

St. Clairsville, Ohio

June 1, 2016

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF APPROVING RECAPITULATION OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

IN THE TOTAL AMOUNT OF \$314,926.78

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the following transfers within fund for the following funds:

GENERAL FUND

FROM	TO	AMOUNT
E-0051-A001-A50.000 Budget Stabilization Res	E-0011-A001-B02.002 Salaries-Employees	\$2,200.00
E-0051-A001-A50.000 Budget Stabilization Res	E-0011-A001-B09.003 PERS	\$300.00

004 WWS #3 PHASE I BOND ACCOUNT/BCSSD

FROM	TO	AMOUNT
E-9201-O004-O02.051 Interest Payment	E-9201-O004-O01.050 Principal Payment	\$7,775.00

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS BETWEEN FUND

Motion made by Mr. Thomas, seconded by Mrs. Favede to approve the following transfers between funds as follows:

VARIOUS BCSSD FUND

FROM	TO	AMOUNT
E-3702-P005-P34.074 Transfers Out	R-9206-O009-O08.574 Transfers In	\$23,125.00
E-3702-P005-P34.074 Transfers Out	R-9251-O051-O10.574 Transfers In	\$28,000.00
E-3702-P005-P34.074 Transfers Out	R-9252-O052-O10.574 Transfers In	\$7,500.00
E-3705-P053-P16.074 Transfers Out	R-9312-O012-O05.574 Transfers In	\$8,181.44

P53 SSD #2 REVENUE FUND AND N14 SSD #2 CAPITAL IMPROVEMENT FUND/BCSSD

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9214-N014-N07.574 Transfers In	\$13,225.56

P53 SSD #2 REVENUE FUND AND THE O10 BOND RETIREMENT-FORCE MAIN EXT-PROJECT/BCSSD

FROM	TO	AMOUNT
E-3705-P053-P16.074 Transfers Out	R-9207-O010-O05.574 Transfers In	\$38,857.87

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

IN THE MATTER OF TRANSFER OF FUNDS FOR FORT DEARBORN LIFE INSURANCE

CHARGEBACKS FOR THE SECOND QUARTER PERIOD:(APRIL, MAY & JUNE 2016)

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following transfer of funds for the Fort Dearborn Life Insurance Chargebacks for the Second Quarter (April, May & June, 2016)

Transfer From	Transfer To	Amount
E-0256-A014-A09.006 TOTAL GENERAL FUND	R-9891-Y091-Y05.500	2,116.86
E-1551-S088-S03.006 CTY CT PROBATION	R-9891-Y091-Y05.500	0.00
E-0170-A006-G11.000 PUBLIC DEFENDER	R-9891-Y091-Y05.500	43.38
E-0181-A003-A11.000 BD. OF ELECTIONS	R-9891-Y091-Y05.500	57.39
E-1410-W082-T097.006 TREASURER DRETAC	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006 DOG & KENNEL	R-9891-Y091-Y05.500	76.50
E-0910-S033-S47.006 D.D.HOME	R-9891-Y091-Y05.500	191.25
E-5005-S070-S22.006 SENIOR PROGRAM	R-9891-Y091-Y05.500	283.72
E-1571-S087-S03.006 EASTERN COURT SPECIAL	R-9891-Y091-Y05.500	7.65
E-1561-S086-S03.006 NORTHERN COURT SPECIAL	R-9891-Y091-Y05.500	0.00
E-1551-S088-S03.006 WESTERN COURT SPECIAL	R-9891-Y091-Y05.500	7.65
E-1310-J000-J06.000 REAL ESTATE ASSESS	R-9891-Y091-Y05.500	43.38
E-2811-K200-K10.006 ENGINEER K-1 & K-2	R-9891-Y091-Y05.500	3.84
E-2812-K000-K20.006 ENGINEER K-11	R-9891-Y091-Y05.500	198.90

E-2813-K000-K39.006	ENGINEER K-25	R-9891-Y091-Y05.500	53.55
E-3701-P003-P31.000	WATER/SEWER WWS #2	R-9891-Y091-Y05.500	35.54
E-3702-P005.P31.000	WATER/SEWER WWS #3	R-9891-Y091-Y05.500	135.20
E-3704-P051-P15.000	WATER/SEWER SSD #1	R-9891-Y091-Y05.500	22.60
E-3705-P053-P15.000	WATER/SEWER SSD #2	R-9891-Y091-Y05.500	31.14
E-3706-P055.P15.000	WATER/SEWER SSD #3A	R-9891-Y091-Y05.500	3.77
E-3707-P056-P15.000	WATER/SEWER SSD #3B	R-9891-Y091-Y05.500	1.28
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y05.500	7.65
E-1815-L005-L15.006	SOIL CONSERVATION-Watershed	R-9891-Y091-Y05.500	15.30
E-6010-S079-S07.006	CLERK OF COURTS/TITLE	R-9891-Y091-Y05.500	53.55
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y05.500	112.23
E-2510-H000-H16.006	DJFS	R-9891-Y091-Y05.500	688.59
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y05.500	79.11
E-2210-E001-E15.006	COUNTY HEALTH	R-9891-Y091-Y05.500	38.49
E-2213-F075-F02.003	VITAL STATISTICS	R-9891-Y091-Y05.500	0.00
E-2215-F077-F01.002	REPRODUCTIVE HLTH&WELLNESS	R-9891-Y091-Y05.500	12.25
E-2231-F083-F01.002	PHEP	R-9891-Y091-Y05.500	2.79
E-2232-F084-F02.008	NURSING PROGRAM	R-9891-Y091-Y05.500	0.00
E-2218-G000-G06.003	FOOD SERVICE	R-9891-Y091-Y05.500	33.99
E-2230-F082-F01.002	PREP	R-9891-Y091-Y05.500	6.38
E-2233-F085-F01.002	CHILD FAMILY HEALTH SERVICES PROG.	R-9891-Y091-Y05.500	4.29
E-4110-T075-T52.008	W.I.C. PROGRAM	R-9891-Y091-Y05.500	45.90
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y05.500	30.60
E-1511-W080-P07.006	VICTIMS ASSISTANCE	R-9891-Y091-Y05.500	7.65
E-1520-S077-S04.006	COMMUNITY GRANT	R-9891-Y091-Y05.500	7.65
E-0400-M060-M29.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	30.60
E-0400-M060-M75.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	0.00
E-0400-M067-M05.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	15.30
E-0400-M078-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	22.95
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y05.500	12.75
E-0063-A002-B30.000	MAGISTRATE EMPLOYEE	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006	AUDITORS CLERK	R-9891-Y091-Y05.500	0.00
E-1518-S075-S03.002	MHAS SUBSIDY GRANT	R-9891-Y091-Y05.500	7.65
E-0914-S035-S05.000	SARGUS GRANT	R-9891-Y091-Y05.500	0.00
Total amount this transfer			4,549.27

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mrs. Favede, seconded by Mr. Coffland to execute payment of Then and Now Certification dated June 1, 2016 presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:

AUDITOR-Robert W. Quirk/Board of Elections to Cleveland, OH, on June 22-23, 2016, for the Secretary of State Summer Conference. A county vehicle will be used for travel.

DJFS-Bonnie White, Lynne Zanke and EonnaYocum to Columbus, OH, on June 22, 2016, for CCMEP Fiscal Training. A county vehicle will be used for travel.

SENIORS-Donna Steadman to Moundsville, WV, on June 2, 14, 21 & 28, 2016, for a senior outing. Barnesville Center to Rogers, OH, on June 3, 2016, for a senior outing. Donna Steadman to Moundsville, WV, on June 10, 2016, for a senior outing. County vehicles will be used for travel.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

Announcement-

The Belmont County Board of Commissioners is accepting applications to fill a position on the Belmont County Port Authority Board. Applications will be accepted through June 15, 2016. Interested parties may stop in or contact the Commissioners' office at (740-699-2155) to request an application.

IN THE MATTER OF APPROVING THE HIRING OF SUMMER STUDENT EMPLOYEE

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the hiring of the following summer student employees at the rate of \$8.10 per hour (minimum wage) for a period not to exceed 10 weeks from each starting date:

<u>Sanitary Sewer District</u>	<u>Start Date</u>
Jacob Kroflich	6/6/16

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

IN THE MATTER OF APPROVING BOND RELEASE FROM OHIO AMERICAN ENERGY, INC./ENGINEERS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the request of Ohio American Energy, Inc. to release Bond #ISB-2520 in the amount of \$100,000 dated June 30, 2006, for a proposed mining operation on CR 78 (National-Oco Road), Road Improvement 1095, based upon the recommendation of Belmont County Engineer Fred Bennett.

Note: The proposed mining operation was never activated; therefore there is no need for a bond.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

IN THE MATTER OF APPROVING AND SIGNING THE SATISFACTION OF MORTGAGE BY SEPARATE INSTRUMENT FOR ROSE CHUCKERY/BELOMAR

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign the **Satisfaction of Mortgage By Separate Instrument** for Rose Chuckery, for a mortgage deed dated February 9, 2000, as recorded in Volume 0758, pages 547-549 in the Belmont County Recorder's Office based upon the recommendation of Rick Healy, Belomar Regional Council.

Satisfaction of Mortgage By Separate Instrument

The undersigned hereby certifies that a certain mortgage deed(s) dated February 9, 2000, and recorded in the Office of the Recorder of Belmont County, Ohio in Mortgage Volume 0758 at pages 547-549, and executed by Rose Chuckery, to the undersigned, has been fully paid and satisfied and the Recorder is authorized to discharge the same of record property:

6/1/16
Date

Belmont County Commissioners:

By: Ginny Favede /s/
Ginny Favede
Matt Coffland /s/
Matt Coffland
Mark A. Thomas /s/
Mark A. Thomas

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

IN THE MATTER OF RESOLUTION DECLARING THE NECESSITY OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION AND REQUESTING THE COUNTY AUDITOR TO CERTIFY MATTERS IN CONNECTION THEREWITH/ REGARDING ONE (1.00) MILL RENEWAL LEVY/SENIOR SERVICES RESOLUTION

WHEREAS, the Belmont County Board of Commissioners anticipates levying a tax in excess of the ten-mill limitation as described herein; and

WHEREAS, pursuant to Section 5705.03 of the Ohio Revised Code as amended by Am. Sub. S.B. No 201 enacted by the 122nd General Assembly, this Board of Commissioners is required to certify to the County Auditor a resolution requesting the County Auditor to certify certain matters in connection with such a tax levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners:

SECTION 1. That pursuant to the provisions of Section 5705.21 of the Ohio Revised Code, it is necessary that a renewal tax be levied in excess of the ten mill limitation for the benefit of Belmont County to supplement the General Fund for the purpose of ***providing and maintaining senior services and facilities including but not limited to, transportation, nutrition and in-home services to elderly residents at a rate not exceeding one (1) mill for each one dollar (\$1.00) of valuation, which amounts to ten cents (.10) for each one hundred dollars (\$100.00) of valuation, for a period of five (5) years, commencing with tax list year 2017 (Ohio Revised Code Section 5705.19(Y).***

SECTION 2. That the question of the passage of said tax levy shall be submitted to the electors of Belmont County at a General election to be held on the 8th day of November, 2016. If approved by the electors, said tax levy shall first be placed upon the 2017 tax list and duplicate, for first collection in calendar year 2018.

SECTION 3. That pursuant to Section 5705.03 of the Ohio Revised Code, the County Auditor is hereby requested to certify to this Board of Commissioners the total current tax valuation of the Belmont County Senior Citizens Levy and the dollar amount of revenue that would be generated by the number of mills specified in Section 1 hereof, and the Clerk of this Board of Commissioners be and is hereby directed to certify forthwith a copy of this resolution to the County Auditor so that said County Auditor may certify such matters in accordance with such Section 5705.03.

SECTION 4. That it is found and determined that all formal actions of this Board of Commissioners concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Commissioners, and that all deliberations of this Board of

June 1, 2016

Commissioners were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code, and the rules of this Board of Commissioners adopted in accordance therewith.

Commissioner Favede moved for the adoption of the foregoing Resolution which was seconded by Commissioner Coffland, and upon roll call the vote resulted as follows:

Commissioner Favede	<u>Yes</u>
Commissioner Coffland	<u>Yes</u>
Commissioner Thomas	<u>Yes</u>

Adopted this 1st day of June, 2016

I do hereby certify the foregoing to be a true and correct copy of Journal Entry of June 1, 2016 as recorded in Volume 98 of the Belmont County Commissioners Journal.

Jayne Long /s/
Jayne Long, Clerk

IN THE MATTER OF DESIGNATING THE BELMONT COUNTY PORT AUTHORITY AS THE ADMINISTRATIVE ENTITY FOR THE OHIO ENTERPRISE ZONE PROGRAM

Motion made by Mrs. Favede, seconded by Mr. Coffland to designate the Belmont County Port Authority as the administrative entity for the Ohio Enterprise Zone Program for tax incentives on behalf of the County.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

IN THE MATTER OF ADOPTING THE RESOLUTION TO REDUCE THE MEMBERSHIP OF THE BELMONT COUNTY PORT AUTHORITY BOARD OF DIRECTORS

Motion made by Commissioner Favede, seconded by Commissioner Coffland to adopt the following Resolution:

WHEREAS, by Resolution dated February 12, 1975, the Belmont County Board of Commissioners authorized the creation of a Port Authority within the Territorial Boundaries of Belmont County, Ohio, pursuant to Chapter 4582, inclusive, of the Ohio Revised Code; and

WHEREAS, pursuant to ORC 4582.03, "members of a board of directors of a port authority created by the exclusive action of a county shall consist of such members as it considers necessary and shall be appointed by the county commissioners of the county; and WHEREAS, the Belmont County Board of Commissioners desires that the Port Authority Board of Directors be decreased from nine (9) members to seven (7) members;

NOW THEREFORE BE IT RESOLVED, by the Board of Belmont County Commissioners that the "**BELMONT COUNTY PORT AUTHORITY**" shall be governed by a Board of Directors consisting of seven (7) members appointed by the Board of Commissioners of Belmont County, Ohio.

Adopted this 1st day of June, 2016.

Upon roll call the vote was as follows:

Mrs. Favede	<u>Yes</u>
Mr. Coffland	<u>Yes</u>
Mr. Thomas	<u>Yes</u>

IN THE MATTER OF APPROVING PAY REQUEST NO. 8 FROM VENDRICK CONSTRUCTION, INC./SENIOR SERVICES COMMUNITY BUILDING

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the execution of Pay Request Number 8 from VendRICK Construction, Inc., in the amount of \$281,833.20 for the Senior Services of Belmont County - Community Building, Project # 14-019.

Upon roll call the vote was as follows:

Mrs. Favede	<u>Yes</u>
Mr. Coffland	<u>Yes</u>
Mr. Thomas	<u>Yes</u>

IN THE MATTER OF APPROVING QUOTE FROM MCGHEE OFFICE SUPPLY/OAKVIEW ADMINISTRATION BUILDING/RECORDS CENTER

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve Quote Number 0011063 from McGhee Office Supply in the amount of \$2,982.84 for furnishings for the Oakview Administration Building/Records Center.

Upon roll call the vote was as follows:

Mrs. Favede	<u>Yes</u>
Mr. Coffland	<u>Yes</u>
Mr. Thomas	<u>Yes</u>

IN THE MATTER OF APPROVING ESTIMATE FROM TIM'S CUSTOM INSTALLATION, INC./VARIOUS AREAS OF COURTHOUSE

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve Estimate #1632 from Tim's Custom Installation, Inc., in the amount of \$21,231.00 for custom cabinetry for various areas of the Belmont County Courthouse.

Upon roll call the vote was as follows:

Mrs. Favede	<u>Yes</u>
Mr. Coffland	<u>Yes</u>
Mr. Thomas	<u>Yes</u>

IN THE MATTER OF APPROVING AND AUTHORIZING COMMISSION PRESIDENT TO SIGN THE PROJECT AGREEMENT WITH H.E. NEUMANN/TREASURER'S OFFICE

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve and authorize Commission President Ginny Favede to sign the Project Agreement for Building Environmental Systems/Proposal Number 26224, from H. E. Neumann, in the amount of \$6,719.00 for all labor and materials necessary to replace the 4-ton water source heat pump that serves the Treasurer's Office on the second floor of the Belmont County Courthouse.

Upon roll call the vote was as follows:

Mr. Thomas	<u>Yes</u>
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Mr. Coffland Yes
Mrs. Favede Yes

OPEN PUBLIC FORUM-Barton resident John Henthorne voiced his concerns regarding the pot holes on Barton-Blaine Road. The cold patch that was put in last year didn't stay. He talked with Engineer Fred Bennett about the situation last week. He presented pictures to the Board of Commissioners. Mr. Bennett said an oil company will be paving a portion of the road. Mr. Thomas said he will send Mr. Bennett a message regarding the situation. Mr. Thomas said the roads are the Engineer's responsibility under code. Mrs. Favede encouraged Mr. Henthorne to have a conversation with Deputy Engineer Terry Lively since he will be County Engineer starting January 1, 2017. Mr. Henthorne also questioned if there was any resolve on the East Loretta issue (creek flooding). Mrs. Favede said they are working with Congressman Johnson's office, Senator Portman's office and the Army Corps of Engineers to have a study done. They are applying for funding through the Silver Jacket Program. The Army Corps of Engineers made it clear they won't dredge the creek so other venues are being looked at to drain the water. Mr. Coffland talked to Mr. Bennett and said the Engineer's Department will patch the pothole in front of Mr. Henthorne's house today.

IN THE MATTER OF DEPARTMENT UPDATE

ANGELA HATFIELD, BELMONT COUNTY DOG SHELTER

9:30 Agenda Item: Angela Hatfield, Director, Belmont County Dog Shelter

Re: Department Update

Angela Hatfield gave an update on the Belmont County Dog Shelter. Ms. Hatfield said the facility is the only shelter in Belmont County. The purpose of the shelter is to house and adopt stray or owner surrendered dogs and cats. From January to May, 2016, the shelter took in 374 animals and adopted out 423. In 2015, 1,132 animals were taken in and 1,108 were adopted out. "We do a phenomenal job of adoptions, working with rescues. Statistically, if you look back over the years, it's always neck-and-neck," said Ms. Hatfield. Ms. Hatfield noted the shelter's records are computerized. Information on the animal's status is available. She said they use a shelter management program that tracks everything such as adoptions, vaccines and finances. They are also working on obtaining a 501(3)C non-profit status that will allow fundraising efforts that would help with the needs of the shelter. She noted that groups from schools, churches, Boy Scouts and senior citizens have volunteered their help at the shelter. The Board of Commissioners thanked Ms. Hatfield and her staff for their efforts in helping the animals.

IN THE MATTER OF ENTERING

EXECUTIVE SESSION

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter executive session with Katie Bayness, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the employment and compensation of public employees.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

IN THE MATTER OF ADJOURNING

EXECUTIVE SESSION AT 10:46 A.M.

Motion made by Mrs. Favede, seconded by Mr. Thomas to exit executive session at 10:46 a.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

AS A RESULT OF EXECUTIVE SESSION-NO ACTION TAKEN

June 1, 2016

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 10:47 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting at 10:47 a.m.
Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

Read, approved and signed this 8th day of June, 2016.

Ginny Favede /s/_____

Mark A. Thomas /s/_____ COUNTY COMMISSIONERS

Matt Coffland /s/_____

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Ginny Favede /s/_____ PRESIDENT

Jayne Long /s/_____ CLERK

June 1, 2016