

St. Clairsville, Ohio

June 6, 2012

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mr. Probst, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-Artz, Dewhirst & Wheeler	Registration fee for mediation training/General Fund	450.00
A-AT&T	Phone service-Public Defender/General Fund	151.60
A-BP	Gasoline-Coroner/General Fund	252.69
A-Cardmember Services	Travel expenses-Matt Coffland/General Fund	763.94
A-CCAO/CEAO Assoc. of Ohio	Seminar-Barb Blake/General Fund	85.00
A-County Treasurer's Assoc. of Ohio	2012 Association Dues/General Fund	2,128.56
A-Draft-Co., Inc.	Tax map conversion-GIS Projects/General Fund	988.84
A-Draft-Co., Inc.	Web Hosting-GIS Projects/General Fund	500.00
A-Licking County Coroner	Autopsies-Coroner/General Fund	4,260.00
A-McGhee & Company	Supplies-Probate Court/General Fund	254.78
A-Ohio Valley Printing Company	Envelopes-Clerk of Courts/General Fund	126.45
A-The Times-Leader	Jury pull notice/General Fund	41.22
A-Tri-State Office Furniture, Inc.	Filing Cabinets-Clerk of Courts/General Fund	170.00
G-Belmont Co. Tourism Council, Inc.	Monies for buildings at Fairgrounds/Lodging Excise Tax Fund	50,000.00
N-Poggemeyer Design Group	Professional Services/East Ohio Ind. Park Water Line Grant	30,000.00
S-Beth A. Andes, MS, PCC	Contracted counselor/District Detention Home Fund	1,225.00
S-Chase Visa	Entertainment/District Detention Home Fund	9.96
S-ERB Electric	Security monitoring/Eastern Ct. General Special Projects Fund	120.00
S-Group Consultants Agency, Inc.	Supplies/Certificate of Title Admn. Fund	53.00
S-Sam's Club/GEARB	Food/Oakview Juvenile Residential Center Fund	560.81
S-Tronitech	Toner/Probate Court Computer Fund	296.00
W-Matthew Bender & Co.	Books/Law Library Fund	694.53

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for June 6, 2012 as follow:

<u>FUND</u>	<u>AMOUNT</u>
A-GENERAL	\$3,912.25; \$7,858.88; \$103,648.47
A-GENERAL/AUDITOR	\$1,554.37
A-GENERAL/EMA	\$1,870.09
A-GENERAL/JUVENILE COURT	\$412.07
A-GENERAL/RECORDER	\$4,978.46
A-GENERAL/SHERIFF	\$6,903.64
A-GENERAL/911	\$1,806.43
B-Dog Kennel	\$900.40
H-Job & Family, CSEA	\$536.50
H-Job & Family, Public Assistance	\$9,170.02; \$328.09
H-Job & Family, WIA	\$15,051.44; \$26,990.24
J-Real Estate Assessment	\$20,338.60
K-Engineer MVGT	\$36,801.52; \$650.96
M-Juvenile Ct. – Drug Court Donations	\$510.00
M-Juvenile Ct. – Title IV-E Reimb.	\$726.95
P-Oakview Bldg.	1,742.61
S-Clerk of Courts Computer Fund	1,308.00
S-District Detention Home	\$4,957.73
S-Job & Family, Children Services	\$27,195.28; \$8,874.27
S-Job & Family, Senior Program	\$23,894.95; \$6,815.91
S-Juvenile Ct. Gen. Special Projects	\$2,544.17
S-Oakview Juvenile Residential Center	\$6,073.29
S-Sheriff Commissary	\$973.38
S-Western Div. Ct. Computer Fund	\$331.28
S-Western Ct. General Special Projects	\$4,874.18
U-Sheriff Reserve Account	\$750.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/CLERK OF COURTS**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0021-A002-E02.002 Salaries - Employees	E-0021-A002-E03.000 Legal Supply	\$ 12,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND**

Motion made by Mr. Probst, seconded by Mrs. Favede to approve the following transfer within fund for the General Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0055-A004-B14.011 Contracts-Services	E-0051-A001-A15.012 Sheriff's Cruisers	\$60,000.00
E-0055-A004-B14.011 Contracts-Services	E-0055-A004-A06.000 Jail Maintenance	\$ 7,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR EASTERN OHIO INDUSTRIAL PARK WATER LINE GRANT**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers within fund for the Eastern Ohio Industrial Park Water Line Grant Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-9057-N057-N01.013 Contract Project	E-9057-N057-N03.000 Professional Fees	\$ 40,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND-SUPPLEMENT EQUIP/CO RECORDER**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund-Supplement Equip/Co Recorder.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1210-S078-S08.011 Contract Services	E-1210-S078-S13.004 Workers Comp	\$ 1.69

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR THE EASTERN DIV. COURT COMPUTER FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the Eastern Div. Court Computer Fund.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1570-S084-S08.012 Equipment	E-1570-S084.-S07.000 Other Expenses	\$ 36.54

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER BETWEEN FUNDS FROM THE T12 REVOLVING LOAN FUND TO T18 YORKVILLE STREET IMPROVEMENTS**

Motion made by Mr. Probst, seconded by Mrs. Favede to approve the following transfer.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-9713-T012-T06.013 Contract Projects	R-9718-T018-T04.574 Transfers In	\$ 12,473.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR HOSPITALIZATION CHARGEBACKS-MAY AND JUNE, 2012**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following transfer of funds for Hospitalization Chargebacks for May and June, 2012.

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0170-A006-G11.000	PUBLIC DEFENDER	5,012.26
E-0181-A003-A11.000	BD OF ELECTIONS	13,245.87
E-0300-A008-B01.002	CHEST CLINIC	0.00
E-0910-S033-S47.006	DETENTION HOME	21,851.24
E-1210-S078-S14.006	COUNTY RECORDER	1,790.91

E-1310-J000-J06.000	REAL ESTATE	R-9891-Y091-Y01.500	5,367.01
E-1410-W082-T07.006	DRETAC-TREAS	R-9891-Y091-Y01.500	0.00
E-1511-W080-P07.006	PROS-VICTIM	R-9891-Y091-Y01.500	3,581.82
E-1520-S077-S04.006	CORRECTIONS ACT	R-9891-Y091-Y01.500	2,686.36
E-1600-B000-B13.006	DOG & KENNEL	R-9891-Y091-Y01.500	2,506.13
E-1600-B000-B13.006	D/K AUDITOR CLERK	R-9891-Y091-Y01.500	0.00
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y01.500	2,162.67
E-1815-L005-L15.006	WATERSHED COORD.	R-9891-Y091-Y01.500	0.00
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y01.500	1,430.44
E-2410-S066-S80.000	MENTAL RETARDATION	R-9891-Y091-Y01.500	73,120.55
E-2510-H000-H16.006	HUMAN SERVICES	R-9891-Y091-Y01.500	133,570.66
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y01.500	12,459.08
E-2811-K200-K10.006	K-1	R-9891-Y091-Y01.500	1,790.91
E-2811-K200-K10.006	K-2	R-9891-Y091-Y01.500	2,046.17
E-2812-K000-K20.006	K-11	R-9891-Y091-Y01.500	30,163.01
E-2813-K000-K39.006	K-25	R-9891-Y091-Y01.500	12,843.51
E-4110-T075-T52.008	WIC	R-9891-Y091-Y01.500	5,372.73
E-5005-S070-S06.006	SENIOR SERVICE PROG	R-9891-Y091-Y01.500	40,144.95
E-6010-S079-S07.006	CLRK OF COURTS	R-9891-Y091-Y01.500	7,518.39
E-1561-S086-S03.006	Northern Court-Special	R-9891-Y091-Y01.500	0.00
E-1571-S087-S03.006	Eastern Court - Special	R-9891-Y091-Y01.500	0.00
E-1551-S088S03.006	Western Court-Special	R-9891-Y091-Y01.500	0.00
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y01.500	18,479.52
E-9799-S012-S02.006	Port Authority	R-9891-Y091-Y01.500	0.00
	<b>WATER DEPARTMENT</b>		
E-3701-P003-P31.000	WWS #2 Revenue	R-9891-Y091-Y01.500	5,923.89
E-3702-P005-P31.000	WWS #3 Revenue	R-9891-Y091-Y01.500	20,002.09
E-3704-P051-P15.000	SSD #1 Revenue	R-9891-Y091-Y01.500	4,300.87
E-3705-P053-P15.000	SSD #2 Revenue	R-9891-Y091-Y01.500	5,102.30
E-3706-P055-P15.000	SSD #3A Revenue	R-9891-Y091-Y01.500	711.19
E-3707-P056-P15.000	SSD #3B Revenue	R-9891-Y091-Y01.500	265.97
	<b>COUNTY HEALTH</b>		
E-2210-E001-E15.006	County Health	R-9891-Y091-Y01.500	10,033.41
E-2227-F074-F06.000	Home Sewage Treatment Syst.	R-9891-Y091-Y01.500	800.00
E-2213-F075-F02.003	Vital Stats	R-9891-Y091-Y01.500	900.00
E-2231-F083-F01.002	Public Health Em Preparedness	R-9891-Y091-Y01.500	1,400.00
E-2215-F077-F01.002	Reproductive Health & Wellness	R-9891-Y091-Y01.500	1,550.00
E-2216-F078-F02.002	Tobacco	R-9891-Y091-Y01.500	150.00
E-2217-F079-F01.002	Women's Health	R-9891-Y091-Y01.500	0.00
E-2218-G000-G06.003	Food Services	R-9891-Y091-Y01.500	1,450.00
E-2223-T077-T01.002	IAP	R-9891-Y091-Y01.500	0.00
E-2226-T079-T01.002	Welcome Home	R-9891-Y091-Y01.500	0.00
E-2228-F080-F01.002	Healthy Homes	R-9891-Y091-Y01.500	350.00
E-2229-F081-F01.001	Public Health Readiness	R-9891-Y091-Y01.500	0.00
E-2230-F082-F01.002	Personal Responsibility Ed. Prog.	R-9891-Y091-Y01.500	200.00
	<b>Juv Court/Grants</b>		
E-0400-M067-M05.008	Alternative Schools	R-9891-Y091-Y01.500	1,790.91
E-0400-M060-M64.008	Care and Custody	R-9891-Y091-Y01.500	0.00
E-0400-M060-M29.008	Care and Custody	R-9891-Y091-Y01.500	2,506.13
E-0400-M060-M75.008	Care and Custody	R-9891-Y091-Y01.500	3,581.82

E-0400-M078-M02.008	Title IV-E	R-9891-Y091-Y01.500	0.00
		<b>TOTALS</b>	<b>458,162.77</b>

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE GENERAL FUND/COMMISSIONERS**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-0051-A001-A50.000 Budget Stabilization \$ 26,234.20

*Note: This money represents the General Fund portion of workers' comp premium refund for 2010 and 2011*

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE GENERAL FUND/RECORDER/SHERIFF**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-0121-A006-B02.002 Salaries - Employees \$ 12,000.00

*Note: Extended hours contracted with Ohio River Resources for June.*

E-0131-A006-A04.002 Salaries – Road \$ 1,200.00

*Note: Extended hours contracted with Ohio River Resources for June.*

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE GENERAL FUND/RECORDER/SHERIFF**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-0121-A006-B02.002 Salaries - Employees \$ 1,150.00

*Note: Extended hours contracted with Grasslands Acquisitions, LLC for May 25.*

E-0131-A006-A04.002 Salaries – Road \$ 100.00

*Note: Extended hours contracted with Grasslands Acquisitions, LLC for May 25.*

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE GENERAL FUND/SHERIFF**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-0131-A006-A04.002 Salaries (Road) \$ 750.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE GENERAL FUND/SHERIFF**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-0131-A006-A17.012 Cruiser Repairs \$ 3,501.23

*Note: Repairs to Unit 7-28 D/L 5/2/2012 – Insured Sherry J. Fasola, Claim #0243617024*

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR THE SHERIFF'S DEPARTMENT VARIOUS FUNDS**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

<b>General</b>		
E-0131-A006-A07.000	Training	0.00
E-0131-A006-A09.000	Medical	622.59
E-0131-A006-A17.012	Cruiser Repairs	0.00
E-0131-A006-A20.000	False Alarm	0.00
E-0131-A006-A21.000	Sheriff's Towing	0.00

E-0131-A006-A23.000	Background	1,253.00
E-0131-A006-A24.000	E-SORN	280.00
E-0131-A006-A28.000	Shop W/Cop	0.00
E-0131-A006-A30.000	Lifesaver	0.00
<b>Enforcement Education</b>		
E-1652-B016-B02.000	Education Expenses	50.00
<b>Commissary Fund</b>		
E-5100-S000-S01.010	Supplies	994.36
<b>Concealed Handgun License</b>		
E-5101-S001-S06.000	License Issuance	3,016.00
E-5101-S001-S07.012	Equipment	1,789.00
<b>Sheriff Reserve Account</b>		
E-9710-U010-U06.000	Other Expenses	4,420.26

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE SOIL CONSERVATION FUND**

Motion made by Mr. Coffland, seconded by Mrs. Favede to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-1810-L001-L01.002	Salaries	4,691.00
E-1810-L001-L14.000	Other Expenses	1,420.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE S012 PORT AUTHORITY FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

**BELMONT COUNTY PORT AUTHORITY**

E-9799-S012-S18.000	Oil and Gas Expo	\$ 12,000.00
---------------------	------------------	--------------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE S012 PORT AUTHORITY FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-9799-S012-S20.000	Property Sales/Purchases	\$ 60,000.00
---------------------	--------------------------	--------------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR N.S.L.A. OAKVIEW JUVENILE S031 FUND AND  
OAKVIEW YOUTH ACTIVITY FUND S032**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

**N.S.L.A. OAKVIEW JUVENILE S031**

E-8011-S031-S02.000	Food (Meal Tickets)	97.50
---------------------	---------------------	-------

**ACTIVITY FUND S032**

E-8012-S032-S00.000	Activity Fund	84.74
---------------------	---------------	-------

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION  
FOR THE BELMONT CO. COMMISSIONERS CDBG FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

**BELMONT CO. COMMISSIONERS CDBG FUND**

E-9702-T011-T01.000	Grants	\$ 66,006.00
---------------------	--------	--------------

Draw Number 147 & 148 – Grant # B-F-10-1AG-1 & #B-F-11-1AG-1

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS  
FOR THE BELMONT COUNTY PROSECUTOR'S OFFICE  
VICTIM-WITNESS ASSISTANCE PROGRAM FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriations in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of June 6, 2012.

E-1511-W080-P01.002	Salary	\$ 1,700.00
E-1511-W080-P01.002	Salary	675.83
E-1511-W080-P01.002	Salary	1,124.17
E-1511-W080-P07.006	Hospitalization	255.00
E-1511-W080-P07.006	Hospitalization	801.00
E-1511-W080-P07.006	Hospitalization	887.46

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated June 6, 2012, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION  
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mr. Coffland, seconded by Mr. Probst to request the Belmont Co. Budget Commission certify the following monies CDBG - \$ 66,006.00 paid into R-9702-T011-T01.501 CDBG – Grant FORMULA on June 4, 2012. Draw No. 147 & 148, Grant #B-F-10-1AG-1 & B-F-11-1AG-1.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:

**COMMISSIONERS** – Barb Blake, Fiscal Manager, to travel to Columbus, OH, on June 8, 2012, to attend the CCAO Summer Seminar. Estimated expenses: \$85.00

**DJFS**- Vince Gianangeli to travel to Columbus, OH, on June 11, 2012, to attend CFIS Training. Estimated expenses: \$ 12.00

Bradley Bruce, Donna Steadman, & Senior Members to travel to Wheeling, WV, on May 30, 2012, for a Centerville Senior Center Outing. Estimated expenses: \$24.00

Lawrence Wehr to travel to Hopedale, OH, on June 14, 2012, for a Barnesville Senior Center Outing. Estimated expenses: \$40.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**OPEN PUBLIC FORUM – None.**

**IN THE MATTER OF APPROVING INVOICE #1 FOR  
WALLER CORP./HISTORIC SHERIFF'S RESIDENCE**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve and authorize Commissioner Favede to execute Invoice #1 for Waller Corporation for the Adaptive Reuse of the Belmont County Sheriff's Residence as follows, based upon the certification of Chambers, Murphy & Burge, Project Architect:

Federal Share (80%)	53,812.62
Local Share (20%)	13,453.15
Total Cost to Date:	\$67,265.77

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF RESCINDING MOTION MADE  
MAY 23, 2012 APPROVING U.S. EPA PAYMENT REQUEST  
#2/NEFFS SANITARY SEWER PROJECT PHASE I**

Motion made by Mr. Probst, seconded by Mr. Coffland to rescind the motion of May 23, 2012 to approve and execute U.S. EPA Payment Request #2 in the amount of \$175,000.00 for the Neffs Sanitary Sewer Project Phase I; CFDA #66.202.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes



**CERTIFICATION OF COUNTY COMMISSIONERS FOR THE ENGINEER'S AGREEMENT NO. 2012-1 WITH JONES-STUCKEY LTD, INC.**

Motion made by Mr. Probst, seconded by Mr. Coffland to authorize the signing and submittal of the **Certification of County Commissioners** for the Belmont County Engineer's Agreement No. 2012-1 with Jones-Stuckey Ltd, Inc. to perform load ratings on various county bridges; Project Estimate is \$92,692.00; Funding Source-80% (\$74,153.60) Federal Highway Administration funds; 20% (\$18,538.40) Engineer's MVGT funds.

*Note: The County Engineer has been designated by ODOT as the Local Public Agency to let the contract.*

**Belmont County  
AGREEMENT NO. 2012-1**

This Agreement No. 2012-1 entered into at St. Clairsville, Ohio, this 6th day of June, 2012, by and between Belmont County, acting by and through the Belmont County Engineer, hereinafter referred to as the County, and Jones-Stuckey Ltd., Inc., organized, duly licensed and existing under the laws of the State of Ohio for the practice of engineering, hereinafter referred to as the Consultant, with an office located at 1655 W. Market Street, Suite 355, Akron, Ohio 44313.

**WITNESSETH:**

That the County and the Consultant, for the mutual considerations herein contained and specified, have agreed and do hereby agree as follows:

**CLAUSE I - WORK DESCRIPTION**

The Consultant agrees to perform all engineering and adjunct services as may be authorized by the County in subsequent written authorization or authorizations to proceed for load rating of the bridge or bridges specified in the Scope of Services and funded through the County Engineers Association of Ohio (CEAO) in Belmont County, Ohio, identified as VAR-Countywide Load Ratings.

**CLAUSE II - INVOICE & PROJECT SCHEDULE**

The County and the Consultant agree to the attached Invoice and Project Schedule including the overall Agreement length, and Scheduled Submittal dates and Review Times set out in the Project Schedule.

The Consultant agrees to submit the completed Invoice and Project Schedule transmittal letter together with the updated Invoice and Project Schedule for all billing purposes for all Parts of this Agreement every thirty (30) days as follows:

- (a) Signed original transmittal letter and invoice (IPS) and three (3) copies of same.
- (b) Two (2) copies of the updated Project Schedule.

**CLAUSE III - PRIME COMPENSATION**

The County agrees to compensate the Consultant for the performance of the authorized portions of the Work specified in this Agreement. If the County authorizes the performance of other portions of the Work said authorization is subject to the availability of funds in accordance with Section 126.07 of the Ohio Revised Code.

Part I: Load Ratings.

Lump sum compensations for each bridge as established on Attachment A. However, the maximum prime compensation shall not exceed Ninety Two Thousand Six Hundred Ninety Two Dollars (\$92,692.00).

The total maximum prime compensation of all Parts which may be authorized for the subject Agreement is Ninety Two Thousand Six Hundred Ninety Two Dollars (\$92,692.00).

Prime Compensations, only as agreed and by proper modification of this Agreement and authorized in writing by the County, may be added to or subtracted from under the authority of the Department of Transportation's "Specifications for Consulting Services" 2010 Edition.

**CLAUSE IV - ADDITIONAL COMPENSATION**

The County also agrees to compensate the Consultant, in addition to the Prime Compensation established in CLAUSE III herein above, for provision of additional services if authorized by proper modification of this Agreement.

**CLAUSE V - INCORPORATION BY REFERENCE**

The following documents, or specified portions thereof, are hereby incorporated into and made a part of this Agreement as though expressly rewritten herein:

- (a) The Department of Transportation's "Specifications for Consulting Services" dated 2010 Edition.
- (b) The attached Scope of Services and CEAO Bridge Load Rating Task Performance Request Check Sheet for each bridge.
- (c) The Invoice & Project Schedule.
- (d) The attached "Certification of County" and "Certification of Consultant" regarding procurement and carrying out of this Agreement.
- (e) The most current Office of Budget and Management Travel Policy as published on the State of Ohio Website (<http://obm.ohio.gov/MiscPages/Publish/TravelPolicy.aspx>).

**CLAUSE VI - EMPLOYMENT, AFFIRMATIVE ACTION AND MINORITY BUSINESS ENTERPRISE POLICY AND OBLIGATIONS**

- (a) During the performance of this Agreement, the Consultant agrees to fulfill the requirements of the Department of Transportation's "Specifications for Consulting Services" dated 2010 Edition and further agrees:
  - (1) That in the hiring of employees for the performance of work under this Agreement or for any subcontract related thereto, the Consultant or Subconsultant shall not, by reason of race, color, religion, sex, sexual orientation, age, disability, Vietnam veteran era status, national origin or ancestry, discriminate against any citizen in the employment of a person qualified and available to perform work to which this Agreement relates; and
  - (2) That the Consultant, Subconsultant, or any person acting on behalf of the Consultant or Subconsultant shall not, in any manner, discriminate against, intimidate, or retaliate against any employee hired under this Agreement on account of race, color, religion, sex, sexual orientation, age, disability, Vietnam veteran era status, national origin, or ancestry; and
  - (3) In carrying out this Agreement, the Consultant shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, national origin, handicap, age or Vietnam era veteran status. The Consultant will ensure that applicants are hired and that employees are treated during employment without regard to their race, religion, color, sex, sexual orientation, national origin, or ancestry, disability, age or Vietnam era veteran status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training including apprenticeship.
  - (4) The Consultant agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause. The Consultant will, in all solicitations or advertisements for employees placed by or on behalf of the Consultant, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, sexual orientation, national origin, disability, age or Vietnam era veteran status. The Consultant shall incorporate the foregoing requirements of this paragraph in all of its contracts for any of the work prescribed herein (other than subcontracts for standard commercial supplies or raw materials) and will require all of its subconsultants for any part of such work to incorporate such requirements in all subcontracts for such work.
- (b) It is the policy of the Department of Transportation that disadvantaged business enterprises (DBEs) as defined in Title 49 Code of Federal Regulations Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal and/or State funds under this Agreement. Consequently, the requirements of Title 49 Code of Federal Regulations apply to this Agreement.



- (1) The Consultant agrees to ensure that eligible businesses as defined in Title 49 Code of Federal Regulations Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal and/or State funds provided under this Agreement. In this regard, the Consultant shall take all necessary and reasonable steps in accordance with Title 49 Code of Federal Regulations to ensure that eligible businesses have the maximum opportunity to compete for and perform contracts. The Consultant shall not discriminate on the basis of race, color, religion, sex, sexual orientation, age, disability, national origin, or Vietnam era veteran status or ancestry in the performance of this Agreement.
- (c) In the event of the Consultant's non-compliance with the provisions of this Clause, the State shall impose such sanctions as it or FHWA may determine to be appropriate, including but not limited to:
  - (1) Withholding of payments to the Consultant under this Agreement until the Consultant complies; and/or
  - (2) Termination or suspension of this Agreement, in whole or in part.

**CLAUSE VII - DRUG-FREE WORK PLACE**

The Consultant agrees to comply with all applicable State and Federal laws regarding drug-free workplace. The Consultant shall make a good faith effort to ensure that all the Consultant's employees, while working on State property, will not purchase, transfer, use or possess illegal drugs or alcohol or abuse prescription drugs in any way.

**CLAUSE VIII - OHIO ETHICS LAW REQUIREMENTS**

The Consultant agrees to adhere to the requirements of Ohio Ethics Law as provided by Section 102.04 of the Ohio Revised Code. Division (A) of this Section prohibits a State official or employee from receiving compensation, other than from his own agency, for personal services rendered in a case, proceeding, application, or other matter before any State agency. O.R.C. 102.04(B) prohibits State officials and employees from selling goods or services to State agencies, except by competitive bidding.

It is understood by the parties that non-elected State officials and employees may qualify for an exemption under O.R.C. Section 102.04(D), if:

- (a) The agency with which the official or employee seeks to do business is an agency other than the one with which he serves; and
- (b) Prior to rendering personal services or selling or agreeing to sell goods or services, the official or employee files an O.R.C. Section 102.04(D) statement with the Ohio Ethics Commission, the agency with which he serves, and the agency with which he seeks to do business. The statement must include a declaration that the Consultant disqualifies himself for a period of two (2) years from any participation in his official capacity as a board or commission member in any matter involving any official or employee of the agency with which he seeks to do business.
- (c) It is expressly understood and agreed to by the parties that a failure by the Consultant to file a declaration statement as required under O.R.C. Section 102.04(D), may be considered by the State, a breach of a material condition of this Agreement and the State may, if it so elects, void this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written by affixing the signature of the duly authorized officer of Consultant and the signature of the County Engineer.

It is expressly understood by the parties that none of the rights, duties and obligations described in this Agreement shall be binding on either party until such time as the expenditure of funds is certified by the Director of Budget and Management, pursuant to Section 126.07 of the Ohio Revised Code.

Jones-Stuckey Ltd., Inc.  
 By: Robert Hochevar /s/  
 Title: Vice President  
 BELMONT COUNTY  
Fred F. Bennett /s/  
 Fred F. Bennett P.E., P.S., County Engineer

APPROVED AS TO FORM:

By: David K. Liberati /s/  
 Title: Assistant Prosecutor

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF REQUEST FOR 20 FOOT SET** ] [Belmont Co. Commissioners  
**BACK VARIANCE FOR RICHLAND PINES** ] [Courthouse  
**ADDITION SUBDIVISION,** ] [St. Clairsville, Ohio 43950  
**RICHLAND TOWNSHIP, SEC. 21, T-7, R-4** ] [Date June 6, 2012

Motion made by Mr. Probst, seconded by Mr. Coffland to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to a twenty (20) foot setback variance request from John Goodman for the proposed Richland Pines Subdivision, Richland Township Section 21, T-7, R-4, pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications.

**NOTICE OF NEW SUB-DIVISION**  
 Revised Code Sec. 711.05  
 ----\*\*--

To: Cindi Henry, F.O., Richland Township Trustees, 118 Overbaugh Ave., St. Clairsville, OH 43950.

You are hereby notified that **Tuesday** the 19th day of June, 2012, at 10:45 o'clock A. M., has been fixed as the date, and the office of the Commissioners, in the Courthouse, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners.

Jayne Long /s/  
 Clerk of the Board

- Mail by certified return receipt requested
- cc: Richland Township Trustees  
 Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF THE RIDGES OF OLDE** ] [Belmont Co. Commissioners  
**CUMBERLAND (THE ESTATES REPLAT)** ] [Courthouse

RICHLAND TWP., SEC 15, T-7, R-4 ] [St. Clairsville, Ohio 43950

\_\_\_\_\_ ] [Date June 6, 2012

Motion made by Mr. Probst, seconded by Mr. Coffland to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to the Ridges of Olde Cumberland -The Estates Replat, Richland Township Sec .15, T7, R4, pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications

**NOTICE OF NEW SUB-DIVISION**  
*Revised Code Sec. 711.05*  
----\*\*\*----

To: Cindi Henry, F.O., Richland Township Trustees, 118 Overbaugh Ave., St. Clairsville, OH 43950

You are hereby notified that **Tuesday** the 19th day of June, 2012, at 11:15 o'clock A. M., has been fixed as the date, and the office of the Commissioners, in the Court House, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners.

Jayne Long /s/  
Clerk of the Board

- Mail by certified return receipt requested
- cc: Richland Township Trustees  
Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ENTERING INTO A SUBSIDY GRANT AGREEMENT WITH OHIO DEPT. OF REHABILITATION AND CORRECTION FOR THE COMMUNITY-BASED CORRECTIONS PROGRAM/COMMON PLEAS COURT**

Motion made by Mr. Probst, seconded by Mr. Coffland to enter into a Subsidy Grant Agreement with the Ohio Department of Rehabilitation and Correction for the Community-Based Corrections Programs, on behalf of the Belmont County Common Pleas Court, in the amount of \$94,280.00 for Fiscal Year 2013 (July 1, 2012 to June 30, 2013).

*Note: This grant funds the Adult Probation Division under the supervision of Ed Gorence.*

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF AUTHORIZING COMMISSION PRESIDENT TO EXECUTE THE FINAL BUDGET REQUEST TO THE ODYS FOR THE 403-COMMUNITY CORRECTIONS FACILITIES GRANT FOR FY 2013**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and authorize the President of the Board, Charles R. Probst, Jr., to execute the final Budget Request to the Ohio Dept. of Youth Services for the 403-Community Corrections Facilities Grant for Fiscal Year 2013 for the Oakview Juvenile Residential Center (Grantee), in the amount of \$949,678.30.

*Note: This grant provides the operating money for the facility. There is no match required.*

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ENTERING INTO A SOFTWARE MAINTENANCE AGREEMENT WITH MAXIMUS CONSULTING SERVICES, INC. ON BEHALF OF BCDJFS FOR THE QuIC+**

Motion made by Mr. Probst, seconded by Mr. Coffland to enter into a Software Maintenance Agreement with MAXIMUS Consulting Services, Inc., on behalf of Belmont County Department of Job & Family Services, in the amount of \$1,075.00, effective July 1, 2012 through December 31, 2012, for the Quarterly Information Consolidation System Plus (QuIC+).

**SOFTWARE MAINTENANCE AGREEMENT**

This Software Maintenance Agreement ("Agreement") is made and entered into between MAXIMUS Consulting Services, Inc., a wholly owned subsidiary of MAXIMUS, Inc. (MAXIMUS) a Virginia corporation ("MAXIMUS"), on July 1, 2012 (effective date) and Belmont County DJFS ("Licensee") under the Software License Agreement (SLA) dated 2/3/1992. The terms and conditions of the Master Agreement are incorporated herein by reference. In the event of any conflict between the Master Agreement and this Agreement, the SLA shall prevail.

MAXIMUS and Licensee are sometimes referred to herein as the "Parties" or individually as a "Party".

WHEREAS: Licensee has acquired the use of **Quarterly Information Consolidation System Plus (QuIC+) and County Version Random Moment Sampling System (RMS)** (the "System") in accordance with the Software License Agreement between MAXIMUS and Licensee and any amendments thereto, and Licensee desires to acquire on-going maintenance in accordance with the terms set forth in this agreement;

NOW, THEREFORE, for and in consideration of the foregoing recitals, the agreements and undertakings hereinafter provided and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by MAXIMUS and Licensee, MAXIMUS hereby agrees to provide software maintenance services to the Licensee under the following terms and conditions.

1. SOFTWARE MAINTENANCE FEES.
  - (a) Licensee shall pay MAXIMUS a fee of **\$1075.00** for the 62month period specified herein. The fee shall be payable on the execution of this agreement for the period from **July 1, 2012 through December 31, 2012.**
  - (b) In the event Licensee fails to renew this agreement for any year, the fee set forth herein shall not apply to any subsequent agreement for software maintenance. MAXIMUS shall determine the applicable fee which shall not be less than the then annual fee plus seventy-five percent (75%) of the fee charged for each year that a maintenance agreement was not in effect.
2. TERM. The minimum term for this agreement shall be from **July 1, 2012 through December 31, 2012.** Licensee shall have the option to extend this agreement on a year-to-year basis by paying the current annual fee of **\$3,225.00** or, if the fee is raised by the MAXIMUS, the then current annual fee. Failure to pay the annual renewal fee within thirty (30) days prior to the beginning of the fiscal year or within thirty (30) days of execution hereof if for a partial year shall constitute cancellation of the Agreement by the Licensee. In addition, MAXIMUS may terminate the Agreement at the end of any period, with or without cause.
3. SERVICES UNDER THIS AGREEMENT. MAXIMUS agrees to provide the Licensee with any updates or modifications to the System and to correct any problems with the System software that are made generally available to Licensees of the System pursuant to an applicable Maintenance Agreement. Under the terms of this maintenance agreement, Licensee is entitled to telephone advice concerning questions on the System's operation. In the event additional services are requested by Licensee outside the foregoing scope of services, additional training and professional assistance shall be billed at then current professional fees plus expenses. This agreement does not cover problems outside of the System. Expenses associated with the Licensee's attendance at the group meetings are at the sole responsibility of the Licensee.

- 4. WARRANTIES. MAXIMUS GRANTS NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN RESPECT TO THE SYSTEM. ALL IMPLIED WARRANTIES INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY EXPRESSLY EXCLUDED.
- 5. TERMINATION. In the event of termination for any reason, Licensee agrees to provide written certification that the original and any copies of all or any portion of the System affected by the termination have been destroyed or, if MAXIMUS provides notice to Licensee, Licensee shall deliver the original and any copies of the System to MAXIMUS within ten (10) days of Licensee's receipt of such notice. Either party may terminate this Agreement if the other party has breached any of its material obligations hereunder, and such breach has not been cured within thirty (30) days of receipt of written notice specifying the nature of the breach.
- 6. AMENDMENTS.
  - (a) Agreement. Any modification or amendment of this Agreement must be in writing and signed by the parties.
  - (b) License. MAXIMUS reserves the right to modify or amend the System. Licensee shall have no right to modify or amend the System, or to merge it into another work, without prior written consent of the MAXIMUS.
- 7. LIMITATION OF LIABILITY. MAXIMUS total aggregate liability hereunder shall not exceed fees paid under this Agreement. In no event shall MAXIMUS be liable for indirect, special, incidental, punitive and consequential damages.
- 8. NOTICE. Any notice or consent required to be given in accordance with this Agreement shall be in writing and shall be either (i) actually delivered to the party thereto entitled or (ii) mailed, with first class postage prepaid, to the address of the party entitled thereto hereinafter set forth, by certified mail, return receipt requested.

**MAXIMUS:**  
 MAXIMUS, INC.  
 5150 E. Dublin Granville Rd., Suite 120  
 Westerville, OH 43081  
 Attn: Michelle Mendoza

**LICENSEE:**  
 Belmont County DJFS  
 310 Fox Shannon Place  
 St. Clairsville, OH 43950

A notice shall be deemed to be received (i) on the date of its actual receipt by the party thereto and (ii) on the date as reflected on the United States Postal Service return receipt form and if said return receipt form is not signed by the party to whom notice is to be given, upon the date of the first attempted delivery as reflected thereon.

- 9. COMPLETE AGREEMENT. This Agreement and the License Agreement represent the entire and integrated agreement between the parties and supersede all prior negotiations, proposals, communications, understandings, representations or agreements, either written or oral, express or implied. All amendments or modifications of this Agreement shall be binding upon the parties despite any lack of consideration so long as the same shall be in writing and executed by the parties hereto.

IN WITNESS WHEREOF, the parties have set their hand and seal the date and year first above written.

**Belmont County DJFS**  
 BY: Dwayne Pielech /s/  
Dwayne Pielech  
Director

**MAXIMUS Consulting Services**  
 BY: Adam Polatnick /s/  
Adam Polatnick  
Vice President  
Assistant General Counsel

**BOARD OF COUNTY COMMISSIONERS**  
 Department Official Charles R. Probst, Jr. /s/  
 Signature Charles R. Probst, Jr.  
 Title: President  
 Date: 6/6/12

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF RE-APPOINTMENTS TO THE BELMONT CO. COMMUNITY ACTION COMMISSION GOVERNING BOARD**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following re-appointments to the Belmont County Community Action Commission Governing Board, for a one year term commencing August 1, 2012 through July 31, 2013, based upon the recommendation of Mr. Gary Obloy, Director, Community Action Commission.

- Stanley Stein, Bellaire, Ohio
- Ms. Jody Geese, Martins Ferry
- Mrs. Martha Giffen, Barnesville
- Ms. Margaret Miller, St. Clairsville
- Mr. Robert Quirk, St. Clairsville

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**OPEN PUBLIC FORUM** – Donna Turley had presented the board with information on the Glass-Steagall Act. She gave the following explanation: It was implemented in 1933 as a system to set up different ideas and laws for corporate banking and private banking. It protected credit and loans. It was in place for about 60 years. It is on the agenda now in the House of Representatives to be reinstated to protect and keep loans where they are supposed to be; so corporate America could not have them or buy them, and cannot use your money to gamble it away. She said they are using her money to bail out banks and companies. She is asking for board support and provided an information packet. Mrs. Turley said now there is talk about bailing out banks in Mexico. Mr. Probst noted appreciation for her comments and said it will be discussed, researched and they may possibly write a letter of support. Mrs. Favede gave her contact information for State Rep. Jack Cera and Senator Lou Gentile.

**BREAK**

**IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 11:05 A.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to enter executive session with Dwayne Pielech, Director, Vince Gianangeli and Lori O'Grady, HR Administrator, Belmont County Department of Job & Family Services, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the promotion, employment and compensation of a public employee.

**DISCUSSION HELD BEFORE ROLL CALL** – Mrs. Favede said she had a question – “Beyond the fact that we are talking about promoting an employee and compensating an employee, we’re talking about expanding Senior Services. Should this not be on the record in regards to that before we get to specifics?” Mr. Probst asked if we had a motion and a second. Clerk Jayne Long confirmed that there was a motion and a second. Mr. Probst said, “What does the board want to do?” He declared he was holding firm with his motion to enter executive session. Mr. Coffland stated he was good to move. Mr. Probst said once they come out of executive, they can discuss it openly, and then proceeded to ask for a roll call.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	No

**IN THE MATTER OF ADJOURNING**

**EXECUTIVE SESSION AT 11:50 A.M.**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn executive session.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Abstain

**AS A RESULT OF EXECUTIVE SESSION, THE FOLLOWING ACTIONS WERE TAKEN:**

**IN THE MATTER OF ADOPTING A RESOLUTION AUTHORIZING THE HIRING OF A PUBLIC EMPLOYMENT SPECIALIST FOR THE BCDJFS**

Motion made by Mr. Probst, seconded by Mr. Coffland to adopt the resolution authorizing the hiring of a Public Employment Specialist for the Belmont County Department of Job & Family Services. **NOTE – FORMAL RESOLUTION READ AFTER THE FOLLOWING DISCUSSION.**

**DISCUSSION HELD BEFORE ROLL CALL** - Mrs. Favede stated that she thinks this action is inappropriate. She said one of the complaints that has been heard is that the board does things behind closed doors and does not make it known to the public. She asks that the board wait a full year to review if we were actually able to accomplish what we told the public and the seniors that we were wishing to accomplish which was to run Senior Services at reduced costs. She said this week she has printed off and read all articles that have been written since May 26, 2011, including both positive and negative comments and her own notes. She said the objective for her personally was to reduce costs, increase services, run senior services more efficiently and possibly remove a levy. Prior administrative costs were a concern. At one point they had asked for an additional \$100,000.00. We questioned why administrative costs went up \$100,000.00, why payroll went up \$100,000.00. It wasn't services; it was paying people and administrative costs. Belmont Senior Services wanted to hire an additional administrator for \$50,000.00. We would not allow that under Belmont Senior Services yet here we are talking today about hiring two (2) additional fulltime administrative people for Senior Services when the Board has not received any financial reports yet. She said she has concerns about anyone being employed with them to work specifically on levies being successful in the future. She doesn't feel anyone should be employed specifically to campaign for positive results on a levy. Regarding tracking donations for the leases, she said that should have been taken into account when DJFS took over senior services. She thought the board had hired Mark Lucas to review this and "you knew what you were getting into and I'm hearing today that perhaps you didn't." She said she thinks PR is something that all county departments deal with and she is not comfortable hiring someone fulltime to handle PR (public relations) for something like that. She said, "I thought the PR person was going to be you (Dwayne). I felt that you were well versed in this and for people's needs in general." Another complaint was whether or not new jobs would be advertised and this hasn't been. "We are seven (7) months into this and I think we need to wait and see, wait a year, and prove that we made the right decision and what we said to the public is what was going to happen. We wouldn't let BSS hire additional people, we wouldn't allow additional monies. I think \$24 an hour for checks and balances for fraud-why wasn't this taken into account when we made this decision? I understand you are running 5 agencies but you presented that you could do this at a savings. I thought that you knew everything you were getting into. I'm not trying to upset anybody, just feel strongly. As I said, we hired a firm to review this and I'm not sure why this is all a concern now. It was not unnoticed that what was presented in executive session a couple weeks ago has now been slightly changed. My concerns I shared with my fellow commissioners must have been shared with you. I'm hearing this is now a burden. I thought this was something Job and Family Services wanted. I understand perhaps it's taking up more of your time. Mr. Pielech said he wanted to clarify that he didn't use the word "burden. Mr. Pielech said, "We said we could do a better job and I believe we have." He said it is a big program-they are human and may have underestimated but in order to grow the program and to be successful and more efficient than it used to operate and to be accountable, this is what he thinks is needed moving forward. He said that is why they are here requesting these positions. He said they are happy the board entrusted them with this and they've been doing this for seven months. He said he has been the director (of DJFS) for thirteen years and is happy with his record. He said he is asking for the board's support knowing what his workers are dealing with. He stated, "We need some help."

Mrs. Favede said, "I understand and it is nothing against all of you. It's more of a defense of a decision I made and what we presented to the public. She is not doubting the dedication of the DJFS staff. "We made a decision on what you presented to us and now we're here seven months later and that's not the same and I feel I've been disingenuous to the public. We said we were doing this to save money and reduce costs and possibly take off and levy, and now you're proposing spending more money. If there is an extensive amount of money in that levy and it needs to be spent or removed, or maybe we're collecting more and the truth of that is, we knew that going into it, and I do feel we're collecting too much and we need to look at having levies removed. It's not unknown that people across this county are struggling financially and if we're collecting more levy dollars than we need to be then that's what we need to be looking at, not spending more because it's there. Vince Gianangelli asked if DJFS expands services such as meals and then a levy is taken off, how do you explain to the seniors that they are entitled to the service but the revenue isn't there to do it now? Commissioner Favede replied that over and over again, the board told the public because they were turning senior services over to DJFS, DJFS had the opportunity to take the money and turn it into more money because they are a public agency. She said, "So we should still be able to have more money without expending any more of the levy dollars if what you told us was true-that you had that ability to grow the dollars. Commissioner Probst and Matt and I all said through the past year that we were committed to decreasing levies so that we were able to see other levies flourish. We still have the 911 levy that we're hoping to see successful. This is nothing against any of you, I'm just greatly concerned that what I stood fast against a year ago is now I'm being told not accurate and that we can't do it for what we proposed. Yet we argued with the volunteer board at BSS that they couldn't have more money, that they couldn't increase their payroll. They had a strategic plan to increase services and we thought we could do the same for less dollars and now I'm being told we can't. And you want to increase administrative positions by two-again, I don't have a problem hiring a part time driver- but your discussing increasing administrative costs and I think this is the kind of stuff that needs to be discussed in public with the seniors.

Mr. Coffland noted that we took a \$4 million business and turned it over to a staff that was already strapped and overloaded knowing they've had cuts in that department. They now realize they need additional help and he agrees. They went from having a full time director and fiscal officer, etc., (at BSS) and now it's been given to people who are only dedicating a part of their day to this operation. He said he expressed his concerns about this before the board agreed to transfer senior services to DJFS. He said you can't expect people that are only devoting a quarter of their time to get the same results as a full time staff. Mr. Coffland said he thinks if this department thinks this is what is necessary and funding is available and they are still under the administrative costs from before, not just to create jobs but if there are things that are not being fulfilled, we need to see that the seniors are getting the best service. He said the staff has done a great job and there are very few complaints but if there are ways to make it better he thinks it should be done to move forward and make it better for the seniors.

Mrs. Favede repeated, "I feel strongly and adamantly against this." "I feel it's disingenuous to the public and making this decision without further discussion is wrong."

Mr. Coffland said he has personally viewed and talked to the senior center directors and people in senior service and can see what kind of load they have. "If we need to beef it up, we need to beef it up."

Mr. Probst then asked for roll call. Commissioner Favede asked if the names were going to be put in the resolution based on the recommendation of the attorney the board got an opinion from. Mr. Probst replied, "That's fine." He proceeded to read the following resolution.

**IN THE MATTER OF AUTHORIZING THE HIRING OF MR. ERIC AYRES AS PUBLIC INFORMATION SPECIALIST FOR BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Probst, seconded by Mr. Coffland to authorize the hiring of Mr. Eric Ayres as Public Information Specialist.

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services; and

**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes, and

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to hire Mr. Eric Ayres as Public Information Specialist. Mr. Ayres will be employed as a full time permanent non-bargaining unit employee. His wage compensation shall be in accordance with the agency's non-bargaining unit pay schedule at pay range 31, step 1 which is currently \$19.34 per hour.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	No

**IN THE MATTER OF PROMOTING AND PAY RANGE ADJUSTMENT FOR MR. JOHN REGIS JR. – BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES**

Motion made by Mr. Probst seconded by Mr. Coffland to authorize the promotion of Mr. John Regis Jr. from Public Assistance Case Manager to Budget Officer.

**RESOLUTION**

WHEREAS, the Ohio Revised Code empowers, the Belmont County Board of Commissioners to establish compensation and set benefit levels for the Belmont County Department of Job and Family Services non-bargaining unit employees and,

WHEREAS, with this promotion, Mr. Regis will be responsible for monitoring, analyzing and reviewing operational and program budgets and,

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services the authority to promote John Regis Jr. from the position of Public Assistance Case Manager to Budget Officer. Mr. Regis's wages to increase from Pay Range 28, Step Seven (base rate \$22.89) to Pay Range 31, Step Six (base rate \$24.26), a base rate increase of \$1.37per hour.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	No

**DISCUSSION**-Mr. Coffland noted that he understands the need for this position. He said the fiscal officer, Vince Gianangelli is probably well understaffed being that he's in control of seven different accounts. He said this person will assist Mr. Gianangelli in making sure that senior service funds are properly entered. Commissioner Favede asked if either of the foregoing positions were advertised and Mr. Pielech replied, "No." He said Mr. Regis will be a shared employee working mostly on senior services.

**IN THE MATTER OF AUTHORIZING THE HIRING OF DONALD MAUPIN JR. FOR THE BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES/SENIOR SERVICES PROGRAM**

Motion made by Mr. Probst, seconded by Mr. Coffland to adopt the following Resolution:

**RESOLUTION**

**WHEREAS**, pursuant to the Ohio Revised Code, the Belmont County Board of Commissioners serves as co-appointing authority for the Belmont County Department of Job and Family Services;

**WHEREAS**, in this capacity, the Board has the authority to establish compensation and benefit levels and authorize any hiring and/or other employment changes, and

**NOW THEREFORE, BE IT RESOLVED THAT**, the Belmont County Board of Commissioners does hereby grant the Director of the Belmont County Department of Job and Family Services (BCDJFS) the authority to hire Donald Maupin Jr., as a part-time employee for the BCDJFS Senior Services Unit. These employees will be compensated in accordance with the appropriate pay schedule for their position.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**DISCUSSION**-Mrs. Favede said the bottom line from what she understands today is that it is not less expensive to operate senior services in this manner. She said we made this decision based on studies and many, many conversations. We are not spending less an hour discussing increasing operating costs and I feel this should have been done in open public forum. I feel we're violating the very thing that got us into trouble a year ago by doing things behind closed doors. I disagree that we should propose spending more because it's there. I think we need to sincerely look at reducing levy operation costs if we are truly taking in more than we need. We should not look at just spending more because it's there. I'd like to acknowledge that you did acknowledge the need for a permanent kitchen facility which needs to be a part of the long range plan and if we're increasing operating costs, I think we're hurting our ability to finance the cost of that building. I'm very sorry for this, I once again feel my opinion matters none to you at all. Mr. Coffland said operating costs have gone up because the numbers have gone up for meals served. An additional route has been put on for a driver. He thinks we will be able to see those numbers as we continue to work through the program. He said the reason the program was transferred to DJFS was because originally Belmont Senior Services wanted \$2.9 million, we stopped that, they were at \$2.45 million, we brought this service in at \$2.22. He said we knew with the cost of everything there would be an increase. He said if DJFS comes in under \$2.45 he thinks we are still a winner. Mr. Pielech said he wanted to clarify that Mark Lucas was never hired to analyze contracts or the cost of operation. He said he thinks it was discussed at one point to have Bob Fink of Maximus at a cost of approximately \$15,000 to analyze but they wouldn't have had any control over what they did. He said he also wanted to clarify for the record that separate from the executive session a couple weeks ago, he has not had a discussion with Commissioner Favede about these hires so to say that he doesn't take her opinion is not totally accurate because they've not discussed why he proposed hiring these 2 positions. He said lastly, we have other organizations in this county that are collecting levy money with higher rates of collections on permanent levies that run their budgets exorbitantly. He said he's not here to criticize them, but they're in a population that isn't growing and the senior population in Belmont County is growing. He thinks we'd have to take a hard, prudent look before we discuss eliminating levies in this county. He said we need to forecast where we need to be-some senior centers are adding 8-10 meals a day because of some of the changes his department has made and that is good. He said, "That's what we're collecting levy money for." He said if we're going to look at reducing senior service we need to look at other public organizations that have twice the amount of money in reserves. Commissioner Coffland said that if there is extra money there, there are improvements that need made to the centers, the kitchen and food preparation so to think that there's extra money laying there, there are plenty of places to spend it. He said to reduce the budget would cost services to the seniors. Mr. Pielech said, " I thank all three of you for your opinions because ultimately at the end of the day you too have to answer to the public on what is right and wrong." He said he thinks what he and his staff are doing is making a positive impact on senior services in Belmont County. Commissioner Coffland said he thinks it needs to be noted that they are doing a great job with a reduced staff.

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING**

Motion made by Mr. Probst, seconded by Mr. Coffland to adjourn the meeting.  
Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

June 6, 2012

Read, approved and signed this 13th day of June, 2012.

\_\_\_\_\_

\_\_\_\_\_ COUNTY COMMISSIONERS

\_\_\_\_\_

We, Charles R. Probst, Jr. and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_ PRESIDENT

\_\_\_\_\_ CLERK