

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$717,302.18**

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the following transfers within fund for the following funds:

**BCSSD/VARIOUS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P31.000 Other Expenses	E-3702-P005-P30.004 Workers Comp	\$2,500.00
E-3704-P051-P15.000 Other Expenses	E-3704-P051-P14.004 Workers Comp	\$250.00
E-3705-P053-P15.000 Other Expenses	E-3705-P053-P14.004 Workers Comp	\$2,000.00

**S84 EASTERN DIVISION COURT-COMPUTER FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1570-S084-S07.000 Other Expenses	E-1570-S084-S10.002 Salaries	\$960.00
E-1570-S084-S07.000 Other Expenses	E-1570-S084-S13.005 Medicare	\$14.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mr. Thomas, seconded by Mrs. Favede to approve the following transfers between funds as follows:

**GENERAL FUND AND THE O50 NOTE RETIREMENT-2014 WATER SYSTEM IMPROVEMENT FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0257-A015-A15.074 Transfers Out	R-9250-O050-O10.574 Transfers In	\$91,529.20

*Transfer of Lease Bonus Payment from XTO Energy, Inc./13.0756 gross acres*

**L01 SOIL CONSERVATION ACCOUNT AND THE L05 WATERSHED COORDINATOR FUND/BSWCD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1810-L001-L01.002 Salaries	R-1815-L005-L05.574 Transfers In	\$8,398.00

**JUVENILE COURT/VARIOUS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0400-M062-M02.000 Other Expenses	R-0400-A000-A47.574 Transfers In	\$5,000.00
E-1654-C055-C02.000 Other Expenses	R-0400-A000-A47.574 Transfers In	\$5,000.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/ HOLDING ACCOUNT CHARGEBACK FOR JANUARY, 2016**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following transfer of funds for the Y-95 Employer's Share PERS/ Holding Account for the month of January, 2016.

**Gross Wages P/E 01/09/16 THRU 01/23/16 TO**

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	<b>6,185.52</b>
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	<b>411.04</b>
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	<b>806.89</b>
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	<b>2,730.11</b>
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	<b>4,955.27</b>
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	<b>5,944.28</b>
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	<b>2,366.44</b>
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	<b>731.28</b>
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	<b>5,703.12</b>
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	<b>8,041.85</b>
ANIMAL SHELTER	E-0057-A006-F05.003	R-9895-Y095-Y01.500	<b>731.22</b>
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	<b>4,338.44</b>

February 10, 2016

MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	<b>1,168.30</b>
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	<b>4,841.53</b>
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	<b>1,882.98</b>
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	<b>6,663.30</b>
PROSECUTING ATTN	E-0111-A001-E09.003	R-9895-Y095-Y01.500	<b>6,654.78</b>
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	<b>3,756.92</b>
SHERIFF'S (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	<b>10,395.39</b>
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	<b>2,828.30</b>
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	<b>864.04</b>
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	<b>2,733.45</b>
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	<b>2,529.26</b>
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	<b>3,292.58</b>
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	<b>32.00</b>
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	<b><u>228.33</u></b>
			<b>90,816.62</b>
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	<b>3,367.73</b>
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	<b>1,765.69</b>
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	<b>903.00</b>
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	<b>450.00</b>
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	<b>530.00</b>
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	<b>316.00</b>
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	<b>511.00</b>
NURSING PROGRAM	E-2232-F084-F02.008	R-9895-Y095-Y01.500	<b>618.00</b>
Child & Family Health Serv	E-2233-F085-F01.002	R-9895-Y095-Y01.500	<b>379.00</b>
Safe Communities Program	E-2234-F086-F02.008	R-9895-Y095-Y01.500	
Water System	E-2219-N050-N05.000	R-9895-Y095-Y01.500	<b>20.00</b>
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	<b>934.00</b>
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	<b>46,955.14</b>
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	<b>8,039.31</b>
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	<b>3,122.87</b>
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	<b>1,039.88</b>
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	<b>15,270.96</b>
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	<b>4,325.46</b>
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	<b>898.37</b>
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	<b>347.20</b>
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	<b>1,506.45</b>
Care and Custody-Drug Court	E-0400-M060-M72.003	R-9895-Y095-Y01.500	
INTAKE COORDINATOR	E-0400-M062-M03.002	R-9895-Y095-Y01.500	
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	<b>1,147.18</b>
PLACEMENT II	E-0400-M075-M03.002	R-9895-Y095-Y01.500	<b>1,186.57</b>
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	<b>1,187.62</b>
WW#2	E-3701-P003-P29.003	R-9895-Y095-Y01.500	<b>1,461.64</b>

WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	9,360.13
SSD#1	E-3704-P051-P13.003	R-9895-Y095-Y01.500	899.73
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	2,518.87
SSD#3A	E-3706-P055-P13.003	R-9895-Y095-Y01.500	240.41
SSD#3B	E-3707-P056-P13.003	R-9895-Y095-Y01.500	66.78
LEPC	E-1720-P090-P08.003	R-9895-Y095-Y01.500	116.46
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	700.00
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	7,492.37
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	8,732.38
JUV ACCTBLY - BLOCK GRANT	E-0914-S035-S05.000	R-9895-Y095-Y01.500	193.76
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	2,772.99
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	320.40
MENTAL RETARDATION	E-2410-S066-S76.003	R-9895-Y095-Y01.500	27,420.31
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	13,618.27
MHAS SUBSIDY GRANT	E-1518-S075-S03.002	R-9895-Y095-Y01.500	
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	748.96
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	3,037.73
EASTERN CRT-COMPUTER	E-1570-S084-S11.003	R-9895-Y095-Y01.500	268.80
NORTHRN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	388.62
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	367.72
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	652.70
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	
JUV COURT - GEN SPEC	E-1589-S096-S09.000	R-9895-Y095-Y01.500	33.60
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,189.60
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	272.62
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	516.60
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	603.08
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	
			270,632.58

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:

**AUDITORS**-Doug DeVault and Anthony Rocchio to Newark, OH, on February 11, 2016, for a meeting on Weights and Measures. A county vehicle will be used for travel.

**COMMISSIONERS**-Ginny Favede to Washington, D.C., on February 20-23, 2016, to attend the NACo Legislative Conference. A county vehicle will be used for travel.

**DJFS**-Linda Kinter and Shelley Schramm to Marysville, OH, On February 23, 2016, to attend an Ohio Benefits Readiness Monthly meeting. Vince Gianangeli to Newark, OH, on April 7-8, 2016, to attend Ohio Council on Welfare Fraud meeting. Estimated expenses: \$403.15

**SSOBC**-Sue Neavin to Canonsburg, PA, on March 29, 2016, for a senior center outing. A county vehicle will be used for travel.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of February 3, 2016.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF SUSIE COLVIN, DEPUTY CLERK, EASTERN DIVISION COURT**

February 10, 2016

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the resignation of Susie Colvin, Deputy Clerk, Eastern Division Court, effective February 5, 2016.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF AMENDING THE BELMONT COUNTY  
DIVISIONAL COURTS-DEPUTY CLERKS' PAY SCHEDULE  
TO INCLUDE POSITION OF ASSIGNMENT COMMISSIONER**

Motion made by Mrs. Favede, seconded by Mr. Coffland to amend the Belmont County Divisional Courts – Deputy Clerks' Pay Schedule, as revised 07/02/14, to include the position of Assignment Commissioner.

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**IN THE MATTER OF APPROVING THE ADVERTISEMENT TO HIRE  
A FULL-TIME CLERK/BELMONT COUNTY EASTERN DIVISION COURT**

Motion made by Mrs. Favede, seconded by Mr. Coffland to advertise for a full-time Clerk for the Belmont County Eastern Division Court.

JOB DESCRIPTION                      BELMONT COUNTY                      JOB TITLE: Clerk  
DEPT: Belmont County Court – Eastern Division

**JOB SUMMARY:**

The Clerk of the County Court – Eastern Division serves as office administrator for the Judge supervising all deputy clerks and other office personnel and overseeing the day to day operation of the court including but not limited to preparing and maintaining a general index, a docket, and other records as the court, by rule, requires. The clerk is responsible for receiving, collecting, and recording all costs, fees, fines, penalties, bail and any other monies payable to the office or to any officer of the court. Monthly, said monies shall be disbursed to the proper payees, State and/or county agencies as directed by the Ohio Revised Code.

**JOB DUTIES:**

Maintains a safe and secure work environment.

Supervises and coordinates all office staff through the establishment of individual work assignments and standards in regard to work performance including quality control monitoring regarding implementation and compliance with court orders, policies, and procedures. Conducts employee evaluations and implements disciplinary actions when necessary with the Judge's approval.

Establishes, monitors, and evaluates various office procedures including office goals and policies.

Responsible for the administration of all traffic, criminal, and civil claims filed in the Court, from filing to final disposition, including collection of fines and costs.

Processes all civil matters, including entering the cases into the computer, receipting, sending out summons, journalizing judgment entries in the docket, and issuing executions on judgments.

Responsible for budgeting for operating expenses and processing of purchase orders.

Responsible for the office computer system including updates.

Prepares and maintains a general index, a docket, and such other records as the court, by rule, requires.

Maintains all accounting and bookkeeping functions with respect to the receipts and disbursements to state and local agencies as required by the county court. Files all necessary fiscal reports to the state and county agencies on a monthly basis or as otherwise required by the Ohio State Auditor.

Conducts and/or oversees training of deputy clerks (e.g., training of new staff), assesses training needs and reviews and monitors various training programs offered by State and private agencies.

Reports traffic cases to Bureau of Motor Vehicles and felon cases to Bureau of Criminal Investigation and Identification.

Serves as a contact between the Court and other entities such as other judges, attorneys, law enforcement, and other court personnel.

Processes, signs, and attaches the seal of the court upon decisions which the Judge may prescribe; as well as other duties assigned by the Judge.

Serves as System Administrator determines the fines and cost distributions according to the Ohio Revised Code and the Judge's orders.

Represents the court in meetings with other county and/or law enforcement agencies.

Performs other related duties as required by the Judge.

**MAJOR WORK CHARACTERISTICS:**

Knowledge of safe office practices & procedures.

Excellent organizational skills involving office practices and work assignments.

Excellent supervisory skills including but not limited to directing the work force, problem solving, evaluations, instruction and corrective actions including disciplinary functions.

Excellent verbal and written communication skills.

**MINIMUM QUALIFICATIONS:** (suggested not finalized) *High School education or equivalent required and a valid driver's license.*

*Position requires that the person in the position be bondable. Two (2) years of supervisory experience and/or an associate degree in equivalent training. Two (2) years of work experience in accounting and/or bookkeeping or minimum associate degree in equivalent training. Ability to pass a background check with no felony convictions.*

(Additional knowledge which would be beneficial)

Knowledge of the Ohio Revised Code, Rules of Superintendence for the Courts of Ohio, court policies and procedure. Experience working in a county court

**PHYSICAL REQUIREMENTS:**

Light lifting (i.e., files, file boxes, and other extraneous office supplies) occasional bending and stooping.

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**IN THE MATTER OF LIQUOR PERMIT FOR  
TMI PROPERTY MANAGEMENT LLC./DBA  
ST. CLAIRSVILLE RESIDENCE INN**

Motion made by Mrs. Favede, seconded by Mr. Coffland to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for a new D5A Permit No. 89700200015, for TMI Property Management LLC, DBA St. Clairsville Residence Inn, 50694 Ohio Valley Plaza, Richland Township, St. Clairsville, Ohio 43950. There have been no objections received and the Board of County Commissioners has no objections to the permit.

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

February 10, 2016

**IN THE MATTER OF LIQUOR PERMIT  
FOR REISBECK FOOD MARKETS, INC., DBA RIESBECKS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for a liquor agency contract permit, Permit No. 73731890100, for Riesbeck Food Markets, Inc., DBA Riesbecks, 56130 National Road, Pease Township, Bridgeport, Ohio 43912. There have been no objections received and the Board of County Commissioners has no objections to the permit.

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**IN THE MATTER OF APPROVING THE NOTICE TO PROCEED  
FOR M.K. PAINTING, INC./WATER STORAGE TANKS RECOATING PROJECT/BCSSD**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign the Notice to Proceed with M.K. Painting, Inc. for the Water Storage Tanks Recoating Project, based upon the recommendation of Kelly Porter, Belmont County Sanitary Sewer Director.

**NOTICE TO PROCEED**

To: M.K. Painting, Inc.  
4157 seventh Street  
Wayandotte, Michigan 48192

Date: January 27, 2016  
Project: Contract No. 1  
Water Storage Tanks Recoating

You are hereby notified to commence work in accordance with the Agreement dated January 27, 2016 and **fully complete the Work by September 30, 2016.**

Belmont County Commission  
Owner  
By: Matt Coffland /s/  
Mark A. Thomas /s  
Ginny Favede /s/

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**IN THE MATTER OF DEDICATION PLAT ]** [Belmont Co. Commissioners  
**FOR COMMONS MALL CROSSING ]** [Courthouse  
**RICHLAND TWP., SEC. 34, T-6, R-3 ]** [St. Clairsville, Ohio 43950  
[Date February 10, 2016

Motion made by Mrs. Favede, seconded by Mr. Coffland to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to the Dedication Plat for Commons Mall Crossing, Richland Township, Sec 34, T6, R3, pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications.

**NOTICE OF NEW SUB-DIVISION**

*Revised Code Sec. 711.05*

-----\*\*\*-----

To: Cindi Henry, F.O., Richland Township Trustees, P. O. Box 16, St. Clairsville, OH 43950

You are hereby notified that the 24th day of February, 2016, at 9:30 o'clock A.M. has been fixed as the date, and the office of the Commissioners, in the Court House, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners.

Jayne Long /s

Clerk of the Board

Mail by certified return receipt requested

cc: Richland Township Trustees

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**IN THE MATTER OF APPROVING AND SIGNING THE ADDENDUM  
TO THE ROADWAY USE MAINTENANCE AGREEMENT FOR DRILLING  
PROJECTS AND INFRASTRUCTURE WITH XTO ENERGY INC./BENNINGTON WELL PAD**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign the Addendum to the Roadway Use Maintenance Agreement for Drilling Projects and Infrastructure with XTO Energy Inc., dated October 21, 2015, to adjust the well pad entrance from the 1.55 mile marker to the 1.62 mile marker (0.07 miles or 370' additional) on CR-5 Glencoe Road for the Bennington Well pad.

*Note: Blanket Bond # 19044749 for \$3 million on file with the County which will cover the additional length.*

Addendum to RUMA

Reference: RUMA on CR-5 Glencoe Road 1.55 miles

Dated October 21, 2015

Commissioners,

XTO Energy Inc. currently has in place a RUMA on CR-5 Glencoe Road from SR-147 North 1.55 miles to access our proposed Bennington Well Pad.

The well pad entrance has changed slightly which requires the extension of use from the 1.55 mile marker to 1.62 mile marker (0.07 miles or 370' additional).

XTO Energy Inc. holds a blanket Performance Bond with the County which is stated in the signed RUMA and will cover this additional length.

XTO Energy Inc. requests the extension of this RUMA to the 1.62 mile marker by way of this Addendum page and your approval signatures below. This Addendum thereafter will become part of the existing RUMA documents.

February 10, 2016

Authority

By: Matt Coffland /s/

Commissioner

By: Mark A. Thomas /s/

Commissioner

By: Ginny Favede /s/

Commissioner

By: Fred F. Bennett /s/

County Engineer

Dated: February 10, 2016

APPROVED AS TO FORM

David K. Liberati /s/ Assistant

Prosecuting Attorney

Upon roll call the vote was as follows:

Mrs. Favede

Mr. Coffland

Mr. Thomas

**IN THE MATTER OF ADOPTING PRELIMINARY LEGISLATION  
RESOLUTION EMPOWERING BELMONT COUNTY ENGINEER, ON BEHALF  
OF THE BOARD OF COUNTY COMMISSIONERS, TO ENTER INTO CONTRACT  
WITH DIRECTOR OF OHIO DEPT. OF TRANSPORTATION/ DRILLED SHAFT LANDSLIDE  
REPAIR PROJECT BEL-CR30 4.35, PID NO. 101138**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adopt the Preliminary Legislation resolution empowering the Belmont County Engineer, on behalf of the Board of Belmont County Commissioners, to enter into contract with the Director of the Ohio Department of Transportation to complete the Drilled Shaft Landslide Repair Project BEL-CR30 4.35, PID No. 101138.

*Note: 80% Federal funds, 20% MVGT funds. Project estimate: \$208,750.00.*

**PRELIMINARY LEGISLATION**

Participatory

Rev. 6/26/00

Ordinance/Resolution # : \_\_\_\_\_ N/A \_\_\_\_\_

PID No. : 101138

County/Route/Section : BEL-CR30-4.35

The following is a/an \_\_\_\_\_ Resolution \_\_\_\_\_ enacted by the Belmont County Commissioners of Belmont County Ohio, hereinafter referred to  
(Ordinance/Resolution) (Local Public Agency)

as the Local Public Agency (LPA).

SECTION I – Project Description

WHEREAS, the (LPA/STATE) has determined the need for the described project:

*184' long landslide repair along CR30 by drilled shaft retaining wall and associated pavement repairs.*

NOW THEREFORE, be it ordained by the Belmont County Commissioners of Belmont County, Ohio.

(LPA)

SECTION II – Consent Statement

Being in the public interest, the LPA gives consent to the Director of Transportation to complete the above described project.

SECTION II – Cooperation Statement

The LPA shall cooperate with the Director of Transportation in the above described project as follows:

*The LPA agrees to participate in all associated costs of the project including; preliminary engineering, construction, and right-of-way if necessary.*

*The LPA further agrees to pay 100% of the cost of those features requested by the LPA which are determined by the State and Federal Highway Administration to be unnecessary for the Project.*

*The LPA further agrees that change orders and extra work contracts required to fulfill the construction contracts shall be processed as needed.*

*The State shall not approve a change order or extra work contract until it first gives notice, in writing, to the LPA. The LPA shall contribute its share of the cost of these items in accordance with other sections herein.*

*The LPA further agrees to pay 100% of the cost to install and/or repair curb ramps at all necessary intersections to ensure compliance with the Americans with Disabilities Act.*

SECTION IV – Utilities and Right-of-Way Statement

The LPA agrees to acquire and/or make available to ODOT, in accordance with current State and Federal regulations, all necessary right-of-way required for the described Project. The LPA also understands that right-of-way includes eligible utility costs.

The LPA agrees to be responsible for all utility accommodation, relocation and reimbursement and agrees that such accommodation, relocations, and reimbursements shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

SECTION V – Maintenance

Upon completion of the Project, and unless otherwise agreed, the LPA shall: (1) provide adequate maintenance for the Project in accordance with all applicable State and Federal law, including, but not limited to, Title 23, U.S.C., Section 116; (2) provide ample financial provisions, as necessary, for the maintenance of the Project; (3) maintain the right-of-way, keeping it free of obstructions; and (4) hold said right-of-way inviolate for public highway purposes.

SECTION VI Authority to Sign

I, Fred Bennett \_\_\_\_\_ of said Belmont County Commissioners is hereby empowered on behalf of the Belmont County Commissioners

(Contractual Agent)

(LPA)

(LPA)

To enter into contracts with the Director of Transportation which is necessary to complete the above described project

Passed: 2/10, 2016.

(Date)

Attested: Jayne Long /s/ \_\_\_\_\_

(Clerk)

Fred F. Bennett /s/ \_\_\_\_\_

(Contractual Agent of LPA – title)

Attested: Jayne Long /s/ \_\_\_\_\_

(Title) Clerk

Ginny Favede /s/ \_\_\_\_\_

(President of the Board of Commissioners)

The \_\_\_\_\_ Resolution \_\_\_\_\_ is hereby declared to be an emergency measure to expedite the highway project and to promote highway safety.

(Ordinance/Resolution)

Following appropriate legislative action, it shall take effect and be in force immediately upon its passage and approval, otherwise it shall take effect and be in force from and after the earliest period allowed by law.

Upon roll call the vote was as follows:

Mrs. Favede

Mr. Coffland

Mr. Thomas

**IN THE MATTER OF ACCEPTING THE PROSECUTING  
ATTORNEY'S FURTHERANCE OF JUSTICE ANNUAL**

February 10, 2016

**REPORT FOR THE YEAR 2015**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the Belmont County Prosecuting Attorney's Furtherance of Justice annual report for the year 2015 in accordance with O.R.C. Section 325.12.

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**IN THE MATTER OF RESCINDING THE MOTION ENTERING INTO AN INMATE TELEPHONE SERVICES AGREEMENT WITH INMATE CALLING SOLUTIONS, LLC DBA ICSOLUTIONS/SHERIFF'S DEPT.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to rescind the motion of June 10, 2015 to enter into an Inmate Telephone Services Agreement, on behalf of the Belmont County Sheriff's Department, with Inmate Calling Solutions, LLC, dba ICSolutions.

Upon roll call the vote was as follows:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

**IN THE MATTER OF RESCINDING THE MOTION ENTERING INTO THE KEEFE COMMISSARY NETWORK AGREEMENT FOR SUPPLYING FOOD AND OTHER RELATED PRODUCTS/SHERIFF'S OFFICE/JAIL**

Motion made by Mrs. Favede, seconded by Mr. Coffland to rescind the motion of June 10, 2015 to enter into the Keefe Commissary Network Agreement, on behalf of the Belmont County Sheriff's Office/Belmont County Jail, for supplying food and other related products.

Upon roll call the vote was as follows:

Mrs. Favede     Yes  
Mr. Coffland    Yes  
Mr. Thomas      Yes

**IN THE MATTER OF APPROVING THE PURCHASE OF ONE (1) 2016 CHEVROLET CAPRICE POLICE SPECIAL SEDAN FROM WHITESIDE CHEVROLET/SHERIFF'S DEPT.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the purchase of one (1) 2016 Chevrolet Caprice Police Special Sedan at a unit cost of \$26,142.00 from Whiteside Chevrolet in St. Clairsville, Ohio for the Belmont County Sheriff's Department based upon the recommendation of Sheriff David Lucas.

Upon roll call the vote was as follows:

Mrs. Favede     Yes  
Mr. Coffland    Yes  
Mr. Thomas      Yes

**IN THE MATTER OF APPROVING EXECUTION OF PAY REQUEST NUMBER 4 FROM VENDRICK CONSTRUCTION, INC./ SENIOR SERVICES-COMMUNITY BUILDING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the execution of Pay Request Number 4 from VendRick Construction, Inc., in the amount of \$355,443.50 for the Senior Services of Belmont County - Community Building, Project # 14-019.

Upon roll call the vote was as follows:

Mrs. Favede     Yes  
Mr. Coffland    Yes  
Mr. Thomas      Yes

**IN THE MATTER OF APPROVING AND AUTHORIZING COMMISSION PRESIDENT TO SIGN THE PRE-AWARD CONDITION FORMS/SHERIFF'S OFFICE-COMPUTER SERVER GRANT**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve and authorize Commission President Ginny Favede to sign the Pre-Award Condition Forms for the Belmont County Sheriff's Office - Computer Server Grant as follows:

Subgrant No.:     2015-JG-LLE-5209  
Award Period:     02/01/2016 - 08/31/2016  
Project Total:     \$ 10,704.81  
Grant Funds:      \$ 9,634.33  
10% Local Match: \$ 1,070.48

Upon roll call the vote was as follows:

Mr. Thomas      Yes  
Mr. Coffland     Yes  
Mrs. Favede      Yes

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF ANTHONY BILLETTER, KENNEL STAFF EMPLOYEE**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the resignation of Anthony Billetter, Kennel staff employee, effective January 27, 2016.

Upon roll call the vote was as follows:

Mrs. Favede             Yes  
Mr. Coffland            Yes  
Mr. Thomas             Yes

**OPEN PUBLIC FORUM - NONE**

**RECESS**

**IN THE MATTER OF APPROVING PROPOSAL FROM KARRAS PAINTING/AUDITOR'S OFFICE**

February 10, 2016

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the proposal from Karras Painting in the amount of \$9,732.00, with a potential add-on of \$450.00 to clear-coat the wainscoting, for all labor and materials necessary to repaint the Belmont County Auditor's Office.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes



February 10, 2016

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 11:04 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting at 11:04 a.m.  
Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

Read, approved and signed this 17<sup>th</sup> day of February, 2016.

Ginny Favede /s/\_\_\_\_\_

Matt Coffland /s/\_\_\_\_\_ COUNTY COMMISSIONERS

Mark A. Thomas /s/\_\_\_\_\_

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Ginny Favede /s/\_\_\_\_\_ PRESIDENT

Jayne Long /s/\_\_\_\_\_ CLERK