

St. Clairsville, Ohio

November 22, 2011

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

MEETINGS ARE NOW BEING RECORDED
ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS
PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.

IN THE MATTER OF ALLOWANCE OF BILLS
AS CERTIFIED IN THE AUDITOR'S OFFICE

"BILLS ALLOWED"

The following bills having been certified in the Auditor's office, on motion by Mr. Coffland, seconded by Mr. Probst, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

<u>Claim of</u>	<u>Purposes</u>	<u>Amount</u>
A-AT&T	Phone for 911 Center/General Fund	34.06
A-BP	Coroner's van gasoline/General Fund	206.08
A-Dr. Beryl Oser	Evaluation fees/General Fund	1,000.00
E-Foremost Promotions	Misc. supplies for fair bags/911 Fund	2,888.90
O-Bank of New York	Interest & principal payment/SSD#2 Sewer Bond Fund	149,831.24
O-Bank of New York Trust Co.	Interest payment/Eastern Court Construction Fund	20,797.50
O-Bank of New York Trust Co.	Principal payment/Eastern Court Construction Fund	45,000.00
O-Bank of New York Trust Co.	Interest payment/Satellite Bldg. Construction Fund	27,491.88
O-Bank of New York Trust Co.	Principal payment/Satellite Bldg. Construction Fund	55,000.00
O-Bank of New York Trust Co.	Interest payment/Jail Construction Bond Retirement Fund	38,996.88
O-Bank of New York Trust Co.	Principal payment/Jail Construction Bond Retirement Fund	80,000.00
O-Huntington National Bank	Interest & principal payment/Bond Retire-Waterline Ext. Project	191,034.38
O-Huntington National Bank	Interest payment/Bond Retirement Force Main Ext. Project	77,171.87
O-Huntington National Bank	Principal payment/Bond Retirement Force Main Ext. Project	110,000.00
O-Huntington National Bank	Interest payment/Jail Construction Bond Retirement Fund	25,825.00
O-Huntington National Bank	Principal payment/Jail Construction Bond Retirement Fund	165,000.00
O-U.S. Bank	Interest payment/Jail Construction Bond Retirement Fund	7,835.00
O-U.S. Bank	Principal payment/Jail Construction Bond Retirement Fund	150,000.00
P-Action Supply Products	Materials/WWS#3 Revenue Fund	8,502.63
P-Assure America Corp.	Bonds/BCSSD Funds	515.00
P-Belmont Co. Dept. of Health	Services/BCSSD Funds	62.00
P-Coalbrook Church	Refund/WWS#3 Revenue Fund	67.22
P-Columbia Gas of Ohio, Inc.	Service/Oakview Admn. Bldg. Fund	776.75
P-Eastern Ohio Regional Wastewater Authority	Sewage Disposal/BCSSD Funds	52,256.98
P-ERB Electric	Services/WWS#3 Revenue Fund	2,262.00
P-Pesco	Materials/BCSSD Funds	229.81
P-Sewer Bond Retirement Fund 1142	Transfer out/SSD#2 Revenue Fund	19,339.77
S-Beth A. Andes, MS, PCC	Contracted counselor/District Detention Home Fund	1,487.50
S-DDC, Inc.	2 Scanner Feed Modules/Clerk of Courts Computer Fund	117.95
S-Digital Data Communications, Inc.	Monitors/Probate Court Computer Fund	1,736.72
S-Lexis Nexis	Jury Instructions/Western Div. Ct. Computer Fund	1,079.66
S-PNC Bank	Program activities & meals/District Detention Home Fund	428.22
S-Times-Leader	Ad for asbestos abatement-South School/Belmont Senior Program	293.48
S-TSG	Backup off-site/Eastern Ct. General Special Projects Fund	52.58
S-Wheeling Office Supply Co.	Supplies/Certificate of Title Admn. Fund	688.05

IN THE MATTER OF APPROVING RECAPITULATION
OF VOUCHERS FOR THE VARIOUS FUNDS

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the Recapitulation of Vouchers dated for November 22, 2011 as follow:

FUND	AMOUNT
A-GENERAL	\$22,944.67; \$650.36
A-GENERAL/AUDITOR	\$7,027.81
A-GENERAL/EMA	\$695.80
A-GENERAL/JUVENILE COURT	\$644.59
A-GENERAL/SHERIFF	\$8,710.02
B-Dog Kennel	\$571.00
H-Job & Family, CSEA	\$13,192.15
H-Job & Family, Flood Grant	\$2,898.22
H-Job & Family, Public Assistance	\$17,767.50; \$50.86; \$560.97
H-Job & Family, WIA	\$24,044.30; \$5,473.81
J-Real Estate Assessment	\$1,375.00
M-Juvenile Ct. – Placement Services	\$4,996.83
M-Juvenile Ct. – Title IV-E Reimb.	\$1,249.95
K-Engineer MVGT	\$13,392.76; \$1,330.63
S-District Detention Home	\$4,248.35
S-Job & Family, Children Services	\$2,039.28
S-Job & Family, Senior Program	\$3,558.24
S-Juvenile Ct. Computer Fund	\$59.00
S-Sheriff Commissary	\$408.89
S-Western Div. Ct. Computer Fund	\$4,531.61
T-Sanitary Sewer District	\$109.74

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFER
WITHIN GENERAL FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within the General Fund.

FROM	TO	AMOUNT
E0051-A001-A50.000 Budget Stabilization	E-0181-A003-A02.000 Poll Workers	\$650.00

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER
WITHIN GENERAL FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within the General Fund.

FROM	TO	AMOUNT
E-0051-A001-A24.000 Infrastructure	E-0257-A015-A15.074 Trans Out	\$150,000.00
E-0051-A001-A50.000 Budget Stab	E-0257-A015-A15.074 Trans Out	\$297,402.17
E-0257-A017-A00.000 Contingency	E-0257-A015-A15.074 Trans Out	\$ 19,578.49
	Total	\$ 466,980.66

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER
WITHIN GENERAL FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within General Fund.

FROM	TO	AMOUNT
E-0040-A002-G09.004 Co. Court Work Comp	\$ 3,468.08 Budget Stab	\$29,387.61
E-0051-A001-A26.004 Commissioners Work Comp	\$ 4,412.60 E-0051-A001-A50.000	
E-0052-A001-A92.004 Jail Nurses Work Com	\$ 1,273.51	
E-0054-A006-F06.004 Disaster Ser. Worker's Comp	\$ 413.89	
E-0056-A006-E09.004 9-1-1 Worker's Comp	\$ 2,455.89	
E-0061-A002-B15.004 Common Pleas Worker's Comp	\$ 8,156.19	
E-0063-A002-B29.004 Magistrate Worker's Comp	\$ 1,436.30	
E-0151-A002-F08.004 Coroner Worker's Comp	\$ 1,121.03	
E-0170-A006-G10.004 Public Defender's Worker's Comp	\$ 1,128.36	
E-0210-A001-F02.004 Budget Commission Worker's Comp	\$ 142.27	
E-0251-A007-A06.004 Apiary Worker's Comp	\$ 21.00	
E-0300-A008-B11.004 Chest Clinic Worker's Comp	\$ 380.96	
E-0055-A004-B17.004 Maintenance Worker's Comp	\$ 4,977.53	

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR
THE GENERAL FUND/TREASURER**

Motion made by Mrs. Favede seconded by Mr. Coffland to approve the following transfers within fund for the General Fund/Treasurer.

FROM	TO	AMOUNT
E-0141-A001-C08.000 Advertising & Printing	E-0141-A001-C04.012 Equipment	960.00
E-0141-A001-C11.000 Other Expenses	E-0141-A001-C07.000 Travel	44.74
E-0141-A001-C 02.002 Salary-Employees	E-0141-A001-C03.010 Supplies	<u>4,400.00</u>
TOTAL		\$5,404.74

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER WITHIN FUND FOR
THE GENERAL FUND/CLERK OF COURTS**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0021-A002-E02.002 Salaries	E-0021-A002-E03.000 Legal Supply	\$ 8,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND FOR
THE GENERAL FUND/PROBATE COURT**

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfers within fund for the General Fund.

FROM	TO	AMOUNT
E-0081-A002-D11.004 Workers' Comp	E-0081-A002-D10.003 PERS	200.00
E-0081-A002-D11.004 Workers' Comp	E-0081-A002-D01.001 Salary-Official	200.00
E-0081-A002-D11.004 Workers' Comp	E-0081-A002-D02.002 Salaries-Employees	300.00
E-0081-A002-D11.004 Workers' Comp	E-0081-A002-D12.000 Other Expenses	900.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE GENERAL FUND/BOARD OF ELECTIONS

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the General Fund.

FROM	TO	AMOUNT
E-0181-A003-A03.010 Supplies	E-0181-A003-A06.011 Contract Services	\$ 7,400.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN GENERAL FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within the General Fund.

FROM	TO	AMOUNT
E-0250-A006-H05.000 Contract Services	E-0256-A014-A08.006 Waived Hosp	\$2,000.00
	E-0256-A014-A09.006 Life Ins	\$ 107.23
	E-0256-A014-A11.006 Eye Care Ins	\$2,091.81
	E-0256-A014-A13.006 RX Plan	\$8,721.54
	E-0256-A014-A07.005 Medicare	\$6,578.46
E-0256-A014-A12.006 Dental Ins	E-0256-A014-A07.005 Medicare	<u>\$ 421.54</u>
	Total	\$19,920.58

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE BELMONT CO. FLOOD FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer within fund for the Belmont Co. Flood Fund.

FROM	TO	AMOUNT
E-2530-H004-H03.005 Medicare	E-2530-H004-H01.002 Salaries	\$ 2,000.00
E-2530-H004-H03.005 Medicare	E-2530-H004-Ho2.003 PERS	<u>1,000.00</u>
TOTAL		\$ 3,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE COUNTY HOME FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the County Home Fund.

FROM	TO	AMOUNT
E-2150-H030-H10.007 Unemployment Comp	E-2150-H030-H11.000 Other Exp.	\$ 11.89

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mrs. Favede to approve the following transfer within fund for the Belmont County Sanitary Sewer District.

FROM	TO	AMOUNT
SSD #2	SSD #2	
E-3705-P053-P07.011 SERVICES	E-3705-P053.016.074 OE TRANS OUT	\$18,170.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mrs. Favede	Yes
Mr. Probst	Yes

IN THE MATTER OF VARIOUS TRANSFERS WITHIN FUND FOR THE BELMONT COUNTY SANITARY SEWER DISTRICT

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfers within fund for the Belmont County Sanitary Sewer District.

FROM	TO	AMOUNT
WWS #2	WWS #2	
E-3701-P003-P17.002 SALARIES	E-3701-P003-P23.011 SERVICES	\$10,000.00
E-3701-P003-P17.002 SALARIES	E-3701-P003-P21.000 MATERIALS	\$5,000.00
WWS #3	WWS #3	
E-3702-P005-P34.074 OE TRANS OUT	E-3702-P005-P17.002 SALARIES	\$70,000.00
E-3702-P005-P34.074 OE TRANS OUT	E-3702-P005-P23.011 SERVICES	\$80,000.00
E-3702-P005-P34.074 OE TRANS OUT	E-3702-P005-P35.005 MEDICARE	\$500.00
SSD #1	SSD #1	
E-3704-P051-P16.074 OE TRANS OUT	E-3704-P051-P07.011 SERVICES	\$3,000.00
SSD #2	SSD #2	
E-3705-P053-P01.002 SALARIES	E-3705-P053-P07.011 SERVICES	\$8,000.00
E-3705-P053-P13.003 PERS	E-3705-P053-P16.074 OE TRANS OUT	\$5,000.00
E-3705-P053-P01.002 SALARIES	E-3705-P053-P05.000 MATERIALS	\$3,000.00
E-3705-P053-P01.002 SALARIES	E-3705-P053-P16.074 OE TRANS OUT	\$18,000.00

SSD #3A		SSD # 3A		
E-3706-P055-P03.012	EQUIPMENT	E-3706-P055-P05.000	MATERIALS	\$500.00
E-3706-P055-P01.002	SALARIES	E-3706-P055-P20.074	OE TRANS OUT	\$2,000.00
			TOTAL	\$205,000.00

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFERS WITHIN FUND FOR THE BELMONT CO. SENIOR PROGRAMS FUND

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfers within fund for the Belmont Co. Senior Programs Fund.

FROM	TO	AMOUNT
E-5005-S070-S05.011 Contract Services	E-5005-S070-S01.002 Salaries	\$ 160,000.00
E-5005-S070-S05.011 Contract Services	E-5005-S070-S02.003 PERS	20,000.00
E-5005-S070-S05.011 Contract Services	E-5005-S070-S04.005 Medicare	5,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE WESTERN COURT GENERAL SPECIAL PROJECTS FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfer within fund for the Western Court General Special Projects Fund.

FROM	TO	AMOUNT
E-1551-S088-S08.000 Other Expenses	E-1551-S088-S03.006 Hospitalization	\$ 1,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER WITHIN FUND FOR THE PROSECUTOR'S VICTIM ASSISTANCE PROGRAM

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer within fund for the Prosecutor's Victim Assistance Program Fund.

FROM	TO	AMOUNT
E-1511-W080-P07.006 Hospitalization VOCA	E-1511-W080-P01.002 Salaries VOCA	\$ 375.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

IN THE MATTER OF TRANSFER BETWEEN FUNDS/ GENERAL FUND TO SSD#2 ROUTE 40 O10 FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer between funds from the General Fund to the SSD#2 Route 40 O10 Fund.

FROM	TO	AMOUNT
E-0257-A015-A15.074 Trans Out	R-9207-O010-O05.574 Trans In	\$152,693.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER BETWEEN FUNDS/ GENERAL FUND TO JAIL CONSTRUCTION O30 FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer between funds from the General Fund to the Jail Construction O30 Fund.

FROM	TO	AMOUNT
E-0257-A015-A15.074 Trans Out	R-9212-O030-O08.574 Trans In	\$228,817.37

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF TRANSFER BETWEEN FUNDS/ GENERAL FUND TO SATELLITE BLDG O31 FUND

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer between funds from the General Fund to the Satellite Bldg O31 Fund.

FROM	TO	AMOUNT
E-0257-A015-A15.074 Trans Out	R-9215-O031-O20.574 Trans In	\$19,672.81

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER BETWEEN FUNDS/
GENERAL FUND TO EASTERN DIVISION COURT O37 FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the following transfer between funds from the General Fund to the Eastern Division Court O37 Fund.

FROM	TO	AMOUNT
E-0257-A015-A15.074 Trans Out	R-9216-O037-O01.574 Trans In	\$65,797.48

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER BETWEEN FUNDS/
BCSSD WWS#3 REVENUE FUND TO BOND RETIREMENT –
WATERLINE EXTENSION PROJECT FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to approve the following transfer between the WWS#3 Revenue Fund to the WWS#3 Revenue To Bond Retirement – Waterline Project Fund.

FROM	TO	AMOUNT
WWS#3 E-3702-P005-P34.074 Transfers Out	BOND RETIREMENT- WATERLINE EXT. PROJ. R-9206-O009-O08.574 Transfers In	\$ 65,000.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF Y-95 EMPLOYER'S SHARE PERS/
HOLDING ACCOUNT CHARGEBACK FOR OCTOBER, 2011**

Motion made by Mrs. Favede seconded by Mr. Coffland to make the following transfer of funds for the Y-95 Employer's Share PERS/Holding Account for the month of October, 2011.

Gross Wages P/E 10/08/11 to 10/22/11.

GENERAL FUND

AUDITOR	E-0011-A001-B09.003	R-9895-Y095-Y01.500	4,880.42
AUD EMPL-PERS PROP	E-0012-A001-B14.003	R-9895-Y095-Y01.500	415.52
AUD EMPL-REAL PROP	E-0013-A001-B18.003	R-9895-Y095-Y01.500	415.52
CLERK OF COURTS	E-0021-A002-E09.003	R-9895-Y095-Y01.500	2,455.70
CO. CT. EMPL	E-0040-A002-G08.003	R-9895-Y095-Y01.500	3,596.02
COMMISSIONERS	E-0051-A001-A25.003	R-9895-Y095-Y01.500	3,985.41
NURSES-JAIL	E-0052-A001-A91.003	R-9895-Y095-Y01.500	1,287.82
COMM-DIS SERV	E-0054-A006-F05.003	R-9895-Y095-Y01.500	639.76
COMM-MAINT & OP	E-0055-A004-B16.003	R-9895-Y095-Y01.500	4,270.29
9-1-1 DEPT	E-0056-A006-E08.003	R-9895-Y095-Y01.500	6,305.13
COMM PLEAS CT EMPL	E-0061-A002-B14.003	R-9895-Y095-Y01.500	4,125.63
MAGISTRATE	E-0063-A002-B28.003	R-9895-Y095-Y01.500	1,717.62
ENGINEERS EMPL	E-0070-A012-A08.003	R-9895-Y095-Y01.500	1,074.97
PROBATE CT EMPL	E-0081-A002-D10.003	R-9895-Y095-Y01.500	1,693.90
PROBATE CT JUV EMPL	E-0082-A002-C36.003	R-9895-Y095-Y01.500	6,346.14
PROSECUTING ATTN	E-0111-A001-E09.003	R-9895-Y095-Y01.500	5,989.28
RECORDER	E-0121-A006-B09.003	R-9895-Y095-Y01.500	3,789.48
SHERIFF EMP (PERS)	E-0131-A006-A13.003	R-9895-Y095-Y01.500	3,390.12
TREASURER	E-0141-A001-C09.003	R-9895-Y095-Y01.500	2,808.46
CORONER	E-0151-A002-F07.003	R-9895-Y095-Y01.500	804.94
SOLDIER'S RELIEF	E-0160-A009-D07.003	R-9895-Y095-Y01.500	2,148.86
PUBLIC DEFENDER	E-0170-A006-G09.003	R-9895-Y095-Y01.500	1,865.18
BD OF ELECT/EMPLY	E-0181-A003-A09.003	R-9895-Y095-Y01.500	2,472.28
BUDGET COMM	E-0210-A001-F02.003	R-9895-Y095-Y01.500	37.31
T. B. SAN	E-0300-A008-B10.003	R-9895-Y095-Y01.500	820.69
			67,336.45
DOG & KENNEL	E-1600-B000-B08.003	R-9895-Y095-Y01.500	820.09
COUNTY HEALTH	E-2210-E001-E10.003	R-9895-Y095-Y01.500	
Vital Statistics	E-2213-F075-F02.003	R-9895-Y095-Y01.500	2,065.00
Public Health Infrastructure	E-2214-F076-F01.002	R-9895-Y095-Y01.500	384.00
Family Planning	E-2215-F077-F01.002	R-9895-Y095-Y01.500	742.00
Tobacco Program	E-2216-F078-F02.002	R-9895-Y095-Y01.500	111.00
CDC Lead	E-2228-F080-F01.002	R-9895-Y095-Y01.500	389.00
PREP	E-2230-F082-F01.002	R-9895-Y095-Y01.500	218.00
Food Service	E-2218-G000-G06.003	R-9895-Y095-Y01.500	1,752.33
HUMAN SERVICES	E-2510-H000-H12.003	R-9895-Y095-Y01.500	51,558.77
FLOOD GRANT-HUMAN SERV	E-2530-H004-H02.003	R-9895-Y095-Y01.500	4,206.33
C.S.E.A.	E-2760-H010-H07.003	R-9895-Y095-Y01.500	4,638.97
R.E. ASSESSMENT	E-1310-J000-J04.003	R-9895-Y095-Y01.500	3,525.67
ENGINEER K-1 & K-2	E-2811-K000-K08.003	R-9895-Y095-Y01.500	3,489.90
ENG EMP-MVGT K-11	E-2812-K000-K21.003	R-9895-Y095-Y01.500	10,862.41

ENG EMP-BRIDGE K-25	E-2813-K000-K34.003	R-9895-Y095-Y01.500	4,238.67
SOIL CONSERVATION	E-1810-L001-L11.003	R-9895-Y095-Y01.500	268.80
Watershed Coordinator	E-1815-L005-L11.003	R-9895-Y095-Y01.500	302.40
Care and Custody-C-Cap	E-0400-M060-M26.003	R-9895-Y095-Y01.500	1,005.33
Care and Custody-Drug Court	E-0400-M060-M72.003	R-9895-Y095-Y01.500	786.42
Alternative School	E-0400-M067-M02.003	R-9895-Y095-Y01.500	509.08
Title IV-E	E-0400-M078-M02.008	R-9895-Y095-Y01.500	160.06
Truant Officer	E-0400-M079-M03.003	R-9895-Y095-Y01.500	488.43
WW#2	E-3701-P003-P29.003	R-9895-Y095-Y01.500	1,695.34
WW#3	E-3702-P005-P29.003	R-9895-Y095-Y01.500	7,983.20
SSD#1	E-3704-P051-P13.003	R-9895-Y095-Y01.500	848.56
SSD#2	E-3705-P053-P13.003	R-9895-Y095-Y01.500	2,196.71
SSD#3A	E-3706-P055-P13.003	R-9895-Y095-Y01.500	187.07
SSD#3B	E-3707-P056-P13.003	R-9895-Y095-Y01.500	38.77
LEPC	E-1720-P090-P08.003	R-9895-Y095-Y01.500	116.46
Bel Co Port Authority	E-9799-S012-S08.003	R-9895-Y095-Y01.500	780.76
OAKVIEW-JUVENILE	E-8010-S030-S66.003	R-9895-Y095-Y01.500	6,049.91
DIST DET HOME	E-0910-S033-S44.003	R-9895-Y095-Y01.500	7,247.09
MENTAL HEALTH	E-2310-S049-S60.003	R-9895-Y095-Y01.500	2,915.08
MENTAL RETARDATION	E-2410-S066-S76.003	R-9895-Y095-Y01.500	21,040.26
Bel Co Senior Programs	E-5005-S070-S02.003	R-9895-Y095-Y01.500	8,967.28
CORRECTIONS ACT GRNT	E-1520-S077-S03.003	R-9895-Y095-Y01.500	748.98
CO RECORDER	E-1210-S078-S11.003	R-9895-Y095-Y01.500	
CLRK CRTS-TITLE DEPT	E-6010-S079-S06.003	R-9895-Y095-Y01.500	2,109.44
EASTERN CRT-COMPUTER	E-1570-S084-S11.003	R-9895-Y095-Y01.500	268.80
NORTHRN CRT-SPECIAL	E-1561-S086-S02.003	R-9895-Y095-Y01.500	340.80
EASTERN CRT-SPECIAL	E-1571-S087-S02.003	R-9895-Y095-Y01.500	271.00
WEST CRT-SPECIAL	E-1551-S088-S02.003	R-9895-Y095-Y01.500	699.06
COMMON PLEAS CRT-SPEC	E-1572-S089-S07.003	R-9895-Y095-Y01.500	
WIC PROGRAM	E-4110-T075-T52.008	R-9895-Y095-Y01.500	2,658.81
IAP	E-2223-T077-T01.002	R-9895-Y095-Y01.500	163.00
LAW LIBRARY	E-9720-W020-W03.003	R-9895-Y095-Y01.500	188.46
PROS-VICTIM PROGRAM	E-1511-W080-P05.003	R-9895-Y095-Y01.500	469.82
DRETAC-PROSECUTOR	E-1510-W081-P05.003	R-9895-Y095-Y01.500	441.10
		TOTAL	228,284.87

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE GENERAL FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 16, 2011.

E-0051-A001-A28.000 Other Expenses	\$30,141.63
------------------------------------	-------------

(Auction Proceeds)

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE GENERAL FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 22, 2011.

E-0051-A001-A50.000 Budget Stabilization	\$124,237.89
--	--------------

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

IN THE MATTER OF ADDITIONAL APPROPRIATION FOR THE H005 WORKFORCE DEVELOPMENT FUND

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 22, 2011.

WORKFORCE DEVELOPMENT FUND

E-2600-H005-H06.000 (Rapid Response)	\$ 1, 500.00
--------------------------------------	--------------

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE H008 WIA AREA 16 FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 22, 2011.

WIA AREA 16 FUND
E-2610-H008-H01.000 Belmont Co. DJFS-WIA \$ 1,500.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE H030 COUNTY HOME FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriation in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 22, 2011.

COUNTY HOME FUND H030
E-2150-H030-H11.000 Other Expenses \$ 1,935.47

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE ENGINEER'S MVGT FUND K00**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 22, 2011.

CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED
SPECIAL REVENUE FUNDS

K-00 MVGT

E-2812-K000-K12.000 PO CLOSED	7,577.39
E-2813-K000-K26.000 PO CLOSED	5,450.93
E-2813-K000-K37.000 PO CLOSED	182.38

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE SSD #2 SEWER BOND FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 16, 2011.

E-9203-O006-O02.050 Principal Payment \$ 88,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATION
FOR THE BOND RETIREMENT-WATER LINE EXT. PROJ. FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 16, 2011.

E-9206-O009-O01.050 Principal	\$ 110,000.00
E-9206-O009-O02.051 Interest	<u>77,454.40</u>
TOTAL	\$ 187,454.40

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE SSD#2 ROUTE 40 FORCED MAIN O10 FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 16, 2011 and January 4, 2011.

E-9207-O010-O01.050 Principal Payment	\$110,000.00
E-9207-O010-O02.051 Interest	<u>\$ 77,171.87</u>
Total	\$187,171.87

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE JAIL CONSTRUCTION O30 FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 16, 2011 and January 4, 2011.

E-9212-O030-O01.050 Principal Payment	\$395,000.00
E-9212-O030-O02.051 Interest	<u>\$ 72,656.88</u>
Total	\$467,656.88

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE BOND RETIREMENT SATELLITE BUILDING O31 FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 16, 2011 and January 4, 2011.

E-9215-O031-O01.050 Principal Payment	\$55,000.00
E-9215-O031-O02.051 Interest	<u>\$27,491.88</u>
Total	\$82,491.88

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE EASTERN DIVISION BUILDING O37 FUND**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 16, 2011 and January 4, 2011.

E-9216-O037-O01.050 Principal Payment	\$45,000.00
E-9216-O037-O02.051 Interest	<u>\$20,797.50</u>
Total	\$65,797.50

Upon roll call the vote was as follows:

Ms. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR THE SHERIFF'S CONCEALED HANDGUN LICENSE FUND S01**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following additional appropriation, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 22, 2011.

CARRYOVER PURCHASE ORDERS THE HAVE BEEN CLOSED AND REAPPROPRIATED

SPECIAL REVENUE FUNDS

S-01 CONCEALED HANDGUN LICENSE FUND

E-5101-S001-S07.012 PO CLOSED	\$332.00
-------------------------------	----------

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS
FOR DISTRICT DETENTION HOME S033 FUND**

Motion made by Mr. Probst, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Amended Official Certificate of Estimated Resources as revised by the Budget Commission, under the date of November 22, 2011.

DISTRICT DETENTION HOME

E-0910-S033-S33.002	Salaries	\$39,000.00
E-0910-S033-S37.003	Contract Repairs	1,600.00
E-0910-S033-S39.000	Food Service Expenses	<u>5,430.71</u>
TOTAL		\$ 46,030.71

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF APPROVING
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mrs. Favede, seconded by Mr. Coffland to execute payment of Then and Now Certification dated November 22, 2011, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF GRANTING PERMISSION
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mr. Probst, seconded by Mr. Coffland granting permission for county employees to travel as follows:

CLERK OF COURTS – Cynthia McGee to travel to Columbus, OH, on November 29 – December 2, 2011, to attend Winter Conference.

Estimated expenses: \$325.00

Upon roll call the vote was as follows:

Mr. Probst	Yes
Mr. Coffland	Yes
Mrs. Favede	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR
BOARD OF COMMISSIONERS MEETING**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve the minutes of the Belmont County Board of Commissioners regular meeting of October 19, 2011.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF RESCHEDULING THE STARTING TIME
OF A BOARD OF COMMISSIONERS REGULAR MEETING**

Motion made by Mr. Coffland, seconded by Mr. Probst to reschedule the starting time for the Board of Commissioners regular meeting of December 7, 2011 to 11:00 a.m. due to a scheduling conflict.

Note: Annual Project Best Holiday Breakfast

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF APPROVING AND SIGNING THE
AMENDED PROPOSAL FOR STORM WATER PROGRAM
SUPPORT FOR BELMONT COUNTY, OHIO**

Motion made by Mr. Coffland, seconded by Mr. Probst to approve and sign the amended **Proposal for Storm Water Program Support for Belmont County, Ohio** from URS Corporation that was accepted on October 19, 2011 to include the following language:

Terms and Conditions

The Terms and Conditions for Professional Services as included in Attachment A shall apply to this Proposal, except as expressly modified herein.

All other language remains the same as in the original proposal approved on October 19, 2011.

URS

November 15, 2011

Belmont County Commissioners

101 West Main Street

St. Clairsville, OH 43950

Attn: Ms. Ginny Favede

Re: Proposal for Storm Water Program Support for Belmont County, Ohio

Dear Ms. Favede:

URS appreciates the opportunity to provide this proposal in order to support Belmont County (County) with the County Storm Water Program as mandated by the Ohio Environmental Protection Agency (OH EPA) General Permit for discharges of storm water from Municipal Separate Storm Sewer Systems (MS4) dated January 2009 (OH EPA General Permit).

As discussed in our meeting on September 22, I have the following experience with Phase 2 storm water permitting as the Storm Water Coordinator/Drainage Engineer for Summit County from 2003 to 2006, and as a consultant with URS since 2006:

- Responsible for the creation and submittal the Summit County Countywide SWMP on behalf of 26 Co-Permittees in 2003 and the subsequent Annual Reports (AR) until 20056.
- Provided PPGHP training at an Ohio EPA sponsored workshop and for the Stark County, Butler County and Stark County countyside permit groups.
- Worked with the Summit Soil and Water Conservation District (SWCD) to coordinate Public Education & Outreach, and Public Involvement/Participation activities for 26 Co-Permittees.
- Worked with the Summit County Health Department, the Summit SWCD, and the 26 Co-Permittees to help craft and implement ordinances and other regulatory mechanisms required by the Ohio EPA General Permit.
- Coordinated the outfall location and illicit discharge detection program for the Summit County MS4.

This proposal describes how URS can assist the County with the submittal of information to the Ohio EPA that would revise the existing County program to include only Belmont County (all other Co-Permittees in the existing permit would then be required to file for separate coverage under their own permit), or to apply for a waiver of coverage for the County and therefore remove the County entirely from coverage under the OH EPA General Permit. The following sections describe the tasks proposed required to evaluate the feasibility of these above two scenarios.

Task 1 – Research and Coordination with Ohio EPA

This task involves a review of the County documents generated and submitted to Ohio EPA while implementing the County MS4 program since 2003, a review of OH EPA MS4 General Permit documents, and discussions as necessary with Ohio EPA staff regarding the feasibility of revising or waiving the County MS4 permit coverage.

Task 2 – Preparation and Submittal of Documents to Ohio EPA

This task involves the preparation of forms and documents required to revise or waive the County MS4 permit coverage as identified in Task 1. These forms and documents would need to be signed by the “principal executive officer or ranking public official” of the County as required the Ohio EPA MS4 General Permit prior to submittal to Ohio EPA.

Budget

URS proposes to provide these services on a time and materials basis not to exceed a sum of Five Thousand (\$5,000.00) Dollars using the attached rate table for hourly charges. No work on either task will be initiated unless specifically requested by County, and estimates to complete any specific task can be given via email before any work is initiated on any specific task if necessary.

Terms and Conditions

The Terms and Conditions for Professional Services as included in Attachment A shall apply to this Proposal, except as expressly modified herein.

Please do not hesitate to contact myself or Tracy Engle should you have any questions regarding this proposal.

Sincerely,

URS Corporation – Ohio

Tom Denbow /s/

Tom Denbow

Vice President

Jay Mosley /s/

Jay Mosley, PE, CFM, CPESC

Storm Water Engineer/Hydrologist

This Agreement is accepted by Belmont County this
22nd day of November, 2011.

By: Matt Coffland /s/

Title: President, Board of Commissioners

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ENTERING INTO A SENIOR CENTER RENTAL LEASE AGREEMENT ON BEHALF OF BCDJFS WITH POWHATAN SENIOR CITIZENS, INC.

Motion made by Mr. Coffland, seconded by Mr. Probst to enter into a Senior Center Rental/Lease Agreement, on behalf of the Belmont County Department of Job and Family Services, with Powhatan Senior Citizens, Inc., the "Owner" of the Powhatan Senior Center located at 97 Main St., Powhatan Point, Ohio 43942, in the amount not to exceed twenty-five thousand dollars (\$25,000.00) effective October 1, 2011 through December 31, 2012 and month to month thereafter per the terms of the agreement.

SENIOR CENTER RENTAL/LEASE AGREEMENT

The Belmont County Commissioners ("Commissioners" on behalf of the Belmont County Department of Job and Family Services ["BCDJFS"]) and Powhatan Senior Citizens, Inc. the Owner ("Owner") of the Powhatan Senior Center located at 97 Main Street, Powhatan Point, Ohio 43942 (the "Facility"), in consideration for the terms and conditions stated herein, agree to the following:

1. The term of this Agreement shall commence October 1, 2011 and continue until December 31, 2012, and month to month thereafter, provided that either the Owner or the Commissioners may terminate it on the last day of any month by giving at least sixty (60) days advance notice, or thirty (30) additional days, if necessary, to allow the County to get Ohio Department of Aging approval for relocation of the congregate meal site.
2. During the term of this lease, the Belmont County Department of Job and Family Services (BCDJFS) will be permitted to use the Facility to provide services to senior citizens, essentially to the same extent previously permitted to Belmont County Senior Services, Inc. ("BSS") at that location. BCDJFS may also provide health/nutrition education.
3. For any utilities that BSS was paying for the Senior Center (for example, electric, phone, Internet), BCDJFS will make arrangements to have the accounts transferred and pay those directly to the utility provider, plus installation/transfer fees if any. If BSS or BCDJFS has paid an individual rent or utility charge for a particular month prior to the time the parties execute this Agreement (for example, a utility bill for the month of October, 2011), BCDJFS is not required to pay that same bill over again.
4. The BCDJFS is only required to sue available senior service levy funds to pay for obligations arising under this Agreement, and neither they nor the Commissioners are required to pay any such obligations from general revenue funds or other funds of the County. Also, the BCDJFS' and Commissioners' total obligation under this agreement will not exceed twenty-five thousand dollars (\$25,000) (statutory limit).

FOR BELMONT COUNTY COMMISSIONERS

Matt Coffland /s/
Matt Coffland, President
Charles R. Probst, Jr. /s/
Charles R. Probst, Jr., V.P.
Ginny Favede /s/
Ginny Favede

FOR POWHATAN SENIOR CITIZENS, INC.

Zelda J. Keitz /s/ - Sec.
Olive McGuire /s/ - Pres.
Leona G. Kernik /s/ V.P.

Approved as to form:

David K. Liberati /s/

David K. Liberati, Assistant Prosecutor

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ACCEPTING THE PROPOSAL FROM ERB ELECTRIC COMPANY FOR POWER SUPPLY AT THE JAIL

Motion made by Mr. Coffland, seconded by Mr. Probst to accept the proposal from ERB Electric Company in the amount of sixteen thousand, five hundred dollars (\$16,500.00) to furnish and install (1) new 10kVA uninterrupted power supply for the Belmont County Jail, based upon the recommendation of Jack Regis, Facilities Manager.

ERB Electric Company
500 Hall Street
Bridgeport, OH 43912

11/14/2011
Belmont County Commissioners
Attn. Jack Regis
RE: Belmont Jail UPS Replacement
Jack,

We are pleased to submit for your consideration our cost proposal for the above mentioned project. Included are all labor, material, tools, and supervision for the following scope of work.

SCOPE OF WORK:

- Furnish and install (1) new 10kVA uninterrupted power supply. The new UPS will replace the existing one that has failed. Included is removal and disposal of the existing unit.

EXCLUSION AND CLARIFICATIONS:

- The existing UPS system is not functioning and should be replaced ASAP.

QUOTED PRICE: \$ 16,500.00

Thank you for the opportunity to provide this quotation and I look forward to working with you in the future. Please call me at your convenience if you have any questions or comments.

Jim Meeker
Estimator / Project Manager
Erb Electric Co.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

IN THE MATTER OF ENTERING INTO ANNUAL SOFTWARE MAINTENANCE AGREEMENT WITH MAXIMUS CONSULTING SERVICES, INC., ON BEHALF OF BCDJFS FOR THE (PET)

Motion made by Mr. Coffland, seconded by Mr. Probst to enter into an annual Software Maintenance Agreement with MAXIMUS Consulting Services, Inc., Columbus, Ohio, on behalf of Belmont County Department of Job & Family Services, in the amount of \$2,150.00, effective January 1, 2012 through December 31, 2012, for the Program Expenditure Tracking System for Windows (PET).

SOFTWARE MAINTENANCE AGREEMENT

This Software Maintenance Agreement ("Agreement") is made and entered into between MAXIMUS Consulting Services, Inc., a wholly owned subsidiary of MAXIMUS, Inc., a Virginia corporation ("MAXIMUS"), on January 1, 2010 (effective date) and Belmont County DJFS

("Licensee") under the Software License Agreement (SLA) dated 6/2/2000. The terms and conditions of the Master Agreement are incorporated herein by reference. In the event of any conflict between the Master Agreement and this Agreement, the SLA shall prevail. MAXIMUS and Licensee are sometimes referred to herein as the "Parties" or individually as a "Party".

WHEREAS: Licensee has acquired the use of **Program Expenditure Tracking System for Windows (PET)** (the "System") in accordance with the Software License Agreement between MAXIMUS and Licensee and any amendments thereto, and Licensee desires to acquire on-going maintenance in accordance with the terms set forth in this agreement;

NOW, THEREFORE, for and in consideration of the foregoing recitals, the agreements and undertakings hereinafter provided and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by MAXIMUS and Licensee, MAXIMUS hereby agrees to provide software maintenance services to the Licensee under the following terms and conditions.

1. **SOFTWARE MAINTENANCE FEES.**
 - (a) Licensee shall pay MAXIMUS a fee of **\$2,150.00** for the 12 month period specified herein. The fee shall be payable on the execution of this agreement for the period from **January 1, 2012 through December 31, 2012.**
 - (b) In the event Licensee fails to renew this agreement for any year, the fee set forth herein shall not apply to any subsequent agreement for software maintenance. MAXIMUS shall determine the applicable fee which shall not be less than the then annual fee plus seventy-five percent (75%) of the fee charged for each year that a maintenance agreement was not in effect.
2. **TERM.** The minimum term for this agreement shall be from **January 1, 2012 through December 31, 2012.** Licensee shall have the option to extend this agreement on a year-to-year basis by paying the current annual fee of **\$2,150.00** or, if the fee is raised by the MAXIMUS, the then current annual fee. Failure to pay the annual renewal fee within thirty (30) days prior to the beginning of the fiscal year or within thirty (30) days of execution hereof if for a partial year shall constitute cancellation of the Agreement by the Licensee. In addition, MAXIMUS may terminate the Agreement at the end of any period, with or without cause.
3. **SERVICES UNDER THIS AGREEMENT.** MAXIMUS agrees to provide the Licensee with any updates or modifications to the System and to correct any problems with the System software that are made generally available to Licensees of the System pursuant to an applicable Maintenance Agreement. Under the terms of this maintenance agreement, Licensee is entitled to telephone advice concerning questions on the System's operation. In the event additional services are requested by Licensee outside the foregoing scope of services, additional training and professional assistance shall be billed at then current professional fees plus expenses. This agreement does not cover problems outside of the System. Expenses associated with the Licensee's attendance at the group meetings are at the sole responsibility of the Licensee.
4. **WARRANTIES.** MAXIMUS GRANTS NO WARRANTIES, EITHER EXPRESS OR IMPLIED, IN RESPECT TO THE SYSTEM. ALL IMPLIED WARRANTIES INCLUDING, BUT NOT LIMITED TO, THE WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY EXPRESSLY EXCLUDED.
5. **TERMINATION.** In the event of termination for any reason, Licensee agrees to provide written certification that the original and any copies of all or any portion of the System affected by the termination have been destroyed or, if MAXIMUS provides notice to Licensee, Licensee shall deliver the original and any copies of the System to MAXIMUS within ten (10) days of Licensee's receipt of such notice. Either party may terminate this Agreement if the other party has breached any of its material obligations hereunder, and such breach has not been cured within thirty (30) days of receipt of written notice specifying the nature of the breach.
6. **AMENDMENTS.**
 - (a) Agreement. Any modification or amendment of this Agreement must be in writing and signed by the parties.
 - (b) License. MAXIMUS reserves the right to modify or amend the System. Licensee shall have no right to modify or amend the System, or to merge it into another work, without prior written consent of the MAXIMUS.
7. **LIMITATION OF LIABILITY.** MAXIMUS total aggregate liability hereunder shall not exceed fees paid under this Agreement. In no event shall MAXIMUS be liable for indirect, special, incidental, punitive and consequential damages.
8. **NOTICE.** Any notice or consent required to be given in accordance with this Agreement shall be in writing and shall be either (i) actually delivered to the party thereto entitled or (ii) mailed, with first class postage prepaid, to the address of the party entitled thereto hereinafter set forth, by certified mail, return receipt requested.

MAXIMUS:
5150 E. Dublin Granville Rd., Suite 120
Westerville, OH 43081
Attn: Michael Ehret

LICENSEE: Belmont County DJFS
310 Fox Shannon Place
St. Clairsville, OH 43950

A notice shall be deemed to be received (i) on the date of its actual receipt by the party thereto and (ii) on the date as reflected on the United States Postal Service return receipt form and if said return receipt form is not signed by the party to whom notice is to be given, upon the date of the first attempted delivery as reflected thereon.

9. **COMPLETE AGREEMENT.** This Agreement and the SLA represent the entire and integrated agreement between the parties and supersede all prior negotiations, proposals, communications, understandings, representations or agreements, written or oral, express or implied. All amendments or modifications of this Agreement shall be binding upon the parties despite any lack of consideration so long as the same shall be in writing and executed by the parties hereto.

IN WITNESS WHEREOF, the parties have set their hand and seal the date and year first above written.

Belmont County DJFS
BY: Dwayne Pielech /s/
Dwayne Pielech
Director

MAXIMUS, Consulting Services
BY: (?) /s/

Director of Contracts

BOARD OF COUNTY COMMISSIONERS
Department Official Matt Coffland /s/
Title: President
Date: 11/22/11

APPROVED AS TO FORM:
David K. Liberati /s/
PROSECUTING ATTORNEY

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADOPTING THE BELMONT COUNTY
POLICY AND PROCEDURE REGARDING USE OF PORTABLE
ELECTRIC SPACE HEATERS/BUILDINGS AND GROUNDS**

Motion made by Mr. Coffland, seconded by Mr. Probst to adopt the Belmont County Policy and Procedure Regarding the Use of Portable Electric Space Heaters based upon the recommendation of Jack Regis, Facilities Manager/Risk Manager.

BELMONT COUNTY RISK MANAGER

TO: ALL COUNTY OFFICES AND DEPARTMENTS
FROM: JACK REGIS/ RISK MANAGER
SUBJECT: PERSONAL ELECTRIC HEATERS
DATE: 11/21/2011

Personal electric heaters can pose a fire hazard if not used properly or are not in good working condition. As required by CORSA, Belmont County's insurance pool, I am required to implement a policy on space heaters that I have listed below.

Policy

1. Approval

Portable electric space heaters shall only be permitted in offices after the following conditions are met:

- a. Portable electric heaters shall bear the UL listing label.
- b. Portable electric heater shall be inspected by Maintenance staff or other authorized personnel to insure the amperage draw will not overload the electric circuit intended to power the heater.
- c. Portable electric space heaters shall not have worn or damaged electric cords, and the plugs shall be in good condition.
- d. Portable electric heaters shall have a low center of gravity and shall contain a mechanism whereby the heater shuts off automatically if tipped over.
- e. Portable electric space heaters shall be tagged "Approved for Use" by Maintenance Department.
- f. Belmont County employees requesting the use of a portable electric space heater shall sign a "Portable Electric Heater Acknowledge Form" stating that the employee has read and understands the policy regarding the proper use of said heater.

2. Use

- a. Portable electric heaters shall be turned off when not in use or at the end of each day.
- b. Portable electric heaters shall be inspected frequently. They shall be inspected on a weekly basis at a minimum, preferably daily, by the user to insure that they are in good working condition.
- c. Any portable electric space heater found to be in poor operating condition, or damaged, or used improperly, shall be turned off, unplugged and reported to Maintenance and or possibly removed from office.

Attached is a "Portable Electric Space Heater Employee Safety Checklist". Please keep these on hand for reference and for your own file.

Please contact my office to schedule an inspection prior to the use of any heater.

Thank you,

Jack Regis /s/

Jack Regis

Jack Regis Facilities Manager / Risk Manager

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

OPEN PUBLIC FORUM – Richard Hord asked if the recent creation of a Building Department cost the county \$250,000.00 as was estimated when discussed five (5) years ago. Mr. Coffland advised this was done at no cost to the county. Port Authority Director Larry Merry explained that the old plan would have entailed providing housing, creating and having county employees in that department and then going to other counties to create business. This time Belmont County is joining an existing building department, Washington County, that already has offices and employees so the fees that will be charged, like the state building department, are what will operate that department. Mr. Hord asked if there would be any liability concerns. Mr. Merry stated that would be assumed by the Washington County Building Department.

Mr. Hord then asked for an update on the renovations of the former South School building in Martins Ferry. Mrs. Favede stated it was her understanding that the Requests For Qualifications have been received by the Department of Job & Family Services and are currently being reviewed.

BREAK (Mrs. Favede stepped out of the meeting.)

**IN THE MATTER OF ADJOURNING
COMMISSIONERS MEETING AT 11:02 AM.**

Motion made by Mr. Coffland, seconded by Mr. Probst to adjourn the meeting at 11:02 a.m.

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Absent

Read, approved and signed this 30th day of November, 2011.

COUNTY COMMISSIONERS

We, Matt Coffland and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

PRESIDENT

CLERK