boundary or location survey was made at the time of this conveyance.**

**IN WITNESS WHEREOF**, the said Grantor, St. Clairsville Medical Office Building, LLC, an Ohio limited liability company, has caused its company name to be subscribed hereto by Keith Berend, authorized agent, this \_\_\_\_\_ day of \_\_\_\_\_, 2025, thereunto duly authorized by its corporate bylaws and/or resolution.

Signed and acknowledged by:

St. Clairsville Medical Office Building, LLC, an Ohio limited liability company

\_\_\_\_\_  
BY: KEITH BEREND  
AUTHORIZED AGENT

State of \_\_\_\_\_  
\_\_\_\_\_  
County

**BEFORE ME**, a Notary Public in and for said county and state, personally appeared the above-named Keith Berend, authorized agent of St. Clairsville Medical Office Building, LLC, an Ohio limited liability company, whose identity was known or proven to me and who did sign the foregoing instrument acknowledging the signing hereof to be their voluntary act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Signed and acknowledged by:

\_\_\_\_\_  
Notary Public  
My commission expires:

Instrument Prepared By:  
Sarah Pollyea Law, LLC  
231 Caswell Drive  
Gahanna, OH 43230  
614-337-1928

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Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

Mr. Dutton thanked St. Clairsville Medical for the donation of the property. Belmont County owned the property, at one point, and sold it. St. Clairsville Medical did not have use of the property.

#### RECESS

**2026 Annual Appropriations Resolution-Present:** Jody Thomas, Fiscal Clerk and Jaclynn Smolenak, former Fiscal Clerk. Mr. Dutton said the General Fund does not incorporate levy funds. It is the responsibility of the Board of Commissioners to oversee the General Fund budget. It's a long process working through the budget. Starting in the summer departments turn in documentation of what their needs are going to be for the following year and meetings are held with the departments to review their request. Mr. Dutton said it is a lot of work for the staff and appreciates Jaclynn coming back to help with the process. He said Jody is doing a phenomenal job. They are provided a number for the appropriation by the Auditor. Mr. Dutton noted revenues have been up in 2025 and they will be getting final numbers from the Auditor well into 2026. He said expenditures are up as well due to rising costs. Mr. Dutton said the biggest impact to the budget is the rising costs of health insurance, the county had a 12% increase for 2026. He said staffing levels have been down, but the county is able to provide a high level of service. Mr. Dutton said the county is in a good financial footing heading into 2026.

**ANNUAL APPROPRIATION RESOLUTION  
O.R.C. 5705.38**

The Board of County Commissioners of Belmont County, Ohio, met in regular session on the 30<sup>th</sup> day of December 2025, at the office of the Commissioners with the following members present:

J. P. Dutton, President  
Jerry Echemann, Vice- President  
Vince Gianangeli

Motion made by Mr. Dutton, seconded by Mr. Echemann to adopt the 2026 Annual Appropriation Resolution as follows:

Be it resolved by the Board of County Commissioners of Belmont County, Ohio, that to provide for the current expenses and other expenditures of said County, during the fiscal year ending December 31, 2026, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vis.:

**That there be appropriated from the GENERAL FUND: \$40,337,469.75**

**That there be appropriated from the NON-GENERAL FUND: \$123,631,501.76**

**That there be appropriated as a GRAND TOTAL: \$163,968,971.51**

**BELMONT COUNTY**

**2026 APPROPRIATIONS**

**Account**

**Fund A00 GENERAL  
FUND**

**Department 0010 AUDITOR**

**Expenses**

E-0010-A001-B01.001

SALARY-OFFICIALS	92,248.00
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**Expenses Total**

**AUDITOR Dept Total** 92,248.00

**Department 0011 AUDITOR**

**Expenses**

E-0011-A001-B02.002

SALARIES-EMPLOYEES	432,609.00
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E-0011-A001-B03.010

SUPPLIES	16,000.00
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E-0011-A001-B04.012

EQUIPMENT	25,000.00
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E-0011-A001-B05.012

COMPUTER	255,000.00
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E-0011-A001-B06.007

UNEMPLOYMENT	0.00
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E-0011-A001-B07.000

TRAVEL	7,000.00
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E-0011-A001-B08.000

ADVERTISING AND PRINTING	7,000.00
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E-0011-A001-B09.003

P.E.R.S.	73,479.98
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December 30, 2025

E-0011-A001-B10.004

WORKERS' COMP 0.00

E-0011-A001-B11.000

OTHER EXPENSES 70,000.00

**Expenses Total**

**AUDITOR Dept Total** 886,088.98

**Department 0012 AUDITOR PERS. PROP.**

**Expenses**

E-0012-A001-B12.002

SALARIES-EMPLOYEES 48,204.00

E-0012-A001-B13.010

SUPPLIES 0.00

E-0012-A001-B14.003

P.E.R.S. 6,750.00

E-0012-A001-B15.004

WORKERS' COMPENSATION 0.00

**Expenses Total**

**AUDITOR PERSONAL PROPERTY Dept Total** 54,954.00

**Department 0013 AUDITOR REAL PROP.**

**Expenses**

E-0013-A001-B16.002

SALARIES-EMPLOYEES 102,353.00

E-0013-A001-B17.010

SUPPLIES 0.00

E-0013-A001-B18.003

P.E.R.S. 14,328.00

E-0013-A001-B19.004

WORKERS' COMPENSATION 0.00

**Expenses Total**

**AUDITOR REAL PROPERTY Dept Total** 116,681.00

**Department 0020 CLERK OF COURTS**

**Expenses**

E-0020-A002-E01.001

SALARY-OFFICIAL 71,776.00

**Expenses Total**

**CLERK OF COURTS Dept Total** 71,776.00

**Department 0021 CLERK OF COURTS**

December 30, 2025

**Expenses**

E-0021-A002-E02.002

SALARIES-EMPLOYEES 342,850.00

E-0021-A002-E03.000

SUPPLIES 25,000.00

E-0021-A002-E07.000

TRAVEL 5,000.00

E-0021-A002-E08.000

ADVERTISING AND PRINTING 0.00

E-0021-A002-E09.003

P.E.R.S. 58,047.64

E-0021-A002-E10.004

WORKERS' COMPENSATION 0.00

E-0021-A002-E11.000

OTHER EXPENSES 0.00

E-0021-A002-E12.012

EQUIPMENT 0.00

E-0021-A002-E15.011

CONTRACT SREVICES 52,412.59

**Expenses Total**

**CLERK OF COURTS Dept Total** 483,310.23

**Department 0030 CTY. AND MUN. COURTS**

**Expenses**

E-0030-A002-G01.001

SALARY-OFFICIALS 114,000.00

0.00

**Expenses Total**

**COUNTY AND MUNICIPAL COURTS Dept Total** 114,000.00

**Department 0040 CTY. AND MUN. COURTS**

**Expenses**

E-0040-A002-G02.002

SALARIES-EMPLOYEES 635,336.00

E-0040-A002-G08.003

P.E.R.S. 104,907.04

E-0040-A002-G09.004

WORKERS' COMPENSATION 0.00

E-0040-A002-G10.000

PROCESSING FEES/CREDIT CARDS 0.00

E-0040-A002-G12.000

BONDSMAN 0.00

E-0040-A002-G23.010

December 30, 2025

SUPPLIES-WESTERN COURT	0.00
E-0040-A002-G25.000	
WITNESS FEES	0.00
E-0040-A002-G27.000	
OTHER EXPENSES	0.00
E-0040-A002-G28.012	
EQUIPMENT WESTERN COURT	0.00
E-0040-A002-G43.010	
SUPPLIES-NORTHERN	0.00
E-0040-A002-G46.000	
POSTAGE	0.00
E-0040-A002-G47.000	
OTHER EXPENSES	0.00
E-0040-A002-G48.012	
EQUIPMENT-NORTHERN CRT	0.00
E-0040-A002-G63.010	
SUPPLIES-EASTERN	0.00
E-0040-A002-G64.000	
JUROR FEERS-EASTERN COURT	0.00
E-0040-A002-G66.00	
POSTAGE	0.00
E-0040-A002-G67.000	
OTHER EXPENSES	0.00

**Expenses Total**

<b>COUNTY AND MUNICIPAL COURTS Dept Total</b>	<b>740,243.04</b>
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**Department 0041 CO COURT PROBATION OFFICER**

**Expenses**

E-0041-A002-H01.002	
SALARY PROBATION OFFICER	170,990.40
E-0041-A002-H02.004	
WORKERS' COMPENSATION	0.00
E-0041-A002-H03.003	
P.E.R.S.	23,938.66
E-0041-A002-H04.005	
MEDIARE	0.00
E-0041-A002-H05.006	
HOSPITALIZATION EXPENSES	0.00
E-0041-A002-H06.00	
OTHER EXPENSES	0.00

**Expenses Total**

<b>CO COURT PROBATION OFFICE Dept Total</b>	<b>194,929.06</b>
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**Department 0042 CO COURT APPT EMPLOYEES-JUDGES**

**Expenses**

E-0042-A002-J00.002	
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December 30, 2025

SALARY	0.00
E-0042-A002-J01-007	
UNEMPLOYMENT	0.00
E-0042-A002-J02.003	
P.E.R.S.	0.00
E-0042-A002-J03.00	
OTHER EXPENSES	0.00
<b>Expenses Total</b>	
<b>CO COURT APPT EMPLS-JUDGES Dept Total</b>	<b>0.00</b>

#### Department 0048 RECORDS COMMISSION

<b>Expenses</b>	
E-0048-A002-K00.002	
SALARY	0.00
E-0048-A002-K01.003	
PERS	0.00
E-0048-A002-K02.010	
SUPPLIES	5,000.00
E-0048-A002-K03.012	
EQUIPMENT	5,000.00
E-0048-A002-K04.000	
DESTRUCTION COSTS	5,000.00
E-0048-A002-K05.000	
OTHER EXPENSES	5,000.00
<b>Expenses Total</b>	
<b>RECORDS COMMISSION Dept Total</b>	<b>20,000.00</b>

#### Department 0050 COMMISSIONERS

<b>Expenses</b>	
E-0050-A001-A01.001	
SALARIES-OFFICIALS-COMMISSIONERS	224,682.00
<b>Expenses Total</b>	
<b>COMMISSIONERS Dept Total</b>	<b>224,682.00</b>

#### Department 0051 COMMISSIONERS

<b>Expenses</b>	
E-0051-A001-A02.002	
SALARIES-EMPLOYEES	492,242.40
E-0051-A001-A03.010	
SUPPLIES	6,500.00
E-0051-A001-A06.012	
MOTOR VEHICLES	0.00
E-0051-A001-A08.000	
TRAVEL AND EXPENSES	14,000.00
E-0051-A001-A09.000	
ADVERTISING AND PRINTING	10,000.00
E-0051-A001-A10.000	
PROFESSIONAL SERVICES	750,000.00
E-0051-A001-A13.000	
POSTAGE	425,000.00
E-0051-A001-A13.010	

December 30, 2025

SUPPLIES	0.00
E-0051-A001-A14.012	
EQUIPMENT	9,500.00
E-0051-A001-A15.012	
SHERIFF'S CRUISERS	0.00
E-0051-A001-A16.000	
INDIGENT BURIAL EXPENSES	0.00
E-0051-A001-A17.000	
MEMORIAL DAY EXPENSES	6,750.00
E-0051-A001-A19.000	
COURTHOUSE SECURITY	0.00
E-0051-A001-A20.000	
NOTE PAYMENTS	0.00
E-0051-A001-A20.012	
EQUIPMENT	25,000.00
E-0051-A001-A24.000	
INFRASTRUCTURE/ORC .026	0.00
E-0051-A001-A25.003	
P.E.R.S.	100,369.42
E-0051-A001-A26.004	
WORKERS' COMP	0.00
E-0051-A001-A27.007	
UNEMPLOYMENT COMPENSATION	0.00
E-0051-A001-A28.000	
OTHER EXPENSES	300,000.00
E-0051-A001-A29.000	
BEL-O-MAR	14,000.00
E-0051-A001-A30.000	
N.O.V.A.A.	0.00
E-0051-A001-A31.000	
O.M.E.G.A.	8,271.00
E-0051-A001-A32.000	
SOIL CONSERVATION	85,000.00
E-0051-A001-A33.000	
DISTRICT DETENTION HOME	1,127,000.00
E-0051-A001-A34.000	
CCAO	10,111.00
E-0051-A001-A35.000	
COMPUTER	0.00
E-0051-A001-A36.000	
ANNEXATION PETITION FUND	0.00
E-0051-A001-A37.000	
OHIO VALLEY RYC/LITTER PREVEN	0.00
E-0051-A001-A38.000	
MEDIATION-CO SHARE	0.00
E-0051-A001-A39.000	
PORT AUTHORITY-CO SHARE	65,000.00
E-0051-A001-A40.000	
BARNESVILLE AIRPORT AUTHORITY	25,000.00
E-0051-A001-A41.000	
PARK HEALTH CENTER SALE	0.00
E-0051-A001-A42.000	
CIC/DOD	0.00

December 30, 2025

E-0051-A001-A43.000	
HEALTH RIGHT	25,000.00
E-0051-A001-A44.000	
TID-TRANSPORTATION IMP DIST	0.00
E-0051-A001-A45.000	
HARMONY HOUSE	0.00
E-0051-A001-A50.000	
BUDGET STABILIZATION RESERVE FUND	1,552,884.40
E-0051-A001-A51.000	
COMMRS-OIL AND GAS	76,275.19

**Expenses Total**

<b>COMMISSIONERS Dept Total</b>	5,127,903.41
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**Department 0052 NURSES-JAIL**

<b>Expenses</b>	
E-0052-A001-A90.002	
SALARIES-NURSES	525,000.00
E-0052-A001-A91.003	
PERS	73,500.00
E-0052-A001-A92.004	
WORKERS' COMP	0.00
E-0052-A001-A92.011	
CONTRACT SERVICES	0.00
E-0052-A001-A93.007	
UNEMPLOYMENT-NURSES	0.00
E-0052-A001-A94.010	
SUPPLIES	2,500.00

**Expenses Total**

<b>NURSES-JAIL Dept Total</b>	601,000.00
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**Department 0054 DISASTER SERVICES**

<b>Expenses</b>	
E-0054-A006-F01.002	
SALARIES-EMPLOYEES	169,478.40
E-0054-A006-F03.000	
BELMONT COUNTY EMA/UTILITIES	50,500.00
E-0054-A006-F05.003	
P.E.R.S.	25,000.00
E-0054-A006-F06.004	
WORKERS' COMPENSATION	0.00
E-0054-A006-F07.000	
OTHER EXPENSES	25,000.00
E-0054-A006-F08.006	
HOSPITALIZATION	0.00
E-0054-A006-F09.000	
INTERNET EXPENSES	0.00
E-0054-A006-F10.000	
DOJ - SUSTAINMENT COST	0.00
E-0054-A006-F11.012	

December 30, 2025

EQUIPMENT 10,000.00

**Expenses Total**

**DISASTER SERVICES Dept Total** 279,978.40

**Department 0055 MAINT. AND OPER.**

**Expenses**

E-0055-A004-B01.002

SALARIES-EMPLOYEES 1,118,036.54

E-0055-A004-B02.010

SUPPLIES 0.00

E-0055-A004-B03.000

MATERIALS 0.00

E-0055-A004-B04.012

EQUIPMENT 0.00

E-0055-A004-B05.000

CONTRACTS-REPAIR 0.00

E-0055-A004-B06.000

JAIL-MAINTENANCE & OPERATION 0.00

E-0055-A004-B07.000

BELMONT COUNTY JAIL/UTILITIES 0.00

E-0055-A004-B14.011

CONTRACTS-SERVICES 0.00

E-0055-A004-B15.000

RENTALS 0.00

E-0055-A004-B16.003

P.E.R.S. 156,525.12

E-0055-A004-B17.004

WORKERS' COMPENSATION 0.00

E-0055-A004-B18.000

OTHER EXPENSES 300,000.00

E-0055-A004-B19.000

COUNTY BUILDINGS 2,500,000.00

E-0055-A004-B20.000

MF Satellite Bldg/Maint & Operation 0.00

E-0055-A004-B21.000

MF Satellite Bldg/Utilities 0.00

E-0055-A004-B25.000

W BEL CO STELLITE BLD/MAINT&O 0.00

E-0055-A004-B26.000

W BEL CO SATELLITE BLD/UTILITIES 0.00

E-0055-A004-B28.000

MAKENZIE BUILDING MAINT&OPERA 0.00

E-0055-A004-B30.000

THOBURN CHURCH BUILDING 0.00

E-0055-A004-B31.000

MEDITERRANEAN BUILDING 0.00

E-0055-A004-B32.000

EASTERN COURT SATELLITE BLDG 0.00

E-0055-A004-B33.000

BD OF ELECTIONS BLDG (ST C) 0.00

E-0055-A004-B34.000

OLD SHERIFF'S RESIDENCE 0.00

December 30, 2025

**Expenses Total**

**MAINTENANCE AND OPERATION Dept Total** 4,074,561.66

**Department 0056 9-1-1**

**Expenses**

E-0056-A006-E01.002	
SALARIES-EMPLOYEES	1,205,591.86
E-0056-A006-E02.010	
SUPPLIES	9,000.00
E-0056-A006-E04.011	
CONTRACT SERVICES	100,000.00
E-0056-A006-E05.000	
CONTRACT REPAIRS	181,000.00
E-0056-A006-E06.000	
TRAVEL	0.00
E-0056-A006-E07.000	
OTHER EXPENSES	0.00
E-0056-A006-E08.003	
P.E.R.S.	168,782.86
E-0056-A006-E09.004	
WORKERS' COMPENSATION	0.00
E-0056-A006-E10.005	
MEDICARE	0.00
E-0056-A006-E11.006	
HOSPITALIZATION EXPENSES	0.00
E-0056-A006-E12.007	
UNEMPLOYMENT	0.00
E-0056-A006-E13.012	
EQUIPMENT	0.00
E-0056-A006-E14.000	
800 MHZ RADIO SYSTEM	0.00

**Expenses Total**

**9-1-1 Dept Total** 1,664,374.72

**Department 0057 ANIMAL SHELTER**

**Expenses**

E-0057-A006-F01.002	
SALARIES-EMPLOYEES	165,000.00
E-0057-A006-F02.010	
SUPPLIES	4,000.00
E-0057-A006-F03.012	
EQUIPMENT	4,000.00
E-0057-A006-F04.007	
UNEMPLOYMENT	0.00
E-0057-A006-F05.003	
PERS	23,100.00
E-0057-A006-F06.011	
VETERINARY SERVICES	25,000.00
E-0057-A006-F07.000	
EXPENDITURE OF DONATED FUNDS	0.00
E-0057-A006-F08.000	

December 30, 2025

OTHER EXPENSES	20,000.00
E-0057-A006-F09.011	
CONTRACT SERVICES	0.00
<b>Expenses Total</b>	

<b>ANIMAL SHELTER Dept Total</b>	241,100.00
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**Department 0058 LEPC - CONTRACT**

<b>Expenses</b>	
E-0054-A006-F01.002	
SALARY	10,815.00
E-0054-A006-F02.003	
P.E.R.S.	1,514.00
<b>Expenses Total</b>	

<b>LEPC - CONTRACT Dept Total</b>	12,329.00
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**Department 0059 BEHAVIORAL HEALTH SERVICES**

<b>Expenses</b>	
E-0059-A009-A00.002	
SALARY	69,500.00
E-0059-A009-A01.003	
P.E.R.S.	9,730.00
E-0059-A009-A06.000	
OTHER EXPENSES	250.00
E-0059-A009-A07.010	
SUPPLIES	250.00

<b>Expenses Total</b>	
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<b>BEHAVIORAL HEALTH SERVICES Dept Total</b>	79,730.00
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**Department 0060 COMMON PLEAS COURT**

<b>Expenses</b>	
E-0060-A002-B01.001	
SALARY-OFFICIAL	25,344.00

<b>Expenses Total</b>	
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<b>COMMON PLEAS COURT Dept Total</b>	25,344.00
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**Department 0061 COMMON PLEAS COURT**

<b>Expenses</b>	
E-0061-A002-B02.002	
SALARIES-EMPLOYEES	326,920.00
E-0061-A002-B03.010	
SUPPLIES	13,200.00
E-0061-A002-B04.012	
EQUIPMENT	30,500.00
E-0061-A002-B05.000	
INTENSE PROBATION-CLK OF CRTS	0.00
E-0061-A002-B07.000	
JURORS' FEES	40,000.00

December 30, 2025

E-0061-A002-B08.000	
WITNESS FEES	5,500.00
E-0061-A002-B10.000	
TRAVEL	5,000.00
E-0061-A002-B11.000	
EXPENSES-FORIEGN JUDGE	15,000.00
E-0061-A002-B12.000	
OTHER EXPENSES	20,000.00
E-0061-A002-B14.003	
P.E.R.S.	49,316.96
E-0061-A002-B15.004	
WORKERS' COMP	0.00
E-0061-A002-B16.007	
UNEMPLOYMENT	0.00

**Expenses Total**

COMMON PLEAS COURT Dept Total	505,436.96
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**Department 0063 MAGISTRATE**

<b>Expenses</b>	
E-0063-A002-B25.002	
SALARIES-EMPLOYEES	160,094.00
E-0063-A002-B26.010	
SUPPLIES	1,000.00
E-0063-A002-B27.012	
EQUIPMENT	1,500.00
E-0063-A002-B28.003	
P.E.R.S.	22,413.16
E-0063-A002-B29.004	
WORKERS' COMPENSATION	0.00
E-0063-A002-B30.000	
OTHER EXPENSES	6,000.00

**Expenses Total**

MAGISTRATE Dept Total	191,007.16
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**Department 0064 DRUG COURT WORKS**

<b>Expenses</b>	
E-0064-A002-A06.000	
TRANSCRIPTS	45,000.00
E-0064-A002-A07.004	
WORKERS' COMPENSATION	0.00
E-0064-A002-A09.000	
APPELLATE COURT DISTRICT	93,000.00
E-0064-A002-B50.002	
SALARY	0.00
E-0064-A002-B51.003	
PERS	0.00
E-0064-A002-B52.004	
WORKERS' COMP	0.00
E-0064-A002-B53.006	

December 30, 2025

HOSP	0.00
E-0064-A002-B54.000	
OTHER EXPENSES	0.00
E-0064-A002-B55.000	
CELL PHONE	0.00

**Expenses Total**

<b>DRUG COURT WORKS PROGRAM Dept Total</b>	138,000.00
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**Department 0065 JURY COMMISSION**

<b>Expenses</b>	
E-0065-A002-B13.002	
SALARIES-EMPLOYEES	1,000.00
E-0065-A002-B19.004	
WORKERS' COMPENSATION	0.00

**Expenses Total**

<b>JURY COMMISSION Dept Total</b>	1,000.00
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**Department 0069 GIS PROJECT**

<b>Expenses</b>	
E-0069-A011-A11.000	
GIS PROJECT	40,000.00

**Expenses Total**

<b>GIS PROJECT Dept Total</b>	40,000.00
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**Department 0070 HIGHWAY**

<b>Expenses</b>	
E-0070-A012-A02.002	
SALARIES-EMPLOYEES	364,615.45
E-0070-A012-A04.012	
EQUIPMENT	38,000.00
E-0070-A012-A07.006	
HOSPITALIZATION EXPENSES	0.00
E-0070-A012-A08.003	
P.E.R.S.	68,074.64
E-0070-A012-A09.004	
WORKERS' COMPENSATION	0.00

**Expenses Total**

<b>HIGHWAY Dept Total</b>	470,690.09
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**Department 0080 PROBATE COURT**

<b>Expenses</b>	
E-0080-A002-D01.001	
SALARY-OFFICIAL	13,000.00

**Expenses Total**

December 30, 2025

**PROBATE COURT Dept Total** 13,000.00

**Department 0081 PROBATE COURT**

**Expenses**

E-0081-A002-D02.002

SALARIES-EMPLOYEES 149,264.12

E-0081-A002-D03.010

SUPPLIES 0.00

E-0081-A002-D09.000

TRAVEL 0.00

E-0081-A002-D10.003

P.E.R.S. 22,716.98

E-0081-A002-D11.004

WORKERS' COMP 4,477.92

E-0081-A002-D12.000

OTHER EXPENSES 4,000.00

E-0081-A002-D13.000

GUARDIANSHIP PROBATE INVESTIGATOR 5,000.00

**Expenses Total**

**PROBATE COURT Dept Total** 185,459.02

**Department 0082 JUVENILE COURT**

**Expenses**

E-0082-A002-C20.010

SUPPLIES 5,000.00

E-0082-A002-C21.012

EQUIPMENT 0.00

E-0082-A002-C22.000

CONTRACT REPAIRS 0.00

E-0082-A002-C23.000

JURORS' FEES 0.00

E-0082-A002-C24.000

WITNESS FEES 0.00

E-0082-A002-C26.000

CHILD SUPPORT 0.00

E-0082-A002-C28.000

ADVERTISING AND PRINTING 0.00

E-0082-A002-C31.002

SALARIES-EMPLOYEES 658,392.84

E-0082-A002-C32.010

SUPPLIES 17,000.00

E-0082-A002-C35.000

TRAVEL 2,000.00

E-0082-A002-C36.003

P.E.R.S. 92,175.00

E-0082-A002-C37.004

WORKERS' COMPENSATION 19,751.79

E-0082-A002-C38.000

OTHER EXPENSES 10,000.00

0.00

**Expenses Total**

December 30, 2025

**JUVENILE COURT Dept Total** 804,319.63

**Department 0100 PROSECUTING ATTY.**

**Expenses**

E-0100-A001-E01.001

SALARY-OFFICIAL

158,797.00

**Expenses Total**

**PROSECUTING ATTORNEY Dept Total** 158,797.00

**Department 0111 PROSECUTING ATTY.**

**Expenses**

E-0111-A001-E02.002

SALARIES-EMPLOYEES

935,672.40

E-0111-A001-E04.010

SUPPLIES

12,000.00

E-0111-A001-E06.011

CONTRACT SERVICES

19,835.76

E-0111-A001-E08.000

ALLOWANCES (FOJ)

41,461.50

E-0111-A001-E09.003

P.E.R.S.

153,225.71

E-0111-A001-E10.004

WORKERS COMPENSATION

0.00

E-0111-A001-E11.000

OTHER EXPENSES

37,937.00

E-0111-A001-E12.012

EQUIPMENT

0.00

E-0111-A001-E13.012

MATRIX

27,000.00

**Expenses Total**

**PROSECUTING ATTORNEY Dept Total** 1,227,132.37

**Department 0120 RECORDER**

**Expenses**

E-0120-A006-B01.001

SALARY-OFFICIAL

67,718.00

**Expenses Total**

**RECORDER Dept Total** 67,718.00

**Department 0121 RECORDER**

**Expenses**

E-0121-A006-B02.002

SALARIES-EMPLOYEES

299,000.00

E-0121-A006-B03.010

SUPPLIES

6,000.00

E-0121-A006-B06.011

CONTRACTS-SERVICES

0.00

E-0121-A006-B07.000

DOCUMENTS

0.00

December 30, 2025

E-0121-A006-B08.000	
TRAVEL	2,000.00
E-0121-A006-B09.003	
P.E.R.S.	51,400.00
E-0121-A006-B10.004	
WORKERS COMPENSATION	0.00
E-0121-A006-B11.000	
OTHER EXPENSES	0.00

**Expenses Total**

<b>RECODER Dept Total</b>	358,400.00
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**Department 0130 SHERIFF**

**Expenses**

E-0130-A006-A01.001	
SALARY-OFFICIAL	95,212.00

**Expenses Total**

<b>SHERIFF Dept Total</b>	95,212.00
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**Department 0131 SHERIFF**

**Expenses**

E-0131-A006-A02.002	
SALARIES-ADMINISTRATION	349,811.28

E-0131-A006-A03.002	
SALARIES-JAIL	3,044,481.87

E-0131-A006-A03.010	
SUPPLIES	25,000.00

E-0131-A006-A04.002	
SALARIES-ROAD DEPUTIES	3,136,524.96

E-0131-A006-A05.002	
SALARIES-MAINTENANCE	148,489.60

E-0131-A006-A06.011	
CONTRACTS - SERVICES	30,000.00

E-0131-A006-A07.000	
TRAINING SCHOOL	35,000.00

E-0131-A006-A08.000	
FOOD	435,000.00

E-0131-A006-A09.000	
MEDICAL EXPENSES	235,000.00

E-0131-A006-A10.000	
TRANSPORT OF PRISONERS	40,000.00

E-0131-A006-A11.000	
ALLOWANCES (FOJ)	42,316.50

E-0131-A006-A12.000	
TRAVEL	165,000.00

E-0131-A006-A13.003	
P.E.R.S./S.P.R.S.	1,039,992.67

E-0131-A006-A14.004	
WORKERS' COMPENSATION	0.00

E-0131-A006-A15.007	
UNEMPLOYMENT COMPENSATION	0.00

December 30, 2025

E-0131-A006-A16.000	
OTHER EXPENSES	100,000.00
E-0131-A006-A17.012	
CRUISERS	135,000.00
E-0131-A006-A18.000	
RADIOS	41,000.00
E-0131-A006-A19.000	
CLOTHING	120,000.00
E-0131-A006-A20.000	
OTHER EXP-FALSE ALARM FEES	0.00
E-0131-A006-A21.000	
SHERIFF'S -TOWING AND STORAGE	0.00
E-0131-A006-A23.000	
SHERIFF'S-BACKGROUND CHECKS	0.00
E-0131-A006-A24.000	
E-SCORN EXPENSE FUND	0.00
E-0131-A006-A25.000	
CONTRACT-HOUSING OF PRISONERS	10,000.00
E-0131-A006-A26.000	
SHERIFF'S K-9 ACCOUNT	0.00
E-0131-A006-A27.000	
SHERIFF'S DIVE TEAM ACCOUNT	0.00
E-0131-A006-A28.000	
SHERIFF'S SHOP WITH A COP ACCOUNT	0.00
E-0131-A006-A29.000	
SHERIFF'S MOUNTED ACCOUNT	0.00
E-0131-A006-A30.000	
SHERIFF'S PROJECT LIFE SAVER	0.00
E-0131-A006-A31.000	
HOUSE ARREST-SHERIFF'S OFFICE	0.00
E-0131-A006-A32.000	
WARRANT FEE-SHERIFF'S ACCOUNT	0.00
E-0131-A006-A33.012	
EQUIPMENT	20,000.00
E-0131-A006-A34.000	
LITTER CONTROL/SHERIFF	0.00
E-0131-A006-A35.000	
MAJOR CRIMES	0.00
E-0131-A006-A36.000	
CRUISER PURCHASES	425,000.00
E-0131-A006-A39.000	
BODY CAMERA	15,000.00

**Expenses Total**

<b>SHERIFF Dept Total</b>	9,592,616.88
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**Department 0140 TREASURER**

**Expenses**

E-0140-A001-C01.001	
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SALARY-OFFICIAL	71,776.00
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**Expenses Total**

December 30, 2025

**TREASURER Dept Total** 71,776.00

**Department 0141 TREASURER**

**Expenses**

E-0141-A001-C02.002	
SALARIES-EMPLOYEES	299,520.00
E-0141-A001-C03.010	
SUPPLIES	40,000.00
E-0141-A001-C04.012	
EQUIPMENT	5,000.00
E-0141-A001-C07.000	
TRAVEL	2,500.00
E-0141-A001-C08.000	
ADVERTISING AND PRINTING	0.00
E-0141-A001-C09.003	
P.E.R.S.	51,981.44
E-0141-A001-C10.004	
WORKER'S COMP	0.00
E-0141-A001-C11.000	
OTHER EXPENSES	6,500.00
E-0141-A001-C12.000	
BANKING FEES	0.00

**Expenses Total**

**TREASURER Dept Total** 405,501.44

**Department 0150 CORONER**

**Expenses**

E-0150-A002-F01.001	
SALARY-OFFICIAL	55,526.00

**Expenses Total**

**CORONER Dept Total** 55,526.00

**Department 0151 CORONER**

**Expenses**

E-0151-A002-F02.002	
SALARY - EMPLOYEES	82,080.00
E-0151-A002-F07.003	
P.E.R.S.	19,264.84
E-0151-A002-F08.004	
WORKERS' COMPENSATION	0.00
E-0151-A002-F09.000	
OTHER EXPENSES	189,000.00

**Expenses Total**

**CORONER Dept Total** 290,344.84

**Department 0160 VETERANS SERVICES**

**Expenses**

E-0160-A009-D02.002	
SALARIES-EMPLOYEES	500,000.00

December 30, 2025

E-0160-A009-D05.000	
GRAVE MARKERS	15,000.00
E-0160-A009-D06.000	
MEMORIAL DAY EXPENSES	0.00
E-0160-A009-D07.003	
P.E.R.S.	71,500.00
E-0160-A009-D08.004	
WORKER'S COMPENSATION	0.00
E-0160-A009-D09.000	
OUTREACH	100,000.00
E-0160-A009-D10.007	
UNEMPLOYMENT	15,000.00
E-0160-A009-D11.000	
EXPENSE OF DONATED MONEY	0.00
E-0160-A009-D12.000	
UTILITIES	30,000.00
E-0160-A009-D13.000	
SUPPLIES	30,000.00
E-0160-A009-D14.000	
VETERAN'S BLDG MAINT.	300,000.00
E-0160-A009-D15.000	
COST ALLOCATION	0.00

**Expenses Total**

<b>VETERANS SERVICES Dept Total</b>	1,061,500.00
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**Department 0161 VETERANS SERVICES**

**Expenses**

E-0161-A009-C01.001	
SALARY OFFICIALS	48,000.00
E-0161-A009-C06.000	
RELIEF ALLOWANCES	110,000.00
E-0161-A009-C07.000	
TRAVEL	50,000.00
E-0161-A009-C08.000	
OTHER EXPENSES	60,000.00
E-0161-A009-C09.004	
WORKER'S COMPENSATION	0.00

**Expenses Total**

<b>VETERANS SERVICES Dept Total</b>	268,000.00
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**Department 0170 COUNTY PUBLIC DEFENDER**

**Expenses**

E-0170-A006-G02.002	
SALARIES-EMPLOYEES	628,378.40
E-0170-A006-G03.010	
SUPPLIES	3,500.00
E-0170-A006-G04.012	
EQUIPMENT	5,500.00
E-0170-A006-G05.011	

December 30, 2025

CONTRACT-SERVICES	15,000.00
E-0170-A006-G06.000	
RENTAL-FACILITIES	0.00
E-0170-A006-G07.000	
CONTRACT REPAIRS	0.00
E-0170-A006-G08.000	
TRAVEL EXPENSES	4,000.00
E-0170-A006-G09.003	
P.E.R.S.	87,972.98
E-0170-A006-G10.000	
FRINGEBENEFITS-PUBLIC DEFEND	130,000.00
E-0170-A006-G10.004	
WORKERS' COMPENSATION	0.00
E-0170-A006-G11.000	
OTHER EXPENSES	3,500.00
E-0170-A006-G12.000	
INDIGENT CLIENTS-PYMTS TO STATE	0.00

**Expenses Total**

<b>COUNTY PUBLIC DEFENDER Dept Total</b>	877,851.38
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**Department 0180 BD OF ELECTIONS**

**Expenses**

E-0180-A003-A01.001	
SALARY-BD MEMBERS	31,059.60

**Expenses Total**

<b>BD OF ELECTIONS Dept Total</b>	31,059.60
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**Department 0181 BD OF ELECTIONS**

**Expenses**

E-0181-A003-A02.000	
POLL WORKERS-SALARIES	240,000.00
E-0181-A003-A02.002	
SALARIES-EMPLOYEES	370,000.00
E-0181-A003-A03.010	
SUPPLIES	10,000.00
E-0181-A003-A06.011	
CONTRACTS - SERVICES	300,000.00
E-0181-A003-A08.000	
ADVERTISING AND PRINTING	5,000.00
E-0181-A003-A09.003	
P.E.R.S.	89,670.00
E-0181-A003-A10.004	
WORKERS' COMPENSATION	0.00
E-0181-A003-A11.000	
OTHER EXPENSES	205,000.00
E-0181-A003-A12.007	
UNEMPLOYMENT	0.00

**Expenses Total**

December 30, 2025

**BD OF ELECTIONS Dept Total** 1,219,670.00

**Department 0210 BUDGET COMMISSION**

**Expenses**

E-0210-A001-F01.002

SALARIES-EMPLOYEES 3,500.00

E-0210-A001-F02.003

P.E.R.S. 500.00

E-0210-A001-F02.004

WORKERS' COMPENSATION 0.00

**Expenses Total**

**BUDGET COMMISSION Dept Total** 4,000.00

**Department 0213 COMMISSIONERS**

**Expenses**

E-0213-A001-H01.000

EXAMINATIONS-COUNTY OFFICERS 250,000.00

**Expenses Total**

**COMMISSIONERS Dept Total** 250,000.00

**Department 0250 AMBULANCE SERVICES**

**Expenses**

E-0250-A006-H05.000

CONTRACT SERV-AMBULANCE SERVICE 136,700.00

**Expenses Total**

**AMBULANCE SERVICES Dept Total** 136,700.00

**Department 0251 AGRICULTURE**

**Expenses**

E-0251-A007-A01.000

GRANT 265,980.00

E-0251-A007-A02.000

AGRICULTURE SOCIETY 2,800.00

E-0251-A007-A03.000

FAIRBOARD 27,200.00

E-0251-A007-A04.000

APIARY INSPECTION 2,500.00

E-0251-A007-A06.004

WORKER'S COMPENSATION 0.00

**Expenses Total**

**AGRICULTURE Dept Total** 298,480.00

**Department 0252 VITAL STATISTICS**

**Expenses**

E-0252-A008-C01.000

December 30, 2025

FEES-REGISTRATION	750.00
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**Expenses Total**

VITAL STATISTICS Dept Total	750.00
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<b>Department 0253 OTHER HEALTH</b>
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**Expenses**

E-0253-A008-D03.000

CRIPPLED CHILDREN AID	280,787.88
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**Expenses Total**

OTHER HEALTH Dept Total	280,787.88
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<b>Department 0254 PUBLIC ASSISTANCE</b>
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**Expenses**

E-0254-A009-E01.000

GRANTS-MANDATED SHARE	225,000.00
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**Expenses Total**

PUBLIC ASSISTANCE Dept Total	225,000.00
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<b>Department 0255 HISTORICAL SOCIETY</b>
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**Expenses**

E-0255-A013-B01.000

GRANT	0.00
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**Expenses Total**

HISTORICAL SOCIETY Dept Total	0.00
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<b>Department 0256 INSURANCES</b>
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**Expenses**

E-0256-A014-A01.000

CORSA COSTS	600,000.00
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E-0256-A014-A05.000

OFFICIAL BONDS	1,000.00
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E-0256-A014-A06.006

GROUP AND LIABILITY	4,200,000.00
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E-0256-A014-A07.005

EMPLOYER'S SHARE MEDICARE TAX	250,000.00
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E-0256-A014-A08.006

WAIVED HOSPITALIZATION	45,000.00
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E-0256-A014-A09.006

EMPLOYEE LIFE INSURANCE	10,000.00
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E-0256-A014-A11.006

EYE CARE INSURANCE	42,000.00
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E-0256-A014-A12.006

DENTAL INSURANCE	150,000.00
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E-0256-A014-A13.006

RX-PRESCRIPTION PLAN	0.00
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December 30, 2025

E-0256-A014-A14.004

GF WORKERS' COMP PYMT 160,000.00

**Expenses Total**

**INSURANCES Dept Total**

5,458,000.00

**Department 0257 MISCELLANEOUS**

**Expenses**

E-0257-A015-A13.000

OTHER EXPENSES 3,500.00

E-0257-A015-A14.000

ATTORNEY FEES 400,000.00

E-0257-A015-A15.074

TRANSFERS-OUT 0.00

E-0257-A015-A16.075

ADVANCES-OUT 0.00

E-0257-A017-A00.000

CONTINGENCIES 0.00

**Expenses Total**

**MISCELLANEOUS Dept Total**

403,500.00

**Department 0300 CHEST CLINIC**

**Expenses**

E-0300-A008-B01.002

SALARIES 32,532.50

E-0300-A008-B02.010

SUPPLIES 0.00

E-0300-A008-B05.011

CONTRACT SERVICES 0.00

E-0300-A008-B09.000

TRAVEL 0.00

E-0300-A008-B10.003

P.E.R.S. 4,554.55

E-0300-A008-B11.004

WORKERS' COMPENSATION 0.00

E-0300-A008-B12.000

OTHER EXPENSES 7,912.95

**Expenses Total**

**CHEST CLINIC Dept Total**

45,000.00

**GENERAL FUND TOTAL**

40,337,469.75

40,337,469.75

40,337,469.75

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

**RECESS**

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 2:28 P.M.**

Motion made by Mr. Dutton, seconded by Mr. Echemann to enter executive session with Hannah Warrington, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of public employees.

Upon roll call the vote was as follows:

Mr. Dutton	Yes
Mr. Echemann	Yes
Mr. Gianangeli	Yes

Mr. Dutton left executive session at 2:45 p.m.

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 2:58 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to exit executive session at 2:58 p.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

Mr. Echemann said there are four motions to be considered as a result of executive session.

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF  
HALEIGH LITTLE, FULL-TIME NUTRITION DRIVER/SSOBC**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the resignation of Haleigh Little, full-time Nutrition Driver at Senior Services of Belmont County, effective January 2, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

**IN THE MATTER OF APPROVING UNPAID LEAVE FOR JESSICA SINK,  
FULL-TIME RECEPTIONIST AT BELMONT COUNTY ANIMAL SHELTER**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve unpaid leave for Jessica Sink, full-time Receptionist at the Belmont County Animal Shelter, effective December 19-20, 2025.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

**IN THE MATTER OF APPROVING THE PROMOTION OF MELISSA KENEFICK,  
FULL-TIME ACCOUNTS RECEIVABLE CLERK TO FULL-TIME  
ACCOUNTS RECEIVABLE LEAD CLERK/WATER AND SEWER DISTRICT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the promotion of Melissa Kenefick, full-time Accounts Receivable Clerk to full-time Accounts Receivable Lead Clerk at Belmont County Water and Sewer District, effective January 5, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

**IN THE MATTER OF REVISING JOB DESCRIPTION OF  
HUMAN RESOURCES ADMINISTRATIVE ASSISTANT  
TO HUMAN RESOURCES ASSISTANT/BENEFIT SPECIALIST**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to revise the job description of Human Resources Administrative Assistant to Human Resources Assistant/Benefit Specialist, Pay grade 6.

**Belmont County Board of Commissioners**

**Job Title:** Human Resources Assistant/ Benefits Specialist

**Reports To:** Human Resources Manager

**Classification:** Classified

**Hourly Rate Base:** Based on current pay scale

**Job Duties:**

- Customer Service: Attends to the needs of vendors, visitors and employees. Serves as point of contact and assists with communication efforts for county-wide messages and events.
- Data: Keeps HR files updated with most current information. Collects and maintains files in accordance with county, state, and federal policies and regulations.
- Benefits Administration: Assists in the preparation of notification and approval letters for FMLA. Assists prepare request forms for maternity and paid medical leave. Tracks time taken and time remaining for each employee. Assists with new hire, change of life and annual benefit enrollment. Oversee enrollment, termination, and changes for medical, dental, vision, life insurance, FSA and HSA, and OPERS.
- Coordinate and Correspond: Various internal and external customers, such as agencies and benefit plan administrators. Oversee the benefit wellness program. Tracking and spending grant money. Hosting wellness events and tracking employee participation.
- Event assistance: Assists with meeting and training logistics. Assists with the planning, preparation, and hosting of special events.
- Onboarding: Responsible for all new hire onboarding; including paperwork, background check completion, drug screening as appropriate, SAMBA entry and oversight, i9 verification, personnel policy review and acknowledgement completion.
- Recruiting: Responsible for posting all open jobs, maintains and assists in developing job descriptions, coordinates interviews and assists in hiring process.
- All other duties as assigned.

**Minimum Qualifications:**

- Minimum of a high school diploma with two (2) years relevant human resources or administrative experience
- Preferred experience in public sector, dealing with HR related functions.
- High level of efficiency, accuracy, and attention to detail.
- Valid Driver's License.
- Ability to sit for long periods of time, occasionally lifting up to forty (40) lbs.
- Knowledge of computer systems.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

December 30, 2025

**IN THE MATTER OF ADJOURNING**  
**COMMISSIONERS MEETING AT 3:00 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to adjourn the meeting at 3:00 p.m.  
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

Read, approved and signed this 7th day of January, 2026.

J. P. Dutton /s/

Jerry Echemann /s/ COUNTY COMMISSIONERS

Vince Gianangeli /s/

We, J. P. Dutton and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

J. P. Dutton /s/ PRESIDENT

Bonnie Zuzak /s/ CLERK