

St. Clairsville, Ohio

March 6, 2013

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-AGA	Membership Dues-Treasurer/General Fund	95.00
A-AT&T	Phone service-Public Defender/General Fund	153.14
A-Deer Creek Lodge & Conference	Magistrate conference-Amy Basic/General Fund	163.24
A-Draft-Co., Inc.	Web Hosting-GIS Projects/General Fund	500.00
A-H.E. Neumann Co.	Misc repairs-Health Dept./General Fund	927.63
A-H.E. Neumann Co.	Misc. repairs-Sargus/General Fund	1,626.71
A-McGhee & Co.	Supplies-Recorder/General Fund	85.83
A-McGhee & Co.	Supplies-Treasurer/General Fund	227.78
A-Ohio AFSCME Care Plan	Dental & Drug Coverage/General Fund	368.00
A-Staples	Supplies-Public Defender/General Fund	443.47
A-Verizon Wireless	Cell plan-Common Pleas Court/General Fund	191.34
A-Wheeling Office Supply Co.	Supplies-Prosecutor/General Fund	742.00
B-Crossroads Counseling	January 2013 counseling/Indigent Drivers Alcohol Fund	345.84
E-Digital Data	New House Numbering Laptop/911 Fund	897.10
N-Sherwin Williams Company	Carpet/Sargus Remodeling Fund	1,909.29
P-Postmaster	Supplies/BCSSD Funds	10.00
P-Yorkville Bd. of Trustees of Public Affairs	Sewage Disposal/SSD#3B Deep Run Fund	513.29
S-Glynis Valenti	Professional services/Port Authority Fund	600.00
S-Sherwin Williams Company	Carpet/District Detention Home Fund	862.06
S-TSG	Offsite backup & Smartnet license/Western Div. Ct. Computer Fund	293.84
Y-Belmont Co. Recorder	Lien release fees -January/Tax Certificate Administrative Fund	224.00

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for March 6, 2013 as follow:

FUND	AMOUNT
A-GENERAL	\$6,451.28; \$96,512.66
A-GENERAL/EMA	\$1,871.86
A-GENERAL/JUVENILE COURT	\$591.53
A-GENERAL/PROBATE COURT	\$1,153.90
A-GENERAL/SHERIFF	\$8,364.40
A-GENERAL/911	\$368.55
H-Job & Family, CSEA	\$77,233.47; \$9,120.16
H-Job & Family, Public Assistance	\$18,843.58
H-Job & Family, WIA	\$33,538.81; \$45,924.15; \$22,525.56
K-Engineer MVGT	\$1,752.17; \$510.20; \$56,507.94
M-Juvenile Ct. - Placement II	\$50.00
M-Juvenile Ct. - Title IV-E Reimb.	\$293.36
M-Juvenile Ct. - Truant Officer Grant	\$21.60
P-Oakview Admn Bldg.	\$141.55
P-Sanitary Sewer District	\$526.99; \$4,080.21; \$1,707.71; \$11,989.11; \$1,421.39
S-District Detention Home	\$2,214.00; \$4,296.08
S-Job & Family, Children Services	\$19,686.71; \$43,122.12; \$216,284.29
S-Job & Family, Senior Program	\$20,031.69; \$19,254.20
S-Juvenile Ct. Computer Fund	\$40.00
S-Juvenile Ct. - General Special Projects	\$94.76
S-Oakview Juvenile Residential Center	\$1,220.11
S-Probate Court Conduct of Business	\$27.00
S-Sheriff Commissary	\$832.49
S-Western Ct. General Special Projects	\$973.01
U-Sheriff's Reserve Account	\$500.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers within the following funds:

BELMONT COUNTY JFS/WIA AREA 16 FUND H08

FROM	TO	AMOUNT
E-2610-H008-H03.000 Harrison Co. DJFS-WIA	E-2610-H008-H01.000 Bel. Co. DJFS-WIA	\$7,000.00

BELMONT COUNTY ENGINEER/MOTOR VEHICLE&GAS TAX FUND K00

FROM	TO	AMOUNT
E-2811-K000-K13.012 Equipment	E-2813-K000-K44.050 Principal	\$ 86,000.00
E-2811-K000-K13.012 Equipment	E-2813-K000-K45.051 Interest	\$ 4,502.46

BELMONT COUNTY SSD/VARIOUS FUNDS

FROM	TO	AMOUNT
E-3704-P051-P09.000 Sewage Disposal	E-3704-P051-P16.074 Transfer Out	\$ 100,000.00
E-3707-P056-P015.000 Other Expense	E-3707-P056-P18.000 Renovations	\$ 1,100.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/
HOLDING ACCOUNT CHARGEBACK FOR FEBRUARY, 2013**

Motion made by Mr. Probst seconded by Mrs. Favede to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account for the month of February, 2013.

Gross Wages P/E 2/9/13 to 2/23/13

GENERAL FUND

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	4,973.34
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	415.52
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	415.52
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	2,417.24
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	4,249.88
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	4,256.38
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	1,359.44
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	639.76
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	4,651.69
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	6,266.92
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	4,490.76
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	1,190.20
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	3,770.40
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,759.96
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	6,501.96
PROSECUTING ATTNY	E-0111-A001-E09.003	R-9895-Y095-Y01.500	5,859.32
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	4,036.16
SHERIFF EMP (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	4,266.92
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	2,477.12
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	804.94
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	2,602.04
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	1,825.98
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	2,806.50
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	31.98
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	322.86
		TOTAL GENERAL FUND	72,392.79

DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	763.71
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	1,702.82
Trailer Parks	E-2211-F069-F04.000	R-9895-Y095-Y01.500	
Home Sewage Treatment Sys	E-2227-F074-F06.000	R-9895-Y095-Y01.500	330.10
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	397.44
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	786.15
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	403.98
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	37.02
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	291.43
PHEP	E-2231-F083-F01.002	R-9895-Y095-Y01.500	537.48
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	1,247.91
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	42,671.52
FLOOD GRANT-HUMAN SERV	E-2600-H005-H11.000	R-9895-Y095-Y01.500	4,134.70
WINDSTORM -HUMAN SERV	E-2600-H005-H12.000	R-9895-Y095-Y01.500	782.81
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	7,334.84
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	3,488.24
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	971.10

ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	14,014.76
ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	4,602.64
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	681.40
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	291.20
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	1,071.82
Care and Custody-Drug Court	E-0400-M060-M72.003	R-9895-Y095-Y01.500	835.72
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	534.83
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	241.11
Truant Officer	E-0400-M079-M03.003	R-9895-Y095-Y01.500	523.21
WW#2	E-3701-P003-P29.003	R-9895-Y095-Y01.500	1,290.04
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	8,020.84
SSD#1	E-3704-P051-P13.003	R-9895-Y095-Y01.500	582.63
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	2,550.66
SSD#3A	E-3706-P055-P13.003	R-9895-Y095-Y01.500	207.60
SSD#3B	E-3707-P056-P13.003	R-9895-Y095-Y01.500	31.79
LEPC	E-1720-P090-P08.003	R-9895-Y095-Y01.500	116.46
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	700.00
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	6,004.37
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	6,223.95
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	2,562.09
COMM PLEAS/MEDIATION SRV	E-1544-S054-S02.003	R-9895-Y095-Y01.500	296.16
MENTAL RETARDATION	E-2410-S066-S76.003	R-9895-Y095-Y01.500	23,041.26
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	11,165.95
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	748.98
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,379.05
EASTERN CRT-COMPUTER	E-1570-S084-S11.003	R-9895-Y095-Y01.500	268.80
NORTHRN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	167.20
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	114.20
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	548.12
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	145.08
JUV COURT - GEN SPEC	E-1589-S096-S09.000	R-9895-Y095-Y01.500	
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	1,617.28
IAP	E-2223-T077-T01.002	R-9895-Y095-Y01.500	
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	196.00
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	481.40
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	616.24
DRETAC-TREASURER	E-1410-W082-T05.003	R-9895-Y095-Y01.500	
		TOTAL	231,146.88

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under March 6, 2013:

GENERAL FUND

E-0055-A004-B01.002	Salaries-Employees	\$1,974.86
	<i>BWC Reimbursement for Wages from 04/07/11-06/08/11—Claim No. 10-350356</i>	
E-0256-A014-A01.000	County Buildings	\$1,504.84
	<i>CORSA Reimbursement for 01/25/13 Juvenile Court accident//check deposited 02/25/13.</i>	

MAGISTRATE/GENERAL FUND

E-0063-A002-B25.002	Salaries	\$ 2,500.00
E-0063-A002-B28.003	PERS	\$ 602.36

PROBATE COURT/GENERAL FUND

E-0081-A002-D02.002	Salaries	\$ 1,800.00
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RECORDER/VARIOUS FUNDS

E-0121-A006-B02.002	Recorder/Salary-Employees	\$ 55,928.00
E-0131-A006-A04.002	Sheriff/Salaries-Road Deputies	\$ 5,280.00
E-0055-A004-B01.002	Maint. & Grounds/Salaries-Emp.	\$ 2,472.00

911/GENERAL FUND

E-0056-A006-E04.011	Contract Services	\$ 270.00
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911/WIRELESS FUND E11

E-2301-E011-E01.011	Contract Services	\$ 750.00
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BELMONT CO. DJFS/WORKFORCE DEVELOPMENT FUND H05

E-2600-H005-H12.000	Windstorm NEG OH 26	\$ 7,000.00
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BELMONT CO. ENGINEER/MOTOR VEHICLE & GAS TAX FUND K00

E-2813-K000-K44.050	Note Principal Payment	\$ 172,000.00
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SOIL & WATER CONSERVATION FUND L01

E-1810-L001-L01.002	Salaries	\$ 1,420.00
E-1810-L001-L02.010	Supplies	\$ 1,000.00
E-1810-L001-L03.012	Equipment	\$ 1,000.00
E-1810-L001-L04.000	Repairs	\$ 1,000.00

E-1810-L001-L11.003	PERS	\$ 1,000.00
E-1810-L001-L14.000	Other Expenses	\$ 1,330.76
<u>OLD SHERIFF'S RESIDENCE/ODOT GRANT FUND P83</u>		
E-1703-P083-P06.013	Contract - Projects	\$14,228.75
E-1703-P083-P07.013	ODOT Grant Expenses	\$ 43,200.75
<u>BELMONT CO. PORT AUTHORITY FUND S12</u>		
E-9799-S012-S20.000	Expenses Sale of Property	\$ 20,000.00
<u>OAKVIEW JUVENILE RESIDENTIAL CENTER/VARIOUS FUNDS</u>		
E-8010-S030-S57.000	Travel & Staff Development	\$ 7.99
E-8011-S031-S02.000	Food (Meal Tickets)	\$ 75.00
E-8011-S031-S02.000	Food (NSLA)	\$ 1,220.90
E-8011-S031-S02.000	US Foodservice Incentive	\$ 31.63
E-8012-S032-S00.000	Activity Fund	\$ 34.11
<u>BELMONT CO. RECORDER/SUPPLEMENTAL EQUIP. FUND S78</u>		
E-1210-S078-S08.011	Contract Services	\$ 83,509.35
<u>BELMONT CO. PROBATE COURT/CONDUCT OF BUSINESS FUND S99</u>		
E-1599-S099-S11.012	Equipment	\$ 1,880.00
<u>BELMONT CO. CDBG CHIP GRANT FUND T11</u>		
E-9702-T011-T03.000	CDBG Escrow Account "CHIP"	\$11,603.00
Draw No. 156 – Grant #B-C-12-1AG-1		
<u>BELMONT CO. PROSECUTOR/VICTIM ASSISTANCE FUND W80</u>		
E-1511-W080-P06.004	Worker's Comp.	\$ 552.00
E-1511-W080-P01.002	Salary	\$ 1,910.00
E-1511-W080-P05.003	PERS	\$ 485.00
E-1511-W080-P07.006	Hospitalization	\$ 434.00
<u>BELMONT CO. SHERIFF/VARIOUS FUNDS</u>		
E-5100-S000-S01.010	Commissary	\$ 11,427.14
E-0131-A006-A24.000	E-SORN	\$ 375.00
E-0131-A006-A23.000	Background	\$ 1,969.00
E-5101-S001-S07.012	CCW Equipment	\$ 4,462.00
E-5101-S001-S06.000	CCW License	\$ 6,442.00
E-0131-A006-A09.000	Medical	\$ 1,046.78
E-0131-A006-A21.000	Sheriff's Towing	\$ 200.00
E-9710-U010-U06.000	Reserve	\$ 6,131.81
E-0131-A006-A30.000	Lifesaver	\$ 90.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING APPROPRIATION ADJUSTMENTS FOR THE DE-CERTIFICATION OF FUNDS

Motion made by Mr. Probst, seconded by Mrs. Favede to make the following appropriation adjustments for the de-certification of funds, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of March 6, 2013:

S05 QUE Brick Tavern Fund

E-2405-S005-S01.501 – ODOT Grant Expenses	-43,200.75
TOTAL DE-CERTIFICATION OF FUNDS	-43,200.75

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING THEN AND NOW CERTIFICATE/AUDITOR'S

Motion made by Mr. Probst, seconded by Mr. Coffland to execute payment of Then and Now Certification dated March 6, 2013, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF REQUEST FOR CERTIFICATION OF MONIES BY THE BUDGET COMMISSION

Motion made by Mr. Probst, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies.
GENERAL FUND - \$1,974.86 BWC Reimbursement deposited into R-0050-A000-A45.500 on 03/04/13. *Reimbursement for Wages from 04/07/11-06/08/11 – Claim No. 10-350356.*
\$1,504.84 CORSA Reimbursement deposited into R-0040-A000-Q00.500 on 02/25/13. *Reimbursement for Juvenile Court Accident 01/25/13.*
OLD SHERIFF'S RESIDENCE FUND - \$14,228.75 deposited in R-1703-P083-P03.500 Refunds on 02/27/13 (P83 Fund Reimbursement.)

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF GRANTING PERMISSION FOR COUNTY EMPLOYEES TO TRAVEL

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:
BCDJFS – Bradley Bruce, Donna Steadman and Senior members to travel to Moundsville, WV, on March 5, 12, 19 & 26, 2013, for a Centerville Senior Center outings.
 Dwayne Pielech to travel to Columbus, OH, on March 20-21, 2013, to attend Spring Executive Membership Meeting.
 Joe Cioppi (Volunteer) and Senior members to travel to Fairview, OH, on March 1, 2013, for a Bellaire Senior Center outing.

March 6, 2013

Michael McBride and Senior members to travel to Moundsville, WV, on March 22, 2013, to attend a Powhatan Senior Center outing.

Joe Cioppi (Volunteer) and Senior members to travel to Wheeling, WV, on March 23, 2013, for a Bellaire Senior Center outing.

Jack Irwin, Daisy Braun and Senior members to travel to Triadelphia, WV, on March 25, 2013, for a St. Clairsville Senior Center outing.

Estimated expenses: \$287.00

COMMISSIONERS – Matt Coffland to travel to Columbus, OH, on March 22, 2013, to attend CORSA's 25th Renewal Meeting. A county vehicle will be used.

Upon roll call the vote call was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of January 16, January 23, January 30, 2013 and February 6, 2013.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

REMINDER- The Board will hold a "Town Hall" meeting at 6:00 p.m. on Monday, March 11, 2103, at the Barnesville Senior Center, 229 E. Main St., Barnesville.

IN THE MATTER OF ADVERTISING FOR BIDS FOR PVC WATERLINE FOR UPCOMING DEVELOPMENT FUND PROJECTS/BCSSD

Motion made by Mrs. Favede, seconded by Mr. Coffland to advertise for bids for 12,000 ft. of 6" C-900 blue PVC waterline (4000 ft. of 6" C-900 DR-18 and 8,000 ft. of 6" C-900 DR-14) for upcoming Development Fund projects for the Belmont County Sanitary Sewer District, based upon the recommendation of Mark Esposito, Director. The pipe will be paid for from the P059 Development Fund.

NOTICE TO BIDDERS

**BELMONT COUNTY COMMISSIONERS' OFFICE
ST. CLAIRSVILLE, OHIO 43950**

Sealed bids will be received by the Belmont County Board of Commissioners at the Commissioners Office, Belmont County Courthouse, 101 West Main Street, St. Clairsville, Ohio 43950 until **10:30 A.M.** (Local Time) **Wednesday, March 27, 2013** for **furnishing and delivering 8,000 feet of 6" C-900 DR-14 BLUE PVC waterline and 4,000 feet of 6" C-900 DR 18 BLUE PVC waterline** for upcoming Development Fund Projects for the Belmont County Sanitary Sewer District, then at said office publicly opened and read aloud.

Copies of specifications and bid forms may be obtained at the Commissioners office between the hours of 9:00 A.M. and 4:00 P.M. daily, Monday through Friday.

Each bid must be accompanied by a bid Guaranty meeting the requirements of Section 153.54 of the Ohio Revised Code as follows:

- A Bond in accordance with Section 153.54 (B) O.R.C. –OR–
- A certified check, cashiers check or letter of credit in accordance with Section 153.54 © O.R.C in an amount equal to 10% of the bid.

Bid Security furnished in Bond form, shall be issued by a Surety company or Corporation licensed in the State of Ohio to provide said surety.

Each bid must contain the full name of the party or parties submitting the proposal and all persons interested therein.

The Belmont County Commissioners reserve the right to reject any and or all bids, waive any informalities in the bids received, and to accept any bid or combination of bids which is deemed most favorable to the County at the time and under the conditions stipulated.

The Commissioners further declare that they will award the contract for this project to the lowest and best bid, which may not necessarily be the lowest bid. No single factor will control the Boards' decision to award, and the Board reserves the right to exercise its full discretion.

By order of the Board of Commissioners

of Belmont County, Ohio

Jayne Long /s/

Jayne Long, Clerk of the Board

Times Leader Advertisement: Two (2) Tuesdays: March 12, 2013 and March 19, 2013.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF ACCEPTING PROPOSAL FROM MOTOROLA SOLUTIONS FOR RADIO COMMUNICATIONS EQUIPMENT/BELMONT CO. EMA

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the proposal from Motorola Solutions, Quote Number: QU0000220572, in the amount of \$51,799.50, (State Term pricing) on behalf of the Belmont County Emergency Management Agency for radio communications equipment, based upon the recommendation of Dave Ivan, Director. State Homeland Security Grant # DPSFE154 will cover the cost to replace fifteen (15) 911 portable radios.

Statement of Work

Staley Communication, Inc.

2-22nd Street

Wheeling, WV 26003

(800) 999-3723

To:

Belmont County Commission

Attn: Jayne Long

740-695-2121

This document describes the deliverables to be provided to Belmont County Commission. It outlines the tasks to be completed by Staley Communication, its subcontractors, and Belmont County Commission during the implementation of this project.

Project Deliverables:

Create new codeplug for APX6000 Portables & 1 APX7000 800/UHF portable

All equipment will be programmed as described below. Upon receipt of a signed order and specific programming information such as frequencies, radio IDs, and aliases will be agreed upon and documented. The customer must provide the following:

- A valid call sign for all channels to be programmed that are licensed to the customer
- A certified letter for any channels to be programmed that are not licensed to the customer

Template to use will be determined by 911 Director, this will be determined by which agencies will receive the radios & ID's. Customer will provide authorization letters from all UHF or 800 channels outside of Belmont County prior to programming.

Terms and Acceptance:

Unless explicitly stated, Staley Communication, Inc. proposes to furnish material and labor in accordance with the specifications outlined herein.

By signing below Belmont County Commission agrees to and accepts the specifications outlined herein.

<u>Ginny Favede /s/</u>	<u>Ginny Favede</u>	<u>3/6/13</u>
Authorized Signature	Print Name	Date
<u>Matt Coffland /s/</u>	Matt Coffland	<u>3/6/13</u>
		Date
<u>Charles R. Probst, Jr. /s/</u>	Charles R. Probst, Jr.	<u>3/6//13</u>
		Date

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING REQUEST FROM THE TOURISM COUNCIL FOR ADDITIONAL MONIES FOR THE 2013 GRANT PROGRAM

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the request from the Belmont County Tourism Council to forward an additional \$50,000.00 from the lodging tax receipts for the month of March for their 2013 grant program.

Note: This is in addition to their monthly \$20,000 allotment for operating expenses.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

OPEN PUBLIC FORUM – Mike Bianconi said he read in the paper that Jefferson County is getting approximately \$700,000.00 in casino money. He asked what Belmont County might be getting and what the plans are for the money. He strongly encouraged the board to use it on the county roads and for paving. Mrs. Favede advised the board was using that money at this point to do capital improvements. There are quite a few issues in the county that need attention. Discussions have been had regarding a potential levy specifically for roads and bridges. Mr. Probst said he has asked that we take a percentage of the casino monies and put it towards road projects. The board is still having discussion on that. He advised that money may not be guaranteed in the future. He would like to see the money balanced out and not put all of it into capital improvements. Mr. Probst said before the board votes to put a levy on and tax the people more, we should take a look to see how much the estimates are coming in from the casino money and other revenues. He said there is no guarantee that the County Engineer would take the money from a levy and put it into road paving. Mrs. Favede said there are two (2) different levies. There is one the Engineer is asking the board to put on, which he said he couldn't guarantee, but a levy that would be on a referendum would be guaranteed based upon the language that is submitted to the Board of Elections. Regarding the casinos, Mrs. Favede said our Wheeling casino is projecting a \$1 million loss. She said casinos are not turning out the revenue that they expected. Already this year the revenue generated for the casinos in the state of Ohio are showing a 30% loss of what they were projected to. We do not want to create a situation where the county is dependent on that money. Mr. Coffland advised the first casino money went to the courthouse parking lot. The second allotment went for some remodeling upstairs. Mrs. Favede said the governor's proposal will change our potential income based on sales tax because he is reducing our sales tax at the state level. She said she certainly doesn't want to look at this money as "extra" money that we can just give away and then find ourselves losing money. It has been her understanding that because the casino was voted on that the state was trying to figure out what they could take away from county governments to equal what we were getting here; to keep us even keel. We are trying to be very conservative.

Mrs. Favede advised we are receiving complaints about the street lights being turned off in Pease Township. She said this is creating unsafe communities and unsafe roads. She encourages the residents to call and/or write the state. The governor has \$2 billion sitting in a rainy day fund. The money needed by the township to pay their electric bill is sitting in a rainy day fund.

Mr. Bianconi said he is against striping the roads unless they are paved first. He said it's a waste of money. He is for tearing down the Hab Center and building a new building to move county offices into. He would like to keep the senior services program where it is now (under the Dept. of Job & Family Services). He asked if there would be a savings of \$400,000-\$500,000 by splitting it up. Mr. Probst and Mr. Coffland said that would be for one of the programs. Mr. Probst advised it would be in transportation costs. A federal program is a full reimbursement that comes over under us. Mr. Probst said with Human Services, the way they are audited on how much time they spend on senior services and how much on human services, it can't be 100% reimbursed. In order to receive 100% reimbursement on transportation, you would have to be working 100% of the time on transportation alone. He said there is a computer software system, RMS, that monitors this.

IN THE MATTER OF ENTERING EXECUTIVE SESSION AT 10:30 A.M.

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter executive session pursuant to ORC 121.22(G)(1) Personnel Exception to consider the compensation of public employees.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF ADJOURNING EXECUTIVE SESSION AT 11:10 A.M.

Motion made by Mrs. Favede, seconded by Mr. Coffland to exit executive session at 11:10 a.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

AS A RESULT OF EXECUTIVE SESSION, ACTION WILL BE TAKEN AFTER SCHEDULED AGENDA ITEM WITH SUE DOUGLASS OF THE DEPARTMENT OF DEVELOPMENT IS CONCLUDED.

11:00 Sue Douglass, Executive Director, Belmont Co. Community Improvement Corporation/Department of Development

Re: Update on Fox Commerce Park

Sue Douglass jointly announced with the Commissioners that the sale of all lots in Fox Commerce Park is now complete. The final deed was recorded last week. There are approximately 18 businesses in operation at the 125 acre park. The DOD/CIC has continued interest in property development in Belmont County. Some of the businesses in Fox Commerce Park are multiple entities. Most of those businesses are in some type of operation, even though there are still planning stages going on. In addition, some of the businesses have been there long enough that their longevity has launched them into new ventures. She advised you will be seeing some name changes as second generation businesses go into the park. She gave the following statistics: The project began in 1998 (15 years ago). The first business was Tim's Custom Installation starting in 2005. FedEx entered the park in 2006. She noted the park continues to be a home to small, hometown business as well as large entities that have moved into the area. The park is very diversified and now includes Chesapeake Oil, Gulfport Oil and their support services. Since 2008 there have been 12 businesses added and the number of employees keeps going up. The only county property there now is the park, pond and trails, which she noted have been a very attractive asset in the park. Every business has a minimum of two (2) years to get their business up and operating. The integrity of the park is secured by the fact the (protective) covenants do follow the deed.

Mr. Coffland thanked Sue for her report. He was glad to see things up and moving in the county. Moving into the future, he asked if she had found any land for future development. She responded that they are looking. Development is dependent on infrastructure. She noted a lot of the grant money that had been used is no longer available. The governmental support is not there. It will be a challenge to get the capital investment in a piece of property that you can then promote as an industrial park. Mr. Coffland stated the good thing is land is at a premium value today in Belmont County. Mr. Probst noted that seems to be the trend now; developers are looking for – portable land with available infrastructure. When they need to build, they need readily, available land. Mr. Probst advised we have been having talks about putting that type of package together. We are working with our Water & Sewer Department in different areas of the county where we have some ground that we could sell. Sue stated the DOD/CIC is very happy to work with the county. They are still getting inquiries about property at the park. They are not turning business away from the county; it is just more challenging to find another location now that the park is complete. She advised they will continue to work with every entity that comes to their attention. Mr. Probst advised the board has been looking at forming relationships with the oil and gas people and their executives. He said we have some property on the western end of the county and it is suitable for development. We are looking in that direction until something else opens up locally here, in and around the St. Clairsville area, and the riverfront. Mrs. Favade echoed Ms. Douglass when she said, "It's a new day in Belmont County." When she took office over 4 years ago, the county was struggling. Now the industrial park is sold out, unemployment is down, all of our existing empty buildings are being taken up by new businesses, plus the land in the industrial park is being built upon. She stated we are experiencing economic opportunities unforeseen in the past. In order to capitalize on that, we need a lot of those funding opportunities returned. We cannot afford the sewer and water lines and the infrastructure growth that is necessary to bear the economic growth that is happening. We need the participation of our federal government to ensure the growth of Belmont County, therefore, Ohio. She concluded by saying, "Hopefully, we will be able to have our voices heard there." Mr. Probst agreed with Mrs. Favade. He said the state needs to invest in infrastructure in SE Ohio. He said, "Now is the time. The jobs are here and more are coming."

Port Authority Director Larry Merry commended Sue Douglass on her report and said it shows the long, rigorous process needed to go through to get there. He stated, "We are at that point now, through the efforts of the Commissioners and Port Authority and private sector, in the western part of the county, getting closer every day. There is a property that is basically development ready. The Eastern Ohio Regional Industrial Park (EORIP) is at the point where they are trying to market it for the first time. He noted a lot of the development is happening because of the oil and gas industry.

AS A RESULT OF EXECUTIVE SESSION HELD EARLIER, THE FOLLOWING ACTION WAS TAKEN:

IN THE MATTER OF APPROVING A PAY INCREASE FOR VERNA PAINTER, ANIMAL SHELTER SUPERVISOR/DOG WARDEN

Motion made by Mrs. Favade, seconded by Mr. Coffland to approve a 3% pay increase, from \$12.33 per hour to \$12.70 per hour, for Verna Painter, Animal Shelter Supervisor/Dog Warden, effective pay period ending March 9, 2013, based upon the recommendation of the Belmont County Animal Rescue League.

Upon roll call the vote was as follows:

Mrs. Favade	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF APPROVING A PAY INCREASE FOR LISA WILLIAMS, ASSISTANT DOG WARDEN

Motion made by Mrs. Favade, seconded by Mr. Coffland to approve a 3% pay increase, from \$10.11 per hour to \$10.41 per hour, for Lisa Williams, Assistant Dog Warden, effective pay period ending March 9, 2013, based upon the recommendation of the Belmont County Animal Rescue League.

Upon roll call the vote was as follows:

Mrs. Favade	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn the meeting.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

Read, approved and signed this 13th day of March, 2013.

_____ COUNTY COMMISSIONERS

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

_____ PRESIDENT

_____ CLERK