

The Board of Commissioners of Belmont County, Ohio, met this day in regular session. Present: Ginny Favede, Matt Coffland and Charles R. Probst, Jr., Commissioners and Jayne Long, Clerk of the Board.

**MEETINGS ARE NOW BEING RECORDED**  
**ALL DISCUSSIONS ARE SUMMARIZED. FOR COMPLETE PROCEEDINGS**  
**PLEASE SEE CORRESPONDING CD FOR THIS MEETING DAY.**

**IN THE MATTER OF ALLOWANCE OF BILLS**  
**AS CERTIFIED IN THE AUDITOR'S OFFICE**

**"BILLS ALLOWED"**

The following bills having been certified in the Auditor's office, on motion by Mrs. Favede, seconded by Mr. Coffland, all members present voting YES, each bill was considered and it is hereby ordered that the County Auditor issue his warrant on the County Treasurer in payment of bills allowed.

Claim of	Purposes	Amount
A-Cardmember Service	Misc. travel expenses-Matt Coffland/General Fund	62.50
A-Draft-Co.	GIS Services-GIS Projects/General Fund	4,550.00
A-Draft-Co.	Map conversion-GIS Projects/General Fund	1,528.36
A-Ohio AFSCME Care Plan	Dental & Drug Coverage/General Fund	368.00
A-Quill	Supplies-Adult Probation/General Fund	278.83
E-AP Wireless Investments	November sublease agreement/911 Fund	660.00
K-Poggemeyer Design Group	Barton-Blaine Road Bridge/Engineer MVGT Fund	377.45
K-Staples Credit Plan	Supplies/Engineer MVGT Fund	789.15
P-Belmont Co. Sanitary Sewer	Purchased Water/WWS#2 Revenue Fund	174,000.00
P-Belmont Co. Sanitary Sewer	Transfer out/SSD#2 Revenue Fund	28,421.12
P-Central Painting & Sandblasting	Repairs/WWS#3 Revenue Fund	19,630.00
P-Litman Enterprises, LLC	Commodity Flow Study/LEP/Special Emergency Planning Fund	170.00
S-Assoc. of Muni/City Judges of Ohio, Inc.	Judges dues for 2014/Eastern Ct. General Special Projects Fund	150.00
S-Crystal Springs	Water/Eastern Ct. General Special Projects Fund	62.61
S-Glynis Valenti	Professional services/Port Authority Fund	600.00
S-Hughes Xerographic	Copier/Printer/Port Authority Fund	44.14
S-PNC Bank	Visa/District Detention Home Fund	1,422.10
S-Staples	Supplies/Northern Court General Special Projects Fund	268.73
S-TSG	Data backup and vaulting/Northern Div. Court Computer Fund	158.60
S-TSG	Offsite backup/Eastern Div. Court-Computer Fund	46.40
S-Wright Express FSC	Gasoline/District Detention Home Fund	513.57

**IN THE MATTER OF APPROVING RECAPITULATION**  
**OF VOUCHERS FOR THE VARIOUS FUNDS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the Recapitulation of Vouchers dated for October 30, 2013 as follow:

FUND	AMOUNT
A-GENERAL	\$8,523.54; \$12,781.64
A-GENERAL/AUDITOR	\$13,980.36
A-GENERAL/EMA	\$2,545.64
A-GENERAL/JUVENILE COURT	\$1,867.22
A-GENERAL/PROBATE COURT	\$89.25; \$150.00
A-GENERAL/RECORDER	\$859.24
A-GENERAL/SHERIFF	\$3,815.95
A-GENERAL/911	\$1,143.80
B-Dog Kennel	\$33.99
H-Job & Family CSEA	\$1,172.08
H-Job & Family, Public Assistance	\$8,702.81; \$10,317.00
H-Job & Family, WIA	\$7,797.72; \$7,963.69
J-Real Estate Assessment	\$1,475.00
K-Engineer MVGT Fund	\$57,839.92; \$694.00; \$568.42
M-Juvenile Ct. – Placement II	\$1,097.80
M-Juvenile Ct. – Title IV-E Reimb.	\$804.18
P-Oakview Admn Bldg.	\$1,944.36
P-Sanitary Sewer District	\$5,931.87; \$1,971.15
S-Certificate of Title Admn Fund	\$733.26
S-Clerk of Courts Computer Fund	\$4,629.60
S-District Detention Home	\$750.78
S-Job & Family, Senior Program	\$26,491.03
S-Juvenile Ct. – Computer Fund	\$79.90
S-Oakview Juvenile Residential Center	\$224.16
S-Sheriff Commissary	\$595.76
S-Western Div. Ct. Computer Fund	\$301.03; \$23,527.00
S-Western Ct.-General Special Projects	\$1,249.11
W-Law Library	\$2,257.63

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS WITHIN FUND**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following transfers within the following funds:

**FUND FORTHE GENERAL FUND**

FROM	TO	AMOUNT
<i>Commissioners</i>	<i>Miscellaneous</i>	
E-0051-A001-A50.000 Budget Stabilization	E-0257-A015-A15.074 Transfers Out	\$100,892.36

*Note: To be transferred to O10 Fund for principal and interest payments due 12/01/13.*

**FUND FOR THE GENERAL FUND**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-0051-A001-A15.012 Sheriff's Cruisers	E-0051-A001-A50.000 Budget Stabilization	\$ 14,141.09
E-0051-A001-A24.000 Infrastructure/ORC .026	E-0051-A001-A50.000 Budget Stabilization	\$159,300.00
E-0051-A001-A28.000 Other Expenses	E-0051-A001-A50.000 Budget Stabilization	\$169,697.95
E-0055-A004-B34.000 Old Sheriff's Residence	E-0051-A001-A50.000 Budget Stabilization	\$ 28,303.07
E-0254-A009-E01.000 Grants-Mandated Share	E-0051-A001-A50.000 Budget Stabilization	\$ 7,666.35
E-0257-A017-A00.000 Contingencies	E-0051-A001-A50.000 Budget Stabilization	\$ 9,689.77
E-0055-A004-B15.000 Rentals	E-0055-A004-B07.000 Bel. Cty. Jail/Utilities	\$ 12,723.00
E-0055-A004-B32.000 Eastern Ct. Sat. Bldg.	E-0055-A004-B07.000 Bel. Cty. Jail/Utilities	\$ 10,000.88

**BELMONT CO. DJFS/WORKFORCE DEVELOPMENT FUND H05**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2600-H005-H06.000 Rapid Response	E-2600-H005-H04.000 Dislocated Worker	\$ 20,000.00

**BELMONT CO. LEPC/SPECIAL EMERGENCY PLANNING FUND P90**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-1720-P090-P07.002 Salaries	E-1720-P090-P08.003 PERS	\$ 365.00

**BELMONT CO. BD OF DD/MENTAL RETARDATION FUND S66**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2410-S066-S84.074 Transfers Out	E-2410-S066-S68.012 Equipment	\$ 50,000.00

**BELMONT CO. SSD/VARIOUS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-3704-P051-P16.074 OE Transfers Out	E-3704-P051-P15.000 OE Employee	\$ 1,000.00
E-3704-P051-P03.012 Equipment	E-3704-P051-P07.011 Contract Serv.	\$ 3,000.00
E-3705-P053-P07.011 Contract Services	E-3705-P053-P16.074 OE Transfers Out	\$ 1,000.00
E-3701-P003-P32.074 Transfers Out	E-3701-P003-P21.000 Materials	\$ 6,000.00
E-9027-N027-N01.055 Contract Services	E-9027-N027-N03.055 Other Expense	\$ 1,300.00
E-3702-P005-P34.074 Transfers Out	E-3702-P005-P21.000 Materials	\$ 27,000.00
E-3702-P005-P23.011 Contract Services	E-3702-P005-P17.002 Salaries	\$ 61,000.00
E-3702-P005-P31.000 Other Expenses	E-3702-P005-P35.005 Medicare	\$ 900.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFERS BETWEEN FUND**

Motion made by Mrs. Favede seconded by Mr. Coffland to approve the following transfers between the following funds:

**THE BEMONT COUNTY GENERAL FUND AND  
THE BOND RETIREMENT-FORCE MAIN EXT.  
PROJECT FUND O10**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<i>General Fund</i>	<i>Bond Retirement-Force Main Ext. Project Fund</i>	
E-0257-A015-A15.074 Transfers Out	R-9207-O010-O05.574 Transfers In	\$100,892.36

*To transfer funds needed for bond payments due 12/01/13.*

**THE BEMONT COUNTY GENERAL FUND AND  
THE BOND RETIREMENT-JAIL CONSTRUCTION  
FUND O30**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<i>General Fund</i>	<i>Bond Retirement-Jail Construction Fund</i>	
E-0257-A015-A15.074 Transfers Out	R-9212-O030-O08.574 Transfers In	\$158,300.00

*To transfer funds needed for bond payments due 12/01/13.*

**THE BEMONT COUNTY GENERAL FUND AND  
THE BOND RETIREMENT-SATELLITE BUILDING  
FUND O31**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<i>General Fund</i>	<i>Bond Retirement-Satellite Building Fund</i>	
E-0257-A015-A15.074 Transfers Out	R-9215-O031-O20.574 Transfers In	\$ 71,500.00

*To transfer funds needed for bond payments due 12/01/13.*

**THE BEMONT COUNTY GENERAL FUND AND  
THE BOND RETIREMENT-EASTERN DIVISION  
BUILDING FUND O37**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
<i>General Fund</i>	<i>Bond Retirement-Eastern Division Bldg. Fund</i>	
E-0257-A015-A15.074 Transfers Out	R-9216-O037-O01.574 Transfers In	\$ 64,000.00

*To transfer funds needed for bond payments due 12/01/13.*

**BELMONT CO. BD OF DD/VARIOUS FUNDS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
E-2410-S066-S84.074 Transfers Out	E-2411-S067-S11.574 Reserve Acct.	\$100,000.00
E-2410-S066-S84.074 Transfers Out	E-2412-S068-S08.574 Comm MRDD	\$1,000,000.00
E-2410-S066-S84.074 Transfers Out	E-2413-S069-S05.574 Medicaid Reserve	\$500,000.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF TRANSFER OF FUNDS FOR FORT DEARBORN LIFE INSURANCE CHARGEBACKS FOR THE SECOND QUARTER PERIOD: (SEPT., OCT. & NOVEMBER, 2013)**

Motion made by Mr. Coffland, seconded by Mr. Probst to make the following transfer of funds for the Fort Dearborn Life Insurance Chargebacks for the Second Quarter (Sept., Oct., & November, 2013)

<b>Transfer From</b>		<b>Transfer To</b>	<b>Amount</b>
<b>E-0256-A014-A09.006</b>	<b>TOTAL GENERAL FUND</b>	<b>R-9891-Y091-Y05.500</b>	<b>1,809.70</b>
E-1551-S088-S03.006	CTY CT PROBATION	R-9891-Y091-Y05.500	0.00
E-0170-A006-G11.000	PUBLIC DEFENDER	R-9891-Y091-Y05.500	38.25
E-0181-A003-A11.000	BD. OF ELECTIONS	R-9891-Y091-Y05.500	58.68
E-1410-W082-T097.006	TREASURER DRETAC	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006	DOG & KENNEL	R-9891-Y091-Y05.500	15.30
E-0910-S033-S47.006	D.D.HOME	R-9891-Y091-Y05.500	165.75
E-5005-S070	DJFS SENIOR PROGRAM	R-9891-Y091-Y05.500	264.15
E-1571-S087-S03.006	EASTERN COURT SPECIAL	R-9891-Y091-Y05.500	7.65
E-1561-S086-S03.006	NORTHERN COURT SPECIAL	R-9891-Y091-Y05.500	0.00
E-1551-S088-S03.006	WESTERN COURT SPECIAL	R-9891-Y091-Y05.500	15.30
E-1310-J000-J06.000	REAL ESTATE ASSESS	R-9891-Y091-Y05.500	56.10
E-2811-K200-K10.006	ENGINEER K-1 & K-2	R-9891-Y091-Y05.500	34.44
E-2812-K000-K20.006	ENGINEER K-11	R-9891-Y091-Y05.500	181.05
E-2813-K000-K39.006	ENGINEER K-25	R-9891-Y091-Y05.500	58.68
E-3701-P003-P31.000	WATER/SEWER WWS #2	R-9891-Y091-Y05.500	42.60
E-3702-P005.P31.000	WATER/SEWER WWS #3	R-9891-Y091-Y05.500	122.61
E-3704-P051-P15.000	WATER/SEWER SSD #1	R-9891-Y091-Y05.500	28.26
E-3705-P053-P15.000	WATER/SEWER SSD #2	R-9891-Y091-Y05.500	29.58
E-3706-P055.P15.000	WATER/SEWER SSD #3A	R-9891-Y091-Y05.500	4.62
E-3707-P056-P15.000	WATER/SEWER SSD #3B	R-9891-Y091-Y05.500	1.86
E-1810-L001-L14.000	SOIL CONSERVATION	R-9891-Y091-Y05.500	15.30
E-1815-L005-L15.006	SOIL CONSERVATION-Watershed	R-9891-Y091-Y05.500	15.30
E-6010-S079-S07.006	CLERK OF COURTS/TITLE	R-9891-Y091-Y05.500	53.55
E-8010-S030-S68.006	OAKVIEW JUVENILE	R-9891-Y091-Y05.500	104.58
E-2510-H000-H16.006	DJFS	R-9891-Y091-Y05.500	663.00
E-2760-H010-H12.006	CHILD SUPPORT	R-9891-Y091-Y05.500	86.79
E-2210-E001-E15.006	COUNTY HEALTH	R-9891-Y091-Y05.500	0.00
E-2213-F075-F02.003	VITAL STATISTICS	R-9891-Y091-Y05.500	0.00
E-2215-F077-F01.002	REPRODUCTIVE HLTH&WELLNESS PUBLIC HLTH EMERGENCY	R-9891-Y091-Y05.500	14.16
E-2231-F083-F01.002	PREPAREDNESS	R-9891-Y091-Y05.500	14.16
E-2232-F084-F02.008	NURSING PROGRAM	R-9891-Y091-Y05.500	0.00
E-2218-G000-G06.003	FOOD SERVICE	R-9891-Y091-Y05.500	44.40
E-4110-T075-T52.008	W.I.C. PROGRAM	R-9891-Y091-Y05.500	43.35
E-2310-S049-S63.000	MENTAL HEALTH	R-9891-Y091-Y05.500	17.91
E-1511-W080-P07.006	VICTIMS ASSISTANCE	R-9891-Y091-Y05.500	7.65
E-1520-S077-S04.006	COMMUNITY GRANT	R-9891-Y091-Y05.500	7.65
E-0400-M060-M29.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	15.30
E-0400-M060-M64.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	0.00
E-0400-M060-M75.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	12.78
E-0400-M067-M05.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	22.95
E-0400-M078-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	15.30
E-0400-M079-M02.008	JUVENILE COURT GRT	R-9891-Y091-Y05.500	0.00
E-9799-S012-S02.006	PORT AUTHORITY	R-9891-Y091-Y05.500	7.65
E-0063-A002-B30.000	MAGISTRATE EMPLOYEE	R-9891-Y091-Y05.500	0.00
E-1600-B000-B13.006	AUDITORS CLERK	R-9891-Y091-Y05.500	0.00
	<b>Total amount this transfer</b>		<b>2,286.66</b>

Upon roll call the vote was as follows:

Mr. Coffland	Yes
Mr. Probst	Yes
Mrs. Favede	Yes

**IN THE MATTER OF ADDITIONAL APPROPRIATIONS**

Motion made by Mrs. Favede, seconded by Mr. Coffland to make the following additional appropriations, in accordance with the Official Certificate of Estimated Resources as approved by the Budget Commission, under the following dates:

**\*\*OCTOBER 23, 2013\*\***

**FOR THE GENERAL FUND/BOND PAYMENTS**

E-0257-A015-A15.074	Transfers-Out	\$293,800.00
<b><u>BELMONT CO. SSD/WWS#3 PHASE I BOND ACCT FUND 004</u></b>		
E-9201-O004-O01.050	Principal Payment	\$ 41,000.00
E-9201-O004-O02.051	Interest Payment	<u>\$ 93,951.15</u>
	Total	\$134,951.15

**FOR THE BOND RETIREMENT-JAIL CONSTRUCTION FUND 030**

E-9212-O030-O01.050	Principal Payment	425,000.00
E-9212-O030-O02.051	Interest Payment	<u>57,296.88</u>
	Total	482,296.88

**FOR THE BOND RETIREMENT-SATELLITE BUILDING**

**FUND 031**

E-9215-O031-O01.050	Bond Payment	60,000.00
E-9215-O031-O02.051	Interest Payment	<u>24,960.63</u>
	Total	84,960.63

**FOR THE BOND RETIREMENT-EASTERN DIVISION**

**COURT BUILDING FUND 037**

E-9216-O037-O01.050	Principal Loan Payments	45,000.00
E-9216-O037-O02.051	Interest Payment	<u>18,828.75</u>
	Total	63,828.75

**\*\*OCTOBER 30, 2013\*\***

**THE GENERAL FUND**

E-0055-A004-B02.010	Maint. & Oper.--Supplies	\$428.20
<i>Appropriation of reimbursement check from BCSSD for supplies/materials used to construct wall.</i>		

**BELMONT CO. RECORDER/GENERAL FUND**

E-1021-A006-B02.002	Salaries-Employees	\$ 4,500.00
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**BELMONT CO. SHERIFF/GENERAL FUND**

E-0131-A006-A04.002	Salaries-Road Deputies	\$ 360.00
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**BELMONT CO. 911/WIRELESS FUND E11**

E-2301-E011-E01.011	Contract Services	\$ 13,285.09
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**BELMONT SOIL & WATER CONSERVATION FUND L01**

E-1810-L001-L01.002	Salaries	\$ 3,000.00
E-1810-L001-L03.012	Equipment	\$ 500.00
E-1810-L001-L11.003	PERS	\$ 2,000.00
E-1810-L001-L14.000	Other Expenses	\$ 752.00

**THE OHIO VALLEY MALL LIFT STATION UPGRADE FUND/N80**

E-9080-N080-N03.013	Contract Projects	\$162,765.00
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**FOR THE BOND RETIREMENT-FORCE MAIN EXTENSION**

**PROJECT FUND 010**

E-9207-O010-O01.050	Principal Payment	\$100,892.36
<i>To appropriate monies needed for bond payments due 12/01/13. Additional funds from BCSSD will be appropriated at a later date.</i>		

**BELMONT CO. DJFS/CHILDREN SERVICES FUND S17**

E-2765-S017-S31.000	Other Expenses	\$ 75,301.50
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**OAKVIEW JUVENILE RESIDENTIAL CENTER/VARIOUS FUNDS**

E-8011-S031-S02.000	Food (Meal Tickets)	\$ 42.11
E-8011-S031-S02.000	Food (NSLA)	\$ 2,439.69
E-8012-S032-S00.000	Activity Expenses	\$ 281.78

**BELMONT CO. BD OF DEVELOPMENTAL DISABILITIES/VARIOUS FUNDS**

E-2410-S066-S88.000	Youth in Crisis Grant	\$ 63,000.00
E-2411-S067-S20.000	Other Expenses	\$ 100,000.00
E-2411-S068-S04.011	Contract Services	\$ 1,000,000.00
E-2413-S069-S01.011	Contract Services	\$ 500,000.00

**BELMONT CO. COMMON PLEAS/COMM. BASED CORR. ACT GRANT S77**

E-1520-S077-S01.002	Salaries	\$ 17,386.75
E-1520-S077-S02.005	Medicare	\$ 252.00
E-1520-S077-S04.006	Hospitalization	\$ 3,184.00
E-1520-S077-S03.003	PERS	\$ 2,434.25
E-1520-S077-S05.004	Workers Comp.	\$ 313.00

**BELMONT CO. SHERIFF/VARIOUS FUNDS**

E-5100-S000-S01.010	Commissary	\$ 2,901.02
E-0131-A006-A23.000	Background	\$ 659.00
E-0131-A006-A24.000	E-SORN	\$ 295.00
E-8101-S001-S07.012	CCW Equipment	\$ 1,989.00
E-5100-S001-S06.000	CCW License	\$ 2,166.00
E-0131-A006-A09.000	Medical	\$ 715.37
E-9710-U010-U06.000	Reserve	\$ 8,857.45
E-0131-A006-A32.000	Warrant Fee	\$ 300.00
E-0131-A006-A30.000	Lifesaver	\$ 60.00

**FOR THE COMMISSIONERS' CDBG FUND/T11**

E-9702-T011-T01.000	Grants	\$95,875.00
<i>Draw # 165 B-W-11-1AG-1 41,191.00</i>		
<i>Draw # 166 B-F-12-1AG-1 40,990.00</i>		
<i>Draw # 167 B-W-11-1AG-1 13,694.00</i>		

**BELMONT CO. CDBG CHIP GRANT FUND T11**

E-9702-T011-T03.000	CDBG Escrow Account "CHIP"	\$4,980.00
<i>Draw No. 168 - Grant #B-C-12-1AG-1</i>		

**BELMONT CO. PROSECUTOR/VICTIM ASSISTANCE PROGRAM FUND W80**

E-1511-W080-P01.002	Salary	\$ 255.00
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Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF APPROVING  
THEN AND NOW CERTIFICATE/AUDITOR'S**

Motion made by Mrs. Favede, seconded by Mr. Probst to execute payment of Then and Now Certification dated October 30, 2013, presented by the County Auditor pursuant to O.R.C. 5705.41(d) 1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF REQUEST FOR CERTIFICATION  
OF MONIES BY THE BUDGET COMMISSION**

Motion made by Mrs. Favede, seconded by Mr. Probst to request the Belmont Co. Budget Commission certify the following monies.  
**GENERAL FUND - \$428.20** paid into R-0050-A000-A45.500 Refunds & Reimbursements on 10/18/13. *Check from BCSSD to reimburse GF for supplies/materials used to construct wall.*

**N80 Ohio Valley Mall Life Station Upgrade Fund - \$162,765.00** transferred from the General Fund on 10/23/13.

**O10 Fund/December Bond Payment - \$100,892.36** transferred from the General Fund on 10/30/13.

**CDBG Grant CHIP - \$4,980.00** paid into R-9702-T011-T05.501 CDBG on Oct. 25, 2013. Grant #B-C-12-1AG-1, Draw No. 0168.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF GRANTING PERMISSION  
FOR COUNTY EMPLOYEES TO TRAVEL**

Motion made by Mrs. Favede, seconded by Mr. Probst granting permission for county employees to travel as follows:

**AUDITOR** – Don Harr and Doug DeVault to travel to Reynoldsburg, OH, on Nov. 14, 2013 to attend a Weights and Measures Training Session. A county car will be used. Estimated expenses: \$150.00

Andrew Sutak, Pam Neff, Megan Short and Adam Quirk to travel to Dublin, OH, on Nov. 22-22, 2013, to attend County Auditor's Association Winter Conference. A county car will be used. Estimated expenses: \$2,500.00

**DJFS** – David Badia to travel to Columbus, OH, on Nov. 6, 2013, to attend a Domestic Relations Summit. Linda Sadosky, Bruce Maguire and Senior members to travel to Glendale, WV, on Nov. 6, 2013 for a senior center outing. Estimated expenses: \$36.00

**JUVENILE COURT** – Judge Mark Costine to travel to Columbus, OH, on Dec. 4-6, 2013, to attend Ohio Assoc. of Juvenile Court Judges Winter Meeting. A county vehicle will be used.

**TREASURER** – Katherine J. Kelich to travel to Columbus, OH, on Nov. 19-21, 2013 to attend County Treasurer's Assoc. Fall Conference. Estimated expenses: \$800.00

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**OPEN PUBLIC FORUM** – The board answered questions presented by Richard Hord regarding the Senior Program. He also asked if he could have a close-out report from DJFS regarding the transition of this program. Mr. Probst responded, "Absolutely." Mr. Hord asked if there could be quarterly reports provided for the public, or something more often or less often. He said from what he has been reading, transparency has been stressed. Mr. Probst said he was not sure about the quarterly reports. He said it will be up to Mr. Hacker to decide what is the best way to serve our seniors. Mr. Probst said, "The Commission will actually probably go along with his recommendation." Mike Bianconi asked who will replace Lori Bittengle, who was previously in charge of the senior centers. Mrs. Favede explained Barb Ballint will be doing something similar with additional responsibilities. Mr. Bianconi also requested a close-out report for comparison. Mr. Probst noted it is Mr. Hacker's intention to provide much different reports than what were prepared in the past so people can completely understand what is going on; how many people are being served, how many meals, etc., so there will be transparency. Mrs. Favede had concerns that the comparison report requested by Mr. Bianconi would pit one department against another. Mr. Bianconi referred to news articles he had read about Vince Gianangeli's financial reports and Mr. Probst's comments that the numbers presented were not yet finalized and information is still being received from Mr. Hacker regarding quarterly reports. He asked what other numbers are we looking at? What is coming in that we don't know? Mr. Bianconi read from the newspaper at Mr. Probst request. Mr. Probst then noted what is in the paper are statements made by Commissioner Coffland. Mr. Probst stated he was not here when those statements were given to the press. Mr. Probst clarified when Mr. Bianconi referenced Mr. Coffland's comments on what Mr. Gianangeli said, that is his comments only. Mr. Probst then stated we are still putting numbers together, but all the numbers are indicating the costs right now is actually cheaper than how we are operating now. He also said with the fulltime people, we are going to be better serving our seniors moving forward. Mr. Probst said there are bigger and better programs coming and our seniors deserve better moving forward and fulltime attention. He added some of the shared duties with the shared employees were not being done and haven't been done. Mr. Probst said everyone will find out exactly what has been going on at the Department of Job & Family Services as they have been running the Senior Program. He did not want to elaborate any further at this time. He stressed the number one concern of this board is the care of our seniors and that is why the program is being moved. With everyone only talking dollars and cents, which is a big part, he advised with that comes better care for our seniors. Mr. Probst stated that the reason why he voted to move this department from DJFS to a stand alone agency is so the seniors can better be taken care of in our county. He said things were being overlooked and not being done. He added that Tina (Burkhart) does a wonderful job. Mr. Bianconi stated it is very important to watch our dollars. Mr. Coffland said he thinks that's why it is important to have a close-out report-to have a baseline. He said after one year we can see if complaints and costs went up or down. He said if it's better, that's fantastic. If it's worse, then we need to look at it again. Mr. Bianconi said we all want better, but you have to watch your dollars to provide the programs.

Senior Center member Clarence Briggs said he would like to add a couple of things. He noted everyone talking about transparency. He stated, "We are going to have transparency because we're getting our committee back together where every senior center is represented by somebody so everybody will know what's going on." He said under the other administration (DJFS) they did not want them knowing anything. He and Mr. Hacker have a meeting scheduled for November 7 to go over everything to find out how they can make it better for the seniors. Mr. Coffland asked Mr. Briggs if he was speaking as a representative of all the seniors. He wanted to know if he was the President of the association or AARP. Mr. Coffland said he really didn't know where he was coming from. Mr. Coffland questioned when Mr. Briggs is meeting with Mr. Hacker, was he meeting with the board. Mr. Briggs answered he was meeting one-on-one, not with a board. He said, "We are going to talk about everything that's been in the past and in the future." Mr. Coffland wanted to know if he was sending this to the others or is he just doing this as a citizen. Mr. Briggs advised he is meeting with Mr. Hacker right now as an individual.

**10:30 Mark Esposito, Director, Belmont County Sanitary Sewer District**

**Re: Public Hearing-Proposed Village Water and Sewer Rates**

Mr. Esposito provided the following report: He said essentially this is per the agreement that the Belmont Co. Water & Sewer Department has with all the villages that they sell water to in bulk form. They have a master meter at each individual location and all the water that goes through that meter is then billed directly to the village. Every year, per the agreement, they do a cost analysis of the previous year. Their goal is to sell water to these villages at what their cost is with an additional 20% for unforeseen circumstances. He noted you can't track water usage like your can your checking account. It's not an exact science. This is to make sure they are selling the water as cheap as they possibly can with very little to no profit. Every year that is adjusted based on cost of living, utility increases, etc. Commissioner Favede asked if there were any questions regarding the proposed village water and sewer rates. Mr. Esposito added that on an average the water went up roughly 29.5¢ per thousand gallons of water that they sell and the sewage went up around 92¢ per thousand. He noted this is a low increase. Frank Papini asked if they sell water to the oil and gas industry. Mr. Esposito said they are talking to them and have sold some, but very little. They are not permitted to sell through hydrants. There is a procedure you have to go through to be able to sell water to the oil and gas industry per se mainly because of the risk of contamination. They are having ongoing talks and trying to sell some water to help their financial situation. What they are facing is they are being approached for multimillion gallons of water every single day. They are looking at the trickle-down effect from what this will do to their system, the water treatment plants and increase in staff, increase in operational expenses. There is so much involved in this. He said it will help the residents of the county if they do sell some water. He said it won't really drop the rates, but would help pay the majority of future infrastructure upgrades that would normally be paid by the residents of Belmont County.

**IN THE MATTER OF APPROVING WATER AND SEWER RATES FOR THE VARIOUS SERVICE LOCATIONS/BCSSD**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the following water and sewer rates effective November 1, 2013 billing for the various service locations based upon the annual **Village Analysis Report for Year Ending 2012** presented by the Belmont County Sanitary Sewer District:

<b>WATER RATES</b>		
	<b>Present Rate/1000 gal</b>	<b>New Rate/1000 gal</b>
Bellaire	3.863	4.150
Belmont	4.040	4.334
Flushing	4.040	4.334
New Athens	4.040	4.334
Morristown	4.040	4.334
St. Clairsville	3.500	3.794
Tri-County	4.040	4.334
<b>SEWER RATES</b>		
	<b>Present Rate/1000 gal</b>	<b>New Rate/1000 gal</b>
Morristown	4.753	5.671
Belmont	4.753	5.671

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF APPROVING MINUTES OF REGULAR BOARD OF COMMISSIONERS MEETING**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the minutes of the Belmont County Board of Commissioners regular meetings of September 11, 2013.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADOPTING RESOLUTION APPROVING THE BELMONT CO. 2013 HAZARD MITIGATION PLAN/EMA**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adopt the resolution approving the Belmont County 2013 Hazard Mitigation Plan based upon the recommendation of Dave Ivan, EMA Director.

**DISCUSSION** – Mr. Ivan explained he sat down with all the municipalities throughout the county, including Public Works. The big concern is flash flooding. A lot of the flash flooding happens here because a culvert is either too small or it gets plugged. With the plan, they are looking at those issues and should money become available, they are going and looking at these projects to upgrade them, such as replacing an 8 inch culvert with one that is 24 inches. They way they would get this money is the Disaster Declaration anywhere within the State of Ohio. We can apply for these funds to start the mitigation projects. Mr. Coffland said he looks at this as a funding source when there are no other options. This was how the buyouts were obtained after the Neffs/Quincy area flooding.

**Belmont County 2013 Hazard Mitigation Plan  
Municipal Adoption Resolution**

Board of Belmont County Commissioners, Belmont County, Ohio

Commissioner Favede moved to adopt the following:

***WHEREAS***, the Board of Belmont County Commissioners, Belmont County, Ohio is most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and  
***WHEREAS***, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and  
***WHEREAS***, the Board of Belmont County Commissioners acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and  
***WHEREAS***, the Belmont County 2013 Hazard Mitigation Plan has been developed by the Belmont County Emergency Management Agency in cooperation with other county departments, and officials and citizens of the Board of Belmont County Commissioners, and  
***WHEREAS***, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Belmont County 2013 Hazard Mitigation Plan, and

***WHEREAS***, the Belmont County 2013 Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

***NOW THEREFORE BE IT RESOLVED*** by the governing body for the Board of Belmont County Commissioners:

- The Belmont County 2013 Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the Board of Belmont County Commissioners and
- The respective officials and agencies identified in the implementation strategy of the Belmont County 2013 Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

Commissioner Coffland seconded the motion and upon roll call the vote was as follows:

**ATTEST:** **Board of Belmont County Commissioners**

Jayne Long /s/ By Ginny Favede /s/ Yes  
 Ginny Favede

By Matt Coffland /s/ Yes  
 Matt Coffland

By Charles R. Probst, Jr. /s/ Yes  
 Charles R. Probst, Jr.

**ADOPTED**, this 30th day of October, 2013

**10:45 Subdivision Hearing-Kimberly Drive, Union Township**

Ruth Graham, Engineer’s Drafting Technician, presented maps to the board. She advised this is a private road. The name Kimberly Drive has been approved by House Numbering at 911. There is quite a bit of acreage and it is going to facilitate future splits of property. This has the approval of the Trustees and the County Engineer.

**IN THE MATTER OF FINAL PLAT APPROVAL “Hearing Had-10:45 A.M.”**  
**OF KIMBERLY DRIVE (PRIVATE)**  
**UNION TOWNSHIP SEC 8, T-8, R-5**

**“FINAL PLAT APPROVAL”**

*O.R.C. 711.05*

Motion made by Mrs. Favede to grant the final plat for the following:

**RESOLUTION**

**WHEREAS**, this day there was presented to the Board for approval the Final Plat for Kimberly Drive (Private), Union Township, Section 8 T-8, R-5, which appears to be regular in form and approved by the proper parties;

**THEREFORE**, said plat is hereby approved, upon recommendation of the County Engineer and with concurrence of the Township Trustees.

Mr. Coffland seconded the motion and upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF PUBLIC ROAD PETITION (WITHOUT PETITION)**  
**FOR THE VACATION OF ALL OF UNION TOWNSHIP**  
**ROAD 377 (POLLAND FARM ROAD)/RD IMP 1119**

Motion made by Mrs. Favede, seconded by Mr. Probst to approve the following Public Road Petition:

**PUBLIC ROAD PETITION**  
**Rev. Code Sec. 5553.04**  
**WITHOUT PETITION BY TOWNSHIP**  
**ROAD IMPROVEMENT 1119**

**Belmont County, Ohio**

**October 30, 2013**

**To the Honorable Board of County Commissioners of Belmont County, Ohio:**

*The undersigned petitioners, freeholders of said county residing in the vicinity of the proposed improvement hereinafter described, represent that the public convenience and welfare require the vacation of all Union Township Road 377 (Polland Farm Road) located in Union Township Sections 18 and 24, T-8, R-4 Belmont County, Ohio*  
*a Public Road on the line hereinafter described, and make application to you to institute and order proper proceedings in the premises, for vacating such road, the same not being a road on the State Highway System.*

*The following is the general route and termini of said road:*

Beginning at a point on the north side of Union Township Section 24, T-8, R-5 and the south side of Flushing Township Section 19, T-9, R-5 thence southeasterly to the SE corner of Union Township Section 24, T-8, R-5 to the intersection of Union Township Road 378 (Miller Road) being approximately 1.140 mile in length.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Yes

**IN THE MATTER OF THE VACATION OF**  
**ALL OF UNION TOWNSHIP ROAD 377**  
**(POLLAND FARM ROAD) UNION TOWNSHIP**  
**SECS. 18 & 24, T-8, R-4/RD IMP 1119**

**Office of County Commissioners**

**Belmont County, Ohio**

**Journal Entry, Order Fixing Time and Place of View and of Final Hearing and Notice**  
**Thereof on Public Road Petition**  
**Rev. Code, Sec. 5553.05**  
**RD. IMP. 1119**

The Board of County Commissioners of Belmont County, Ohio, met in regular session on the 30th day of October 2013 at the office of the Commissioners with the following members present:

Mrs. Favede  
Mr. Coffland  
Mr. Probst

Mrs. Favede moved the adoption of the following:

**RESOLUTION**

WHEREAS, A Petition signed by at least twelve freeholders of the County residing in the vicinity of the proposed improvement has been presented to this Board of County Commissioners requesting said Board to vacate a portion of a private road (Absalom Drive) located in Pease Township Section 29, Twp. 3, Range 2 and recorded in Cabinet C Slide 355 in the office of the Belmont County Recorder.

RESOLVED, That the 20th day of November, 2013 at 1:30 o'clock P.M., be fixed as the date when we will view the proposed improvement, on which date we will meet at the site and go over the line of said proposed improvement; and be it further

RESOLVED, That the 4th day of December 2013, at 11:30 o'clock A.M. be fixed as the date for a final hearing thereof, which hearing will be at the office of the Board; and be it further

RESOLVED, That the Clerk of this Board be and she is hereby directed to give notice of the time and place for both such view and hearing by publication once a week for two consecutive weeks in the Times Leader a newspaper published and having general circulation in the County, which said notice shall also state briefly the character of said proposed improvement.

Mr. Probst seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Mrs. Favede Yes  
Mr. Probst Yes  
Mr. Coffland Yes

Adopted October 30, 2013

Jayne Long /s/  
Clerk, Belmont County, Ohio

**NOTICE OF TIME AND PLACE OF VIEW AND OF FINAL HEARING  
PUBLIC ROAD (by publication)  
Rev. Code, Sec. 5553.045**

**ROAD IMP. # 1119**

Notice is hereby given that there is before the Board of County Commissioners of Belmont County, Ohio, a resolution filed by the Union Township Trustees requesting the vacation of all Union Township Road 377 (Polland Farm Road) located in Union Township Sections 18 and 24, T-8, R-4, Belmont County, Ohio, a public road, the general route and termini of which Road are as follows:

*Beginning at a point on the north side of Union Township Section 24, T-8, R-5 and the south side of Flushing Township Section 19, T-9, R-5 thence southeasterly to the SE corner of Union Township Section 24, T-8, R-5 to the intersection of Union Township Road 378 (Miller Road) being approximately 1.140 mile in length.*

Said Board of County Commissioners has fixed the 20th day of November, 2013, at 1:30 o'clock P.M., as the date when and the site as the place where said Board will view the proposed improvement, and has also fixed the 4th day of December, at 11:30 o'clock A.M., at their office in the Court House of said County in St. Clairsville, Ohio as the time and place for the final hearing on said proposed improvement.

By Order of the Board of County Commissioners,  
Belmont County, Ohio

Jayne Long /s/  
Jayne Long, Clerk

**ADV. TIMES LEADER (2) Tuesdays, November 5, 2013 and November 12, 2013**

**IN THE MATTER OF SETTING DATE AND TIME  
FOR CONTINUED HEARING FOR ROAD IMP. 1103/ENGINEER**

Motion made by Mrs. Favede, seconded by Mr. Coffland to hold the continued hearing for Road Improvement 1103 on Wednesday, November 6, 2013 at 10:30 a.m. for the vacation of a portion of Kirkwood Township Road 585 (Brook's Rd).

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

**IN THE MATTER OF LIQUOR PERMIT FOR OSAKA OHIO, INC. DBA  
STEAK HOUSE, RICHLAND TOWNSHIP, ST. CLAIRSVILLE, OHIO**

Motion made by Mrs. Favede, seconded by Mr. Coffland to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for a stock transfer for Liquor Permit Number 6587219 for Osaka Ohio, Inc, dba Osaka Steak House, 67800 Mall Rd., Unit 390, St. Clairsville, OH.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

**IN THE MATTER OF LIQUOR PERMIT FOR FLYING S. WINGS, INC.  
DBA BUFFALO WILD WINGS GRILL & BAR, RICHLAND TOWNSHIP,  
ST. CLAIRSVILLE, OHIO**

Motion made by Mrs. Favede, seconded by Mr. Coffland to advise the Ohio Division of Liquor Control, the Board of Belmont County Commissioners does not request a hearing on the matter of a request for a stock transfer for Liquor Permit Number 27919450005 for Flying S. Wings, Inc., DBA Buffalo Wild Wings Grill & Bar, 50633 Valley Frontage Dr. & Patio, St. Clairsville, OH.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

**IN THE MATTER OF APPROVING THE CERTIFICATION OF  
DELINQUENT ACCOUNTS FROM THE BCSSD TO THE AUDITOR  
TO BE PLACED ON TAXES FOR THE YEAR 2013**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the certification of delinquent accounts from the Belmont County Sanitary Sewer District to the Belmont County Auditor to be placed on taxes for the year 2013 as follows: WWS #2 & #3 and SSD #1, #2, #3A, #3B and #3C.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

**IN THE MATTER OF APPROVING THE PURCHASE OF NEW AND**



**REPLACEMENT EQUIPMENT FOR THE BCSSD**

Motion made by Mrs. Favede, seconded by Mr. Coffland to approve the purchase of new and replacement equipment for the Belmont County Sanitary Sewer District based upon the recommendation of Mark Esposito, Director. This equipment will be purchased with funds prorated from WWS #2 & #3 and SSD #1, #2, #3A and #3B.

- 2014 International 7600 SBA 6X4 Truck (New)  
ODOT Cooperative Purchasing Contract 023-13-\$102,635.00
- 2013 Case 580SN 4WD Backhoe (Replacement)  
State of Ohio Cooperative Purchasing STS 800185-5-\$83,229.30

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADOPTING RESOLUTION TO APPLY FOR GOVERNOR'S OFFICE OF APPALACHIA (GOA) GRANT FUNDING FOR THE OHIO VALLEY MALL SANITARY SEWER EXTENSION PROJECT**

**Ohio Valley Mall Sanitary Sewer Project**

**WHEREAS**, the Belmont County Board of Commissioners wish to apply for Governor's Office of Appalachia (GOA) grant funding for construction costs associated with the **Ohio Valley Mall Sanitary Sewer Extension project**;

**WHEREAS**, the Belmont County Board of Commissioners, will submit a GOA grant application to the Ohio Mid-Eastern Governments Association (OMEGA) for said project;

**WHEREAS**, the Belmont County Board of Commissioners will submit a GOA application to OMEGA requesting \$100,000.00 in GOA grant funding for said project;

**WHEREAS**, the Belmont County Board of Commissioners commit GOA match funding in the amount of \$407,765.00 for said project in the form of other grants, local monies and/or loans;

**THEREFORE BE IT RESOLVED** that the Belmont County Board of Commissioners will apply for GOA funding in the amount of \$100,000.00 and commits match funding in the amount of \$407,765.00 for said project. The Belmont County Board of Commissioners will abide by all terms and conditions of a GOA grant agreement.

Mrs. Favede moved for adoption of the preceding Resolution. Mr. Coffland seconded the motion.

Upon roll call the vote was as follows:

Ginny Favede	Yes
Matt Coffland	Yes
Charles Probst	Yes

**DISCUSSION** – Mr. Probst advised this is the first phase of the upgrades that are needed for in and around the mall areas. He noted the good news is there seems to be a lot of interest and a lot of development that will be forthcoming in those areas. He believes this total project is about \$2.5 million. In years past the Sanitary Sewer District had put in the proper infrastructure, but as things are growing changes are needed in the sizing of some lines, pumps in the pump station and different things to handle the increase in the capacity especially in the sewage and water departments in those areas. This is just the first phase so we don't slow up any developments in those areas. The second phase will be forthcoming in about 15 months. We are preparing for that now. Mrs. Favede added what upcoming costs for various projects will be including: Exit 208 - \$200,000.00 estimated cost; Mall Force Main Phase I and Rt. 40 CVS and an additional hotel, both of those projects total \$405,000.00; Mall Pump Station Phase II - \$1.2 million. She noted originally that we December 2015, but she believes Mr. Esposito made the board aware recently that that is going to have to be moved to the forefront and begun immediately and then the Fox-Shannon Upgrades at a total of \$5 million. A total of all Sanitary Sewer Projects on the Board of Commissioners Project List equal \$6,805,000.00. Mr. Coffland stated there is new construction going on all over the county and it's great for the residents of Belmont County

**IN THE MATTER OF ADOPTING THE GOVERNMENT ENTITY DEPOSITORY RESOLUTION FOR A NEW FREE BUSINESS CHECKING ACCOUNT WITH WESBANCO BANK INC./TREASURER**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adopt the Government Entity Depository Resolution for a new free business checking account with WesBanco Bank, Inc., Account number: xxxxxxxxxxx0767, Account Title: Belmont County Commissioners WWS #3, Phase 2, based upon the recommendation of the County Treasurer.

**WesBanco**

WESBANCO BANK INC

ST CLAIRSVILLE MAIN ST OFFICE, 135 W MAIN St. Saint Clairsville, OH 43950

**GOVERNMENT ENTITY DEPOSITORY RESOLUTION**

**SECRETARY'S CERTIFICATE.** I certify that I am the Clerk of **BELMONT COUNTY COMMISSIONERS** ('Entity'), a government entity in good standing under the laws of Ohio. The following is an accurate copy of resolutions adopted by the Entity's governing body at a meeting properly called and held on May 16, 2013, at which a quorum was present. Such resolutions have not been amended or revoked, and they do not conflict with any provision of any document by which the Entity is bound;

RESOLVED, that **WESBANCO BANK INC** ('Bank') is designated a depository of funds for the Entity;

RESOLVED, that any prior resolutions remain in effect except as changed by those adopted today. The Entity ratifies all transactions purportedly done on its behalf with the Bank before these resolutions were delivered to the Bank. Any change(s) to these resolutions will take effect only after the Bank has received written certification of the change(s) and has had reasonable time to act on the change(s);

RESOLVED, that the Entity agrees to be bound by the Bank's Commercial Deposit Account Agreement for each account permitted by these resolutions;

RESOLVED, that the Bank is authorized to honor, pay, and charge the Entity's account(s) for any item purporting to have been signed on behalf of the Entity with a facsimile signature that resembles a specimen the Entity has certified to the Bank, no matter by whom or by what means the actual or purported signature may have been made;

RESOLVED, that the persons named below, whose manual and/or facsimile signatures are provided next to their respective names, are authorized to sign and authorize checks, drafts, withdrawal slips, and any other orders for the payment of money, whether by paper, electronic, or other means, even if payable to the signer or used to discharge or reduce any obligation of the signer. The Bank has no duty to inquire into any such action before executing it, even if the action benefits the signer individually. Number of signatures required: 1.

RESOLVED, that the Secretary of the Entity is directed to certify and deliver a copy of these resolutions to the Bank, the signature cards bearing the genuine signatures of the persons named below, and any other documents that the Bank requires.

**AUTHORIZED PERSONS.** The names and genuine signatures, manual or facsimile, of the authorized persons for account **000000642020767** are as follows:

X <u>Trisha L. Crooks /s/</u>	(Seal)	<u>10/25/2013</u>
Trisha L. Crooks		Date
X <u>Katherine J. Kelich /s/</u>	(Seal)	<u>10/25/2013</u>
Katherine J. Kelich		Date

IN WITNESS WHEREOF, I have signed this certification on the date shown by my signature and have affixed the Entity's seal.

**BELMONT COUNTY COMMISSIONERS**

By Ginny Favede /s/ (Seal) 10/30/13  
AUTHORIZED INDIVIDUAL Date  
Charles R. Probst, Jr. /s/  
Matt Coffland /s/

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

**IN THE MATTER OF APPOINTING CINDI HENRY, RICHLAND TOWNSHIP FISCAL OFFICER, TO THE BELMONT COUNTY 911 BOARD**

Motion made by Mrs. Favede, seconded by Mr. Coffland to appoint Cindi Henry, Richland Township Fiscal Officer, to the Belmont County 911 Board effective immediately through December 31, 2014, to fill the unexpired term of Pease Township Trustee, Michael Bianconi, based upon the recommendation of the Belmont County Township Association.

*Note: Mr. Bianconi retired effective July 31, 2013 and therefore is no longer eligible to represent the Township Trustees on the 911 Board per the Final Plan.*

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

**IN THE MATTER OF ACCEPTING THE ESTIMATE FROM FLAG FLOORS OF BARNESVILLE LLC TO PROVIDE AND INSTALL CERAMIC TILE/ JUDGE FREGIATO'S COMMON PLEAS COURT RENOVATION**

Motion made by Mrs. Favede, seconded by Mr. Coffland to accept the estimate from Flag Floors of Barnesville, LLC, in the amount of \$ 544.25 to provide and install 12X12 ceramic tile in two bathrooms for Judge Fregiato's Common Pleas Court renovation.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

**IN THE MATTER OF RESOLUTION TO RECONVENE THE 911 PLANNING COMMITTEE TO AMEND THE BELMONT COUNTY 911 FINAL PLAN**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adopt the following:

**RESOLUTION TO RECONVENE THE 911 PLANNING COMMITTEE TO AMEND THE BELMONT COUNTY 911 FINAL PLAN**

Whereas, it is necessary to amend the Belmont County 911 Final Plan per Ohio Revised Code 5507.12 division (A)(3) to adjust the territory served by a public safety answering point and division (A)(9) to make other necessary adjustments to the plan; and

Whereas, per ORC 5507.12(2), the board of county commissioners shall call a meeting of the 9-1-1 planning committee for the purpose of considering an addendum pursuant to these divisions; and

Whereas, per ORC 5507.06(A), the 9-1-1 planning committee shall consist of the (1) president or other presiding officer of the board of county commissioners, who shall serve as chairperson of the committee; (2) the chief executive officer of the most populous municipal corporation in the county; (3) from the more populous of the following, either the chief executive officer of the second most populous municipal corporation in the county or a member of the board of township trustees of the most populous township in the county as selected by a majority vote of the board of trustees;

Now, therefore, be it resolved, the Belmont County Board of Commissioners do hereby agree to convene a 9-1-1 planning committee meeting to consider the necessary amendments to the Belmont County 911 Final Plan.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Coffland Yes  
Mr. Probst Yes

Adopted this 30<sup>th</sup> day of October, 2013.

**IN THE MATTER OF ADOPTING RESOLUTION TO AUTHORIZE CLEMANS-NELSON & ASSOCIATES TO ASSIST IN RECRUITING NEW COUNTY DJFS DIRECTOR**

Motion made by Mrs. Favede, seconded by Mr. Probst to adopt the following:

Resolved, the Belmont County Commissioners authorizes Clemans Nelson & Associates to assist in recruiting a new Belmont County Department of Job & Family Services Director and perform other necessary services under the existing retainer.

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Probst Yes  
Mr. Coffland No

**IN THE MATTER OF RESOLUTION AUTHORIZING THE TRANSFER OF UNUSED VACATION TIME FOR DJFS EMPLOYEE WHO IS TRANSFERRING TO COMMISSIONERS EMPLOYEE AS PART OF SENIOR SERVICES TRANSITION**

Motion made by Mrs. Favede, seconded by Mr. Probst to adopt the following resolution: "Resolved that the non-bargaining unit Belmont County Department of Job and Family Services employee being transferred in and/or employed by the Belmont County Commissioners on or about November 1, 2013 as part of the senior services transition shall have the option to transfer her then unused vacation time at Job and Family Services as her total starting balance as an employee under the Commissioners (with bi-weekly pay-period accrual to follow)."

Upon roll call the vote was as follows:

Mrs. Favede Yes  
Mr. Probst Yes  
Mr. Coffland No

**IN THE MATTER OF APPROVING AND DIRECT OUTSIDE COUNSEL**

**ISAAC, WILES, BURKHOLDER AND TEETOR LLC TO ADVISE AND REPRESENT BOARD OF COMMISSIONERS WITH REGARD TO NEGOTIATIONS WITH THE BELMONT CO. TID**

Motion made by Mrs. Favede, seconded by Mr. Probst to approve and direct outside counsel Isaac, Wiles, Burkholder and Teetor LLC to advise and represent the Belmont County Board of Commissioners with regard to negotiations with the Belmont County Transportation Improvement District concerning proposed projects.

**DISCUSSION** – Mr. Coffland asked if this was for them to review. Mr. Probst said it was for them to advise the board on any legal options regarding the TID. Mr. Coffland stated we had an agreement on the money and wanted to know if this was to work that out. He wants to make sure not countering that before he votes. Mr. Coffland proceeded to read the following letter so it would be reflected on the record:

June 5, 2013

Roxanne Kane, P.E.

Planning & Engineering Administrator

Ohio Dept. of Transportation, District 11

2201 Reiser Ave.

New Philadelphia, OH 44663

Dear Ms. Kane,

The Belmont County Commissioners would like to assure the Ohio Department of Transportation that we, as a Board, are still committed to the Interstate 70/Mall Road Interchange and have earmarked funding for this project. In order to allow us time to have our funding in place so as not to delay the project, we request that you provide us a specific timeline for the need for local funds so that we may process the necessary transactions in a timely manner.

We further request that you advise us of all other investors for the project and the amounts they have committed including the City of St. Clairsville, Belmont County Transportation Improvement District, Richland Township, Cafaro's and the developer for the St. Clairsville Commons project.

Please direct any correspondence concerning the progress of this project as it becomes available to the entire Board of Commissioners so that we may all be aware of the project status.

We look forward to continuing to work together with you and the other interested parties on this much anticipated project.

Thank you.

Sincerely,

BELMONT COUNTY COMMISSIONERS

Ginny Favede /s/

Ginny Favede, President

Matt Coffland /s/

Matt Coffland, Vice-President

Charles R. Probst, Jr. /s/

Charles R. Probst, Jr.

**(DISCUSSION CONTINUED)** -Mr. Coffland said as long as they are being hired to help work through the inter-agreements and dealing with St. Clairsville and the Cafaro's, he has no problems. If it is anyway to stop this funding, then he is against it. He said all he is asking for is clarification. Mike Bianconi asked, "Why don't you hire a local attorney?" Mr. Probst responded when you have the county and the TID, St. Clairsville, Richland Township, and other entities and businesses involved with this that he would assume all those other attorneys are going to recuse themselves because they can't or are not going to be able to represent anybody because it's all going to be a conflict. Mr. Coffland again stated he has no problem if it's to work with these companies to move this project forward, but if it is to somehow change this project, then he cannot vote for it. Mr. Probst noted as an example, in the boards' letter the first part was pretty clear, the second paragraph clearly states also that all the other investors (St. Clairsville, the TID, Richland Township, Cafaro and a developer that owns property behind Lowe's known as St. Clairsville Commons) those people were to inform the **entire** Board of Commissioners of this project moving forward and how much they are all investing. Mr. Probst asked the Clerk if we have received any correspondence for the **entire** board on anything that was asked in this letter. She responded, "No." Mr. Probst said we are trying to find out as much information as we can. He stated that he personally hadn't been involved at all. He said he went to the TID meeting last week to find out but they went into executive session and he was not invited in. He wants to make an informed decision for this board of commissioners. He advised he does not have a yes vote or a no vote right now. He said, "As a Commissioner of this county that is supposed to sit here and vote to give \$2 million to the City of St. Clairsville for them to put in this project, I want to see who the other investors are, what the times lines are, how much time we have to put our funding together and move forward working together on a common project. But when I am not asked to sit in an executive session when they are going to specifically go over this project, I was offended and I don't know how I am supposed to make a decision. So I asked Commissioner Coffland and Commissioner Favede last night, can we please hire an attorney so they can work to benefit the Board of Commissioners to work with the ODOT attorneys so they can advise us moving forward because there is suppose to be some type of intergovernmental agreement come to this Board of Commissioners, I've never seen it yet, for signature for us to transfer \$1.9 million to the TID or to the City of St. Clairsville, or to whatever. I don't even know at this point. That's a lot of taxpayer dollars and I want to make sure there's other people going to contribute to this that's going to benefit from this project. We can all do this together, but the developer sometimes has to ante up some money too. It could be a public/private partnership. But at this point, we don't know, I don't know enough. I can't speak for Matt and Ginny. I don't know enough to make a vote on this at this time." Mr. Probst noted the letter was dated June 5 and the entire board was supposed to be informed. This hasn't happened. He added there have been numerous meetings about this project and we have seen nothing in this office advising this board. Mr. Probst will be staying neutral until he finds out all the information that he can before voting on a \$1.9 million transfer. He said there are other attorneys involved and other lawsuits that could happen that could implicate this county if we move forward.

Mr. Coffland explained that he and Commissioner Favede sit on the TID board. He apologized that Mr. Probst was not part of the executive session and said they were afraid they were going to break the Sunshine Law. Mr. Probst said anybody can be invited into an executive session. Mr. Coffland noted he is not president of the TID board and they were not trying to keep anything from Mr. Probst as they want him to be part of this project. Mr. Coffland stated there have been many meetings with the TID and he has attended quite a few of the meetings; more than any other commissioner here. He said he is Vice-Chairman. Mr. Coffland said they do feel there are some members of the TID that could possibly not want this project which could bring in millions with jobs and retail. A developer of the Stein property includes Ohio State Hospital. Mr. Coffland has maps showing the development on the Cafaro property and the Stein property. He said it all hinges around a \$14-\$16 million road project. He said this is part of the \$6 million earmark back under the Bob Ney administration. This will connect Rt. 40 down behind the back of Lowe's and Sam's Club connecting into Ring Road at the Ohio Valley Mall. Mr. Coffland stated the Cafaro Company has committed millions of dollars. Mr. Coffland said everyone is not abreast of this material because on November 5 at 1:30 at Roscoe Garage will be the final alignment for this project to show exactly where the road is going to run and how it is going to be connected. This has been a 12 year project. He said four years ago he and Commissioner Favede committed \$1.9 million to this project that helped move it forward. It is \$2 million of a \$14-16 million project. He is of the belief, if you build it, they will come. Mr. Coffland noted this county runs on retail. The message he would like to send is we are still committed to the developers, ODOT, and the Federal Highway System. He voiced that he is very concerned about this project and that the money will not be transferred back to it. He wants the public to know there are millions of dollars in construction work and future jobs and building our retail base. Mr. Probst agreed, but the bottom line to him and the way he tries to protect the board he explained was that people can tell you anything. He is asking for commitments in writing. He does not agree with the theory, build it and they will come. He noted this project has come and gone a few times since he has been a commissioner. Mr. Probst said we have had

these talks before in the past with certain developments in and around the mall at various times. Nothing has happened to this point, but he agreed it has moved forward at great lengths. He wants to do some more research. He said this project goes to ODOT TRAC funding next March. He is asking how ODOT can make a commitment now when it is not even in the TRAC system at this point. He said they are asking us to commit our dollars by November 5. He said a deadline came out of nowhere. He asked what was the reason for the November 5 deadline. Mr. Coffland answered that November 5 is when ODOT, all the developers, and the TID will meet at Roscoe Garage to put together what is called the final draft of where the roads connect. Mr. Coffland said it is three projects in one. It is bringing a road from Rt. 40 down to I-70. That would be a funding of around \$2 million. This is what is being called St. Clairsville Commons. He said the road has got to start somewhere. He said if you go to the Ohio Valley Mall today you will see construction on the western part of the Cafaro property (west of K-Mart). Dirt is being moved. Cafaro Company is going to put in the roadway system from the Ohio Valley Mall from Ring Road to the point of I-70, so we have two connectors. The earmark, which is from the connector road, will earmark the money to put the overpass on. He said he believes the TRAC funding will be some of the funding that will help purchase the right of way that Cafaro's will be turning over to the state because they are building it. Some of the TRAC funding would be to reinvest back in and buy the right of way off of Cafaro to make it a county, state or city road; whatever it is determined that road is. Mr. Probst said he was simply asking why the November 5<sup>th</sup> deadline. Mr. Coffland said that is when the state is coming down. Mr. Coffland clarified that is not a deadline for us to make a commitment. Mr. Probst said then we can wait till after March to see if it goes into TRAC or see if ODOT is actually going to do this project and then we can go ahead and commit at that time, is that correct? Mr. Coffland replied, "If you remember on the (SR) 331 project, the reason the 331 project got funded was there was five funding partners in to receive TRAC funding." He said there were the Commissioners, the Belmont Co. TID, Bel-O-Mar, the college and he was unable to remember the fifth one. This would show TRAC that we have committed money towards this project.

Mrs. Favede stated the following for her clarification: This project has been on the books for a very long time. The City of St. Clairsville, while she was a councilwoman, actually annexed this particular property that is behind Lowe's that is owned by Mr. Stein into the City. The Commissioners at the time, Mr. Olexo, Mr. Thomas and Mr. Probst, actually held the hearing upstairs and it was a very tumultuous event. But it was successfully annexed into the City of St. Clairsville. Within 2 or 3 years, former Congressman Bob Ney did leave a \$6.9 million earmark to the City of St. Clairsville specifically for what Mr. Coffland was referring to as a \$48 million braided diamond interchange that would have created additional exit ramps and fixed the Banfield Road Exit as well. There was never any more money put into that on behalf of the federal government. So you've got \$6.9 million for a \$48 million project. Mrs. Favede said when she and Commissioner Coffland came into office in 2009, we were suffering dramatically, as every other county in the state of Ohio, due to the recession that had hit. We were actually suffering more than other counties because we had just lost a large portion of our retail base, specifically J C Penney when they developed The Highlands and simultaneously a lot of the retail left Ohio to go to West Virginia. The J C Penney store alone took \$1 million in sales tax out of our coffers. At that time she was convinced that opening up this particular property was probably the most important project that we had. We spent one year working with former Congressman Charlie Wilson and former Congressman Zach Space to try to reauthorize existing earmarks with \$30 million worth of existing earmarks in other areas of Belmont County that have never been utilized or spent down. Some of them were left by Mr. Doug Applegate. The reauthorization bill was never worked on in federal government, much to her dismay. Additionally we submitted this project to the Stimulus Fund. We were unsuccessful in that application as well. Realizing again the figure of \$6.9 million for a \$48 million project, we worked to downsize the extent of the project and created what would just become an ingress road off of 40 over an overpass and connect at that time to a county road, Willow Grove Road. Mrs. Favede stated for the record she is not against this project. She still finds it extremely important, but somewhere along the last 4 ½ years came along the oil and gas industry. It has changed Belmont County overnight. We've got development absolutely everywhere and none of the other projects are asking for county dollars. The CVS project entails literally a mountain being moved. It is important to note there are no county dollars whatsoever in that development. She said at the executive session two weeks ago, she did vote "no" to go into executive session. Commissioner Probst was present as was Bobby Stewart, who owns Stewart's RV. Part of this project will take by eminent domain part of Mr. Stewart's property. Mrs. Favede stated she has and will continue to be against taking anyone's home or property for the sake of development, especially a family who has owned a business in Belmont County for as long as she can possibly remember.

Mrs. Favede noted that in May and over the summer the condition of the county roads were an extreme issue. She said the public protest to an increase in licensing fees "left us in a pickle" and explained we opted to take money out of this road line item. We took \$1 million and utilized it to pave the roads which has been a tremendous benefit to the county. Somewhere along the lines of us committing money to this project, the money that the county had on the table 1) has gone from \$1.9 million to just \$900,000.00; 2) the City of St. Clairsville decided they would take our money and use our money to build their portion of the road to open up Mr. Stein's property. That's what they are referring to as Phase I. Mr. Probst asked, "So our money is going to go possibly to be used to take eminent domain property?" Mrs. Favede answered, "Yes." Mr. Coffland said, "No, no." Mrs. Favede said, "As a matter of fact, the actual intergovernmental agreement actually states, [The county is committed. This was the TID who actually commissioned this legal document to be presented to and signed by the Board of Commissioners without our consent. The county is committed to provide the necessary funding required as part of the project to the Belmont County TID to cover the entire cost of all acquisition activities performed by the Belmont County TID or its agents, including any administrative and legal services to acquire the required real property interest necessary for the US 40 connector road improvement project right-of-way and the project costs required for construction and construction engineering funding for the US 40 connector roadway improvement project.]" Mrs. Favede said she is very concerned that any entity would supply the Board of Commissioners with a legal document indebteding us and legally indebteding us to that language.

Mr. Coffland said he has a letter from Bel-O-Mar where federal money to construct a new roadway, construct Mall and US 40, currently include programming for preliminary engineering design, Phase I right-of-way phase. He said that is what this \$1 million by Bel-O-Mar, federal dollars, would be for. Mr. Coffland wanted to make it clear the \$2 million is for construction to build a road to the \$6 million project that's the federal dollars. He said we are looking at committing county money to get from Rt. 40 down to the bridge. It is part of the total project, not individual. Mr. Coffland said to Mrs. Favede that for 3 years she supported this project and in the last 2 months or since June 5, she changed her mind on a project she worked on for 12 months.

Mrs. Favede stated, "On more than one occasion, I spoke with Dennis Bigler and told him that there would be absolutely no way the Belmont County Commissioners would give \$1.9 million directly to the City of St. Clairsville to build their portion of the road. I asked him to convey that to ODOT. I asked him on more than one occasion. I conveyed that to Bel-O-Mar that this county would not fund any particular municipality's project; their portion of the project. I mean how can we give money to one city and not to Brookside who needs \$120,000.00 for their sidewalks; not give money to Martins Ferry that needs money for Zane Highway." Mrs. Favede said she called the Mayor at home and he said, "I understand." She thought that made it clear that we would not commit our money to fund their road. She said much to her dismay, an intergovernmental agreement came onto her computer committing that. She did convey during the TID executive session that she would not support giving county dollars to the City of St. Clairsville. She did convey to Mr. Bigler that we had had that conversation, and he promptly responded, "Yes you did, but I just ignored you. I figured you were upset about something and would get over it." She said the other issue is that Mr. Stein hired an equity company to oversee his project. Mrs. Favede said she brought our economic development office into that and had Larry Merry bring in Ed Newman from Jobs Ohio for the City of St. Clairsville to see other funding opportunities where they could apply for 629 funds, TIF their portion of the project, take out a loan. She said they are not interested in any of the funding options. They just want the county money to build the road. Even on our own particular project list, we are committed to each of these as you saw today in our motions looking for grant dollars to help fund our own portion. Mrs. Favede is concerned as to why the City of St. Clairsville is against seeking dollars to build their portion of the road in lieu of just asking the county to turn over our funds. We have \$1.8 million worth of infrastructure in sewer and water that needs to be done at the mall area to handle the growth that is going to take place when the road does happen. It is important that

Phase II from Mr. Stein’s property, where the city wants to use our money to pay for their part of the project, from the end of that road across the highway connecting into Mall Ring Road, that TRAC application will not take place until May of 2014. There is still a \$10 million gap that would go to TRAC funding which means you have to actually be awarded that money before the rest of that road is complete. Mrs. Favede stated she does not want to be a Commissioner that facilitated using county dollars to build a road into a private development that ends with no guarantee that the rest of it will ever take place; that it will ever be funded.... \$11 million in TRAC applications which will not take place until May 2014.

Mr. Coffland said since Mrs. Favede has not attended the meetings like he has, he disagrees with her on the numbers and the TRAC funding. He said if she would have attended the meetings on a regular basis, she would understand where this project is. Mrs. Favede said the Cafaro’s will fund their portion of the project and then be reimbursed their money through the state. The only entity that will be out money will be the county of the \$1.9 million, of which is the existing money that’s left over from the additional sales tax. Mr. Coffland wanted to know why 3 or 4 years ago Mrs. Favede wanted this money put away. He said he has spent 4 years traveling to Columbus on a monthly basis, working with ODOT, on a project she was 100% behind. He said this has been years of work by many people, prior commissioners, prior councilmen in this town, prior business people. He referenced the letter sent to ODOT wherein Mrs. Favede gave a commitment. Mr. Coffland said ODOT may never give another dime because you cannot work like that. Mrs. Favede replied, “The other reason beyond moving county money to the first section is because that project would not be federalized which means they wouldn’t be held to the same specifics as the other project, which would also cause it to be delayed. There is a rush in getting this done, which I understand because development is always important, but we can’t put county dollars out for that reason. Additionally when Mr. Stein was here last week, one of the questions I asked was, did you go forward with applying for the 629 funds and he said “No because the 629 application requires letters of intent and we don’t have those.” Mrs. Favede again stated, “I am not against the project. I am for development and I understand where I was 4 years ago and where I am at now because you have to look at the land, the fact that the oil and gas industry has changed this county overnight. We were in a situation when we were begging for industry and now we can barely manage the growth. So I’m not sure why when we have CVS and Sheetz building and there is no county money, why we need to pay for this other development, when everyone else is developing without county dollars.” Mr. Coffland stated it was to connect to the earmark that she so passionately spoke about for 4 years and 5 years prior to that as a councilperson. In order to get to that, we need to build the road to the interchange. Mr. Coffland explained you have to look at it as \$2 million to a \$20 million project that the county is putting a match in, not directly spending money on this land or that. It’s a total project. It is not for Stein property or Cafaro property; it’s to the project. Mrs. Favede said, “On the record Matt you actually said that our money would fund the cost of Phase I for the City and it would keep it from being federalized. You made that comment.” Mr. Coffland said, “How about I rephrase that our \$2 million is part of a project that will be \$16 million. I’m sorry, but there’s a starting point and an ending point.” Mrs. Favede said, “Then I think that we should hold our money to fund it, if it happens as an overall project from beginning to end and not pay our money up front for a portion with no guarantee that the rest of the road will ever be built as Commissioner Probst has said.”

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	No

**DISCUSSION HELD- RE: OUTSIDE COUNSEL** – Mr. Coffland gave this reason for his ‘no’ vote. He stated, “We have an attorney on the TID that writes the agreements and it’s brought before the board to make a vote. The TID is paying an attorney to put together these inter-agreements. We do have a prosecutor who reviews all of our contracts for the 5 years I’ve been here. It would be just another contract. So, no I am against spending additional money for an outside attorney when our prosecutor reviews every other contract that comes before this board.”

**11:00 Doc Householder, Executive Director, Tourism Council  
RE: Quarterly Tourism Report**

Doc gave a brief overview of the written report he provided to the board. In July they took a driving tour of Colerain for the Rubberneck Tour. They stopped at the Dave Lash Farm known as Quaker Acres. They also shipped 2,400 brochures to SFC Graphics in Toledo. They have taken over 11 Ohio Tourist Information centers. He stated this is not working and their contract runs out December 31. In August they held a meeting at the Hilltop Social Hall in Colerain to work on the Rubberneck Tour. They spoke with Holly of the Ohio Lottery Cash Explosion of Columbus to discuss details of the upcoming show at the Barnesville Pumpkin Festival. Tourism arranged for hotel rooms for workers and contestants. Sixty-five (65) rooms were booked. In September Doc met with the contestants and gave each a Belmont Savings Bank bag with lists of entertainment/maps/activities in Belmont County. The weather was perfect for the Rubberneck Tour in the Colerain area.

**IN THE MATTER OF ENTERING  
EXECUTIVE SESSION AT 11:47 A.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to enter Executive Session with members of the Belmont County Animal Rescue League pursuant to ORC 121.22(G)(1) Personnel Exception to consider complaints against a public employee.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**IN THE MATTER OF ADJOURNING  
EXECUTIVE SESSION AT 12:35 P.M.**

Motion made by Mrs. Favede, seconded by Mr. Coffland to adjourn executive session.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Coffland	Yes
Mr. Probst	Yes

**AS A RESULT OF EXECUTIVE SESSION, NO ACTION WAS TAKEN.**

**IN THE MATTER OF AUTHORIZING DAVID HACKER  
TO SIGN THE WESTERN STATES CONTRACT ALLIANCE  
#1907 AUTHORIZED USER AGREEMENT/SENIOR SERVICES**

Motion made by Mrs. Favede, seconded by Mr. Probst to authorize David Hacker, Senior Services Coordinator, to sign the Western States Contracting Alliance #1907 Authorized User Agreement for the purchase of Verizon Wireless services and products for Senior Services of Belmont County.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	No

**IN THE MATTER OF TABLING**

**MOTION TO ADJOURN**

Motion made by Mrs. Favede, seconded by Mr. Probst to adjourn.  
After making the motion, Commissioner Favede asked to hold on this.

**BREAK**

**IN THE MATTER OF APPROVING AND SIGNING THE LETTER  
OF ENGAGEMENT WITH JULIAN & GRUBE, INC., FOR AUDITING  
SERVICES RELATIVE TO SENIOR SERVICES OF BELMONT COUNTY**

Motion made by Mrs. Favede, seconded by Mr. Probst to approve and sign the letter of engagement with Julian & Grube, Inc. for auditing services relative to Senior Services of Belmont County at the rate of \$75.00 per hour with an estimated completion date of January 31, 2014.

**Julian & Grube, Inc.**  
*Serving Ohio Local Governments*

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333 County Lind Rd. West, Westerville, OH 43082      Phone: 614-846-1899      Fax: 614-846-2799  
October 30, 2013  
Belmont County Commissioners  
&  
Senior Services of Belmont County  
Mr. David Hacker  
Program Coordinator  
45240 National Rd.  
St. Clairsville, OH 43950

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide to the Senior Services of Belmont County as requested by the Program Coordinator of the Senior Services of Belmont County.

This engagement is solely to assist the Senior Services of Belmont County and its Commissioners in the transparency of the Senior Services and determining the proper allocation of Senior Services expenditures and fund balances. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination, we will not express an opinion on the procedures. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We will submit a report listing the procedures performed and our findings directly to the Program Coordinator of the Senior Services of Belmont County. This report is intended solely for the use of the Program Coordinator and the County Commissioners and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you. You are responsible for the presentation of the procedures to be performed in accordance with the attached schedule; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, and/or experience to oversee the report we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

We plan to begin these services during 2013 with completion in early 2014, unless unforeseeable problems are encountered, with a final report submitted by January 31, 2014. At the conclusion of, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the procedures in accordance with the attached schedule.

We anticipate this to take approximately 150 hours at our hourly rate of \$75 per hour, including all out-of-pocket expenses. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoice for these fees will be rendered at the time the final report is presented.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibilities for the sufficiency of procedures.

*Julian & Grube, Inc. /s/  
Julian & Grube, Inc.*

**RESPONSE:**

This letter correctly sets forth the understanding of Senior Services of Belmont County

Signed By: Ginny Favede /s/

Title: President, Board of Commissioners

Date: 10/30/2013

Signed By: Charles R. Probst, Jr. /s/

Title: Belmont County Commissioner

Date: 10/30/2013

**APPROVED AS TO FORM:**

David R. Liberati- Assistant /s/

**PROSECUTING ATTORNEY**

Agreed- Upon Procedures to be performed regarding the Senior Services of Belmont County:

- 1) Julian & Grube, Inc. will perform a detailed expenditure allocation of costs charged to the Senior Services of Belmont County while under the Belmont County Job and Family Services for the period January 1, 2011 through October 31, 2013 and determine that costs charged to the Senior Services is appropriate.
- 2) Julian & Grube, Inc. will perform a review of assets purchased during this time frame and determine that the assets are in possession of the Senior Services Center.
- 3) Julian & Grube, Inc. will review the time allocation of employees during this period to determine if proper allocation was performed.
- 4) Julian & Grube, Inc. will assist in determining if the beginning balances forwarded to the Senior Services Center is reasonable.
- 5) Julian & Grube, Inc. will assist in obtaining answers to questions related to Medicaid non-emergent transportation services.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Absent

October 30, 2013

**IN THE MATTER OF ADJOURNING  
COMMISSIONERS MEETING AT 3:35 P.M.**

Motion made by Mrs. Favede, seconded by Mr. Probst to adjourn the meeting at 3:35 p.m.

Upon roll call the vote was as follows:

Mrs. Favede	Yes
Mr. Probst	Yes
Mr. Coffland	Absent

Read, approved and signed this 6th day of November, 2013.

\_\_\_\_\_

\_\_\_\_\_ COUNTY COMMISSIONERS

\_\_\_\_\_

We, Ginny Favede and Jayne Long, President and Clerk respectively of the Board of Commissioners of Belmont County, Ohio, do hereby certify the foregoing minutes of the proceedings of said Board have been read, approved and signed as provided for by Sec. 305.11 of the Revised Code of Ohio.

\_\_\_\_\_ PRESIDENT

\_\_\_\_\_ CLERK