

St. Clairsville, Ohio

February 15, 2012

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Dell Marketing LP	Service Agreement-GIS Projects/General Fund	1,887.29
A-Kucera International, Inc.	Aerial mapping-GIS Projects/General Fund	50,000.00
E-AT&T	Wireless/911 Wireless Fund	560.90
G-Belmont Co. Tourism Council, Inc.	February Operating Expenses/Lodging Excise Tax Fund	20,000.00
J-Belmont SWCD	CAUV Contract Work/Real Estate Assessment Fund	1,420.00
K-Wells Fargo Payment Center	Visa Card/Engineer MVGT Fund	408.65
N-Treasurer, State of Ohio	Permit for EORIP Waterline, EPA Data/EORIP Waterline Fund	6,450.00
P-Bridgeport Water Dept.	Services/WWS#3 Revenue Fund	17,350.00
P-The Times Leader	Legal Ad-Old Sheriff's Residence/Historic Sheriff's Residence	1,154.16
P-TTL Associates, Inc.	Refund/WWS#3 Revenue Fund	195.00
P-Zep Manufacturing	Supplies/BCSSD Funds	1,055.85
S-Beth A. Andes, MS, PCC	Contracted counselor/District Detention Home Fund	1,190.00
S-Frank Fregiato	Reimburse mileage & meals/Northern Ct. General Special Projects	147.10
S-MOS	Printers & toner/Northern Ct. General Special Projects	2,781.50
S-Stein-Palmer	Envelopes/Northern Ct. General Special Projects	1,097.50
S-TSG	Offsite backups/Eastern Div. Ct. Computer Fund	58.20

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for February 15, 2012 as follow:

FUND	AMOUNT
A-GENERAL	\$3,801.84; \$33,160.96; \$21,244.58; \$30,744.85
A-GENERAL/ATTORNEY FEES	\$5,980.93
A-GENERAL/AUDITOR	\$1,727.75
A-GENERAL/CHEST CLINIC	\$68.65
A-GENERAL/EMA	\$1,007.38
A-GENERAL/JUVENILE	\$1,693.56
A-GENERAL/SHERIFF	\$17,562.65
A-GENERAL/911	\$2,713.08
B-Dog and Kennel	\$79.00
H-Job & Family, CSEA	\$32,578.57
H-Job & Family, Public Assistance	\$1,200.51; \$11,762.50; \$3,991.79
H-Job & Family, WIA	\$6,857.00; \$3,339.94
J-Real Estate Assessment	\$4,099.40
K-Engineer MVGT	\$1,346.53; \$28,941.13; \$24,054.65
M-Juvenile Ct. – Placement II	\$768.87
M-Juvenile Ct. – Title IV-E Reimb.	\$1,856.83
M-Juvenile Ct. – Truant Officer Grant	\$88.65
P-Oakview Bldg.	\$3,500.19
P-Sanitary Sewer District	\$1,942.16; \$5,139.46; \$2,070.84; \$890.05; \$728.41; \$2,501.22; \$2,862.40
S-Certificate of Title Admn. Fund	\$431.66
S-Clerk of Courts Computer	\$452.95
S-District Detention Home	\$9,226.60
S-Job & Family, Children Services	\$25,205.76
S-Job & Family, Senior Program	\$1,351.15; \$10,724.03; \$3,567.15
S-Juvenile Ct. Computer Fund	\$80.95
S-Oakview Juvenile Residential Center	\$1,620.78
S-Sheriff CCW	\$2,847.00
S-Sheriff Commissary	\$548.55

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR
THE WESTERN COURT GENERAL SPECIAL PROJECTS FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the Western Court General Special Projects Fund.

FROM	TO	AMOUNT
E-1551-S088-S08.000 Other Expenses	E-1551-S088-S03.006 Hospitalization	\$ 9,500.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR

THE WATER AND SEWER GUARANTEE DEPOSIT FUND

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfer within fund for the Water and Sewer Guarantee Deposit Fund.

FROM	TO	AMOUNT
E-3711-T010-T01.000 Guarantee Deposit Fund	E-3711-T010-T04.074 Transfers Out	\$ 5,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUNDS/
SHERIFF DOMESTIC VIOLENCE GRANT/SHERIFF GENERAL FUND**

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfers between funds for the Belmont County Sheriff

Dept.

FROM	TO	AMOUNT
E-5105-T008-T01.002 Salaries	E-0131-A006-A02.002 Salaries	6,095.70
E-5105-T008-T02.003 PERS/SPRS	E-0131-A006-A13.003 PERS/SPRS	1,103.33
E-5105-T008-T03.006 Health Ins.	E-9891-Y091-Y01.006 Health Ins.	2,635.54
E-5105-T008-T04.004 Wrkr's Comp	E-0131-A006-A14.004 Wrkr's Comp	243.83
E-5105-T008-T05.005 Medicare	E-0256-A014-A07.005 Medicare	<u>60.95</u>
TOTAL		10,139.34

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER BETWEEN FUNDS/
BELMONT COUNTY JUVENILE COURT**

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfer between funds from the Special Projects Fund and General Fund.

FROM	TO	AMOUNT
SPECIAL PROJECTS	GENERAL FUND	
E-1589-S096-S12.000 Other Expenses	R-0040-A000-A47.574 Transfers In	\$ 2,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUNDS/
BELMONT COUNTY SHERIFF DEPT.**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers between funds for the Belmont County Sheriff

Dept.

E-SORN/TRAINING OFFICER

TRANSFER FUNDS FROM:

ACCOUNT		AMOUNT
E-9731-T031-T01.002	SALARIES	\$ 7,199.40
E-9731-T031-T02.003	PERS/SPRS	\$ 1,303.10
E-9731-T031-T03.006	HEALTH INS.	\$ 2,166.46
E-9731-T031-T04.004	WRKR'S COMP.	\$ 287.98
E-9731-T031-T05.005	MEDICARE	\$ 0.00
E-9731-T031-T05.012	EQUIPMENT	\$ 0.00
E-9731-T031-T06.010	Supplies	\$ 0.00
E-9731-T031-T07.000	OTHER EXPENSES	\$ 247.53
	TOTAL	\$ 11,204.46

TRANSFER FUNDS

TO:

ACCOUNT		AMOUNT
E-0131-A006-A02.002	SALARIES	\$ 7,199.40
E-0131-A006-A13.003	PERS/SPRS	\$ 1,303.10
E-9891-Y091-Y01.006	HEALTH INS.	\$ 2,166.46
E-0131-A006-A14.004	WRKR'S COMP.	\$ 287.98
E-0256-A014-A07.005	MEDICARE	\$ 0.00
E-0131-A006-A16.000	EQUIPMENT	\$ 0.00
E-0131-A006-A03.010	SUPPLIES	\$ 0.00
E-0131-A006-A07.000	Training	\$ 247.53
	TOTAL	\$ 11,204.46

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/
HOLDING ACCOUNT CHARGEBACK FOR JANUARY, 2012**

Motion made by Mrs. Favede seconded by Mr. Coffland to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account for the month of January, 2012.

Gross Wages P/E 01/14/12 to 01/28/12.

GENERAL FUND

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	4,781.04
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	415.52
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	2,428.68
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	4,220.57
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	4,100.90
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	1,352.05
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	639.76
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	4,030.76
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	7,013.33
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	4,566.22
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	1,265.42
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	3,704.54
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,740.14
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	6,483.60
PROSECUTING ATTNYS	E-0111-A001-E09.003	R-9895-Y095-Y01.500	5,916.95
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	4,157.33
SHERIFF EMP (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	3,733.45
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	2,902.54
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	804.94
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	2,295.43
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	1,825.98
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	2,695.32
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	37.31
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	504.38
			71,616.16
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	1,152.88
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	3,664.78
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	348.00
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	270.00
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	393.00
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	127.00
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	268.00
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	78.00
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	255.00
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	681.00
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	52,677.40
FLOOD GRANT-HUMAN SERV	E-2600-H005-H11.000	R-9895-Y095-Y01.500	4,711.92
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	4,655.74
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	4,093.98
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	971.10
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	13,407.75
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	4,323.48
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	291.20
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	302.40
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	1,043.60
Care and Custody-Drug Court	E-0400-M060-M72.003	R-9895-Y095-Y01.500	809.09
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	524.35
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	166.58
Truant Officer	E-0400-M079-M03.003	R-9895-Y095-Y01.500	488.44
WW#2	E-3701-P003-P29.003	R-9895-Y095-Y01.500	1,890.63
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	8,201.41
SSD#1	E-3704-P051-P13.003	R-9895-Y095-Y01.500	773.49
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	2,340.96
SSD#3A	E-3706-P055-P13.003	R-9895-Y095-Y01.500	176.11
SSD#3B	E-3707-P056-P13.003	R-9895-Y095-Y01.500	31.40
LEPC	E-1720-P090-P08.003	R-9895-Y095-Y01.500	116.46
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	780.76
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	6,226.44
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	7,341.19

MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	2,930.87
MENTAL RETARDATION	E-2410-S066-S76.003	R-9895-Y095-Y01.500	21,245.34
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	9,269.09
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	748.98
CO RECORDER	E-1210-S078-S11.003	R-9895-Y095-Y01.500	2,109.44
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	0.00
EASTERN CRT-COMPUTER	E-1570-S084-S11.003	R-9895-Y095-Y01.500	268.80
NORTHRN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	167.20
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	114.20
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	604.54
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,545.94
IAP	E-2223-T077-T01.002	R-9895-Y095-Y01.500	
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	196.00
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	481.41
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	525.22
			236,406.73

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE GENERAL FUND/RECORDER/SHERIFF**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

E-0121-A006-B02.002 Salaries - Employees \$ 13,000.00

Note: Extended hours contracted with Permian Land Co. (XTO Energy, Inc.) and Dale Property Services Penn, LP (DPS)

E-0131-A006-A04.002 Salaries – Road \$ 1,740.00

Note: Extended hours contracted with Permian Land Co. (XTO Energy, Inc.) and Dale Property Services Penn, LP (DPS)

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE SHERIFF'S/GENERAL FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

SHERIFF/GENERAL FUND
E-0131-A006-A17.012 Cruisers \$8,659.50

Note: CORSA insurance reimbursement for damages to 2008 Crown Victoria/ Sheriff's Dept-paid in 2/10/12, DOL 1/28/12, Claim #0160022776 (R. Stewart)

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE 911 WIRELESS FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

E-2301-E011-E01.011 Contract Services \$ 9,266.42

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE VARIOUS JUVENILE COURT FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

FUND	AMOUNT
E-1589-S096-S08.002	
Salary	877.00
E-0400-M062-M01.000	
Intake Coordinator Expenses	605.00
E-0400-M075-M01.000	
Other Expenses	538.00
E-0400-M064-M05.000	
Placement Costs	12,437.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR N.S.L.A. OAKVIEW JUVENILE S031 FUND AND
OAKVIEW YOUTH ACTIVITY FUND S032**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

N.S.L.A. OAKVIEW JUVENILE S031		
E-8011-S031-S02.000	Food (Meal Tickets)	60.00
E-8011-S031-S02.000	Food (NSLA)	1,644.28
ACTIVITY FUND S032		
E-8012-S032-S00.000	Activity Fund	34.25

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE SHERIFF DOMESTIC VIOLENCE GRANT**

Motion made by Mrs. Favede, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

E-5105-T008-T01.002	Salaries	6,095.70
E-5105-T008-T02.003	PERS/SPRS	1,103.33
E-5105-T008-T03.006	Health Insurance	2,635.54
E-5105-T008-T04.004	Workers Comp	243.83
E-5105-T008-T05.005	Medicare	60.95
TOTAL		10,139.34

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR T31 E-SORN OFFICER/FEDERAL FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

T031 E-SORN OFFICER/FEDERAL FUNDS		
E-9731-T031-T01.002	Salaries	\$ 7,199.40
E-9731-T031-T02.003	PERS/SPRS	1,303.10
E-9731-T031-T03.006	Health Insurance	2,166.46
E-9731-T031-T04.004	Wk. Comp.	287.98
E-9731-T031-T05.005	Medicare	0.00
E-9731-T031-T05.012	Equipment	0.00
E-9731-T031-T06.010	Supplies	0.00
E-9731-T031-T07.000	Other Expenses	247.53
TOTAL		\$11,204.46

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE BELMONT COUNTY PROSECUTOR'S OFFICE
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriations in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of February 15, 2012.

E-1511-W080-P02.010	Supplies	44.11
E-1511-W080-P06.004	Workers Comp	255.00
E-1511-W080-P07.006	Hospitalization	1,124.17
TOTAL		\$ 1,423.28

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Coffland, seconded by Mr. Probst to request the Belmont Co. Budget Commission certify the following monies.
GENERAL FUND - \$8,659.50 paid into R-0040-A000-Q00.500 Insurance Reimbursements on 2/10/12. This is for a Belmont Co. Sheriff's Department 2008 Crown Vic-Total loss-Event date 1/28/12

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:

AUDITOR – Sheila Turner and Larry Craig to travel to Wheeling, WV, on Feb. 16, 2012, to attend free Webinar for SmartSearch with Micro Maid Office Systems. A county car will be used. Estimated expenses: \$20.00 for gasoline
BCDJFS – Patricia Kinney, Floyd Culbertson and senior members to travel to Wheeling, WV, on Feb. 13, 2012, for a Flushing Senior Center outing. Estimated expenses: \$24.00
Lori Bittenge, Linda Wells, Susan Hines, Donna Steadman, Shirley Case, Karen Titonis and Daisy Braun to travel to Worthington, OH, on March 11-13, 2012, to attend an OASC Conference. Estimated expenses: \$3,253.00

Jack Irwin, Daisy Braun, William Beckett, Joe Cioppi and senior members to travel to Wheeling, WV on Feb. 13, 2012 for St. Clairsville Senior Center outing. Estimated expenses: \$48.00

COMMISSIONERS – Charles R. Probst, Jr. and Matt Coffland to travel to Washington, DC, on March 4-7, 2012, to attend the NACo 2012 Legislative Conference. Estimated expenses: \$930.00 for both

SANITARY SEWER DISTRICT – Benji Sall and Charles Fuller to travel to Canton, OH, on Feb. 15, 2012, to take CDL test. A county vehicle will be used.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

*Commissioner Favede noted that Commissioner Probst was not present at this time due to a personal commitment this morning.

10:00 Agenda Item-Tom Murphy, Planning & Zoning Administrator, City of St. Clairsville

Re: Support for Sheriff's Residence Renovation Project

Mrs. Favede introduced Mr. Murphy, who spoke on behalf of the St. Clairsville Board of Architectural Review's support for restoration of the former Belmont County Sheriff's Residence. Also present with Mr. Murphy were the following residents and members of the St. C Architectural Review Board: Mary Ann Abraham, Charlotte Hill, Pauline Henry, Joyce Carson, Betty Favede and St. Clairsville Mayor Bob Vincenzo. Below is a copy of the Memorandum of Support.

Memorandum of Support

To: Belmont County Commissioners Chuck Probst, Matt Coffland, Ginny Favede

From: St. Clairsville's Board of Architectural Review

Date: 2/13/2012

Re: Support for Restoration of the former Belmont County Sheriff's Residence

At the regular meeting of St. Clairsville's Board of Architectural Review, held on February 6, 2012, the Board discussed the restoration project of the former Sheriff's Residence and we gave our full approval and support to this project. We also unanimously agreed to send a **Memorandum of Support** to all of the Belmont County Commissioners encouraging you to keep moving forward with this project. Each of you deserves to be commended for your efforts thus far.

We understand that the recent contractor bids came in high. However, we strongly encourage the commissioners to rebid this restoration project and see this plan through to fruition while grant funds are still available. You have taken brave steps already by proceeding with this project and your foresight will be rewarded by future generations. This project is vital to the County for many reasons. We outline three of these, economic health, historic importance and architectural significance, in this memorandum.

First, and most important, at this period in Belmont County history we are at the beginning of an economic boom due to the oil and gas industries interest in our abundant resources. Our area is experiencing an immediate influx of developers and new residents. One of the goals of the Belmont County Economic Development Strategy, which was developed in 2011, is the Marketing of Belmont County.

As part of the restoration of the Sheriff's Residence, the Belmont County Tourism Council will have an office in the building and one of the Council's main purposes is to promote Belmont County. We all have seen those in the oil and gas industry utilizing the Courthouse to make contact with the Commissioners and utilizing the Recorder's office to research deeds. With a Tourism Council office located directly next door this is an ideal opportunity to market Belmont County to the hundreds of new employees and residents using our Courthouse daily.

The Belmont County Economic Development Strategy outlines that marketing is a necessary component in economic development. This office can work in concert with the Belmont County Port Authority and the Belmont County Department of Development (both within walking distance) to attract, retain and expand business. It also can be used as a tool that will assist in marketing our workforce, outlining our regions comparatively low cost of doing business and target our County as beneficial for operating certain types of businesses based on our resources. The restoration of the Sheriff's residence in the heart of the County will play an important role in enhancing our community.

Second, this building has historic significance for Belmont County. This structure was constructed in approximately 1890 and served as the residence for Belmont County's sheriff when first constructed. It continued for many years as the residence until being turned into the offices for the sheriff's department. The Sheriff's Residence and Jail sit on the Historic National Road, a road that has and will continue to play a part in the history of the United States. One of the plans for this structure when restored is that our communities will each have a room that will house many of their historic artifacts which will interpret the history of that particular community. This will play a part in educating our new residents about the County and its history and allow them to gain an understanding of why Belmont County has been important to the history of America.

Third, this Victorian Romanesque style building is an essential part of the architectural legacy of our County. This structure was designed and constructed with tax dollars by our citizens. They saw the importance of designing and building a structure that was architecturally pleasing and significant and would be noticed by those passing through Belmont County on the National Road. Belmont County residents took pride in what was constructed. This building is also a contributing structure in St. Clairsville's National Register Historic District which includes the entire downtown. Just one look at the structure shows its importance. As many regions tear down their old buildings they lose their heritage. We must work hard to save our significant structures.

We are all familiar with the Colosseum in Rome and the Parthenon in Greece and the significant part they played in their respective regions economy, history and architecture. These structures, thousands of years later, still play an important part. The Sheriff's Residence and the attached Jail are examples of Belmont County's Colosseum and Parthenon. We should not tear them down but restore them while we have grant funds available and reuse them for the benefit of our citizens. If we tear our important buildings down we tear down our heritage. The building has been neglected but anyone that walks around the structure or inside understands that it is structurally sound and just needs restoration.

With that said, we again offer our full support and approval to the Belmont County Commissioners for this project. You have done great work so far and this project will pay dividends for years to come.

BOARD OF ARCHITECTURAL REVIEW OF CITY OF ST. CLAIRSVILLE, OHIO

Jeremy Greenwood /s/

Philip Cole /s/

Christine Hudson /s/

Pauline H. Henry /s/

DISCUSSION HELD-Mrs. Favede thanked all for their support of this project. She noted the recent bids came in over budget, therefore, a second bid opening will be held on February 29, 2012 at 11:00 regarding restoration of this building. Mrs. Favede said the board received some negative input last week but explained the county cannot afford to tear down the building and clear the property or put in a parking lot, but there is grant money and money from tourism for restoration. Mr. Coffland said he made his decision to pursue the restoration after talking to the Mayor and the Review Board. He said he felt they should have a say since it is in city limits. Dave Mertz of the Belmont Technical College Building Restoration

Program also spoke in favor of the project. Commissioner Favede said investing in historic buildings is important to economic development of the county. Larry Merry, Belmont County Port Authority Director said in his experience, potential business people look at how entities care for their historic buildings and don't want to invest in an area that doesn't take care of what it already has.

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners **regular meeting** of February 1, 2012.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

IN THE MATTER OF CHANGING DATE OF A REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mrs. Favede, seconded by Mr. Coffland to hold the regular Board of Commissioners meeting on THURSDAY, March 8, 2012, instead of Wednesday March 7 due to the National Association of Counties (NACO) legislative conference in Washington D.C.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

IN THE MATTER OF ADOPTING RESOLUTION AUTHORIZING THE PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM
RESOLUTION AUTHORIZING THE PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM

Motion made by Mrs. Favede, seconded by Mr. Coffland to adopt the following:

RESOLUTION

WHEREAS, Section 5513.01 (B) provides the opportunity for Counties to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE, be it ordained by the Board of Belmont County Commissioners:

Section 1. That the Belmont County Engineer hereby request authority in the name of the Board of Belmont County Commissioners to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

Section 2. That the Belmont County Engineer is hereby authorized to agree in the name of the Board of Belmont County Commissioners to be bound by all terms and conditions as the Director of Transportation prescribes.

Section 3. That the Belmont County Engineer is hereby authorized to agree in the name of the Board of Belmont County Commissioners to directly pay vendors, under each such contract of the Ohio Department of Transportation in which the Belmont County Commissioners participates, for items it receives pursuant to the contract.

Section 4. That the Board of Belmont County Commissioners agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Belmont County Commissioners agree to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Belmont County Commissioners may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

In Witness Whereof, the following have executed this instrument this 15th day of February, 2012.

Upon roll call the vote was as follows:

Mr. Probst	Absent
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ACCEPTING JUVENILE COURT'S 2011 ANNUAL REPORT

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept a copy of the Belmont County Juvenile Court's 2011 Annual Report as submitted per ORC 2151.18.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING CONTINUED EMPLOYMENT OF RACHEL KRALY/BCSSD EMPLOYEE

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the continued employment and a \$.50 per hour pay increase, effective February 7, 2012, for Belmont County Sanitary Sewer District employee Rachel Kraly who has successfully completed her probationary period, based upon the recommendation of BCSSD Director Mark Esposito and the Belmont County Water & Sewer Department Job Classification Handbook.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING ALLOCATION OF GENERAL FUND MONIES TO THE BELMONT CO. AGRICULTURAL SOCIETY

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the allocation of funds in the amount of \$27,200.00 from the Belmont County General Fund to the Belmont County Agricultural Society.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

IN THE MATTER OF APPROVING THE ECONOMIC DEVELOPMENT

REVOLVING LOAN FUND SEMI-ANNUAL REPORT/CIC/DOD

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the signing and submittal of the Economic Development Revolving Loan Fund Semi-Annual Report for the period of June 30, 2011 through December 31, 2011 as submitted by Sue Douglass, Executive Director, Belmont County Department of Development.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

IN THE MATTER OF EXECUTING THE NOTICE OF AWARD TO FIELD'S EXCAVATING, INC./BCSSD GRAVITY SEWER FOR NEFFS, WEST NEFFS AND ST. JOE AREAS

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve and authorize Commissioner Favede to execute the Notice of Award to Field's Excavating, Inc. for the Belmont County Sanitary Sewer District's Gravity Sewer for Neffs, West Neffs and St. Joe areas.

Note: Field's Excavating was the low bidder in the amount of \$2,809,805.36

NOTICE OF AWARD

TO: **FIELDS EXCAVATING, INC.**

PROJECT Description: BCSSD Gravity Sanitary Sewer for (1) Neffs, (2) West Neffs, (3) St. Joe

The OWNERS have considered the BID submitted by you on, December 28, 2011 for the above described WORK in response to its Advertisement for BIDS and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$2,809,805.36. You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR's Contract BOND, Certificates of Insurance, copy of valid Worker's Compensation Certificate, and copy of valid State of Ohio Certificate of Compliance for Equal Employment Opportunity purposes within 10 calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said BOND within 10 days from the date of this notice, said OWNERS will be entitled to consider all your rights arising out of the OWNERS' acceptance of your BID as abandoned and as a forfeiture of your BID guaranty subject to the liability as set forth in Section 153.54 of the Ohio Revised Code. The OWNERS will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the Belmont County Commissioners, County Courthouse, 101 West Main Street, St. Clairsville, Oh. 43950.

Dated this 15th day of February, 2012.

For the Belmont County Commissioners:

Signature Ginny Favede /s/

Ginny Favede, Vice-President

Typed/Printed Name and Title

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by _____ on this ____ day of _____, 2012.

By: _____

Typed/Printed Name and Title: _____

cc: CONTRACTOR's Surety

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Absent

IN THE MATTER OF BID OPENING FOR THE HOMEMAKER SERVICES FOR BCDJFS SENIOR PROGRAM

This being the day and 10:30 a.m. being the hour that bids were to be on file in the Commissioners' Office for the Homemaker Services for the Belmont County Department of Job & Family Services/Seniors Program, they proceeded to open the following bids:

NAME	BID BOND	BID AMOUNT
Medi Home Healthcare 125 Main Street Wintersville, OH 43953	X check	\$ 15.25 per hour
Just Right Home Care, Inc. 2197 National Road Wheeling, WV 26003	X check	\$ 14.76 per hour
Helping Hands & Warm Hearts PO Box 17 Barnesville, OH 43713	X check	\$ 15.35 per hour
Advanced Home Health, Inc. 280 East Main Street St. Clairsville, OH 43950	X check	\$ 15.50 per hour
Interim Home Health Care 253 N. Lincoln Avenue Bridgeport, OH 43912	X check	\$ 15.50 per hour

Present for the bid opening were Dwayne Pielech, Director of BCDJFS; Brenna Rocchio of BCDJFS; Robert DeFrank of The Times-Leader and Al Molnar of The Intelligencer.

Motion made by Mr. Coffland, seconded by Mrs. Favede to turn over all bids received for the Homemaker Services for the Belmont County Department of Job & Family Services/Seniors Program to Dwayne Pielech, Director, for review and recommendation.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Absent

OPEN PUBLIC FORUM – None.

2:30 Agenda Item: Jane Keyser, Ohio State University Extension Office

Re: Belmont County 4-H Week Presentation

Jane Keyser, 4-H Extension Educator, thanked the board for allowing them to do a presentation at today's meeting. It is Belmont County 4-H

Week. She advised that 4-H is the nation's largest youth organization with more than 6 million young people involved. 4-H is based on the learn by doing concept. Also attending were 4-H members Rachel Clark, Dorothy Corbett, and Michelle Thayer, 4-H Program Coordinator. Michelle gave an overview of their programs and statistics on participants and volunteers. Rachel said she is home schooled and a member of High Meadows 4-H Club for about 8 years. She is 17 years of age and has already started her own photography business. She credits her success to her 4-H experiences. Dorothy is a member of the Bonnie Beefers and a 12 year member of 4-H. She participates as a volunteer for Car Teens, a program to educate other teens to be more responsible drivers. She is a member of the Junior Fairboard and a camp counselor. She has learned leadership skills and responsibility through the various programs. Prosecutor Chris Berhalter was present and is a parent of children who participate in 4-H. He said he thinks it is an outstanding program that teaches children responsibility and they can see the benefits of their hard work. Jane thanked the board for their support of the OSU Extension Office.

Matt spoke of the great time he had last year at the fair with the 4-H group. He said he is sure the parents of the girls who spoke today must be very proud of them. Chuck said 4-H has always been a great program that truly teaches you life lessons and life experiences. You learn it's all about helping and caring for people. He is a former 4-H member who believes it has helped him throughout his life. Ginny said today's presentation was very impressive and the girls are outstanding teenagers as is the program. She is honored to be able to support 4-H and the OSU Extension Office.

RECONVENE THURSDAY-FEBRUARY 16, 2012

PRESENT: COMMISSIONERS CHARLES R. PROBST, JR., GINNY FAVEDE AND MATT COFFLAND

IN THE MATTER OF ENTERING

EXECUTIVE SESSION AT 10:05 A.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to enter into executive session with St. Clairsville Mayor Bob Vincenzo, Dennis Bigler and Bill Phipps of Belomar, pursuant to Ohio Revised Code 121.22(G)(2) Property Exception.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADJOURNING

EXECUTIVE SESSION AT 10:35 A.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session at 10:35 a.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

AS A RESULT OF EXECUTIVE SESSION, NO ACTION TAKEN.

IN THE MATTER OF ENTERING

EXECUTIVE SESSION AT 10:36 A.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to enter into executive session with Sue Douglass, Executive Director and Attorney Richard Myser, Belmont County Community Improvement Corporation/Department of Development, pursuant to Ohio Revised Code 121.22(G)(2) Property Exception.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF ADJOURNING

EXECUTIVE SESSION AT 11:10 A.M.

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session at 11:10 a.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

AS A RESULT OF EXECUTIVE SESSION THE FOLLOWING ACTION WAS TAKEN:

IN THE MATTER OF SIGNING THE GENERAL WARRANTY

DEED TRANSFERRING LOT #17 IN FOX COMMERCE PARK

TO THE BELMONT CO. CIC

Motion made by Mr. Probst, seconded by Mr. Coffland to approve and sign the General Warranty Deed for the transfer of Lot #17 situated in the Fox Commerce Park from the County of Belmont, by and through the Belmont County Commissioners, to the Belmont County Community Improvement Corporation.

GENERAL WARRANTY DEED

THE COUNTY OF BELMONT, a political subdivision of the State of Ohio, by and through the Belmont County Commissioners, the Grantor, for valuable consideration paid, grants, with covenants of general warranty, to **THE BELMONT COUNTY COMMUNITY IMPROVEMENT CORPORATION**, a non-profit corporation, the Grantee, whose tax mailing address is 117 East Main Street, St. Clairsville, Ohio 43950, the following described real property:

Situated in the County of Belmont, State of Ohio, Richland Township, Section 32 and 33, Township 7, Range 4 and being identified as Lot 17 of the Belmont County Fox Commerce Park of record in Cabinet E, Slide 318 of the Records of Plats of Belmont County, Ohio.

Parcel Nos. 33-00032.012

Subject to the restrictive covenants for Belmont County Fox Commerce Park which are set forth more specifically on the Plat of record in Cabinet E, Slide 318 of the Records of Plats of Belmont County, Ohio.

Also excepting and reserving all conveyances, restrictions, exceptions, reservations and easements, including coal and/or other minerals heretofore sold and conveyed, or of record.

Being a part of the same premises conveyed to the County of Belmont, Ohio by Warranty Deed of record in Volume 752, Page 356, of the Records of Deeds of Belmont County, Ohio.

SUBJECT TO AND EXCEPTING taxes and assessments for the year 2012 and thereafter which taxes and assessments the Grantee assumes and agrees to pay as a part of the consideration for this conveyance.

Executed this 15th day of February, 2012.

THE COUNTY OF BELMONT, OHIO

By: Ginny Favede /s/

Ginny Favede

By: Charles R. Probst, Jr. /s/

Charles R. Probst, Jr.

By: Matt Coffland /s/

Matt Coffland

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF DISCUSSION HELD
RE: SWITCHING OFFICE SPACE OF
LAW LIBRARY AND CLERK OF COURTS**

A lengthy discuss was held concerning the proposal to swap the offices of the law library and the Clerk of Courts. Commissioner Favede said it has been brought to her attention that Mike McCormick, of the Law Library Resource Board, came in and said their board met and decided not to move forward with the switch. Mrs. McGee explained that the Clerk of Courts office needs one and a half of the office space they currently utilize for record storage. Commissioner Favede said we have all discussed this and feel it is the right and prudent decision; so we really want to move forward with swapping the offices of the Clerk of Courts and the Law Library. Mrs. Henry has contacted the St. Clairsville Public Library, Ohio University Eastern College (OUE) and the company to move the actual records. Cindi Henry who sits on the law library board was asked to give a report. Ms. Henry advised quotes are being worked on from a company out of Lorain, Ohio, regarding moving the stacks. He will also give a quote on physically moving the lower deck to the Clerk of Courts, but upon viewing the clerk of court's office he said there is no way that the Clerk's office can handle the entire volume of the lower deck, only half of it. He will also price moving the entire upper deck off site up to 15 miles away-for example to OUE or the St. Clairsville Library. Mr. McTeague and the librarian from OUE were here looking at the historical books to determine what they might take. Ms. Henry said no one wants the older wood stacks because of the liability issues. They have to be wired together as they are unstable. She said we can get used bookcases for approximately \$20.00 a case. They are extremely reasonable and nice and they can be factored in as a separate cost.

Ms. Henry said a legal opinion on the use of the law library funds was sought and it has been determined the funds can be used for anything. Mrs. Favede also said the Legal Department from CCAO was contacted and questioned if there was any statute that requires the County Commissioners to provide space for a law library. Their response was "County Advisory Bulletin 2009-01 states the Law Library Resources Board now runs the county law library as a county agency. Consequently, you are not bound to provide space on the former, not for profit association's terms, but you do provide space as you would any other county agency. The short explanation, you provide space as you see fit." Mrs. Favede said she felt the priority needs to be placed with the Clerk of Courts Department and the need for additional space and feels that the law library does have a place in the courthouse and can fit into the clerk's space and also accommodate a room for the evidence room for the courts. Mr. Probst asked, "For the record this will not cost the General Fund one dime; is that correct?" Judge Solovan said he understands a decision has been made, but to suggest the county won't participate in any funding or do anything to accommodate the new potential law library in a greatly reduced space without making it as attractive as the present law library, is not the appropriate way to approach this. The Judge said he thinks the Commissioners need to keep it open and negotiate this particular issue. Mr. Coffland agreed and said he prefers waiting until we get prices and maybe share the costs one-third each department. Judge Solovan noted he does not represent the law library. He made the following argument: He would like to facilitate the move, but it needs to be appreciated that the law library has been there a very long time. Even though there are questions as to how much it actually gets used, he believes it gets used a sufficient amount of time to justify its continued existence. Conference rooms for attorneys to discuss private matters are needed. He said we have that now and would like to continue. The Judge said he would rather the money set aside for capital expenditures for other purposes, such as his courtroom, be diverted in order to offer a more accommodating space. Mr. Probst said he has not made a decision and is open for discussion. He wants to make sure the funding is in place. The Judge said he understands the county would not want to spend \$100,000.00 to make this move. He said he understands from Ms. Henry that the law library does have some funds that can be used for some of the move but he thought the structural problems are to be taken care of by the Commissioners as opposed to the other agencies. He asked that if the decision has been made to make the change of offices that talks continue about how that space will be accommodated and to resolve any needed funding issues. Cindi Henry stated she was advised by the moving company that once the lower level was moved it will have to be handicap accessible, wider aisles, etc. Jack Regis, Facilities Manager, is to determine the total usable square footage. Ms. Henry said the Law Library Resource Board decided at their last meeting that they did not want to move. They want to get rid of the upper deck, move the lower deck up and use the lower deck area for computer stations and conferences.

Clerk of Courts, Cindy McGee, said if this doesn't happen they will have to move "tons of records." They would like to bring back records from the Oakview Building and not have to keep running out there. Mr. Probst asked Fiscal Manager Cindi Henry if there was money available for a major renovation. She replied, "No." Mr. Probst noted we did not budget for something like this for this year. Just to move the lower level to the Clerk of Courts will cost \$5,700.00.

The Judge asked how quickly was the move coming. Commissioner Favede advised we are just doing preliminary research. She advised we will continue looking at all tasks that need to happen to make this move. She said "We are committed to keeping the law library in the courthouse and finding more space for the Clerk of Courts." Judge Solovan stated that better and more security cameras are needed and a camera for the law library needs put in place.

Ms. Henry said the Law Library Resource Board hopes to meet again next week and Judge Solovan said he will try and attend. Mrs. Favede said, "What's moved offsite is the Law Library Board's decision. We are just trying to find more space for the Clerk of Courts."

**IN THE MATTER OF ENTERING
EXECUTIVE SESSION AT 12:05 P.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to enter executive session with Dwayne Pielech, Director and Brenna Rocchio, Belmont County Department of Job & Family Services, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment of a public employee.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADJOURNING
EXECUTIVE SESSION AT 12:14 P.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session at 12:14 p.m.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

AS A RESULT OF EXECUTIVE SESSION THE FOLLOWING ACTION WAS TAKEN:

**IN THE MATTER OF AUTHORIZING THE HIRING OF A
FULL TIME PERMANENT CASE MANAGER FOR THE
BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Probst, seconded by Mr. Coffland to adopt the following Resolution:

RESOLUTION

WHEREAS, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services;

WHEREAS, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes, and

NOW THEREFORE, BE IT RESOLVED THAT, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services, at his discretion, the authority to hire a Public Assistance Case Manager. This person will be employed as a full time permanent, bargaining unit employee. His wage compensation shall be in accordance with the salary schedule as indicated in the current bargaining unit labor contract.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

DISCUSSION HELD RE: SENIOR SERVICES – Dwayne Pielech said he met with Cindy Maupin of the Veterans Service Commission and they talked about partnering on things in the area of transportation for seniors. She is looking for a van and Bob Roth, BCDJFS Transportation, suggested a handicap accessible mini-van. Her department transfers those who have financial aid issues and need transported to VA hospitals. Dwayne suggested getting the Prosecutor’s opinion to make sure that the purchase of a van would be considered a legitimate financial aid cost. If it is, she can then move the money to make this purchase. Both departments are going to meet again in March to see what they can partner on. DJFS already transports veterans to sites where the VA van can pick them up to take to appointments in Pittsburgh.

**IN THE MATTER OF APPOINTMENTS AND
REAPPOINTMENTS TO THE OMEGA MEMBERSHIP
BOARD AND OMEGA EXECUTIVE BOARD**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following appointments and re-appointments to the OMEGA Membership Board and the OMEGA Executive Board for 2012 for a one-year term:

OMEGA MEMBERSHIP

- Matt Coffland, Commissioner-Reappointment
- Charles R. Probst, Jr., Commissioner-Reappointment
- Ginny Favede, Commissioner-Reappointment
- Andy Sutak, Belmont County Auditor-Appointment
- Larry Merry, Belmont County Port Authority Director-Reappointment
- Sue Douglass, Executive Director, Belmont County CIC/DOD-Reappointment

OMEGA EXECUTIVE BOARD

- Charles R. Probst, Jr., Commissioner
- Matt Coffland – Alternate

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn the meeting.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Absent

Read, approved and signed this 22nd day of February, 2012.

_____ COUNTY COMMISSIONERS

We, Charles R. Probst, Jr. and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK