

St. Clairsville, Ohio

December 7, 2011

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Coffland, seconded by Mr. Probst, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Albert L. Parkhurst & others	Commission salaries/General Fund	5,025.00
A-Draft-Co, Inc.	Web Hosting-GIS Projects/General Fund	500.00
A-McGhee & Co.	Supplies/General Fund	157.75
A-McGhee & Co.	Supplies/General Fund	241.19
A-McGhee & Co.	Supplies/General Fund	21.95
A-Ohio AFSCME Care Plan	Dental & Drug Coverage/General Fund	552.00
A-Ohio Judicial Conference	2012 Membership Dues for Judges/General Fund	200.00
A-Quill	Supplies/General Fund	598.38
A-Tom's Construction	Misc. creek cleanups/General Fund	19,900.00
G-Belmont Co. Tourism Council, Inc.	December operating expenses/Lodging Excise Tax Fund	20,000.00
P-Southeastern Equip. co.	Equipment/BCSSD Funds	16,620.30
S-AT&T	Internet/Oakview Juvenile Residential Center Fund	906.29
S-AT&T	Telephone/Oakview Juvenile Residential Center Fund	296.36
S-Beth A. Andes, MS, PCC	Contracted Counselor/District Detention Home Fund	1,050.00
S-Crystal Springs	Water rental/Eastern Ct. General Special Projects	49.36
S-McGhee & Co.	Supplies/Eastern Ct. General Special Projects	429.79
S-Ohio Judicial Conference	Conference dues for 2012/Northern Ct. General Special Projects	100.00
S-OJC	2012 Dues/Eastern Ct. General Special Projects Fund	100.00
S-Sam's Club	Food/Oakview Juvenile Residential Center Fund	518.39
S-Times-Leader	Ad for New HotShot vehicles/BCDJFS Senior Program	213.44
S-TSG	Memory Module/Western Div. Court Computer Fund	270.00
W-Matthew Bender & Co.	Books/Law Library Fund	497.74
W-Reliable Office Supplies	Supplies/Prosecutor's Victim Program	329.08
W-Treasurer State of Ohio	SVAA De-Obligation/Prosecutor's Victim Program	44.11

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the Recapitulation of Vouchers dated for December 7, 2011 as follow:

FUND	AMOUNT
A-GENERAL	\$970.10; \$18,994.57; \$7,646.28; \$7,785.17; \$46,667.33; \$94,660.77
A-GENERAL/AUDITOR	\$1,973.56
A-GENERAL/JUVENILE	\$25.00
A-GENERAL/SHERIFF	\$19,950.26
A-GENERAL/911	\$4,355.58
B-Dog Kennel	\$887.94
H-Job & Family, CSEA	\$1,144.33
H-Job & Family, Flood Grant	\$3,730.83; \$5,158.46
H-Job & Family, Public Assistance	\$1,956.02; \$6,381.86; \$141.68; \$3,999.00; \$25,009.57
H-Job & Family, WIA	\$44,400.53; \$6,652.70
J-Real Estate Assessment	\$84,171.60
K-Engineer MVGT	\$6,070.05
M-Juvenile Ct. – Intake Coordinator	\$227.20
M-Juvenile Ct. – Placement Services	\$12,852.00
M-Juvenile Ct. – Title IV-E Reimb.	\$247.42
M-Juvenile Ct. – Truant Officer Grant	141.30
P-Sanitary Sewer District	\$737.34; \$554.17; \$1,415.05; \$2,469.86; \$11,303.15; \$1,137.29; \$1,857.57
P-Oakview Bldg.	\$1,226.07
S-District Detention Home	\$6,570.16; \$4,622.46
S-Job & Family, Children Services	\$34,036.72; 27,650.88
S-Job & Family, Senior Program	\$11,622.57; \$1,365.00; \$9,120.86; \$1,255.50
S-Juvenile Ct. Computer	\$104.95
S-Juvenile Ct. General Special Projects	\$816.67
S-Oakview Juvenile Residential Center	\$5,145.31
S-Sheriff Commissary	\$409.50
S-Western Div. Ct. Computer	\$547.26
U-Sheriff Reserve Account	\$133.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN GENERAL FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within the General Fund.

FROM	TO	AMOUNT
E0051-A001-A25.003 PERS	E-0051-A001-A27.007 Unemp	\$1,288.00
	E-0052-A001-A91.003 PERS	\$ 592.07

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0055-A004-B18.000 Other Expenses	E-0051-A001-A50.000 Budget Stabilization	\$15,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/SHERIFF

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0131-A006-A17.012 Cruisers (Closed PO #410286)	E-0131-A006-A18.000 Radio	\$ 5,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE BCDJFS/PUBLIC ASSISTANCE FUND H000

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers within fund for the BCDJFS/PA Fund H000.

FROM	TO	AMOUNT
E-2510-H000-H16.006 Hospitalization	E-2510-H000-H01.002 Salaries	\$ 350,000.00
E-2510-H000-H16.006 Hospitalization	E-2510-H000-H12.003 PERS	50,000.00
E-2510-H000-H16.006 Hospitalization	E-2510-H000-H15.005 Medicare	2,000.00
E-2510-H000-H16.006 Hospitalization	E-2510-H000-H04.000 Contracts	93,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

FROM	TO	Amount
WWS #2	WWS #2	
E-3701-P003-P17.002 SALARIES	E-3701-P003-P25.000 PURCHASED WA	\$1,000.00
WWS #3	WWS #3	
E-3702-P005-P17.002 SALARIES	E-3702-P005-P21.000 MATERIALS	\$15,000.00
SSD #1	SSD #1	
E-3704-P051-P01.002 SALARIES	E-3704-P051-P12.000 TRAVEL & EXP	<u>\$40.00</u>
	TOTAL	\$16,040.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE OAKVIEW JUVENILE REHABILITATION FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers within fund for the Oakview Juvenile Rehabilitation Fund.

FROM	TO	AMOUNT
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S58.000 Communications	1,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S59.000 Fuel/Utilities	2,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S63.000 General	500.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S68.006 Hospitalization	10,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S53.000 Medical	2,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S66.003 PERS	2,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S51.002 Salary	50,000.00
E-8010-S030-S40.000 Grant Holding	E-8010-S030-S72.000 Capital Repairs	<u>1,936.32</u>
TOTAL		69,436.32

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE DISTRICT DETENTION HOME FUND S33

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers within fund for the District Detention Home Fund S33.

FROM	TO	AMOUNT
E-0910-S033-S34.010 Supplies	E-0910-S033-S33.002 Salaries	\$ 3,700.00
E-0910-S033-S64.000 Contract Repairs/GS	E-0910-S033-S40.000 Medical	450.00
E-0910-S033-S34.010 Supplies	E-0910-S033-S40.000 Medical	300.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE BELMONT CO. SENIOR PROGRAMS FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the Belmont Co. Senior Programs Fund.

FROM	TO	AMOUNT
E-5005-S070-S05.011 Contract Services	E-5005-S070-S06.006 Hospitalization	\$ 10,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE CERTIFICATE OF TITLE ADM. FUND S79

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the Certificate of Title Adm. Fund S79.

FROM	TO	AMOUNT
E-6010-S079-S12.000 Travel	E-6010-S079-S01.002 Salaries	\$ 1,800.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE EASTERN DIV. COURT COMPUTER FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the Eastern Div. Court Computer Fund.

FROM	TO	AMOUNT
E-1570-S084-S08.012 Computer Equipment	E-1570-S084.-S10.002 Computer Salaries	\$ 4,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFERS BETWEEN THE 911 WIRELESS FUND AND THE GENERAL FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers between the 911 Wireless Fund and the General Fund.

FROM	TO	AMOUNT
E-2301-E011-E03.000 Training	R-0040-A000-A47.574 Transfers In	\$18,539.74

**Note: Wireless training money moved to cover payroll expenses.*

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/HOLDING ACCOUNT CHARGEBACK FOR NOVEMBER, 2011

Motion made by Mrs. Favede seconded by Mr. Coffland to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account for the month of November, 2011.

Gross Wages P/E 11/05/11 to 11/19/11

GENERAL FUND

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	5,815.96
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	464.52
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	2,022.64
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	2,455.68
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	3,596.02
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	4,040.72
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	1,409.92
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	639.76
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	4,291.37
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	6,447.61
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	4,190.46
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	1,622.42
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	1,167.53
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,693.90

PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	6,403.74
PROSECUTING ATTN	E-0111-A001-E09.003	R-9895-Y095-Y01.500	6,127.24
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	4,268.21
SHERIFF EMP (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	3,904.95
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	2,902.54
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	804.94
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	2,143.82
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	1,865.18
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	2,443.32
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	37.31
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	<u>682.84</u>
			71,442.60

DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	762.34
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	876.76
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	793.00
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	205.00
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	419.00
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	196.00
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	475.00
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	3,014.58
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	53,130.53
FLOOD GRANT-HUMAN SERV	E-2530-H004-H02.003	R-9895-Y095-Y01.500	5,570.70
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	4,824.43
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	2,377.33
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	3,489.90
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	10,417.67
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	4,320.68
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	268.80
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	302.40
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	1,005.33
Care and Custody-Drug Court	E-0400-M060-M72.003	R-9895-Y095-Y01.500	786.42
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	509.08
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	160.06
Truant Officer	E-0400-M079-M03.003	R-9895-Y095-Y01.500	488.43
WW#2	E-3701-P003-P29.003	R-9895-Y095-Y01.500	1,865.05
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	8,025.35
SSD#1	E-3704-P051-P13.003	R-9895-Y095-Y01.500	554.17
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	2,325.86
SSD#3A	E-3706-P055-P13.003	R-9895-Y095-Y01.500	300.23
SSD#3B	E-3707-P056-P13.003	R-9895-Y095-Y01.500	30.10
LEPC	E-1720-P090-P08.003	R-9895-Y095-Y01.500	116.46
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	780.76
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	6,401.45
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	7,862.14
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	2,894.79
MENTAL RETARDATION	E-2410-S066-S76.003	R-9895-Y095-Y01.500	21,155.84
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	9,660.76
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	748.98
CO RECORDER	E-1210-S078-S11.003	R-9895-Y095-Y01.500	
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,109.44
EASTERN CRT-COMPUTER	E-1570-S084-S11.003	R-9895-Y095-Y01.500	268.80
NORTHRN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	324.00
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	263.16
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	713.60
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,620.84
IAP	E-2223-T077-T01.002	R-9895-Y095-Y01.500	7.00
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	188.46
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	469.82
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	<u>303.14</u>
			235,826.24

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE GENERAL FUND A-00**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED
GENERAL FUNDS

A-00 GENERAL

E-0051-A001-A28.000 PO CLOSED	20,800.00
E-0069-A011-A11.000 PO CLOSED	7,910.58
E-0011-A001-B03.010 PO CLOSED	5,932.06
E-0011-A001-B04.012 PO CLOSED	3,570.23
E-0011-A001-B05.012 PO CLOSED	7,104.93
E-0081-A002-D03.010 PO CLOSED	2,487.05
E-0081-A002-D12.000 PO CLOSED	27,521.07
E-0170-A006-G03.010 PO CLOSED	169.40

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE GENERAL FUND/COMMON PLEAS COURT**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

E-0061-A002-B05.000	Intense Probation/Clerk of Courts Supervisory Fees Collected (October & November, 2011)	\$ 6,214.77
---------------------	---	-------------

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE GENERAL FUND/911**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

E-0056-A006-E01.002	Salaries	\$ 18,539.74
---------------------	----------	--------------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE GENERAL FUND/SHERIFF**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

E-0131-A006-A16.000	Other Expenses	\$180.00
---------------------	----------------	----------

Note: Funds received from Village of Bethesda to help pay for developing photos in Kevin Smith murder case.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE SHERIFF'S DEPARTMENT VARIOUS FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

General

E-0131-A006-A07.000	Training	0.00
E-0131-A006-A09.000	Medical	643.60
E-0131-A006-A17.012	Cruiser Repairs	0.00
E-0131-A006-A20.000	False Alarm	0.00
E-0131-A006-A21.000	Sheriff's Towing	475.00
E-0131-A006-A23.000	Background	737.00
E-0131-A006-A24.000	E-SORN	200.00
E-0131-A006-A28.000	Shop W/Cop	0.00
E-0131-A006-A30.000	Lifesaver	0.00

Enforcement Education

E-1652-B016-B02.000	Education Expenses	0.00
---------------------	--------------------	------

Commissary Fund

E-5100-S000-S01.010	Supplies	5,795.00
---------------------	----------	----------

Concealed Handgun License

E-5101-S001-S06.000	License Issuance	1,619.00
E-5101-S001-S07.012	Equipment	978.00

Sheriff Reserve Account

E-9710-U010-U06.000	Other Expenses	403.66
---------------------	----------------	--------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE INDIGENT GUARDIANSHIP FUND C-50**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

***CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED
SPECIAL REVENUE FUNDS***

C-50 INDIGENT GUARDIANSHIP FUND

E-1653-C050-C02.000 PO CLOSED 1,075.82

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE MEDIATION FUND/PROBATE COURT C-55**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

***CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED
SPECIAL REVENUE FUNDS***

C-55 MEDIATION FUND/PROBATE COURT

E-1654-C055-C02.000 PO CLOSED 17,181.75

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE H005 WORKFORCE DEVELOPMENT FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

WORKFORCE DEVELOPMENT FUND

E-2600-H005-H09.000 (Other Expense) \$ 2,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE H008 WIA AREA 16 FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

WIA AREA 16 FUND

E-2610-H008-H01.000 Belmont Co. DJFS-WIA \$ 2,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE REAL ESTATE ASSESSMENT FUND J-00**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

***CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED
SPECIAL REVENUE FUNDS***

J-00 REAL ESTATE ASSESSMENT FUND

E-1310-J000-J03.011 PO CLOSED 2,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE M79 TRUANT OFFICER GRANT FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

FUND AMOUNT

Salary
E-0400-M079-M01.002 \$14,637.94

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE S12 PORT AUTHORITY FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

E-9799-S012-S06.000 Marketing/Promotion \$ 3,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR N.S.L.A. OAKVIEW JUVENILE S031 FUND AND
OAKVIEW YOUTH ACTIVITY FUND S032**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

N.S.L.A. OAKVIEW JUVENILE S031

E-8011-S031-S02.000	Food (Meal Tickets)	105.00
E-8011-S031-S02.000	Food (NSLA)	2,019.12

ACTIVITY FUND S032

E-8012-S032-S00.000	Activity Fund	316.08
---------------------	---------------	--------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BEL-HARRISON JUVENILE DISTRICT
DETENTION HOME-SARGUS FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

E-0910-S033-S33.002	Salaries	\$ 31,778.63
---------------------	----------	--------------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE S96 JUVENILE COURT GENERAL SPECIAL
PROJECTS FUND**

Motion made by Mr. Coffland, seconded by Mrs. Favede to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

E-1589-S096-S12.000	Other Expenses	\$ 4,347.00
---------------------	----------------	-------------

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BELMONT CO. COMMISSIONERS CDBG FUND**

Motion made by Mrs. Favede, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

BELMONT CO. COMMISSIONERS CDBG FUND

E-9702-T011-T03.000	CDBG Escrow Account "CHIP"	\$ 19,428.00
---------------------	----------------------------	--------------

Draw No. 142 – Grant #B-C-09-1AG-2

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BELMONT COUNTY PROSECUTOR'S OFFICE
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of December 7, 2011.

E-1511-W080-P01.002	Salaries	\$ 3,400.00
---------------------	----------	-------------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF APPROVING
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated December 7, 2011, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Probst, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies. **CHIP - \$19,428.00** paid into R-9702-T011-T05.501 CDBG – Grant CHIP on November 30, 2011. Grant #B-C-09-1AG-2. Draw No. 142

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:
BCDJFS – Various employees and various seniors to Senior outings in December, 2011. Estimated expenses: \$76.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the minutes of the Belmont County Board of Commissioners regular meetings of October 26 and November 2, 2011.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF RESCHEDULING A REGULAR BOARD OF COMMISSIONER MEETING

Motion made by Mr. Coffland, seconded by Mr. Probst to reschedule the Commissioners regular meeting from Wednesday, December 21 to Tuesday, December 20, 2011 at 10:00 a.m.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING AND SIGNING AMENDMENT TO THE IV-CONTRACT BETWEEN BELMONT CO. CSEA AND BELMONT CO. COMMON PLEAS COURT MAGISTRATE

Motion made by Mr. Coffland, seconded by Mr. Probst, as the co-appointing authority for Belmont County Department of Job & Family Services, to approve and sign the Amendment to the IV-D Contract between the Belmont County Child Support Enforcement Agency and the Belmont County Common Pleas Court Magistrate expiring January 21, 2012 to increase the total contract amount from \$62,955.65 to \$77,560.78 due to the high volume of activity and additional expenses incurred with the Common Pleas Court.

Note: Increase breakdown - Federal Funds: \$9,639.39; Local Share: \$4,965.74 Total \$14,605.13

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF AWARDING THE BID FOR FURNISHING THREE (3) HOTSHOT VEHICLES TO BCDJFS SENIOR PROGRAM

Motion made by Mr. Coffland, seconded by Mr. Probst to award the bid for furnishing three (3) HotShot vehicles with meal delivery package for Belmont Co. Dept. of Job & Family Services Senior Program to Thomas Chrysler, Dodge & Jeep in the amount of One Hundred Twenty Thousand, Four Hundred Sixty-Eight Dollars and zero cents (\$120,468.00), based upon the recommendation of the Bob Roth, Maintenance Supervisor for Belmont County Department of Job & Family Services.

Note: Of the two bids received, Whiteside Chevrolet was the low bidder, but they did not meet the specification for a 1600 Pound Payload.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF
TINMAR SUBDIVISION 2
RICHLAND TOWNSHIP; SEC 16, T-7, R-4

[Belmont Co. Commissioners
[Courthouse
[St. Clairsville, Ohio 43950
[Date December 7, 2011

Motion made by Mr. Coffland, seconded by Mr. Probst to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to Tinmar Subdivision 2, Richland Township Sec 16, T7, R4, pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications.

NOTICE OF NEW SUB-DIVISION
Revised Code Sec. 711.05
----***----

To: Cindi Henry, F.O., Richland Township Trustees, 118 Overbaugh Ave., St. Clairsville, OH 43950

You are hereby notified that, **TUESDAY**, the 20th day of December, 2011, at 10:30 o'clock A.M., has been fixed as the date, and the office of the Commissioners, in the Courthouse, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners.

Jayne Long /s/
Clerk of the Board

cc: • Mail by certified return receipt requested
Richland Township Trustees
Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF HIDDEN SPRINGS] [Belmont Co. Commissioners
FIFTH ADDITION] [Courthouse
RICHLAND TWP. SEC 18, T-7, R-4] [St. Clairsville, Ohio 43950
_____] [Date December 7, 2011]

Motion made by Mr. Coffland, seconded by Mr. Probst to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to Hidden Springs Fifth Addition, Richland Township Sec 18, T7, R4, pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications.

NOTICE OF NEW SUB-DIVISION
 Revised Code Sec. 711.05
 ----***----

To: Cindi Henry, F.O., Richland Township Trustees, 118 Overbaugh Ave., St. Clairsville, OH 43950

You are hereby notified that, **TUESDAY**, the 20th day of December, 2011, at 10:45 o'clock A. M., has been fixed as the date, and the office of the Commissioners, in the Court House, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners.

Jayne Long /s/
 Clerk of the Board

- Mail by certified return receipt requested
- cc: Richland Township Trustees
 Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING AND SIGNING THE GRANT APPLICATION TO ODYS ON BEHALF OF SARGUS JUVENILE CENTER

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the signing and submittal of the grant application to the Ohio Department of Youth Services on behalf of Sargus Juvenile Center for the purchase of a vehicle to meet the transportation needs of those youth placed in the Detention Center.

Title: Sargus Juvenile Center
 Project Period: January 1, 2012 – December 31, 2012
 JAGB Funds: (Juvenile Accountability Block Grant) \$10,000.00
 Cash Match: 0.00
 Total \$10,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

OPEN PUBLIC FORUM – Mr. Coffland introduced new Pultney Township Trustee Mark Cervelli. Ed Jagucki requested a regular update on the Neffs Sewer project. Commissioner Favede replied that commissioners were in Neffs last night meeting with the community and updated them. Commissioner Coffland noted the board also had a meeting in October with residents and the project engineer was present. Commissioner Probst said after the bids are opened the Project Engineer will have a construction schedule that can be given out.

11:30 Dwayne Pielech, Director, BCDJFS
Re: BCDJFS Work Participation Corrective Compliance Plan

Dwayne explained their agency, along with many others across the country, is not meeting some requirements of Welfare Reform. Recipients now have to give something back to receive benefits. He noted that due to the economy; types of clients with mental health, alcohol or drug abuse issues; transportation barriers, etc., Ohio failed to meet federal standards for cash assistance and food stamps. As all other Ohio counties, Belmont Co. DJFS had to come up with a plan that the Board of Commissioners has to sign and approve (CDJFS Work Participation Corrective Compliance Plan). If the State of Ohio does not comply they may be subject to sanctions next year. Currently there are about 200 cases in Belmont County of cash or food stamp assistance. Sanctions are already imposed on those who are receiving benefits and are not complying with the requirements. BCDJFS has assigned an additional case worker to the Work Participation Program. Trainings are being provided to the caseworkers.

IN THE MATTER OF APPROVING THE CDJFS WORK PARTICIPATION CORRECTIVE COMPLIANCE PLAN/BCDJFS

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the CDJFS Work Participation Corrective Compliance Plan, based upon the recommendation of Dwayne Pielech, Director of Belmont Co. Dept. of Job & Family Services.

CDJFS WORK PARTICIPATION CORRECTIVE COMPLIANCE PLAN

Name of County Department of Job and Family Services Agency	Belmont
Director	Dwayne Pielech
Address	310 Fox-Shannon Place, St. Clairsville, Ohio 43950
Agency Telephone Number	Phone/Ext: (740) 695-1075
County Commissioner's E-mail	mcoffland@belcc.com gfavede@belcc.com cprobst@belcc.com
Work Participation Supervisor or Designee Responsible for Work Participation CCP Implementation	Brenna Rocchio
Contact's E-mail Address	rocchb@odjfs.state.oh.us
Contact's Telephone Number	(740) 695-1075-ext. 1155

County: **Belmont CDJFS**

Please respond to these required items that explain how the CDJFS will meet the federal All Family and/or 2P Work Participation rates in FFY 2012:

- 1. Submit an analysis of issues behind the CDJFS not meeting the federal All Family and/or the 2 Parent work participation rte. Please include:**
 - A. Statement of the problem**
 - B. Identification of potential cause(s)**
 - C. A notation of data used in your analysis**

2. Discuss strategies for implementation. Strategy #1:
A. Specify performance improvement strategies based on the analysis stated above
B. Implementation date
C. Projected timeframes for implementing strategy and achieving results
D. Individual(s) responsible for carry out strategy
E. Resources necessary to carry out strategy
F. Defined strategies to monitor and analyze the implementation, results and accomplishments

Please insert any additional strategies.
3. Top Management Commitment: The directors and other managers must make their commitment know to all staff, so that work participation compliance is established as an agency-wide priority.

Demonstrate how directors and managers have made a commitment to work participation compliance and how it has been established and communicated as an agency-wide priority.

4. Accountability: Work activity managers and staff must establish monthly accountability reviews to reduce the numbers of unassigned individuals and individuals assigned to alternative activities, increase exploration or good causes for individuals failing to meet requirements, and immediately sanction those failing to meet requirements.

How will CDJFS staff be held accountable for their work? What steps are being taken to review performance?

5. Utilization of Reporting Tools

How will the CDJFS use existing or new reporting tools to track individuals and action items necessary to improve county performance? A Work activity QC Checklist has been included as an example of a tool that may be adapted for county use.

6. Standardize Approaches/Practices

Identify the county's approach to addressing up front assessments, assignments and sanctions.

7. Time Frame for Implementation

Director's Certification

I, Dwayne Pielech, Director of the Belmont County Department of Job and Family Services, certify that the County of Belmont is committed to correcting its noncompliance with 45 CFR 261.21 and/or 261.23 in FFH 2012.

Dwayne Pielech /s/
Dwayne Pielech, Director

Commissioner's Certification

We, the county commissioners of Belmont County, certify that the County of Belmont, in the State of Ohio, is committed to correcting its noncompliance with 45 CFR 261.21 and/or 261.23 in FFY 2012.

Matt Coffland /s/
Matt Coffland, Commissioner
Charles R. Probst, Jr. /s/
Charles Probst, Commissioner

Ginny Favede /s/
Ginny Favede, Commissioner

12/7/11

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

BREAK

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 12:05 P.M.

Motion made by Mr. Coffland, seconded by Mr. Probst to enter executive session with Attorney David Kessler pursuant to O.R.C. 121.22(G)(3) concerning impending court action.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 1:30 P.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session at 1:30 p.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

AS A RESULT OF EXECUTIVE SESSION, NO ACTION TAKEN.

RECONVENED THURSDAY, DECEMBER 8, 2011, AT 12:15 P.M.

PRESENT: COMMISSIONERS MATT COFFLAND AND CHARLES R. PROBST, JR.- ABSENT: COMMISSIONER GINNY FAVEDE

IN THE MATTER OF ENTERING EXECUTIVE SESSION

Motion made by Mr. Probst, seconded by Mr. Coffland to enter executive session with Dwayne Pielech, Director and Vince Gianangeli, Belmont County Department of Job & Family Services, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the compensation of public employees.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF ADJOURNING
EXECUTIVE SESSION AT 12:28 P.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session at 12:28 p.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTION WAS TAKEN:

**IN THE MATTER OF HOURLY RATE ADJUSTMENTS
FOR THE DIRECTOR AND MANAGEMENT STAFF OF
BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Probst, seconded by Mr. Coffland to adopt the following resolution granting an hourly rate adjustment for the Director and four managers for additional duties due to the merger of Senior Services program now under the Belmont County Department of Job & Family Services:

RESOLUTION

WHEREAS, the Ohio Revised Code empowers the Belmont County Board of Commissioners to establish compensation and set benefit levels for the Belmont County Department of Job and Family Services non-bargaining unit employees; and
WHEREAS, the Belmont County Department of Job & Family Services will be overseeing all operations of senior citizens programs, thereby incurring significant management and financial responsibilities which has led to increased workload and assignments; and
WHEREAS, Dwayne Pielech, Director; Vince Gianangeli, Fiscal Administrator; Brenna Rocchio, Public Administration Administrator; Lori O'Grady, Human Resources Administrator; and, Bob Roth, Transportation and Building and Grounds Supervisor have been assigned additional responsibilities beyond their current duties;

NOW THEREFORE, BE IT RESOLVED THAT, the Belmont County Board of Commissioners does hereby grant a base pay adjustment of \$2.88 per hour to the Director and a base pay adjustment of \$1.92 per hour for the four managers, beginning with the pay period effective October 9, 2011.

BE IT FURTHER RESOLVED, the Director's WIA supplement of \$1.58 per hour will shift on July 1, 2012 from the WIA National Emergency grant fund to the WIA administrative fund. This WIA fund change will not constitute a pay increase.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 12:55 P.M.**

Motion made by Mr. Coffland seconded by Mr. Probst to adjourn the meeting at 12:55 p.m.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Absent

Read, approved and signed this 14th day of December, 2011.

_____ COUNTY COMMISSIONERS

We, Matt Coffland and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK