

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Kathy Marino, Assistant Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Cardmember Service	Misc. travel-Commissioner Favede/General Fund	173.40
A-Quill	Supplies-Adult Probation/General Fund	73.80
A-Redwood Toxicology	Drug testing/General Fund	468.05
A-Verizon Wireless	Cell/data plan-Adult Probation/General Fund	414.56
A-Wheeling Office Supply Co.	Supplies-Prosecutor/General Fund	1,621.60
B-Crossroads Counseling	Court-ordered counseling/Indigent Drivers Alcohol Fund	1,569.11
K-Wells Fargo Payment Center	Visa Card/Engineer MVGT Fund	360.86
P-PNC	Materials/BCSSD Funds	30.50
P-Renee' Wilson	Reimburse travel expenses/BCSSD Funds	90.00
P-Univar USA Inc.	Materials/WWS#3 Revenue Fund	2,446.10
P-Zep Manufacturing Co.	Supplies/BCSSD Funds	973.16
P-WWSsystem #3	Purchased Water/WWS#2 Revenue Fund	62,643.58
S-Belmont Co. Treasurer	Property taxes-Bellaire/Port Authority Fund	327.42
S-Beth a. Andes, MS, PCC	Counseling services/District Detention Home Fund	1,120.00
S-Erb Electric Co.	Wiring in Title Office/Certificate of Title Admn Fund	1,313.32
S-Exhibit One	2013 Maintenance Contract-Sargus Ct./Common Pl. Ct. Computer Fund	6,697.50
S-Stein Palmer Printing	Envelopes/Northern Ct. General Special Projects Fund	946.00
W-Matthew Bender & Co.	Books/Law Library Fund	571.95

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for February 13, 2013 as follow:

<b>FUND</b>	<b>AMOUNT</b>
A-GENERAL	\$41,089.37
A-GENERAL/AUDITOR	\$893.32
A-GENERAL/COMMON PLEAS	\$1,853.64; \$1,367.64; \$1,200.00
A-GENERAL/JUVENILE COURT	\$1,283.71
A-GENERAL/PROBATE COURT	\$1,188.91
A-GENERAL/SHERIFF	\$31,319.42
A-GENERAL/911	\$2,838.59
B-Dog Kennel	\$887.19; \$1,155.80
B-Enforcement Education Fund	\$550.00
E/911	\$1,039.73
G-Convention & Visitors Bureau	\$20,000.00
H-Job & Family, CSEA	\$4,880.27
H-Job & Family, Public Assistance	\$21,062.82; \$89,627.04; \$43,188.72
H-Job & Family, WIA	\$12,355.32; \$522.00;
J-Real Estate Assessment Fund	\$2,032.32
K-Engineer MVGT	\$3,559.12; \$13,537.69; \$43,884.94
M-Juvenile Ct. – Care & Custody	\$201.00
M-Juvenile Ct. – Placement II	\$1,081.02
M-Juvenile Ct. – Title IV-E Reimb.	\$134.92
M-Juvenile Ct. – Truant Officer Grant	\$71.55
P-Oakview Admn. Bldg.	\$114.80
P-Sanitary Sewer District	\$18,693.90; \$2,291.01; \$22,994.91; \$4,230.79; \$3,827.20; \$6,344.06; \$9,427.85; \$1,521.16; \$2,315.28; \$1,039.85; \$5,583.36; \$1,025.98
S-District Detention Home	\$2,837.38
S-Job & Family, Children Services	\$950.00; \$57,147.13
S-Job & Family, Senior Program	\$28,697.70; \$1,344.20
S-Juvenile Ct. Computer Fund	\$100.75
S-Juvenile Ct. General Special Projects	\$227.42
S-Oakview Juvenile Residential Center	\$835.43
S-Sheriff CCW	\$4,403.00
T-CDBG Escrow Account	\$8,909.00
T-Sanitary Sewer District	\$175.37
U-Sheriff Reserve Account	\$743.90

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers within the following funds:

**GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0061-A002-B12.000 Other Expenses	E-0061-A002-B11.000 Foreign Judge	\$ 1,000.00
E-0121-A006-B02.002 Recorders Salaries	E-0051-A001-A02.002 Cmms Salaries	\$ 900.00

**SANITARY SEWER DISTRICT VARIOUS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3701-P003-P32.074 Transfer Out	E-3701-P003-P19.012 Equipment	\$ 15,000.00
E-3702-P005-P34.074 Transfer Out	E-3702-P005-P19.012 Equipment	\$ 35,000.00
E-3704-P051-P01.002 Salaries	E-3705-P051-P03.012 Equipment	\$ 28,000.00
E-3705-P053-P16.074 Transfer Out	E-3705-P053-P03.012 Equipment	\$ 22,000.00
E-3706-P055-P01.002 Salaries	E-3706-P055-P03.012 Equipment	\$ 5,000.00
E-3703-P056-P015.000 Other Expenses	E-3707-P056-P03.012 Equipment	\$ 2,000.00

**BEL. CO. PORT AUTHORITY FUND S12**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-9799-S012-S06.000 Marketing & Promo	E-9799-S012-S18.000 Oil & Gas Expo	\$10,000.00
E-9799-S012-S07.000 Prof. Serv. & Research	E-9799-S012-S21.000 Armory Property	\$ 5,000.00

**COMMON PLEAS SPECIAL PROJECTS FUND S89**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1572-S089-S01.000 Other Expenses	E-1572-S089-S10.074 Transfers Out	\$ 3,297.50

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers between the following funds:

**BELMONT CO. COMMON PLEAS SPECIAL PROJECTS S89 AND**

**CLERK OF COURTS COMPUTER FUND S80**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<i>Special Projects S89</i>	<i>Computer Fund S80</i>	
E-1572-S089-S10.074 Transfers Out	R-1580-S080-S10.574 Transfers In	\$3,297.50

**BELMONT CO. SSD WATER&SEWER GUARANTEE DEPOSIT FUND TO**

**THE REVENUE RECEIPT FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<i>Guarantee Deposit Fund T10</i>	<i>WSGDF Transfer Out</i>	
E-3711-T010-T04.074 Guarantee Deposit	R-3701-P003-P15.574 WWS#2 Revenue	\$146.35
E-3711-T010-T04.074 Guarantee Deposit	R-3702-P005-P15.574 WWS#3 Revenue	\$218.42
E-3711-T010-T04.074 Guarantee Deposit	R-3704-P051-P08.574 SSD #1 Revenue	\$ 62.55
E-3711-T010-T04.074 Guarantee Deposit	R-3705-P053-P08.574 SSD#2 Revenue	\$176.24

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF APPROVING**

**THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated February 13, 2013, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF GRANTING PERMISSION**

**FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland to grant permission for county employees to travel as follows:

**BCDJFS** – Bradley Bruce, Donna Steadman and 12 seniors to travel to Elm Grove, WV, on Feb. 7, 2013, for a Centerville Senior Center outing. Bradley Bruce, Donna Steadman and 14 seniors to travel to Moundsville, WV, on Feb. 26, 2013, for a Centerville Senior Center outing. Bradley Bruce, Donna Steadman and 6 to 8 seniors to travel to Moundsville, WV, on Feb. 5, 12, 19, & 26, 2013, for Centerville Senior Center outings. Estimated expenses: \$48.00

Duane Kesterson, Shirley Jo Case and senior members to travel to Wheeling, WV, on March 7, 2013 for a Colerain Senior Center outing. Duane Kesterson, Shirley Jo Case and senior members to travel to Chester, WV, on March 19, 2013 for a Colerain Senior Center outing. Estimated expenses: \$64.00

**VETERANS** – Lucinda Maupin, John Burkett, Robert Nixon and Christy Taylor to travel to Columbus, OH, on Feb. 28-March 1, 2013, to attend Ohio State Assoc. of County Veterans Service Officer training.

Lucinda Maupin and 5 board members to travel to Steubenville, OH, on March 10, 2013, to attend the District 8 meeting of the OSACVSC.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**OPEN PUBLIC FORUM** – Richard Hord asked for an update on the senior services department. Mr. Coffland answered, “We are still working on it.” He requested an update on the former Sheriff’s residence, asked if a ribbon-cutting was scheduled, and if the Tourism Office would be relocating from the Ohio Valley Mall space to the former Sheriff’s residence. Mr. Hord said he personally would like to see the Tourism Office stay in the mall. Mrs. Favede was not present when these questions were asked. Mr. Coffland asked Mr. Hord to check with Mrs. Favede regarding the ribbon-cutting. Mr. Coffland could not confirm if Tourism would be moving. Mr. Hord read that our new Sheriff will be reopening the substation at the mall and he said he feels that will have a positive impact. Mr. Hord asked what might be happening with the former Hab Center. Is it being sold or are there other plans? Mr. Coffland replied, “We are looking at some different options.” Mrs. Favede arrived and advised there is no ribbon-cutting scheduled for the former Sheriff’s residence as of yet.

Public Defender Frank Pierce had some housekeeping/maintenance items that need addressed. He was told he could call the Maintenance Department directly and was provided with the phone number.

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of December 27, 2012.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**Reminder – Town Hall Meeting Tuesday, Feb. 19, at 5:30 p.m. in the Council Chambers at the Powhatan Municipal Building, 104 Mellott Street**

**IN THE MATTER OF ACCEPTING THE PROSECUTOR'S FURTHERANCE OF JUSTICE ANNUAL REPORT FOR 2012**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the Belmont County Prosecuting Attorney's Furtherance of Justice annual report for the year 2012 in accordance with O.R.C. Section 325.12.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF RENEWALS OF THE VENDOR AGREEMENTS FOR HOMEMAKER AND PERSONAL CARE SERVICES ON BEHALF OF BCDJFS SENIOR PROGRAM**

Motion made by Mrs. Favede, seconded by Mr. Coffland, as the co-appointing authority, to approve and sign the renewals of the Vendor Agreements for homemaker and personal care services, on behalf of Belmont County Department of Job & Family Services, through February 28, 2014, with the following agencies: *(Note: All terms of the agreements remain unchanged.)*

- Helping Hands and Warm Hearts, LLC
- Interim Health Care of SE Ohio, Inc.
- Advanced Home Health, Inc.
- Medical Services of America Inc., dba Medi Home Private Care  
Just Right Homecare, Inc.

**DISCUSSION HELD:** Commissioner Probst asked if Mark Lucas of Clemans-Nelson has been consulted on this matter given his approval. Commissioner Favede **withdrew** her motion until the board has an opportunity to confer with Mr. Lucas.

**IN THE MATTER OF AUTHORIZING THE EXECUTION OF INVOICE #5 FOR HERITAGE ARCHITECTURAL ASSOCIATES FOR THE OUE BRICK TAVEN PROJECT**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve and authorize Commissioner Favede to execute Invoice #5 for Heritage Architectural Associates for the OUE Brick Tavern Project, PID 84115, as follows:

ODOT/Federal Share (80%)	\$195.00
Local Share (20%)	48.75
<b>Total Due:</b>	<b>243.75</b>

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF AUTHORIZING THE EXECUTION OF INVOICE #4 FOR CENTENNIAL PRESERVATION GROUP/ OUT BRICK TAVERN PROJECT**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve and authorize Commissioner Favede to execute Invoice #4 for Centennial Preservation Group for the OUE Brick Tavern Project, PID 84115, as follows:

ODOT/Federal Share (80%)	\$ 8,183.12
Local Share (20%)	2,045.78
<b>Total Due:</b>	<b>\$10,228.90</b>

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF PROHIBITING ANY ANIMALS OTHER THAN SERVICE ANIMALS IN THE BELMONT COUNTY COURTHOUSE AND POSTING NOTICE OF THE SAME**

Motion made by Mrs. Favede, seconded by Mr. Coffland to prohibit any animals other than service animals in the Belmont County Courthouse and to direct the Facilities Manager to post a "Service Animals Only" notice at the building entrance effective immediately.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ACCEPTING THE ESTIMATE FOR SERVICES**

**FROM BARR SURVEYING FOR PLATTING OF ROAD FROM US ROUTE 40 TO OAKVIEW PARKING LOT**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the Estimate For Services from Barr Surveying, in an amount not to exceed \$2,000.00, for platting of road from US Route 40 to Oakview parking lot.

**BARR SURVEYING**  
206 CHURCH ST., P.O. BOX 191  
MORRISTOWN, OH 43759  
(740) 782-1919  
(740) 782-1440 FAX  
TOLL FREE: 1-866-641-6204  
**ESTIMATE FOR SERVICES**

To: Belmont County Commissioners  
Courthouse  
St. Clairsville, OH 43950

**SERVICES TO BE PERFORMED**

Platting of road from US Route 40 to Oakview parking lot.

**ESTIMATED COST: \$2000.00 max**

The above price is only an estimate and the job will be done hourly, however, the cost will not exceed the high end of the above estimate.

*Robert A. Barr /s/*

Robert A. Barr, PS

Client  
DATE APPROVED 2/13/13  
*Matt Coffland /s/*  
*Charles R. Probst, Jr. /s/*  
*Ginny Favede /s/*  
BELMONT COUNTY COMMISSIONERS

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ACCEPTING THE COST PROPOSAL FROM CARNEY-McNICHOLAS, INC., FOR FURNITURE AND CABINET MOVE FOR THE BELMONT COUNTY RECORDER'S OFFICE**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the cost proposal from Carney-McNicholas, Inc., in the amount of \$3,440.00 for the furniture and cabinet move for the Belmont County Recorder's Office.

**Carney-McNicholas, Inc.**

2931 Abbe Rd.  
Lorain, Oh. 44054  
December 17, 2012  
Jack Regis  
Belmont County Courthouse  
101 West Main St.  
St. Clairsville, Ohio 43950

Dear Mr. Regis,

I would like to thank you for the opportunity to submit a cost proposal for the furniture and cabinet move for the Recorder's office. The project will be completed in the same manner as the previous project we completed in the Clerk's office and Library.

We will start the work on January 17, 2013 at 5:00 pm. The room will be emptied by 11:00 pm. We will return on January 21, 2013 at 1:00 pm to return all the furniture to the room.

Total cost is \$3440.00. Carney McNicholas will require a purchase order before the start of any work. A certificate of insurance naming Belmont County as an additional insure and a copy of our workman's comp will be provided after receipt of the PO.

Please feel free in contacting me at (440) 655-7958 if you have any questions or concerns. I look forward to working with you in the project.

Sincerely,  
Howard Elko

Carney McNicholas Inc.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ACCEPTING THE PROPOSAL FROM KARRAS PAINTING, LLC FOR PROVIDING PAINTING SERVICES IN THE BELMONT COUNTY RECORDER'S OFFICE**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the proposal from Karras Painting, LLC, in the amount of \$8,350.00 for providing painting services in the Belmont County Recorder's Office.

**Karras PAINTING L.L.C.**

**2408 EOFF STREET, WHEELING, W. VA. 26003**

**PHONE: (304) 233-2211**

**FAX: (304) 233-2213**

December 12, 2012

Belmont County Commissioners  
101 W. Main Street  
St. Clairsville, OH 43950

Attn: Jack

RE: RECORDERS OFFICE – PAINTING

Dear Commissioners:

We propose to supply labor, material, equipment, insurance, supervision, taxes, and related expenses to patch and repair ceilings, walls and trim.

**PAINTING PROPOSAL      \$8,350.00**

The above proposal includes applying one coat of primer and one finish coat to all ceilings and walls. Trim work will be coated using two coats of acrylic trim enamel.

Should you have any questions, please do not hesitate to call.

Sincerely,  
 KARRAS PAINTING, L.L.C.  
 Shawn P. Zoldaz /s/  
 Manager  
 DATE APPROVED 2/13/13  
Matt Coffland /s/  
Charles R. Probst, Jr. /s/  
Ginny Favede /s/

BELMONT COUNTY COMMISSIONERS

Upon roll call the vote was as follows:

Mrs. Favede Yes  
 Mr. Coffland Yes  
 Mr. Probst Yes

**IN THE MATTER OF ACCEPTING THE FLOORING PROJECT PRICE QUOTATION FROM FLAG FLOORS FOR THE BELMONT COUNTY RECORDER'S OFFICE**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the Flooring Project Price Quotation from Flag Floors in the amount of \$12,163.50 for work to be performed in the Belmont County Recorder's Office.

**FLOORING PROJECT PRICE QUOTATION FORM**

Location: Belmont County Recorder's Office Product: Konecto Commercial Waterproof Flooring  
 Company Name & Address: Flag Floors 207 N. Chestnut St., Barnesville  
 Contact Person: Joe Hissom Phone/Fax #: 740 425-3344  
740 425-3614 FAX

Please itemize the costs for this project as follows:

Description	Sq. Ft.	Labor	Material	Total
Remove existing carpet	154	2.00		308.00
Install 1/4" Subfloor	85	1250	1250	2,125.00
Install Konecto Flooring	1386	1.25	5.50	9,355.50
Install coordinating quarterround trim	300	.50	.75	375.00
Install transition pieces between rooms	NO CHARGE			
<b>TOTALS</b>				<b>\$ 12,163.50</b>

**NOTES:** Owner will remove all furniture and records.

Work will be done during evenings and weekends only.

Belmont County is a tax-exempt political subdivision.

What is the warranty on the flooring and on the installation: Flooring 12 yrs. Labor 1 yr.

If selected as the vendor for this project, can you provide the following upon request? (please check all that apply)

Yes  Proof of Ohio Workers' Compensation Insurance

Yes  Proof of Commercial General Liability Insurance

Yes  A bid bond equal to 10% of the total price (requirement depends on project)

**The undersigned hereby states that he/she has the authority to submit this price quotation form and that all information provided is true, accurate and complete to the best of their knowledge.**

Joseph R. Hissom /s/

Signature

Joe Hissom, Manager

Printed Name and Title

2-5-13

Date

DATE APPROVED 2/13/13

Matt Coffland /s/

Charles R. Probst, Jr. /s/

Ginny Favede /s/

BELMONT COUNTY COMMISSIONERS

Upon roll call the vote was as follows:

Mrs. Favede Yes  
 Mr. Coffland Yes  
 Mr. Probst Yes

**IN THE MATTER OF AUTHORIZING BOARD PRESIDENT TO EXECUTE THE CERTIFICATION FORM AND STANDARD ASSURANCES FOR THE OFFICER SAFETY EQUIPMENT GRANT/SHERIFF**

Motion made by Mr. Coffland, seconded by Mr. Probst to authorize the Board President Ginny Favede to execute the Certification Form and Standard Assurances for The Officer Safety Equipment Grant (Grant# 2012-JG-LLE-5209) in the amount of \$4,500.00, per the request of Sheriff David Lucas; local match of \$500.00 to come from the Belmont County Sheriff Reserve Fund.

*Note: Execution of these forms is a pre-award condition. When grant is awarded, monies will be used for tactical equipment.*

Upon roll call the vote was as follows:

Mr. Coffland Yes  
 Mr. Probst Yes  
 Mrs. Favede Yes

**IN THE MATTER OF APPROVING PAY APPLICATION #10 FOR FIELDS EXCAVATING, INC./NEFFS SANITARY SEWER PROJECT**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign Pay Application #10 for Fields Excavating, Inc. in the amount of \$37,790.55 for the Neffs Sanitary Sewer Project Phase I (Neffs, West Neffs and St. Joe), based upon the recommendation of Mark Esposito, BCSSD Director and Bill Street, Project Engineer.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
 Mr. Coffland Yes  
 Mr. Probst Yes

**REQUEST FOR SET BACK VARIANCE  
FOR WYNGATE SUBDIVISION  
RICHLAND TOWNSHIP, SEC 28-T-7-R-4**

Present for the hearing were Engineer Fred Bennett and Ruth Graham, Engineer's Drafting Technician; Robert DeFrank of The Times Leader and Al Molnar of The Intelligencer. Ruth presented plans from the surveyor for new home construction. Setback request is due to power lines that are already in place. A consensus of all neighbors was received. This has the approval of the County Engineer along with the Township Trustees.

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the request to reduce the current thirty foot (30') building setback line to 24 feet for both Lots 8 and 9 which front on Richland Township Road 1654 (Carmichael Avenue) in Wyngate Subdivision, recorded in Cabinet E, Slide 363, located in Richland Township Section 28-T-7, R-4, based upon the recommendation of Fred Bennett, County Engineer.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 10:45 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter executive session with HR Manager Christine Palmer, pursuant to ORC 121.22(G)(1) Personnel Exception to consider complaints against and discipline of a public employee.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 11:05 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to exit executive session at 11:05 a.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**AS A RESULT OF EXECUTIVE SESSION, NO ACTION WAS TAKEN.**

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 2:05 P.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting at 2:05 p.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

Read, approved and signed this 20th day of February, 2013.

\_\_\_\_\_

\_\_\_\_\_ COUNTY COMMISSIONERS

\_\_\_\_\_

We, Ginny Favede and Kathy Marino, President and Assistant Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_ PRESIDENT

\_\_\_\_\_ ASSISTANT CLERK