

St. Clairsville, Ohio

August 27, 2014

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Thomas, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

Claim of	Purposes	Amount
A-ACS Enterprise Solutions	Paper and web delivery services-Recorder/General Fund	612.00
A-Comcast	Internet-Recorder/General Fund	86.84
A-Fed Ex	Services-Recorder/General Fund	40.52
A-Harmony House, Inc.	2014 BOC Annual Allocation/General Fund	20,000.00
A-Speedway SuperAmerica	Gasoline-Adult Probation/General Fund	82.70
A-Wheeling Health Right, Inc.	2014 BOC Allocation/General Fund	25,000.00
B-Barnesville Veterinary Services	July 2014 statement/Dog Kennel Fund	493.46
J-John G. Cleminshaw, Inc.	New const. & maint. contract services/Real Estate Assessment Fund	62,287.20
K-Ohio-WV Excavating Co.	Sand Hill Bridge Replacement/Engineer MVGT Fund	12,159.00
K-Staples Credit Plan	Supplies/Engineer MVGT Fund	699.93
S-Cardmember Service	Activities and supplies/Oakview Juvenile Residential Center Fund	975.25
S-Matthew Bender & Co., Inc.	Jury Instructions/Northern Ct. General Special Projects Fund	206.10
S-McGhee Office Supply	Supplies/Northern Ct. General Special Projects Fund	113.96
S-McGhee Office Supply	Supplies/Eastern Ct. General Special Projects Fund	113.96
S-MOS	Service contract on printers/Northern Ct. General Special Projects Fund	245.08
S-PNC	PNC bill/District Detention Home Fund	1,596.89
S-United Bank	Armory property loan/Port Authority Fund	1,793.62
S-Walmart	Food and supplies/Oakview Juvenile Residential Center Fund	493.36
S-Wal-Mart Community	Supplies & food/District Detention Home Fund	1,498.18
S-Walter F. Stephens, Jr., Inc.	Mattresses/District Detention Home Fund	418.17
S-Wright Express FSC	Gasoline/District Detention Home Fund	315.49
Y-CEBCO	September 2014 Hospitalization/Employer's Share Holding Account	452,098.13

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for August 27, 2014 as follow:

FUND	AMOUNT
A-GENERAL	\$5,811.88; \$12,287.98; \$83,002.03
A-GENERAL/AUDITOR	\$4,224.27
A-GENERAL/COMMON PLEAS	\$3,337.48
A-GENERAL/911	\$1,413.39
H-Job & Family, Public Assistance	\$7,681.00; \$24,857.37; \$206.98; \$20.40
H-Job & Family, WIA	\$15,549.88; \$334.14; \$1,386.26; \$160.50
J-Real Estate Assessment	\$1,672.90
K-Engineer MVGT	\$14,069.63; \$550.00; \$1,524.92
M-Juvenile Ct. – Placement Services	\$374.00
M-Juvenile Ct. – Title IV-E Reimb.	\$586.52
P-Oakview Admn Bldg.	\$840.48
P-Sanitary Sewer District	\$11,296.27; \$59,654.52; \$4,428.34
S-Common Pleas Court-Gen. Special Projects	\$5,988.00
S-District Detention Home	\$1,312.49
S-Job & Family, Children Services	\$918.50
S-Oakview Juvenile Residential Center	\$2,534.55
S-Senior Services	\$33,299.03
S-Sheriff Commissary	\$1,410.06
S-Sheriff's Reserve Account	\$630.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the following transfers within fund for the following funds:

GENERAL FUND

FROM	TO	AMOUNT
E-0051-A001-A24.000 Infrastructure/ORC .026	E-0257-A015-A15.074 Transfers Out	\$100,013.14
<i>To be transferred to the Y30 funds as local match for OPWC- Issue 1 Project 14-4, North 26 Paving.</i>		
E-0121-A006-B02.002 Recorder/Salaries-Emp	E-0051-A001-A02.002 Comms/Salaries-Emp	\$600.00

H00 PUBLIC ASSISTANCE FUND/BCDJFS

FROM	TO	AMOUNT
E-2510-H000-H01.002 Salaries	E-2510-H000-H05.000 Public Assistance	\$725,000.00

H05 WORKFORCE DEVELOPMENTFUND/BCDJFS

FROM	TO	AMOUNT
E-2600-H005-H09.000 Other	E-2600-H005-H13.000 OH NEG 27	\$194.60

H10 CSEA ADMIN FUND/BCDJFS

FROM	TO	AMOUNT
E-2760-H010-H04.012 Equipment	E-2760-H010-H15.000 Other Expenses	\$5,000.00
E-2760-H010-H05.010 Supplies	E-2760-H010-H15.000 Other Expenses	\$3,000.00
E-2760-H010-H08.004 Workers Comp	E-2760-H010-H15.000 Other Expenses	\$6,088.78
E-2760-H010-H09.007 Unemployment Comp	E-2760-H010-H15.000 Other Expenses	\$5,000.00

BCSSD/VARIOUS FUNDS

FROM	TO	AMOUNT
E-3701-P003-P21.000 Materials	E-3701-P003-P23.011 Services	\$10,000.00
E-3702-P005-P30.004 Workers Comp	E-3702-P005-P28.000 Travel & Expenses	\$150.00
E-3702-P005-P17.002 Salaries	E-3702-P005-P34.074 Transfers Out	\$106,000.00
E-3702-P005-P17.002 Salaries	E-3702-P005-P18.010 Supplies	\$1,000.00
E-3702-P005-P17.002 Salaries	E-3702-P005-P21.000 Materials	\$30,000.00
E-3706-P055-P14.004 Workers Comp	E-3706-P055-P12.000 Travel & Expenses	\$20.00
E-3706-P055-P01.002 Salaries	E-3706-P055-P07.011 Services	\$3,000.00

S12 BELMONT COUNTY PORT AUTHORITY FUND

FROM	TO	AMOUNT
E-9799-S012-S07.000 Professional Serv & Research	E-9799-S012-S15.075 Advances Out	\$50,000.00

S66 MRDD FUND

FROM	TO	AMOUNT
E-2410-S066-S84.074 Transfers Out	E-2410-S066-S65.002 Salaries	\$100,000.00
E-2410-S066-S84.074 Transfers Out	E-2410-S066-S70.011 Contract Services	\$100,000.00
E-2410-S066-S84.074 Transfers Out	E-2410-S066-S85.000 DD Spec. Services	\$800,000.00

S70 SENIOR SERVICES/LEVY FUND

FROM	TO	AMOUNT
E-5005-S070-S03.004 Workers Comp	E-5005-S070-S17.000 Fuel	\$6,065.31
E-5005-S070-S20.000 Office Supplies	E-5005-S070-S19.000 Maint and Repairs, Vehicles	\$20,000.00
E-5005-S070-S23.006 Prescription Insurance	E-5005-S070-S06.006 Hospitalization	\$30,000.00
E-5005-S070-S23.006 Prescription Insurance	E-5005-S070-S10.000 Facilities	\$15,000.00
E-5005-S070-S23.006 Prescription Insurance	E-5005-S070-S17.000 Fuel	\$10,000.00

S77 COMMUNITY-BASED CORRECTIONS ACT GRANT FUND/ADULT PROBATION

FROM	TO	AMOUNT
E-1520-S077-S05.004 Workers Comp	E-1520-S077-S04.006 Hospitalization	\$174.88

S79 CERTIFICATE OF TITLE/ADMIN FUND/CLERK OF COURTS

FROM	TO	AMOUNT
E-6010-S079-S09.004 Workers Comp	E-6010-S079-S03.010 Supplies	\$8,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Thomas	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER BETWEEN FUNDS

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the following transfers between funds:

BELMONT COUNTY GENERAL FUND AND THE ISSUE TWO MATCH MONIES FUND/Y30

FROM	TO	AMOUNT
<i>General Fund-Miscellaneous</i> E-0257-A015-A15.074 Transfers Out	<i>Issue Two Match Monies Fund/Y30</i> R-9830-Y030-Y30.574 Transfers In	\$100,013.14

To be used as local match for OPWC-Issue 1 Project 14-4, North 26 Paving

S12 PORT AUTHORITY FUND AND THE GENERAL FUND

FROM	TO	AMOUNT
E-9799-S012-S15.075 Advances Out	R-0040-A000-A48.575 Advance In	\$50,000.00

To proceed with the repayment of the cash advance.

U10 SHERIFF'S RESERVE FUND TO THE GENERAL FUND

FROM	TO	AMOUNT
R-9710-U010-U03.500 Reserve Fund	R-0050-A000-A45.500 Refunds/Reimb	\$3,170.00

Reimbursement for cruiser use during Jamboree In The Hills 2014

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Thomas	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER OF FUNDS FOR FORT DEARBORN LIFE INSURANCE

CHARGEBACKS FOR THE FOURTH QUARTER PERIOD: (JUNE, JULY & AUGUST, 2014)

Motion made by Mr. Coffland, seconded by Mrs. Favede to make the following transfer of funds for the Fort Dearborn Life Insurance Chargebacks for the Fourth Quarter (June, July & August, 2014)

Transfer From		Transfer To	Amount
E-0256-A014-A09.006	TOTAL GENERAL FUND	R-9891-Y091-Y05.500	1,919.27
E-1551-S088-S03.006	CTY CT PROBATION	R-9891-Y091-Y05.500	0.00
E-0170-A006-G11.000	PUBLIC DEFENDER	R-9891-Y091-Y05.500	38.25
E-0181-A003-A11.000	BD. OF ELECTIONS	R-9891-Y091-Y05.500	58.68
E-1410-W082-T097.006	TREASURER DRETAC	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006	DOG & KENNEL	R-9891-Y091-Y05.500	7.65
E-0910-S033-S47.006	D.D.HOME	R-9891-Y091-Y05.500	175.95
E-5005-S070-S22.006	SENIOR PROGRAM	R-9891-Y091-Y05.500	296.07
E-1571-S087-S03.006	EASTERN COURT SPECIAL	R-9891-Y091-Y05.500	2.55
E-1561-S086-S03.006	NORTHERN COURT SPECIAL	R-9891-Y091-Y05.500	0.00
E-1551-S088-S03.006	WESTERN COURT SPECIAL	R-9891-Y091-Y05.500	7.65
E-1310-J000-J06.000	REAL ESTATE ASSESS	R-9891-Y091-Y05.500	51.00
E-2811-K200-K10.006	ENGINEER K-1 & K-2	R-9891-Y091-Y05.500	3.84

E-2812-K000-K20.006	ENGINEER K-11	R-9891-Y091-Y05.500	183.60
E-2813-K000-K39.006	ENGINEER K-25	R-9891-Y091-Y05.500	58.68
E-3701-P003-P31.000	WATER/SEWER WWS #2	R-9891-Y091-Y05.500	38.69
E-3702-P005.P31.000	WATER/SEWER WWS #3	R-9891-Y091-Y05.500	120.22
E-3704-P051-P15.000	WATER/SEWER SSD #1	R-9891-Y091-Y05.500	26.07
E-3705-P053-P15.000	WATER/SEWER SSD #2	R-9891-Y091-Y05.500	33.90
E-3706-P055.P15.000	WATER/SEWER SSD #3A	R-9891-Y091-Y05.500	4.17
E-3707-P056-P15.000	WATER/SEWER SSD #3B	R-9891-Y091-Y05.500	1.38
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y05.500	7.65
E-1815-L005-L15.006	SOIL CONSERVATION-Watershed	R-9891-Y091-Y05.500	10.20
E-6010-S079-S07.006	CLERK OF COURTS/TITLE	R-9891-Y091-Y05.500	53.55
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y05.500	104.58
E-2510-H000-H16.006	DJFS	R-9891-Y091-Y05.500	675.75
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y05.500	71.46
E-2210-E001-E15.006	COUNTY HEALTH	R-9891-Y091-Y05.500	21.24
E-2213-F075-F02.003	VITAL STATISTICS	R-9891-Y091-Y05.500	17.00
E-2215-F077-F01.002	REPRODUCTIVE HLTH&WELLNESS	R-9891-Y091-Y05.500	0.00
E-2231-F083-F01.002	PUBLIC HLTH EMERGENCY PREPAREDNESS	R-9891-Y091-Y05.500	3.00
E-2232-F084-F02.008	NURSING PROGRAM	R-9891-Y091-Y05.500	0.00
E-2218-G000-G06.003	FOOD SERVICE	R-9891-Y091-Y05.500	34.00
E-4110-T075-T52.008	W.I.C. PROGRAM	R-9891-Y091-Y05.500	45.90
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y05.500	17.91
E-1511-W080-P07.006	VICTIMS ASSISTANCE	R-9891-Y091-Y05.500	7.65
E-1520-S077-S04.006	COMMUNITY GRANT	R-9891-Y091-Y05.500	7.65
E-0400-M060-M29.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	17.85
E-0400-M060-M75.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	14.46
E-0400-M067-M05.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	22.95
E-0400-M078-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	12.75
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y05.500	7.65
E-0063-A002-B30.000	MAGISTRATE EMPLOYEE	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006	AUDITORS CLERK	R-9891-Y091-Y05.500	0.00
	Total amount this transfer		2,261.55

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Thomas	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Thomas, seconded by Mr. Coffland to execute payment of Then and Now Certification dated August 27, 2014, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Coffland, seconded by Mr. Thomas to request the Belmont Co. Budget Commission certify the following monies. **GENERAL FUND - \$190.23** paid into Refunds and Reimbursement on 08/25/14 for a refund from Xerox.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Thomas	Yes
Mrs. Favede	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Thomas, seconded by Mr. Coffland granting permission for county employees to travel as follows:

DJFS – Linda Kinter to travel to Union County on August 26, 2014, to attend OES Meeting. Corey Alexander to travel to Columbus, OH, on August 27, 2014, to attend training at Franklin Co. DJFS; Vince Gianangeli to travel to Canton, OH, on Sept. 2, 2014, to attend Canton District Director's Meeting; and to Columbus, OH, on Sept. 17, 2014, to attend Quarterly Regional Fiscal Meeting; Bonnie White and Marcella Petersavage to travel to Columbus, OH, on Sept. 19 2014, to attend meeting on new state CFIS Web Operating System. Estimated expenses: \$317.28

SENIOR SERVICES – Daisy Braun and seniors to travel to Wheeling, WV, on Sept. 3, 2014, for a senior center outing. Tish Kinney and seniors to travel to Amish Country on Sept. 11, 2014, for a senior center outing. County vehicles will be used for travel.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of July 9 and July 16, 2014.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF HOLDING A TOWN HALL MEETING
AT THE MARTINS FERRY CITY BUILDING**

Motion made by Mr. Thomas, seconded by Mr. Coffland to hold a Town Hall meeting on Wednesday, September 17, 2014 at 5:00 p.m. in the Council Chambers at the Martins Ferry City Building and to notify media of the same. Public input is welcome and citizens are encouraged to attend.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

REMINDERS:

There will be a "Town Hall" meeting at the Robinson Stage located on the Belmont County Fairgrounds at 10:00 a.m., Friday, September 5, 2014.

Note: This is in addition to the Board's regular meeting that will be held at 9:00 on Wednesday, September 3 at the Courthouse.

The regular meeting of Wednesday, September 10th has been rescheduled to Tuesday, September 9th, 2014, at 9:00 a.m. due to a scheduling conflict.

**IN THE MATTER OF ENTERING INTO A CONTRACT WITH
SHELLY & SANDS, INC./ENGINEER PROJECT 14-4 NORTH
TWENTY-SIX ROAD PAVING**

Motion made by Mr. Thomas, seconded by Mr. Coffland to enter into contract with Shelly & Sands, Inc. on behalf of the Belmont County Engineer, in the amount of \$ 449,343.99, for Project 14-4 NORTH TWENTY-SIX ROAD PAVING, County Highway 26 (Bethesda to Morristown), based upon the recommendation of Fred Bennett, County Engineer.

Note: Funding Source-74% OPWC, 26% Local

**CONTRACT WITH BELMONT COUNTY COMMISSIONERS
PROJECT 14-4 NORTH TWENTY-SIX ROAD PAVING PROJECT
COUNTY HIGHWAY 26 (Bethesda to Morristown)
ISSUE 1 - OPWC**

Auditor's Office, Belmont County, Ohio

This contract made and entered into this 27th day of August 2014 between **SHELLY & SANDS INC**, P.O. Box 66, Rayland, Ohio 43943 and Mark A. Thomas, Matt Coffland and Ginny Favede, Commissioners of Belmont County, WITNESSETH that said **SHELLY & SANDS INC** hereby agrees to furnish all service, labor, material and equipment to do all work requisite necessary to resurface County Highway 26 (North Twenty-Six Road) and related work in accordance with plans and specifications.

Methods of Construction, Composition and Preparation of Materials shall conform to the latest applicable Sections of the State of Ohio Department of Transportation, Construction and Material Specifications and Supplemental Specifications and shall govern this project. All work shall be under the direction of the County Engineer.

APPROX. QUAN.	ITEM	DESCRIPTION	UNIT PRICE BID	TOTAL AMOUNT BID
2736 SQ YARDS	254	PAVEMENT PLANING ASPHALT CONCRETE	\$5.00	\$13,680.00
3613 GAL	407	TACK COAT	\$1.90	\$6,864.70
554 CUBIC YARDS	448	ASPHALT CONCRETE INTERMEDICATE COURSE TYPE 1	\$158.69	\$87,914.26
1507 CUBIC YARDS	448	ASPHALT CONCRETE SURFACE COURSE TYPE 1	\$158.69	\$239,145.83
2.78 MILES	614	WORK ZONE CENTERLINE, CLASS II	\$975.00	\$2,710.50
340 CUBIC YARDS	617	COMPACTED AGGREGATE	\$65.00	\$22,100.00
2.78 MILES	642	CENTERLINE, TYPE 1 OR TYPE 2	\$950.00	\$2,641.00
5.56 MILES	642	EDGELINE, TYPE 1 OR TYPE 2	\$500.00	\$2,780.00
36,115 SQ YARDS	SPECIAL	PAVEMENT FABRIC	\$1.98	\$71,507.70
		TOTAL		\$449,343.99

County will certify 26% of \$449,343.99 which is \$116,829.44

And it is further understood and agreed upon by the parties above, that all the materials used shall be of the best kinds usually used for such purposes. That said **SHELLY & SANDS INC** shall cause to be executed a bond to the satisfaction of the Commissioners for the faithful performance of the work, and for the security of the County and the Ohio Department of Transportation, against pecuniary loss.

BELMONT COUNTY COMMISSIONERS
Mark A. Thomas /s/
Matt Coffland /s/
Ginny Favede /s/

SHELLY & SANDS INC
 BY: Charles W. Taylor /s/

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF RESOLUTION AUTHORIZING MATT COFFLAND TO
PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC
WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED**

**“AUTHORIZATION LEGISLATION DESIGNATING OFFICIAL”
ATTACHMENT C**

**RESOLUTION AUTHORIZING MATT COFFLAND TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN
THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION
IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED**

Motion made by Commissioner Thomas, seconded by Commissioner Coffland to adopt the following resolution:

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Belmont County Commission is planning to make capital improvements to Co. Hwy. 4 & Co. Hwy. 214 Paving Project, and WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED by Belmont County Commission:

Section 1: Belmont County Commissioner Matt Coffland is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Belmont County Commissioner Matt Coffland is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Upon roll call the foregoing was unanimously adopted.

Passed: August 27, 2014

Signed: **Belmont County Commissioners**

Matt Coffland /s/

Commission President

Mark A. Thomas /s/

Commission Vice-President

Ginny Favede /s/

Commissioner

IN THE MATTER OF RESOLUTION AUTHORIZING MATT COFFLAND TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

“AUTHORIZATION LEGISLATION DESIGNATING OFFICIAL”

ATTACHMENT C

RESOLUTION AUTHORIZING MATT COFFLAND TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

Motion made by Commissioner Thomas, seconded by Commissioner Coffland to adopt the following resolution:

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Belmont County Commission is planning to make capital improvements to BEL-CR10-20.22 Bridge Replacement Project, and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE, BE IT RESOLVED by Belmont County Commission:

Section 1: Belmont County Commissioner Matt Coffland is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Belmont County Commissioner Matt Coffland is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

Upon roll call the foregoing was unanimously adopted.

Passed: August 27, 2014

Signed: **Belmont County Commissioners**

Matt Coffland /s/

Commission President

Mark A. Thomas /s/

Commission Vice-President

Ginny Favede /s/

Commissioner

IN THE MATTER OF AWARDING THE BID FOR THE ENGINEER’S PROJECT 14-5 BEL-54 (PIPE CREEK) AND BEL-56 (Ok Rd.) BRIDGE REPLACEMENT PROJECT TO CROSS ROADS CONSTRUCTION, INC.

Motion made by Mr. Thomas, seconded by Mr. Coffland to award the bid for the Belmont County Engineer’s Project 14-5 BEL-54 (Pipe Creek) and BEL-56 (Ok Rd.) BRIDGE REPLACEMENT PROJECT to Cross Roads Construction, Inc. in the amount of \$588,000.00 based upon the recommendation of Fred Bennett, County Engineer.

Note: Funding Source-74% OPWC, 26% MVGT

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING AND SIGNING THE LETTER OF ENGAGEMENT WITH THE AUDITOR OF STATE

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve and sign the **Letter of Engagement** with the Auditor of State for services to be performed regarding the Belmont County Audit for the years ending December 31, 2014 and December 31, 2015 at an estimated cost of \$ 67,500 for each fiscal year.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING ESTIMATE #3495 FROM FLAG FLOORS FOR NEW FLOORING AT THE SHERIFF’S DEPT. AND JAIL

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve estimate #3495 from Flag Floors in the total amount of \$27,027.00 for the installation of new flooring at the Belmont County Sheriff’s Department and Jail.

Flag Floors of Barnesville
207 N. Chestnut St.
P.O. Box 263
Barnesville, Ohio 43713

ESTIMATE

Date	Estimate #
8/1/2014	3495

Name/Address		Project	
BELMONT COUNTY COMMISSIONERS 101 WEST MAIN STREET ST CLAIRSVILLE OHIO 43950		BELMONT COUNTY JAIL	
Phone #	Fax #	Email	Website
(740)425-3344	(740)425-3614	sales@flagfloors.com	www.flagfloors.com

Description	Qty	Rate	Total
TAKE UP EXISTING CARPET AND WALL BASE TO INSTALL BEAULIEU HOLLYTEX COMMERCIAL GRAPHIC LOOP 100% SOLUTION DYED NYLON 26OZ CARPET WITH 4" WALL BASE AND DOORWAY TRANSITIONS IN OFFICE AREAS.		9,359.00	9,359.00
TAKE UP EXISTING CARPET AND WALL BASE, GRIND AND PREP CONCRETE FLOORS TO INSTALL VINYL COMPOSTION TILE IN LOBBY, CORRIDORS, BOOKING AREA, ENTRY, BREAK AREA, BONDING AREA, CENTRAL RECORD AREA, WITH 4" WALL BASE AND DOORWAY TRANSITIONS.		17,668.00	17,668.00
NOT INCLUDED IS MOVING FURNITURE ELECTRONICS AND COURT ROOM.			
Estimate valid for 30 days		Total	\$27,027.00

100% UPON COMPLETION

SIGNATURE _____ DATE _____

DATE APPROVED 8/27/14 _____

Mark A. Thomas /s/

Matt Coffland /s/

Ginny Favede /s/

BELMONT COUNTY COMMISSIONERS

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

OPEN PUBLIC FORUM – Mrs. Favede commented on the Belmont County Land Reutilization Corporation stating they had to submit target areas for the application which is Bellaire, Bridgeport and Martins Ferry. The land bank will identify homes in the next few months that are to be demolished. Mr. Thomas said the land bank is a county wide project. By statute the properties are coming from land foreclosure, auditor’s sales. Mrs. Favede said the land bank has to, on paper, own the property. It can also be gifted by a bank or owner can deed it to the land bank. The grant is specifically for residential, not commercial, properties. Future profits can be used to take down commercial properties.

Mr. Thomas gave an update on the Ohio Valley Mall. Construction will begin soon on the new Marriott at Ohio Valley Place which is west of Kmart. Candlewood Suites construction has started at former Rax site; new tenant coming to current CVS building; former Bonanza coming down for a new construction; Chipotle on target for November opening. 3% vacancy in the mall now compared to 60% vacancy several years ago.

IN THE MATTER OF BID OPENING FOR ENGINEER PROJECT 14-3 COUNTY GUARDRAIL PROJECT

This being the day and 9:30 a.m. being the hour that bids were to be on file in the Commissioners’ Office for the Engineer’s **Project 14-3 County Guardrail Project**, they proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
Lake Erie Construction Company 25 S. Norwalk Rd., PO Box 777 Norwalk, OH 44857	X	\$ 225,175.00
M.P. Dory Co. 2001 Integrity Drive S. Columbus, OH 43209	X	\$ 219,985.94
PDK Construction, Inc. 34070 Crew Road, P. O. Box 683 Pomeroy, OH 45769	X	\$ 222,093.94

Engineer’s Estimate - \$306,315.63

Present for the bid opening were Engineer Fred Bennett; Deputy Engineer Terry Lively; Joselyn King of The Intelligencer; and Robert DeFrank of The Times-Leader

Motion made by Mr. Thomas, seconded by Mr. Coffland to turn over all bids received for the Engineer’s **Project 14-3 County Guardrail Project**, to Fred Bennett, County Engineer, for review and recommendation.

DISCUSSION - Mr. Coffland stated the Board of Commissioners gave \$200,000 to the Engineer’s Department for guardrail. It covers Fulton Hill, Hospital Road and Ferryview in Martins Ferry. Mr. Bennett said guardrail is a specialty item; no one local does that type of work. Mrs. Favede said the Board of Commissioners was contacted by residents on Fulton Hill. Mr. Bennett immediately went out to view the areas and acknowledged it was a safety hazard. Mr. Bennett met with the Board of Commissioners and they allocated the money. She said the Board of Commissioners values the safety of our residents. Mr. Bennett said this is the second guardrail job this year. The first one was covered by federal funding. There is over 13,000 linear feet of guardrail that will be done with a completion date of mid-December, 2014. Mr. Coffland said the used guardrail will be taken to the Engineer’s garage. It will go to the townships for them to use on the township roads and for cribbing.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

DISCUSSION - Township RUMA Issue

Mrs. Favede said an issue was brought up at the recent Township Association meeting. The oil and gas companies are skipping over the townships for Road Use Maintenance Agreements (RUMAS) once they get a county RUMA signed. The townships requested that the RUMA from the township be stapled to the county RUMA so they are working in conjunction with one another. Mr. Bennett said the oil and gas companies should be writing one for the townships. Mr. Bennett said he tells the companies they have to go to the townships and get their approval and he will keep reminding them of this.

9:40 Vince Gianangeli, Director, Belmont County DJFS
RE: Prevention, Retention, Contingency Amendment

Vince Gianangeli, Director & CFO of Belmont County DJFS, announced that for the first time since 2006, a School Clothes for Kids TANF Program will be offered at the Ohio Valley Mall. \$525,000 of TANF funds will be available to serve up to 1,500 children whose families are at or below 150% of the federal poverty level. The program will be managed by both the Public Assistance and Children Services units of the BCDJFS. Also \$200,000 of TANF funds will be available for eligible applicants and they will have the ability to purchase necessary items such as furniture, appliances, domestics, cleaning supplies, household items, personal hygiene items and baby items. Mr. Gianangeli states "The Ohio Department of Job and Family Services allocated an additional 80% of TANF regular dollars to us during Federal Fiscal Year 2014, thereby allowing us to serve those most needy families in our community. These programs will be a huge lift to those families that desperately need our assistance. Our workers are to be commended for their hard work and dedication in making sure these two programs run smoothly. They will spend additional hours determining eligibility of the recipients and administering the programs during the month of September."

IN THE MATTER OF APPROVING AND SIGNING TWO AMENDMENTS TO THE PREVENTION, RETENTION AND CONTINGENCY (PRC) PLAN ON BEHALF OF BCDJFS

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve and sign two amendments to the Prevention, Retention and Contingency (PRC) plan, on behalf of Belmont County Department of Job & Family Services, for two, one-time, limited Temporary Assistance for Needy Families (TANF) Special Projects, vouchers to be used by 9/23/14, based upon the recommendation of Vince Gianangeli, Director, as follows:

- 1) Purpose: purchase clothing for school children, needed household goods and other approved items
- 2) Purpose: enable the purchase of clothes, shoes, coats and other essential items for children K-12

PRC AMENDMENT
TANF SPECIAL PROJECT
CHILDREN SERVICES

Purpose:

- The Belmont County Department of Job and Family Services, in an effort to preserve families and help reunite those who have been separated, will be implementing a one-time, limited PRC program to purchase clothing for children, needed household goods as listed below, and other items, upon approval, deemed necessary to achieve these goals.

Duration:

- The program will run 08/27/14 through 09/23/14.
- If approved, vouchers must be used by 09/23/14 or benefit will be voided.

Eligibility Requirements:

- An application must be completed.
- All income received in the last 30 days must be verified prior to approval.
- Income must be at or below 350% Federal Poverty Level for the family's size.
- All other eligibility requirements remain the same as addressed in the agency's PRC manual.

Program Specifics:

- Each child not in custody of BCDJFS will be eligible to receive a mall gift card for the purchase of clothing. The following items can be purchased: clothes, shoes, boots, socks, undergarments, and coats. The amount will be consistent with the agency's 2014 School Clothing Project.
- The applicant can receive a voucher for the purchase of other necessary items as addressed in the PRC policy. This can be issued to up to \$1500. These items can include, but are not limited to:
 - Furniture (beds, mattresses, box springs, kitchen table and chairs)
 - Domestic items (blankets, sheets, towels, curtains)
 - Appliances
 - Cleaning Supplies (paper towels, spray cleaners, bathroom cleaner, laundry soap and dish detergent)
 - Household items (dishes, storage totes, cooking items)
 - Personal Hygiene Items (shampoo, deodorant, toilet items)
 - Baby Items (diapers, strollers, baby gates, cribs, car seats)
- Services available will be in compliance with those addressed in the Agency's PRC policy.

Assistance provided during this one-time program will not count toward the client's maximum PRC eligibility amount for the following twelve months. Any exceptions to this policy are at the discretion of the Director or Children Services Administrator.

PRC AMENDMENT
TANF SPECIAL PROJECT 2014

Purpose:

- The Belmont County Department of Job and Family Services, in an effort to provide assistance to needy families or relative caretakers, does hereby establish a one-time only program that will enable families to purchase clothes, shoes, coats, and other essential items for children attending Kindergarten through grade 12.

Duration:

- The program will operate from 08/27/14 through 09/23/14.
- Applications will be taken from 8/27/14 through 9/8/14.
- If approved, vouchers must be used by 09/23/14 or benefit will be voided.

Eligibility Requirements:

- An individual must be a Belmont County resident and have income that does not exceed 150% of the Federal Poverty Level. Income must be submitted with the application for the 30 days preceding the date of application. Gross income includes earned and unearned income of all adult assistance group members. Excluded income includes earnings of a minor child enrolled in secondary school and income from a college work study program.
- There can be no current sanctions, outstanding fraudulent overpayments, clients must be cooperative with CSEA and meet all other general eligibility requirements. Children in custody of Children Services, in foster care or in juvenile justice services are not eligible for PRC.
- Must have minor child who is enrolled in Kindergarten through twelfth grade and is no older than 19 years of age.
- An application is needed for this program. (See Appendix D)

Program Specifics:

- Each child in the home that meets eligibility requirements will be eligible for \$350 to purchase clothing. The following items can be purchased: clothing, shoes, boots, coats, socks, undergarments, and winter hats and gloves.

Assistance provided during this one-time program will not count against any other PRC programs or twelve month limits. Any exceptions to this policy are at the discretion of the Director.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

DISCUSSION HELD RE: TRIPS PROGRAM UPDATE

In response to questions from Richard Hord concerning the status of using the TRIPS program for Senior Services of Belmont County, Mr. Gianangeli said there is a lot to look at regarding this program. He has a call into the state. He said the issue is that the Department of Job & Family Services currently has four providers under contract for Medicaid net. You can't just contract with providers without going through the procurement process. The current term expires at the end of next year. They also need to talk to the state about a separate entity (SSOBC) using Medicaid net. Issues with the free services provided via senior services levy funds need reviewed-have to charge all or none. Mr. Gianangeli said the state only approved the request to set up the fund, they didn't approve the concept. He said ODJFS would have to approve. He noted that Union County is different as there was no public transportation there.

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:00 A.M.

Motion made by Mr. Thomas, seconded by Mr. Coffland to enter executive session with Mike Kinter, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment, compensation and promotion of public employees.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 10:40 A.M.

Motion made by Mr. Coffland, seconded by Mrs. Favede to adjourn executive session.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Thomas	Yes

AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTION WAS TAKEN:

IN THE MATTER OF APPROVING THE HIRING OF BRADY HOSTETLER FOR THE WATER PLANT OPERATOR I POSITION/SANITARY SEWER DISTRICT

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the hiring of Brady Hostetler for the Water Plant Operator I position for the Belmont County Sanitary Sewer District at the rate of \$15.45 per hour beginning September 8, 2014, based upon the recommendation of Mark Esposito, Director.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF AUTHORIZING THE DIRECTOR OF THE BCSSD TO OFFER EMPLOYMENT FOR TWO (2) UTILITY WORKER POSITIONS

Motion made by Mr. Thomas, seconded by Mr. Coffland to authorize the Director of the Belmont County Sanitary Sewer District to offer employment for two (2) utility worker positions within the District.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADJOURNING COMMISSIONERS MEETING AT 10:36 A.M.

Motion made by Mr. Coffland, seconded by Mrs. Favede to adjourn the meeting at 10:36 a.m.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Thomas	Yes

Read, approved and signed this 3rd day of September, 2014.

_____ COUNTY COMMISSIONERS

We, Matt Coffland and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK