

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann, Vince Gianangeli and J. P. Dutton, Commissioners and Bonnie Zuzak, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$1,001,278.61

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the following transfers within fund for the following funds:

A00 GENERAL FUND

FROM	TO	AMOUNT
E-0051-A001-A10.000 Professional Services <i>*CARES Program</i>	E-0257-A015-A15.074 Transfers Out	\$7,916.66
E-0051-A001-A50.000 Budget Stabilization	E-0257-A015-A15.074 Transfers Out	\$7,923.65
E-0254-A009-E01.000 Grants-Mandated Share <i>*January, February, March 2026-BCDJFS Mandated Share</i>	E-0257-A015-A15.074 Transfers Out	\$55,835.25

M75 PLACEMENT II

FROM	TO	AMOUNT
E-0400-M075-M03.002 Salaries	E-0400-M075-M01.000 Other Expenses	\$7,000.00
E-0400-M075-M04.000 Fringes	E-0400-M075-M01.000 Other Expenses	\$3,000.00

S30 OAKVIEW JUV REHABILITAION

FROM	TO	AMOUNT
E-8010-S030-S40.000 Grant Holding Account	E-8010-S030-S54.000 Food	\$1,000.00
E-8010-S030-S67.004 Worker's Comp.	E-8010-S030-S54.000 Food	\$3,000.00
E-8010-S030-S67.004 Worker's Comp.	E-8010-S030-S60.000 Maintenance	\$4,000.00
E-8010-S030-S67.004 Worker's Comp.	E-8010-S030-S56.000 Motor Vehicles	\$1,500.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the following transfers between funds as follows:

A00 GENERAL FUND AND E01 COUNTY HEALTH

FROM	TO	AMOUNT
E-0257-A015-A15.074 Transfers Out <i>*CARES Program</i>	R-2210-E001-E17.574	\$7,916.66

A00 GENERAL FUND AND H00 PUBLIC ASSISTANCE/BCDJFS

FROM	TO	AMOUNT
E-0257-A015-A15.074 Transfers Out <i>*January, February, March 2026-BCDJFS Mandated Share</i>	R-2510-H000-H09.574 Transfers In	\$55,835.25

A00 GENERAL FUND AND S17 CHILDREN SERVICES

FROM	TO	AMOUNT
E-0257-A015-A15.074 Transfers Out	R-2765-S017-S15.574 Transfers In	\$7,923.65

P05 WATER WORKS FUND AND N22 WWS CAPITAL IMPORVEMENT

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9022-N022-N08.474 Transfers In	\$28,750.00

P05 WATER WORKS FUND AND N88 REVENUE BOND SHORT LIVED FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9088-N088-N04.574 Transfers In	\$58,000.00

P05 WATER WORKS FUND AND O11 MT. VICTORY-BOND RETIREMENT FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9311-O011-O04.574 Transfers In	\$1,030.00

P05 WATER WORKS FUND AND O62 USDA WATER BOND PAYMENT FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9262-O062-O08.574 Transfers In	\$150,000.00

P05 WATER WORKS FUND AND O63 USDA WATER BOND RESERVE

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9263-O063-O06.574 Transfers In	\$12,350.00

P53 SANITARY SEWER DISTRICT FUND AND O03 USDA-SSD BOND PAYMENT FUND

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9200-O003-O08.574 Transfers In	\$29,167.00

P53 SANITARY SEWER DISTRICT FUND AND O12 NEFFS BOND RETIREMENT FUND

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9312-O012-O05.574 Transfers In	\$2,848.00

P53 SANITARY SEWER DISTRICT FUND AND O61 SEWER BOND RETIREMENT FUND

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9261-O061-O04.574	\$11,000.00

T10 WATER & SEWER GUARANTEE DEPOSIT FUND AND P05 WATER WORKS FUND

FROM	TO	AMOUNT
E-3711-T010-T04.074 Transfers Out	R-3702-P005-P15.574 Transfers In	\$1,484.11

T10 WATER & SEWER GUARANTEE DEPOSIT FUND AND P53 SANITARY SEWER DISTRICT FUND

FROM	TO	AMOUNT
E-3711-T010-T04.074 Transfers Out	R-3705-P053-P08.574 Transfers In	\$724.45
Upon roll call the vote was as follows:		
	Mr. Echemann	Yes
	Mr. Gianangeli	Yes
	Mr. Dutton	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following certification dates:

JANUARY 6, 2026

N90 BLACK HORSE INN PROJECT

E-9799-N090-N03.000	Construction-Ross County	\$177,699.26
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FEBRUARY 2, 2026

A00 GENERAL FUND

E-0111-A001-E02.002	Salaries	\$1,250.00
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L01 SOIL CONSERVATION

E-1810-L001-L01.002	Salaries	\$22,314.92
E-1810-L001-L07.000	Service Fees	\$5,965.00
E-1810-L001-L14.000	Other Expenses	\$6,300.00

M78 TITLE IV-E REIMB

E-0400-M078-M05.000	Other Expenses	\$4,993.99
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O65 BUILDING CONSTRUCTION NOTE RETIREMENT

E-9265-O065-O01.000	Issuance Costs	\$68,043.80
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S30 OAKVIEW JUV REHABILITATION

E-8010-S030-S40.000	Grant Holding Account	\$22.52
E-8010-S030-S54.000	Food	\$90.00

W80 PROSECUTOR'S-VICTIM PROGRAM

E-1511-W080-P01.002	Salaries	\$1,250.00
E-1511-W080-P02.010	Supplies	\$195.00
E-1511-W080-P04.000	Other	\$215.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFER OF FUNDS FOR THE VISION

CHARGEBACKS FOR THE MONTHS OF DECEMBER 2025

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to make the following transfer of funds for the Vision Chargebacks for the months of December 2025

	FROM	TO	TOTAL
GENERAL	E-0256-A014-A11.006	R-9891-Y091-Y06.500	2,990.06
PUBLIC DEFENDER	E-0170-A006-G10.000	R-9891-Y091-Y06.500	81.39
BD OF ELECTIONS	E-0181-A003-A11.000	R-9891-Y091-Y06.500	45.12
GRANTS/JUVENILE COURT			
CARE & CUSTODY (C-CAP) JUV.CT	E-0400-M060-M29.008	R-9891-Y091-Y06.500	14.76
ALTERNATIVE SCHOOL/JUV. CT	E-0400-M067-M05.008	R-9891-Y091-Y06.500	22.35
TITLE IV-E/RANDOM MOMENTS	E-0400-M078-M02.008	R-9891-Y091-Y06.500	0.00
DIST DETENTION HOME	E-0910-S033-S47.006	R-9891-Y091-Y06.500	194.01
REAL ESTATE ASSESSMENT	E-1310-J000-J06.000	R-9891-Y091-Y06.500	45.02
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9891-Y091-Y06.500	7.59
CORRECTIONS ACT GRANT	E-1520-S077-S04.006	R-9891-Y091-Y06.500	14.76
TARGETED COMM ALTERN TO PR	E-1545-S055-S02.002	R-9891-Y091-Y06.500	44.28
PROBATION SERV. GRANT	E-1546-S056-S04.001	R-9891-Y091-Y06.500	29.52
WESTERN-SPEC. PROJ.	E-1551-S088-S03.006	R-9891-Y091-Y06.500	14.76
NORTHERN-SPEC. PROJ.	E-1561-S086-S03.006	R-9891-Y091-Y06.500	14.76
EASTERN SPEC. PROJ.	E-1571-S087-S03.006	R-9891-Y091-Y06.500	0.00
DOG & KENNEL	E-1600-B000-B13.006	R-9891-Y091-Y06.500	111.33
SOIL CONSERVATION	E-1810-L001-L14.000	R-9891-Y091-Y06.500	29.94
WATERSHED COORD.	E-1815-L005-L15.006	R-9891-Y091-Y06.500	14.76
COUNTY HEALTH DEPT			
County Health	E-2210-E001-E15.006	R-9891-Y091-Y06.500	28.26
Trailer Parks	E-2211-F069-F04.000	R-9891-Y091-Y06.500	0.00
Public Health Workforce	E-2238-F090-F01.002	R-9891-Y091-Y06.500	3.42

Get Vaccinated	E-2236-F088-F01.002	R-9891-Y091-Y06.500	0.00
Integrated Naloxone Access	E-2237-F089-F01.002	R-9891-Y091-Y06.500	7.38
Public Health Emerg. Prep.	E-2231-F083-F01.002	R-9891-Y091-Y06.500	7.24
Reproductive Health & Wellness	E-2215-F077-F01.002	R-9891-Y091-Y06.500	18.94
Home Sewage Treatment System	E-2227-F074-F06.000	R-9891-Y091-Y06.500	17.46
Nursing Fund	E-2232-F084-F02.008	R-9891-Y091-Y06.500	10.96
Vital Statistics	E-2213-F075-F02.003	R-9891-Y091-Y06.500	2.93
Food Service	E-2218-G000-G06.003	R-9891-Y091-Y06.500	21.50
Water Systems	E-2219-N050-N05.000	R-9891-Y091-Y06.500	1.04
Pools/Spas	E-2220-P070-P01.002	R-9891-Y091-Y06.500	0.00
Enhanced Operations	E-2239-F091-F01.002	R-9891-Y091-Y06.500	0.00
Adolescent Health Resiliency (AH)	E-2241-F093-F07.002	R-9891-Y091-Y07.500	7.38
Body Art	E-2243-F095-F07.002	R-9891-Y091-Y07.500	0.00
MENTAL HEALTH	E-2310-S049-S63.000	R-9891-Y091-Y06.500	66.63
DEPT OF DD 2410/2420	E-2410-S066-S70.011	R-9891-Y091-Y06.500	867.45
HUMAN SERVICES	E-2510-H000-H16.006	R-9891-Y091-Y06.500	229.41
CSEA	E-2760-H010-H12.006	R-9891-Y091-Y06.500	29.52
K-1	E-2811-K200-K10.006	R-9891-Y091-Y06.500	14.76
K-2	E-2811-K200-K10.006	R-9891-Y091-Y06.500	59.04
K-11	E-2812-K000-K20.006	R-9891-Y091-Y06.500	267.36
K-25	E-2813-K000-K39.006	R-9891-Y091-Y06.500	118.50
WATER/SEWER DEPT			
W.W.S. #3	E-3702-P005-P31.000	R-9891-Y091-Y06.500	415.46
S.S.D. #2	E-3705-P053-P15.000	R-9891-Y091-Y06.500	111.25
WIC	E-4110-T075-T52.008	R-9891-Y091-Y06.500	37.11
SENIOR SERVICES PROGRAM	E-5005-S070-S06.006	R-9891-Y091-Y06.500	520.80
CLERK OF COURTS	E-6010-S079-S07.006	R-9891-Y091-Y06.500	52.29
OAKVIEW JUVENILE	E-8010-S030-S68.006	R-9891-Y091-Y06.500	350.01
DRETAC-PROS ATTY	E-1510-W081-P07.006	R-9891-Y091-Y06.500	14.76
PORT AUTHORITY	E-9799-S012-S02.006	R-9891-Y091-Y06.500	7.59
TOTAL			6,962.86

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Echemann, seconded by Mr. Gianangeli granting permission for county employees to travel as follows:
CLERK OF COURTS-Laura Zupko to Columbus and Newark, OH, on various dates in 2026 to attend the Ohio Clerk of Courts Association meeting and conferences.

DJFS-Stacie Brown to Columbus, Oh, on February 10 and March 10, 2026, to attend the Trauma Timeline Training. Estimated expenses: \$445.10. Christine Parker to Lewis Center, OH, on March 4-6, 2026, to attend the PCSAO Executive meeting. Estimated expenses: \$696.15. Doug Butts and Mike Frey to Westerville, OH, on March 26-27, 2026, to attend the OCAPS Conference. Estimated expenses: \$1,011.25.

RECORDER-Jason Garczyk to Columbus, OH, on February 18, 2026, to attend the Ohio Recorders' Association Legislative Committee meeting. A county vehicle will be used for travel.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the minutes of the Belmont County Board of Commissioners regular meeting of January 28, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF DERRICK SOCHOR,
FULL-TIME MAINTENANCE REPAIR WORKER 2/DJFS**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the resignation of Derrick Sochor, full-time Maintenance Repair Worker 2 at Belmont County Department of Job and Family Services, effective January 30, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACCEPTING THE RETIREMENT OF KENDALL TIMKO,
FULL-TIME MAINTENANCE REPAIR WORKER 2/DJFS**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the retirement of Kendall Timko, full-time Maintenance Repair Worker 2 at Belmont County Department of Job and Family Services, effective March 31, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE TRANSFER OF
JEFFREY EDWARDS, FULL-TIME MAINTENANCE REPAIR
WORKER 2 TO FULL-TIME CHILDREN SERVICES CASE MANAGER**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the transfer of Jeffrey Edwards, full-time Maintenance Repair Worker 2 to full-time Children Services Case Manager, effective February 9, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACKNOWLEDGING RECEIPT
OF DONATIONS/ANIMAL SHELTER**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to acknowledge receipt of \$9,525.34 in unspecified donations to the Belmont County Dog and Kennel fund for the fourth quarter of 2025, as follows: \$1,812.30 for October, \$1,962.53 for November and \$5,750.51 for December.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF AUTHORIZING BELMONT COUNTY
AUDITOR TO ESTABLISH A NEW FUND FOR THE BUILDING
CONSTRUCTION PROJECT FOR THE BELMONT COUNTY
HEALTH AND RECORDS BUILDING PROJECT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to authorize the Belmont County Auditor to establish a new fund for the Building Construction Project for the Belmont County Health and Records Building Project.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF AUTHORIZING BELMONT COUNTY
AUDITOR TO ESTABLISH A NEW FUND FOR THE BUILDING
CONSTRUCTION NOTE RETIREMENT FOR THE BELMONT COUNTY
HEALTH AND RECORDS BUILDING PROJECT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to authorize the Belmont County Auditor to establish a new fund for the Building Construction Note Retirement for the Belmont County Health and Records Building Project.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF AMENDING THE MOTION MADE ON JANUARY 7, 2026,
APPROVING MATERIAL AND LABOR NECESSARY TO COMPLETE WATER
REPAIR WORK AT THE BELMONT COUNTY BOARD OF ELECTIONS**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to amend the motion made on January 7, 2026, approving material and labor necessary to complete water repair work at the Belmont County Board of Elections changing the amount from \$11,267.00 to \$13,142.00.

Note: Three additional cabinets were needed.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING QUOTE FROM DIGITAL DATA
COMMUNICATIONS, INC/COMMISSIONERS' OFFICE**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve Quote from Digital Data Communications, Inc., in the amount of \$10,965.70 for five Lenovo Desktop Computers, seven Lenovo Monitors and two Lenovo Notebooks for the Belmont County Commissioners' Office.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF SERVING NOTICE TO PAYMENTUS CORPORATION THAT BELMONT COUNTY WATER AND SEWER DISTRICT ELECTS NOT TO AUTOMATICALLY RENEW THE TERM OF THE MASTER AGREEMENT

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to serve notice to Paymentus Corporation that Belmont County Water and Sewer District elects not to automatically renew the term of the Master Services Agreement entered on September 6, 2018.

Note: The District is exploring options for new operating software.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF ENTERING INTO THE MEMORANDUM OF UNDERSTANDING WITH BELMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to enter into the Memorandum of Understanding, effective January 1, 2026 through December 31, 2026, by and between the Belmont County Local Emergency Planning Committee (LEPC) and the Board of Belmont County Commissioners for the purpose of promoting public safety and prudent emergency planning for the citizens of Belmont County.

Note: This is regarding the funding (\$12,810.37) provided by the LEPC for services to be provided by the Director and staff of the Belmont County Emergency Management Agency.

Memorandum of Understanding

This Memorandum of Understanding, effective January 1, 2026 until December 31, 2026 is entered into by and between the Belmont County Local Emergency Planning Committee (LEPC), 68329 Bannock Road, St. Clairsville, OH 43950, and the Board of Belmont County Commissioners (Commissioners) 101 West Main Street St. Clairsville, Ohio 43950, for purpose of promoting public safety and prudent emergency planning for the citizens of Belmont County, Ohio.

In consideration of the services to be provided by the Director and staff of the Belmont County Emergency Management Agency as described below, the LEPC agrees to provide the sum of twelve thousand eight hundred and ten dollars and 37/100 (\$12,810.37) annually, provided that (1) the LEPC has such amount, and (2) said sum does not exceed 75% of the fund balance. Said funds shall be made available to the Commissioners during the first quarter of each calendar year this agreement is effect.

In consideration of the funds provided by the LEPC to the Board as described in this agreement, the EMA shall provide the following services to or for the LEPC:

1. Grant writing and administration
2. Administration of SARA Title III filings by local chemical facilities
3. Compliance and enforcement of SARA Title III regulations
4. Compliance with SERC mandated reports
5. Emergency response to spills and releases of regulated materials
6. Information coordination of LEPC public records
7. Plan development, review, and updates
8. Annual exercise of the LEPC county plan and emergency response
9. Administration of the LEPC Cost Recovery Program
10. Such other administrative duties as may be needed, provided that such additional duties shall not interfere with nor impede the discharge of the emergency management responsibilities of the EMA Director and staff

The parties stipulate that funds provided by the LEPC to the Commissioners shall be used to supplement existing funding for salaries, benefits and other operational expense categories of the EMA; and that said funds are being provided by the LEPC to the Commissioners on the condition that such funds shall be used in addition to, and not as a replacement of, funding currently budgeted by the Commissioners to the EMA.

Each party hereto reserves the right to revise or terminate this Memorandum of Understanding annually prior to the anniversary of the date of the signing. Unless terminated, by either party upon written notice to the other not later than 30 days prior to the anniversary date, this agreement shall be in effect for the calendar year.

BELMONT COUNTY LOCAL EMERGENCY PLANNING COMMITTEE

BY: _____ DATE: _____
Dave Ivan, Chairman

BOARD OF BELMONT COUNTY COMMISSIONERS

BY: Jerry Echemann /s/ _____ DATE: 2/4/26
Jerry Echemann, President

BY: Vince Gianangeli /s/ _____ DATE: 2/4/26
Vince Gianangeli, Vice President

BY: J. P. Dutton /s/ _____ DATE: 2/4/26
J. P. Dutton

APPROVED AS TO FORM:

T.J. Schultz /s/ _____

BELMONT COUNTY

ASSISTANT PROSECUTOR

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING CHANGE-ORDER FROM GRAE-CON CONSTRUCTION, INC
FOR THE RECORDS BUILDING AND HEALTH DEPARTMENT BUILDING PROJECT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the following Change Order from Grae-Con Construction, Inc., for the Records Building and Health Department Building Project:

- Change Order No. 11, in the amount of \$4,948,072.00 for Phase 2 and Phase 3.

Note: New contract total is \$16,021,218.03.

General Contractor Change Order Form CHANGE ORDER NO. 11	
Project Name: Records Building and Health Department Building Project (the "Project")	
Source document(s) and # (RFI, Bulletin, Shop Drawing Review): Request for Change Order 12 attached hereto as Exhibit A (to the extent not inconsistent with the Agreement executed between the Owner and Contractor), ASI-6, ASI-7, ASI-8 (Phase 2) and ASI-9 (Phase 3).	This Change Order is effective as of the date of execution by the Owner.
Owner: Board of Commissioners of Belmont County, Ohio	General Contractor (Contractor): Grae-Con Construction, Inc.
Architect: Mills Group, LLC	
Description/Justification <i>(Add more pages or attach scope detail if necessary)</i>	
This change order is to address the additional work related to Phase 2 and Phase 3 of the Project as set forth in Exhibit A , ASI-6, ASI-7, ASI-8 (Phase 2) and ASI-9 (Phase 3).	
Original Contract Sum	\$10,694,075.00
Net Change by Previous Change Orders	\$379,071.03
This Change Order Increase/Decrease (clearly indicate)	\$4,948,072.00
New Contract Sum	\$16,021,218.03
Revised Contract Time (critical path only) Original Substantial Completion Date or Duration: within 545 calendar days of the Date of Commencement Previous Adjustments by Change Order(s) 21 (calendar days) This Change Order <input checked="" type="checkbox"/> ADD or <input type="checkbox"/> DEDUCT 94 (calendar days) Revised Substantial Completion Date or Duration: within 660 calendar days of the Date of Commencement If applicable, revised Final Completion Date or Duration: N/A	

The compensation, Contract Sum adjustment, or time extension provided by this Change Order constitutes full and complete satisfaction for all direct and indirect costs, cumulative impact, if any, and interest related thereto, which has been or may be incurred in connection with alleged changes to the Work or alleged schedule impacts for all portions and phases of the Project through the date of the change order. To the extent any attachment(s) hereto are inconsistent with this provision, this provision

and Section 7.2.3 of the modified AIA-A201 General Conditions of the Contract for Construction shall control.

By executing this Change Order, Owner and Contractor agree to modify the Agreement's Scope of Work, Contract Sum, and/or Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document.

CONTRACTOR:

By: *Cameron McIntosh*
Printed Name: Cameron McIntosh
Title: Project Manager
Date: January 27, 2026

ARCHITECT:

By: *Christopher J. Clark*
Printed Name: Christopher J. Clark
Title: Principal
Date: January 27, 2026

OWNER:

By: *Jerry Echemann* x *Vince Gianangeli* x *NPSA*
Printed Name: JERRY ECHEMANN VINCE GIANANGELI J. P. DUTTON
Title: BELMONT COUNTY COMMISSIONERS
Date: 2-4-26

CERTIFICATE OF FUNDS
(ORC Section 5705.41)

The undersigned, Fiscal Officer of the Owner, hereby certifies in connection with the Agreement to which this Certificate is attached that the amount required to meet the obligations under the contract, obligation, or expenditure for the services described in the attached agreement, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of an appropriate fund, free from any outstanding obligation or encumbrance.

Dated: 2/3/26
Cindi J. Henry
Fiscal Officer

25301428v1

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Gianangeli Yes
Mr. Dutton Yes

IN THE MATTER OF APPROVING PAY APPLICATION NUMBER 11 (THROUGH 1/22/2026) FROM GRAE-CON CONSTRUCTION, INC FOR THE BELMONT COUNTY HEALTH AND RECORDS BUILDING PROJECT

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve Pay Application Number 11 (through 1/22/2026) from Grae-Con Construction, Inc., in the amount of \$501,287.60 for the Belmont County Health and Records Building project, based upon the recommendation of Mills Group, Project Architect.

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Gianangeli Yes
Mr. Dutton Yes

IN THE MATTER OF APPROVING CHANGE ORDER #4 FROM MANNIK SMITH GROUP

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve Change Order #4 from Mannik Smith Group, for Belmont County Courthouse Plaza Construction Documents and Engineering Services, in the amount of \$20,000.00, for additional design work; new contract total \$471,120.00.

 <p>144 Emeryville Drive, Suite 200, Cranberry Township, Pennsylvania 16066 Tel: 724.981.0155 www.MannikSmithGroup.com</p>	<p>AGREEMENT FOR PROFESSIONAL SERVICES</p> <p>MSG Proposal No.: 401.WP22085.000 Date: January 23, 2026</p>
<p>CLIENT: <u>Belmont County Commissioners</u></p>	
<p>CLIENT CONTACT: <u>Belmont County Commissioners</u></p>	
<p>ADDRESS: <u>100 W. Main Street</u> CITY, STATE ZIP: <u>St. Clairsville, OH 43950</u></p>	
<p>PHONE: <u>740-699-2148</u> EMAIL: <u>bonnie.zuzak@co.belmont.oh.us</u></p>	
<p>PROJECT NAME: <u>Belmont County Courthouse Plaza CDs</u></p>	
<p>SCOPE OF WORK FOR MSG: Change Order (CO#4):</p> <ol style="list-style-type: none"> 1. 2026 Re-Bid Documents (\$16,000) <ul style="list-style-type: none"> • MSG revised the Bid Documents (Plans, Details, and Quantities) to include the "base bid" items and (5) "additive alternates" in an attempt to lower the overall bid costs from the previous year's bid. • MSG updated the ODOT Quantity Spreadsheet according to the new Base Bid and 5 Additive Alternates, and provided it to ODOT. • MSG updated the overall project cost estimate and provided it to ODOT. • MSG coordinated with ODOT throughout the re-bid process on scope and schedule. 2. 2026 Bid Assistance (\$4,000) <ul style="list-style-type: none"> • MSG will support ODOT and the Commissioners up to twenty-four (24) hours to solicit bids, review bids received, answer bidder questions, respond to RFI's, or issue addendums. <p>Assumptions:</p> <ol style="list-style-type: none"> 1. No additional construction drawings or details modification are included in this scope of work. 2. No other coordination or submittals are included in this scope of work. 	
<p>FEE SCHEDULE: <input type="checkbox"/> TIME AND MATERIALS (NOT TO EXCEED) <input checked="" type="checkbox"/> LUMP SUM</p> <p>PROJECT FEE \$ <u>20,000</u> RETAINER \$ <u>0</u> (to be applied to final invoice)</p>	
<p>SCHEDULE: The above detailed work will be completed according to the following schedule: TBD with Client.</p>	
<p>AGREEMENT: By execution of this Agreement, the Client authorizes The Mannik & Smith Group, Inc. to provide the services described above according to the Terms and Conditions previously established on July 12, 2023 between Client and The Mannik & Smith Group, Inc.</p>	

 <p>144 Emeryville Drive, Suite 200, Cranberry Township, Pennsylvania 16066 Tel: 724.981.0155 www.MannikSmithGroup.com</p>	<p>AGREEMENT FOR PROFESSIONAL SERVICES</p> <p>MSG Proposal No.: 401.WP22085.000 Date: January 23, 2026</p>
<p>BELMONT COUNTY COMMISSIONERS</p> <p>SIGNED: <u>X <i>Jerry Echemann</i> X <i>NPSA</i></u></p> <p>PRINTED: <u>JERRY ECHEMANN J.P. DUTTON</u></p> <p>TITLE: <u>PRESIDENT MEMBER</u></p> <p>DATE: <u>2-4-26</u></p>	
<p>THE MANNIK & SMITH GROUP, INC.</p> <p>SIGNED: <u><i>JJA</i></u></p> <p>PRINTED: <u>Justin Alexander, PLA</u></p> <p>TITLE: <u>Engineering Manager</u></p> <p>DATE: <u>January 23, 2026</u></p>	
<p>SIGNED: _____</p> <p>PRINTED: _____</p> <p>TITLE: _____</p> <p>DATE: _____</p>	

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF ACCEPTING THE PROPOSAL AND ENTER INTO AGREEMENT

WITH MANNIK SMITH GROUP FOR THE TAP GRANT 2025 PROJECT

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to accept the proposal and enter into agreement with Mannik Smith Group in the amount of \$9,800.00 to assist with schematic design services for the TAP Grant 2025 project; the Belmont County Commissioners intends to prepare a grant application for a multi-modal trail in Belmont County.



January 30, 2026

Belmont County Commissioners

100 W. Main Street
St. Clairsville, OH 43950

**RE: Belmont County TAP Grant 2025
Schematic Design**

Dear Commissioners:

The Mannik & Smith Group, Inc. (MSG) is confident we can assist Belmont County Commissioners with Schematic Design services for the TAP Grant 2025 project, and is pleased to submit this proposal for consideration. Our proposal is based upon your request and our experience with this type of project. MSG understands your needs, is experienced in completing this type of work and has the desire to perform this project in an efficient, timely and cost-effective manner. We trust that the scope of our service(s) detailed below conveys to the Belmont County Commissioners the expertise of our project team and our strong commitment to providing the quality consulting service you expect and deserve.

We believe the selection of MSG offers the Belmont County Commissioners the following advantages:

- **Experience with similar projects:** We have successfully completed numerous projects similar to the TAP Grant within the Region. *This experience will enable us to perform your project efficiently and responsively.*
- **Experience with Land Development:** We have assisted our clients in addressing a wide variety of projects involving Schematic Design services. *We will use this knowledge and experience to assist you in resolving this issue in a regulatory compliant manner.*
- **Understanding Client Needs:** We are committed to being responsive to your needs. As such, we will provide key personnel to this project. *This will provide you with the relationship and service that you desire for the successful completion of this project.*

BACKGROUND

MSG understands that Belmont County Commissioners (Client) intends to prepare a grant application for a multi-modal trail in St. Clairsville, Belmont County, OH.

The proposed improvements include a new multi-modal trail (pedestrian and bicycle) of approximately two (2) miles in length. Associated improvements include, sidewalks, rehabilitation of two (2) tunnel roadway crossings, bike lanes and sharrows, signage and landscaping.

The anticipated scope of work is outlined below and includes tasks based upon MSG's understanding of the project.

OBJECTIVE

The objective of the project is to provide the Client with schematic design support necessary to achieve the completed project outcome, as defined above in the Project Background. The following Scope of Work will outline the proposed tasks to achieve the Objective.

SCOPE OF WORK

1. Schematic Design

MSG will work with the Client to prepare a schematic design plan for the proposed improvements to be used for a TAP Grant Application (prepared by Client). MSG will prepare the schematic plan to meet the Client's requirements. The schematic plan will include a multi-modal trail of approximately two (2) miles in length.

The scope of work for the schematic design will include:

1. **Existing Conditions Basemap:** MSG will prepare the existing conditions basemap based upon publicly available GIS data (parcels, rights of way, topography, watercourses, etc.). No formal survey will be prepared at this time.
2. **Schematic Plan:** MSG will prepare the schematic plan to include the new multi-modal trail, signage, landscaping, tunnel rehabilitation locations, and bike lanes. No formal technical design will take place at this time. This plan will be schematic in nature and will only be used for future planning efforts and to support the TAP Grant Application.
3. **Cost Estimate:** MSG will prepare a cost estimate, which will include all costs associated with the multi-modal trail improvements identified on the schematic plan.
4. **Meetings:** MSG will participate in one (1) in-person meeting with the Commissioners to discuss the schematic plan and cost estimate.

No additional revisions or modifications, or meetings are included. Any additional revisions, submittals, or meetings will be treated as additional services and billed on a Time and Expense basis.

Schematic Design Assumptions:

- a. Client to provide MSG will all necessary supporting architectural plans, civil plans, reports, and details (CAD and PDF) to prepare the schematic design drawings.
- b. No survey, environmental, civil, geotechnical, structural, site lighting / photometric, irrigation, retaining wall, NPDES or General Permits, stormwater management, erosion control, land development/subdivision submittals, traffic or transportation engineering, analysis or permitting, or construction document preparation, is included in this proposal.
- c. No illustrative plan, 3D renderings, or other graphics are included in this proposal.

SCHEDULE

MSG and Client will mutually agree on reasonable timeframes but be aggressive in pursuits of permits and municipal approvals.

ASSUMPTIONS

We believe communication is vital to the successful delivery of every project. Therefore, we are making the following assumptions regarding the scope of work to be performed:

1. If the scope of work includes the production and delivery of CAD drawings/files, we will use AutoCAD Civil 3D 2020. CAD platforms are not always compatible with previous versions or translate easily. Changes to the CAD platform during the project may result in additional effort and costs.
2. Client will provide MSG with all previously completed documents and any additional information that may be readily available concerning the project. All electronic files shall be provided in AutoCAD format, if available.
3. MSG assumes that it will have access to the project site for investigation, data collection and related activities.
4. All permit application and/or agency review fees are to be paid directly by Client to the respective agency and are not included in this proposal.
5. Although MSG is committed to working with the reviewing agencies to expedite the various approvals for the project, no warranties or guarantees are given, expressed, implied, or otherwise conveyed relative to the successful completion of this effort.
6. Services not included in this proposal:
 - a. Survey: Boundary, ALTA, Topographic, GRP, SUI, Consolidations, Subdivisions, As-Built.
 - b. Civil Design, Land Development or Permitting.
 - c. NPDES, General Permit (GP), Joint Permit (JP) Permitting.
 - d. Stormwater Management.
 - e. Utility Design.
 - f. Sewerage Facilities Planning Module.
 - g. Lighting & Photometric Design.
 - h. Zoning Variances or Subdivision/Land Development Waivers/Modifications.
 - i. Geologic and Geotechnical Investigations.
 - j. Environmental Resource (stream & wetland) Delineations.
 - k. Phase I/II Environmental Site Assessments.
 - l. Phase I Archeology or Architectural surveys.
 - m. Structural engineering, retaining wall design, site lighting / photometric, or irrigation design.
 - n. Transportation engineering traffic studies, analysis or permitting.
 - o. Architectural Design.
 - p. Mechanical, Electrical, and Plumbing Design.
 - q. Construction Documentation Preparation.
 - r. Division 00, 01, or 02-33 Front End/Contractor Forms/Technical Specifications.
 - s. Bid Preparation.
 - t. Bidding Support.
 - u. Construction or Stormwater Inspections.
 - v. Construction Administration.
 - w. NPDES Notice of Termination.
7. Electronic design drawings generated by MSG are provided in PDF & AutoCAD Civil 3D file format only.
8. If Client should initiate significant design changes, an amended scope of work and price proposal will be provided to Client.

PROJECT FEE

The Scope of Work for this project has been detailed above and enables MSG to determine the work effort required to complete the project. MSG proposes to conduct this project on a lump sum fee basis and invoice on a percent completion basis. MSG proposes to complete this project for the following lump sum amount:

Tasks	Charge Type	Base Services	Optional Services
1. Schematic Design	Lump Sum	\$9,800	
	Total	\$9,800	
Additional Expenses	Charge Type		Fee

Reimbursable expenses are direct expenses including but not limited to the following, these expenses will be invoiced at cost plus 5%. Mileage will be charged at the current IRS rate (or approx. \$0.70 / mile).

- Travel
- Lodging
- Telephone and fax
- Copying
- Shipping/overnight delivery
- Prints

For the purposes of fiscal control, MSG guarantees that our costs for the above work will not exceed the total indicated above. We agree that reasonable variation to the work to be performed may be made, but reserve the right to renegotiate the above amount should significant variation be requested.

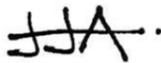
Work requested to be performed beyond the Scope of Work, e.g., meetings, presentations, report copies, or other related activities beyond those described above will be charged on a same time and materials fee basis.

AGREEMENT

The costs provided in this proposal are confirmed for a period not to exceed sixty (60) days. If this proposal meets with your approval, you may signify acceptance by signing and dating the designated locations attached and returning one signed copy to the undersigned. Your signature will be our written authorization to proceed with the project. Alternately, you may issue a purchase order referencing the date and scope of this proposal.

MSG appreciates the opportunity to provide this proposal and looks forward to serving the Belmont County Commissioners. Please do not hesitate to contact the undersigned if you have any questions, require clarifications pertaining to the specifics of this proposal, or would like additional information.

Sincerely,



Justin Alexander, PLA
Engineering Manager

AGREEMENT FOR SERVICES

By execution of this Agreement, the Client authorizes The Mannik & Smith Group, Inc. to provide the services described within the proposal designated below according to the attached Terms and Conditions. In the event client directs The Mannik & Smith Group to proceed with the work, even if not signed below, the Terms and Conditions are considered accepted by the Client.

No terms or conditions other than those stated within the attached, and no agreement or understanding oral or written, in any way purporting to modify these terms and conditions whether contained in Client's purchase order or elsewhere, shall be binding on MSG and its subcontractors unless hereafter made in writing and signed by an authorized representative of MSG. All proposals, negotiations, and representations, if any, made prior to, and referenced hereto, are merged herein.

APPROVAL AND ACCEPTANCE

The Mannik & Smith Group, Inc. is hereby directed and authorized to proceed with the services for the designated project in accordance with the provisions of this Agreement.

Proposal Date: January 30, 2026

Proposal Number: 401.2501518.000

BELMONT COUNTY COMMISSIONERS.

THE MANNIK & SMITH GROUP, INC.

Jerry Echemann *Vince Gianangeli*
J.P. Dutton

Signature JERRY ECHEMANN VINCE GIANANGELI

Signature _____

Name (Printed) J.P. DUTTON VICE-PRESIDENT

Name (Printed) Justin J. Alexander

Title J.P. DUTTON

Title Engineering Manager

Title

Title

Date 2-4-26

Date January 30, 2026

APPROVED AS TO FORM:

[Signature]
 PROSECUTING ATTORNEY

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING QUOTE FROM DIGITAL DATA COMMUNICATIONS/SSOBC

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve Quote from Digital Data Communications, Inc., in the amount of \$59,281.00 for eighteen Lenovo Desktop computers and monitors, eight Lenovo Notebooks, docking stations, management monitors with webcam, management 2nd monitors and two spare Lenovo Notebooks and networking equipment for Senior Services of Belmont County.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THE AAA9 HEAP OUTREACH PROVIDER AGREEMENT

BETWEEN AREA AGENCY ON AGING REGION 9, INC AND THE BELMONT COUNTY COMMISSIONERS DBA SENIOR SERVICES OF BELMONT COUNTY

Motion made by Mr. Gianangeli, seconded by Mr. Dutton to approve and authorize Commission President Jerry Echemann to sign the AAA9 Heap Outreach Provider Agreement between Area Agency on Aging Region 9, Inc. and the Belmont County Commissioners dba Senior Services of Belmont County, effective until August 31, 2026.

Note: Total amount available under this contract is \$2,200.00 that will cover outreach, information and assistance in completing assistance applications for the HEAP Program.

AAA9 HEAP Provider Agreement

This Agreement is entered into by and between **Area Agency on Aging Region 9, Inc. (AAA)**, located at 710 Wheeling Ave, Cambridge, OH 43725, and **Belmont County Commissioners dba Senior Services of Belmont County (Provider)**, located at 67650 Oakview Drive, St. Clairsville, OH 43950. AAA and Provider, together, are referred to in this Agreement as “the Parties.”

Purpose: The purpose of this Agreement is to define the terms and conditions under which Provider is to furnish and invoice AAA for the approved activities provided for the Home Energy Assistance Program (HEAP) administered by the AAA on behalf of the Ohio Department of Aging (ODA).

The Parties agree as follows:

Article I: Effective Date

This Agreement shall be effective as of the date signed by both Parties and shall remain in effect until August 31, 2026, unless otherwise amended or terminated earlier pursuant to this Agreement.

All provisions in this Agreement that by their terms must necessarily be performed after the termination or expiration of this Agreement (e.g., records retention, auditing requirements, etc.) shall survive such termination or expiration.

Article II: Scope of Work

- A. Provider shall provide outreach, information, and assistance completing winter regular HEAP program and for the Summer Crisis Program applications to individuals in the assigned County. Eligible individuals are 60 years of age or older or have disabilities, and need HEAP assistance. The Provider agrees, and shall prioritize services to frail, isolated, low income, elderly and disabled persons and will use its best efforts to promote access to services by low-income minority individuals.
- B. Provider shall conduct the following activities:
 - a. Provide outreach, information, and assistance in completing applications for the winter regular HEAP Program and the Summer Crisis Program (SCP) to individuals who are 60 years of age and older or have disabilities. This includes providing mailings and flyers to targeted audiences such as Senior Farmer’s Market and Meals on Wheels recipients; in-person presentations; and attendance at group outreach events such as health and wellness fairs.
 - b. Provide assistance telephonically, in central locations, and when needed, in the individuals’ homes.
 - c. Make efficient and responsible use of the available professional resources, information and referral network, senior centers and nutrition sites, retiree organizations, in home service providers, disability organizations (serving persons who are deaf, blind, or have other disabilities), minority, ethnic and other

- community service organizations in supporting outreach activities.
- d. **Publish at least one public notice per month** for the months of July through May (unless otherwise specified) in each assigned county explicitly promoting the availability of personal assistance with completing an application and assembling required documents for regular HEAP and/or Summer Crisis Program using the news release content provided through ODA.
 - e. Place reasonable numbers of applications at key locations throughout the assigned county where they are accessible to seniors and people with disabilities.
 - f. Coordinate media blasts and other outreach activities with the local delegate agencies that administer energy assistance programs.
 - g. Provide training to staff and volunteers on the energy assistance programs (HEAP and SCP) on an as needed basis.
 - h. Coordinate plans with local delegate agencies for outreach activities for HEAP and the SCP.
 - i. Submit a personal story of a utility consumer who was helped by HEAP or the SCP with the monthly reports for July through May.
 - j. Continue SCP outreach from previous program year through the month of September 2025, and conduct SCP outreach during July through August 2026.
- C. Provider shall comply with the terms of this Agreement, and all applicable state and federal statutes, regulations, and policies applicable to the furnishing of such services. Services provided that are not in compliance with this Agreement are ineligible for payment. Said statutes, regulations, directives, guidelines, plans or other requirements may be waived only upon the express written consent of ODA and the Ohio Department of Development as allowed by law.
- D. Provider shall furnish services under this Agreement without regard to race, religion, color, age, sex, national origin, ancestry, genetic information, military status, or disability.
- E. Provider shall not assign, subcontract, or transfer its rights and duties under this Agreement without prior written consent from the AAA. Provider shall be responsible for ensuring any subcontractor providing services on behalf of Provider hereunder complies with all applicable state and federal laws, regulations, and policies.
- F. Provider shall comply with all applicable federal, state, and local laws regarding smoke-free and drug-free workplaces, including, but not limited to, Sections 5151 to 5160 of the "Drug-Free Workplace Act of 1988," 41 U.S.C. 8101-8106, and shall make a good faith effort to ensure its employees, subcontractors, or providers do not purchase, transfer, use or possess illegal drugs or alcohol, or abuse prescription drugs in any way, while engaged in the work to be performed under this Agreement or while on public property.

Article III: Payment

- A. The total amount available under this contract is \$2,200. AAA shall reimburse Provider at the end of each reporting period, and at the end of the contract period, for allowable expenses incurred and reported by the reporting deadlines to the AAA on the monthly HEAP Financial Report.
- B. Except as otherwise provided in this Agreement, AAA shall pay Provider on a monthly basis for only those authorized services that were provided by the Provider.
- C. Payment by ODA's Designee is contingent upon compliance with all terms of this Agreement, and on funds being made available to the AAA by ODA.
- D. Funds not used by the ending date of this Agreement shall be returned to the AAA.

Article IV: Reporting Requirements

- A. Provider shall comply with the following reporting procedures:
 - 1. Provide monthly program reports, both the Narrative, Excel and related supporting media outreach documentation on the 10th of the month following the previous outreach month's end to the AAA.
 - 2. The final winter regular HEAP program report, with narrative, Excel, and related supporting media outreach documentation, is due by June 10, 2026.
 - 3. The final Summer Crisis program report, with narrative, Excel and related support documents are due by October 10, 2026.
 - 4. Outreach activity and activity reporting will occur every month unless otherwise specified.
 - 5. Reporting/Outcomes:
 - i. What community outreach activities were completed by the subrecipient each month? Please list and describe events/presentations and other community outreach.
 - ii. If there are no program activities for the month, explain why there was no activity and the plan of action to address outcomes.
 - 6. Answer the following for the months of July, August and September only:
 - i. What types of activities/outreach were conducted for the Summer Crisis Program (July, August and September)?
 - 7. Coordination with the local community action Agencies:
 - i. What types of coordination/planning, are you doing monthly to work with the local community action agency?
 - 8. Training:
 - i. What type of training, if any, are you conducting on a monthly basis and what impact will the training have on agency staff and local communities?
 - 9. Submit monthly reports containing the following information relating to the activities contained in this Agreement and in accordance with 42 U.S.C. § 8624(c)(1)(G):

- i. The number and income levels of households which apply and the number which are assisted with funds provided under this Agreement, and the number of households so assisted with:
 - a. One or more members who had attained 60 years of age;
 - b. One or more members who were disabled; and
 - c. One or more young children.

Article V: Monitoring

- A. Provider understands it shall be monitored periodically by one or more representatives of the AAA and/or ODA, and may be audited by other representatives of the State of Ohio and/or the United States government. Monitoring and auditing shall be conducted to determine whether Provider's services, responsibilities, and obligations are being carried out as required by this Agreement and in accordance with all applicable state and federal laws, regulations, and policies.
- B. Provider shall cooperate with the monitoring and auditing processes described in this Article and shall provide monitors and auditors with reasonable access to Provider staff, individuals receiving services, program data, and other related information, as requested. Provider shall respond within timeframes specified by law to any issues identified through the monitoring and auditing processes.
- C. Provider, if a recipient/sub recipient of federal funds with a spending level of \$750,000 or more in federal funds from all sources agrees to comply with the audit provision set forth in OMB's New Uniform Guidance. The audit shall be conducted by an independent certified public accountant in accordance with 45 CFR Part 75, Generally Accepted Accounting Principles, and Generally Accepted Auditing Standards; and,
 - 1. Provide AAA least one copy of the Reporting Package within thirty days after issuance of the auditor's final report to the auditee or nine months after the end of the provider's fiscal year, whichever is earlier; and,
- D. Provider, if a recipient/sub recipient of federal funds with a spending level below \$750,000 in federal funds from all sources agrees to provide AAA within 180 days after the end of the Provider's fiscal year and within thirty (30) days after issuance of the auditor's final report by a qualified independent auditor contracted at the sole expense of the Provider. The audit shall be conducted by an independent certified public accountant in accordance with 45 CFR Part 75, Generally Accepted Accounting Principles, and Generally Accepted Auditing Standards; and,
 - 1. Provide AAA with one copy of the Provider Agency's annual audit conducted in accordance with generally accepted auditing standards or, a program-specific audit of the service(s) provided that under the terms of this Agreement as set forth in the statement of work.
- E. Provider shall implement appropriate corrective actions and to report back to the AAA

on implementation of the corrective actions, if any, within sixty (60) days of receipt of such management decision. AAA shall be deemed to have accepted the Provider's corrective action unless AAA notifies Provider of additional corrective action within thirty (30) days of its receipt of the Provider's report with respect to any corrective action taken.

- F. AAA, ODA, State of Ohio, and the federal government have the right, on reasonable notice, to enter the premises of the Provider for unrestricted review or audit of any records and property maintained by the Provider or its contractors/providers with respect to federal grant funds provided to the Provider under this Agreement. The Provider and its sub-recipient(s) shall make all financial records and documents that relate to their activities under this Agreement available for inspection, review and audit when requested by authorized representatives of the above entities. The Provider shall incorporate the foregoing requirements of this paragraph in all of its grants and contracts for any work authorized under this Agreement and will require all of its sub-recipients for any part of such work to incorporate such requirements in all sub-grants they award for such work.

Article VI: Records and Documents

- A. Provider shall ensure proper documentation exists documenting all services provided. Provider shall maintain all records, including its subcontractor(s) records, necessary to fully disclose the extent of services provided, and to document its compliance with this Agreement. Provider shall maintain such records for a period of three years from the date of receipt of any payment based on those records or, if an audit of Provider is begun within that three-year period, until the audit is completed, whichever date is later.

Article VII: Indemnity

- A. Provider agrees to indemnify and hold the AAA and ODA harmless for any liabilities, claims, suits, demands or other consequences from any cause whatsoever, and all costs in connection therewith, arising out of or relating in any manner to the Provider's performance under this contract unless prohibited by statute.
- B. The parties agree to notify one another in the event of notification of legal action against either party.

Article VIII: Confidentiality

Provider shall ensure that no information concerning the individuals receiving HEAP Outreach shall be publicly disclosed in any form that would identify the client without the written and informed consent of the client. AAA maintains the right to examine and keep confidential all program and fiscal records in accordance with this agreement.

Provider shall not use or disclose any information, systems, or records made available to Provider under this Agreement for any purpose other than to fulfill its obligations under this Agreement.

Article IX: Equal Employment Opportunity

- A. In carrying out this Agreement, Provider shall not discriminate or retaliate against any employee or applicant for employment because of race, religion, national origin, ancestry, color, sex, age, disability, ancestry, genetic information or military status. Provider will take affirmative action to ensure that applicants are employed and employees are treated during employment, without regard to their race, color, sex, military status, national origin, disability, age, ancestry or genetic information.
- B. Provider agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. Provider shall, in all solicitations or advertisements for employees placed by or on behalf of Provider, state that all qualified applicants shall receive consideration for employment without regard to race, religion, national origin, ancestry, color, sex, age, disability, genetic information or military status. Any prohibition against discrimination on the basis of age under the "Age Discrimination Act of 1975" or with respect to an otherwise qualified disabled individual as provided in Section 504 of the "Rehabilitation Act of 1973" shall also apply to any such program or activity funded in whole or in part with funds made available under this Agreement.
- C. Provider shall include the language of this article in all subcontracts for work completed under this Agreement and require each provider or subcontractor for any part of the work under this Agreement to incorporate such requirements in all subcontracts for such work.

Article X: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS – PRIMARY COVERED TRANSACTIONS

- A. Provider certifies to the best of its knowledge and belief, the following:
 - 1. Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - 2. Has not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - 3. Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

4. Has not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

B. Where the Provider is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Article XI: Amendment, Suspension, and Termination

A. This Agreement may only be amended through a written instrument signed by both Parties. It is agreed, however, that any amendments to the laws or regulations referenced herein shall result in the correlative modification of this Agreement, without the necessity for executing a written amendment.

B. This Agreement may be terminated by either party by providing the other party with thirty (30) days prior written notice of its decision to terminate the contract.

C. This Agreement is subject to the continued designation of AAA to administer the HEAP program on ODA's behalf, and to the continued availability of funding from the State of Ohio. The obligations of the State of Ohio and AAA under this Agreement shall terminate immediately if, at any time during the course of this Agreement, AAA is de-designated by ODA, or funds cease to be available from the State of Ohio or ODA for the purposes of paying any costs incurred under this Agreement.

D. In the event termination of this Agreement occurs pursuant to paragraphs B or C of this Article, ODA's Designee shall send a written notice to Provider specifying the reasons for the termination as soon as possible after the termination.

Article XII: Notice Requirements

Any notice required to be provided under this Agreement shall be hand delivered, or sent by first class United States mail with postage prepaid, and addressed as follows:

A. If to AAA: Area Agency on Aging Region 9, Inc.
710 Wheeling Ave.
Cambridge, OH, 43725
Attn: Jud Love, Executive Director

B. If to Provider: Belmont County Commissioners dba
Senior Services of Belmont County
67650 Oakview Drive,
St. Clairsville, OH, 43950
Attn: Program Manager

Article XIII: Partial Invalidity

A judicial or administrative finding, order, or decision that any part of this Agreement is illegal or invalid shall not invalidate the remainder of this Agreement.

Article XIV: Waiver

The failure of either Party at any time to demand strict performance by the other Party of any of the terms of the Agreement will not be construed as a waiver or relinquishment of any such term, and either Party may at any later time and without prior notice demand strict and complete performance by the other Party of such a term.

Article XV: Controlling Law

This Agreement, and the rights of the Parties hereunder, shall be governed, construed, and interpreted in accordance with the laws of the State of Ohio, and only Ohio courts shall have jurisdiction over any action or proceeding concerning the Agreement and/or performance thereunder.

Article XVI: Executive Orders:

Provider affirms, understands, and will abide by the requirements of [Executive Order 2019-12D](#) and [Executive Order 2022-02D](#) regarding the prohibitions of performance of offshore services, locating State data offshore in any way, or purchasing from Russian institutions or companies, and both the Provider and any subcontractor(s) shall comply with this prohibition, and complete the attached Standard Affirmation And Disclosure Form in Attachment A.

Article XVII: Entire Agreement

This Agreement contains the entire agreement and understanding of the Parties hereto and supersedes any prior or contemporaneous written or oral agreements, representations and warranties between the Parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the last date set forth below.

Signature Block

X *Jerry Echemann*
Date: 2-4-26

Signature Block

Date: _____

APPROVED AS TO FORM:
[Signature]
PROSECUTOR GENERAL

Upon roll call the vote was as follows:

Mr. Gianangeli	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

OPEN PUBLIC FORUM-Belmont County Coroner Dr. Amanda Fisher said she will be turning in quotes this week for a new truck and cot. Ideally, a cot with a load system would be needed which runs over \$60,000. Dr. Fisher said, "Instead, we can operate very well and very safely with a winch system, an aluminum drop-down ramp that we can use for the cots. And the winch system will do the work for us." She noted the cost would be between \$5,000 to \$10,000. Dr. Fisher said she has already had six autopsies for the month of January which is well beyond where we normally are and calls in general have been up. She said they will be doing the program again this year with Judge Davies with mock trials, followed by the fentanyl presentation.

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 11:37 A.M.

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to enter executive session with Hannah Warrington, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of public employees.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

Commissioner Gianangeli left the meeting at 12:17 p.m.

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 1:00 P.M.

Motion made by Mr. Echemann, seconded by Mr. Dutton to exit executive session at 1:00 p.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Gianangeli	Absent

Mr. Echemann said there are two motions to be considered as a result of executive session.

IN THE MATTER OF HIRING DOUGLAS REINBOLD,

FULL-TIME NUTRITION DRIVER/SSOBC

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve the hire of Douglas Reinbold, full-time Nutrition Driver for Senior Services of Belmont County, effective February 9, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Gianangeli	Absent

IN THE MATTER OF HIRING SAMUEL GORENCE,

PART-TIME NON-MEDICAL DRIVER/SSOBC

Motion made by Mr. Echemann, seconded by Mr. Dutton to approve the hire of Samuel Gorence, part-time Non-emergency Medical Driver at Senior Services of Belmont County, effective February 9, 2025.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Gianangeli	Absent

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 1:02 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Dutton to adjourn the meeting at 1:02 p.m.
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Dutton	Yes
Mr. Gianangeli	Absent

Read, approved and signed this 11th day of February, 2026.

Jerry Echemann /s/ _____

Vince Gianangeli /s/ _____ COUNTY COMMISSIONERS

J. P. Dutton /s/ _____

We, Jerry Echemann and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Jerry Echemann /s/ _____ PRESIDENT

Bonnie Zuzak /s/ _____ CLERK