

March 9, 2016

St. Clairsville, Ohio

March 9, 2016

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Mark A. Thomas, Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve and sign all bills that have been certified in the Auditor's office and considered by the Board. It is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of the bills allowed:

**IN THE TOTAL AMOUNT OF \$552,264.00**

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mr. Thomas, seconded by Mr. Coffland to approve the following transfers within fund for the following funds:

**GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0064-A002-A09.000 Appellate Court District	E-0064-A002-A06.000 Transcripts	\$ 6,439.00

**B00 DOG & KENNEL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1600-B000-B11.000 Other Expenses	E-1600-B000-B09.004 Workers' Comp.	\$608.00

**L05 WATERSHED COORDINATOR GRANT FUND/BSWCD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1815-L005-L01.002 Salaries	E-1815-L005-L12.004 Workers Comp	\$259.41

**7 COMMUNITY-BASED CORRECTIONS ACT GRANT**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1520-S077-S01.002 Salaries	E-1520-S077-S04.006 Hospitalization	\$138.25
E-1520-S077-S01.002 Salaries	E-1520-S077-S05.004 Workers Comp	\$559.58

**W80 PROSECUTORS VICTIM ASSISTANCE PROGRAM FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1511-W080-P01.002 Salaries	E-1511-W080-P06.004 Workers Comp	\$100.00

**BCSSD/VARIOUS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3701-P003-P31.000 Other Expenses	E-3701-P003-P19.012 Equipment	\$5,000.00
E-3704-P051-P15.000 Other Expenses	E-3704-P051-P02.010 Supplies	\$500.00

**COUNTY AND MUNICIPAL COURTS/VARIOUS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1570-S084-S07.000 Other Expenses	E-1570-S084-S10.002 Salaries	\$3,896.00
E-1570-S084-S07.000 Other Expenses	E-1570-S084-S12.004 Workers Comp	\$397.78
E-1561-S086-S08.000 Other Expenses	E-1561-S086-S04.004 Workers Comp	\$786.66
E-1571-S087-S08.000 Other Expenses	E-1571-S087-S04.004 Workers Comp	\$707.36
E-1551-S088-S08.000 Other Expenses	E-1551-S088-S04.004 Workers Comp	\$1,169.12

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mr. Thomas, seconded by Mrs. Favede to approve the following transfers between funds as follows:

**A00 GENERAL FUND AND THE VARIOUS**  
**COURTS' SPECIAL PROJECTS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0257-A015-A15.074 Transfers Out	R-1561-S086-S06.574 Transfers In	\$20,000.00
E-0257-A015-A15.074 Transfers Out	R-1571-S087-S06.574 Transfers In	\$20,000.00
E-0257-A015-A15.074 Transfers Out	R-1551-S088-S05.574 Transfers In	\$20,000.00

*For partial support of two (2) County Court Probation Officers who will be shared by all three courts.*

**T10 WATER AND SEWER GUARANTEE DEPOSIT AND VARIOUS FUNDS/BCSSD**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3711-T010-T04.074 Transfers Out	R-3701-P003-P15.574 Transfers In	\$136.79
E-3711-T010-T04.074 Transfers Out	R-3702-P005-P15.574 Transfers In	\$546.97
E-3711-T010-T04.074 Transfers Out	R-3704-P051-P08.574 Transfers In	\$102.35
E-3711-T010-T04.074 Transfers Out	R-3705-P053-P08.574 Transfers In	\$191.01
E-3711-T010-T04.074 Transfers Out	R-3706-P055-P08.574 Transfers In	\$89.32

**BCSSD/VARIOUS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3702-P005-P34.074 Transfers Out	R-9251-O051-O10.574 Transfers In	\$28,000.00
E-3702-P005-P34.074 Transfers Out	R-9252-O052-O10.574 Transfers In	\$7,500.00
E-3702-P005-P34.074 Transfers Out	R-9311-O011-O04.574 Transfers In	\$3,000.00
E-3705-P053-P16.074 Transfers Out	R-9312-O012-O05.574 Transfers In	\$8,167.62

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mrs. Favede	Yes
Mr. Coffland	Yes

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**IN THE MATTER OF REQUEST FOR CERTIFICATION  
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mrs. Favede, seconded by Mr. Coffland to request the Belmont Co. Budget Commission certify the following monies.

**BELOMAR REGIONAL COUNCIL/VARIOUS DEPOSITS-\$2,435.00** – deposited into R-1765-P065-P01.501 on 03/07/16  
**\$13,760.00** – deposited into R-9702-T011-T01.501 in 03/07/16

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mrs. Favede, seconded by Mr. Coffland to execute payment of Then and Now Certification dated March 9, 2016 presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract to order.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Coffland granting permission for county employees to travel as follows:

**COMMISSIONERS**-Matt Coffland, Jack Regis and Dana Meager to Columbus, OH, on March 23, 2016, for the 2016 CORSA Renewal meeting. Matt Coffland, Mark A. Thomas and Andy Sutak to Chicago, IL, on March 31-April 1, 2016, for the 2016 Moody's rating meeting. County vehicles will be used for travel.

**COURT OF COMMON PLEAS/PROBATE DIVISION**-John Markus to Minerva, OH, on March 9, 2016, to serve a guardianship. Cheri Westlake to Columbus, OH, on May 11-12, 2016, to attend training with the Supreme Court of Ohio. Judge Costine to Columbus, OH, on May 21, 2016, to attend training. County vehicles will be used for travel.

**DJFS**-Vince Gianangeli to Columbus, OH, to attend OJFSDA Executive Sessions meetings throughout the year. Michael Schlanz to West Lafayette, OH, on March 15, 2016, to attend the OMEGA Annual Membership meetings. Michael Schlanz to Columbus, OH, on March 23, 2016, to attend a WIOA/ADA training. Don Giffen and Dave McFarlan to Columbus, OH, on April 10-12, 2016, for the OCDA Spring conference. Estimated expenses: \$2188.80

**SENIORS**-Valerie Forst to Moundsville, WV, on March 31, 2016, for a senior center outing. A County vehicle will be used for travel.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR  
BOARD OF COMMISSIONERS MEETING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meeting of February 24, 2016.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF RESCHEDULING  
COMMISSIONERS' MEETING DAY**

Motion made by Mrs. Favede, seconded by Mr. Coffland to hold the board's regular meeting at 9:00 a.m. on Tuesday, March 22, 2016, instead of Wednesday, March 23, 2016, due to a scheduling conflict and to notify the media of the same.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF  
PLAT OF RED FOX LANE (PRIVATE ROAD)  
RICHLAND TOWNSHIP, SEC. 21, T-7, R-4**

[Belmont Co. Commissioners  
[Courthouse  
[St. Clairsville, Ohio 43950  
[Date March 9, 2016

Motion made by Mrs. Favede, seconded by Mr. Coffland to authorize the Clerk of the Board to establish a date and time for the Subdivision Hearing in regards to the Plat of Red Fox Lane (Private Road), Richland Township Section 21, T-7, R-4 pursuant to the Ohio Revised Code Section 711.05 and proceed with the required notifications.

**NOTICE OF NEW SUB-DIVISION**

*Revised Code Sec. 711.05*

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To: Cindi Henry, F.O., Richland Township Trustees, P. O. Box 16, St. Clairsville, OH 43950

You are hereby notified that the 22nd day of March, 2016, at 9:45 o'clock A. M., has been fixed as the date, and the office of the Commissioners, in the Courthouse, St. Clairsville, Ohio, as the place where the Commissioners will act on the above stated matter.

By order of the Belmont County Commissioners.

*Jayne Long /s/*  
Clerk of the Board

• Mail by certified return receipt requested  
cc: Richland Township Trustees

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ENTERING INTO AGREEMENT WITH  
AERO-MARK, INC FOR ENGINEER'S PROJECT 16-1 BEL-VAR  
PAVEMENT MARKINGS PHASE 2**

Motion to enter into agreement with Aero-Mark, Inc. in the amount of \$147,776.00 for the Belmont County Engineer's Project 16-1

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BEL VAR Pavement Markings Phase 2.  
Note: This project is 100% federally funded.

**CONTRACT WITH BELMONT COUNTY COMMISSIONERS  
PROJECT 16-1 BEL VAR PAVEMENT MARKINGS PHASE 2  
PID 98761  
FPN E150(712)**

Auditor's Office, Belmont County, Ohio

This contract made and entered into this 9<sup>th</sup> day of March, 2016 between **AERO-MARK, INC.**, 10423 Danner Drive, Streetsboro, OH 44241 and Mark A. Thomas, Matt Coffland and Ginny Favede, Commissioners of Belmont County, WITNESSETH that said **AERO-MARK, INC.** hereby agrees to furnish all service, labor, material and equipment to do all work requisite necessary to place pavement markings on portions of various County Highways in accordance with plans and specifications.

Methods of Construction, Composition and Preparation of Materials shall conform to the latest applicable Sections of the State of Ohio Department of Transportation, Construction and Material Specifications and Supplemental Specifications and shall govern this project. All work shall be under the direction of the County Engineer.

APPROX. QUAN.	ITEM	DESCRIPTION	UNIT PRICE BID	TOTAL AMOUNT BID
137.24 MILES	643	CENTERLINE	\$1,032.00	\$141,631.68
LUMP	614	MAINTAINING TRAFFIC	\$3,000.00	\$3,000.00
LUMP	624	MOBILIZATION	\$3,043.32	\$3,043.32
LUMP	643	TWO-WAY RADIO EQUIPMENT	\$1.00	\$1.00
100 EACH	832	EROSION CONTROL	\$1.00	\$100.00
		TOTAL		\$147,776.00

And it is further understood and agreed upon by the parties above, that all the materials used shall be of the best kinds usually used for such purposes. That said **AERO-MARK, INC.** shall cause to be executed a bond to the satisfaction of the Commissioners and the Ohio Department of Transportation for the faithful performance of the work, and for the security of the County and the Ohio Department of Transportation, against pecuniary loss.

BELMONT COUNTY COMMISSIONERS  
Matt Coffland /s/  
Ginny Favede /s/  
Mark A. Thomas /s/

AERO-MARK INC.  
BY: Mike Krenn /s/ pres.

**CONTRACTORS BOND**

KNOWN ALL MEN BY THESE PRESENTS: That we, the undersigned, are held and bound into the County of Belmont in the penal sum of One Hundred Forty Seven Thousand, Seven Hundred Seventy-Six Dollars and Zero Cents (\$147,776.00) for the payment of which well and truly to be made, we do hereby jointly bind ourselves, our Heirs, Executors, and Administrators.

Signed and dated this 9<sup>th</sup> day of March, 2016.

The condition of the above obligation is such: that, whereas **AERO-MARK, INC.** has this day contracted in writing with the Commissioners of the County of Belmont for the Construction of Pavement Markings Project, in accordance with all plans and specifications for the sum of (\$147,776.00).

Now the said **AERO-MARK, INC.** shall well, truly and faithfully do and perform all and singular the conditions thereof they bound to do, then these presents to be void, otherwise to be and remain in full force.

Signed in the presence of: AERO-MARK, INC.  
Denise Cahell /s/ BY: Mike Krenn /s/ pres.

**AUDITOR'S CERTIFICATE**

I hereby certify that the money for the payment of this Contract is in the Treasury to the credit of the fund, which is to be drawn, or has been levied and placed on the duplicate and is in the process of collection and not appropriated for any other purpose.

DATE 03-04, 2016 BELMONT COUNTY AUDITOR  
BY: Andrew L. Sutak /s/

**CERTIFICATE OF THE PROSECUTING ATTORNEY**  
OFFICE OF PROSECUTING ATTORNEY, ST. CLAIRSVILLE, OHIO

APPROVED AS TO FORM  
DATE 03-09-16, 2016 PROSECUTING ATTORNEY  
BY: David K. Liberati /s/ assist

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ENTERING INTO A VENDOR  
AGREEMENT WITH SHAHEEN LAW OFFICE ON BEHALF  
OF BCDJFS FOR THE PROVISION OF ADULT PROTECTIVE  
SERVICES-LEGAL SERVICES**

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter into a Vendor Agreement with Shaheen Law Office, on behalf of Belmont County Department of Job & Family Services, for the provision of Adult Protective Services-Legal Services effective March 1, 2016 through February 28, 2017 in the maximum amount of \$10,000.00.

**BELMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES  
VENDOR AGREEMENT**

This agreement to provide **Adult Protective Services – Legal Services** entered into this 1st day of **March, 2016** by and between the Belmont County Department of Job and Family Services, hereinafter referred to as "Department" and **Shaheen Law Office**, a provider of **Legal Services** hereinafter referred to as "Provider." This agreement will be effective from **March 1, 2016** through **February 28, 2017** inclusive, unless otherwise terminated.

**GENERAL REGULATIONS**

- A. Provider agrees that the use or disclosure of any information concerning qualified recipients for any purpose not directly related to the delivery of purchased services is prohibited except upon written consent of the recipients or their guardians.
- B. The Provider understands that this written agreement supersedes all oral agreements.
- C. The Provider agrees to hold harmless the County Department of Job and Family Services, the Board of County Commissioners of the county in which the Department is located, and the Ohio Department of Job and Family Services against all liability, loss, damage, and/or related expenses incurred through the provision of services under this agreement.
- D. The Provider agrees that in the performance of this agreement there shall be no discrimination against any client because of race, color, sex, religion, national origin, or handicapped conditions as specified in the Civil Right Act of 1964 and the Rehabilitation Act

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of 1973 and all subsequent amendments. It is further agreed discrimination and the right to and method of appeal will be made available to all persons served under this agreement.

- E. In the event Provider receives an overpayment, Provider agrees to repay the Belmont County Department of Job and Family Services the amount to which he/she was not entitled.
- F. In the event that state and/or federal reimbursement is no longer available to the Department, therefore, requiring changes or termination of this agreement, such changes or termination will be effective on the date that state and/or federal reimbursement is no longer available, or, later as otherwise stipulated by the Department..
- G. This agreement may be terminated by the Provider or the Department upon seven (7) days written notice. Failure to honor the terms of this agreement and/or related state, federal, or local regulations shall result in the immediate termination of this agreement. If any of the terms of this agreement change, the Provider must notify the Department immediately.
- H. Provider agrees to adhere to all applicable rules and regulations in the Administrative Code governing the delivery of the service, including provision of insurance.
- I. Eligibility for Services: The County Department of Job and Family Services will determine eligibility for all service recipients directly. Eligibility of individuals to receive purchase services shall be determined in accordance with the policy and procedures established by the Ohio Department of Job and Family Services in the Administrative Code.
- J. Amendment of Agreement: This agreement may be amended at any time by a written amendment signed by both parties and submitted to the Ohio Department of Job and Family Services in the manner required by state regulations.

**PAYMENT PROCEDURES**

- A. The Department of Job and Family Services agrees to pay the Provider \$80.00 per Hour for 125 Unit hours of service.
- B. The maximum amount billable under this agreement is \$10,000.00
- C. The Provider understands that the payment for all services provided in accordance with the provisions of this agreement depends upon the availability of county, state, and federal matching funds.
- D. The Provider understands that a recipient for whom services are provided may be required by the Department of Job and Family Services. Other than this fee set by the Department, no additional fees may be charged for services rendered under this agreement.
- E. The Provider agrees to submit an invoice to the Department monthly within five (5) working days following the last working day of the billing period. The Department agrees to review the invoices and authorize with adjustments, if needed, reimbursement for services provided within fifteen (15) to twenty (20) working days of the receipt of the invoice.
- F. Duplicate Billing: Provider warrants that claims made to the County Department of Job and Family Services for payment for purchased services shall be for actual services rendered to eligible individuals and do not duplicate claims made by provider to other sources of funds for the same service.

I hereby understand and agree to the terms of this agreement.

This agreement signed on the 29th day of February, 2016.

<u>Vince Gianangeli /s/</u>	<u>2-29-16</u>	<u>Michael J. Shaheen /s/</u>	<u>2-29-16</u>
Department of Job and Family Services	Date	Michael J. Shaheen, Provider	Date

Belmont County Department of Job and Family Services  
 310 Fox-Shannon Place  
 St. Clairsville, OH 43950  
 (740) 695-1075

<u>Ginny Favede /s/</u>	<u>3-9-16</u>
Belmont County Commissioners	Date
<u>Mark A. Thomas /s/</u>	<u>3-9-16</u>
Belmont County Commissioners	Date
<u>Matt Coffland /s/</u>	<u>3-9-16</u>
Belmont County Commissioners	Date

As approved to form:

<u>David K. Liberati /s/ assist</u>	<u>3-3-16</u>
Belmont County Prosecutor	Date

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ACCEPTING THE RESIGNATION OF GLENN GRAY, SENIOR SERVICES DRIVER**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the resignation of Glenn Gray, Senior Services driver, effective March 4, 2016.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING THE HIRING OF JESSICA VALESKO FOR FULL-TIME LPN/JAIL**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the hiring of Jessica Valesko for the position of full-time LPN at the Belmont County Jail, effective March 14, 2016 at the rate of \$15.42 per hour.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF APPROVING THE REVISIONS AND ADDITIONS TO THE BELMONT COUNTY PERSONNEL POLICY MANUAL**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following revision and additions to the Belmont County Personnel Policy Manual effective March 9, 2016.

- Section 6.8 Authorized Unpaid Leave (Revision) formerly "Leave of Absence without Pay"
- Section 6.12 Unauthorized Leave (New Policy)
- Section 6.13 Administrative Leave (New Policy)
- Section 7.25 Arrest of Employee (Revision)

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

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**IN THE MATTER OF REAPPOINTING JOHN S. MATTOX  
TO THE BELMONT-HARRISON JUVENILE DISTRICT  
BOARD OF TRUSTEES**

Motion made by Mrs. Favede, seconded by Mr. Coffland to reappoint Dr. John S. Mattox to the Belmont-Harrison Juvenile District Board of Trustees for a five-year term effective March 31, 2016 through March 30, 2021, based upon the approval and recommendation of Judge Mark Costine, Belmont County Juvenile Court pursuant to O.R.C. 2152.44.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**IN THE MATTER OF ACCEPTING A COPY OF THE  
JUVENILE COURT'S ANNUAL REPORT**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept a copy of the Belmont County Juvenile Court's 2015 Annual Report as submitted per ORC 2151.18.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

**OPEN PUBLIC FORUM – NONE**

**IN THE MATTER OF BID OPENING FOR THE CDBG YORK  
TOWNSHIP WATERLINE EXTENSION PROJECT**

This being the day and 9:30 a.m. being the hour that bids was to be on file in the Commissioners' Office for the CDBG York Township Road 613 Waterline Extension Project; they proceeded to open the following bids:

<b>NAME</b>	<b>BID BOND</b>	<b>BID AMOUNT</b>
<b>Border Patrol</b> 110 Barbara Avenue Richmond, Ohio 43944	X	<b>\$49,849.00</b>
<b>Litman Excavating</b> 836 1 <sup>st</sup> Street New Martinsville, West Virginia 26155	X	<b>\$62,665.05</b>
<b>Ohio-WV Excavating Company</b> P.O. Box 128 Powhatan Point, Ohio 43942	X	<b>\$47,320.00</b>
<b>James White Construction Company</b> 4156 Freedom Way Weirton, West Virginia 26062 (Engineer's estimate-\$56,000)	X	<b>\$80,175.00</b>

Present for opening were A.C. Wiethe and Lisa Mullin of Belomar and Robert DeFrank of the Times Leader.

Motion made by Mr. Thomas, seconded by Mr. Coffland to turn over all bids received for the CDBG York Township Road 613 Waterline Extension to A.C. Wiethe, Belomar Regional Council, for review and recommendation.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**RECESS**

**IN THE MATTER OF BID OPENING FOR THE CDBG STREET  
IMPROVEMENT WORK IN PEASE TOWNSHIP**

This being the day and 9:45 a.m. being the hour that bids was to be on file in the Commissioners' Office for the CDBG Street Improvement work at Brand, Neola and Marcellus Avenues in Pease Township; they proceeded to open the following bids:

<b>NAME</b>	<b>BID BOND</b>	<b>BID AMOUNT</b>
<b>Lash Paving</b> P.O. Box 296 Colerain, Ohio 43916	X	<b>\$53,719.00</b>
<b>Litman Excavating</b> 836 1 <sup>st</sup> Street New Martinsville, West Virginia	X	<b>\$61,180.50</b>
<b>Neff Paving</b> 6575 West Pike Zanesville, Ohio 43701	X	<b>\$60,444.00</b>
<b>Shelly &amp; Sands</b> P.O. Box 66 Rayland, Ohio 43943	X	<b>\$59,169.50</b>
<b>Stateline Paving</b> 11855 South Avenue North Lima, Ohio 44452 (Engineer's estimate-\$62,970.00)	X	<b>\$59,137.30</b>

Present for opening A.C. Wiethe and Lisa Mullin of Belomar and Robert DeFrank of the Times Leader.

Motion made by Mr. Thomas, seconded by Mr. Coffland to turn over all bids received for the street improvement work at Brand, Neola and Marcellus Avenues in Pease Township to A.C. Wiethe, Belomar Regional Council, for review and recommendation.

Upon roll call the vote was as follows:

Mr. Thomas	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 9:58 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Thomas to enter executive session with Dana Meager, HR Administrator, pursuant to ORC 121.22(G)(1) Personnel Exception to consider the dismissal of a public employee.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Thomas	Yes

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Mr. Coffland Yes

**Commissioner Coffland stepped out prior to adjourning executive session.**

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 10:55 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Thomas to exit executive session at 10:55 a.m.  
Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Thomas	Yes
Mr. Coffland	Absent

**AS A RESULT OF EXECUTIVE SESSION - NO ACTION TAKEN**

**IN THE MATTER OF THE VACATION OF                      **Office of County Commissioners**  
**RICHLAND TWP. ROAD 678 (NEWLIN RD.)**                      **Belmont County, Ohio**  
**RICHLAND TWP. SEC. 34, T-6, R-3/RD IMP 1135****

**Journal Entry--Order Upon view of Proposed Improvement  
ORDER TO COUNTY ENGINEER  
Rev. Code. Sec. 5553.06**

Petitioned for by freeholders and others

The Board of County Commissioners of Belmont County, Ohio met in regular session on the 9th day of March, 2016, at the office of the Commissioners with the following members present:

Mrs. Favede  
Mr. Coffland  
Mr. Thomas

Mrs. Favede moved the adoption of the following:

**RESOLUTION**

WHEREAS, On the 9th day of March, 2016, the time heretofore fixed for view of the proposed improvement, we, the Board of County Commissioners having jurisdiction in said matter, went upon the line of said proposed improvement and made personal view of the proposed route and termini thereof, and after full investigation and due consideration of all the facts and conditions pertaining thereto; therefore be it

RESOLVED, That we do find and consider said improvement of sufficient public importance to instruct the County Engineer to make an accurate survey and plat of the same, and furnish an accurate and detailed description of the proposed improvement describing the center line and right of way lines thereof.

Said County Engineer shall also furnish an accurate and detailed description of each tract of land which he believes will be necessary to be taken in the event the proposed improvement be made, together with the name of each owner.

Said County Engineer shall also, at the time of making such survey, set stakes at the termini of each right of way line and at all angles between such termini, and at sufficient other points on the right of way lines so that the bounds of the proposed improvement may be discernible to property owners and other interested persons; and be it further

RESOLVED, That the said County Engineer be and he is hereby directed to make a report in writing to this Board, on or before the **16th** day of **March, 2016** the date fixed for the final hearing, setting forth the opinion of said County Engineer either for or against said proposed improvement, <sup>2</sup> and the width to which said improvement shall be opened, which shall not be less than thirty feet; said report shall be accompanied by said plat and detailed and accurate descriptions, and filed with the County Commissioners, and this case is continued unto said date.

Mr. Coffland seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Thomas	Yes

Adopted March 9, 2016

Jayne Long /s/  
Clerk, Board of County Commissioners  
Belmont County, Ohio

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1. "Locating," "establishing," "altering," "widening," "straightening," "vacating," or "changing direction of."  
2. Strike out the clause from "and feet," if a road is not to be located or established

March 9, 2016

March 9, 2016

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 10:56 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Thomas to adjourn the meeting at 10:56 a.m.  
Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Thomas	Yes
Mr. Coffland	Absent

Read, approved and signed this 16th day of March, 2016.

Ginny Favede /s/\_\_\_\_\_

Matt Coffland /s/\_\_\_\_\_ COUNTY COMMISSIONERS

Mark A. Thomas /s/\_\_\_\_\_

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

Ginny Favede /s/\_\_\_\_\_ PRESIDENT

Jayne Long /s/\_\_\_\_\_ CLERK