

St. Clairsville, Ohio

August 13, 2014

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mr. Thomas, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

| <u>Claim of</u>                     | <u>Purposes</u>   | <u>Amount</u> |
|-------------------------------------|---|---------------|
| A-A-1 Service Center, Inc.          | Service on #2-Adult Probation/General Fund                                | 389.57        |
| A-BP                                | Gasoline-Coroner/General Fund   | 214.29        |
| A-Crystal Springs                   | Water-Recorder/General Fund   | 52.46         |
| A-Draft-Co., Inc.                   | Web hosting-GIS Projects/General Fund                                     | 500.00        |
| A-EORH-OVMC                         | Morgue charges-Coroner/General Fund                                       | 1,274.19      |
| A-Licking County Coroner            | Autopsy-Coroner/General Fund  | 1,085.00      |
| A-MOS                               | Service Contract-Recorder/General Fund                                    | 59.82         |
| A-Treasurer of State                | Audit Fees/General Fund   | 23,396.00     |
| A-Verizon                           | Cell plan-Adult Probation/General Fund                                    | 180.37        |
| B-Crossroads Counseling             | Court-ordered counseling/Indigent Drivers Alcohol Fund                    | 2,433.88      |
| G-Belmont Co. Tourism Council, Inc. | August operating expenses/Lodging Excise Tax Fund                         | 24,167.00     |
| N-Mary J. Thompson                  | Reimburse tap fee/Ohio Valley Mall Life Station Upgrade Project Fund      | 1,500.00      |
| N-Valley Fence Co.                  | Install chain link fence for Impound lot/Capital Projects-Facilities Fund | 15,419.00     |
| S-Crossroads Counseling             | Smart Ohio invoice/Smart Ohio Pilot Grant                                 | 297.69        |
| S-Eastern Division Court            | Bank service charge/Eastern Ct. General Special Projects Fund             | 179.62        |
| S-Kimble Recycling & Disposal       | Garbage bill/District Detention Home Fund                                 | 83.93         |
| S-Lowe's Companies, Inc.            | Supplies/District Detention Home Fund                                     | 478.42        |
| S-McGhee                            | Labels & cabinet/Northern Ct. General Special Projects Fund               | 704.25        |
| S-McGhee                            | Labels & cabinet/Eastern Ct. General Special Projects Fund                | 704.25        |
| S-Stein-Palmer Printing             | Envelopes/Northern Ct. General Special Projects Fund                      | 1,003.00      |
| S-Stein-Palmer Printing             | Envelopes/Eastern Ct. General Special Projects Fund                       | 1,003.00      |
| S-The Times Leader                  | Newspaper ad/District Detention Home Fund                                 | 348.09        |
| S-TSG                               | New Server/Eastern Div. Court Computer Fund                               | 7,396.00      |
| W-Lexis Nexis                       | Monthly charges/Law Library Fund  | 7,298.00      |
| W-Print N' Copy                     | Brown bills and envelopes/DRETAC Treasurer Fund                           | 676.00        |
| W-Times Leader                      | Advertising foreclosure sales-Treasurer/DRETAC Treasurer Fund             | 2,578.89      |
| Y-Belmont County Recorder           | August lien releases/Tax Certificate Adm Fund                             | 96.00         |

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for August 13, 2014 as follow:

| <b>FUND</b>                           | <b>AMOUNT</b>  |
|---------------------------------------|--|
| A-GENERAL                             | \$32,233.80; \$30,969.27                                     |
| A-GENERAL/AUDITOR                     | \$3,719.07   |
| A-GENERAL/CHEST CLINIC                | \$1,436.32   |
| A-GENERAL/CLERK OF COURTS             | \$304.45   |
| A-PROBATE COURT                       | \$109.20; \$49.50  |
| A-GENERAL/JUVENILE COURT              | \$1,904.03   |
| A-GENERAL/SHERIFF                     | \$5,066.53   |
| B-Dog Kennel                          | \$188.27   |
| H-Job & Family, CSEA                  | \$104.95   |
| H-Job & Family, Public Assistance     | \$117,130.25; \$5,931.56; \$23,110.75; \$3,622.96            |
| H-Job & Family, WIA                   | \$14,242.68; \$12,224.05; \$15,427.68; \$961.40              |
| J-Real Estate Assessment              | \$1,767.73   |
| K-Engineer MVGT                       | \$9,323.48; \$3,909.23; \$1,990.33                           |
| M-Juvenile Ct. – Care and Custody     | \$180.00   |
| M-Juvenile Ct. – Intake Coordinator   | \$220.50   |
| M-Juvenile Ct. – Placement Services   | \$23,300.00  |
| M-Juvenile Ct. – Placement II         | \$281.76   |
| M-Juvenile Ct. – Title IV-E Reimb.    | \$23,855.83  |
| P-Oakview Adm Bldg.                   | \$523.57   |
| P-Sanitary Sewer District             | \$48,611.29; \$8,489.97; \$1,045.67; \$9,611.04; \$10,787.56 |
| S-District Detention Home             | \$2,427.02   |
| S-Eastern Div. Ct. Computer Fund      | \$744.22   |
| S-Job & Family, Children Services     | \$11,629.93; \$38,843.69; \$7,608.49                         |
| S-Juvenile Ct.-Computer Fund          | \$119.90   |
| S-Juvenile Ct. Gen. Special Projects  | \$4,291.91   |
| S-Oakview Juvenile Residential Center | \$1,685.82   |
| S-Senior Services                     | \$26,296.67  |
| S-Sheriff CCW                         | \$2,361.00   |
| S-Sheriff Commissary                  | \$1,718.70   |

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve transfers within fund for the following funds:

**GENERAL FUND**

| <b>FROM</b>                              | <b>TO</b>                             | <b>AMOUNT</b> |
|--|---------------------------------------|---------------|
| E-0051-A001-A50.000 Budget Stabilization | E-0048-A002-K02.010 Supplies          | \$ 5,000.00   |
| E-0051-A001-A50.000 Budget Stabilization | E-0048-A002-K04.000 Destruction Costs | \$ 1,000.00   |
| E-0051-A001-A50.000 Budget Stabilization | E-0055-A004-B18.000 Other Expenses    | \$40,000.00   |

**H08 WIA AREA 16 FUND/BCDJFS**

| <b>FROM</b>                            | <b>TO</b>                            | <b>AMOUNT</b> |
|--|--------------------------------------|---------------|
| E-2610-H008-H17.000 Jefferson Co. OWIP | E-2610-H008-H14.000 Belmont Co. OWIP | \$ 8,964.88   |

**BCSSD/VARIOUS FUNDS**

| <b>FROM</b>                         | <b>TO</b>                     | <b>AMOUNT</b> |
|-------------------------------------|-------------------------------|---------------|
| E-3702-P005-P23.011 Services        | E-3702-P005-P18.010 Supplies  | \$ 1,000.00   |
| E-3704-P051-P07.011 Services        | E-3704-P051-P05.000 Materials | \$ 1,000.00   |
| E-3705-P053-P09.000 Sewage Disposal | E-3705-P053-P02.010 Supplies  | \$ 700.00     |
| E-3706-P055-P05.000 Materials       | E-3706-P055-P02.010 Supplies  | \$ 200.00     |

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Coffland | Yes |
| Mr. Thomas   | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF TRANSFER BETWEEN  
THE Y95 EMPLOYERS SHARE PERS HOLDING ACCOUNT  
AND THE H05 WORKFORCE DEVELOPMENT FUND/BCDJFS**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the following transfer between the Y95 and the H05:

| <b>FROM</b>                         | <b>TO</b>                   | <b>AMOUNT</b> |
|-------------------------------------|-----------------------------|---------------|
| E-9895-Y095-Y01.000 Holding Account | R-2600-H005-H02.500 Refunds | \$ 528.74     |

*Transfer of remaining balance due to a calculation error (Wind Grant).*

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Coffland | Yes |
| Mr. Thomas   | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/  
HOLDING ACCOUNT CHARGEBACK FOR JULY, 2014**

Motion made by Mrs. Favede seconded by Mr. Coffland to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account for the month of July, 2014.

**Gross Wages P/E 07/12/14 to 07/26/14**

**GENERAL FUND**

|                              |                     |                     |                  |
|------------------------------|---------------------|---------------------|------------------|
| AUDITOR                      | E-0011-A001-B09.003 | R-9895-Y095-Y01.500 | <b>6,802.56</b>  |
| AUD EMPL-PERS PROP           | E-0012-A001-B14.003 | R-9895-Y095-Y01.500 | <b>453.60</b>    |
| AUD EMPL-REAL PROP           | E-0013-A001-B18.003 | R-9895-Y095-Y01.500 | <b>661.08</b>    |
| CLERK OF COURTS              | E-0021-A002-E09.003 | R-9895-Y095-Y01.500 | <b>2,683.82</b>  |
| CO. CT. EMPL                 | E-0040-A002-G08.003 | R-9895-Y095-Y01.500 | <b>4,299.04</b>  |
| COMMISSIONERS                | E-0051-A001-A25.003 | R-9895-Y095-Y01.500 | <b>5,525.46</b>  |
| NURSES-JAIL                  | E-0052-A001-A91.003 | R-9895-Y095-Y01.500 | <b>1,618.48</b>  |
| COMM-DIS SERV                | E-0054-A006-F05.003 | R-9895-Y095-Y01.500 | <b>693.60</b>    |
| COMM-MAINT & OP              | E-0055-A004-B16.003 | R-9895-Y095-Y01.500 | <b>5,421.93</b>  |
| 9-1-1 DEPT                   | E-0056-A006-E08.003 | R-9895-Y095-Y01.500 | <b>6,515.93</b>  |
| COMM PLEAS CT EMPL           | E-0061-A002-B14.003 | R-9895-Y095-Y01.500 | <b>4,166.88</b>  |
| MAGISTRATE                   | E-0063-A002-B28.003 | R-9895-Y095-Y01.500 | <b>1,092.92</b>  |
| ENGINEERS EMPL               | E-0070-A012-A08.003 | R-9895-Y095-Y01.500 | <b>1,275.10</b>  |
| PROBATE CT EMPL              | E-0081-A002-D10.003 | R-9895-Y095-Y01.500 | <b>1,542.39</b>  |
| PROBATE CT JUV EMPL          | E-0082-A002-C36.003 | R-9895-Y095-Y01.500 | <b>6,711.00</b>  |
| PROSECUTING ATTN             | E-0111-A001-E09.003 | R-9895-Y095-Y01.500 | <b>6,181.47</b>  |
| RECORDER                     | E-0121-A006-B09.003 | R-9895-Y095-Y01.500 | <b>4,777.31</b>  |
| SHERIFF'S (PERS)             | E-0131-A006-A13.003 | R-9895-Y095-Y01.500 | <b>6,415.30</b>  |
| TREASURER                    | E-0141-A001-C09.003 | R-9895-Y095-Y01.500 | <b>2,509.87</b>  |
| CORONER                      | E-0151-A002-F07.003 | R-9895-Y095-Y01.500 | <b>803.72</b>    |
| SOLDIER'S RELIEF             | E-0160-A009-D07.003 | R-9895-Y095-Y01.500 | <b>2,367.80</b>  |
| PUBLIC DEFENDER              | E-0170-A006-G09.003 | R-9895-Y095-Y01.500 | <b>1,991.34</b>  |
| BD OF ELECT/EMPLY            | E-0181-A003-A09.003 | R-9895-Y095-Y01.500 | <b>3,036.70</b>  |
| BUDGET COMM                  | E-0210-A001-F02.003 | R-9895-Y095-Y01.500 | <b>32.00</b>     |
| T. B. SAN                    | E-0300-A008-B10.003 | R-9895-Y095-Y01.500 | <b>423.60</b>    |
|                              |                     |                     | <b>78,002.90</b> |
| DOG & KENNEL                 | E-1600-B000-B08.003 | R-9895-Y095-Y01.500 | <b>600.87</b>    |
| COUNTY HEALTH                | E-2210-E001-E10.003 | R-9895-Y095-Y01.500 | <b>4,329.67</b>  |
| Trailer Parks                | E-2211-F069-F04.000 | R-9895-Y095-Y01.500 |                  |
| Home Sewage Treatment Sys    | E-2227-F074-F03.002 | R-9895-Y095-Y01.500 | <b>156.00</b>    |
| Vital Statistics             | E-2213-F075-F02.003 | R-9895-Y095-Y01.500 |                  |
| Public Health Infrastructure | E-2214-F076-F01.002 | R-9895-Y095-Y01.500 |                  |
| Family Planning              | E-2215-F077-F01.002 | R-9895-Y095-Y01.500 | <b>562.00</b>    |
| Tobacco Program              | E-2216-F078-F02.002 | R-9895-Y095-Y01.500 | <b>309.00</b>    |

|                             |                     |                     |                   |
|-----------------------------|---------------------|---------------------|-------------------|
| CDC Lead                    | E-2228-F080-F01.002 | R-9895-Y095-Y01.500 |                   |
| PREP                        | E-2230-F082-F01.002 | R-9895-Y095-Y01.500 | <b>341.00</b>     |
| PHEP                        | E-2231-F083-F01.002 | R-9895-Y095-Y01.500 | <b>405.00</b>     |
| Food Service                | E-2218-G000-G06.003 | R-9895-Y095-Y01.500 |                   |
| HUMAN SERVICES              | E-2510-H000-H12.003 | R-9895-Y095-Y01.500 | <b>42,320.45</b>  |
| WINDSTORM -HUMAN SERV       | E-2600-H005-H12.000 | R-9895-Y095-Y01.500 |                   |
| C.S.E.A.                    | E-2760-H010-H07.003 | R-9895-Y095-Y01.500 | <b>7,529.87</b>   |
| R.E. ASSESSMENT             | E-1310-J000-J04.003 | R-9895-Y095-Y01.500 | <b>3,108.40</b>   |
| ENGINEER K-1 & K-2          | E-2811-K000-K08.003 | R-9895-Y095-Y01.500 | <b>2,831.27</b>   |
| ENG EMP-MVGT K-11           | E-2812-K000-K21.003 | R-9895-Y095-Y01.500 | <b>12,976.38</b>  |
| ENG EMP-BRIDGE K-25         | E-2813-K000-K34.003 | R-9895-Y095-Y01.500 | <b>4,398.79</b>   |
| SOIL CONSERVATION           | E-1810-L001-L11.003 | R-9895-Y095-Y01.500 | <b>974.40</b>     |
| Watershed Coordinator       | E-1815-L005-L11.003 | R-9895-Y095-Y01.500 | <b>336.00</b>     |
| Care and Custody-C-Cap      | E-0400-M060-M26.003 | R-9895-Y095-Y01.500 | <b>808.53</b>     |
| Care and Custody-Drug Court | E-0400-M060-M72.003 | R-9895-Y095-Y01.500 | <b>851.57</b>     |
| Alternative School          | E-0400-M067-M02.003 | R-9895-Y095-Y01.500 | <b>1,089.78</b>   |
| Title IV-E                  | E-0400-M078-M02.008 | R-9895-Y095-Y01.500 | <b>1,097.96</b>   |
| WW#2                        | E-3701-P003-P29.003 | R-9895-Y095-Y01.500 | <b>1,825.41</b>   |
| WW#3                        | E-3702-P005-P29.003 | R-9895-Y095-Y01.500 | <b>8,968.20</b>   |
| SSD#1                       | E-3704-P051-P13.003 | R-9895-Y095-Y01.500 | <b>637.13</b>     |
| SSD#2                       | E-3705-P053-P13.003 | R-9895-Y095-Y01.500 | <b>3,067.09</b>   |
| SSD#3A                      | E-3706-P055-P13.003 | R-9895-Y095-Y01.500 | <b>223.97</b>     |
| SSD#3B                      | E-3707-P056-P13.003 | R-9895-Y095-Y01.500 | <b>34.33</b>      |
| LEPC                        | E-1720-P090-P08.003 | R-9895-Y095-Y01.500 | <b>116.46</b>     |
| Bel Co Port Authority       | E-9799-S012-S08.003 | R-9895-Y095-Y01.500 | <b>700.00</b>     |
| OAKVIEW-JUVENILE            | E-8010-S030-S66.003 | R-9895-Y095-Y01.500 | <b>7,004.14</b>   |
| DIST DET HOME               | E-0910-S033-S44.003 | R-9895-Y095-Y01.500 | <b>7,730.10</b>   |
| MENTAL HEALTH               | E-2310-S049-S60.003 | R-9895-Y095-Y01.500 | <b>2,887.56</b>   |
| COMM PLEAS/MEDIATION SRV    | E-1544-S054-S02.003 | R-9895-Y095-Y01.500 | <b>320.40</b>     |
| MENTAL RETARDATION          | E-2410-S066-S76.003 | R-9895-Y095-Y01.500 | <b>24,489.98</b>  |
| Bel Co Senior Programs      | E-5005-S070-S02.003 | R-9895-Y095-Y01.500 | <b>14,005.55</b>  |
| CORRECTIONS ACT GRNT        | E-1520-S077-S03.003 | R-9895-Y095-Y01.500 | <b>748.98</b>     |
| CLRK CRTS-TITLE DEPT        | E-6010-S079-S06.003 | R-9895-Y095-Y01.500 | <b>3,152.14</b>   |
| EASTERN CRT-COMPUTER        | E-1570-S084-S11.003 | R-9895-Y095-Y01.500 | <b>268.80</b>     |
| NORTHRN CRT-SPECIAL         | E-1561-S086-S02.003 | R-9895-Y095-Y01.500 | <b>615.08</b>     |
| EASTERN CRT-SPECIAL         | E-1571-S087-S02.003 | R-9895-Y095-Y01.500 | <b>566.56</b>     |
| WEST CRT-SPECIAL            | E-1551-S088-S02.003 | R-9895-Y095-Y01.500 | <b>996.66</b>     |
| COMMON PLEAS CRT-SPEC       | E-1572-S089-S07.003 | R-9895-Y095-Y01.500 | <b>149.58</b>     |
| JUV COURT - GEN SPEC        | E-1589-S096-S09.000 | R-9895-Y095-Y01.500 |                   |
| WIC PROGRAM                 | E-4110-T075-T52.008 | R-9895-Y095-Y01.500 | <b>2,190.13</b>   |
| IAP                         | E-2223-T077-T01.002 | R-9895-Y095-Y01.500 |                   |
| LAW LIBRARY                 | E-9720-W020-W03.003 | R-9895-Y095-Y01.500 | <b>259.64</b>     |
| PROS-VICTIM PROGRAM         | E-1511-W080-P05.003 | R-9895-Y095-Y01.500 | <b>481.40</b>     |
| DRETAC-PROSECUTOR           | E-1510-W081-P05.003 | R-9895-Y095-Y01.500 | <b>605.28</b>     |
| DRETAC-TREASURER            | E-1410-W082-T05.003 | R-9895-Y095-Y01.500 |                   |
|                             |                     | <b>TOTAL</b>        | <b>245,074.41</b> |

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mrs. Favede  | Yes |
| Mr. Coffland | Yes |
| Mr. Thomas   | Yes |

**IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Thomas, seconded by Mr. Coffland to execute payment of Then and Now Certification dated August 13, 2014, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Thomas, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies.  
**GENERAL FUND - \$209,099.87** Casino Revenue/2014 Q2. Deposited into R-0010-A000-A06.500 on 08/05/14.  
**CDBG FUND - \$38,400.00** paid into R-9702-T011-T01.501 CDBG – Grant FORMULA on August 11, 2014. Draw #174, Grant #B-F-12-1AG-1.

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Thomas, seconded by Mr. Coffland granting permission for county employees to travel as follows:

**AUDITOR** – Don Harr and Doug DeVault to travel to New Philadelphia, OH, on August 13 & 14, 2014, to attend ODA Regional Training Class on CNG and LNG Pumps with Weights and Measures. A county care will be used. Estimated expenses: \$150.00

**DJFS** – Mike Schlantz to travel to Cadiz, OH, on August 21, 2014 to attend Youth Council Meeting, and again on August 25, 2014, to attend BRN Meeting. Estimated expenses: \$24.00

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**OPEN PUBLIC FORUM** – The Resolution that was given to all State Science Day participants at last week’s meeting was presented to Kylie Gallagher of St. Clairsville who was absent last week.

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of June 18, 2014.

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF LIQUOR PERMIT FOR RED LOBSTER HOSPITALITY, LLC RICHLAND TOWNSHIP, ST. CLAIRSVILLE, OH**

Motion made by Mr. Thomas, seconded by Mr. Coffland to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for the transfer of a liquor permit, B TREX 7246972-0035, Permit Classes D1, D2, D3, D3A, D6, from Red Lobster Hospitality LLC, DBA Red Lobster 6201, to N and D Restaurants, Inc., DBA Red Lobster 6201, 50740 Valley Centre Blvd., Richland Twp, St. Clairsville, OH 43950. There have been no objections received and the Board of County Commissioners has no objections to the permit.

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF APPROVING AND SIGNING THE EASEMENT AND RIGHT OF WAY FOR OHIO POWER COMPANY FOR NEW ELECTRIC INSTALLATION FOR BELMONT COLLEGE**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve and sign the Easement and Right of Way for Ohio Power Company (A unit of American Electric Power) for parcel # 32-60007.000 to allow for new electric installation for a Belmont College facility.

Eas. \_\_\_\_\_



**Easement & Right of Way**

**Belmont County Board of Commissioners**, an Ohio Political subdivision, whose tax mailing address is 101 W. Main St. St. Clairsville, OH 43950, “Grantor(s)”, in consideration of \$1.00, the easement terms, and other good and valuable consideration from Ohio Power Company an Ohio corporation and a unit of American Electric Power, 850 Tech Center Drive, Gahanna, OH 43230-6605, "Grantee", the receipt and sufficiency of which is acknowledged, grants and conveys with general warranty covenants to Grantee its successors, assigns, lessees, licensees and tenants, a right of way and easement, "Easement" for electric and other current/future energy or communication purposes, overhead and underground, in, on, over, through and across the following described lands situated in Richland Township, Belmont County, Ohio, and being part of Section 22, Township 7, Range 4 and being a 96.750 acres, more or less, tract of land as described in Deed Volume 336, Page 54 of the Belmont County Recorder's Office (Parcel # 32-60007.000).

Said lines and facilities shall be constructed within a certain strip of land thirty (30) feet in width. The approximate location of said easement is depicted on Exhibit A, attached hereto and incorporated herein.

This Easement conveys all necessary and convenient rights for the Easement's use, including, without limitation, the rights to: construct, operate, maintain, inspect, protect, repair, replace, enlarge, upgrade, extend and remove utility facilities and relocate within the Easement, all necessary and convenient facilities which include but are not limited to: poles, anchors, guys, supporting structures, conductors, conduits, enclosures, grounding systems, foundations, manholes, transformers, and associated equipment, adding thereto from time to time; perform grading or filling for such facilities; cut, trim, remove and/or otherwise control, with herbicides or by other means, at Grantee's option (without any liability to Grantor), any trees, limbs or branches, brush, shrubs, undergrowth, of whatever size, buildings, structures, or other obstructions that in Grantee's reasonable judgment endanger or interfere with the safety or use of its facilities, both within and adjoining the Easement. Within the Easement, Grantor shall not: place any structures, piles or debris, interfere with lateral support, change the level of the ground by excavation or mounding without Grantee's written consent, allow any construction that would be inconsistent with the National Electric Safety Code or Grantee's design standards, and, for underground lines, permit or cause any excavation, except for other utilities, provided such utilities rights do not conflict with this Easement. This Easement also conveys the right of ingress and egress in and over any reasonable routes at all times. If any governmental authority requires Grantee to relocate the facilities contemplated by this grant, this Easement conveys the right to relocate such facilities to a comparable location of Grantee’s choosing, without the need for a new easement.

Grantor may use its property for all purposes not inconsistent with the full enjoyment of the Easement, but Grantor acknowledges high voltage electric lines will be constructed within the Easement and Grantor shall use its property in a manner consistent with all applicable safety rules and regulations for working near electric lines. Safety/required clearance issues may be referred to Grantee's Engineering Group. Grantee shall restore the premises or pay reasonable damages done to fences, drains, seeded lawns (not landscaping), gates, ditches and crops caused by Grantee's use of the Easement. Grantor has authority to grant this Easement. No delay or omission by Grantee in exercising any right hereunder shall operate as a waiver or forfeiture of such right. This Easement grant is effective and binding upon the parties, their successors, assigns, lessees, licensees, heirs and legal representatives, and if any term hereunder is held invalid, the remainder shall not be affected thereby.

WITNESS, Grantor(s) signed this Easement on the 13th day of August, 2014.

**BELMONT COUNTY BOARD OF COMMISSIONERS**

By: Matt Coffland /s/  
 Matt Coffland, President

By: Mark A. Thomas /s/  
 Mark A. Thomas, Vice President

By: Ginny Favede /s/  
 Ginny Favede, member

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF APPROVING AND SIGNING A SUBORDINATION OF MORTGAGE AGREEMENT FOR PROPERTY OWNED BY CHRISTOPHER LEE ANDERSON AND SHANA NICOLE ANDERSON/BELOMAR**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve and sign a subordination of mortgage agreement in the amount of \$95,000.00 in regard to property owned by Christopher Lee Anderson and Shana Nicole Anderson based upon the recommendation of Rick Healy, Belomar Regional Council.

*Note: Former CHIP grant recipients who are refinancing.*

**SUBORDINATION AGREEMENT**

KNOW ALL MEN BY THESE PRESENTS, that in consideration that The Huntington National Bank, 7575 Huntington Parkway Columbus, OH 43235 shall loan the sum of **\$95,000.00** to **Christopher Lee Anderson and Shana Nicole Anderson**, married, of 127 Grace Avenue, Barnesville, Ohio, upon the security of a mortgage recorded in Official Record Volume \_\_, Pages \_\_\_\_\_, upon the following real property:

See Attached Exhibit A.

The undersigned, Matt Coffland, Ginny Favede, and Mark Thomas, Belmont County Commissioners, hereby consent, promise and agree that said Mortgage deed so to be executed and delivered to said The Huntington National Bank, 7575 Huntington Parkway Columbus OH 43235, shall be a first and best lien on said premises, and hereby postpone and subordinate to said mortgage so to be executed, and waive, in its favor, the priority of mortgages thereon, dated August 15, 2008, executed and delivered to the Belmont County Recorder, by said **Christopher Lee Anderson and Shana Nicole Anderson**, and recorded in Volume 0166, at pages 949-951, of the Records of Mortgages of Belmont County, Ohio, to the extent of the lien of which mortgages The Huntington National Bank, is now the owner and holder.

Matt Coffland, Ginny Favede, and Mark Thomas, Belmont County Commissioners, have caused their names to be subscribed hereto this 13<sup>th</sup> day of August, 2014.

Belmont County Commissioners:  
By: Matt Coffland /s/  
Matt Coffland  
Ginny Favede /s/  
Ginny Favede  
Mark Thomas /s/  
Mark Thomas

**Exhibit A**

Situated in the County of Belmont, State of Ohio and in the Village of Barnesville, and beginning for the same at a stake 300 feet South 12degrees East from the Southeast corner of Grace Avenue and East Main Street in said Village; Thence East a distance of 155 feet to the West line of the lands of Byron Thomas, formerly owned by Bruce Neff; thence with West line South 12 degrees East and distance of 150 feet; thence West a distance of 155 feet to the East side of Grace Avenue; thence with the East line of Grace Avenue North 12 degrees West a distance of 150 feet to the beginning, containing .54 of an acre.

Permanent Parcel Number: 42-00958.000

Commonly known as 127 Grace Avenue, Barnesville, OH 43713

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF APPROVING AND SIGNING A SUBORDINATION OF MORTGAGE AGREEMENT FOR PROPERTY OWNED BY SHAWN M. AND SHELLEY L. STUDENC/BELOMAR**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve and sign a subordination of mortgage agreement in the amount of \$20,000.00 in regard to property owned by Shawn M. and Shelley L. Studenc based upon the recommendation of Rick Healy, Belomar Regional Council.

*Note: CHIP grant recipients who are refinancing.*

**SUBORDINATION AGREEMENT**

KNOW ALL MEN BY THESE PRESENTS, that in consideration that WesBanco Bank, One Bank Plaza, Wheeling, WV 26003, shall loan the sum of **\$20,000.00** to **Shawn M. and Shelley L. Studenc**, married, of 200 East Market Street, Belmont, Ohio, upon the security of a mortgage recorded in Official Record Volume \_\_\_\_\_, Pages \_\_\_\_\_, upon the following real property:

See Attached Exhibit A.

The undersigned, Matt Coffland, Ginny Favede, and Mark Thomas, Belmont County Commissioners, hereby consent, promise and agree that said Mortgage deed so be executed and delivered to said WesBanco Bank, One Bank Plaza, Wheeling, WV 26003, shall be a first and best lien on said premises, and hereby postpone and subordinate to said mortgage so to be executed, and waive, in its favor, the priority of mortgages thereon, dated November 13, 2003, and May 4, 2004 executed and delivered to the Belmont County Recorder, by said **Shawn M. and Shelley L. Studenc**, and recorded in Volume 0938, at Pages 173-174, and Volume 0966, at Pages 790-791 of the Records of Mortgages of Belmont County, Ohio, to the extent of the lien of which mortgages WesBanco Bank, is now the owner and holder.

Matt Coffland, Ginny Favede, and Mark Thomas, Belmont County Commissioners, have caused their names to be subscribed hereto this 13<sup>th</sup> day of August, 2014.

Belmont County Commissioners:  
By: Matt Coffland /s/  
Matt Coffland  
Ginny Favede /s/  
Ginny Favede  
Mark Thomas /s/  
Mark Thomas

**Exhibit A**

Situated in the County of Belmont, State of Ohio, and in the Village of Belmont, known as and being Lots Numbered 120 and 121 in said Village of Belmont, Ohio. (Original Town; Cabinet B, Slide 307)

Prior Deed Reference: Volume 782, Page 407, Belmont County Record of Deeds.

Lot 120 – Parcel No. 10-002251

Lot 121 – Parcel No. 10-00252

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF APPROVING REQUEST FROM TOURISM FOR ADDITIONAL MONIES FROM THE LODGING TAX RECEIPTS FOR GRANTS TO FIVE MUSEUMS FOR UPGRADES TO THEIR FACILITIES**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the request from the Belmont County Tourism Council to forward an additional \$25,000.00 from the lodging tax receipts to be distributed as grants to five (5) museums (\$5000 per museum) for upgrades to their facilities.

*Note: This is in addition to their monthly allotment for operating expenses.*

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF AWARDING BID FOR ENGINEER'S PROJECT 14-4 NORTH TWENTY-SIX ROAD PAVING TO SHELLEY & SANDS, INC.**

Motion made by Mr. Thomas, seconded by Mr. Coffland to award the bid for the Belmont County Engineer's Project 14-4 North Twenty-Six Road Paving to the low bidder, Shelly & Sands, Inc., in the amount of \$449,343.99, based upon the recommendation of Fred Bennett, County Engineer.

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**IN THE MATTER OF ADVERTISING FOR BIDS FOR THE COURTHOUSE ELEVATOR RENOVATIONS/MODERNIZATION PROJECT/BUILDINGS AND GROUNDS**

Motion made by Mr. Thomas, seconded by Mr. Coffland to advertise for bids for the Belmont County Courthouse elevator renovations/modernization project and to authorize the Clerk to proceed with the required Notice to Bidders.

**BELMONT COUNTY COMMISSIONERS  
LEGAL NOTICE**

Advertisement for Invitation for Bids

Notice is hereby given that sealed bids will be accepted by the Belmont County Commissioners for **renovations to/modernization of the courthouse elevator**, located within the Belmont County Courthouse, 101 West Main Street, St. Clairsville, Ohio 43950.

Bids are to be addressed to the Belmont County Commissioners at the address below with the bidder and project names marked on the outside of the envelope. Late bids will be rejected as non-responsive. Bids will be publicly opened and read aloud in the Belmont County Commissioners' Meeting Room at the time & date listed below. Bidders are invited to attend the sealed bid opening.

**BID NAME:** Renovations to/Modernization of the Courthouse Elevator  
**DUE DATE/TIME:** October 1, 2014 at 10:00 a.m.  
**MAIL OR DELIVER TO:** Belmont County Commissioners  
101 West Main Street  
St. Clairsville, Ohio 43950

The Belmont County Commissioners reserve the right to reject any or all bids, to waive any informalities in the bids received, and to accept any bid or combination of bids which is deemed most favorable to the County at the time and under the conditions stipulated.

The Commissioners further declare that they will award the contract for this project to the lowest and best bid, which may not necessarily be the lowest bid. The Specifications contain a Bidder's Profile designed to gather certain information that may be considered in this regard. No single factor will control the Board's decision to award, and the Board reserves the right to exercise its full discretion.

Any questions or requests for a site walk-through will be accepted until noon on Friday, September 26, 2014. One (1) site walk-through will be permitted per vendor and can be arranged by contacting Jack Regis, Facilities Manager, at (740) 310-3402 during normal business hours.

BY ORDER OF THE BOARD OF COMMISSIONERS  
OF BELMONT COUNTY, OHIO  
JAYNE LONG /S/  
JAYNE LONG, CLERK OF THE BOARD

**Times Leader Advertisement: September 16 and September 23, 2014**

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

**OPEN PUBLIC FORUM** - Richard Hord asked if there are any manufacturing prospects for the county or the industrial park. Mr. Coffland said there are always companies looking to move here, but a lot of it is confidential. Mr. Coffland said a company is going in the industrial park now; also some other possibilities. The rest of the infrastructure is being put in, the power and sewage. Mr. Hord asked if there was any progress regarding the Sheriff's sub-station at the Ohio Valley Mall. Mr. Coffland said they will have to check with Sheriff Lucas on that. Frank Shaffer, Township Association President, read a letter he wrote to Governor Kasich requesting the Local Government Funds be restored to its pre-2011 level of 3.68%. Mr. Shaffer went to all the township trustees with this. He asked for the Commissioners' support by signing a petition.

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 9:25 A.M.**

Motion made by Mr. Thomas, seconded by Mr. Coffland to enter executive session pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of public employees.

Upon roll call the vote was as follows:

|              |     |
|--------------|-----|
| Mr. Thomas   | Yes |
| Mr. Coffland | Yes |
| Mrs. Favede  | Yes |

*Note: Commissioner Thomas left the meeting to attend a scheduled function.*

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 9:30 A.M.**

Motion made by Mr. Coffland, seconded by Mrs. Favede to adjourn executive session.

Upon roll call the vote was as follows:

|              |        |
|--------------|--------|
| Mr. Coffland | Yes    |
| Mrs. Favede  | Yes    |
| Mr. Thomas   | Absent |

**AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTION WAS TAKEN:**

**IN THE MATTER OF APPROVING THE HIRING OF JIM BENDA AS A  
METER READER FOR BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the hiring of Jim Benda as a Meter Reader for the Belmont County Sanitary Sewer District at the rate of \$12.45 per hour based upon the recommendation of Mark Esposito, Director.

*Note: This is a replacement, not a new hire.*

Upon roll call the vote was as follows:

|              |        |
|--------------|--------|
| Mr. Coffland | Yes    |
| Mrs. Favede  | Yes    |
| Mr. Thomas   | Absent |

**10:00 Doc Householder, Executive Director, Belmont Co. Tourism**

**Re: Quarterly Tourism Report**

Doc provided his report covering the period of April, May and June, 2014. Deb Carroll, Tourism employee, is retiring after 29 years of service. Her last day will be May 28, 2014. The showcases for the Belmont County Museum located in the former Sheriff's Residence arrived. A counter is being built along with a computer desk. Phone lines are also being ordered. Since June, Ad Rack has taken over all eleven interstate highway tourist stops and Tourism has shipped brochures to them to distribute. The Board of Commissioners appointed Barb Balint to the Belmont County Tourism Council board. Belmont County lost out on the Chautauqua festival for 2015. Andrew Kirkland was hired as the curator for the museum. He will have assistance from interns at Ohio University Eastern. An official Open House will be held at a later date.

**OPEN PUBLIC FORUM continued** – John Henthorne said he read in the newspaper about building a new court annex for the Prosecutor and asked why the Commissioners couldn't look at converting the jail instead of spending a million dollars on a new building. Mr. Coffland said retro fitting is not always a good idea. He said we need to have accessible buildings for Western Court, restrooms, etc. Mr. Henthorne said he doesn't think another court structure is needed when buildings are falling apart. He didn't think that was the best avenue to spend taxpayer's dollars. Mrs. Favede said the Board had looked at purchasing Judge White's office and renovating it in lieu of new construction for the Prosecutor's office and Western Court. The Board has also looked at downsizing the number of divisional courts. Mr. Coffland said when you retro-fit, you are putting new stuff in an old box. You still have issues such as sewage, waterlines and electric. There is not much difference in cost between retro fitting and new construction. Mr. Henthorne said structurally the old jail is still good. He feels it would be better to reclaim than destroy a heritage of Belmont County. Mrs. Favede said in May she attended a courthouse symposium in Columbus. Currently there are eighty-seven county courthouses; one of them was torn down. One of the programs she attended was how to preserve and restore your courthouse. She is currently having ongoing discussions with Auglaize County since they had a similar situation where they gutted and built a new structure to see how Belmont County could do the same and how they got funding.

August 13, 2014

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 10:17 A.M.**

Motion made by Mr. Coffland, seconded by Mrs. Favede to adjourn the meeting at 10:17 a.m.

Upon roll call the vote was as follows:

|              |        |
|--------------|--------|
| Mr. Coffland | Yes    |
| Mrs. Favede  | Yes    |
| Mr. Thomas   | Absent |

Read, approved and signed this 20th day of August, 2014.

\_\_\_\_\_

\_\_\_\_\_ COUNTY COMMISSIONERS

\_\_\_\_\_

We, Matt Coffland and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_ PRESIDENT

\_\_\_\_\_ CLERK