

St. Clairsville, Ohio

May 27, 2026

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Jerry Echemann, Vince Gianangeli and J. P. Dutton, Commissioners and Bonnie Zuzak, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue her warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$409,342.45

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUNDS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the following transfers between funds as follows:

P05 WATER WORKS FUND AND N22 WWS CAPITAL IMPROVEMENT FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9022-N022-N08.574 Transfers In	\$28,750.00

P05 WATER WORKS FUND AND N88 WWS REVENUE BOND SHORT LIVED FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9088-N088-N04.574 Transfers In	\$58,000.00

P05 WATER WORKS FUND AND O11 MT. VICTORY-BOND RETIREMENT FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9311-O011-O04.574 Transfers In	\$1,030.00

P05 WATER WORKS FUND AND O62 USDA WATER BOND PAYMENT FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9262-O062-O08.574 Transfers In	\$150,000.00

P05 WATER WORKS FUND AND O63 USDA WATER BOND RESERVE FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9263-O063-O06.574 Transfers In	\$12,350.00

P53 SANITARY SEWER DISTRICT FUND AND O03 USDA-SSD BOND PAYMENT FUND

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9200-O003-O08.574 Transfers In	\$29,167.00

P53 SANITARY SEWER DISTRICT FUND AND O12 NEFFS BOND RETIREMENT FUND

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9312-O012-O05.574 Transfers In	\$2,848.00

P53 SANITARY SEWER DISTRICT FUND AND O61 SEWER BOND RETIREMENT FUND

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9261-O061-O04.574 Transfers In	\$11,000.00

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following certification dates:

FEBRUARY 17, 2026

N90 BLACK HORSE INN PROJECT

E-9799-N090-N03.000	Construction-Ross County	\$278,638.31
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Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF ACKNOWLEDGING THE BELMONT COUNTY COMMISSIONERS RECEIVED AND REVIEWED THE FINAL SALES & USE TAX DISTRIBUTION REPORT FOR MARCH 2026

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to acknowledge the Belmont County Commissioners received and reviewed the following from the Belmont County Auditor's Office:

- Final Sales & Use Tax Distribution Report for the month of March 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the minutes of the Belmont County Board of Commissioners regular meeting of May 20, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF HIRING LORI DIMMERLING, FULL-TIME OFFICE ASSISTANT/BOARD OF COMMISSIONERS

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the hire of Lori Dimmerling, full-time Office Assistant for the Belmont County Board of Commissioners, effective June 8, 2026.

Note: This is a replacement position.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING EMILY PEPERA, FORMER BOARD OF COMMISSIONERS' EMPLOYEE TO TRANSFER HER UNUSED VACATION AND SICK TIME TO HER NEW POSITION WITH THE BELMONT COUNTY AUDITOR'S OFFICE

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve Emily Pepera, former Board of Commissioners' employee to transfer her unused vacation and sick time to her new position with the Belmont County Auditor's Office.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF AMENDING MOTION MADE ON APRIL 15, 2026, APPROVING HANNAH WARRINGTON, HR MANAGER, TO TRAVEL TO CHARLOTTE, NC, ON APRIL 18-22, 2026 TO ATTEND THE NPELRA ANNUAL TRAINING: RETURN DATE WAS APRIL 26, 2026

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to amend the motion made on April 15, 2026, approving Hannah Warrington, HR Manager to travel to Charlotte, NC, on April 18-22, 2026, to attend the NPELRA Annual Training; the return date was April 26, 2026.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING ENTERING INTO THE SUPPLEMENTAL AGREEMENT TO THE PERMIT FOR INSTALLATION OF LICENSE PLATE READER IN ODOT RIGHT OF WAY BETWEEN THE BELMONT COUNTY SHERIFF'S OFFICE AND FLOCK SAFETY

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve entering into the Supplemental Agreement to the Permit for Installation of License Plate Reader in ODOT Right of Way, between the Belmont County Sheriff's Office and Flock Safety setting the terms and conditions for the installation and use of License Plate Reader in ODOT Right of Way.

Supplemental Agreement to the Permit for Installation of License Plate Reader in ODOT Right of Way

This Supplemental Agreement is made and entered into on the 27th day of May, 2026, by and between the Belmont County Sheriff's Office ("Law Enforcement Entity"), having the address of 68137 Hammond Road, St. Clairsville, OH 43950 and Flock Safety ("Vendor"), having the address of 1170 Howell Mill Road NW, Suite 210, Atlanta, GA 30318 and sets forth the additional terms and conditions for the installation and use of License Plate Reader(s) ("LPR") in ODOT Right of Way. LPR is defined for purposes of this Agreement as a high-speed, computer-controlled camera system that automatically captures images of (1) license plates and motor vehicles, (2) the location, date, and time the images were captured, and (3) identifying information of the LPR. LPR may also capture images of drivers and occupants of vehicles and passersby.

Law Enforcement Entity and Vendor agree as follows on behalf of itself and all employees, contractors, and agents:

1. Vendor is licensed, registered, or authorized to do business in the State of Ohio.
2. Only approved LPR(s) and no other device(s) will be installed in ODOT right of way. Approved LPR(s) must be installed in accordance with the Permit terms and conditions and with ODOT design and placement specifications.
3. Images and information captured by the LPR for purposes of this Agreement and Permit shall be known as "LPR Data".
4. Law Enforcement Entity and Vendor acknowledge and agree that LPR Data is sensitive data and agree that it shall not be accessed, used, sold, or otherwise transferred, for any purpose other than official law enforcement purposes, or as required by law.
5. The use of LPR Data shall comply with all applicable Ohio and Federal laws and regulations, which may include privacy protections including, but not limited to the Driver's Privacy Protection Act of 1994 (18 USC 2721 et seq., as amended), and 28 CFR Part 23.
6. Law Enforcement Entity and Vendor agree that only authorized law enforcement personnel will have access to LPR Data.
7. Vendor, if it, its employees, contractors, or agents has access to any LPR data, agrees to protect and not use, sell, disclose, or transfer to any third parties any LPR or Biometric Data, specifically facial geometrics and to de-identify all captured facial images except those needed for official law enforcement purposes.
8. Law Enforcement Entity and Vendor agree to, upon request, certify their compliance with paragraphs 4 through 7 of this Agreement and agree to provide any and all information requested by ODOT to ensure compliance with paragraphs 4 through 7 of this Agreement at no cost to ODOT.
9. Law Enforcement Entity and Vendor, if Vendor has access to LPR data, shall share data, upon request, with any other law enforcement entity that shows compliance with applicable State and Federal laws and regulations and with all the terms and conditions of this Agreement.
10. ODOT does not have access to any LPR Data. Law Enforcement Entity acknowledges and agrees that they will be individually responsible for obligations required under Ohio Public Records law for requests seeking LPR data.
11. Law Enforcement Entity and Vendor certify that the agreement between the Law Enforcement Entity and Vendor allocates responsibility for relocating the LPR(s) as may be needed to accommodate a transportation project and will do so at no cost to ODOT. If the LPR is not timely relocated or removed to accommodate a transportation project, ODOT or its agent may remove and/or relocate such LPR(s) as may be necessary and charge the Law Enforcement Entity and/or Vendor for this expense as indicated in any applicable agreement between the Law Enforcement Entity and Vendor. Law Enforcement Entity and Vendor agrees that ODOT shall not be responsible for any damage to the LPR(s).
12. Law Enforcement Entity and Vendor certify that the agreement between Law Enforcement Entity and Vendor will assign responsibility to either the Law Enforcement Entity or Vendor to affix a nameplate to each LPR identifying the name and contact information for the Law Enforcement Entity and Vendor specific to each LPR installation.

Law Enforcement Entity and Vendor understand and agree that any violation of the above terms and conditions may, at ODOT's sole discretion, result in the revocation of the Permit and, if so revoked, the LPR shall be removed at the exclusive cost of the Law Enforcement Entity and/or Vendor, in accordance with the agreement between Law Enforcement Entity and Vendor.

Vendor agrees to indemnify and hold ODOT harmless against any claims resulting from any data breaches or misuse of LPR Data stemming from any of Vendor's employees', contractors' or agents' acts, failures to act, and/or omissions.

Law Enforcement Entity and Vendor agree that Ohio law applies and agree to the sole jurisdiction of Ohio Courts in Belmont County to resolve any and all issues, cases or controversies involving the LPR(s), the LPR permit(s) or the LPR Data collected from the LPR(s) within Ohio.

Any person executing this Agreement in a representative capacity hereby warrants that he/she has been duly authorized to do so.

Law Enforcement Entity and Vendor hereto may deliver a copy of its counterpart signature page to this Agreement by electronic means. An electronic signature shall be relied upon as if such signature were an original. IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date written above.

THIS SUPPLEMENTAL AGREEMENT IS ACCEPTED BY:

BELMONT COUNTY COMMISSIONERS: **FLOCK SAFETY:**

Jerry Echemann /s/

SIGNATURE

PRINT NAME: Jerry Echemann

TITLE: President

Vince Gianangeli /s/

SIGNATURE

PRINT NAME: Vince Gianangeli

TITLE: Vice President

J. P. Dutton /s/

SIGNATURE

PRINT NAME: J. P. Dutton

TITLE: Belmont County Commissioner

James Zusack /s/

SIGNATURE

PRINT NAME: James G. Zusack

TITLE: Belmont County Sheriff

Upon roll call the vote was as follows:

SIGNATURE

PRINT NAME:

TITLE:

APPROVED AS TO FORM:

T.J. Schultz /s/

SIGNATURE

PRINT NAME: Terry L. Schultz, Jr.

TITLE: Belmont County Assistant Prosecuting Attorney

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF
BALSEI'S SECOND ADDITION & VACATION/
DEDICATION OF PRIVATE ROAD
PULTNEY TOWNSHIP, SEC. 28, T-2, R2

[Belmont Co. Commissioners
[Courthouse
[St. Clairsville, Ohio 43950
[Date May 27, 2026

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to Balsei's Second Addition and Vacation/Dedication of Private Road, Pultney Township, Section 28, T-2, R-2 pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications.

NOTICE OF NEW SUB-DIVISION
Revised Code Sec. 711.05
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To: Marla Krupnik F.O. Pultney Township 448 W. 26th St. Bellaire, OH 43906

You are hereby notified that the 10th day of June, 2026, at 10:30 o'clock A. M., has been fixed as the date, and the office of the Commissioners, in the Courthouse, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners.

Bonnie Zuzak /s/

Clerk of the Board

- Mail by certified return receipt requested

cc: Pultney Township Trustees

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THE CITY OF MARTINS FERRY'S
APPLICATION FOR USE OF MUNICIPAL STREET FUND/VEHICLE LICENSE TAX

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to approve the City of Martins Ferry's application in accordance with O.R.C. Section 4504.04 for the use of Municipal Street Fund/Vehicle License Tax in the amount of \$35,000.00, based upon the recommendation of Belmont County Engineer, Terry Lively, for paving improvements - 5th St. from Ellet Street to Center Street

Note: The estimated cost is \$35,000.00 of which all will be paid from this source.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF LIQUOR LICENSE FOR LOVES TRAVEL STOP 563

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for a new C2 liquor license, Permit No.05316528-17, for Loves Travel Stop 563, 66320 Belmont-Morristown Road, Union Township, OH, 43718. There have been no objections received and the Board of County Commissioners has no objections to the permit.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF AMENDING THE MOTION MADE ON MAY 14, 2026,
EXECUTING THE SUBGRANT AWARD AGREEMENT FOR THE 2026 RECOVERY
OHIO MDI FOR BELMONT COUNTY SHERIFF'S DEPARTMENT

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to amend the motion made on May 14, 2026, approving and authorizing Commission Vice-President Vince Gianangeli to execute the Subgrant Award Agreement for the **2026 Recovery Ohio MDI for Belmont County Sheriff's Department** to instead approve Commissioner J. P. Dutton to execute the agreement.

Note: Commissioner Dutton was president when the subgrant award agreement was approved and signed so his signature is needed.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

IN THE MATTER OF APPROVING THE OHIO EMERGENCY MANAGEMENT
PERFORMANCE GRANT PROGRAM AGREEMENT FY2025/EMA

Motion made by Mr. Gianangeli, seconded by Mr. Dutton to approve and authorize Commission President Jerry Echemann to sign the Ohio Emergency Management Performance Grant Program Agreement FY2025, in the amount of \$59,246.00, for the performance period of October 1, 2024 to December 31, 2026, on behalf of the Belmont County Emergency Management Agency.
Upon roll call the vote was as follows:

Mr. Gianangeli	Yes
Mr. Dutton	Yes
Mr. Echemann	Yes

RECESS

Subdivision Hearing-Cricket Drive (Private Road)

Present: Joshua Crowley and Kate Myers, Belmont County Engineer’s Office. Mr. Crowley said this is a private road being dedicated to provide proper road frontage. A 50’ road frontage is required. There is a road maintenance agreement in place stating the property owners will take care of the road.

IN THE MATTER OF FINAL PLAT DEDICATION FOR CRICKET DRIVE SUBDIVISION & PRIVATE ROAD DEDICATION SOMERSET TOWNSHIP, SEC. 23 & 29, T-7, R-6

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to grant the final plat dedication for Cricket Drive Subdivision and Private Road, Somerset Township, Sec. 23 & 29, T-7, R-6, pursuant to Ohio Revised Code 711.05, based upon the recommendation of Terry Lively, Belmont County Engineer.

**“FINAL PLAT APPROVAL”
O.R.C. 711.05**

Motion made by Mr. Echemann to grant the final plat for the following:

RESOLUTION

WHEREAS, this day there was presented to the Board for approval of the Final Plat Dedication for Cricket Drive Subdivision and Private Road Dedication, Somerset Township, Sec. 23 & 29, T-7, R-6, which appears to be regular in form and approved by the proper parties;

THEREFORE, said plat is hereby approved, upon recommendation of the County Engineer and with concurrence of the Township Trustees.

Mr. Gianangeli seconded the motion and upon roll call the vote was as follows:

Mr. Echemann	<u>Yes</u>
Mr. Gianangeli	<u>Yes</u>
Mr. Dutton	<u>Yes</u>

RECESS

Bid Opening-RFP’s for Family Team Meeting Facilitator for Belmont County Department of Job & Family Services/Children Services Division

Jack Regis, JFS Fiscal Administrator, said this is for ongoing Children Services cases. They meet at least every six months and work towards reunification with the families. The facilitator works with families, foster families, schools and anyone involved with the children.

IN THE MATTER OF RFP OPENING FOR FAMILY TEAM MEETING FACILITATOR FOR BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/CHILDREN SERVICES DIVISION

This being the day and 11:00 a.m. being the hour that bids were to be on file in the Commissioners’ Office for the Family Team Meeting Facilitator for Belmont County Department of Job and Family Services/Children Services Division.

NAME	BID BOND	BID AMOUNT
Kendall Behavioral Solutions P.O. Box 244 Martins Ferry, OH, 43935	N/A	\$200.00 Unit Cost

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to turn over all RFP’s received for the Family Team Meeting Facilitator for Belmont County Department of Job & Family Services/Children Services Division to Director Jeff Felton for review and recommendation.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Yes

RECESS

Commissioner Dutton left the meeting.

Engineer’s Project 26-4 BEL-CR4-0.10 (Hawthorne Hill Road) Slide Repair Project

Present: Belmont County Engineer Terry Lively and Assistant Engineer Dan Boltz.

Mr. Lively said this is an OPWC project and it is the first repair of five separate sites.

IN THE MATTER OF BID OPENING FOR ENGINEER’S PROJECT 26-4 BEL-CR4-0.10 Slide Repair Project

This being the day and 11:30 a.m. being the hour that bids were to be on file in the Commissioners’ Office for the Engineer’s Project 26-4 BEL-CR4-0.10 Slide Repair Project. They proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
Craig Edward Susany, Inc. 13535 Market Street N. Lima, OH 44452	X	\$224,275.00
Alan Stone, Co 5519 State Route 339 Suite A Vincent, OH 45784	X	\$212,862.00
OH-WV Excavating Co. PO Box 128	X	\$188,110.00

Powhatan Point, OH 43942

Engineer's Estimate: \$190,580.00.

Present: Belmont County Engineer Terry Lively and Assistant Engineer Dan Boltz.

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to turn over all bids received for the Engineer's Project 26-4 BEL-CR4-0.10 Slide Repair Project to Belmont County Engineer Terry Lively for review and recommendation.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

RECESS

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 11:39 A.M

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to enter executive session with Hannah Warrington, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:52 A.M.

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to exit executive session at 11:52 a.m.

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

Mr. Echemann said as a result of executive session there is one motion to consider.

IN THE MATTER OF ADOPTING THE REVISION TO THE BELMONT COUNTY PERSONNEL POLICY MANUAL SECTION 6.4 SICK LEAVE CONVERSION

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to adopt revised Section 6.4 Sick Leave Conversion in the Belmont County Personnel Policy Manual, effective May 27, 2026.

Sick Leave Conversion 6.4

- A. A County employee, who separates in accordance with the provisions of OPERS, any retirement plan offered by the state, or after a successful resignation, shall be paid the value of their earned leave credit. The maximum of such payment, however, shall be for thirty (30) days of sick leave.
- B. Such payment shall be based on the employee's hourly rate of pay at the time of separation.
- C. Such payment shall be made only once and shall eliminate all sick leave credit accrued by the employee.
- D. Eligible County employees separating from active service shall request such payment in writing, to initiate the payment process.
- E. The beneficiary of a deceased employee shall be eligible for the sick leave conversion benefits for which the employee would have otherwise qualified in accordance with Paragraph A above. Such payment shall be made in accordance with Section 2133.04 O.R.C., or paid to the employee's estate

Original Adoption Date 3/5/2008 Revision Date: 5-27-26

Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 11:53 A.M.**

Motion made by Mr. Echemann, seconded by Mr. Gianangeli to adjourn the meeting at 11:53 a.m.
Upon roll call the vote was as follows:

Mr. Echemann	Yes
Mr. Gianangeli	Yes
Mr. Dutton	Absent

Read, approved and signed this 3rd day of June, 2026.

Jerry Echemann /s/_____

Vince Gianangeli /s/_____ COUNTY COMMISSIONERS

Commissioner Dutton – Absent_____

We, Jerry Echemann and Bonnie Zuzak, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Jerry Echemann /s/_____ PRESIDENT

Bonnie Zuzak /s/_____ CLERK