

St. Clairsville, Ohio

March 20, 2013

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede and Matt Coffland, Commissioners and Jayne Long, Clerk of the Board. Absent: Commissioner Charles R. Probst, Jr.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

Claim of	Purposes	Amount
A-Best Western Plus Franklin Suites	Hotel for seminar-Public Defender/General Fund	89.00
A-Children's Law Center, Inc.	Registration for seminar-Public Defender/General Fund	95.00
A-Crystal Springs	Water-Treasurer/General Fund	39.08
A-Digital Data Communications	Replace camera/General Fund	397.59
A-Digital Data	Shipping for computers-Public Defender/General Fund	70.00
A-Riesbeck's	Water-Adult Probation/General Fund	7.11
A-Wheeling Office Supply Co.	Supplies-Prosecutor/General Fund	371.00
B-Crossroads Counseling	Court-ordered counseling/Indigent Drivers Alcohol Fund	2,273.61
K-Transystems Corp.	Stone Arch Bridges/Engineer MVGT Fund	1,763.64
P-Borden Office Equipment Co.	Supplies/BCSSD Funds	995.91
P-Bridgeport Water Dept.	Services/WWS#3 Revenue Fund	1,470.00
P-EORWA	Sewage disposal/BCSSD Funds	50,000.00
P-HD Supply Waterworks, Ltd.	Equipment/BCSSD Funds	3,500.00
P-Renee' Wilson	Reimburse travel expenses/BCSSD Funds	76.50
P-WWS#2	Transfer out/SSD#1 Revenue Fund	100,000.00
S-AT&T	Telephone/Certificate of Title Admn Fund	51.39
S-Crystal Springs	Water/Eastern Ct. General Special Projects Fund	28.09
S-Crystal Springs	Water-Title Office/Certificate of Title Adm Fund	36.96
S-Glynis Valenti	Professional services/Port Authority Fund	600.00
S-Iron Mountain Intellectual Property Management	Courtview/Clerk of Courts Computer Fund	235.00
S-MOS	Toner/Northern Ct. General Special Projects Fund	639.47
S-PNC Bank	Visa/District Detention Home Fund	402.62
S-TSG	Offsite backup/Eastern Div. Court Computer Fund	38.06
S-TSG	Offsite backup/Western Div. Court Computer Fund	113.08
W-Matthew Bender & Co.	Books/Law Library Fund	768.52
W-Pamela S. Bowman	Reimburse supplies purchased/Prosecutor's Victim Program Fund	243.00

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for March 20, 2013 as follow:

FUND	AMOUNT
A-GENERAL	\$66,307.63; \$3,374.19
A-GENERAL/CHEST CLINIC	\$389.29
A-GENERAL/CORONER	\$3,611.70
A-GENERAL/EMA	\$1,872.25
A-GENERAL/JUVENILE COURT	\$113.20
A-GENERAL/PROBATE COURT	\$622.50
A-GENERAL/RECORDER	\$4,124.62
A-GENERAL/SHERIFF	\$3,259.75
A-GENERAL/911	\$10,610.54
B-Dog Kennel	\$700.03
H-Job & Family, CSEA	\$1,172.08
H-Job & Family, Public Assistance	\$5,224.95; \$4,318.33; \$414.21
H-Job & Family, WIA	\$34,172.49; \$7,324.94
K-Engineer MVGT	\$3,491.10; \$12,881.78; \$30,478.05
M-Juvenile Ct. – Care and Custody	\$625.00
M-Juvenile Ct. – Intake Coordinator	\$1,061.72
M-Juvenile Ct. – Placement Services	\$22,963.00
M-Juvenile Ct. – Placement II	\$348.81
M-Juvenile Ct. – Title IV-E Reimb.	\$765.98
P-Oakview Admn Bldg.	\$114.51
P-Sanitary Sewer District	\$374.00; \$2,483.73; \$3,709.17; \$49,937.29; \$1,496.76; \$2,906.54; \$8,878.06
S-District Detention Home	\$3,027.90
S-Job & Family, Children Services	\$1,278.07; \$947.03
S-Job & Family, Senior Program	\$9,421.01; \$13,771.69
S-Juvenile Ct. Computer Fund	\$1,304.03
S-Oakview Juvenile Residential Center	\$1,452.60
S-Probate Court Computer Fund	\$1,151.02
S-Probate Court Conduct of Business Fund	\$3,477.22
S-Sheriff Commissary	\$646.48
S-Sheriff Reserve Account	\$2,940.00
S-Western Ct. General Special Projects	\$1,872.30
T-OUE Brick Tavern Construction Only	\$7,290.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers within the following funds:

**GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0051-A001-A50.000 Budget Stabilization Reserve	E-0051-A001-A15.012 Sheriff's Cruisers	\$162,329.32

**SSD #3B REVENUE (DEEP RUN) FUND P56**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3707-P056-P015.000 Other Expense	E-3707-P056-P18.000 Renovations	\$1,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers between the following funds:

**SHERIFF/DRUG TASK FORCE P88 AND SHERIFF RESERVE ACCT U10**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1704-P088-P06.000 Other Costs	E-9710-U010-U05.012 Reserve Fund	\$540.00
E-1704-P088-P07.000 Confidential Informants	E-9710-U010-U05.012 Reserve Fund	\$ 2,400.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under March 20, 2013:

**BELMONT CO. MAGISTRATE/GENERAL FUND**

E-0063-A002-B25.002	Salaries	\$ 2,400.00
E-0063-A002-B28.003	PERS	\$ 506.42

**BELMONT CO. RECORDER/GENERAL FUND**

E-0121-A006-B02.002	Salary-Recorder	\$ 1,152.00
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**GENERAL FUND**

E-0256-A014-A01.000	County Buildings	\$2,102.73
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*CORSA Reimbursement for 01/25/13 Juvenile Court accident//check deposited 03/15/13.*

**BELMONT CO. 911/WIRELESS FUND E11**

E-2301-E011-E01.011	Contract Services	\$ 21,448.68
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**BCDJFS/WIA AREA 16 FUND H08**

E-2610-H008-H03.000	Harrison Co. DJFS-WIA	\$ 15,000.00
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**BELMONT SOIL & WATER CONSERVATION FUND L01**

E-1810-L001-L02.010	Supplies	\$ 198.46
E-1810-L001-L10.000	Advertising/Printing	\$ 1,000.00
E-1810-L001-L13.005	Medicare	\$ 1,000.00
E-1810-L001-L14.000	Other Expenses	\$ 1,000.00

**BELMONT CO. SHERIFF/DRUG TASK FORCE GRANT FUND P88**

E-1704-P088-P06.000	Other Costs	\$ 540.00
E-1704-P088-P07.000	Confidential Informants	\$ 2,400.00

**BELMONT CO. EMA/STATE HOMELAND SECURITY GRANT FUND P93**

E-1723-P093-P14.000	Other Expenses-DOJ10	\$ 73,896.00
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**BELMONT CO. PORT AUTHORITY FUND S12**

E-9799-S012-S21.000	Expenses Armory Property	\$ 6,880.86
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**BHJD/JUVENILE ACCOUNTABILITY BLOCK GRANT FUND S35**

E-9014-S035-S03.012	Equipment Grant	\$ 11,111.00
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**COMMISSIONERS' CDBG FUND/T11**

E-9702-T011-T01.000	Grants	\$ 4,733.00
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(Draw # 157, Grant # B-F-11-1AG-1)

**BELMONT CO. VICTIM'S ASSISTANCE FUND W80**

E-1511-W080-P01.002	Salary	\$ 55.00
E-1511-W080-P05.003	PERS	\$ 200.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS FOR VARIOUS FUNDS**

Motion made by Mr. Coffland, seconded by Mrs. Favede to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 20, 2013:

**CARRYOVER PO'S THAT HAVE BEEN CLOSED AND REQUIRE REAPPROPRIATION**

General Fund

E-0051-A001-A50.000	Budget Stabilization	162,329.32
<u>P05 WWS #3 Revenue Fund</u>		
E-3702-P005-P21.000	Materials	14.54
<u>P56 SSD #3B Revenue (Deep Run)</u>		
E-3707-P056-P09.000	Sewage Disposal	405.42
E-3707-P056-P18.000	Yorkville Renovation	168.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mrs. Favede, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies. **GENERAL FUND - \$162,329.32** from E-0051-A001-A50.000 Budget Stabilization/Closed 2012 PO 520724.

**CDBG - \$4,733.00** paid into R-9702-T011-T01.501 CDBG – Grant FORMULA on March 13, 2013. Draw #157, Grant #B-F-11-1AG-1.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:

**COMMISSIONERS** – Christine Palmer, HR Manager, to travel to Columbus, OH, on March 22, 2013, to attend the CORSA Renewal Meeting. No registration fee. A county vehicle will not be used.

**SANITARY SEWER DISTRICT** – Justin Mowery, Mike Reed and Benji Sall to travel to Cambridge, OH, on April 12, 2013, to attend an Electrical Troubleshooting Class. A county vehicle will be used.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meetings of February 20 and February 27, 2013.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**ANNOUNCEMENT:**

Commissioner Favede announced that the Belmont County Board of Commissioners is accepting applications to fill the position of "layperson" on the Belmont County 911 Board. Interested parties can contact the commissioners' office at [\(740\) 699-2155](tel:7406992155) to request an application. Applications will be accepted through April 15, 2013.

**IN THE MATTER OF CHANGES TO THE BOARDS' REGULAR MEETING SCHEDULE**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following changes to the boards' regular meeting schedule and to notify the media and county departments of the same:

- o **The Board will meet on Tuesday, April 9 at 10:00 a.m. (No Wednesday meeting)**
- o **The meeting of Wednesday, April 17 will commence at 9:00 am instead of 10:00 am.**
- o **The Board will meet on Tuesday, April 23, at 10:00 a.m. (No Wednesday meeting)**

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF APPROVING TIME AND PLACE FOR ENGINEER'S ANNUAL MEETING OF COUNTY AND TOWNSHIP AUTHORITIES**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the time and place for the Belmont County Engineer's Annual Meeting of County and Township Authorities per ORC 5543.06 as follows:

***Date: Thursday, April 18, 2013***

***Time: 6:00 P.M.***

***Place: County Garage-Roscoe Rd., St. Clairsville***

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF APPROVING CONTRACT ADDENDUM ENDING THE EXISTING AGREEMENT WITH RESULTS ENGINEERING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign the Contract Addendum amending the existing agreement with Results Engineering of Westerville, Ohio, to terminate the Belmont County Commissioners participation effective 12/31/12 and modify the allocation of annual maintenance costs between the remaining participating county departments, effective 01/01/13.

*Note: The original agreement was executed November 28, 2007 and previously amended June 1, 2011. Results Engineering provides document imaging and management for various county departments.*

**CONTRACT ADDENDUM**

This Contract Addendum (hereinafter "Addendum") entered into this 20<sup>th</sup> day of March, 2013 by and between the Belmont County Board of Commissioners, Belmont County Clerk of Courts, Belmont County Probate Court, Belmont County Juvenile Court and Belmont County Court of Common Pleas, hereinafter referred to collectively as the County, and Results Engineering, hereinafter referred to as the Contractor, with an office located at 130 Wetherby Lane, Westerville, Ohio 43081, hereby amends the existing agreement that was originally executed on November 28, 2007 and previously amended on June 1, 2011.

**WHEREAS**, the County and the Contractor mutually desire to modify the Agreement as follows:

**ALLOCATION OF ANNUAL MAINTENANCE COSTS**

<u>Department</u>	<u>2011-12</u>	<u>01/01/13 Forward</u>
County Commissioners*	10%	-0-
Clerk of Courts	50%	46%
Probate Court	20%	18%
Juvenile Court	20%	19%
Court of Common Pleas	-0-	17%

\*The Belmont County Commissioners voluntarily terminated their participation as of 12/31/12

All other terms of the Agreement between the Parties shall remain in full force and effect unless specifically modified herein.

**ENTIRE AGREEMENT:** The Agreement and its Addenda constitute the entire agreement and supersedes all prior representations, proposals, contracts, discussions and communications, whether oral or in writing (unless otherwise specifically incorporated into a particular attachment). This Addendum may be modified only in writing and as mutually agreed upon by the Parties and shall be enforceable in accordance with its terms when signed by both parties hereto.

**Belmont County Board of Commissioners**

Ginny Favede /s/  
Ginny Favede, President  
Matt Coffland /s/  
Matt Coffland, Vice President

**Results Engineering**

Greg Boyd /s/  
Greg Boyd, President

Charles R. Probst, Jr.

DATED: 3/20/13

DATED: 3/15/13

**Belmont County Clerk of Courts:**

Cynthia McGee /s/  
Cynthia McGee

3-12-13  
Date

**Belmont County Probate Court:**

J. Mark Costine /s/  
J. Mark Costine, Probate Court Judge

3/5/13  
Date

**Belmont County Juvenile Court:**

J. Mark Costine /s/  
J. Mark Costine, Juvenile Court Judge

3/5/13  
Date

**Belmont County Court of Common Pleas:**

John M. Solovan, II /s/  
John Solovan, Common Pleas Court Judge

3/12/13  
Date

APPROVED AS TO FORM:

BY: David K. Liberati /s/

TITLE: Assistant Prosecutor

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

**IN THE MATTER OF AUTHORIZING COMMISSION PRESIDENT TO EXECUTE THE OAKVIEW JUVENILE RESIDENTIAL CENTER'S BUDGET REQUEST TO ODYS FOR FISCAL YEAR 2014**

Motion made by Mr. Coffland, seconded by Mrs. Favede to authorize Commission President Ginny Favede to execute the Oakview Juvenile Residential Center's Budget Request to the Ohio Department of Youth Services-Community Corrections Facilities Grant for Fiscal Year 2014 in the amount of \$943,078.30.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Absent

**IN THE MATTER OF AMENDING MOTION FOR INVOICE #5 FOR CENTENNIAL PRESERVATION GROUP/OUE BRICK TAVERN ROOF AND ROOF DRAINAGE PROJECT**

Motion made by Mr. Coffland, seconded by Mrs. Favede **amend** the motion of March 13, 2013 for Invoice #5 for Centennial Preservation Group by striking out "for the Adaptive Reuse of the Belmont County Sheriff's Residence and inserting "for the OUE Brick Tavern Roof & Roof Drainage Project" to read as follows:

Motion to approve and authorize Commissioner Favede to execute Invoice #5 for the Centennial Preservation Group for the OUE Brick Tavern Roof & Roof Drainage Project, ODOT PID 84115 as follows, based upon the certification of Chambers, Murphy & Burge, Project Architect:

Federal Share (80%)	\$29,160.00
Local Share (20%)	7,290.00
Total Cost to Date:	\$36,450.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Absent

**IN THE MATTER OF AUTHORIZING COMMISSIONER FAVEDE TO EXECUTE INVOICES #8 & #9 FOR WALLER CORP./ADAPTIVE REUSE OF SHERIFF'S RESIDENCE PROJECT/ODOT**

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve and authorize Commissioner Favede to execute Invoices # 8 and #9 for Waller Corporation for the Adaptive Reuse of the Belmont County Sheriff's Residence, ODOT PID 78794, based upon the certification of Chambers, Murphy & Burge, Project Architect, as follows:

<b>Invoice #8</b>		<b>Invoice #9</b>	
Federal Share (80%)	20,567.83	Federal Share (80%)	55,540.03
Local Share (20%)	5,141.96	Local Share (20%)	23,558.76
Total Due:	\$25,709.79	Total Due:	\$79,098.79

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Absent

**IN THE MATTER OF ACCEPTING A COPY OF THE  
JUVENILE COURT'S 2012 ANNUAL REPORT**

Motion made by Mr. Coffland, seconded by Mrs. Favade to accept a copy of the Belmont County Juvenile Court's 2012 Annual Report as submitted per ORC 2151.18.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favade	Yes
Mr. Probst	Absent

**OPEN PUBLIC FORUM** - Joe Stenger of Barnesville said he wanted to bring some up to date news about leasing. He stated Antero has been aggressively leasing property in the Barnesville area. He has been approached by them, but Mr. Stenger said the offer they have on the table for him and his neighbors is not one they think they should accept. He thinks all can benefit if they are patient and get a better lease as all know the value of the property. Mr. Coffland stated the board has handed out packets on what land we (the county) have to offer. He said, "We are working to get the best deal we can for the residents of Belmont County for property owned by the county." Mr. Stenger said the acreage of the properties they have is becoming more valuable due to its location. Mr. Coffland told Mr. Stenger, "Present a lease when it's ready and we'll take a look at it."

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 10:30 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting at 10:30 a.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Absent

Read, approved and signed this 27th day of March, 2013.

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\_\_\_\_\_ COUNTY COMMISSIONERS

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We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_ PRESIDENT

\_\_\_\_\_ CLERK