

St. Clairsville, Ohio

December 18, 2013

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

Claim of	Purposes	Amount
B-Crossroads Counseling	Court ordered counseling/Indigent Drivers Alcohol Fund	1,561.58
J-BP	Gasoline/Real Estate Office/Real Estate Assessment Fund	270.83
K-Wells Fargo Payment Center	Visa Card/Engineer MVGT Fund	36.40
P-Lowe's	Materials/BCSSD Funds	593.45
P-Renee' Wilson	Reimburse travel expenses/BCSSD Funds	148.50
P-Yorkville Board of Trustees of Public Affairs	Sewage disposal/SSD#3B Deep Run Fund	513.29
S-AT&T Mobility	Internet/Northern Div. Ct. Computer Fund	61.02
S-Beth A. Andes, MS, PCC	Counseling services/District Detention Home Fund	1,102.50
S-Courtview	Attachit & Dashboard 2014/Eastern Div. Ct. Computer Fund	952.00
S-Robert L. Cross, MD	Medical services-November/District Detention Home Fund	750.00
S-TSG	Service/Northern Div. Court Computer Fund	100.00

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for December 18, 2013 as follow:

FUND	AMOUNT
A-GENERAL	\$
H-Job & Family, CSEA	\$3,344.00
H-Job & Family, Public Assistance	\$7,252.40; \$2,224.56
H-Job & Family, WIA	\$1,671.70
P-Sanitary Sewer District	\$12,590.56; \$1,428.47; \$1,453.53; \$7,665.12
S-Job & Family, Children Services	\$200.00
S-Senior Program	\$1,350.35

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFERS WITHIN**  
**FUND FOR THE GENERAL FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers within the General Fund:

FROM	TO	AMOUNT
E-0051-A001-A50.000 Budget Stabilization	E-0111-A001-E02.002 Salaries-Employees	\$ 4,300.00
E-0051-A001-A50.000 Budget Stabilization	E-0181-A003-A09.003 PERS	\$ 3,759.86
E-0051-A001-A50.000 Budget Stabilization	E-0131-A006-A03.002 Salaries-Jail	\$ 4,320.37
E-0051-A001-A50.000 Budget Stabilization	E-0131-A006-A04.002 Salaries-Road	\$45,255.73
E-0051-A001-A50.000 Budget Stabilization	E-0131-A006-A13.003 PERS/SPRS	\$33,915.54
E-0056-A006-E02.010 Supplies	E-0056-A006-E04.011 Contract Services	\$ 25.00
E-0111-A001-E11.000 Other Expenses	E-0111-A001-E02.002 Salaries-Employees	\$ 3,300.00
E-0121-A006-B02.002 Salaries-Employees	E-0051-A001-A02.002 Salaries-Employees	\$ 400.00
E-0181-A003-A11.000 Other Expenses	E-0181-A003-A02.002 Salaries-Employees	\$ 15.04

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/**  
**HOLDING ACCOUNT CHARGEBACK FOR NOVEMBER, 2013**

Motion made by Mrs. Favede seconded by Mr. Coffland to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account for the month of November, 2013.

**Gross Wages P/E 11/02/13 to 11/30/13**  
**GENERAL FUND**

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	<b>7,325.87</b>
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	<b>721.77</b>
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	<b>2,931.18</b>
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	<b>3,439.28</b>
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	<b>6,253.83</b>
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	<b>5,532.69</b>
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	<b>2,343.44</b>
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	<b>959.64</b>

COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	<b>6,826.29</b>
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	<b>9,699.09</b>
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	<b>6,247.30</b>
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	<b>1,785.30</b>
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	<b>1,829.92</b>
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	<b>2,338.22</b>
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	<b>9,215.94</b>
PROSECUTING ATTN	E-0111-A001-E09.003	R-9895-Y095-Y01.500	<b>8,305.98</b>
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	<b>6,606.51</b>
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	<b>9,805.21</b>
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	<b>3,455.00</b>
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	<b>1,207.41</b>
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	<b>3,707.03</b>
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	<b>2,738.97</b>
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	<b>4,513.20</b>
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	<b>32.00</b>
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	<b><u>1,345.02</u></b>
			<b>109,166.09</b>

DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	<b>1,223.87</b>
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	
Home Sewage Treatment Sys	E-2227-F074-F03.002	R-9895-Y095-Y01.500	<b>6,616.85</b>
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	<b>816.00</b>
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	<b>377.00</b>
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	<b>453.00</b>
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	<b>244.00</b>
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	<b>64,334.22</b>
FLOOD GRANT-HUMAN SERV	E-2600-H005-H11.000	R-9895-Y095-Y01.500	<b>3,435.47</b>
WINDSTORM -HUMAN SERV	E-2600-H005-H12.000	R-9895-Y095-Y01.500	<b>2,730.12</b>
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	<b>11,507.06</b>
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	<b>2,139.88</b>
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	<b>5,390.26</b>
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	<b>17,593.43</b>
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	<b>6,658.59</b>
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	<b>1,108.80</b>
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	<b>470.40</b>
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	<b>1,681.48</b>
Care and Custody-Drug Court	E-0400-M060-M72.003	R-9895-Y095-Y01.500	<b>1,253.57</b>
Intake Coordinator	E-0400-M062-M02.000	R-9895-Y095-Y01.500	
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	<b>1,837.30</b>
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	<b>809.30</b>
Truant Officer	E-0400-M079-M03.003	R-9895-Y095-Y01.500	
WW#2	E-3701-P003-P29.003	R-9895-Y095-Y01.500	<b>2,424.45</b>
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	<b>12,005.55</b>
SSD#1	E-3704-P051-P13.003	R-9895-Y095-Y01.500	<b>1,750.48</b>
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	<b>2,963.51</b>
SSD#3A	E-3706-P055-P13.003	R-9895-Y095-Y01.500	<b>408.84</b>
SSD#3B	E-3707-P056-P13.003	R-9895-Y095-Y01.500	<b>73.05</b>
LEPC	E-1720-P090-P08.003	R-9895-Y095-Y01.500	<b>174.69</b>
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	<b>1,050.00</b>
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	<b>10,026.17</b>
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	<b>10,882.11</b>
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	<b>4,048.41</b>
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	<b>444.24</b>
MENTAL RETARDATION	E-2410-S066-S76.003	R-9895-Y095-Y01.500	<b>36,257.63</b>
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	<b>20,334.85</b>
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	<b>1,123.47</b>
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	<b>3,931.00</b>
EASTERN CRT-COMPUTER	E-1570-S084-S11.003	R-9895-Y095-Y01.500	<b>403.20</b>
NORTHRN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	<b>536.40</b>
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	<b>456.90</b>

WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	<b>1,180.08</b>
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	<b>217.62</b>
JUV COURT - GEN SPEC	E-1589-S096-S09.000	R-9895-Y095-Y01.500	
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	<b>3,154.00</b>
IAP	E-2223-T077-T01.002	R-9895-Y095-Y01.500	
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	<b>294.00</b>
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	<b>722.10</b>
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	<b>924.36</b>
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	
		<b>TOTAL</b>	<b>355,633.80</b>

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR THE  
WAIVED HOSPITALIZATION CHARGEBACKS FOR  
THE MONTHS OF SEPTEMBER, OCTOBER & NOVEMBER, 2013**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following transfer of funds

for Waived Hospitalization for the months of September, October & November, 2013.

<b>FROM</b>	<b>GENERAL</b>	<b>TO</b>	
<b>E-0256-A014-A08.006</b>	<b>GENERAL</b>	<b>R-9891-Y091-Y03.500</b>	<b>7,166.66</b>
E-2210-E001-E15.006	COUNTY HEALTH	R-9891-Y091-Y03.500	500.00
E-5005-S070-S06.006	BCDJFS SENIOR PROGRAM	R-9891-Y091-Y03.500	1,333.33
E-3701-P003-P31.000	WATER & SEWER WWS#2	R-9891-Y091-Y03.500	266.45
E-3702-P005-P31.000	WATER & SEWER WWS#3	R-9891-Y091-Y03.500	640.02
E-3704-P051-P15.000	WATER & SEWER SSD#1	R-9891-Y091-Y03.500	170.73
E-3705-P053-P15.000	WATER & SEWER SSD #2	R-9891-Y091-Y03.500	132.81
E-3706-P055-P15.000	WATER & SEWER SSD #3A	R-9891-Y091-Y03.500	29.10
E-3707-P056-P15.000	WATER & SEWER SSD #3B	R-9891-Y091-Y03.500	10.89
E-8010-S030-S68.006	OAKVIEW JUVENILE REHAB	R-9891-Y091-Y03.500	500.00
E-0910-S033-S47.006	DISTRICT DETENTION	R-9891-Y091-Y03.500	500.00
E-0400-M060-M29.008	JUVENILE (Care & Custody)	R-9891-Y091-Y03.500	250.00
E-0400-M067-M05.008	JUVENILE (Alternative School)	R-9890-Y091-Y03.500	250.00
E-0400-M079-M02.008	JUVENILE (Fringes)	R-9890-Y091-Y03.500	0.00
E-4110-T075-T52.008	WIC FRINGES	R-9891-Y091-Y03.500	666.66
E-2510-H000-H16.006	PUBLIC ASSISTANCE	R-9891-Y091-Y03.500	2,583.33
E-2760-H010-H12.006	PUBLIC ASSISTANCE/CS	R-9891-Y091-Y03.500	750.00
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y03.500	250.00
E-2812-K000-K20.006	MVGT-K11 ENGINEERS DEVELOPMENTAL	R-9891-Y091-Y03.500	1,000.00
E-2410-S066-S80.000	DISABILITIES	R-9891-Y091-Y03.500	2,250.00
E-1520-S077-S04.006	CORRECTION ACT GRANT	R-9891-Y091-Y03.500	0.00
E-1810-L001-L14.000	SOIL AND WATER	R-9891-Y091-Y03.500	0.00
E-1210-S078-S14.006	RECORDER/SUPP EQUIPMENT	R-9891-Y091-Y03.500	0.00
E-1310-J000-J06.000	REAL ESTATE ASSESSMENT CERT OF TITLE/CLK OF	R-9891-Y091-Y03.500	0.00
E-6010-S079-S07.006	COURTS	R-9891-Y091-Y03.500	0.00
E-1551-S088-S03.006	WESTERN CT. GEN SPEC PROJ	R-9891-Y091-Y03.500	250.00
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y03.500	<u>250.00</u>
	<b>TOTAL</b>		<b>19,749.98</b>

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mrs. Favede, seconded by Mr. Coffland to execute payment of Then and Now Certification dated December 18, 2013, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:  
**EMA – Dave Ivan** to travel to Washington Co., Ohio, on Dec. 19, 2013, to attend a Southeast EMA Director's Meeting. A county vehicle will be used.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**OPEN PUBLIC FORUM** - Mike Bianconi said he wanted to bring Mr. Thomas up to speed as to what some of his concerns are. It is the end of the year and he would like reports on 1) how much we have spent on attorney fees for Senior Services for the year and Job and Family Services, and how much was spent on consultants for both. 2) He also would like to know how much was spent on what he calls the Mall Road attorney in 2013. 3) He has been asking for months and months for a report similar to the one of August 29, 2012, from the management team at Job and Family Services. He wants a report on what they inherited and what they have done until the transfer on Nov. 1, 2013. Example: How many meals, transports, etc. He would like the management team to come in and give a presentation. He is requesting this information after the first of the year.

Richard Hord asked how the attorney services of Mark Lucas of Clemans-Nelson, who provided assistance regarding the transition of Senior Services as well as the search for a new DJFS director, were secured. Mrs. Favede advised the board has a contract with them at a negotiated rate to utilize their services. The services of Mark Lucas are at times utilized separately under his own private firm.

Mr. Hord noted the Open House to be held tomorrow for the former Sheriff's residence. He asked what the overall costs were for the renovations. Mrs. Favede stated it was the amount of the grant plus \$150,000 from Belmont Co. Tourism, which was the matching grant; \$70,000 to the Dept. of Development for the design fees for the architect firm and maybe some in-kind work on behalf of our Maintenance Department. The Ohio Dept. of Federal Enhancement Transportation Byways grant was between \$650,000 - \$700,000. Mrs. Favede noted according to the documents prior to when she came into office, the Phase I, which was the Sheriff's residence, was actually budgeted at \$1.2 million. Mr. Hord asked if there were any plans for renovation of the remainder of the building, the jail portion. Mrs. Favede said that in 2011 after she submitted the Phase II application, that particular fund was discontinued at the federal level. She said at this point there is no venue for additional funds/grants for that building.

Mr. Hord asked if there have been any changes regarding the delivery of services for seniors under the new configuration of Belmont Senior Services. Mrs. Favede said the number of individuals served continues to grow. They are struggling to put out the meals that they are required to put out in that kitchen. They are topping out at what they can actually handle. It is a very small facility. They are adding some routes. The TRIPS program will be added today.

**REMINDER-Commissioner Favede reminded that the next Regular Meeting will be on Monday, December 23 at 10:00 a.m. due to Christmas.**

**IN THE MATTER OF ANNOUNCEMENT**  
**RE: BELMONT COUNTY PUBLIC DEFENDER COMMISSION**

Mrs. Favede announced that the Belmont County Commissioners are accepting applications for an open position on the Belmont County Public Defender Commission until January 6, 2014. Interested persons may contact our office at (740) 699-2155 to request an application. *(This opening is due to the resignation of Ed Good who is no longer able to serve in that capacity.)*

**IN THE MATTER OF HOLDING A SPECIAL MEETING**  
**ON THURSDAY, JAN. 2, 2014, FOR THE PURPOSE OF**  
**ADOPTING THE ANNUAL APPROPRIATIONS RESOLUTION FOR 2014**

Motion made by Mrs. Favede, seconded by Mr. Coffland to hold a **Special Meeting** on Thursday, January 2, 2014 at **10:00 a.m.** for the purpose of adopting the Annual Appropriations Resolution for 2014 and to notify the media of the same.

*Note: This is in addition to the board's Regular Meeting which will be held on Monday, December 30, 2013 at 10:00 a.m. due to New Year's holiday on Wednesday.*

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF HOLDING THE ANNUAL**  
**REORGANIZATION MEETING ON MONDAY, JAN. 13, 2014**

Motion made by Mrs. Favede, seconded by Mr. Coffland to hold the Board's annual **Reorganization Meeting** on Monday, January 13, 2014 at **9:00 a.m.** pursuant to Ohio Revised Code Section 305.05 and to notify the media of the same. The Board will also hold their regular meeting on Wednesday, January 15 at **9:00 a.m.**

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

*Note: Commissioner Favede noted that the board has decided to move the start time of their meetings from 10:00 a.m. to 9:00 a.m. going forward.*

**IN THE MATTER OF RESOLUTION ESTABLISHING**  
**SPECIAL REVENUE FUND FOR BELMONT COUNTY**  
**TRIPS (TRANSPORTATION RESOURCES AND**  
**INDIVIDUALIZED PLANNING SERVICES)**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adopt the following Resolution:

Pursuant to Ohio Revised Code Section 5705.12, the Belmont County Board of Commissioners has deemed it necessary to establish a special revenue fund for Belmont County TRIPS (Transportation Resources and Individualized Planning Services).

**WHEREAS**, the Belmont County Board of Commissioners met on November 26, 2013 and voted unanimously to establish and create a Belmont County Agency responsible for exercising the powers and duties of providing, overseeing and acquiring approved coordination transportation services for eligible individuals, including program, financial and administrative facilitation of such services, and;

**WHEREAS**, money derived from specified sources other than the general property tax shall be paid directly into this fund, and;

**WHEREAS**, this fund can only be used for the purposes described pursuant to all other laws and regulations related to expenditures, normally the Ohio Revised Code, and;

**WHEREAS**, this fund may be rescinded at any time by resolution and money that has accumulated in the fund shall be returned to its original source or sources upon payment of all outstanding debts and obligations.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF REAPPOINTMENTS TO THE BELMONT CO. BOARD OF DEVELOPMENTAL DISABILITIES**

Motion made by Mrs. Favede, seconded by Mr. Coffland to reappoint the following individuals to the Belmont County Board of Developmental Disabilities per ORC 5126.02 for a four-year term commencing January 1, 2014, based upon the recommendation of that board:

Annette Wiater  
Robert Quirk

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPOINTING COMMISSIONER MARK A. THOMAS AS THE BOARDS' REPRESENTATIVE TO THE BELMONT CO. 911 BOARD**

Motion made by Mrs. Favede, seconded by Mr. Coffland to appoint Commissioner Mark A. Thomas as the Board's representative to the Belmont County 911 Board effective immediately.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADOPTING THE RESOLUTION TO MAINTAIN THE NATIONAL PREFERRED FORMULARY WITH EXPRESS SCRIPTS FROM THE DATE FORWARD**

Belmont County Resolution  
December 13, 2013

Motion made by Commissioner Favede, seconded by Commissioner Coffland to adopt the following resolution:

Be it resolved, that the Belmont County Commission has decided to maintain the National Preferred Formulary with Express Scripts going from this date forward. We understand that the removal of the 48 medications will take place as of April 1, 2014.

Upon roll call the foregoing was unanimously adopted this 18<sup>th</sup> day of December, 2013.

Signed by commissioners on

	<u>December 18, 2013</u>
Ginny Favede	<u>Ginny Favede /s/</u>
Matt Coffland	<u>Matt Coffland /s/</u>
Mark Thomas	<u>Mark A. Thomas /s/</u>

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**DISCUSSION HELD RE: DOG SHELTER** – Mr. Coffland stated after last week with the dog shelter issues and all the complaints and the complaints that continue to come in via calls and emails, the board is looking into the problem. The board asks that the media put that out and to give us time. We are hearing from people on both sides and the board needs time to look into this matter to come up with a solution. Mrs. Favede advised the Clerk is working on setting up an executive session today with our legal counsel, the Prosecutor's Office, in order to address that issue. Mr. Thomas followed up saying that we are being inundated with dozens of emails from people all over the country regarding the animal shelter. With that said, we all value comment from everybody regardless of whether it is pro or con on an issue. However, it is going to take some time to have the issues that were raised last week to be addressed. We also have the BCARL board that we contract with to also investigate some of these issues and be able to respond back to us. There is not going to be any immediate decisions with regard to the animal shelter because there is a lot of due diligence that needs to take place before a decision can be made. Mr. Thomas has just been put in this situation and plans on being extra cautious on looking at both sides. He said it is important for the public to know that we will respond to everyone accordingly, and we want to make sure that we and their board investigate. We simply own the facility and provide the facility by statute. The contractual arrangement with BCARL is what needs to be addressed. Mr. Thomas has received 6-8 positive phone calls and/or emails about the animal shelter. He said regardless of all the allegations there is still a lot of good being done every day at the animal shelter. Mrs. Favede noted this has gone beyond the country and she has received an email from Germany. Mr. Thomas said the presentation made last week was enough, but he does not mean to discourage people from contacting the board. The board has stated they will look into matters and that is what they will do.

Meg Bizzarri asked if suggestions couldn't be given for some minor quick fixes. She said one being with the weather the way it is right now to lay down some straw. She said every picture you see the dogs are standing in mud. She said around the holidays a lot of the county shelters cut their adoption fees so people can afford to adopt. She said she has heard Belmont County's adoption fees are way beyond what people are willing to pay. Mr. Thomas said those are valid comments. He does not disagree. Speaking personally he stated, "Here's what I don't want to get into, is micro-managing any department or agency in this county. And that's across the board; it's not just BCARL. While your comments are well taken and I hear them, and I have no problem passing that on, my goal is that we get first the issues and allegations that are made, good, bad or indifferent, resolved. The second thing, and that's where the legal counsel comes in, is to discuss the contractual issues that the board now has with BCARL and whether or not in the future any of these need changed.

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:40 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter executive session with Mike Kinter, HR Manager, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of a public employee.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:15 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn executive session.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes

Mr. Thomas Yes

AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTION WAS TAKEN:

**IN THE MATTER OF AUTHORIZING HR MANAGER TO OFFER EMPLOYMENT FOR THE POSITION OF SWITCHBOARD OPERATOR/MAIL CLERK/RECEPTIONIST AND TWO ASSISTANT CLERKS/COMMISSIONERS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to authorize Mike Kinter, HR Manager, to offer employment for the position of Switchboard Operator/Mail Clerk/Receptionist and two Assistant Clerks for the Belmont County Commissioners Office.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Thomas Yes

**DISCUSSION** – Mrs. Favede said with the resignations of two staff members, our office is down to two assistant clerks. Another one has moved into a new position. One of the things the board wanted to accomplish this year was putting a switchboard operator back answering the phones for the Belmont County Courthouse. She said we had that cut that position in 2009 and we all agree it has been one of the most consistent and primary complaints that we have an automated answering system. We will be filling that position. Mr. Coffland said it will be a good welcome back. Mr. Thomas said probably the number one complaint amongst the other offices in the building is the number of errand calls that come into the office and then they have to direct them somewhere else. The second one is the number of people walking into the building wandering all over the place trying to find the office that they’re in. A directory is needed. The one on the second floor is to be moved downstairs. One may need to be placed on all three floors. The switchboard operator will serve the purpose of answering calls, but also giving directions to the various offices.

**IN THE MATTER OF THE VACATION OF ALL OF UNION TOWNSHIP ROAD 377 (POLLAND FARM ROAD) UNION TOWNSHIP SECS. 18 & 24, T-8, R-4/RD IMP 1119**

Office of County Commissioners  
Belmont County, Ohio

A Public Road

The Board of County Commissioners of Belmont County, Ohio, met in Regular session on the 18th day of December, 2013, at the office of the Commissioners with the following members present:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**RESOLUTION – ORDER TO CLOSE ROAD  
Sec. 5553.10 R.C**

Mrs. Favede moved the adoption of the following Resolution:

WHEREAS, at least ten days have elapsed since the final order of the board in the matter of this improvement, and

WHEREAS, no person, firm or corporation interested, has effected an appeal from our orders in the matter of the above named improvement, therefore, be it

RESOLVED, that it is hereby ordered that the proceedings be recorded as provided by law, and that said roads be <sup>1</sup>vacated, as ordered heretofore, made on journal of the date of December 4, 2013, and a copy of this resolution be forwarded to the Union Township Trustees.

Mr. Coffland seconded the Resolution and the roll being called upon its adoption the vote was as follows:

Mrs. Favede \_\_\_\_\_, Yes  
Mr. Coffland \_\_\_\_\_, Yes  
Mr. Thomas \_\_\_\_\_, Yes

Adopted the 18th day of December, 2013

Jayne Long /s/  
Clerk, Board of County Commissioners  
Belmont County, Ohio

**IN THE MATTER OF ADJOURNING COMMISSIONERS MEETING AT 1:15 P.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting at 1:15 p.m.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Thomas Absent

Read, approved and signed this 23rd day of December, 2013.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
COUNTY COMMISSIONERS

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_  
PRESIDENT

December 18, 2013

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CLERK