

St. Clairsville, Ohio

August 14, 2012

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Probst, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Brandi Patt	Website Services/General Fund	120.00
A-Crystal Springs	Water-Treasurer/General Fund	36.08
A-McGhee & Co.	Supplies-Treasurer/General Fund	72.25
A-Treasurer of State of Ohio	Audit Fees/General Fund	20,178.60
A-Wright Express FSC	Gasoline-Maintenance/General Fund	641.75
B-Crossroads Counseling	Court ordered counseling/Indigent Drivers Alcohol Fund	800.81
K-Wells Fargo Payment Center	Visa Card/Engineer MVGT Fund	650.94
N-Carr Concrete	Bridge Box Beams/Bridge & Retaining Wall Constr. Improv. Fund	24,652.00
N-Eco Environmental, LLC	Capital ImprovementsSSD#1 Capital Improvements Fund	8,325.00
P-Kimble Recycling & Disposal	Utilities/Oakview Admn. Bldg.	118.77
P-National Road Utility	Equipment/BCSSD Funds	2,574.66
P-Totterdale Bros. Supply Co.	Materials/BCSSD Funds	2,499.52
P-Waller Corp.	Invoice #3/Old Sheriff Residence Construction Project Fund	30,046.22
S-Beth A. Andes, MS, PCC	Contracted counselor/District Detention Home Fund	1,330.00
S-Matthew Bender	Jury Instructions/Northern Ct. Gen. Special Projects Fund	159.94
S-Treasurer of State of Ohio, Highway Patrol	Non-Terminal Agency Fee/Eastern Ct. Gen. Special Projects Fund	600.00
W-Clerk of Courts	Advertising Fees-Delinquent Tax Sale/DRETAC Treasurer's Office	2,761.74
W-Lexis Nexis	Monthly charges/Law Library Fund	7,184.00
W-Matthew Bender	Books/Law Library Fund	646.02

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for August 14, 2012 as follow:

FUND	AMOUNT
A-GENERAL	\$437.36; \$56,354.90; \$46.00
A-GENERAL/AUDITOR	\$829.46
A-GENERAL/CHEST CLINIC	\$68.83
A-GENERAL/JUVENILE COURT	\$72.10
A-GENERAL/MAGISTRATE	\$162.69
A-GENERAL/SHERIFF	\$5,107.72
A-GENERAL/911	\$1,947.69
B-Dog Kennel	\$1,477.95
E-911	\$2,802.73
H-Job & Family, CSEA	\$4,889.23
H-Job & Family, Public Assistance	\$74,393.67; \$12,138.29
H-Job & Family, WIA	\$41,084.33
J-Real Estate Assessment	\$924.93
K-Engineer MVGT`	\$44,267.24; \$127.64
M-Juvenile Ct. – CCAP Fund	\$43.81
M-Juvenile Ct. – Title IV-E Reimb.	\$1,987.83
P-Sanitary Sewer District	\$6,760.53; \$128.25; \$27,371.70; \$49,228.56
S-District Detention Home	\$7,045.90
S-Job & Family, Children Services	\$1,175.48; \$64,027.18
S-Job & Family, Senior Program	\$8,353.11; \$53,160.00; \$7,104.36
S-Juvenile Ct. – Computer Fund	\$100.00
S-Juvenile Ct. – Gen. Special Projects	\$160.00
S-Oakview Juvenile Residential Center	\$9,294.68
S-Sheriff Commissary	\$5,528.16
S-Western Ct. General Special Projects	\$1,080.27
T-Sanitary Sewer District	\$147.67

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR
THE GENERAL FUND/COMMISSIONERS/CORONER

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
Commissioners	Coroners	
E-0051-A001-A28.000 Other Expenses	E-0151-A002-F09.000 Other Expenses	\$ 15,000.00

Note: Partial payment of the Coroner's Supplemental Budget request dated 7/16/12.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	No

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/BOARD OF ELECTIONS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0181-A003-A11.000 Other Expenses	E-0181-A003-A02.000 Poll Workers-Salaries	\$ 20,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE REAL ESTATE ASSESSMENT FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfers within fund for the Real Estate Assessment Fund.

FROM	TO	AMOUNT
E-1310-J000-J05.004 Workers Comp	E-1310-J000-J06.000 Other Expenses	\$ 5,000.00
E-1310-J000-J05.004 Workers Comp``	E-1310-J000-J08.005 Medicare	927.79

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

FROM	TO	Amount
WWS #3	WWS #3	
E-3702-P005-P34.074 TRANSFER OUT	E-3702-P005-P31.000 OE EMPLOYEES	\$20,000.00
E-3702-P005-P17.002 SALARIES	E-3702-P005-P31.000 OE EMPLOYEES	\$16,000.00
SSD #1	SSD #1	
E-3704-P051-P08.013 PROJECTS	E-3704-P051-P15.000 OE EMPLOYEES	\$ 4,100.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE DISTRICT DETENTION HOME FUND S33

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the District Detention Home Fund S33.

FROM	TO	AMOUNT
E-0910-S033-S45.004 Workers Comp	E-0910-S033-S47.006 Hospitalization	\$ 1,445.42

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUNDS/ SHERIFF DOMESTIC VIOLENCE GRANT/SHERIFF GENERAL FUND

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfers between funds for the Belmont County Sheriff Dept.

FROM	TO	AMOUNT
E-5105-T008-T01.002 Salaries	E-0131-A006-A02.002 Salaries	6,154.20
E-5105-T008-T02.003 PERS/SPRS	E-0131-A006-A13.003 PERS/SPRS	1,113.91
E-5105-T008-T03.006 Health Ins.	E-9891-Y091-Y01.006 Health Ins.	2,635.54
E-5105-T008-T04.004 Wrkr's Comp	E-0131-A006-A14.004 Wrkr's Comp	246.17
E-5105-T008-T05.005 Medicare	E-0256-A014-A07.005 Medicare	<u>61.54</u>
TOTAL		10,211.36

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE GENERAL FUND/MAGISTRATE

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

E-0063-A002-B28.003 PERS	\$ 1,791.43
E-0063-A002-B25.002 Salaries	<u>6,000.00</u>
TOTAL:	\$ 7,791.43

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE GENERAL FUND/BOARD OF ELECTIONS**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

E-0181-A003-A02.000 Poll Workers-Salaries \$ 4,791.85

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE GENERAL FUND/911**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

E-0056-A006-E13.012 Equipment \$ 43,432.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE GENERAL FUND/MISCELLANEOUS**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

E-0257-A015-A15.074 Transfers Out \$ 933.47

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE 911 WIRELESS FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

911 WIRELESS E011

E-2301-E011-E01.011 (Contract Services)	\$ 2,000.00
E-2301-E011-E01.011 (Contract Services)	\$ 12,017.43
TOTAL	\$ 14,017.43

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE SOIL CONSERVATION FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

SOIL CONSERVATION L01

E-1810-L001-L02.010	Supplies	500.00
E-1810-L001-L03.012	Equipment	4,058.00
E-1810-L001-L04.000	Repairs	1,000.00
E-1810-L001-L05.011	Services	700.00
E-1810-L001-L07.000	Service Fees	300.00
E-1810-L001-L08.000	Education	500.00
E-1810-L001-L09.000	Travel	1,000.00
E-1810-L001-L10.000	Advertising	1,000.00
E-1810-L001-L11.003	PERS	500.00
E-1810-L001-L14.000	Other	5,000.00
TOTAL:		\$ 14,558.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE VARIOUS JUVENILE COURT FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

<u>FUND</u>	<u>AMOUNT</u>
E-0400-M062-M01.000	
Intake Coordinator Expenses	\$ 868.00
E-1582-S085-S08.000	
Computer Expenses	\$ 549.00
E-1589-S096-S08.002	
Salaries	\$ 2,181.00
E-0400-M064-M05.000	
Placement Costs	\$15,615.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BELMONT CO. SANITARY SEWER DISTRICT
W.W. SYSTEM #3 REVENUE FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

E-3702-P005-P23.011 Contract Services \$ 880.58

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR N.S.L.A. OAKVIEW JUVENILE S031 FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

N.S.L.A. OAKVIEW JUVENILE S031

E-8011-S031-S02.000 Food (NSLA) 1,718.19

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR N.S.L.A. OAKVIEW JUVENILE S031 FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

N.S.L.A. OAKVIEW JUVENILE S031

E-8011-S031-S02.000 Food (Meal Tickets) 22.50
E-8011-S031-S02.000 Food (NSLA) 1,332.63

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE BEL-HARRISON JUVENILE DISTRICT
DETENTION HOME-SARGUS FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

**Bel-Harrison Juvenile District
Detention Home-Sargus Fund S033**

E-0910-S033-S33.002	Salaries	\$ 70,608.01
E-0910-S033-S39.000	Food Services Expenses	8,000.00
E-0910-S033-S61.000	Food Service Expenses/GS	5,000.00
E-0910-S033-S62.000	Materials/GS	300.00
E-0910-S033-S69.000	Activities/GS	<u>1,700.00</u>
TOTAL		85,608.01

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE SHERIFF DOMESTIC VIOLENCE GRANT**

Motion made by Mrs. Favede, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

E-5105-T008-T01.002	Salaries	6,154.20
E-5105-T008-T02.003	PERS/SPRS	1,113.91
E-5105-T008-T03.006	Health Insurance	2,635.54
E-5105-T008-T04.004	Workers Comp	246.17
E-5105-T008-T05.005	Medicare	<u>61.54</u>
TOTAL		10,211.36

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BELMONT CO. COMMISSIONERS CDBG FUND**

Motion made by Mr. Coffland, seconded by Mrs. Favede to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

BELMONT CO. COMMISSIONERS CDBG FUND

E-9702-T011-T01.000 Grants \$ 55,873.00
Draw Number 150 – Grant # B-F-10-1AG-1

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE BELMONT COUNTY PROSECUTOR'S OFFICE
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 14, 2012.

E-1511-W080-P07.006	Hospitalization	\$ 3,000.00
E-1511-W080-P01.002	Salary	<u>\$ 1,000.00</u>
TOTAL:		\$ 4, 800.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF APPROVING
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated August 14, 2012, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Probst, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies. **CDBG – \$55,873.00** paid into R-9702-T011-T01.501 CDBG – Grant FORMULA on August 13, 2012. Draw No. 150, Grant #B-F-10-1AG-1.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:
BCDJFS – Joyce Bosold to travel to Elm Grove, WV, on August 21, 2012, to attend Fraud Investigation.
William Marinacci to travel to Portsmouth, OH, on Sept. 18-20, 2012, to attend Domestic Violence Training.
Mike McBride to travel to Pittsburgh, PA, on Sept. 8, 2012, for a Powhatan Senior Center Outing. Estimated expenses: 269.40

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADVERTISING FOR BIDS FOR
RESURFACING THE PARKING LOT BEHIND THE COURTHOUSE**

Motion made by Mr. Probst, seconded by Mr. Coffland to advertise for bids for resurfacing the parking lot behind the Belmont County Courthouse.

ADVERTISEMENT FOR BIDS

Sealed bids will be accepted for the resurfacing of the parking lot behind the Belmont County Courthouse along with a retaining wall and other related work. Bids will be received by the Belmont County Commissioners, at the Belmont County Courthouse in St. Clairsville, OH 43950, until **August 29, 2012** and then at **10:45 a.m.** at said office opened and read aloud.

Plans, specifications, and bid forms can be examined at the following locations:

1. Street Engineering & Surveying
67660 Warnock - St. Clairsville Road
St. Clairsville, Oh 43950
2. Belmont County Commissioner's Office
County Courthouse
St. Clairsville, Oh 43950

Plans, specifications, and bid forms may be secured at the office of Street Engineering & Surveying located at the address as listed above or phone at 1-740-695-6481, for a **payment of \$75.00**. Checks shall be made payable to "**Street Engineering & Surveying**".

A bid bond must accompany each bid in an amount of 10% of the bid amount with a surety satisfactory to the Belmont County Commissioners. Proof of Authority of the official or agent signing the bond shall accompany bid bonds.

Each Proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity.

Bids shall be sealed and marked as "**Resurfacing of Parking Lot Behind Courthouse**" and mailed or delivered to:

Belmont County Commissioners
County Courthouse
101 West Main Street
St. Clairsville, Oh 43950

Attention of bidders is also called to all of the requirements contained in the bid packet, and particularly to requirement for the bidder to abide by the State of Ohio Minimum Wage Rate, and the requirement for a payment bond and performance bond for 100% of the contract price.

No bidder may withdraw his bid within forty (40) days after the actual date of the opening thereof.

The Belmont County Commissioners reserve the right to reject any or all bids, to waive any informalities in the bids receive.

The Commissioners further declare that they will award the contract for this project to the lowest and best bid, which may not necessarily be the lowest bid. The Specifications contain a Bidder's Profile designed to gather certain information that may be considered in this regard. No single factor will control the Commissioners' decision to award, and the Commissioners reserves the right to exercise its full discretion.

By Order of the Board of Commissioners of
Belmont County

Jayne Long /s/

Jayne Long, Clerk

Times Leader Ad two (2) Fridays, Aug. 17 & Aug. 24, 2012

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

DISCUSSION HELD RE: COURTHOUSE PARKING LOT – Mr. Coffland advised the wall was going to be fixed, remove all the old pavement and repave with 4 ½ inches of asphalt, put curbing in, parking lot spaces, proper signage and stripping, and proper markings for entrance and exit.

IN THE MATTER OF RESOLUTION
ESTABLISHING CAPITAL PROJECTS-FACILITIES FUND

Motion made by Commissioner Probst, seconded by Commissioner Favede to adopt the following:

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), the Board of Belmont County Commissioners has deemed it necessary to establish a Capital Projects-Facilities Fund to accumulate resources for the acquisition, construction, or improvement of fixed assets.

WHEREAS, this fund shall accumulate an amount of General Fund revenues, said amount to be determined by the Board of Belmont County Commissioners, for the purpose of acquiring, constructing or improving facilities and equipment and providing for contingencies and unexpected emergencies related to maintaining facilities and equipment, and;

WHEREAS, this fund can only be used for the purposes described pursuant to all other laws and regulations related to expenditures, normally the Ohio Revised Code, and;

WHEREAS, this fund may be rescinded at any time by resolution and money that has accumulated in the fund shall be transferred to the fund or funds from which the money was originally transferred, and;

WHEREAS, money shall not be accumulated in this fund for more than ten (10) years and, if not used after ten (10) years, the fiscal officer shall transfer all money in the fund to the fund or funds from which that money originally was transferred or the fund that originally was intended to receive the money.

Adopted this 14th day of August, 2012.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

DISCUSSION HELD RE: ABOVE CAPITAL PROJECTS-FACILITIES FUND - Mrs. Favede added that the parking lot repairs are going to be paid out of this fund being created. The public needs to be made aware that the backside of the parking lot is falling down. It has been roped off. There is fear of it washing out if the rain continues.

BREAK

DISCUSSION HELD RE: PURCHASE OF PUBLIC DEFENDER COURTVIEW SOFTWARE – Judge John M. Solovan, II, and Court Administrator Connie Pollock brought to the attention of the board a problem with the existing database software for the Public Defender’s Office. The Judge advised this could become a due process issue because of the fact that we keep the Prosecutor’s Office up to date with the best equipment and the Public Defender’s Office could question as to why they are not getting the same support. The Computer Committee has been monitoring the computer activities for a long period of time and they have negotiated a price. The software company had wanted a great deal more money than what is presently being requested. Mrs. Favede said this is the first time she has actually seen figures. Mrs. Pollock said they just got the figures though the date of the quote was July 19. She noted their original quote was \$25,000.00 and we got them down to \$12,000.00. Mrs. Favede said that was fabulous and she did not know they had a system crash. The Public Defender is losing the case information they are entering into their computer system. Judge Solovan said the Computer Committee that they use to keep the courts running properly has been a real asset to the county. They meet every Wednesday to make sure that everything is running smoothly. Mrs. Favede said she thinks everyone knows the county is running on a deficit at this point. She said we will do what we can this morning to figure out where the \$12,000.00 will come from. Judge Solovan noted that Public Defender Eric Costine was not able to be here this morning, so he took the opportunity to address it as soon as possible.

IN THE MATTER OF ENTERING
EXECUTIVE SESSION AT 10:30 A.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to enter into executive session with pursuant to Ohio Revised Code 121.22(G)(1) Personnel Exception specifically to consider the employment of a public employee.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADJOURNING
EXECUTIVE SESSION AT 11:00 A.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session at 11:00 a.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTION WAS TAKEN:

IN THE MATTER OF OFFERING EMPLOYMENT FOR
POSITION OF ASSISTANT CLERK FOR COMMISSIONERS

Motion made by Mr. Probst, seconded by Mr. Coffland to offer employment for the position of Assistant Clerk for the Belmont County Commissioners Office.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

DISCUSSION HELD RE: ABOVE MOTION TO HIRE AN ASSISTANT CLERK – Mrs. Favede wished to point out that this is not a new hire. It is a replacement. Carol Blankenship retired her position in late June. Amanda Timko Murray left her position and was promoted to Carol Blankenship’s position. This hire will replace Amanda Timko Murray’s position as Assistant Clerk.

11:00 Dave Ivan, Director, Belmont County Emergency Operations Center

Re: Budget issues

Mr. Ivan addressed the status of his department’s remaining budget for this year. They have roughly \$7,000.00 left in their coffers. The utility money is spent and of the \$7,000.00 left, \$5,000.00 of that is set aside for City Watch that will take care of the T-1 Line until the end of the year. The other \$2,000.00 is set aside for Other Expenses, if needed, should there be an activation to purchase food, etc. Based off of that breakdown, they are looking at anticipating needing \$16,550.00. Out of that, he has applied for a \$25,000.00 Hazard Mitigation Grant. \$6,250.00 is what would be the county share of that grant. He did just receive all the paperwork on that. He will be turning that into the board for a resolution to be passed naming him as the agent for the grant.

This year they had some unforeseen expenses. He had some issues with his truck, a new laptop and the generator that runs the EOC went out. That was a little over \$3,000.00 to get that replaced. Mr. Ivan’s department is reimbursed from the state one half of funds allotted by the county up to a certain amount and as long as it relates to the EMA daily operations. As of now with the reimbursements received from the state, the EOC office costs the county only \$63,000.00. They have had to deobligate and send back to the state because their budget wasn’t high enough. Mr. Ivan is fearful if we keep having to deobligate, their grant is going to go down. Mr. Ivan also advised the Homeland Security Grants have pretty much dried up.

Mrs. Favede asked if everything was finally complete in the St. Clairsville schools, all the plans in place (emergency plans) and they physically have the drawings and disk. Mr. Ivan said they are setting the date right now to do a media blitz on it to where we can have all the school superintendents and principals, Commissioners and the state together and give them the plans. Mr. Ivan said St. Clairsville does not have the plans as a couple revisions needed to be done. They are now done and being put together. Police and Fire Departments will have a disk of the floor plans of every school in the county. Mrs. Favede said people are upset because we paid this contract in full over one and one half years ago and it’s still not complete. Mrs. Favede stressed she knew the problem wasn’t Mr. Ivan, but the gentleman who has drug his feet to the point he is making everyone else crazy. Mr. Ivan is hopeful this will be rolled out by the end of the month. Everything is done and just needs handed out. Mrs. Favede asked if we could just give them out now. Mr. Ivan said as soon as he gets back to the office, he will make a call. The materials are highly sensitive and the only one to have access to it will be law enforcement and fire departments. Mrs. Favede concluded by stating it would be her advice in the future we do not render payment until services are completed. Mr. Coffland agreed it should have never been paid in full.

BREAK

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 11:35 A.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to enter executive session at 11:35 a.m. pursuant to ORC 121.22(G)(3) Court Action Exception.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 12:25 P.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session at 12:25 p.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

AS A RESULT OF EXECUTIVE SESSION, NO ACTION WAS TAKEN.

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 12:26 P.M.**

Motion made by Mr. Coffland, seconded by Mrs. Favede to adjourn the meeting at 12:26 p.m.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

Read, approved and signed this 22nd day of August, 2012.

_____ COUNTY COMMISSIONERS

We, Charles R. Probst, Jr. and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK