

St. Clairsville, Ohio

December 15, 2010

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
ALLOWED”
AS CERTIFIED IN THE AUDITOR’S OFFICE

“BILLS

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Probst, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Boehm, Inc.	Stamp supplies/General Fund	
A & N-Colaianni Construction, Inc.	Pay Applications #8 & 9/General Fund & Eastern Court Constr. Fund	70,
A-Digital Data Communications	Replacement computer/General Fund	1,
A-Marshall J. Piccin	Contract Services-Thoburn Church Project/General Fund	11,
E-AT&T	Wireless phone/911 Wireless Fund	
K-Fred Bennett	Reimburse mileage/Engineer MVGT Fund	
K-Shereza O’Hara	Reimburse mileage/Engineer MVGT Fund	
K-Wells Fargo Payment Center	Visa Card/Engineer MVGT	
N-Wheeling Rubber Products, Inc.	Materials/SSD#1 Capital Improvements Fund	
P-Brian Ware	Services/WWS#3 Revenue Fund	
P-Bridgeport Water Dept.	Services/WWS#3 Revenue Fund	14,
P-Dale Jendrusik	OE Oper/SSD#2 Revenue Fund	
P-Hughes Xerographic	Supplies/BCSSD Funds	
P-Jeff Azallion	Services/WWS#3 Revenue Fund	
P-Jo Stiles	Reimburse travel/BCSSD Funds	
P-Melissa Rebecca	Reimburse travel/BCSSD Funds	
P-Ohio Water Dev. Authority	OE Oper/WWS#3 Revenue Fund	2,
P-Richland Supply	Materials/WWS#3 Revenue Fund	
P-Treasurer State of Ohio	OE Oper/WWS#3 Revenue Fund	12,
P-Zep Manufacturing Co.	Materials/BCSSD Funds	1,
S-AT&T	Data connect for computer/Northern Div. Ct. Computer Fund	
S-BIS	Digital Recording Maintenance/Northern Div. Ct. Computer Fund	1,
S-McGhee & Co.	Folders/Northern Ct. General Special Projects Fund	
S-TSG	Offsite Backup Fee/Western Div. Court Computer Fund	
S-TSG	Backup and vaulting/Northern Div. Court Computer Fund	
S-TSG	Block Time Agreement/Northern Div. Court Computer Fund	3,
T-Janice Emory	Pay Request #1/CHIP Funds	10,
W-Attorney General of Ohio	SVAA Deobligation/Prosecutor Victim Program	
W-SmartBill	Billing Materials/DRETAC Treasurer’s Office	4,
W-Reliable	Supplies/Prosecutor Victim Program	

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

December 15, 2010

Motion made by Mrs. Favede, seconded by Mr. Probst to approve the Recapitulation of Vouchers dated for December 15, 2010 as follow:

FUND	AMOUNT
A-GENERAL	\$57,404.75; \$25,246.10; \$1,676.84
A-GENERAL/AUDITOR	\$5,355.83
A-GENERAL/JUVENILE	\$220.00
A-GENERAL/SHERIFF	\$8,404.10
A-GENERAL/911	\$1,467.30
B-Dog and Kennel	\$9,529.96
B-Indigent Drivers Alcohol Fund	\$2,108.82
H-Job & Family, CSEA	\$23,286.03; \$51,321.40
H-Job & Family, Public Assistance	\$4,590.01
H-Job & Family, WIA	\$231,758.87
M-Juvenile Ct. – Placement Services	\$18,792.85
M-Juvenile Ct. – Placement II	\$124.92
M-Juvenile Ct.-Title IV-E Reimb.	\$483.61
P-Oakview Adm. Bldg.	\$1,276.74
P-Sanitary Sewer District	\$2,130.32
S-Eastern Ct. General Special Projects	\$4,889.45; \$223.09
S-Job & Family, Children Services	\$135,973.20; \$425.97
S-Juvenile Ct. General Special Projects	\$60.00
S-Northern Ct. General Special Projects	\$243.82
S-Port Authority	\$5,526.66
S-Sheriff CCW	\$1,577.00
S-Western Ct. General Special Projects	\$1,319.62

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF TRANSFER
WITHIN GENERAL FUND**

Motion made by Ms. Favede, seconded by Mr. Coffland to approve the following transfer within General Fund.

FROM	TO	AMOUNT
E0051-A001-A50.000 Budget Stabilization (Salary shortage due to mid year contract with JFS for services)	E-0111-A001-E02.002 Pros Sal	\$690.00

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER
WITHIN GENERAL FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within General Fund.

FROM	TO	AMOUNT
E-0051-A001-A24.000 Infrastructure	E-0257-A015-A15.074 Trans Out	\$11,866.75

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0055-A004-B01.002 Salaries, Maintenance	E-0050-A001-A02.002 Salaries, Comm. Employees	\$ 2,500.00
E-0055-A004-B01.002 Salaries, Maintenance	E-0052-A001-A90.002 Salaries, Jail Nurses	\$ 2,500.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/COMMON PLEAS COURT

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0061-A002-B15.004 Workers Comp	E-0061-A002-B02.002 Employee Salary	\$ 540.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/TREASURER

Motion made by Mrs. Favede seconded by Mr. Coffland to approve the following transfer within fund for the General Fund/Treasurer.

FROM	TO	AMOUNT
E-0141-A001-C09.003 PERS	E-0141-A001-C11.00 Other Expenses	\$ 2,525.96

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN GENERAL FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within General Fund.

FROM	TO	AMOUNT
E-0257-A015-A16.075 Advances Out	E-0257-A015-A15.074 Trans Out	\$188,133.25

(monies being transferred for the EORIP Water Grant Fund)

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE ENGINEER'S MVGT FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the Engineer's MVGT Fund.

FROM	TO	AMOUNT
E-2813-K000-K37.000 Other Expense	E-2813-K000-K38.005 Medicare	\$ 500.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes

Mrs. Favede Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND
FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

FROM	TO	AMOUNT
WWS #3	WWS #3	
E-3702-P005-P34.074 OE TRANS OUT	E-3702-P005-P17.002 SALARIES	\$ 60,000.00
E-3702-P005-P31.000 OE OPER	E-3702-P005-P29.003 PERS	\$ 5,000.00
E-3702-P005-P31.000 OE OPER	E-3702-P005-P23.011 SERVICES	\$ 50,000.00
SSD #2	SSD #2	
E-3705-P053-P05.000 MATIERIAL	E-3705-P053-P13.003 PERS	\$ 2,300.00
E-3705-P053-P16.074 OE TRANS O	E-3705-P053-P14.004 WORKERS COMP	\$ 5,800.00
E-3705-P053-P09.000 SEW DISP.	E-3705-P053-P15.000 OE OPER	\$ 4,000.00
E-3705-P053-P16.074 TRANS OUT	E-3705-P053-P01.002 SALARIES	\$ 4,000.00
E-3705-P053-P03.012 EQUIPMENT	E-3705-P053-P01.002 SALARIES	\$ 3,000.00
SSD #3A	SSD #3A	
E-3706-P055-P02.074 OE TRANS OUT	E-3706-P055-P15.000 OTHER EXP.	\$ 900.00

Upon roll call the vote was as follows:

Mr. Probst Yes
Mr. Coffland Yes
Mrs. Favede Yes

**IN THE MATTER OF TRANSFER BETWEEN THE
GENERAL FUND AND EAST OHIO INDUSTRIAL PARK
WATER LINE GRANT FUND N57**

Motion made by Ms. Favede, seconded by Mr. Coffland to approve the following transfer from the Belmont County General Fund into the Port Authority Fund.

FROM	TO	AMOUNT
E-0257-A015-A15.074 Trans Out (monies needed to cover portion of grant)	R-9057-N057-N03.574 Trans In	\$250,000.00

Upon roll call the vote was as follows:

Ms. Favede Yes
Mr. Probst Yes
Mr. Coffland Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE GENERAL FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of October 20, 2010.

E-0257-A015-A15.074 Transfer Out	\$50,000
E-0051-A001-A50.000 Budget Stabilization	\$50,000

Upon roll call the vote was as follows:

Ms. Favede Yes
Mr. Probst Yes
Mr. Coffland Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE REAL ESTATE ASSESSMENT FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of January 4, 2010.

E-1310-J000-J03.011	Contract Services	\$5,000.00
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Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE BELMONT CO. COMMISSIONERS CDBG FUND

Motion made by Mrs. Favede, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 15, 2010.

BELMONT CO. COMMISSIONERS CDBG FUND

E-9702-T011-T03.000 CDBG Escrow Account "CHIP" \$ 9,801.00

Draw No. 417 – Grant #B-C-09-1AG-1 and #B-C-09-1AG-2

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated December 15, 2010, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Probst, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies.

CDBG - \$9,801.00 paid into R-9702-T011-T05.501 CDBG – Grant CHIP on Dec. 9, 2010. Grant #B-C-09-1AG-1 and #B-C-09-1AG-2, Draw No. 417.

GENERAL FUND - \$ 11,797.50 transferred to R-0040-A000-A48.575 Advances In on Dec. 8, 2010. *Note: This was for the Sargus Remodeling Fund.*

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:

BCDJFS – Vince Gianangeli to travel to New Philadelphia, OH, on Jan. 25, 2011, to attend Canton District Fiscal Meeting.

Estimated expenses: \$12.00.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

December 15, 2010

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of November 17, 2010.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF APPROVING AND SIGNING CHANGE ORDER
NO. 1-FINAL FOR A & A SAFETY, INC./ENGINEER PROJECT 10-2 CR 28 A & B
(MALL & BANFIELD ROADS) PAVEMENT MARKING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign Change Order No. 1-Final, for A & A Safety, Inc., to **decrease** the contract amount by **\$4,178.37** for **Project 10-2 CR 28 A & B (Mall & Banfield Roads) Pavement Marking**, based upon the recommendation of County Engineer Fred Bennett; this reflects final quantities based on actual field measurements.

CHANGE ORDER NO. #1

**SUPPLEMENTAL CONTRACT WITH BELMONT COUNTY COMMISSIONERS
PROJECT - 10-2 BEL CR 28 A & B PAVEMENT MARKING
MALL & BANFIELD ROADS
(PID 86362)**

Auditor's Office, Belmont County, Ohio

THIS AGREEMENT made and entered into this 15th day of December, 20 10 between A & A SAFETY, INC. and Charles Probst, Jr., Matt Coffland and Ginny Favede, Commissioners of Belmont County, WITNESSETH that said A & A SAFETY, INC. hereby agrees to furnish all material and do all work requisite for 10-2 CR 28 A & B PAVEMENT MARKING PROJECT Project, located at COUNTY ROADS 28A & B (Mall & Banfield Roads), in accordance with plans and specifications.

All work, materials and equipment shall meet said specifications.

CHANGE ORDER

*** ADDITIONAL QUANTITIES ***

ITEM NO.	APPROX. QUAN.	ITEM	UNIT PRICE	TOTAL AMOUNT
644	.026 MILES	EDGELINE	\$1,873.00	\$48.70
644	.04 MILES	LANELINE	\$985.00	\$39.40
644	76 FT	CHANNELING LINE	\$1.00	\$76.00
		TOTAL ADDITIONS		\$164.10

*** NON-PREFORMED QUANTITIES ***

ITEM NO.	APPROX. QUAN.	ITEM	UNIT PRICE	TOTAL AMOUNT
644	.052	CENTERLINE	\$3,055.00	\$158.86
644	67 FT	STOP LINE	\$4.15	\$278.05
644	468 FT	TRANSVERSE/DIAGONAL LINE	\$3.67	\$1,717.56
644	11 EA	LANE ARROW	\$60.00	\$660.00
644	114 SF	ISLAND MARKING	\$228.00	\$228.00
614	20 HOURS	LAW ENFORCEMENT OFFICER W/PATROL CAR FOR ASSISTANCE	\$65.00	\$1,300.00
		TOTAL DEDUCTIONS		\$4,342.47

Reason for contract - all quantities are based on actual final field measurements.

SUMMARY

ORIGINAL CONTRACT		\$28,236.02
ADDITIONS		\$164.10
DEDUCTIONS		- \$4,342.47
NET CHANGE		- \$4,178.37

TOTAL WORK PERFORMED		\$24,057.65
TOTAL AMOUNT OF SUPPLEMENTAL CONTRACT PERFORMED		- \$4,178.37

BELMONT COUNTY COMMISSIONERS

Matt Coffland /s/
Charles R. Probst, Jr. /s/
Ginny Favede /s/

CONTRACTOR

NAME A & A Safety Inc. Bill Luther
 BY: Bill Luther /s/
 TITLE President

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING PAYMENT OF INVOICE FROM MARSHALL J. PICCIN & ASSOCIATES/ COURTHOUSE ANNEX III RENOVATION PROJECT

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve payment of the invoice dated December 9, 2010 from Marshall J. Piccin & Associates, Project Engineer, in the amount of three thousand, five hundred twenty dollars and seventy-five cents (\$3,520.75) for the Courthouse Annex III renovation project.

Note: Reimbursement for payment made to Ohio Dept. of Commerce, Bureau of Building Code Compliance for Plan Approval-Project CPA Number 201021436, Invoice Number ps105410.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING PAYMENT OF INVOICE FROM MARSHALL J. PICCIN & ASSOCIATES/ COURTHOUSE ANNEX III RENOVATION PROJECT

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve payment of the invoice dated December 13, 2010 from Marshall J. Piccin & Associates, Project Engineer, in the amount of seven thousand, five hundred dollars (\$7,500.00) for preparation of plans, specifications and bid documents for air conditioning and electrical systems for the Courthouse Annex III renovation project.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING CHANGE ORDER #1 FOR PANHANDLE CLEANING & RESTORATION/ COURTHOUSE ANNEX III RENOVATION PROJECT

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve Change Order #1 in the amount of one thousand, two hundred sixty-five dollars and eighty-eight cents (\$1,265.88) for Panhandle Cleaning & Restoration to refinish an additional 360 sq. ft. of wood floor for the Courthouse Annex III (former Thoburn Church) renovation project.

Panhandle

CLEANING & RESTORATION

42 – 38TH Street, Wheeling, WV 26003
 JOB NUMBER 7630-C

CHANGE ORDER

DATE: December 9, 2010

December 15, 2010

JOB NAME Belmont County Commissioner C.O. #1

AGREED CHANGES	AMOUNT
Refinish additional 360 sq ft of wood floor	\$ 1,265.88

Note: Price in effect until 12/17/10

TOTAL COST (includes tax)	\$ 1,265.88
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Note: This Change Order becomes part of and in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price

12/9/10

Ron Vannest /s/

AUTHORIZED SIGNATURE (CONTRACTOR)

ACCEPTED – The above prices and specifications of this change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Charles R. Probst, Jr. /s/ 12/15/10

Matt Coffland /s/

Ginny Favede /s/

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING PAY INCREASE FOR JUSTIN MOWERY/BCSSD EMPLOYEE

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve a one dollar (\$1.00) per hour pay increase effective November 4, 2010 for Justin Mowery who has obtained his Class II Water Distribution Operator License, based upon the recommendation of Mark Esposito, Director, Belmont County Sanitary Sewer District; Mr. Mowery will be reclassified as Equipment Operator II per the Belmont County Water & Sewer Department Job Classification Handbook.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF ENTERING INTO CONTRACT WITH CHAMBERS, MURPHY, & BURGE RESTORATION ARCHITECTS, LTD./ HISTORIC BELMONT COUNTY SHERIFF RESIDENCE

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter into contract with Chambers, Murphy, & Burge Restoration Architects, Ltd., Akron, Ohio in the amount of \$70,000.00 to prepare design and contract documents for bidding the rehabilitation work for the Historic Belmont County Sheriff Residence.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF DISCUSSION HELD RE: RENOVATIONS OF OLD SHERIFF RESIDENCE

Mrs. Favede stated the plan is to have the old Sheriff residence become a satellite tourism office per the ODOT transportation enhancement grant. The board voted to sign a contract today to prepare design and contract documents for bidding the rehabilitation work. Mrs. Favede stressed that General Fund monies will not be used. Renovation costs will be done in conjunction with the Belmont County Tourism Office. She explained that these grant monies cannot be used for anything but renovation of historic buildings. She said this project has been being

IN THE MATTER OF DISCUSSION HELD RE: RENOVATIONS OF OLD SHERIFF RESIDENCE (CONT'D)

worked on for years and finding the funding was the last piece. Port Authority Director Larry Merry commended the board for their decision, remarking there has been too much public comment on this subject over the years. He stated two separate boards of

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commissioners and the City of St. Clairsville have addressed this issue. The building is in the center of downtown. He said he is looking forward to the renovations as everything around the downtown has been beautified and it's time for this building to also be beautified, especially since no General Fund monies are being used and a Tourism Office and the State of Ohio are involved. Mr. Coffland added that as elected officials, the board is elected to make decisions. He further stated this board has moved on a lot of projects that were on the table for a long time such as Neffs sewer and Mt. Victory waterline.

Mrs. Favede explained that the prior board broke the project down into two separate parts as they are two buildings, the Sheriff's residence and the former jail. With the money only going so far, the former board made the decision to break it into two projects. She advised this was an understanding between the former commission and ODOT that once the first project, (the Sheriff's residence) is completed then we can come back and apply for transportation enhancement funds to do the second building.

OPEN PUBLIC FORUM:

Mr. Hord questioned the leases that were signed last week for Belmont Senior Services at the Oakview Building. He asked what the status of the South School property was as the possible home for Belmont Senior Services. Mrs. Favede advised that is still in the works. She explained those leases were necessary in order for Belmont Senior Services to pay cost allocations to the county. She said when South School moves forward, the board will terminate the leases and they will not deter the effort to move the BSS administration offices to South School once that is official.

BREAK

RECONVENED MONDAY, DECEMBER 20, 2010 AT 11:19 A.M.

PRESENT: COMMISSIONERS GINNY FAVEDE, MATT COFFLAND AND CHARLES R. PROBST, JR.

DISCUSSION HELD RE: COUNTY BUDGET

Present were Auditor Andy Satak, Fiscal Manager Cindi Henry, Juvenile Court Judge J. Mark Costine, Court Administrator Jennifer Shunk and Al Molnar of The Intelligencer.

Discussion was held concerning the information brought to the board's attention by the County Auditor concerning a second set of raises for Judge Costine's department. Mrs. Favede said the board is struggling to put a budget together for next year due to quite a few increases requested and the unknown future of the state and the disbursement of local government funds. She said we are being told at the state level there could be a 15 – 20% cut in those funds.

Mr. Coffland stated last year was pretty easy to get through as there were no raises given due to cuts close to \$5 million from what was spent in 2008-2009. Mr. Coffland said if one gets a raise then all should.

Mr. Satak advised he will be certifying pretty much the same amount as last year.

Judge Costine said that last year Probate/Juvenile cut 20% of their budget, which is almost \$200,000.00. He noted he has eliminated five (5) positions. The office used to have eight (8) clerks and now there are four (4). The probation office used to have five (5) officers and now there are four (4). There has been a substantial increase in the work for the clerks. He gave them merit raises in July for this reason. He has put in now for an extra 3% for the following year. These are people who for the last three (3) years have not had any raises. He stated the total for both raises is less than \$10,000.00. From last year to this year with the decrease in his staff, the Judge stated he is saving \$125,000.00, which includes salaries, PERS and insurance costs. He said he has no problem justifying what he did in July and what he has just now submitted. He would encourage other officer holders to do the same-eliminate money by attrition. Auditor Andy Satak said his office did the same thing. He did not replace a whole position. For years they had two fulltime positions that went down to a couple of days per week. He did not fill his position when he moved up as the Auditor and he continues to do that work also. Mr. Satak stated if we can give raises thru attrition, he will go along with that. Judge Costine said his budget for this year was \$777,000.00 and that is what he is requesting for next year. Mr. Coffland noted that 911 has had their workload tripled and the Sheriff's Department has taken on more work and there is no way for them to unload people as they are our public safety forces. Commissioner Probst requested to enter into executive session at this time.

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 11:35 A.M.

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Motion made by Mr. Probst, seconded by Mrs. Favede to enter into executive session with Judge J. Mark Costine and Court Administrator Jennifer Shunk, pursuant to Ohio Revised Code 121.22(G)(1) Personnel Exception to consider compensation of public employees.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	No

**IN THE MATTER OF ADJOURNING
EXECUTIVE SESSION AT 12:15 A.M.**

Motion made by Mr. Probst, seconded by Mrs. Favede to adjourn executive session.

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

AS A RESULT OF EXECUTIVE SESSION – NO ACTION TAKEN.

12:20 P.M. John Vavra – Budget issues

John Vavra met with the board to discuss his new position as Judge of Eastern Division County Court. He has agreed to continue to share clerks as long as he has the option of changing his mind later. He will try this for six (6) months and see how it works. Security at the court building and the court schedule were discussed.

12:40 P.M. GIS Director Don Pickenpaugh

Mr. Pickenpaugh presented information to the board regarding the Local Based Response System (LBRS) and requested funding for the same. He asked for a Memorandum of Agreement to participate be put on the Board's agenda. LBRS is a collaborative mapping tool for road line centers and addresses. The state is requesting Belmont County's participation. There is pressure from ODOT as surrounding counties are participating. 74 counties are currently involved in the system. Belmont Co. 911, the Engineer, Commissioners and Auditor are all asked to sign the MOA. The estimated project cost is \$300,000.00 which must be paid up front. The state will provide \$240,000.00 and the county share is \$60,000.00. The County Auditor suggested \$300,000.00 be borrowed. The state will reimburse for their portion when the project is 95% completed to their satisfaction. Don advised he needs \$60,000.00 this year and maybe next. He is applying to the USDA for a grant for the county's share.

**IN THE MATTER OF ENTERING
EXECUTIVE SESSION AT 2:45 P.M.**

Motion made by Mrs. Favede, seconded by Mr. Probst to enter into executive session with Sheriff Fred Thompson and Belmont County Prosecutor Chris Berhalter pursuant to ORC 121.22(G)(1) Personnel Exception to consider complaints against a public employee.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADJOURNING
EXECUTIVE SESSION AT 4:00 P.M.**

Motion made by Mrs. Favede, seconded by Mr. Probst to adjourn executive session.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
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December 15, 2010

Mr. Probst	Yes
Mr. Coffland	Yes

AS A RESULT OF EXECUTIVE SESSION – NO ACTION TAKEN.

RECONVENED TUESDAY, DECEMBER 21, 2010 AT 11: 45 A.M.

PRESENT: COMMISSIONERS CHARLES R. PROBST, JR. AND MATT COFFLAND

ABSENT: COMMISSIONER GINNY FAVEDE

No further business conducted.

December 15, 2010

December 15, 2010

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 11:45 A.M.**

Motion made by Mr. Coffland, seconded by Mr. Probst to adjourn the meeting at 11:45 a.m.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Absent

Read, approved and signed this 22nd day of December, 2010.

COUNTY COMMISSIONERS

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT
_____ CLERK