

St. Clairsville, Ohio

August 29, 2012

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mr. Probst, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Ohio AFSCME Care Plan	Dental & Drug Coverage/General Fund	368.00
A-Ohio Association for Magistrate's	OAM Fall Conference/General Fund	325.00
A-Staples	Supplies-Public Defender/General Fund	159.26
E-Don Nippert	Sept. Sublease Agmt./General Fund	450.00
K-Henderson Products, Inc.	3 Stainless Dump Bodies/Engineer MVGT Fund	119,956.80
P-Buckeye Pest Management, Inc.	Misc. repairs/Oakview Admn. Bldg.	135.00
P-Water Bond Retirement Fund	Transfer out/WWS#3 Revenue Fund	374.29
P-Zep Manufacturing Co.	Supplies/BCSSD Funds	878.22
S-Cardmember Services	Various items/Oakview Juvenile Residential Center Fund	494.62
S-Hilton Columbus/Polaris	Fall Conference/Northern Ct. General Special Projects Fund	417.00
S-OAMCCC	Winter Conference Registration Fee/Northern Ct. Gen. Special Projects	200.00
S-Staples	Supplies/Northern Ct. General Special Projects Fund	128.66
S-Walmart Community/GECRB	Food & Supplies/Oakview Juvenile Residential Center	327.98
W-Delinquent Tax Collectors of Ohio	Delinquent Tax Collection MFH/DRETAC Treasurer's Office Fund	3,377.82
W-Matthew Bender & Co.	Books/Law Library Fund	499.75
W-West	Subscription/Law Library Fund	475.00
Y-Health Plan PPO	August premium/Employer's Share Holding Account	368,945.65

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for August 29, 2012 as follow:

<b>FUND</b>	<b>AMOUNT</b>
A-GENERAL	\$7,113.48; \$16,170.74
A-GENERAL/AUDITOR	\$2,849.11
A-GENERAL/JUVENILE COURT	\$160.89
A-GENERAL/SHERIFF	\$4,174.95
A-GENERAL/911	\$841.76
B-Dog Kennel	\$2,209.16
H-Job & Family, CSEA	\$2,144.22
H-Job & Family, Public Assistance	\$30,427.75
H-Job & Family, WIA	\$2,370.19; \$90,909.27; \$2,590.96
J-Real Estate Assessment	\$1,375.00
K-Engineer MVGT	\$1,163.91; \$50,893.98; \$16,904.49
M-Juvenile Ct. – Care & Custody	\$400.00
M-Juvenile Ct. – Placement Services	\$26,674.33
M-Juvenile Ct. – Placement II	\$148.82
M-Juvenile Ct. – Title IV-E Reimb.	\$179.07; \$2,010.00
P-Sanitary Sewer District	\$293.89; \$421.42; \$3,682.87; \$8,525.76; \$14,681.22; \$10,039.37; \$1,665.94; \$1,349.42
BCDJFS-Children Services	\$1,516.84
S-BCDJFS-Senior Program	\$23,956.81
S-Juvenile Ct. Computer Fund	\$66.00
S-Juvenile Ct. Gen. Special Projects	\$31.00
S-Oakview Juvenile Residential Center	\$3,542.76
S-Sheriff Commissary	\$1,144.01
S-Western Div. Court Computer Fund	\$891.38
T-Sanitary Sewer District	\$778.57

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR**  
**THE COMMON PLEAS COURT/GENERAL FUND A00**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0061-A002-B04.012 Equipment	E-0061-A002-B12.000 Other Expenses	\$ 3, 500.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE ELECTION BOARD/GENERAL FUND A00**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0181-A003-A11.000 Other Expenses	E-0181-A003-A06.011 Contract Services	\$ 35,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE ENGINEER'S MVGT FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2813-K000-K37.000 Other Expenses	E-2812-K000-K19.005 Medicare	\$ 5,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE JUVENILE COURT/TRUANT OFFICER GRANT M79 FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0400-M079-M03.003 PERS	E-0400-M079-M04.000 Other Expenses	\$ 1,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE VARIOUS BELMONT COUNTY SANITARY SEWER DISTRICT FUNDS**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<b>WWS #2</b>	<b>WWS #2</b>	
E-3701-P003-P31.000 Other Expenses	E-3701-P003-P21.000 Materials	\$ 5,000.00
<b>WWS #3</b>	<b>WWS #3</b>	
E-3702-P005-P31.000 Other Expenses	E-3702-P005-P21.000 Materials	7,000.00
E-3702-P005-P17.002 Salaries	E-3702-P005-P23.011 Contract Services	80,000.00
<b>SSD #3A</b>	<b>SSD #3A</b>	
E-3706-P055-P01.002 Salaries	E-3706-P055-P05.000 Materials	8,000.00
<b>SSD #2</b>	<b>SSD #2</b>	
E-3705-P053-P07.011 Services	E-3705-P053-P15.000 Other Expense	4,000.00
<b>WSGDF</b>	<b>WSGDF</b>	
E-3711-T010-T01.000 GD Fund	E-3711-T010-T01.000 Transfer Out	10,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE RECORDER'S/SUPPLEMENTAL EQUIPMENT FUND S78**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1210-S078-S08.011 Contract Services	E-1210-S078-S11.003 PERS	\$ 1,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE PROSECUTORS/VICTIM-WITNESS ASSISTANCE PROGRAM FUND W80**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1511-W080-P03.000 Travel	E-1511-W080-P11.012 Equipment	\$ 4.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE TREASURER'S/DRETAC FUND W82**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1410-W082-T01.002 Salaries	E-1410-W082-T07.006 Hospitalization	\$ 400.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER BETWEEN  
THE BEMONT COUNTY GENERAL FUND AND  
EMPLOYER'S SHARE HOLDING ACCOUNT Y91 FUND**

Motion made by Mr. Probst, seconded by Mrs. Favede, to approve the following transfer between the Belmont County General Fund and the Employer's Share Holding Account Y91 Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<i>General Fund</i>	<i>Employer's Share Holding Account</i>	
E-0256-A014-A06.006 Group and Liability	R-9891-Y091-Y01.500 Hospitalization Insurance	\$100,000.00

*Note: For employee hospitalization insurance costs for the remainder of 2012.*

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE GENERAL FUND A00**

Motion made by Mr. Probst, seconded by Mrs. Favede to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 29, 2012.

***CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED***  
**GENERAL FUNDS**

<b>A00 GENERAL FUND</b>	
E-0061-A002-B05.000 PO CLOSED	45,386.24

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE SHERIFF'S DEPARTMENT VARIOUS FUNDS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 29, 2012.

**General**

E-0131-A006-A07.000	Training	0.00
E-0131-A006-A09.000	Medical	686.46
E-0131-A006-A17.012	Cruiser Repairs	0.00
E-0131-A006-A20.000	False Alarm	0.00
E-0131-A006-A21.000	Sheriff's Towing	75.00
E-0131-A006-A23.000	Background	1,204.00
E-0131-A006-A24.000	E-SORN	300.00
E-0131-A006-A28.000	Shop W/Cop	0.00
E-0131-A006-A30.000	Lifesaver	40.00

**Enforcement Education**

E-1652-B016-B02.000	Education Expenses	0.00
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**Commissary Fund**

E-5100-S000-S01.010	Supplies	11,016.07
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**Concealed Handgun License**

E-5101-S001-S06.000	License Issuance	3,324.00
E-5101-S001-S07.012	Equipment	2,174.00

**Sheriff Reserve Account**

E-9710-U010-U06.000	Other Expenses	3,614.28
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Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE B000 BELMONT COUNTY DOG AND KENNEL FUND**

Motion made by Mr. Probst, seconded by Mrs. Favede to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 29, 2012.

E-1600-B000-B03.010	Supplies	\$2,400.00
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Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE WWS #3 P-05**

Motion made by Mr. Probst, seconded by Mrs. Favede to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 29, 2012.

***CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED***  
**ENTERPRISE FUNDS**

<b>P-05 WWS #3 FUND</b>	
E-3702-P005-P21.000 PO CLOSED	501.78

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR OV EDUCATIONAL SERVICE CENTER S027 FUND  
AND THE N.S.L.A. OAKVIEW JUVENILE S031 FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 29, 2012.

**OV EDUCATIONAL SERVICE CENTER S027**

E-8007-S027-S06.000 OVESC Program Supplies 13,473.94

**N.S.L.A. OAKVIEW JUVENILE S031**

E-8011-S031-S02.000 Food (NSLA) 67.50

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF APPROPRIATION  
FOR THE T16 OUE BRICK TAVERN FUND/RLF**

Motion made by Mr. Probst, seconded by Mrs. Favede to make the following appropriation, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission on August 29, 2012.

E-9716-T016-T01.000 Contract Projects \$25,000.00

***CDBG funds transferred from the RLF to be used as local match for the OUE Brick Tavern-ODOT Grant, PID 84115.***

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF APPROVING APPROPRIATION ADJUSTMENTS  
FOR THE DE-CERTIFICATION OF FUNDS**

Motion made by Mr. Probst, seconded by Mrs. Favede to make the following appropriation adjustments for the de-certification of funds, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of August 29, 2012.

<u>H05 Workforce Development Fund</u>	
E-2600-H005-H06.000 – Rapid Response	-88,400.75
<u>H08 WIA Area 16 Fund</u>	
E-2610-H008-H01.000 – Belmont WIA	-88,400.75
E-2610-H008-H04.000 – Jefferson WIA	- 105,740.00
<u>O38 Note Retirement Fund– BCJFS Equip.</u>	
E-9217-O038-O00.050 – Bond Payments	- 5,106.49
TOTAL DE-CERTIFICATION OF FUNDS	-287,647.99

***Note: De-certification done per BCDJFS' written request of June 13, 2012. Adjustments made to bring appropriation amounts in line with actual revenue received.***

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated August 29, 2012, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:

**DJFS** – Corey Alexander and Marcy Sabo to travel to Dublin, OH, on Sept. 30-Oct 2, 2012, to attend CSEA Fall Conference.  
 Sarah Horne, Donna Yocum & Joan Hollida to travel to Dublin, OH, on Sept. 30-Oct. 2, 2012, to attend CSEA Fall Conference.  
 Don Giffin, Kara Purtiman & Cindy Berry to travel to Dublin, OH, on Sept. 30-Oct. 2, 2012 to attend CSEA Fall Conference.  
 Susan Hines & Senior members to travel to Tanger Outlets on Sept. 5, 2012, to attend Bethesda Senior Center outing. Estimated expenses: \$3,835.29  
 Daisy Braun, Jack Irwin & Senior members to travel to Sugarcreek, OH, on Sept. 4, 2012, to attend a St. Clairsville Senior Center outing.  
 Daisy Braun, Lori Bittengle & Center Directors to travel to Zanesville, OH, on Sept. 7, 2012, to attend a Supervisor & Center Directors meeting.  
 Daisy Braun, Jack Irwin & Senior members to travel to Hartville, OH, on Sept. 25, 2012, to attend a St. Clairsville Senior Center outing.  
 Vince Gianangeli to travel to Columbus, OH, on Sept. 18, 2012, to attend an OJFSDA Fiscal Committee Meeting. Estimated expenses: \$148.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**OPEN PUBLIC FORUM** – Cumberland Trail Fire Chief Ken Saffell along with Mark Spragg, State of Ohio Building Inspector, and Geoffrey Eaton, Chief of Building Code Compliance with the Department of Commerce, addressed the board on various concerns with the decision made to contract with Washington County to provide building inspections for unincorporated areas of Belmont County. Mr. Saffell noted he never knew of any problems with the Division of Industrial Compliance. He said now township trustees are taken out of the decision making process and opinions from fire officials are no longer sought. Washington County does not require a fire official to sign off on their certificate of occupancy final plan of approval, but the state does. Mr. Spragg said fire officials had always inspected fire and life safety issues prior to the state issuing a certificate.

Mr. Coffland said the decision was made in order to be more "business friendly." Washington County told the board they would go by the same identical guidelines as the State of Ohio. He stated safety was a No. 1 priority, and if it is not being done right, we have a problem. He advised this decision was nothing against the state; it was just to be more user friendly. Mr. Eaton advised his department provides building department services for 34 of the 88 counties. He said they always get the input from the local fire departments. Even though they cover a lot of territory, they try to appear to be "right here." They have 14 plan reviewers, 15 structural inspectors, 10 electrical inspectors and six plumbing inspectors. Inspectors have to live in the districts they cover and they can almost guarantee next day inspections if called by 3:15 p.m. the day before.

Mr. Saffell said what brought this to light were four (4) different situations that he is presently involved in that this has created some delays or problems. Those include a delay in construction of a new hotel, a new business at the Ohio Valley Mall and confusion over whether it was necessary to upgrade the mall's fire alarm system, and an addition at Fox Run Hospital. Mrs. Favade said she asked Chief Saffell to come before the board because at the bottom of everything is always public safety. As an official we have the responsibility to listen to his concerns. We brought this back before the board for review to make sure that we are doing what is best for the residents of Belmont County.

Mr. Saffell said if it was decided to revoke the contract, Washington County would continue with the projects that began under them. Mr. Eaton agreed that Washington County can complete depending on where they are in construction process. Mr. Probst said it was important for the public and press to know that when it was presented to the Commissioners, they were told people would have a choice to use Washington County or a state inspector. He said the board just found out recently that that is not true and he is upset by that. He said if you are in the unincorporated areas of the county, you have to use Washington County. He stated the board bases decisions every day on what is presented to them and our research. He noted our two cities in the county have chosen not to go with Washington County. He noted he does not know a whole lot about Washington County, but he does know our fire chiefs and our community. At this point, he is on record that he has no problem switching back and letting the State of Ohio take over. "When our fire chiefs approach us, I take that seriously," said Mr. Probst. Mr. Coffland said he has spoken with unions and trade councils who have had no complaints about the change. He concluded by saying that when this change was made it was to be business friendly and continue construction in this county. He said he did his homework but wants safety first. Mr. Coffland said he has only heard 2 complaints, Chief Saffell and Jamboree In The Hills. He said it doesn't matter to him which way the decision goes and thanked Mr. Saffell and Mr. Eaton for their time.

**10:30 Resolution Re: National Childhood Cancer Awareness Month**

Mrs. Favade advised she has asked everyone to wear yellow ribbons during the month of September. She had spoken with Amy St. John, the mother of a child with cancer, who had some concern for the fact that while Breast Cancer Awareness is tremendously important, it is overshadowing the need for Childhood Cancer Awareness. She said the Board of Commissioners has taken it upon themselves to try, at least in Belmont County, to express our desire to raise the awareness for childhood cancer. Mr. Probst said to Mrs. St. John, "Amy I can guarantee you that this will be an annual thing from now on." He credited Mrs. Favade for making the board aware that this was a national effort. Also as a volley ball coach he will have his team start in September wearing gold as part of their uniform. He said a lot of us are blessed with having healthy children and he can't imagine what she has gone through. Mr. Coffland said this touches home for him as he has a nephew that has leukemia. He is only 10 years old. He said he doesn't think people know how much the community does step up. Mrs. Favade then invited Amy to speak.

Mrs. St. John thanked the board for doing this. She said breast cancer does need to be made aware of, but stressed how difficult it is for a child with cancer. She said her son, Cody, is very strong individual who has taught her how to be strong. She quoted this statistic, "7 days a week, 365 days of the year, we lose 7 kids to childhood cancer." Children have to use the same treatments as adults as there is not enough research dollars to actually fund the treatments that they need. Amy's son, Cody, wanted to be here today, but he is hooked to a machine that feeds him. Mr. Probst presented Steeler's team gear to Amy to give to her son who is a huge fan. Mrs. Favade said as awareness is brought to the forefront, so do the dollars come. Cody has a website called "Raise the Gold."

**IN THE MATTER OF ADOPTING RESOLUTION PROCLAIMING SEPTEMBER AS NATIONAL CHILDHOOD CANCER AWARENESS MONTH**

Motion made by Mrs. Favade, seconded by Mr. Probst to adopt the resolution proclaiming September as National Childhood Cancer Awareness Month.

***PROCLAMATION  
IN RECOGNITION OF  
NATIONAL CHILDHOOD CANCER AWARENESS MONTH***

**WHEREAS**, The health and well-being of all humans, especially children, are of utmost importance to families and communities worldwide; and

**WHEREAS, National Childhood Cancer Awareness Month** is a time to recognize the thousands of courageous children who fight cancer each year and face life-threatening battles. They are cared for by loving families, friends and neighbors who band together to support these children during this most vulnerable and heartbreaking time.

**WHEREAS**, the Board of Belmont County Commissioners also honors the memory of the young lives taken from us far too soon and their families who stood beside them. We support the efforts of those in the healthcare field that administer healing care, strive to improve treatments, and find cures as they combat pediatric cancer.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Belmont County Commissioners calls upon members of our community to join in the fight against childhood cancer and does hereby proclaim September, 2012, to be National Childhood Cancer Awareness Month and calls this observance to the attention of all our citizens.

Adopted this 29th day of August, 2012.

**BELMONT COUNTY COMMISSIONERS**

Ginny Favade /s/  
Charles R. Probst, Jr. /s/  
Matt Coffland /s/

Upon roll call the vote was as follows:

Mrs. Favade	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**OPEN PUBLIC FORUM** – Mr. Geary Battistelli asked that the board take action on 582 acres of county-owned property that could be leased to oil and gas companies. He made an offer to assist the board at no cost to the county. He said you are going to soon see the leases dry up. He asked how many acres have actually been leased. Mr. Coffland explained that in the beginning of the year he and Mr. Probst went over all the properties owned by Belmont County and pointed out what properties could be drilled, what could have surface wells on and separated that out. We put together a packet along with the Assistant Prosecuting Attorney offering those 500+ acres. There were stipulations. We did get a quote back for 49.9 acres in Mead and Pultney Townships, which is still in the making due to some clarification on some railroad property. Regarding the remaining acres, the packets are in some other hands, but we have not had any offers on those acres. Mr. Coffland advised when you are dealing with public property, you have to be very careful. Mr. Probst explained the John Parkinson of the Engineer's Department has put together recently a CD of all the county parcels and he asked him to broaden the scope and put descriptions and pictures on it. The information needs condensed to be more easily viewed. Mr. Probst said we need to readdress the issue as far as leasing.

**IN THE MATTER OF BID OPENING FOR ENGINEER'S PROJECT 12-4 DEEP RUN ROAD REPAIR**

This being the day and 11:00 a.m. being the hour that bids were to be on file in the Commissioners' Office for the Belmont County Engineer's Project 12-4 Deep Run Road Repair, BEL-2-4.54, they proceeded to open the following bids:

<b>NAME</b>	<b>BID BOND</b>	<b>BID AMOUNT</b>
<b>BBR Drilling Co., Inc.</b> 41462 Palmer Road Belmont, OH 43718	X	\$ 119,680.00
<b>Ohio-West Virginia Excavating Co.</b> P.O. Box 128 Powhatan Point, OH 43942	X	\$ 75,145.00

Present for the bid opening were Engineer Fred Bennett, Danny Boltz of Ohio-WV Excavating, Tracy Temple of BBR Drilling Co., and Robert DeFrank of The Times-Leader.

Motion made by Mr. Probst, seconded by Mr. Coffland to turn over all bids received for the Belmont County Engineer's Project 12-4 Deep Run Road Repair, BEL-2-4.54, to Fred Bennett, County Engineer for review and recommendation.

*Note: Funding-75% FEMA, 12.5% OEMA, 12.5% MVGT*

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**OPEN PUBLIC FORUM continued** – Richard Hord had asked several questions about other departments and was directed to the proper departments for answers. Mr. Probst suggested that we start the process of having department heads and supervisors come in to every meeting to answer questions, if they could arrange their schedule.

**IN THE MATTER OF BID OPENING FOR RESURFACING PARKING LOT BEHIND THE BELMONT CO. COURTHOUSE ALONG WITH RETAINING WALL AND OTHER RELATED WORK**

This being the day and 10:45 a.m. being the hour that bids were to be on file in the Commissioners' Office for the resurfacing of the parking lot behind the Belmont Co. Courthouse along with retaining wall and other related work, they proceeded to open the following bids:

<b>NAME</b>	<b>BID BOND</b>	<b>BID AMOUNT</b>
<b>Ohio-West Virginia Excavating Co.</b> P.O. Box 128 Powhatan Point, OH 43942	X	\$ 169,493.00
<b>Lash Paving, Inc.</b> P.O. Box 296 Colerain, OH 43916	X	\$ 163,915.45

Present for the bid opening were Danny Boltz of Ohio-WV Excavating, Scott Schnegg of Lash Paving, and Robert DeFrank of The Times-Leader.

Motion made by Mr. Probst, seconded by Mrs. Favede to turn over all bids received for the resurfacing of the parking lot behind the Courthouse along with retaining wall and other related work, to Bill Street, of Street Engineering, for review and recommendation.

Upon roll call the vote was as follows: *(Note: Commissioner Coffland briefly stepped out of the meeting).*

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Absent

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 11:15 A.M.**

Motion made by Mr. Probst, seconded by Mrs. Favede to enter executive session pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of a public employee.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:20 A.M.**

Motion made by Mr. Probst, seconded by Mrs. Favede to adjourn executive session.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTION WAS TAKEN:**

**IN THE MATTER OF APPROVING THE HIRING OF BRENDA LUCAS AS A DEPUTY CLERK FOR WESTERN DIVISION COURT**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the hiring of Brenda Lucas as a deputy clerk for the Belmont County Western Division Court at the rate of \$8.00 per hour, effective September 10, 2012, based upon the recommendation of Judge Harry W. White. Ms. Lucas will receive a \$.50 per hour pay increase upon completion of her 120 day probationary period.

*Note: This is a replacement and not a new hire.*

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**11:15 Agenda Item: Dwayne Pielech, Director, Dept. of Job & Family Services**

**Re: Senior Services Budget-Program Update**

Along with Director Dwayne Pielech were the following members of his staff: Lori O'Grady, Human Resources Administrator; Vince Gianangeli, Fiscal Administrator; Brenna Rocchio, Program Administrator; Lori Bittengle, Program Supervisor, and Bob Roth, Building Supervisor/Transportation Supervisor. Mr. Pielech stated it has been about one year since they took over the operation of Senior Services so he has asked each of his management staff, who oversee the various parts of the Senior Services program, to do a presentation on their particular component. A handout was prepared and distributed as follows:

**BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
310 Fox-Shannon Place, St. Clairsville, OH 43950  
(740) 695-1075**

**DIRECTOR**  
**Dwayne D. Pielech**

**COUNTY COMMISSIONERS**  
**Matt Coffland**  
**Ginny Favede**  
**Charles R. Probst, Jr.**

**Aug. 29, 2012**

**Report to the Belmont County Board of Commissioners**

**RE: Senior Services of Belmont County Update**

**I. Introduction and Overview: Dwayne Pielech, director of BCDJFS**

**II. Personnel/Staffing: Lori O'Grady, human resources administrator**

- In August 2011, Senior Services of Belmont County hired 48 employees – all former Belmont Senior Services staff members – during transition from private company to new BCDJFS division. Duties of full-time administrative and management staff at BSS taken on by BCDJFS administration/managers already on staff. These administrators and managers dedicate 1/5 of their time to Senior Services – now the fifth public services division of the agency. Three full-time Senior Services managers were also hired/promoted.
- At the end of January 2012, nutrition program resumed at Oakview – hired seven cooks (all former BSS employees).
- Today, there are 58 bargaining unit employees (33 full-time and 25 part-time), including eight full-time clerical workers, nine full-time senior center coordinators, seven senior center drivers (one full-time, six part time), seven cooks (three full-time, four part-time), 11 meal delivery drivers (eight full-time, three part-time), 14 medical drivers (three full-time, 11 part-time) and two senior service case managers (one full-time, one part-time).
- Background checks completed on all Senior Services employees hired, and all have undergone various training sessions.
- A total of 95 employees worked at Belmont Senior Services in 2011. BCDJFS Senior Services today has 35 full-time employees (with one full-time vacancy) and 34 part-time employees (including administrators and managers who dedicate 1/5 of their time to Senior Services) for a total of 69 current employees.

**III. In-Home Services/Nutrition Services: Brenna Rocchio, program administrator**

- Homemaking/Personal Care/Respite services
  - Light housekeeping/personal care services provided to Belmont County residents over age 60 who demonstrate the need. Our agency contracts with five licensed home health agencies from the area for these services.
  - At time of transition to the agency, 288 people were receiving these services. Today, more than 350 county residents receive these services.
  - All new referrals are assessed during home visits. In-home re-assessments are also performed both annually and after emergencies (hospitalizations, etc.)
  - Assessments are performed for all senior services offered, including homemaker, personal care, respite, nutrition and transportation services.
  - Example: In July 2012 alone, nurses completed 117 home visits to assess 99 people for new or ongoing services, 51 consumers for transportation services and 26 clients for new or ongoing homemaking or personal care services.
- Nutrition Services
  - Last year, BSS served an average of just over 15,000 meals during each of the summer months. This summer, more than 17,000 meals per month have been served by Senior Services of Belmont County.
  - Last week on Friday, Aug. 24, we served nearly 900 meals. We are adding dozens of new meal clients every month.
  - Meal delivery routes increased from seven to eight, with nutrition drivers covering more than 600 miles per day delivering meals.
  - Drivers not only deliver meals, but perform courtesy welfare checks on clients.
  - Professional, caring staff is dedicated to serving the needs of the clients.
  - Senior Services of Belmont County has been recognized for its efforts to serve seniors in response to June 29 storms and power outages.

**IV. Transportation: Bob Roth, building supervisor/transportation supervisor**

- Overview of transportation services
  - Service area: Medical transportation typically traveling as far west as Barnesville, as far east as Elm Grove, as far north as Yorkville and as far south as Powhatan Point.
  - Hours of operation: Typically run vehicles from 8 a.m. to 3 p.m. by appointment, but scheduling is flexible based on the needs of the client.
- Staffing: There are three full-time medical drivers, 11 part-time medical drivers and two dispatchers.
- Fleet of Vehicles: There are 10 center vans, 10 Hot Shot vehicles for meal delivery and 16 medical transportation vehicles (mini vans, cars and ADA accessible vans).
- ServeTracker: scheduling module was added in January.
- SageQuest: GPS tracking is now available in all vehicles.
- Medicaid Non-Emergency Transportation – Local fire/EMS departments transporting eligible patients, reimbursed through Medicaid, costing no local dollars. This saves a significant amount of time previously spent on the road, wear and tear on vehicles and fuel costs. It also increases availability of vehicles for other purposes.

**V. Senior Centers: Lori Bittengle, program supervisor**

- Ten Centers: Barnesville, Bellaire, Bethesda, Centerville, Colerain, Flushing, Glencoe, Martins Ferry, Powhatan Point and St. Clairsville.
- There are nine center directors (added a director at the Flushing Senior Center), seven center drivers and one volunteer driver.
- Team Building – Centers interacting and working together.
- Newsletter – New 32-page monthly newsletter to debut in September. Includes events from all 10 centers. Streamlined efforts of center directors and saving money on printing costs.
- Membership Drive – Recruitment Month in August was a huge success. Numbers at the centers are up significantly.
- Events - Day at Races and Luau were both very successful, with hundreds of area seniors participating.

- Congregate meals served daily at centers with one-day advance request. Average of 100 meals served in centers. During recent Luau, around 200 meals were served.
- No waiting lists for trips from centers.

**VI. Budget: Vince Gianangeli, fiscal administrator**

- Financial Statement through June 30, 2012 (see attachment A)
- Explanation of revenue and expense line items (see attachment B – Parts a,b,c)
- 2012 Budget Analysis (See attachment B, Parts d and e)
- Savings through Medicaid Non-Emergency Transportation (see attachment B – Part f)

**VII. Summary: Dwayne Pielech, director of BCDJFS**

- Senior Services: Then, now and in the future - Aging Population – Growing need for services
- New Brochure – being printed this week. Old BSS Website now down, new Senior Services of Belmont County Web site is being developed
- Cost savings – Newsletter printing, etc.
- Senior Services Levies - renewal
- Wish Lists

**VIII. Questions/Comments**

**SENIOR SERVICES OF BELMONT COUNTY  
FINANCIAL STATEMENTS**

For the periods October 1, 2011 through June 30, 2012 (Column A) and January 1, 2012 through June 30, 2012 (Column B), the following Statement of Income and Expenses consists of the following:

	<u>COLUMN A</u>	<u>COLUMN B</u>
	<u>Oct.2011- June 2012</u>	<u>Jan. 2012- June 2012</u>
<b><u>INCOME:</u></b>		
Levy Funds	\$2,120,410	\$1,814,644
Title III Funds	145,010	107,053 d
Passport Funds	84,441	83,452 d
Waiver Funds	27,475	26,643 d
Donations	106,128	76,137 d
Senior Community State Block Grant	8,827	8,827 d
Sale of South School	50,000	50,000 d
HEAP	1,899	1,415 d
Reimbursements from Columbia Gas	902	902 d
Other	<u>329</u>	<u>329 d</u>
<b>TOTAL INCOME</b>	<b><u>\$2,545,421</u></b>	<b><u>\$2,169,402</u></b>
<b><u>EXPENSES:</u></b>		
Belmont Community Hospital-Meals	\$216,590	\$144,029
Contractual Services	102,138 b	34,562
Food Supplies	234,821	233,365
Gasoline	102,167	78,926
Home Health Agencies	187,071	151,288
Hospitalization	144,807	104,845
Maintenance and Repair-Equipment	2,482	2,482
Maintenance and Repair-Vehicles	42,802	25,431
Medicare Tax	10,072	7,251
Office and Building Supplies	41,942	23,434
Public Employees Retirement System	96,036	69,154
Professional Services-Legal	27,759	27,759
Senior Centers-Rent	46,372	37,822
Senior Centers-Facilities/Supplies/Utilities	33,498	23,608
South School Expenses	27,456	18,522
Telephone and Cell Phones	13,496	11,300
Travel and Meeting Expenses	7,838	4,459
Oakview-Facilities/Utilities	29,578	29,025
Wages	714,717	514,601
Workers Compensation	4,864	4,864
Other Benefits-Dental/Life/Prescription/Vision	33,023	24,986
Fixed Assets	<u>285,318 c</u>	<u>277,723 d.1</u>
<b>TOTAL EXPENSES</b>	<b><u>\$2,404,847</u></b>	<b><u>\$1,849,436 d.2</u></b>
<b>TOTAL INCOME OVER EXPENSES</b>	<b><u>\$140,574</u></b>	<b><u>\$319,966 a</u></b>

- a) We have added 15% or \$319,966 (Column B – a) to the Senior Services Cash Fund Balance since January 1, 2012
- b) We incurred expenses that became part of our operating budget, but were not incurred by us. Examples include:
  - October 2011 - Belmont Senior Services - \$58,747 - part of Contractual Services (Column A - b) category
  - August-Sept. 2011 – Wages of former Belmont Senior Services employees - \$75,425
  - Oct. 2011 - Wages of former Belmont Senior Services employees - \$15,732
  - Related benefit costs on these wages were \$24,838
- c) Fixed Assets total \$285,318 (Column A – c). These were funded by the Commissioners and consist of the following:
  - October 2011 – Belmont Senior Services - \$3,000 – for 2 hot shots
  - December 2011 – Borden Office Equipment - \$4,595 – for copier at Oakview building
  - January 2012 – Thomas Jeep Eagle - \$161,562 – 3 new hot shot vehicles for meal delivery and 2 minivans for transportation
  - January 2012 – Groupstar - \$2,945 – for 5 copy machines
  - February 2012 – Borden Office Equipment - \$13,464 – 9 copiers at Senior Centers
  - March 2012 – Belmont Community Hospital - \$16,523 – purchase of equipment for meal preparation
  - April 2012 – Doan Ford - \$79,108 – 4 Ford Fusion for transportation
  - April 2012 – HE Neumann - \$4,121 – Boiler Repair at South School



d) <u>2012 Budget – Analysis of Levy Funds spent January-June 2012:</u>	
Levy Funds allocated to JFS (by Annual Appropriation Resolution)	\$2,188,600
Add: Other Funds Received through June 2012	+354,758 Column B - d
Less: Adjusted expenses assigned to Belmont CDJFS	<u>-1,571,713</u> (from below)
Levy Funds Spent through June 30, 2012 (excluding Fixed Assets)	\$971,645
Fixed Assets	<u>+277,723</u> Column B - d.1
Total Levy Funds Spent through June 30, 2012 (Belmont CDJFS and Commissioners)	<u>\$1,249,368</u>
Expenses through June 30, 2012	-1,849,436 Column B – d.2
Add: Fixed Assets purchased by Commissioners	<u>277,723</u> Column B – d.1
Adjusted expenses assigned to Belmont CDJFS	<u>-1,571,713</u>

e) <u>2012 Budget – Analysis of Levy Funds remaining:</u>	
Levy Funds allocated to JFS (by Annual Appropriation Resolution)	\$2,188,600
Levy Funds Spent through June 30, 2012 (excluding fixed assets)	<u>-971,645</u>
Levy Funds remaining for 2012 (July-December)	<u>\$1,216,955</u>

f) Medicaid Non-Emergency Transportation (NET)  
 We have 3 contracts for Medicaid NET. From October 2011 through July 2011, we have spent \$345,185 for this service. Of this amount, \$108,437 has been spent on behalf of those 60 years of age or older, thereby saving the levy fund \$108,437 of local dollars. Medicaid NET is a federal program fully reimbursed by the federal government.

\*\*\*\*\*

It was explained by Dwayne that one-fifth of the senior administrator’s time is spent on Senior Services. They have four other units in their department – Children Services, Child Support, Public Assistance Program, and the Workforce Programs in Martins Ferry. In order to properly account for their time, they had to work closely with ODJFS fiscal staff, taking approximately 6 or 7 months to figure this out, to document their time. They are required to fill out time studies. Based on the time studies, that is how it is charged back to the respective programs.

Brenna Rocchio was asked about the dramatic increase in those receiving in home services. She attributed it to a variety of reasons including word of mouth, family members, and hospitals as they made a conscious effort to introduce themselves to the hospitals and all the social workers in the area. They try not to duplicate services. The increase could also be due to the older population in the county. There is no charge for the meals, but they are required under Title III to request donations. You are not turned down if you do not donate. The meal program is growing by leaps and bounds. Nutrition drivers cover about 600 miles a day. They also provide courtesy welfare checks. The drivers have food safety training, first aid training and driver safety training. There are multiple trainings they have to have and they are repeated. The vehicles are also safety inspected annually. A safety check is done daily before the drivers get in their vehicles and again when they return at the end of the day.

Bob Roth is in charge of transportation. He noted on medical transports they travel 24,000 miles a month in house. The meal trucks run about 12,000 miles per month. The senior center vans 8,000 miles per month. They also have Medicaid transportation wherein they move seniors from our transportation to Neffs Fire Department, Martins Ferry Fire Department and Barnesville Taxi. They provide the service for us for those people who are Medicaid eligible. Mr. Roth was asked if those transports were done discreetly; if they are on Medicaid, then do they have to go this way? They do have to call a different phone number than Senior Services. Brenna Rocchio stated they try to do it through Medicaid first because it is reimbursed at 100%. If for some reason the Medicaid vehicle was not available, no one would be turned away for any reason and Senior Services would do the transport. Dwayne explained if someone was medically frail that may be a Medicaid client, the Fire Departments have the staff that are professionally trained and people that can handle their medical needs. Brenna Rocchio said they have had contracts under Medicaid with the agency and the fire departments for years. It is nothing new to them and the fire departments also work well with each other. Mrs. Favede asked, “Medicaid eligible seniors that in the past have been driven by Senior Services that are now being driven by the fire departments, are they being offered the choice if they want to remain with Senior Services and be driven the way that they have always been driven?” Mr. Roth replied, “No, we actually just transferred them over.” Brenna Rocchio stated, “In part that was because of the commitment we made for the dollar savings because it is all 100% reimbursable.” She said when we explained to them it is covered 100% through Federal dollars and we can help more seniors in the county with the other vehicles, everyone has been fine. Mrs. Favede asked, “What about when they are not fine and they don’t want it to be that way?” “Can we not afford them the opportunity to choose?” Mr. Roth said, “Well we can, but then you start creating somewhat of a lag on appointments because you can only take so many through the course of the day.” Brenna Rocchio said if there were any major complaints she would prefer they be sent to her and she can deal with them. She said there hasn’t been anyone they haven’t been able to work with. Mr. Coffland said, “This is a win/win for the county and our local fire departments and the residents because 1) you have an EMT usually or a very qualified medical person driving that van, 2) it’s 100% reimbursement, and 3) if it’s a van by Neffs Fire Department or a van by Senior Services, I believe a van is a van.” Bob Roth advised all of their vehicles are identified by number and have GPS tracking. They also work with the Veterans Administration who take patients to Pittsburgh and make arrangements to meet them so they can transport. Brenna Rocchio advised the fire departments are also able to transport to large cities outside Belmont County such as Columbus, Youngstown, Pittsburgh and Morgantown.

Lori Bittengle supervises the 10 Senior Centers and she reported they have enhanced those centers. The newsletter is called the Belmont County Breeze per the seniors. They did not want it to say “Senior.” Each center is now in one newsletter. It is a 32 page newsletter with each center having one sheet to put the events, fundraisers, and on the back page their calendar. Every senior will receive one. They have 3,000 copies. They have had a very successful drive in getting new members to join the centers. There used to be 10 different newsletters. Each person is now assigned one subject, they meet monthly, and each person does one page. The actual newsletter is through LPI (Liturgical Publications, Inc.) and paid for by sponsors. Mr. Pielech said previously the newsletter was costing between \$30,000.00 and \$35,000.00 a year for the printing costs alone, not including the staff time. Now LPI sold 55 ads and they are publishing the newsletter at no cost to the county. That frees up the staff to go out and do things in the centers and very soon we will be turning some of the graphic type things to Eric, who was hired and will work alongside Lori because they need to be focused on the center work. Mr. Coffland said when he looked into the hiring of Eric and how much time our center directors worked on this, they told him that every week they put in every 5, 6, 7 hours a week on putting together their letter. Adding that up, that was a lot of time the centers were not getting attention by their directors. Mr. Pielech clarified it was previously costing \$2,000-\$3,000 a month for Xerox color copies due to the sheer volume.

Vince Gianangeli, Fiscal Administrator, gave a detailed financial report which is supplied in the paragraphs above. Mr. Pielech reminded everyone about the upcoming renewal levy. He noted we have an aging population and more of a demand for services. He promised to maintain quality services. Next year another different senior levy is up for renewal. They will again ask for public support of that. They want to continue growing services and are committed to not turning anyone away. Mr. Pielech stressed they are very committed to serving people because that is what his staff did way before Senior Services. They are the local safety net and now they are helping an additional group of people that are age 60 and over. Mr. Pielech reminded everyone about the upcoming renewal levy and noted with an aging population, there is more demand for services and a need to maintain the quality and level of services. He said they want to continue to grow services and not turn

people away. Future needs such as 1-2 additional food delivery routes and hot shot and handicap vehicles and kitchen upgrades are being looked at and will soon be presented to the Board of Commissioners for their approval.

Pease Township Trustee Mike Bianconi made the comment that the hiring of a Public Relations Manager for \$40,000.00 was ridiculous and a lot of money. Mr. Gianangeli again stated they were a quintuplet agency, five combined. He questioned, "Do you really think we are going to pay \$40,000.00 out of the Senior Services Levy Fund for his salary?" He said, "We're not." Mr. Gianangeli stated he is a shared employee. That means a percentage of his time would come from the Senior Service Levy. He explained if he was 20% or \$8,000.00, he's more than made up \$8,000.00 just in what you see in the newsletter. Commissioner Coffland added that better communication and wanting to know more financial information were the two issues that he heard about at the senior centers. Geary Battistelli talked about the availability of the Martins Ferry bookmobile and possible use as a mobile office for seniors. Andy Sutak said with the cuts to local libraries funding he would hate to see the seniors lose the ability to read. Commissioner Probst noted that under the previous BSS Board the budget submitted for 2012 was \$2.9 million and we got it down to \$2.45 million. Vince said their budget is \$2.188. Mr. Probst noted that a \$3.2 million budget for 2014 was projected under the previous BSS board. He said the previous BSS board only saw what the director shared. Mr. Probst stated, "We're doing what we can and it's a shame when we sit here and we talk about a few people we are hiring to make the agency better," "We're still saving money; we're still doing it more efficiently." "We need to position ourselves for a transition of new people coming in and taking over this 5 quad agency." "I'm getting tired of getting beat up in the press over it and the nay sayers talking." He concluded, by saying, "This group here is doing a great job and I commend you for that." Mr. Coffland said he knows (all the department managers) took on a big responsibility and he knows they have worked very hard at this. He spoke of all the improvements made for the seniors and that in his numerous visits the seniors are very happy. He said, "We are very fortunate; you have hired good people to take care of our seniors." Mr. Hord questioned if a new kitchen facility is a high priority. Mr. Pielech said they have identified a few options and need to discuss them with the board.

**Note: Commissioner Favede left the meeting.**  
**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meetings of July 3, 2012.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF ACCEPTING THE NOTICE OF RETIREMENT FROM MICHAEL KINTER, HUMAN RESOURCE MANAGER/COMMISSIONERS**

Motion made by Mr. Probst, seconded by Mr. Coffland to accept the notice of retirement from Michael Kinter, Human Resource Manager, effective September 21, 2012.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF APPROVING ALLOCATON OF MONIES TO THE DOD/CIC FOR 3<sup>RD</sup> QUARTER 2012**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the allocation of \$ 18,750.00 to the Belmont County Department of Development/Community Improvement Corporation for program operations for the 3<sup>rd</sup> quarter of 2012.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF APPROVING COMMISSION PRESIDENT TO EXECUTE A NOTICE OF AWARD, CONTRACT AND NOTICE TO PROCEED FOR OHIO-WEST VIRGINIA EXCAVATING CO. FOR THE VILLAGE OF POWHATAN POINT DRAINAGE IMPROVEMENT PROJECT/CDBG FORMULA PROJECT**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve and authorize the President of the Board, Charles R. Probst, Jr., to execute the Notice of Award, Contract and Notice to Proceed for Ohio-West Virginia Excavating Company, in the amount of \$62,887.00, (the low bidder) for the Village of Powhatan Point Drainage Improvements Project, a 2011 CDBG Formula project, based upon the recommendation of A.C. Wiethe, Assistant Director of Management Services, Belomar Regional Council.

**NOTICE OF AWARD**

To: Ohio-West Virginia Excavating Co.  
P.O. 128  
Powhatan Point, Ohio 43942

PROJECT Description: furnish all service, labor, material and equipment necessary to perform Drainage Improvement work in Village of Powhatan Point, Belmont County, Ohio

The OWNER has considered the BID submitted by you on August 22, 2012 (BID Date) for the above described WORK in response to its Advertisement for BIDS and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$ 62,887.

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR'S Contract BOND, if applicable, and Certificates of Insurance within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNER will be entitled to consider all of your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liabilities set forth in Section 153.54 of the Ohio Revised Code. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 29th day of August, 2012.

Belmont County Commissioners  
Owner  
By: Charles R. Probst, Jr. /s/  
Name: Charles R. Probst, Jr.  
Title: President

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged by \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By:

Name and Title:

cc: CONTRACTOR'S Surety  
Surety's Agent

**CONTRACT**

THIS AGREEMENT made this \_\_\_\_ day of August, 2012, by and between Ohio-West Virginia Excavating Co. hereinafter called the "Contractor" and Belmont County Commissioners hereinafter called the "Owner".

WITNESSETH, that the Contractor and the owner for the considerations stated herein mutually agree as follows:

**ARTICLE 1. Statement of Work.**

The Contractor shall furnish all supervision, materials, and perform and complete all work required for the construction of the improvements embraced in the project; namely, Village of Powhatan Point Drainage Improvement<sup>2</sup>, and required supplemental work for the project all in strict accordance with the Contract Documents including all addenda thereto, numbered \_\_\_\_\_, dated \_\_\_\_\_, and \_\_\_\_\_ dated \_\_\_\_\_ all as prepared by Greenbrier Enterprises acting and in these Contract documents preparation, referred to as the "Engineer".

**ARTICLE 2. The Contract Price.**

The Owner will pay the Contractor for the total quantities of work performed at the unit prices stipulated in the Bid for the respective items of work completed for the sum not to exceed Sixty Two Thousand Eight Hundred Eighty Seven and 00/100\*\*\*\*\* (Dollars) subject to additions and deductions as provided in Section 109 hereof.

<sup>1</sup>Choose term most applicable: a corporation organized and existing under the laws of the State of Ohio; a partnership consisting of \_\_\_\_\_; an individual trading as \_\_\_\_\_.

<sup>2</sup>Supply principal items of Contract such as Grading, Paving, Water Mains, Sewers, etc.

**ARTICLE 3. Contract.**

The executed contract documents shall consist of the following:

- a. This Agreement
- b. Addenda
- c. Invitation for Bids
- d. instructions to Bidders
- e. Signed copy of Bid
- f. General Conditions, Parts I and II
- g. Special Conditions
- h. Technical Specifications
- i. Drawings (as listed in the Schedule of Drawings)

This Agreement, together with other documents enumerated in this ARTICLE 3, which said other documents are as fully a part of the Contract as if hereto attached or herein repeated, forms the Contract between the parties hereto. In the event that any provision in any component part of this Contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in Two original copies on the day and year first above written.

CONTRACTOR: Ohio-West Virginia Excavating Co.

OWNER: Belmont County Commissioners

\_\_\_\_\_  
Signature

Charles R. Probst, Jr., /s/

Signature

\_\_\_\_\_  
Typed/printed name

Charles R. Probst, Jr.

Typed/printed name

\_\_\_\_\_  
Title

President

Title

APPROVEE AS TO FORM:

David K. Liberati /s/ (Assistant)

PROSECUTING ATTORNEY

**NOTICE TO PROCEED**

To: Ohio-West Virginia Excavating Co.  
P.O. 128  
Powhatan Point, Ohio 43942

PROJECT Description: furnish all service, labor, material and equipment necessary to perform Drainage Improvement work in Village of Powhatan Point, Belmont County, Ohio

You are hereby notified to commence WORK in accordance with the Agreement dated August 29, 2012 on or before September 8, 2012. The date of completion of all WORK is October 31, 2012.

\_\_\_\_\_  
Belmont County Commissioners

Owner

By: Charles R. Probst, Jr., /s/

Name: Charles R. Probst, Jr

Title: President

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by \_\_\_\_\_ on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Absent

**IN THE MATTER OF ENTERING INTO VENDOR AGREEMENT WITH NCR FOUNDATION ON BEHALF OF BCDJFS**

Motion made by Mr. Probst, seconded by Mr. Coffland to enter into a Vendor Agreement with NCR Foundation, on behalf of the Belmont County Department of Job and Family Services, to provide transportation for Title XIX (19) individuals to medical appointments, effective August 29, 2012 through December 31, 2012 in the amount not to exceed \$ 50,000.00.

**BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

**VENDOR AGREEMENT**

This agreement to provide transportation is made and entered into this 29th day of August, 2012 by and between the Belmont County Department of Job and Family Services, hereinafter referred to as Department, and NCR Foundation, a provider of

Title XIX Services, hereinafter referred to as Provider. This agreement will be effective from August 29, 2012 through December 31, 2012 inclusive, unless otherwise terminated.

GENERAL REGULATIONS

- A. Provider agrees that the use or disclosure of any information concerning qualified recipients for any purpose not directly related to the delivery of purchased services is prohibited except upon written consent of the recipients or their guardians.
B. The Provider understands that this written agreement supersedes all oral agreements.
C. The Provider agrees to hold harmless the County Department of Job and Family Services, the Board of County Commissioners of the county in which the Department is located, and the Ohio Department of Job and Family Services against all liability, loss, damage, and/or related expenses incurred through the provision of services under this agreement.
D. The Provider agrees that in the performance of this agreement there shall be no discrimination against any client because of race, color, sex, religion, national origin, or handicapped conditions as specified in the Civil Rights Act of 1964 and the Rehabilitation Act of 1973 and all subsequent amendments. It is further agreed discrimination and the right to and method of appeal will be made available to all persons served under this agreement.
E. In the event Provider receives an overpayment, Provider agrees to repay the Belmont County Department of Job and Family Services the amount to which he/she was not entitled.
F. In the event that state and/or federal reimbursement is no longer available to the Department, therefore, requiring changes or termination of this agreement, such changes or termination will be effective on the date that state and/or federal reimbursement is no longer available, or, later as otherwise stipulated by the Department.
G. This agreement may be terminated by the Provider or the Department upon seven (7) days written notice. Failure to honor the terms of this agreement and/or related state, federal, or local regulations shall result in the immediate termination of this agreement. If any of the terms of this agreement change, the Provider must notify the Department immediately.
H. Policy that the Provider agrees to adhere to all applicable rules and regulations in the Administrative Code governing service delivery, including insurance.
I. Eligibility for Services: The County Department of Job and Family Services will determine eligibility for all service recipients directly. Eligibility of individuals to receive purchase services shall be determined in accordance with the policy and procedures established by the Ohio Department of Job and Family Services in the Administrative Code.
J. Amendment of Agreement: This agreement may be amended at any time by a written amendment signed by both parties and submitted to the Belmont County Department of Job and Family Services in the manner required by state regulations.

PAYMENT PROCEDURES

- A. The Department of Job and Family Services agrees to pay the Provider \$ 2.50 per mile and \$12.00 per hour wait time when a driver needs to wait for a customer. Wait time will only be charged for any time that exceeds the actual and reasonable driving time for the applicable trip. In addition, there will be a \$10.00 loading fee per client each way. Also, there will be a \$10.00 fee in the event of a no show. In addition to these fees, a one-time annual \$500.00 inspection fee will be paid to the provider.
B. The maximum amount billable under this agreement will not exceed \$ 50,000.00.
C. The Provider understands that the payment for all services provided in accordance with the provisions of this agreement depends upon the availability of county, state, and federal matching funds.
D. The Provider agrees to submit an invoice to the Department monthly within five (5) working days following the last working day of the month. The Department agrees to review the invoices and authorize with adjustments, if needed, reimbursement for services provided within fifteen (15) to twenty (20) working days of the receipt of the invoice.
E. Duplicate Billing: Provider warrants that claims made to the County Department of Job and Family Services for payment for purchased services shall be for actual services rendered to eligible individuals and do not duplicate claims made by provider to other sources of funds for the same service.

I hereby understand and agree to the terms of this agreement.

This agreement signed on the 29th day of August, 2012 .

Signature Dwayne Pielech /s/ Signature (?) /s/
Dept. of Job and Family Services Provider Signature

Belmont County Department of Job and Family Services
Division of Social Services
310 Fox-Shannon Place
St. Clairsville, Ohio 43950
(740) 695-1074

Date 8/31/12
Signature Matt Coffland /s/ Date 8/29/12
Signature Charles R. Probst, Jr. /s/ Date 8/29/12
Signature Belmont County Commissioners Date

Approved as to form David K. Liberati /s/ Date 8-27-12
Assistant Prosecutor

Upon roll call the vote was as follows:

Mr. Probst Yes
Mr. Coffland Yes
Mrs. Favede Absent

IN THE MATTER OF APPROVING AMENDMENT TO THE VENDOR AGREEMENTS WITH NEFFS EMS AND MARTINS FERRY EMS/BCDJFS

Motion made by Mr. Probst, seconded by Mr. Coffland to approve and sign the Amendments to the Vendor Agreements with Neffs EMS and Martins Ferry EMS, on behalf of Belmont County Department of Job & Family Services, for transporting Title XIX (19) individuals to medical appointments due to an increase in usage as follows:

- Neffs EMS-increase maximum amount from \$80,000.00 to \$150,000.00
• Martins Ferry EMS-increase maximum amount from \$180,000.00 to \$290,000.00

AMENDMENT TO VENDOR AGREEMENT WITH NEFFS EMS

The parties agree to increase the maximum amount of the agreement from \$80,000.00 to \$150,000.00 due to increases in usage.

All other terms of the agreement remain unchanged.

This amendment takes effect upon signature of all parties.

Dwayne Pielech /s/ 8-27-12
Dwayne Pielech, Director Date
John Driscoll /s/ 9-5-12
John Driscoll Date
Matt Coffland /s/ 8/29/12
Belmont County Commissioner Date
Charles R. Probst, Jr., /s/ 8/29/12

Belmont County Commissioner  
Belmont County Commissioner  
David K. Liberati /s/ (Assistant)  
Belmont County Prosecutor

Date  
Date  
8-27-12

**AMENDMENT TO VENDOR AGREEMENT  
WITH MARTINS FERRY EMS**

The parties agree to increase the maximum amount of the agreement from \$180,000.00 to \$290,000.00 due to increases in usage. All other terms of the agreement remain unchanged. This amendment takes effect upon signature of all parties.

Dwayne Pielech /s/  
Dwayne Pielech, Director  
Dave Snyder /s/ /  
Dave Snyder  
Matt Coffland /s/  
Belmont County Commissioner  
Charles R. Probst, Jr., /s/  
Belmont County Commissioner

8-27-12  
Date  
8-29-12  
Date  
8/29/12  
Date  
8/29/12  
Date

Belmont County Commissioner  
David K. Liberati /s/ (Assistant)  
Belmont County Prosecutor

Date  
8-27-12

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF APPROVING THE REQUEST  
OF THE OHIO VALLEY COAL COMPANY TO  
RELEASE BOND NO. SU 1330815/BCSSD**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the request of The Ohio Valley Coal Company to release Bond No. SU 1330815 in the amount of \$25,000.00, dated March 1990, for the construction of a 6" waterline along Township Road 116, Ogilbee Road in Smith Township, based upon the recommendation of Mark Esposito, Director, Belmont County Sanitary Sewer District. Construction of said waterline has been completed to the agreed specifications.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF SIGNING AND SUBMITTAL OF LETTER  
TO ODOT REGARDING FOX SHANNON PARK**

Motion made by Mr. Probst, seconded by to authorize the signing and submittal of the letter to the Ohio Department of Transportation to verify the board's concurrence with the boundaries of the Fox Shannon Park and the conditions and assessment of impacts to Fox Shannon Park in regards to the proposed improvements to the Belmont County I-70/US-40/SR 331 Interchange in Richland Township.

**OHIO DEPARTMENT OF TRANSPORTATION  
DISTRICT 11 · 2201 REISER AVE. · NEW PHILADELPHIA, OHIO 44663 · (330) 339-6633**

August 6, 2012  
Belmont County Commissioners  
101 West Main Street  
St. Clairsville, Ohio 43950  
Attn: Charles R. Probst, Jr., President  
    Ginny Favede, Vice-President  
    Matt Coffland  
Re: BEL IR 70 14.45, PID 80599  
    Section 4(f) Official with Jurisdiction Coordination – Fox Shannon Park

Dear County Commissioners,  
The Ohio Department of Transportation (ODOT) District 11 is proposing improvements to the Belmont County I-70/US-40/SR-331 Interchange in Richland Township, Belmont County, Ohio in an effort to better serve the needs of the traveling public. The current interchange and surrounding roadways have numerous safety and functional deficiencies associated with the existing interchange configuration. The proposed project will address mounting congestion issues and related safety concerns that exist in the I-70/US-40/SR-331 interchange area. The proposed project will impact publicly-owned recreational property that is protected under Section 4(f) of the *Department of Transportation Act of 1966*. The property, known as Fox Shannon Park, is owned and maintained by the Belmont County Commissioners. The purpose of this letter is to receive your concurrence that the boundaries of the Fox Shannon Park, as shown on the attached exhibit, are consistent with the County Commissioners' information. This is needed since these boundaries were never officially recorded. Additionally, this letter requests your concurrence with the conditions and assessments of impacts in regards to the proposed undertaking.

**Description of the Project**

The I-70/US-40/SR-331 Interchange project will improve access to local government buildings and public facilities in the area along I-70; reduce congestion and improve operation of the I-70/US-40/SR-331 interchange; increase safety through improvements in the roadway interchange geometry and design; and provide accommodations for pedestrians, bicyclists and other modes of transportation.

**Description of the 4(f) Property**

Fox Shannon Park is a recognized Section 4(f) property in accordance with 23 CFR 774. Using Federal Funds subjects the proposed undertaking to the requirements of Section 4(f) of the *Department of Transportation (DOT) Act of 1966*, which affords protection to publicly owned parks, recreation areas, wildlife and waterfowl refuges, and public or privately-owned historic sites.

The Fox Shannon Park is a 26 acre community park developed from former reclaimed mine land along Hammond Road in Richland Township, Belmont County, Ohio. The 26 acre park is located on parcels of land currently owned by the Belmont County Commissioners and the Belmont County Joint Vocational School District. The Fox Shannon Park was developed by the Buckeye Hills Resource Conservation & Development, in collaboration with Belmont County Commissioners, Belmont Correctional Institute, Belmont Soil Water Conservation District, Belmont Technical College, Fox Shannon Park Development Committee, Belmont-Harrison Career Center, Nature Works Grant Program, OSU Extension, along with private citizens.

As shown on the attached exhibit, the northern boundary of the park extends approximately 1,400 feet between Bannock Road and Hammond Road, the eastern park boundary extends approximately 900 feet along Hammond Road, the southern park boundary extends approximately

700 feet along the Belmont Career Center Parking area and the western park boundary extends approximately 1,200 feet along the eastern property lines of the Belmont County Health Department, Belmont County Old County Home and 911 Call Center and the Southeast, Inc. office building, located along Bannock Road.

The development of the park as it stands today was an incremental process, evolving over a 15-year period. Currently, a gravel entrance road, picnic shelters, a fishing pier, pond and observation deck, and restrooms have been constructed within the Fox Shannon Park. A grant proposal was also funded by ODNR's Nature Works program, which allowed for the development of a walking trail within the park.

Impacts to Fox Shannon Park

To facilitate the construction of a portion of the interchange project minor impacts to the Fox Shannon Park will occur. New permanent right-of-way acquisition of approximately 0.04 acre is required along the northern property line boundary for the construction of a small retaining wall associated with the grading required for the proposed Hammond Road Connector. In addition, temporary right-of-way acquisition of approximately 0.73 acre is required along the northern and eastern property boundaries for the removal of an old farm fence, which is located on the Fox Shannon Park property, along the northern property boundary, and the entrance drive upgrades along the eastern property boundaries.

No impacts to buildings or recreational facilities located in Fox Shannon Park will occur as a result of this project. Additionally, the single lane gravel access drive into the park will be upgraded from a single lane to a two lane paved drive which includes the addition of more parking spaces within the park's parking lot. Access to the Fox Shannon Park and its associated recreational facilities will be maintained during construction.

Measures to Minimize Harm

In an effort to minimize harm to the Section 4(f) property, the following commitments will be incorporated into the plan notes and the environmental document:

- The area of disturbed soil that will occur with the removal of the existing farm fence will be re-seeded within fourteen (14) days of final grading. The removed farm fence will not be re-installed.
- The single lane gravel access drive into the park will be upgraded from a single lane to a two lane paved drive with the addition of more parking spaces within the park's existing parking lot.
- Access to park facilities will be maintained at all times during the duration of construction activities.
- No staging and/or storage of construction equipment will occur outside of the project construction area within the 4(f) Property.
- The contractor will be required to closely coordinate the construction schedule with the Belmont County Commissioner and ODOT.

Assessment

Due to the scope of the proposed project and the presence of a Section 4(f) property, measures to minimize harm have been developed that create a *de minimis* impact on the property (as defined in 23 CFR 774.17). A *de minimis* impact is one that will not adversely affect the features, attributes, or activities qualifying the Section 4(f) property (Fox Shannon Park) for protection.

Based upon the proposed scope of work and the above information, the following assessment has been made with respect to the proposed transportation improvement:

- The proposed improvement includes all possible planning to minimize harm to the Section 4(f) Property (Fox Shannon Park);
- The primary functions and components of Fox Shannon Park will not be substantively impaired by the proposed improvement;
- Construction activities will not create permanent adverse physical impacts nor permanent interference with the planned activities or use of recreational facilities within Fox Shannon Park, in whole or in part;
- Considering avoidance, minimization, and enhancement measures incorporated into project development, the proposed improvement will not adversely affect the features, functions, and attributes that qualify Fox Shannon Park for protection under Section 4(f); and
- The proposed scope of work and the magnitude of changes to the Section 4(f) property are minimal and the assessment of impacts and proposed mitigation, in regards to maintaining access and safety, are considered to be reasonable and acceptable.

There must be documented agreement of the appropriate Federal, State or local officials having jurisdiction over the Section 4(f) property, regarding the above conditions and assessment. If you concur with the conditions and assessment of impacts in regards to the proposed undertaking, please sign and date on the line provided below and return this correspondence to the following address at your earliest convenience.

Christopher J. Varcolla, P.E.  
ODOT District Eleven  
2201 Reiser Avenue SE  
New Philadelphia, Ohio 44663

Respectfully,  
*Christopher J. Varcolla /s/*  
Christopher J. Varcolla, P.E.  
Project Manager  
ODOT District Eleven

Belmont County Commissioner's Concurrence:

Charles R. Probst, Jr. /s/ 8/29/12  
Charles R. Probst, Jr., President Date

Ginny Favede, Vice-President Date  
Matt Coffland /s/ 8/29/12

Matt Coffland

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF ACCEPTING THE APPLICATION FOR BRINE PERMIT-OXFORD MINING COMPANY, INC.**

**Motion made by Commissioner Probst, seconded by Commissioner Coffland to adopt the following resolution:**

**RESOLUTION**

**BE IT RESOLVED**, that the Board of County Commissioners of Belmont County, Ohio does hereby accept the application from Oxford Oil Company, 4900 Boggs Road, Zanesville, Ohio 43701 for applying brine to haul roads and land surfaces on surface mine lands permitted by the Ohio Department of Natural Resources located in Flushing Township, T7N, R5W, Sections 13, 14 & 15; Richland Township, T7N, R4W, Sections 29, 34, 35 & 36; Union Township, T8N, R5W, Sections 5, 17, 18, 23, 24, 25, 26 & 32; Wheeling Township, T7N, R4W, Section 36; Wheeling Township, T8N, R4W, Sections 2, 3, 8, 9 & 15; Wheeling Township, T9N, R5W, Sections 7, 8 & 9; Kirkwood Township, T9N, R6W, Section 5; Goshen Township, T7N, R5W, Sections 29, 34 & 35; Warren Township, T8N, R6W, Sections 22, 23 & 28, Belmont County, Ohio pursuant to Chapter 1509, Ohio Revised Code, for dust control.

Oxford Oil Company will be the supplier and spreader.

It is further ordered that the Board authorizes the Clerk to establish a date and time for a public hearing on said application and to advertise said established date and time in the Times Leader on September 4, 2012.

August 29, 2012

The public hearing will be held at 11:00 a.m., on Wednesday, September 19, 2012 in the office of the Belmont County Commissioners, 101 W. Main Street, St. Clairsville, Ohio.

Upon roll call the vote was as follows:

Mr. Probst	<u>Yes</u>
Mr. Coffland	<u>Yes</u>
Mrs. Favede	<u>Absent</u>

**NOTICE OF PUBLIC HEARING**

Having been petitioned by Oxford Mining Company, Inc., 4900 Boggs Road, Zanesville, Ohio 43701 for the surface application of Salt Brine to be applied to roads on their property, a Public Hearing will be held in the Belmont County Commissioners Office, 101 W. Main Street, St. Clairsville, Ohio on Wednesday, September 19, 2012 at 11:00 a.m.

By Order of the Board of Belmont County Commissioners

Jayne Long /s/  
Jayne Long, Clerk

Times Leader Legal Ad-(1) Tuesday, September 4, 2012

**IN THE MATTER OF ENTERING INTO AN  
AGREEMENT WITH CENTENNIAL PRESERVATION  
GROUP, LLC/OUE BRICK TAVERN PROJECT**

Motion made by Mr. Probst, seconded by Mr. Coffland, as agent for Ohio University, to enter into an agreement with Centennial Preservation Group, LLC, in the amount of \$127,790.00, for the new roof and roof drainage system for the National Register-listed Brick Tavern House; this project is funded through the 2006 ODOT Scenic Byway Program- ODOT PID 84115.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 2:35 P.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn the meeting at 2:35 p.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

Read, approved and signed this 5th day of September, 2012.

\_\_\_\_\_

\_\_\_\_\_ COUNTY COMMISSIONERS

\_\_\_\_\_

We, Charles R. Probst, Jr. and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_ PRESIDENT

\_\_\_\_\_ CLERK