

St. Clairsville, Ohio

March 25, 2026

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann, Vince Gianangeli and J. P. Dutton, Commissioners and Bonnie Zuzak, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$570,207.79

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the following transfers within fund for the following funds:

S30 OAKVIEW JUV REHABILITATION

FROM	TO	AMOUNT
E-8010-S030-S69.007 Unemployment	E-8010-S030-S57.000 Travel/Staff Dev.	\$2,600.00
E-8010-S030-S69.007 Unemployment	E-8010-S030-S64.012 Equipment	\$661.07
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S51.002 Salaries	\$260,692.83
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S53.000 Medical	\$22.52
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S58.000 Communications	\$272.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S66.003 PERS	\$62,839.33
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S68.006 Hospitalization	\$116,442.04
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S70.005 Medicare	\$6,508.36

S77 COMM-BASED CORRECTIONS ACT GRT

FROM	TO	AMOUNT
E-1520-S077-S01.002 Salaries	E-1520-S077-S04.006 Hospitalization	\$1,126.29

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the following transfers between funds as follows:

S66 BCBDD-MAIN FUND AND S69 BCBDD-MEDICAID RESERVE FUND

FROM	TO	AMOUNT
E-2410-S066-S84.074 Transfers Out	R-2413-S069-S05.574 Transfers In	\$1,900,000.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following certification date:

***JANUARY 6, 2026 ***

A00 GENERAL FUND

E-0051-A001-A51.000	Oil and Gas-Commrs	\$781,617.89
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FEBRUARY 17, 2026

N90 BLACK HORSE INN PROJECT

E-9799-N090-N03.000	Construction-Ross County	\$220,319.68
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Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF Y-95 EMPLOYERS SHARE PERS/

HOLDING ACCOUNT CHARGEBACKS FOR FEBRUARY 2026

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to make the following transfer of funds for the

Y-95 Employer's Share PERS/Holding Account Chargebacks for the month of February 2026.

General fund			
AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	5,489.69
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	0.00
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	1,047.20
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	3,875.22
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	7,628.67
CO CT. APPT EMP-JUDGES	E-0042-A002-J02.003	R-9895-Y095-Y01.500	0.00
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	6,340.48

NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	4,742.28
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	1,079.90
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	10,196.68
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	13,821.60
ANIMAL SHELTER	E-0057-A006-F05.003	R-9895-Y095-Y01.500	1,594.78
LEPC	E-0058-A006-F02.003	R-9895-Y095-Y01.500	116.46
BEHAVIORIAL HEALTH SERVICES	E-0059-A009-A01.003	R-9895-Y095-Y01.500	702.46
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	4,039.56
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	1,649.86
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	2,294.05
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,651.30
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	6,213.22
PROSECUTING ATTNY	E-0111-A001-E09.003	R-9895-Y095-Y01.500	11,402.74
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	3,840.88
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	30,228.53
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	3,996.46
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	1,555.56
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	5,449.94
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	6,470.95
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	4,094.18
POLL WORKERS	E-0181-A003-A09.003	R-9895-Y095-Y01.500	0.00
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	17.50
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	301.74
			139,841.89
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	4,546.41
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	1,582.88
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	0.00
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	453.36
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	234.71
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	589.62
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	452.62
NURSING PROGRAM	E-2232-F084-F02.008	R-9895-Y095-Y01.500	712.92
Get Vaccinated Program	E-2236-F088-F01.002	R-9895-Y095-Y01.500	177.25
Integrated Naloxone Grant (IN)	E-2237-F089-F01.002	R-9895-Y095-Y01.500	332.47
Public Health Workforce (WF)	E-2238-F090-F01.002	R-9895-Y095-Y01.500	468.93
COVID-19 Enhanced Operation	E-2239-F091-F01.002	R-9895-Y095-Y01.500	0.00
Adolescent Health Resiliency	E-2241-F093-F08.000	R-9895-Y095-Y01.500	368.49
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	2,098.23
Water System	E-2219-N050-N05.000	R-9895-Y095-Y01.500	74.81
Pools/Spas	E-2220-P070-P01.002	R-9895-Y095-Y01.500	0.00
Body Art	E-2243-F095-F07.002	R-9895-Y095-Y01.500	0.00
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	54,321.67
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	5,978.63
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	2,749.26
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	4,703.34
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	17,216.40
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	6,806.60
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	1,993.60

Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	0.00
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	2,266.85
Care and Custody-CCAP	E-0400-M060-M81.003	R-9895-Y095-Y01.500	0.00
M64 PLACEMENT	E-0400-M064-M02.003	R-9895-Y095-Y01.500	0.00
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	1,505.76
Placement II	E-0400-M075-M03.002	R-9895-Y095-Y01.500	484.62
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	333.85
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	23,193.20
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	6,099.28
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	1,774.78
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	19,862.02
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	12,006.94
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	4,551.10
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	16.16
TARGETED COMM ALT PRISON	E-1545-S055-S02.002	R-9895-Y095-Y01.500	383.38
PROBATION SERV GRNT-COMM	E-1546-S056-S04.001	R-9895-Y095-Y01.500	1,209.92
BCBDD-MAIN FUND	E-2410-S066-S76.003	R-9895-Y095-Y01.500	48,739.00
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	25,472.96
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9895-Y095-Y01.500	551.82
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	728.76
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,811.20
NORTHERN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	623.62
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	601.00
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	601.00
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,156.98
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	282.70
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	379.18
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	373.80
			402,713.97

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to execute payment of Then and Now Certification dated March 18, 2026, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF ACKNOWLEDGING THE BELMONT COUNTY COMMISSIONERS RECEIVED AND REVIEWED THE FINAL SALES & USE TAX DISTRIBUTION REPORT FOR JANUARY 2026

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to acknowledge the Belmont County Commissioners received and reviewed the following from the Belmont County Auditor's Office:

- Final Sales & Use Tax Distribution Report for the month of January 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Echemann, seconded by Mr. Gianangeli granting permission for county employees to travel as follows:

DJFS-Jeff Felton to Columbus, OH, on April 7-8, 2026, to attend the OJFSDA meeting. Estimated expenses: \$225.00. Lori Bittengle, Hollee Goudy, Valarie Gardner and Shelley Schramm to Marysville, OH, on April 16, 2026, to attend the Quarterly County Connect meeting. A county vehicle will be used for travel. Estimated expenses: \$200.00. Lori Bittengle, Hollee Goudy, Ashley Bobek, Amy Slater, Ryan Kreiter, Casey Flores-Romero, Emily Smith, Randy Fisher and Doug Butts to Columbus, OH, on Mary 11-13, 2026, to attend the Director's Conference. County vehicles will be used for travel. Estimated expenses: \$5,964.50.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the minutes of the Belmont County Board of Commissioners regular meeting of March 18, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF HIRING APRIL OGILBEE, FULL-TIME LPN/JAIL

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the hire of April Ogilbee, full-time LPN at the Belmont County Jail, effective March 29, 2026.

Note: This is a replacement position.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF HIRING CRYSTAL MAY, FULL-TIME HUMAN RESOURCE ADMINISTRATIVE ASSISTANT/COMMISSIONERS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the hire of Crystal May, full-time Human Resource Administrative Assistant for the Belmont County Commissioners, effective March 30, 2026.

Note: This is a replacement position.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THE PROMOTION OF CHELSEA WALLS, FULL-TIME DEPUTY CLERK TO FULL-TIME CLERK/BELMONT COUNTY NORTHERN COURT

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the promotion of Chelsea Walls, full-time Deputy Clerk to full-time Clerk at Belmont County Northern Court, effective February 23, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF AMENDING MOTION MADE ON MARCH 18, 2026, HIRING HUNTER FLEMMING FULL-TIME ASSISTANT DOG WARDEN, TO CHANGE START DATE

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to amend the motion made on March 18, 2026, hiring Hunter Flemming, full-time Assistant Dog Warden at the Belmont County Animal Shelter, to change the start date to March 26, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THE ENGAGEMENT LETTER WITH THE AUDITOR OF STATE FOR YEAR ENDING DECEMBER 31, 2025

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve and sign the **Engagement Letter** with the Auditor of State for services to be performed regarding the Belmont County Audit for the year ending December 31, 2025, at an estimated cost of not to exceed \$102,606.00.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING THE TITLE IV-D
CONTRACT RENEWAL BETWEEN BELMONT COUNTY
CHILD SUPPORT ENFORCEMENT AGENCY AND
THE BELMONT COUNTY PROSECUTOR**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve and sign the Title IV-D Contract renewal between the Belmont County Child Support Enforcement Agency and the Belmont County Prosecutor for legal services, effective January 1, 2026, through December 31, 2026, in the maximum amount of \$178,130.24.

Note: Funding is 66% federal share and 34% local share.

Ohio Department of Job and Family Services
IV-D CONTRACT

Pursuant to Title IV-D of the Social Security Act, Parts 302, 303, and 304 of Title 45 of the Code of Federal Regulations (CFR); sections 3125.13 to 3125.17 of the Ohio Revised Code; and rules 5101:12-1-80 to 5101:12-1-80.4 of the Ohio Administrative Code (hereafter "IV-D Contract rules"), the Belmont County Child Support Enforcement Agency (hereafter "CSEA") enters into this IV-D Contract with Belmont County Prosecutor (hereafter "Contractor") to purchase services for the effective administration of the support enforcement program.

The CSEA and the Contractor certify that all IV-D Contract activities shall be performed in compliance with Title IV-D of the Social Security Act, 45 CFR Parts 302, 303, and 304, and the rules in Division 5101:12 of the Administrative Code.

Unless otherwise specified, the terms of this IV-D Contract apply to both governmental contractors and private contractors.

The IV-D Contract consists of this document and all attached forms or documents that are incorporated and deemed to be a part of the IV-D Contract as if fully written herein, and are referred to as ODJFS Contract Number 07260205. Nothing in this IV-D Contract shall be construed contrary to state or federal laws and regulations.

IV-D Contract Terms:

1. **IV-D Contract Period:** The IV-D Contract is effective from 01/01/2026 through 12/31/2026, unless terminated earlier in accordance with the terms listed in paragraph 23 of this IV-D Contract. The IV-D Contract period shall not exceed twelve (12) months. The CSEA and contractor may agree upon a IV-D Contract period that is less than twelve (12) months.
2. **Unit of Service:** Subject to the terms and conditions set forth in this IV-D Contract, the CSEA agrees to purchase and the Contractor agrees to provide the following Unit of Service for a IV-D case: One Hour of Legal Representation.

The CSEA and the Contractor certify that all units of service are eligible for federal financial participation (FFP) reimbursement in accordance with rules 5101:12-1-60 and 5101:12-1-60.1 of the Ohio Administrative Code, the IV-D Contract rules, and 2 CFR, Subtitle A, Chapter II, Part 225 (Circular A-87 of the Federal Office of Management and Budget).

3. **Optional Purchase of Non-CSEA Initiated Activities:** In a IV-D Contract with a court for magistrate services, the CSEA may elect to purchase non-CSEA initiated activities in addition to CSEA initiated activities. If the CSEA elects to purchase non-CSEA initiated activities in addition to CSEA initiated activities, the CSEA and the court shall signify the decision by placing their initials on the lines below.

Initials of Authorized CSEA Representative	Initials of Authorized Court Representative
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4. IV-D Contract Costs:

- 4A. **Unit Rate:** The Unit Rate (or Adjusted Unit Rate, if applicable) for this IV-D Contract is \$318.09 per Unit of Service as determined by:
 - The calculation listed in the JFS 07020 (Governmental Contractor IV-D Contract Budget) for a IV-D Contract with a governmental entity; or
 - The procurement process for a IV-D Contract with a private entity.

4B. **Total IV-D Contract Cost:** The Total IV-D Contract Cost is \$178,130.24

5. **Availability of Funds:** The CSEA certifies that it has adequate funds to meet its obligations under this IV-D Contract, that it intends to maintain this IV-D Contract for the full period set forth herein, that it believes that it will have sufficient funds to enable it to make all payments due hereunder during such period, and that it will use its best effort to obtain the appropriation of any necessary funds during the term of this IV-D Contract.

- 5A. Payments for all services provided in accordance with the provisions of this IV-D Contract are contingent upon the availability of the non-federal share and FFP reimbursement, as follows:

	Amount	Source
Non-Federal Share	\$60,564.28	Local Sources
FFP Reimbursement	\$117,565.96	
Total IV-D Contract Cost	\$178,130.24	

- 5B. The CSEA certifies that the non-federal share is not provided from any source that is prohibited by state or federal law.

6. **Performance Standards:** The performance standards shall be based upon the requirements in 45 CFR Part 303. The performance standards are attached to this IV-D Contract in a separate document with a label at the top of the first page that reads, "Performance Standards."
7. **Access to the Public:** The CSEA and the Contractor agree to make all reasonable efforts to allow public access by providing services between the hours of 8:00 am and 4:00 pm on the following days Monday through Friday with the exception of the following days: New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, and any other day when County Offices are closed by the County Commissioners or the Belmont County Prosecuting Attorney..
8. **Amendments to and Modifications of the IV-D Contract:** The Office of Child Support (OCS) will review all IV-D Contract amendments or modifications and determine whether the amendments or modifications are acceptable for purposes of FFP reimbursement. Language in this IV-D Contract shall not be modified, deleted, struck out, or added, except for the following:
 - **Amendments:** The CSEA or Contractor may amend any information in the insertable fields in the first paragraph of the IV-D Contract or IV-D Contract Terms 1 through 7, provided that both the CSEA and Contractor agree to the amendments, the CSEA submits the amendments to OCS on the JFS 07037 (IV-D Contract Amendment), and OCS accepts the JFS 07037; or
 - **Modifications:** The CSEA or Contractor may modify the language in this IV-D Contract, provided that both the CSEA and the Contractor agree to the modifications, the CSEA submits the proposed modifications to OCS, and OCS accepts the modifications. If the CSEA or Contractor modifies the language in this IV-D Contract without the agreement of both parties to the IV-D Contract and acceptance from OCS, the modified IV-D Contract will have no force or effect of law.
9. **Billing Requirements:** When the Contractor is a private entity, the Contractor shall ensure that the JFS 07035 (IV-D Contract Invoice) is submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided.

When the Contractor is a governmental entity, the Contractor shall ensure that the JFS 07034 (Governmental Contactor Monthly Expense Report) and the JFS 07035 are submitted to the CSEA no later than thirty (30) days after the last day of the month in which services were provided. If the Contractor neglects or refuses to submit the JFS 07034 or JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.

If the Contractor neglects or refuses to submit the JFS 07035 to the CSEA for payment within the appropriate time frame, the CSEA reserves the right to refuse payment.
10. **Expensed Equipment:** Equipment that has been included in the unit rate on the JFS 07020 and expensed rather than depreciated during the IV-D Contract period shall be transferred to the CSEA or the appropriate residual value shall be paid to the CSEA when the equipment is no longer needed to carry out the work under this IV-D Contract or a succeeding IV-D contract.
11. **Monitoring and Evaluation:** The CSEA and the Contractor shall monitor and evaluate the extent to which services described in the IV-D Contract are being performed. The CSEA shall evaluate the performance of the Contractor on the JFS 02151 (IV-D Contract Evaluation) and provide a copy of the completed JFS 02151 to the Contractor.
12. **Recordkeeping:** The Contractor shall maintain accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this IV-D Contract. All books, records, payroll, and documents related to this IV-D Contract that are in the possession of the Contractor or of a third party performing work related to this IV-D Contract shall be maintained and preserved by the Contractor for a period of three years after final payment, unless otherwise directed by the CSEA. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, and CSEA personnel or their designees. If an audit, litigation, or other action involving the records is started before the end of the three-year period, the records must be retained until all issues arising from the action are resolved or until the end of the three-year period, whichever is later.
13. **Responsibility for Review or Audit Findings and Recommendations:** The Contractor agrees to accept responsibility for replying to and complying with any review or audit findings and recommendations by an authorized state or federal review or audit that are directly related to the provisions of this IV-D Contract.
14. **Indemnity:** When the Contractor is a private entity, the Contractor shall certify that it will at all times during the existence of this IV-D Contract indemnify and hold harmless the CSEA, the Ohio Department of Job and Family Services, and the Board of County Commissioners or county administrator in the same county as the CSEA against any and all liability, loss, damage, and/or related expenses incurred through the provision of services under this IV-D Contract.

15. **Insurance:** When the Contractor is a private entity, the Contractor shall contract for such insurance as is reasonably necessary to adequately secure the persons and estates of eligible individuals against reasonable, foreseeable torts that could cause injury or death.
16. **Finding for Recovery:** The Contractor certifies that the Contractor is not subject to a finding for recovery or it has taken the appropriate remedial steps required under section 9.24 of the Ohio Revised Code or it otherwise qualifies to contract with the State of Ohio under section 9.24 of the Ohio Revised Code.
17. **Licenses:** The Contractor certifies that all approvals, licenses, or other qualifications necessary to conduct business or, if applicable, practice law in Ohio have been obtained and are operative. If at any time during the IV-D Contract period the Contractor becomes disqualified or suspended from conducting business or, if applicable, practicing law in Ohio, the Contractor must immediately notify the CSEA of the disqualification or suspension and the Contractor will immediately cease performance of any obligations under this IV-D Contract.
18. **Independent Capacity for the Contractor:** The Contractor and its agents, employees, and subcontractors will act in performance of this IV-D Contract in an independent capacity and not as officers or employees or agents of the State of Ohio or the CSEA.
19. **Confidentiality:** The Contractor agrees that information regarding an individual shall only be used for purposes related to the IV-D program, in accordance with rules 5101:12-1-20 to 5101:12-1-20.2 of the Ohio Administrative Code. Disclosure of information for any other purpose is prohibited.
20. **Americans with Disabilities Act (ADA) Compliance:** The Contractor certifies that it is in full compliance with all statutes and regulations pertaining to the ADA of 1990 and with section 504 of the Rehabilitation Act of 1973.
21. **Civil Rights:** The Contractor certifies compliance with rule 5101:9-2-01 of the Ohio Administrative Code.
22. **Equal Employment Opportunity:** In carrying out this IV-D Contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. The Contractor shall ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, national origin, ancestry, color, sex, age, disability, or veteran status. Such action shall include but not be limited to the following: employment, upgrading, demotion, transfer, recruitment, recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training including apprenticeship.
23. **Termination:** This IV-D Contract may be terminated:
 - 23A. By mutual agreement at any time after the date on which the two parties reach their decision.
 - 23B. If FFP reimbursement or the non-federal share designated for the purchase of services under this IV-D Contract is not available to the CSEA in an amount adequate to support the IV-D Contract as determined by the CSEA. When termination of the IV-D Contract occurs under this paragraph, the termination date is the date upon which the FFP reimbursement or non-federal share is no longer available; however, the CSEA may determine a later termination date. The CSEA shall provide the Contractor written notice of the termination but is not required to provide written notice in advance of the termination. Reimbursement to the Contractor will cease on the date of termination of the IV-D Contract.
 - 23C. If the CSEA has discovered any illegal conduct on the part of the Contractor, immediately upon delivery of written notice to the Contractor by the CSEA.
 - 23D. If the Contractor does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract as determined by the CSEA. If the CSEA elects to terminate the IV-D Contract, the CSEA shall provide the Contractor with written notice thirty days in advance of the termination date.
 - 23E. If the CSEA does not faithfully and promptly perform its responsibilities and obligations under this IV-D Contract, as determined by the Contractor. If the Contractor elects to terminate the IV-D Contract, the Contractor shall provide the CSEA with written notice thirty days in advance of the termination date.
 - 23F. If the IV-D Contract is for legal services and the Contractor becomes disqualified or suspended from conducting business or practicing law in Ohio, all obligations under this IV-D Contract shall immediately terminate and the Contractor shall immediately notify the CSEA and cease the performance of any obligations under this IV-D Contract.

When the IV-D Contract terminates, the Contractor shall be entitled to compensation upon submission of the appropriate form(s), as described in paragraph 9, for the work performed prior to:

- The date on which the parties reached their decision, in accordance with paragraph 23A;
- The receipt of the written notice of termination, in accordance with paragraphs 23B through 23E; or
- The Contractor being disqualified or suspended from conducting business or practicing law, in accordance with paragraph 23F.

The CSEA shall calculate the compensation based on the Total IV-D Contract Cost less any funds previously paid by or on behalf of the CSEA. The Contractor shall not exceed the Total IV-D Contract Cost. The CSEA shall not be liable for any further claims.

IV-D Contract Signatures:

Signature of CSEA's Representative <i>Jeffery Felton</i>	Printed Name of CSEA's Representative Jeffery Felton
Date of Signature 3/10/2026	

Signature of Contractor's Representative <i>J. Kevin Flanagan</i>	Printed Name of Contractor's Representative Kevin Flanagan
Date of Signature 3/17/26	Printed Street Address of Contractor 52160 National Rd East
Printed Title of Contractor's Representative Prosecutor <i>J. Kevin Flanagan</i>	Printed City, State, and Zip Code of Contractor St. Clarisville, OH 43950

Signature of County Commissioner or Representative <i>Jerry Echemann</i>	Date of Signature 3/25/26
Signature of County Commissioner or Representative <i>James Gianangeli</i>	Date of Signature 3/25/26
Signature of County Commissioner or Representative <i>APSA</i>	Date of Signature 3/25/26
Signature of Prosecutor, if required by County Commissioners <i>J. Kevin Flanagan</i>	Date of Signature 3/17/26

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

GRAE-CON CONSTRUCTION, INC/RECORDS AND HEALTH DEPARTMENT BUILDING

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the following Change Orders from Grae-Con Construction, Inc., for the Records Building and Health Department Building Project:

- Change Order No. 13, in the decreased amount of \$81,182.33, due to unused allowances.
- Change Order No. 14, in the decreased amount of \$9,000.00 due to an alternate Underground ADS System being used.

Note: New contract total is \$15,941,815.70.

General Contractor Change Order Form	
CHANGE ORDER NO. 13	
Project Name: Records Building and Health Department Building Project (the "Project")	
Source document(s) and # (RFI, Bulletin, Shop Drawing Review): Request for Change Order 17 attached hereto as Exhibit A (to the extent not inconsistent with the Agreement executed between the Owner and Contractor).	This Change Order is effective as of the date of execution by the Owner.
Owner: Board of Commissioners of Belmont County, Ohio	General Contractor (Contractor): Grae-Con Construction, Inc.
Architect: Mills Group, LLC	
Description/Justification <i>(Add more pages or attach scope detail if necessary)</i>	
This change order is to reimburse the Owner credit for unused allowances, as set forth in Exhibit A .	
Original Contract Sum	\$10,694,075.00
Net Change by Previous Change Orders	\$5,337,923.03
This Change Order Increase/Decrease (clearly indicate)	-\$81,182.33
New Contract Sum	\$15,950,815.70
Revised Contract Time (critical path only)	
Original Substantial Completion Date or Duration: within 545 calendar days of the Date of Commencement	
Previous Adjustments by Change Order(s) 115 (calendar days)	
This Change Order <input checked="" type="checkbox"/> ADD or <input type="checkbox"/> DEDUCT 0 (calendar days)	
Revised Substantial Completion Date or Duration: within 660 calendar days of the Date of Commencement	
If applicable, revised Final Completion Date or Duration: N/A	

The compensation, Contract Sum adjustment, or time extension provided by this Change Order constitutes full and complete satisfaction for all direct and indirect costs, cumulative impact, if any, and interest related thereto, which has been or may be incurred in connection with alleged changes to the Work or alleged schedule impacts for all portions and phases of the Project through the date of the change order. To the extent any attachment(s) hereto are inconsistent with this provision, this provision

and Section 7.2.3 of the modified AIA-A201 General Conditions of the Contract for Construction shall control.

By executing this Change Order, Owner and Contractor agree to modify the Agreement's Scope of Work, Contract Sum, and/or Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document.

CONTRACTOR:

By: Cameron McIntosh
Printed Name: Cameron McIntosh
Title: Project Manager
Date: March 24, 2026

ARCHITECT:

By: Christopher J. Clark
Printed Name: Christopher J. Clark, RA
Title: Principal Architect
Date: March 23, 2026

OWNER:

By: Jerry Echemann Vince Gianangeli J.P. Dutton
Printed Name: Jerry Echemann Vince Gianangeli J.P. Dutton
Title: PRESIDENT VICE-PRESIDENT MEMBER
Date: 3-25-26

CERTIFICATE OF FUNDS
(ORC Section 5705.41)

The undersigned, Fiscal Officer of the Owner, hereby certifies in connection with the Agreement to which this Certificate is attached that the amount required to meet the obligations under the contract, obligation, or expenditure for the services described in the attached agreement, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of an appropriate fund, free from any outstanding obligation or encumbrance.

Dated: 3/25/26
Linda L. Henry
Fiscal Officer

General Contractor Change Order Form	
CHANGE ORDER NO. 14	
Project Name: Records Building and Health Department Building Project (the "Project")	
Source document(s) and # (RFI, Bulletin, Shop Drawing Review): Request for Change Order 18 attached hereto as Exhibit A (to the extent not inconsistent with the Agreement executed between the Owner and Contractor).	This Change Order is effective as of the date of execution by the Owner.
Owner: Board of Commissioners of Belmont County, Ohio	General Contractor (Contractor): Grae-Con Construction, Inc.
Architect: Mills Group, LLC	
Description/Justification <i>(Add more pages or attach scope detail if necessary)</i> This change order is to switch to an alternate Underground ADS System, as set forth in Exhibit A .	
Original Contract Sum	\$10,694,075.00
Net Change by Previous Change Orders	\$5,256,740.70
This Change Order Increase/Decrease (clearly indicate)	-\$9,000.00
New Contract Sum	\$15,941,815.70
Revised Contract Time (critical path only) Original Substantial Completion Date or Duration: within 545 calendar days of the Date of Commencement Previous Adjustments by Change Order(s) 115 (calendar days) This Change Order <input checked="" type="checkbox"/> ADD or <input type="checkbox"/> DEDUCT 0 (calendar days) Revised Substantial Completion Date or Duration: within 660 calendar days of the Date of Commencement If applicable, revised Final Completion Date or Duration: N/A	

The compensation, Contract Sum adjustment, or time extension provided by this Change Order constitutes full and complete satisfaction for all direct and indirect costs, cumulative impact, if any, and interest related thereto, which has been or may be incurred in connection with alleged changes to the Work or alleged schedule impacts for all portions and phases of the Project through the date of the change order. To the extent any attachment(s) hereto are inconsistent with this provision, this provision

and Section 7.2.3 of the modified AIA-A201 General Conditions of the Contract for Construction shall control.

By executing this Change Order, Owner and Contractor agree to modify the Agreement's Scope of Work, Contract Sum, and/or Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document.

CONTRACTOR:

By: [Signature]
Printed Name: Cameron McIntosh
Title: Project Manager
Date: March 24, 2026

ARCHITECT:

By: [Signature]
Printed Name: Christopher J. Clark, RA
Title: Principal Architect
Date: March 23, 2026

OWNER:

By: [Signature] X [Signature] X [Signature]
Printed Name: Jerry Echemann Vince Gianangeli J. P. Dutton
Title: PRESIDENT VICE-PRESIDENT MEMBER
Date: 3.25.26

CERTIFICATE OF FUNDS
(ORC Section 5705.41)

The undersigned, Fiscal Officer of the Owner, hereby certifies in connection with the Agreement to which this Certificate is attached that the amount required to meet the obligations under the contract, obligation, or expenditure for the services described in the attached agreement, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of an appropriate fund, free from any outstanding obligation or encumbrance.

Dated: 3/26/26
[Signature]
Fiscal Officer

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Gianangeli Yes
Mr. Dutton Yes

IN THE MATTER OF AWARDING BID FOR THE BELMONT COUNTY WATER AND SEWER DISTRICT PENNWOOD LIFT STATION AND FORCE MAIN PROJECT TO BORDER PATROL, LLC

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to award the bid and sign the Notice of Award for the Belmont County Water and Sewer District Pennwood Lift Station and Force Main project to the low bidder, Border Patrol, LLC, in the amount of \$569,797.00, based upon the recommendation of Jeff Vaughn, Project Engineer.

Note: Engineer's estimate: \$600,000.00.

Upon roll call the vote was as follows:

Mr. Echemann Yes
Mr. Gianangeli Yes
Mr. Dutton Yes

IN THE MATTER OF APPROVING BELMONT COUNTY PROSECUTOR KEVIN FLANAGAN,

**ON BEHALF OF THE BELMONT COUNTY COMMISSIONERS,
TO SIGN THE SIX REMNANT DEFENDENTS' COMBINED SUBDIVISION
PARTICIPATION AND RELEASE FORM TO PARTICIPATE IN THE NEW
NATIONAL OPIOIDS SIX REMNANT DEFENDANTS SETTLEMENT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve and authorize Belmont County Prosecutor Kevin Flanagan, on behalf of the Belmont County Commissioners, to sign the Six Remnant Defendants' Combined Subdivision Participation and Release Form to participate in the new National Opioids Six Remnant Defendants Settlement.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACCEPTING ESTIMATE FROM
RITE CARPET AND DECORATING, LLC/JAIL**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to accept estimate from Rite Carpet and Decorating, LLC, in the amount of \$4,913.50, to take up and dispose of old carpet and install new carpet in the Belmont County Jail's training room.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**Bryan Minder, Belmont County 9-1-1 Director
Re: NextGen 911 Project Update**

Mr. Minder said, "On March 3 we went ahead and we went over to the new system that's run by a company called Comtech that's contracted with the State of Ohio to do the Next Generation 911, we were the 15th county in Ohio to do it. Initially, last year, there were 10 pilot counties that did it, and then we opted into it after that. Every county in Ohio has five years to transition over to the Next Gen system." He said the new system is digital IP based; backups are in place throughout the state. It gives a better location accuracy on cell phone calls. Text to 911 is now available. A \$.60 fee is charged on all smart devices which fund the system. Mr. Minder noted the Radio Improvement upgrade levy has language in the to include Next Gen.

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:58 A.M.

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to enter executive session with Attorney Hank Naughton (via phone) and Kelly Porter, Belmont County Water and Sewer District Director, pursuant to ORC 121.22(G)(3) Court Action Exception to consider imminent litigation.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

Attorneys Paul Napoli, Sam Wade and Coral Odio were also present (via phone).

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:35 A.M.

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to exit executive session at 11:35 a.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

Mr. Echemann said there is no action to be taken at this time as a result of executive session.

RECESS

Reconvened at 1:02 p.m. with Commissioners Echemann, Gianangeli and Dutton present.

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 1:02 P.M.

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to enter executive session with Hannah Warrington, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the compensation and employment of public employees.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 2:19 P.M.

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to exit executive session at 2:19 p.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

Mr. Echemann said there are six motions to be considered as a result of executive session.

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF MEREDITH CUNNINGHAM,
FULL-TIME CHILD SUPPORT CASE MANAGER/JFS**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the resignation of Meredith Cunningham, full-time Child Support Case Manager at Belmont County Department of Job and Family Services, effective April 3, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF
SHELBY THOMAS, PART-TIME DISPATCHER/911**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the resignation of Shelby Thomas, part-time Dispatcher at Belmont County 9-1-1, effective April 3, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF WILLIAM MCGARRY,
FULL-TIME UTILITY WORKER/WATER AND SEWER DISTRICT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the resignation of William McGarry, full-time Utility Worker at Belmont County Water and Sewer District, effective April 3, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING UNPAID LEAVE FOR JEANNE KINNEY,
FULL-TIME ADMINISTRATIVE CLERK/WATER AND SEWER DISTRICT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve unpaid leave for Jeanne Kinney, full-time Administrative Clerk at Belmont County Water and Sewer District, effective March 26, 2026, to May 7, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING UNPAID LEAVE FOR NICOLE STEWART,
FULL-TIME CLERK/WATER AND SEWER DISTRICT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve unpaid leave for Nicole Stewart, full-time Clerk at Belmont County Water and Sewer District, effective March 18 through March 20, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF APPROVING UNPAID LEAVE FOR NICOLLE BLOOM,
FULL-TIME DEPUTY CLERK/WESTERN COURT**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve unpaid leave for Nicolle Bloom, full-time Deputy Clerk at Belmont County Western Court, effective March 24-25, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 2:22 P.M.**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to adjourn the meeting at 2:22 p.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

Read, approved and signed this 1st day of April 2026.

Jerry Echemann /s/_____

Vince Gianangeli /s/_____ COUNTY COMMISSIONERS

J. P. Dutton /s/_____

We, Jerry Echemann and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Jerry Echemann /s/_____ PRESIDENT

Bonnie Zuzak /s/_____ CLERK